Appeal Filing – Subsidewalk Encroachment Permits/Building Construction, Rehabilitation, or Maintenance Permits

Section 723.2 (1) (2) (3) Public Works Code

Who May File an Appeal: Any person may file a notice of appeal of the Director of Public Work's decision for subsidewalk encroachment permits and building construction, rehabilitation or maintenance permits (approval, denial or revocation of a permit).

Filing Deadline: The notice of appeal must be filed within 15 days following the date of the notice of Director of Public Work's decision (approval, denial or revocation of a permit).

Where to File: You can file your appeal with the Board of Supervisors; however, when the encroachment is related to building construction, rehabilitation or maintenance, any person may appeal the encroachment permit decision to the Building Inspection Commission.

A person waives his or her right to appeal to the Building Inspection Commission by filing the appeal with the Board of Appeals or Board of Supervisors. No encroachment permit decision may be appealed to both parties.

Hearing Date: Appeal hearings are scheduled at regular meetings of the full Board of Supervisors.

Decision: The Board of Supervisors may affirm, reverse or modify any permit decision made by the Director of Public Works. The decision of the Board of Supervisors is final.

Filing Period	Within 15 days following decision of the Director of Public Works
Where to File	Board of Supervisors, Board of Appeals, or Building Inspection Commission if the encroachment relates to building construction, rehabilitation or maintenance.
What to File	Written letter of appeal along with a copy of the Director of Public Works decision.