



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES - DRAFT

Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor
Yosemite Conference Room
San Francisco, CA 94102

December 14, 2015 - 9:00 AM

Regular Meeting

Purpose: The purpose of the RBOC is to monitor the expenditure of revenue bond proceeds related to the repair, replacement, upgrading, and expansion of the City's water collection, power generation, water distribution, and wastewater treatment facilities.

Mission: The goal of the RBOC is to make certain public dollars are spent according to authorization and applicable laws. Its purpose is to facilitate transparency and accountability in connection with the expenditure of revenue bond proceeds. The General Public is invited and welcomed to attend RBOC meetings and to provide input.

1. Call to Order and Roll Call

Seat 1 Holly Kaufman
Seat 2 Kevin Cheng, Co-Chair (Holdover status)
Seat 3 Vacant
Seat 4 Marina Pelosi
Seat 5 Vacant
Seat 6 Christina Tang, Vice Chair
Seat 7 Joshua Low, Co-Chair

Chair Joshua Low called the meeting to order at 9:15 a.m. On the call of the roll, Members Kaufman, Tang, and Low were noted present. There was not a quorum. The meeting convened for informational purposes only.

Chair Cheng was noted present at 9:16 a.m., constituting a quorum of the Committee.

2. Agenda Changes

There were no agenda changes.

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Public Comment: Speakers: None.

4. **San Francisco Public Utilities Commission (SFPUC) Staff Report: Sewer System Improvement Program (SSIP) Update**

Karen Kubick, Sewer System Improvement Program Director (SFPUC); provided an update on the SSIP, including program status, recent accomplishments, and construction updates. Richard Morales, Debt Manager (SFPUC), provided information and answered questions raised throughout the hearing.

Public Comment: Speakers: None.

5. **Follow Up: Annual Report (2014 - 2015)**

Richard Morales, Debt Manager (SFPUC), provided information and answered questions raised throughout the hearing.

Public Comment: Speakers: None.

6. **Comparison of the Revenue Bond Oversight Committee with Other Oversight Committees Follow Up**

Chair Cheng provided an overview of his outreach to the Citizen's General Obligation Bond Oversight Committee. Mark Blake, Deputy City Attorney, provided information on the Municipal Transportation Agency Bond Oversight Committee, and suggested the Controller's Office as a conduit.

Public Comment: Speakers: None.

7. **Public Outreach and Accountability to Appointing Agencies (Discussion)**

Richard Morales, Debt Manager (SFPUC), provided information and answered questions raised throughout the hearing.

Public Comment: Speakers: None.

8. **RBOC Member Vacancy**

Member Kaufman provided a brief overview of outreach efforts. Member Pelosi spoke briefly about another potential applicant.

Public Comment: Speakers: None.

9. **RBOC Strategic Planning Preparations**

Member Kaufman provided an overview of strategic planning preparations.

Public Comment: Speakers: None.

10. **Announcements, Comments, Questions, and Future Agenda Items**

The Committee discussed upcoming items for the strategic planning session as well additional items for future meetings, including the following: hiring facilitator Carmen Clark and approving contract at the January 2016 meeting; agenda items for February 2016 meeting; staff input for potential audit reviews; upcoming staff presentations; and staff presentation on finances to be held at the February 2016 meeting.

Public Comment: Speakers: None.

11. **Adjournment**

There being no further business, the meeting adjourned at 10:08 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at: http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning San Francisco Public Utilities Commission please contact by e-mail RBOC@sfgov.org or by calling (415) 554-5184.

Meeting Procedures

Public Comment will be taken before or during the Committee’s consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on the agenda.

Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Commissioners by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

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