

Petitions and Communications received from February 1, 2011, through February 7, 2011, for reference by the President to Committee considering related matters, or to be ordered filed by the Clerk on February 15, 2011.

From Office of the Controller, submitting the Government Barometer Report for December 2010. (1)

From Office of the Treasurer-Tax Collector, submitting the City's investment portfolio as of December 31, 2010. (2)

From Abdalla Megahed, regarding the current situation in Egypt. 3 letters (3)

From Stow Lake Corporation, regarding the Stow Lake Concession Lease. Copy: Each Supervisor (4)

From Capital Planning Commission, regarding the Rincon Hill Infrastructure Financing District (IFD) and policy guidelines for establishing an Infrastructure Financing District. File No. 110036, Copy: Each Supervisor, Budget and Finance Committee Clerk (5)

From Office of the Controller, submitting the Real Estate Watchdog Program Report, this report covers the period from the Program's inception in 2006 through December 31, 2010. (6)

From Office of the Assessor-Recorder, submitting the Real Estate Watchdog Program Report for the period of July 1, 2009 through December 31, 2010. (7)

From concerned citizens, submitting support for keeping the Haight Ashbury Neighborhood Council's Recycling Center open. File No. 101490, City Operations and Neighborhood Services Committee Clerk, 7 letters (8)

From Recreation and Park Department, submitting FY2010-2011 Second Quarterly Lead Poisoning Prevention Report. (9)

From Planning Department, submitting notice that an Environmental Impact Report is required for the proposed renovation of the Beach Chalet Athletic Fields. Copy: Land Use and Economic Development Committee Clerk (10)

From Office of the Sheriff, submitting request for waiver of Administrative Code Chapters 12B and 12C to purchase gasoline credit cards from Chevron USA. (11)

From concerned citizens, submitting support for proposed legislation to ban the delivery of unwanted Yellow Pages in San Francisco. File No. 110114, 229 letters (12)

From concerned citizens, regarding the sidewalk sitting ban. 38 letters (13)

From Office of the Assessor-Recorder, submitting information and resources for

San Franciscans that seek assistance with the impacts of foreclosures. Copy: Supervisor Mirkarimi (14)

From concerned citizens, regarding the Parkmerced Project. 124 letters (15)

From David Tornheim, regarding qualifications required to serve on the HPC. (16)

From Max Hermann, commenting on restaurant food sold accompanied by toys or other youth focused incentive items. (17)

From Office of the District Attorney, submitting information and resources for San Franciscans that seek assistance with the impacts of foreclosures. Copy: Supervisor Mirkarimi (18)

From concerned citizens, submitting support for closing the Haight Ashbury Neighborhood Council's Recycling Center. File No. 101490, 2 letters (19)

From Clerk of the Board, the following individuals have submitted a Form 700 Statement: (20)

Bill Barnes, Legislative Aide - leaving
Adam Taylor, Legislative Aide – assuming
Malia Cohen, Supervisor – assuming

From Anmarie Mabbut, regarding FY2011-2012 budget hearings. (21)

From Human Rights Commission, submitting FY2011-2012 HRC Efficiency Plan. (22)

From Arts Commission, submitting FY2011-2013 Three-Year Strategic Plan. (23)

From Office of the Controller, submitting a concession audit report of Pacific Gateway, LLC. (24)

From Office of the Treasurer-Tax Collector, submitting information and resources for San Franciscans that seek assistance with the impacts of foreclosures. Copy: Supervisor Mirkarimi (25)

From Aaron Goodman, regarding a Beyond Chronicle article on the Parkmerced Project (26)

From Allen Jones, regarding Oliver Sipple. (27)

From Dennis MacKenzie, submitting support for waiver of the competitive bid and solicitation requirements in regards to the Environmental Impact Report necessary for housing the America's Cup on San Francisco Bay. File No. 110071, Copy: Each Supervisor, Budget and Finance Committee Clerk (28)

From concerned citizens, regarding the Stow Lake Concession Lease. File No. 101416, 2 letters (29)

From Office of the Assessor-Recorder, submitting a corrected FY2009-2010 Annual Report. (30)

From Joan Wood, regarding the new members of the Board of Supervisors. (31)

From Caltrain News, regarding appointment of Supervisor Elsbernd to the Caltrain Board. (32)

From Commission on the Environment, submitting the revised Green Business Checklist for Hotel/Motel, Office/Retail and Restaurants. (33)



To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: Controller's Office Government Barometer - December 2010

From: Controller Reports/CON/SFGOV
To: Angela Calvillo/BOS/SFGOV@SFGOV, BOS-Supervisors/BOS/SFGOV, BOS-Legislative Aides/BOS/SFGOV, Steve Kawa/MAYOR/SFGOV@SFGOV, Greg Wagner/MAYOR/SFGOV@SFGOV, Tony Winnicker/MAYOR/SFGOV@SFGOV, Christine.Falvey@sfdpw.org, Starr Terrell/MAYOR/SFGOV@SFGOV, Francis Tsang/MAYOR/SFGOV@SFGOV, Jennifer Entine Matz/MAYOR/SFGOV@SFGOV, ggiubbini@sftc.org, Severin Campbell/BudgetAnalyst/SFGOV@SFGOV, Debra Newman/BudgetAnalyst/SFGOV@SFGOV, sfdocs@sfpl.info, gmetcalf@spur.org, Tara Collins/CTYATT@CTYATT, Department Heads/MAYOR/SFGOV, home@prosf.org, Performance Con/CON/SFGOV@SFGOV, CON-PERF DEPT CONTACTS/CON/SFGOV, Bruce.Robertson@flysf.com, CON-Media Contact/CON/SFGOV, CON-EVERYONE/CON/SFGOV
Date: 02/03/2011 01:50 PM
Subject: Controller's Office Government Barometer - December 2010
Sent by: Richard Kurylo

The Office of the Controller has issued the December 2010 Government Barometer to share key performance and activity information with the public in order to increase transparency, create dialog, and build the public's confidence regarding the City's management of public business. The report lists measures in major service areas, such as public safety, health and human services, streets and public works, public transit, recreation, environment, and customer service. Recent data and trend information are included. This is a recurring report - the February 2011 report is scheduled to be issued in late March 2011.

To view the full report, please visit our website at: <http://co.sfgov.org/webreports/details.aspx?id=1246>

You can also access the report on the Controller's website (<http://www.sfcontroller.org/>) under the News & Events section and on the Citywide Performance Measurement Program website (www.sfgov.org/controller/performance) under the Performance Reports section.

This is a send-only email address.

For more information please contact:

Office of the Controller
City Services Auditor Division
Phone: 415-554-7463
Email: CSA.ProjectManager@sfgov.org

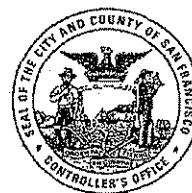
Thank you.

City and County of San Francisco

Office of the Controller – City Services Auditor

GOVERNMENT BAROMETER

December 2010



February 3, 2011

**CONTROLLER'S OFFICE
CITY SERVICES AUDITOR**

The City Services Auditor was created within the Controller's Office through an amendment to the City Charter that was approved by voters in November 2003. Under Appendix F to the City Charter, the City Services Auditor has broad authority for:

- Reporting on the level and effectiveness of San Francisco's public services and benchmarking the city to other public agencies and jurisdictions.
- Conducting financial and performance audits of city departments, contractors, and functions to assess efficiency and effectiveness of processes and services.
- Operating a whistleblower hotline and website and investigating reports of waste, fraud, and abuse of city resources.
- Ensuring the financial integrity and improving the overall performance and efficiency of city government.

About the Government Barometer:

The purpose of the Government Barometer is to share key performance and activity information with the public in order to increase transparency, create dialog, and build the public's confidence regarding the City's management of public business. The report lists measures in major service areas, such as public safety, health and human services, streets and public works, public transit, recreation, environment, and customer service. This is a recurring report. The February 2011 report is scheduled to be issued in late March 2011.

For more information, please contact the Office of the Controller, City Services Auditor Division.

Phone: 415-554-7463

Email: CSA.ProjectManager@sfgov.org

Internet: www.sfgov.org/controller/performance

Program Team:

Peg Stevenson, Director
Andrew Murray, Deputy Director
Keith DeMartini, Performance Analyst
Sherman Luk, Performance Analyst
Dennis McCormick, Performance Analyst
Richard Kurylo, Operations Analyst
Department Performance Measurement Staff

Government Barometer – December 2010

The Office of the Controller has issued the December 2010 Government Barometer. Significant changes reported in December 2010 include the following.

Summary:

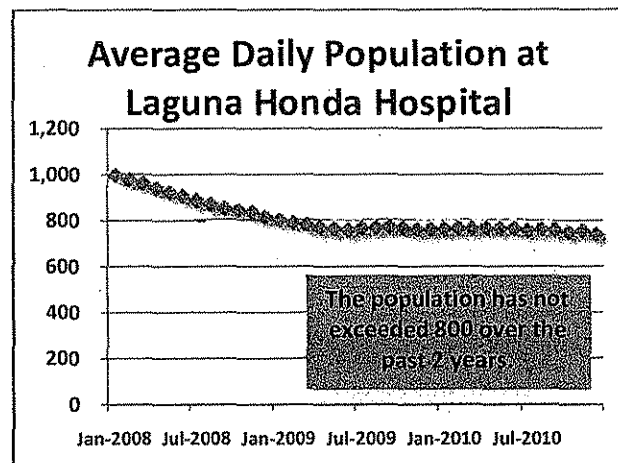
- Incidents of serious violent and property crimes showed mixed results in December 2010 from the previous report (October 2010). Serious violent crimes declined by 6.8% to 54.9 per 100,000 population while serious property crimes increased by 9.8% to 335.8 per 100,000 population.
- The average daily county jail population declined period-to-period and year-to-year.
- The total number of Healthy San Francisco¹ participants is 55,189 in December 2010, making it the highest enrollment since the beginning of the program.
- The average wait time for a new patient routine examination/appointment among the 13 hospital and community-based primary care clinics showed marked improvement (more than 50%) from the previous report. Contributing improvement efforts include increased Medical Assistant hiring, better provider scheduling, and an expanded Nurse Advice line all contributing to reduced wait times.
- The average nightly homeless shelter bed use increased to 1,154 in December 2010, higher than the prior period and year. 93% of all available beds are being used on average a night.
- Responsiveness to street cleaning and pothole requests showed improvement over the prior period and year.
- The average daily number of MUNI customer complaints dropped by 37.3% to 42.8 in December 2010 from December 2009.
- Registration in recreation courses and park facility bookings are down significantly in December 2010 from October 2010. Two unusual 10-week registration courses occurred in October 2010 that did not occur this period.
- The total number of visitors at public fine art museums increased by 42.7% in December 2010 from the prior year, mostly at the de Young² museum.
- The value of construction projects for which new building permits were issued showed significant improvement in December 2010 to \$274.0 Million compared to \$89.3 Million in October 2010.
- The percentage of 311 calls answered within 60 seconds showed marked improvement in December 2010 at 83.9% - a 19.9% increase from the prior period.

Measure Highlight:

San Francisco affirmed its reputation for health care innovation in December 2010 with the opening of the Department of Public Health's new Laguna Honda Hospital and Rehabilitation Center³, a technologically sophisticated and holistically planned skilled nursing facility serving over 700 seniors and adults with disabilities.

California's first green-certified hospital, the new Laguna Honda emphasizes the therapeutic benefits of the natural environment on the hospital's 62-acre campus and presents a new public health model for long term care and rehabilitation. The hospital combines the individualized care of 13 specialized nursing programs, each serving 60 residents, with the efficiencies of a single, integrated organization. The department's focus on community care allowed the population at Laguna Honda to hover around 760 over the past two years.

The old hospital's 1920's-era dormitories are slated for demolition and, if approved, may be replaced by 240 units of assisted living.



¹ More information about the Healthy San Francisco program is available at the following website: <http://www.healthysanfrancisco.org/>

² More information about the de Young museum is available at the following website: <http://deyoung.famsf.org/>

³ More information about Laguna Honda Hospital is available at the following website: <http://www.lagunahonda.org/>

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City and County of San Francisco
 Controller's Office
 Government Barometer (December 2010)



	Prior Year	Prior Period	Current Period	Period-to-Period		Year-to-Year	
Activity or Performance Measure	Dec-2009	Oct-2010	Dec-2010	% Change	Trend	% Change	Trend
Public Safety							
Total number of serious violent crimes reported (homicide, forcible rape, robbery and aggravated assault, per 100,000 population)	52.7	58.9	54.9	-6.8%	Positive	4.2%	Negative
Total number of serious property crimes reported (burglary, larceny-theft, motor vehicle theft, and arson, per 100,000 population)	340.6	305.8	335.8	9.8%	Negative	-1.4%	Neutral
Percentage of fire/medical emergency calls responded to within 5 minutes	90.9%	86.3%	85.7%	-0.7%	Neutral	-5.7%	Negative
Average daily county jail population	2,004	1,792	1,732	-3.3%	Positive	-13.6%	Positive
Percentage of 9-1-1 calls answered within 10 seconds	93%	90%	91%	1.1%	Positive	-2.2%	Neutral
Average 9-1-1 daily call volume	1,328	1,455	1,426	-2.0%	Positive	7.4%	Negative
Health, Human Services, and Employment							
Average daily population of San Francisco General Hospital	398	415	415	0.0%	Neutral	4.3%	Negative
Average daily population of Laguna Honda Hospital	758	743	734	-1.2%	Positive	-3.2%	Positive
Total number of Healthy San Francisco participants	49,359	54,792	55,189	0.7%	Neutral	11.8%	Positive
New patient wait time in days for an appointment at a DPH primary care clinic	29	27	13	-51.9%	Positive	-55.2%	Positive
Current active CalWORKs caseload	4,845	4,772	4,927	3.2%	Negative	1.7%	Neutral
Current active County Adult Assistance Program (CAAP) caseload	7,503	7,495	7,472	-0.3%	Neutral	-0.4%	Neutral
Current active Non-Assistance Food Stamps (NAFS) caseload	20,388	24,630	25,144	2.1%	Negative	23.3%	Negative
Percentage of all available homeless shelter beds used	86.0%	94.0%	93.0%	-1.1%	Negative	8.1%	Positive
Average nightly homeless shelter bed use	1,057	1,062	1,154	8.7%	Negative	9.2%	Negative
Total number of children in foster care	1,404	1,277	1,257	-1.6%	Positive	-10.5%	Positive
Streets and Public Works							
Average score of streets inspected using street maintenance litter standards (1 = acceptably clean to 3 = very dirty)	2.08	2.14	2.14	0.0%	Neutral	2.9%	Neutral
Percentage of street cleaning requests responded to within 48 hours	88.0%	88.4%	93.1%	5.3%	Positive	5.8%	Positive
Percentage of graffiti requests on public property responded to within 48 hours	27.0%	77.8%	48.1%	-38.2%	Negative	78.1%	Positive
Percentage of pothole requests repaired within 72 hours	48.1%	51.5%	82.9%	61.0%	Positive	72.3%	Positive

City and County of San Francisco
Controller's Office
Government Barometer (December 2010)



Activity or Performance Measure	Prior Year	Prior Period	Current Period	Period-to-Period		Year-to-Year	
	Dec-2009	Oct-2010	Dec-2010	% Change	Trend	% Change	Trend
Public Transit							
Percentage of MUNI buses and trains that adhere to posted schedules	76.0%	72.0%	74.0%	2.8%	Positive	-2.6%	Neutral
Average daily number of MUNI customer complaints regarding safety, negligence, discourtesy, and service delivery	68.3	46.9	42.8	-8.7%	Positive	-37.3%	Positive
Recreation, Arts, and Culture							
Average score of parks inspected using park maintenance standards	91.0%	91.0%	91.0%	0.0%	Neutral	0.0%	Neutral
Total number of individuals currently registered in recreation courses	868	9,982	5,447	-45.4%	Negative	527.5%	Positive
Total number of park facility (picnic tables, sites, recreation facilities, fields, etc.) bookings	1,328	7,540	2,281	-69.7%	Negative	71.8%	Positive
Total number of visitors at public fine art museums (Asian Art Museum, Legion of Honor, de Young)	168,488	208,738	240,426	15.2%	Positive	42.7%	Positive
Total circulation of materials at main and branch libraries	880,506	841,429	881,761	4.8%	Positive	0.1%	Neutral
Environment, Energy, and Utilities							
Drinking water reservoirs storage as a percentage of normal for this month	115.8%	111.7%	120.2%	7.6%	Positive	3.8%	Positive
Average monthly water use by City departments (in millions of gallons)	126.8	127.1	126.4	-0.6%	Neutral	-0.3%	Neutral
Average daily residential per capita water usage (in gallons)	51.8	50.6	50.2	-0.8%	Neutral	-3.0%	Positive
Average monthly energy usage by City departments (in million kilowatt hours)	72.3	72.1	72.2	0.1%	Neutral	-0.2%	Neutral
Average daily tons of garbage going to landfill	1,077.0	997.6	1,040.5	4.3%	Negative	-3.4%	Positive
Percentage of total solid waste diverted from landfill through curbside recycling	55.6%	58.4%	57.5%	-1.5%	Negative	3.4%	Positive
Permitting and Inspection							
Value (estimated cost, in millions) of construction projects for which new building permits were issued	\$94.9	\$89.3	\$274.0	206.7%	Positive	188.6%	Positive
Percentage of all building permits involving new construction and major alterations review that are approved or disapproved within 60 days	69%	56%	58%	3.6%	Positive	-15.9%	Negative
Percentage of all applications for variance from the Planning Code decided within 120 days	44%	37%	31%	-16.2%	Negative	-29.5%	Negative
Percentage of life hazard or lack of heat complaints responded to within one business day	85.0%	78.0%	98.5%	26.3%	Positive	15.9%	Positive

City and County of San Francisco
 Controller's Office
 Government Barometer (December 2010)



Activity or Performance Measure	Prior Year	Prior Period	Current Period	Period-to-Period		Year-to-Year	
	Dec-2009	Oct-2010	Dec-2010	% Change	Trend	% Change	Trend
Percentage of customer-requested construction permit inspections completed within two business days of requested date	95.0%	93.0%	94.5%	1.6%	Positive	-0.5%	Neutral
Customer Service							
Average daily number of 311 contacts, across all contact channels	N/A	7,249	6,879	-5.1%	Negative	N/A	N/A
Percentage of 311 calls answered by call takers within 60 seconds	74.3%	70.0%	83.9%	19.9%	Positive	12.9%	Positive

Notes:

The Government Barometer is currently issued every other month, covering even months.

The period-to-period change reflects the change since the last even month (e.g., for December 2010, change since October 2010).

The year-to-year change reflects the change since the same month last year (e.g., for December 2010, change since December 2009).

A period-to-period change of less than or equal to +/-1% and a year-to-year change of less than or equal to +/-3% is considered "Neutral."

Data reported for the most recent month is either data for that month or the most recent data available. See the measure details for more information.

For additional detail on measure definitions and department information, please see the attached Government Barometer Measure Details.

Values for prior periods (December 2009 or October 2010) may be revised in this report relative to their original publication.

To prepare this report, the Citywide Performance Measurement Program has used performance data supplied by City Departments. The Departments are responsible for ensuring that such performance data is accurate and complete. Although the Citywide Performance Measurement Program has reviewed the data for overall reasonableness and consistency, the Program has not audited the data provided by the Departments.

City and County of San Francisco
Controller's Office
Government Barometer Measure Details



Activity or Performance Measure	Department	Performance Pattern	Measure Description	Measure Technical Description
Public Safety				
Total number of serious violent crimes reported (homicide, forcible rape, robbery and aggravated assault, per 100,000 population)	Police	Trending down is positive	Number of offenses divided by 100,000 population. Uniform Crime Report (UCR) violent crimes are: homicide, forcible rape, robbery and aggravated assault.	Collection Method: Number of UCR Violent Part I crimes divided by current San Francisco population and multiplied by 100,000. Population FY 2008: 829,848, FY 2009 & FY 2010: 842,625 (CA Dept of Finance E-2 Report). Timing: Monthly.
Total number of serious property crimes reported (burglary, larceny-theft, motor vehicle theft, and arson, per 100,000 population)	Police	Trending down is positive	Number of crimes divided by 100,000 population. UCR Part I property crimes are burglary, larceny-theft, motor vehicle theft and arson.	Collection Method: Number of Part I Property crimes divided by current San Francisco population and multiplied by 100,000. Population FY 2008: 829,848, FY2009 & FY2010: 842,625 (Source: CA Department of Finance, E-2 Report). Timing: Monthly.
Percentage of fire/medical emergency calls responded to within 5 minutes	Fire	Trending up is positive	Percentage of all incidents responded to in under five minutes (total response time (RT) from dispatch to arrival on scene of first unit). Includes all calls the Department responds to with lights and sirens, not just those requiring possible medical care.	Raw data is stored at Department of Emergency Management and aggregated at Fire Department headquarters.
Average daily county jail population	Sheriff	Trending down is positive	Overcrowding creates security and safety issues for the Department and drives costs in many directions. Approximately 75% of those jailed are pretrial felony prisoners, who either cannot be released or cannot make bail. Housing such prisoners can require greater security precautions. An average daily population above the rated capacity can also drive demand for additional facilities.	Collection Method: Average Daily Population (ADP) is compiled by Sheriff's staff from reports issued daily from each jail. Records are located in City Hall, Room 456. Timing: Data available 5am daily. Population represents all in-custody people.
Percentage of 9-1-1 calls answered within 10 seconds	Emergency Management	Trending up is positive	The State of California 9-1-1 Office recommends that all 9-1-1 calls are answered within 10 seconds. There is no state or federal mandate. Our Center strives to answer 90% of all 9-1-1 calls within 10 seconds.	Collection Method: All calls introduced through the 9-1-1 State switch are captured in an automatic telephone call distribution system produced by Nortel Networks. This system analyzes the time it takes from the call to hit the message switch, then time it takes for our call takers to answer and process the call for service. All equipment housed at 1011 Turk.
Average 9-1-1 daily call volume	Emergency Management	Trending down is positive	This number represents the number of 9-1-1 telephone calls received and presented to the San Francisco Division of Emergency Communications on a daily basis.	Our statistics are continuously collected by our Nortel Network equipment. This information is collated daily and composed into weekly, monthly, and annual reports to reflect the call volume thus allowing us to allocate staff as needed.
Health, Human Services, and Employment				
Average daily population of San Francisco General Hospital	Public Health	Trending down is positive	The daily count of patients at SFGH (aka: Average Daily Census or ADC) is the number of admitted inpatients at SFGH at approximately 12 midnight, when the census is taken. This measure totals the daily census for a month, divided by the number of days in the month. The measure separates the average monthly census by services (acute medical/surgical, acute psychiatry, skilled nursing, and long-term behavioral health) and also provides the total for the hospital.	The daily count is tracked by the Hospital's computer system - SMS Invision Clinical Data System; maintained by DPH Community Health Network/SFGH. The reporting database is updated monthly, within 10 days of the following month. The data is 99% reliable within one month. Reports are run on an ad hoc basis.
Average daily population of Laguna Honda Hospital	Public Health	Trending down is positive	Laguna Honda Hospital (LHH) is a long-term care facility that provides a residential setting for physically or cognitively impaired individuals who require continuous nursing assistance, rehabilitation services, medical care, and monitoring. LHH also offers acute care for those patients whose condition changes to require this level of care. The daily count of patients (aka: Average Daily Census or ADC) is the total number of residents in-house at LHH at the time the census is taken each day.	Admissions, discharges, and transfers (relocations) are entered into the Invision Clinical Data System when any of these activities occur. Reports for ADC data (from Invision) can be generated for daily, monthly and/or quarterly basis. Numbers are drawn from the Monthly Average Census Report, using the SNF Occupied + MTA + L4A columns.
Total number of Healthy San Francisco participants	Public Health	Trending up is positive	This number represents enrollees in the Healthy San Francisco program (HSF). HSF is a comprehensive health coverage program for uninsured San Francisco residents, age 18 through 64 years old. Enrollment first began in July 2007 for lower income residents and has grown as more health clinic sites joined and as enrollment requirements expanded. This measure was added to the system in January 2009.	The enrollment number is derived from the One-E-App program. One-E-App is a web-based eligibility and enrollment application and system of record for Healthy San Francisco. Reports are run monthly and ad hoc.
New patient wait time in days for an appointment at a DPH primary care clinic	Public Health	Trending down is positive	This measure shows the number of calendar days that a new patient would have to wait for a routine primary care appointment and/or examination. This assumes that the patient is not reporting any health issue and is not yet established with a primary care provider. The Healthy San Francisco program has set a goal of 60 calendar days for a new enrollee to wait for a primary care appointment.	This data is collected manually by a DPH staff person who searches the DPH computerized appointment system (Invision) for the first possible routine appointment at each primary care clinic or, if required, calls the clinic to inquire about next appointment availability for a new & routine patient appointment. The report represents a point in time, the day the report is done. To obtain one monthly number for the measure, the wait for each clinic is added together and divided by the number of clinics (13).

City and County of San Francisco
Controller's Office
Government Barometer Measure Details



Activity or Performance Measure	Department	Performance Pattern	Measure Description	Measure Technical Description
Current active CalWORKs caseload	Human Services	Trending down is positive	This measure is the number of CalWORKs cases that have received cash assistance (TANF) during the month for which the data is reported.	Data for this measure is obtained from a monthly extract generated by the CalWIN client tracking system.
Current active County Adult Assistance Program (CAAP) caseload	Human Services	Trending down is positive	This measure reflects the number of cases that are paid cash assistance during the month for which data has been reported.	Data for this measure is obtained from a monthly extract generated from the CalWIN client tracking system.
Current active Non-Assistance Food Stamps (NAFS) caseload	Human Services	Trending down is positive	This is the total number of cases receiving non-assistance food stamps. Non-assistance food stamps cases do not include those cases which also receive other forms of public assistance (e.g. CalWORKs).	Collection Method: Data for this measure is tracked within the CalWIN system. A case file is opened at the point of intake and maintained while the case is active. Timing: The CalWIN data system is dynamic, and can be queried for current data. Historical data is stored in extracts that can also be queried for previous periods.
Percentage of all available homeless shelter beds used	Human Services	Trending up is positive	This is the average percentage of shelter beds (single adult) available that have been reserved and used on a nightly basis.	Data for this measure is derived from the CHANGES shelter bed reservation system.
Average nightly homeless shelter bed use	Human Services	Trending down is positive	The numbers reported here represent the average number of beds (single adult) used during the month.	Data for this measure is reported via the CHANGES system, but the actual number of beds available is based upon negotiated contracted obligations.
Total number of children in foster care	Human Services	Trending down is positive	This measure provides a count of the number of children with an open case in foster care at the end of each month that data is being reported.	The data source for this measure is the Child Welfare Services Case Management System (CWS/CMS). CWS/CMS is a longitudinal statewide database that can be queried for current and historical data.
Streets and Public Works				
Average score of streets inspected using street maintenance litter standards (1 = acceptably clean to 3 = very dirty)	Public Works	Trending down is positive	Average score of the inspection results of selected routes for the street cleanliness standard 1.1, which is based on a scale from 1 to 3. (For each 100 curb feet, 1 = under 5 pieces of litter; 2 = 5 - 15 pieces of litter; and 3 = over 15 pieces of litter). See maintenance standards manual for details.	For selected blocks, an inspector assigns a score from 1 to 3 to each 100 curb feet, for blocks of selected routes. Block and route averages are calculated. This measure provides the average of routes inspected for the selected time period. It includes only DPW inspections. Inspections were conducted on a combination of 11 residential and 11 commercial routes. Clean Corridors routes are excluded. Data collection: Data source are MNC Excel files, and summaries are generated by the Controller's Office. Data for these "district" inspections, are available every other month.
Percentage of street cleaning requests responded to within 48 hours	Public Works	Trending up is positive	DPW receives requests to address street cleaning issues primarily through 311. Our goal is to resolve these issues within 48 hours of receiving the request.	Collection Method: Dated services requests and action taken data is entered into the Bureau of Street Environmental Services' 28 Clean Access database. Timing: Data is available on a daily basis.
Percentage of graffiti requests on public property responded to within 48 hours	Public Works	Trending up is positive	DPW receives calls from the public to report graffiti, primarily through 311. DPW crews respond to these calls and abate the graffiti on public property. Our goal is to abate within 48 hours. If the graffiti is on private property, the property owner is notified to abate. This metric only measures abatements on public property.	Collection Method: Dated service requests and action taken data is logged into the Bureau of Street Environmental Services' 28 Clean Access database. Timing: Data is available on a daily basis.
Percentage of pothole requests repaired within 72 hours	Public Works	Trending up is positive	DPW receives calls from the public reporting potholes. Our goal is to repair these potholes within 72 hours.	Collection Method: Dated service requests and action taken data is entered into the Bureau of Street and Sewer Repair's Pothole database daily. Timing: Data is available on a monthly basis.
Public Transit				
Percentage of MUNI buses and trains that adhere to posted schedules	Municipal Transportation Agency	Trending up is positive	Definition: Each line is checked at least once in each six month period. Such checks are conducted no less often than 10 weekdays and weekends per period. An annual checking schedule is established for the routes. The order in which the routes are checked is determined monthly through a random selection process. To the extent automated systems can be substituted at less cost for such checks, or the measurement of any performance standard, such systems will be used.	Method: Check the designated lines using criteria of -1/+4 minutes. Periods of time includes morning rush (6am-9am), midday (9am-4pm), evening rush (4pm-7pm), and night (7pm-1am). Supervisors conduct a one-hour check at a point at mid-route during all four time periods stated above. Timeframe: Data is available approximately 60 days after each quarter closes. The annual goal for the forthcoming fiscal year is traditionally approved by the SFMTA Board of Directors in April or May. For the barometer report, data is reported on a quarterly basis.
Average daily number of MUNI customer complaints regarding safety, negligence, discourtesy, and service delivery	Municipal Transportation Agency	Trending down is positive	Definition: Customers may provide feedback regarding Muni services through 311, sfmta.com, by mail, and by fax.	Method: Feedback data is pulled from the Trapeze system on a monthly basis and divided by the number of days in the month to come up with the average daily number of complaints.
Recreation, Arts, and Culture				

City and County of San Francisco
Controller's Office
Government Barometer Measure Details



Activity or Performance Measure	Department	Performance Pattern	Measure Description	Measure Technical Description
Average score of parks inspected using park maintenance standards	Recreation and Parks	Trending up is positive	The average rating for neighborhood parks category only (i.e. an average of the neighborhood parks' percentages for meeting parks standards). The ratings for Neighborhood Parks have been chosen to be included as a performance measure as they represent the majority of RPD property types, include almost all park features rated, and are geographically dispersed throughout the City	Collection Method: RPD staff conducts quarterly park evaluations. Hard copies turned in to clerical staff for data entry into Park Evaluations database. Hard copies kept on file by clerical staff. Data Location: Park Evaluations Database. "Neighborhood Parks" is an established category of City parks and broken out in the current database reports (BY PARK TYPE BY DISTRICT REPORT). Timing: This data is available quarterly, no more than 30 days after the previous quarter end. For the barometer report, data is reported on a quarterly basis and 1 month in arrears.
Total number of individuals currently registered in recreation courses	Recreation and Parks	Trending up is positive	Measure indicates number of registered program participants for all age categories. It includes all recreation programs except aquatics programs. Please note that given a certain month, this number does not reflect all participants but rather those that registered in that given month.	Collection Method: CLASS recreation management software records all individuals (termed clients within the CLASS system) registered for any kind of program RPD offers. Timing: CLASS implementation launched in January 2007, with preliminary data available in May 2007. Data is now available monthly. Baseline data was captured in FY08 and FY09 and the Department began to set targets in FY10.
Total number of park facility (picnic tables, sites, recreation facilities, fields, etc.) bookings	Recreation and Parks	Trending up is positive	Measure indicates number of park facilities permits created.	Collection Method: CLASS recreation management software measures field permitting, picnic table rentals, indoor recreation center bookings, and other types of facility rentals.
Total number of visitors at public fine art museums (Asian Art Museum, Legion of Honor, de Young)	Fine Arts Museums and Asian Art Museum	Trending up is positive	This measure aggregates data from 3 separate measures for the Asian Art Museum, Legion of Honor, and de Young Museum. Museum visitors includes all visitors to the 3 separate museums, including school children, business visitors, rental events, and other events, but excluding cafe and store visitors.	CON to manually calculate measure from data entered directly into PM system.
Total circulation of materials at main and branch libraries	Public Library	Trending up is positive	Number of items (books and other materials) circulated to the public (children, youth & adults) from all libraries.	Collection Method: Statistics generated from the Library's automated circulation system; Information Technology Division. Timing: Reports are generated monthly. For barometer, add both branch & main library measures together.
Environment, Energy, and Utilities				
Drinking water reservoirs storage as a percentage of normal for this month	Public Utilities Commission	Trending up is positive	Beginning of month total system storage (i.e. Hetch Hetchy, Cherry, Eleanor, Water Bank, Calaveras, San Antonio, Crystal Springs, San Andreas, Pilarcitos) as percentage of long-term median (water year 1968 to 2007).	The long-term median of total system storage at the beginning of the month was calculated using data stored in Form 11 for Hetch Hetchy Division and in WISKI database for Water Supply & Treatment Division for water years 1968 to 2007 (40-year period). 1968 was selected as the first year for the calculation to include San Antonio Reservoir. The current beginning of month total system storage is reported as a percentage of the long-term median.
Average monthly water use by City departments (in millions of gallons)	Public Utilities Commission	Trending down is positive	12-month rolling monthly average of total water use by City departments, in million gallons.	12-month rolling monthly average computed from total monthly amount of billed water usage for municipal departments per report 892-Monthly Sales and Revenue, converted to million gallons.
Average daily residential per capita water usage (in gallons)	Public Utilities Commission	Trending down is positive	Annual rolling average of daily residential water use per person.	Daily per capita usage computed using twelve months of city residential usage per report 892-Monthly Sales and Revenue, divided by 365 and estimated 2009 population of 818,887, the 2008 US Census number multiplied by the 2008 growth rate.
Average monthly energy usage by City departments (in million kilowatt hours)	Public Utilities Commission	Trending down is positive	Energy use by City departments in kilowatt hours (kWh) in millions for the month based on 12-month rolling average	Estimate of energy use by City departments in kilowatt hours (kWh) in millions for the month based on 12-month rolling average and maintained in our Electric Billing System.
Average daily tons of garbage going to landfill	Environment	Trending down is positive	Average daily tons of garbage going to landfill.	Total materials San Francisco sends to landfill, calculated by dividing the monthly tonnage by the number of days in the month. Universe is municipal, residential, commercial, industrial.
Percentage of total solid waste diverted from landfill through curbside recycling	Environment	Trending up is positive	Percentage of total solid waste diverted from landfill through curbside recycling.	Percentage of recycling (blue cart) and compostables (green cart) collected, factored against disposal tonnage (black cart). Universe is residential and small commercial customers.
Permitting and Inspection				

City and County of San Francisco
Controller's Office
Government Barometer Measure Details



Activity or Performance Measure	Department	Performance Pattern	Measure Description	Measure Technical Description
Value (estimated cost, in millions) of construction projects for which new building permits were issued	Building Inspection	Trending up is positive	The construction valuation is driven by customer demand, the number of projects approved for construction, major developments, and the overall economic climate. This construction valuation or number of permits issued for construction cannot be estimated.	Collection Method: This is a new measure for DBI. The data entered for April 2008 and April 2009 is actual data, not estimated cost as indicated on Column C. The data is collected through our automated Permit Tracking System and is based on the fees collected for permits issued. Timing: Available on a weekly/monthly basis.
Percentage of all building permits involving new construction and major alterations review that are approved or disapproved within 60 days	Planning	Trending up is positive	When a member of the public wants to conduct major physical improvements to existing construction or to develop property, the proposal comes to the Planning Department for review to ensure the project conforms with existing land use requirements as specified in the Planning Code.	Collection Method: Data is stored in the Department of Building Inspection's permit tracking database, housed at 1650 Mission Street. Timing: Data updates are available on a monthly basis.
Percentage of all applications for variance from the Planning Code decided within 120 days	Planning	Trending up is positive	A variance allowing a project to vary from the strict quantitative standards of the Planning Code may be granted after a public hearing before the Zoning Administrator. Variances are typically requested for projects that do not meet the Planning Code standards for rear yards, front setbacks, parking requirements, and open space requirements. The 4 month target is based on a reasonable time to complete the lowest priority applications.	Collection Method: Data stored in Department's case intake database, housed at 1650 Mission Street. Timing: Data updates are available on a monthly basis.
Percentage of life hazard or lack of heat complaints responded to within one business day	Building Inspection	Trending up is positive	This measure addresses response time for complaints received from the public regarding life hazards or lack of heat. Complaints are received in person, by phone, email, through the internet, and mail. Response consists of contacting person making complaint and visiting the building. Measure changed in FY 02-03 to reflect 24-hour turnaround instead of 48 hours, but the data reflecting the 24-hour target was reported for the first time in FY 07. Definition of life hazard includes abandoned buildings, which may not need an inspection.	Collection Method: Staff in Housing Inspection Services utilize the Complaint Tracking System to maintain a record of complaints received and responded to. Response data is compiled into monthly, quarterly and annual reports. Timing: Statistics are available two weeks after the end of the month (i.e., statistics for September will be available on October 15th.)
Percentage of customer-requested construction permit inspections completed within two business days of requested date	Building Inspection	Trending up is positive	Customers request inspection of construction to meet permit requirements. Customers contact inspection divisions via phone to set up appointments. Inspections are completed when inspectors visit sites to conduct inspection.	Collection Method: Daily logs are entered into Oracle database; this information is compiled into monthly, quarterly and annual reports. Timing: Statistics are available two weeks after the end of the month (i.e., statistics for September will be available on October 15th.)
Customer Service				
Average daily number of 311 contacts, across all contact channels	Administrative Services	Trending up is positive	The average daily number of calls and service requests and information accessed on-line, via self-service forms, Twitter, and Open311 applications. Calls received at 311 which includes those calls that were "answered" and those that were "abandoned" by the caller.	Calculation: The total number of calls (answered and abandoned), self-service requests, Open311 requests and website visits received divided by the number of days in that particular month. Sources: The CMS application is used to track the volume of calls, use of self-service forms, and Open 311 apps. Urchin Software is used to track the total number of visits to the website. Frequency: Call volumes are reported on a daily basis with data for the previous day.
Percentage of 311 calls answered by call takers within 60 seconds	Administrative Services	Trending up is positive	The percentage of calls answered within 60 seconds versus the total number of calls received on a monthly basis. This metric of answering 50% of calls in 60 seconds was developed in July 2008 as a performance measure for 311.	Calculation: The number of calls answered within 60 seconds divided by the total number of calls received during the measurement interval. Data Source: Avaya's Call Management System (CMS) will be utilized to determine the number of calls answered within 60 seconds and the total number of calls received. Frequency: Monthly.

Performance Pattern Notes:

Trending up is positive: The trend of a measure is positive when the current value is above the prior value.
Trending down is positive: The trend of a measure is positive when the current value is below the prior value.



To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: CCSF Investment Report for the month of December 2010

----- Forwarded by Board of Supervisors/BOS/SFGOV on 02/03/2011 06:01 PM -----

From: Pauline Marx/TTX/SFGOV
To: pauline.marx@sfgov.org
Cc: Ben Rosenfield/CON/SFGOV@SFGOV, Board of Supervisors/BOS/SFGOV@SFGOV, cynthia.fong@sfcta.org, dgriffin@ccsf.edu, grazioij@sfusd.edu, Greg Wagner/MAYOR/SFGOV@SFGOV, Harvey Rose/BudgetAnalyst/SFGOV@SFGOV, Jose Cisneros/TTX/SFGOV@SFGOV, Kurian Joseph/TTX/SFGOV@SFGOV, Michelle Durgy/TTX/SFGOV@SFGOV, ras94124@aol.com, sfdocs@sfpl.info, Tonia Lediju/CON/SFGOV@SFGOV, TRydstrom@sflower.org, Brian Starr/TTX/SFGOV@SFGOV
Date: 02/02/2011 02:10 PM
Subject: CCSF Investment Report for the month of December 2010

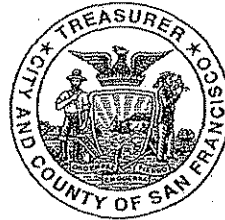


CCSF Monthly Investment Report 123110.pdf

Pauline A. Marx
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City and County of San Francisco
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415/554-5260 (phone)
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Office of the Treasurer & Tax Collector
City and County of San Francisco

Pauline Marx, Chief Assistant Treasurer



José Cisneros, Treasurer

Investment Report for the month of December, 2010

January 31, 2011

The Honorable Gavin Newsom
Mayor of San Francisco
City Hall, Room 200
1 Dr. Carlton B. Goodlett Place
San Francisco, CA. 94102-0917

The Honorable Board of Supervisors
City and County of San Francisco
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA. 94102-0917

Ladies and Gentlemen,

This correspondence and its attachments show the investment activity for fiscal year-to-date of the portfolios under the Treasurer's management.

(in \$ millions unless specified)

INCOME	Fiscal Year to Date		Month Ending 12/31/2010	
	Pooled Fund	All Funds	Pooled Fund	All Funds
Cash Basis Earnings	27.71	27.80	10.60	10.69
Net Earnings ¹	26.67	26.81	5.11	5.13
Earned Income Yield (in %)	1.30%	1.30%	1.32%	1.31%
Current Yield to Maturity (in %)	n/a	n/a	1.21%	1.21%
PRINCIPAL				
Current Book Value	n/a	n/a	4,984	4,984
Amortized Book Value	4,973	4,973	4,973	4,973
Par Value	n/a	n/a	4,962	4,962
Market Value	4,979	4,979	4,979	4,979
Accrued Interest	16	16	16	16
Total Value (Market Value + Accrued Interest)	4,995	4,995	4,995	4,995
Average Daily Balance	4,056	4,086	4,570	4,599
Average Age of Portfolio - End of Period (in days)	850	846	851	851

¹Net earnings reflect adjustments based on amortization, accretion, gains and losses

In accordance with provisions of California State Government Code Section 53646, we forward this report detailing the City's investment portfolio as of 12/31/2010. These investments are in compliance with California Code and our statement of investment policy, and provide sufficient liquidity to meet expenditure requirements for the next six months.

Very truly yours,

A handwritten signature in dark ink, appearing to read "José Cisneros", written over a horizontal line.

José Cisneros
Treasurer

cc: Harvey Rose, Budget Analyst
Ben Rosenfield, Controller
Controller - Internal Audit Division: Tania Lediju
Oversight Committee: J. Grazioli, Dr. Don Q. Griffin, Ben Rosenfield, T. Rydstrom, R. Sullivan
Transportation Authority - Cynthia Fong, San Francisco Public Library - 2 copies

City & County of San Francisco

Compliance Summary

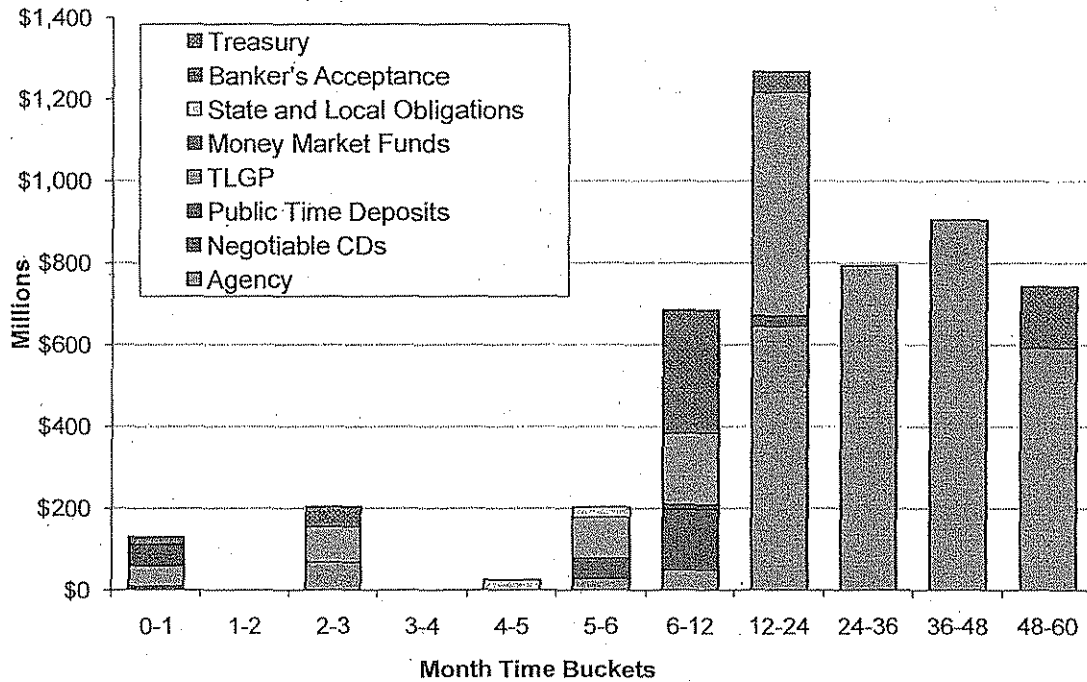
December 31, 2010

The Treasurer's investment portfolios are in compliance with the City and County of San Francisco Pooled Investment Policy and California Codes 53601 and 53635. Portfolio statistics reflected below are as of December 31, 2010

Security Type	Current Book Value	Par Value	Current Market Value	% Allocation	Maximum Allocation Per Policy	In Compliance?
Treasury	\$ 567,409	\$ 568,000	\$ 566,134	11.37%	100%	Yes
Agency	3,100,573	3,090,445	3,092,777	62.12%	70%	Yes
Banker's Acceptance	49,867	50,000	50,000	1.00%	40%	Yes
TLGP	968,702	956,000	972,357	19.53%	30%	Yes
State and Local Obligations	50,370	50,000	50,358	1.01%	20%	Yes
Public Time Deposits	20,100	20,100	20,100	0.40%	100%	Yes
Negotiable CDs	225,000	225,000	225,000	4.52%	30%	Yes
Medium Term Notes	-	-	-	-	15%	Yes
Commercial Paper	-	-	-	-	25%	Yes
Repurchase Agreements	-	-	-	-	100%	Yes
Reverse Repurchase and Securities Lending	-	-	-	-	\$75,000,000	Yes
LAIF	-	-	-	-	\$50,000,000	Yes
Money Market Funds	2,281	2,281	2,281	0.05%	100%	Yes
TOTAL	\$4,984,302	\$4,961,826	\$4,979,006	100.00%	-	Yes

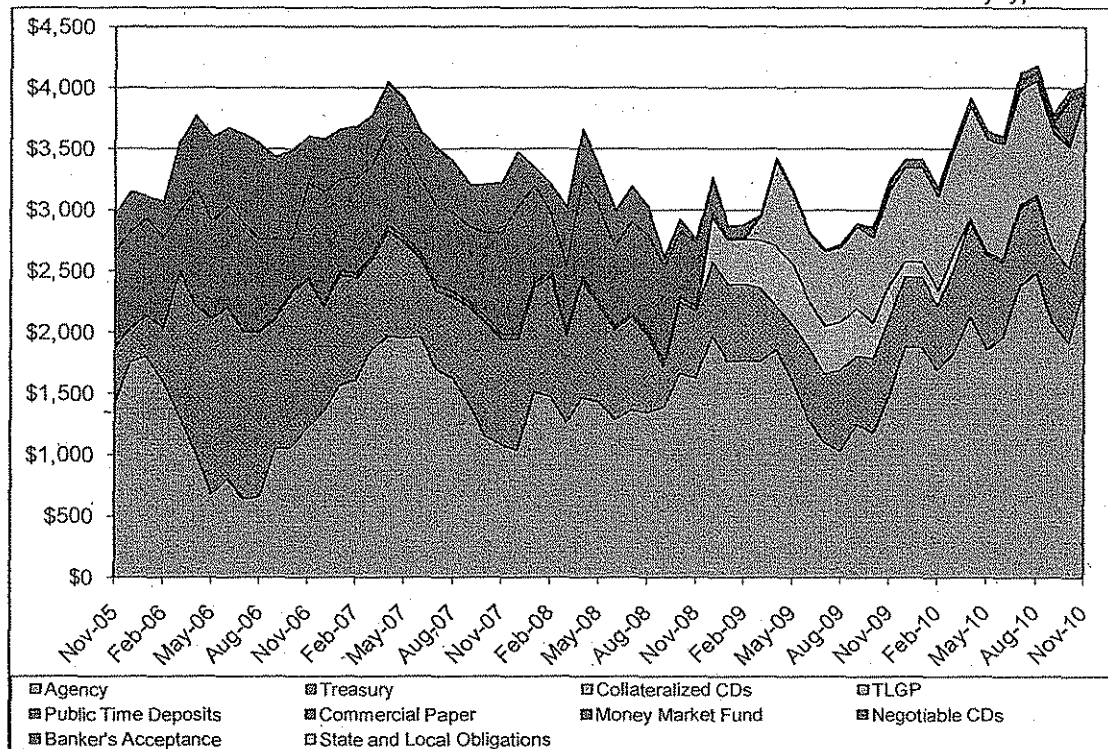
Amounts are reported in 000's

Pooled Fund Maturities to Maturity Date

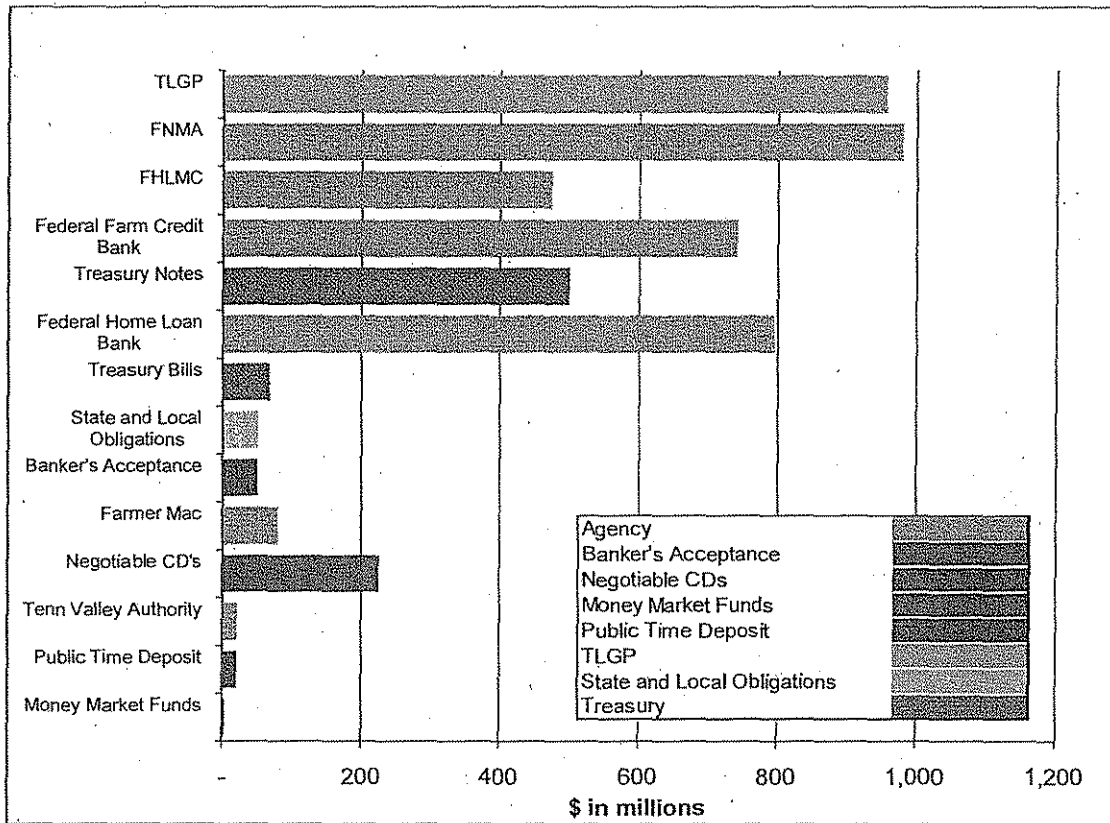


Asset Allocation Five Year History

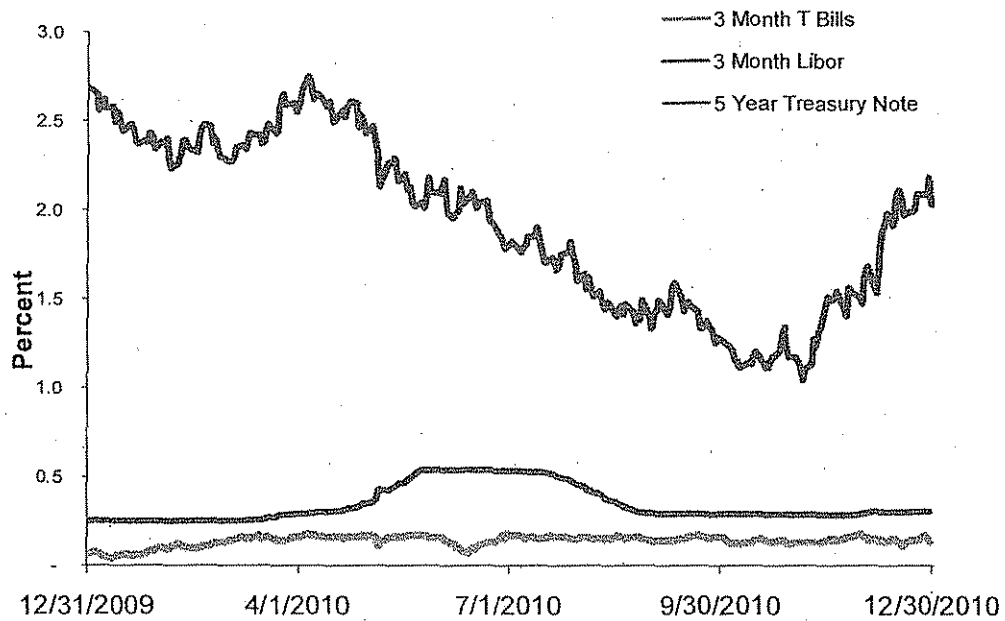
The chart below shows the total size of the Pooled Fund and the relative investments by type.



Par Value of All Funds



Trailing 12 Month Key Interest Rates



Inventory by Market Value

Assets (000's)	Current Par	Current Book	Market	MKT/Book	Unrealized Gain/Loss	Current Yield
TREASURY BILLS	68,000.00	67,780.82	67,984.38	100.30%	22.48	0.37%
TREASURY NOTES	500,000.00	499,628.61	498,150.01	99.70%	-1,374.72	1.07%
TLGP-Temp Liquid Guar Prog	906,000.00	918,628.55	922,219.88	100.39%	3,591.33	1.49%
TLGP FL-Temp Liquid Guar Prog	50,000.00	50,074.05	50,136.72	100.13%	62.67	0.39%
FEDERAL HOME LOAN BANK	749,640.00	753,021.29	747,285.44	99.24%	-5,032.52	1.47%
FEDERAL NATL MORTG ASSOCIATION	705,170.00	703,357.91	704,182.50	100.12%	1,116.60	1.58%
FARMER MAC	80,000.00	79,866.65	80,021.88	100.19%	155.23	1.78%
FEDERAL FARM CREDIT BANK	740,245.00	741,495.99	740,707.08	99.89%	-749.26	1.45%
FHLMC Bonds	424,410.00	428,301.14	428,426.62	100.03%	487.55	1.49%
FNMA FLOATER QTR ACT-360	100,000.00	100,020.19	100,093.75	100.07%	93.75	0.38%
CAL REV NOTES	50,000.00	50,370.25	50,357.75	99.98%	-12.50	1.63%
BANKERS ACCEPTANCE-DOMESTIC	50,000.00	49,867.94	50,000.00	100.26%	4.41	0.54%
MONEY MARKET ACTUAL-365	2,280.74	2,280.74	2,280.74	100.00%	0.00	0.17%
NEGOTIABLE CD	25,000.00	25,000.00	25,000.00	100.00%	0.00	0.75%
NEGO CD FLT QTR ACT-360	150,000.00	150,000.00	150,000.00	100.00%	0.00	0.41%
NEGO CD FLOAT MON ACT-360	50,000.00	50,000.00	50,000.00	100.00%	0.00	0.26%
TENN VALLEY AUTHORITY	20,500.00	22,725.28	22,194.45	97.66%	-530.82	0.72%
FHLB AMORT TO CALL	45,525.00	45,620.94	44,941.71	98.51%	-657.04	1.31%
FNMA AMORT TO CALL	174,955.00	176,097.15	174,892.35	99.32%	-901.22	1.53%
FHLMC AMORT TO CALL	50,000.00	50,066.50	50,031.25	99.93%	-35.25	0.70%
PUBLIC TIME DEPOSIT	20,100.00	20,100.00	20,100.00	100.00%	0.00	0.85%
Totals(000's)	4,961,825.74	4,984,304.00	4,979,006.50	99.89%	-3,759.33	1.34%

Investment Inventory - December 2010

Inv. No.	Security Description	CUSIP	Coupon Rate	YTM/YTC	Purchase Date	Maturity Date	Book Value	Amortized Book Value	Par Value	Market Price	Current Market Value
Fund: 100 POOLED FUNDS											
42393	B 031011	912795V99	.0000	.3834	03/31/2010	03/10/2011	49,817,489	49,817,489	50,000,000	99.97	49,984,376
42419	B 01 13 11	912795UX7	.0000	.3387	06/10/2010	01/13/2011	17,963,327	17,963,327	18,000,000	100.00	18,000,000
Inv Type: 11 TREASURY BILLS			.0000	.3716			67,780,816	67,780,816	68,000,000	99.98	67,984,376
42325	T 1 08 31 11	912828LV0	1.0000	.8260	10/29/2009	08/31/2011	100,316	100,316	100,000	100.50	100,500
42326	T 1 08 31 11	912828LV0	1.0000	.8345	10/29/2009	08/31/2011	100,200,480	100,200,480	99,900,000	100.50	100,399,500
42341	T 1 7 31 11	912828LG3	1.0000	.6040	11/19/2009	07/31/2011	120,801,563	120,801,563	120,000,000	100.44	120,525,005
42352	T 1.125 12 15 11	912828KA7	.11250	.7456	12/09/2009	12/15/2011	50,378,906	50,378,906	50,000,000	100.75	50,375,000
42382	T 1.5 07.15.12	912828LB4	1.5000	1.1124	03/23/2010	07/15/2012	50,441,406	50,441,406	50,000,000	101.66	50,828,124
42480	T BILL 1.375 11 30	912828PJ3	1.3750	1.5773	12/16/2010	11/30/2015	49,549,751	49,549,751	50,000,000	97.19	48,593,752
42498	TB 1.375 11 30 15	912828PJ3	1.3750	1.5773	12/16/2010	11/30/2015	49,549,751	49,549,751	50,000,000	97.19	48,593,752
42511	TRASURY NOTE 1.375	912828PJ3	1.3750	1.9994	12/23/2010	11/30/2015	48,582,503	48,582,503	50,000,000	97.19	48,593,752
42517	T N 1.125 06 30 201	912828LF5	1.1250	.9647	12/31/2010	06/30/2011	30,023,933	30,023,933	30,000,000	100.47	30,140,626
Inv Type: 12 TREASURY NOTES			1.1814	1.0683			499,628,611	499,628,611	500,000,000	99.63	498,150,010
42165	J P MORGAN CHASE TL	481247AK0	2.2000	2.0469	03/24/2009	06/15/2012	25,119,000	25,119,000	25,000,000	102.30	25,576,125
42166	GENL ELEC CAP CORP	36967HAN7	2.2500	2.0651	03/24/2009	03/12/2012	35,185,150	35,185,150	35,000,000	102.12	35,740,635
42170	MORGAN STANLEY FDIC	61757UAF7	2.0000	1.9382	03/16/2009	09/22/2011	25,037,750	25,037,750	25,000,000	101.22	25,304,688
42177	BAC 2.375 06.22.12	06050BAJ0	2.3750	1.9301	04/14/2009	06/22/2012	50,685,000	50,685,000	50,000,000	102.58	51,290,550
42181	C 2.125 04.30.12 TL	17313UAE9	2.1250	1.9669	04/02/2009	04/30/2012	25,117,500	25,117,500	25,000,000	101.75	25,437,500
42182	BK OF THE WEST.BNP	064244AA4	2.1500	1.9628	04/02/2009	03/27/2012	5,026,950	5,026,950	5,000,000	101.92	5,096,094
42183	BK OF THE WEST.BNP	064244AA4	2.1500	1.9629	04/02/2009	03/27/2012	20,108,000	20,108,000	20,000,000	101.92	20,384,375
42191	BAC 2.1 04.30.12 TL	06050BAG6	2.1000	1.9749	04/02/2009	04/30/2012	25,093,000	25,093,000	25,000,000	102.08	25,519,100
42195	GE 1.625 01.07.11 T	36967HAG2	1.6250	1.2309	04/16/2009	01/07/2011	25,167,500	25,167,500	25,000,000	100.00	25,000,000
42196	GE 1.625 01.07.11 T	36967HAG2	1.6250	1.2350	04/16/2009	01/07/2011	25,165,750	25,165,750	25,000,000	100.00	25,000,000
42197	C 1.625 03.30.11 TL	17314JAA1	1.6250	1.3908	04/16/2009	03/30/2011	50,225,000	50,225,000	50,000,000	101.00	50,500,000
42198	GS 1.625 07.15.11 T	38146FAF8	1.6250	1.4391	04/16/2009	07/15/2011	50,204,500	50,204,500	50,000,000	100.71	50,357,300
42211	USSA CAPITAL CO	90390QAA9	2.2400	1.9620	04/28/2009	03/30/2012	16,125,600	16,125,600	16,000,000	101.81	16,290,000
42258	CITIGROUP FDG INC G	17313YAC5	1.2500	1.2952	06/29/2009	06/03/2011	49,957,000	49,957,000	50,000,000	100.63	50,312,500
42259	CITIGROUP FDG INC G	17313YAC5	1.2500	1.2952	06/29/2009	06/03/2011	49,957,000	49,957,000	50,000,000	100.63	50,312,500
42274	GE TLGP 3 12 09 11	36967HAD9	3.0000	1.6091	07/30/2009	12/09/2011	51,602,500	51,602,500	50,000,000	102.13	51,062,500
42299	HSBC 3.125 12 16 11	4042EPAA5	3.1250	1.3413	09/16/2009	12/16/2011	51,969,550	51,969,550	50,000,000	103.00	51,500,000
42317	C 1.625 03.30.11 TL	17314JAA1	1.6250	.7776	10/22/2009	03/30/2011	35,423,500	35,423,500	35,000,000	101.00	35,350,000
42328	MS 2.25 3 13 12	61757UAP5	2.2500	1.3169	11/04/2009	03/13/2012	20,431,800	20,431,800	20,000,000	101.98	20,396,875
42331	MS TLGP 2.25 03 13	61757UAP5	2.2500	1.3109	11/06/2009	03/13/2012	51,084,000	51,084,000	50,000,000	101.98	50,992,188
42332	GE TLGP 2.125 12 21	36967HAV9	2.1250	1.7893	11/06/2009	12/21/2012	25,253,750	25,253,750	25,000,000	102.00	25,500,000
42379	GS 3.25 06.15.12 TL	38146FAA9	3.2500	1.2299	03/22/2010	06/15/2012	52,215,000	52,215,000	50,000,000	104.00	52,000,000
42380	GE TLGP 2% 09.28.20	36967HBB2	2.0000	1.4058	03/22/2010	09/28/2012	25,366,000	25,366,000	25,000,000	102.14	25,536,175
42400	GE TLGP 2.0 Bullet	36967HBB2	2.0000	1.4358	04/20/2010	09/28/2012	76,010,250	76,010,250	75,000,000	102.14	76,608,525
42401	JPM 2.2 06152012	481247AK0	2.2000	1.1630	04/21/2010	06/15/2012	51,097,500	51,097,500	50,000,000	102.30	51,152,250

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Inv. No.	Security Description	CUSIP	Coupon Rate	YTM/YTC	Purchase Date	Maturity Date	Book Value	Amortized Book Value	Par Value	Market Price	Current Market Value
Inv Type: 15 TLGP-Temp Liquid Guar Prog			2.1175	1.4932			918,628,550	918,628,550	906,000,000	101.79	922,219,879
42242	MORGAN STANLEY FDIC	61757UAN0	.4925	.3848	03/19/2009	03/13/2012	25,040,325	25,040,325	25,000,000	100.28	25,070,313
42306	Union Bank TLGP Flo	905266AA0	.5019	.3936	03/23/2009	03/16/2012	25,033,725	25,033,725	25,000,000	100.27	25,066,406
Inv Type: 16 TLGP-FL-Temp Liquid Guar Prog			.4972	.3892			50,074,050	50,074,050	50,000,000	100.27	50,136,719
42397	FHLB 1.5 2.5NC1	3133XY4B8	1.5000	1.5000	04/15/2010	10/15/2012	100,000,000	100,000,000	100,000,000	100.34	100,343,750
42418	FHLB 1.42 fixed 2.5	3133XXME4	1.4200	1.4507	06/10/2010	09/24/2012	20,215,922	20,215,922	20,230,000	100.25	20,280,575
42471	FHLB 0.875 12 27 13	313371UC8	.8750	.9339	11/18/2010	12/27/2013	74,865,000	74,865,000	75,000,000	99.13	74,343,750
42472	FHLB 1.34 12 15 201	313371W93	1.3400	1.3400	12/15/2010	12/15/2014	75,000,000	75,000,000	75,000,000	98.88	74,156,250
42473	FHLB 0.875 12 12 14	313371PC4	.8750	1.2631	11/22/2010	12/12/2014	24,626,007	24,626,007	25,000,000	97.13	24,281,250
42481	FHLB 1.875 12 11 15	313371ZY5	1.8750	1.8901	12/03/2010	12/11/2015	24,982,000	24,982,000	25,000,000	97.84	24,460,938
42482	FHLB 1.25 12 12 14	313371W51	1.2500	1.3912	12/06/2010	12/12/2014	49,749,306	49,749,306	50,000,000	98.56	49,281,250
42486	FHLB 1.875 12 11 15	313371ZY5	1.8750	1.9292	12/14/2010	12/11/2015	49,900,146	49,900,146	50,000,000	97.84	48,921,875
42489	FHLB 1.25 12 12 14	313371W51	1.2500	1.4590	12/08/2010	12/12/2014	74,432,667	74,432,667	75,000,000	98.56	73,921,875
42491	FHLB 06 30 2014	3133724E1	1.2100	1.2100	12/31/2010	06/30/2014	50,000,000	50,000,000	50,000,000	99.44	49,718,750
42496	FHLB 1.75 09 11 201	313370JB5	1.7500	2.1700	12/15/2010	09/11/2015	74,064,604	74,064,604	75,000,000	97.97	73,476,563
42500	FHLB 2.75 12 12 201	3133XVNU1	2.7500	1.3010	11/23/2010	12/12/2014	26,848,308	26,848,308	25,400,000	104.63	26,574,750
42501	FHLB 2.75 12 12 201	3133XVNU1	2.7500	1.3140	11/23/2010	12/12/2014	3,079,668	3,079,668	2,915,000	104.63	3,049,819
42502	FHLB 2.75 12 12 201	3133XVNU1	2.7500	1.3800	12/08/2010	12/12/2014	26,332,000	26,332,000	25,000,000	104.63	26,156,250
42503	FHLB 2.75 12 12 201	3133XVNU1	2.7500	1.3750	12/08/2010	12/12/2014	52,674,000	52,674,000	50,000,000	104.63	52,312,500
42504	FHLB 1.375 09 12 20	313370JS8	1.3750	1.3390	12/08/2010	09/12/2014	26,251,660	26,251,660	26,095,000	99.66	26,005,298
Inv Type: 22 FEDERAL HOME LOAN BANK			1.5772	1.4691			753,021,288	753,021,288	749,640,000	99.69	747,285,442
42335	FNMA 1.75 3 23 11	31398AVQ2	1.7500	.5980	11/19/2009	03/23/2011	50,770,000	50,770,000	50,000,000	100.34	50,171,875
42338	FNMA 1.75 3 23 2011	31398AVQ2	1.7500	.5712	11/20/2009	03/23/2011	20,314,600	20,314,600	20,000,000	100.34	20,068,750
42366	FNMA 3NC1.5 1X 1.80	31398AF23	1.8000	1.8000	02/08/2010	02/08/2013	50,000,000	50,000,000	50,000,000	100.81	50,406,250
42367	FNMA 1.8 2 8 13	31398AF23	1.8000	1.8172	02/08/2010	02/08/2013	24,987,500	24,987,500	25,000,000	100.81	25,203,125
42398	FNMA 2.5NC1 Berm 1.	3136FMNR1	1.5600	1.5600	04/19/2010	10/29/2012	100,000,000	100,000,000	100,000,000	100.34	100,343,750
42410	FNMA 2.5 6 25 12	3136FMA38	2.5000	2.5268	06/25/2010	06/25/2015	49,018,650	49,018,650	49,080,000	100.75	49,448,100
42424	FNMA 1.3 7 16 13	31398AV90	1.3000	1.3171	07/16/2010	07/16/2013	24,987,500	24,987,500	25,000,000	100.41	25,101,563
42425	FNMA 1.3 7 16 13	31398AV90	1.3000	1.3171	07/16/2010	07/16/2013	49,975,000	49,975,000	50,000,000	100.41	50,203,125
42427	FNMA 1.55 7 12 13	31398AV25	1.5500	1.5603	07/12/2010	07/12/2013	69,069,273	69,069,273	69,090,000	100.03	69,111,591
42434	FNMA STRNT 1.75 7 2	3136FMX90	1.7500	1.7500	07/27/2010	07/27/2015	25,000,000	25,000,000	25,000,000	100.81	25,203,125
42435	FNMA STRNT 1.75 7 2	3136FMX90	1.7500	1.7500	07/27/2010	07/27/2015	25,000,000	25,000,000	25,000,000	100.81	25,203,125
42452	FNMA 2.125 8 1 15	3136FM6G4	2.1250	2.1250	08/10/2010	08/10/2015	25,000,000	25,000,000	25,000,000	100.00	25,000,000
42453	FNMA 1.35 08 16 13	31398A2H4	1.3500	1.3500	08/16/2010	08/16/2013	25,000,000	25,000,000	25,000,000	100.09	25,023,438
42467	FNMA STRNT 0.5 12 0	3136FPYX9	.5000	.5000	12/03/2010	12/03/2013	50,000,000	50,000,000	50,000,000	99.31	49,656,250
42495	FNMA 1.625 10 26 20	31398A4M1	1.6250	2.2200	12/15/2010	10/26/2015	24,372,795	24,372,795	25,000,000	97.47	24,367,188
42508	FNMA 1.625 10 26 20	31398A4M1	1.6250	2.1851	12/23/2010	10/26/2015	41,032,443	41,032,443	42,000,000	97.47	40,936,875
42509	FNMA 1.625 10 26 20	31398A4M1	1.6250	2.1931	12/23/2010	10/26/2015	48,830,146	48,830,146	50,000,000	97.47	48,734,375

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Inv. No.	Security Description	CUSIP	Coupon Rate	YTM/YTC	Purchase Date	Maturity Date	Book Value	Amortized Book Value	Par Value	Market Price	Current Market Value
Inv Type: 23 FEDERAL NATL MORTG ASSOCIATION			1.6029	1.5838			703,357,906	703,357,906	705,170,000	99.86	704,182,503
42460	FARMER MAC 2.125 09	31315PGT0	2.1250	2.1651	09/15/2010	09/15/2015	44,914,950	44,914,950	45,000,000	100.44	45,196,875
42484	FARMER MAC 1.25 12	31315PLT4	1.2500	1.2957	12/06/2010	12/06/2013	34,951,700	34,951,700	35,000,000	99.50	34,825,000
Inv Type: 27 FARMER/MAC			1.7421	1.7846			79,866,650	79,866,650	80,000,000	100.03	80,021,875
42342	FFCB Bullet 3.875 8	31331YZ86	3.8750	.7849	11/19/2009	08/25/2011	52,705,000	52,705,000	50,000,000	102.25	51,125,000
42373	FFCB 2 Year Bullet	31331JGD9	.9500	1.0514	03/09/2010	03/05/2012	17,016,071	17,016,071	17,050,000	100.59	17,151,234
42374	FFCB 2 Year Bullet	31331JGD9	.9500	1.0432	03/09/2010	03/05/2012	57,893,860	57,893,860	58,000,000	100.59	58,344,375
42385	FFCB 1.875 12.07.12	31331G2R9	1.8750	1.5324	03/26/2010	12/07/2012	37,333,370	37,333,370	37,000,000	102.31	37,855,625
42399	FFCB 1.625 Bullet 1	31331JAB9	1.6250	1.5877	04/16/2010	12/24/2012	50,048,500	50,048,500	50,000,000	101.84	50,921,875
42403	FFCB 1.125 2NC1 Ame	31331JLW1	1.1250	1.2269	04/29/2010	04/26/2012	74,221,260	74,221,260	74,370,000	100.22	74,532,684
42414	FEDERAL FARM CREDIT	31331GLL1	2.8000	2.8847	06/10/2010	01/28/2014	18,171,759	18,171,759	18,225,000	100.16	18,253,477
42459	FFCB 1.75 03 16 15	31331JE33	1.7500	1.7616	09/16/2010	03/16/2015	49,975,000	49,975,000	50,000,000	99.16	49,578,125
42462	FFCB 1.23 11 04 201	31331JX99	1.2300	1.3008	11/04/2010	11/04/2014	109,722,431	109,722,431	110,025,000	98.59	108,477,773
42470	FFCB 1.62 11 16 15	31331J2R3	1.6200	1.8038	11/16/2010	11/16/2015	32,116,500	32,116,500	32,400,000	97.50	31,590,000
42483	FFCB 1.40 12 08 14	31331J4S9	1.4000	1.4129	12/16/2010	12/08/2014	26,994,900	26,994,900	27,000,000	99.38	26,831,250
42485	FFCB 1.4 12 08 14	31331J4S9	1.4000	1.4589	12/08/2010	12/08/2014	18,956,680	18,956,680	19,000,000	99.38	18,881,250
42497	FFCB 1.50 11 16 201	31331J2S1	1.5000	2.2010	12/15/2010	11/16/2015	24,218,231	24,218,231	25,000,000	97.09	24,273,438
42505	FFCB 1.30 12 23 13	31331J6A6	1.3000	1.3107	12/23/2010	12/23/2013	74,976,563	74,976,563	75,000,000	100.47	75,351,563
42506	FFCB 1.72 12 29 201	31331J6Q1	1.7200	1.7372	12/29/2010	12/29/2014	27,157,065	27,157,065	27,175,000	100.38	27,276,906
42507	FFCB 1.72 12 29 201	31331J6Q1	1.7200	1.7242	12/29/2010	12/29/2014	69,988,800	69,988,800	70,000,000	100.38	70,262,500
Inv Type: 28 FEDERAL FARM CREDIT BANK			1.6194	1.4480			741,495,989	741,495,989	740,245,000	100.06	740,707,075
42356	FHLMC 1.125	3128X8P22	1.1250	.7120	11/20/2009	06/01/2011	28,779,471	28,779,471	28,600,000	100.38	28,707,250
42371	FHLMC 1.8 2 25 13 3	3128X9ZK9	1.8000	1.8000	02/25/2010	02/25/2013	75,000,000	75,000,000	75,000,000	100.19	75,140,625
42405	FHLMC 2NC1Y 1X call	3134G1DZ4	1.1700	1.1700	05/18/2010	05/18/2012	50,000,000	50,000,000	50,000,000	100.28	50,140,625
42416	FHLMC 5.75 01 15 12	3134A4JT2	5.7500	1.0656	06/10/2010	01/15/2012	21,479,608	21,479,608	20,000,000	105.41	21,081,250
42420	FHLMC 2.05 6 30 14	3134G1GX6	2.0500	2.0500	06/30/2010	06/30/2014	37,900,000	37,900,000	37,900,000	100.69	38,160,563
42422	FHLMC 1.5 07 12 13	3134G1KL7	1.5000	1.5000	07/12/2010	07/12/2013	50,000,000	50,000,000	50,000,000	100.38	50,187,500
42423	FHLMC 1.5 7 12 13	3134G1KL7	1.5000	1.5000	07/12/2010	07/12/2013	50,000,000	50,000,000	50,000,000	100.38	50,187,500
42438	FHLMC 0.499951 1 28	3134G1LU6	.5000	.5000	08/05/2010	01/28/2013	40,003,889	40,003,889	40,000,000	100.00	40,000,000
42494	FHLMC 1.75 09 10 15	3137EACM9	1.7500	2.1741	12/15/2010	09/10/2015	49,280,903	49,280,903	50,000,000	98.28	49,140,625
42510	FHLMC 5. 11 13 2014	3128X3L76	5.0000	1.7141	12/23/2010	11/13/2014	24,728,624	24,728,624	21,910,000	112.09	24,559,741
42512	FHLMC 5.0 11 13 201	3128X3L76	5.0000	1.7141	12/23/2010	11/13/2014	1,128,646	1,128,646	1,000,000	112.09	1,120,938
Inv Type: 30 FHLMC Bonds			1.8973	1.4850			428,301,140	428,301,140	424,410,000	100.95	428,426,616
42513	FNMA FLOAT 0.381666	31398A6V9	.3817	.3817	12/21/2010	12/03/2012	50,009,542	50,009,542	50,000,000	100.09	50,046,875
42514	FNMA FLOAT 0.3835 1	31398A6V9	.3835	.3835	12/23/2010	12/03/2012	50,010,653	50,010,653	50,000,000	100.09	50,046,875
Inv Type: 47 FNMA FLOATER QTR ACT-360			.3826	.3826			100,020,194	100,020,194	100,000,000	100.09	100,093,750

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Inv. No.	Security Description	CUSIP	Coupon Rate	YTM/YTC	Purchase Date	Maturity Date	Book Value	Amortized Book Value	Par Value	Market Price	Current Market Value
42476	CAL RANS 3. 5 25 20	13063BHX3	3.0000	1.5131	11/23/2010	05/25/2011	10,074,600	10,074,600	10,000,000	100.69	10,068,500
42477	CAL RANS 3. 5 25 20	13063BHX3	3.0000	1.5131	11/23/2010	05/25/2011	15,111,900	15,111,900	15,000,000	100.69	15,102,750
42478	CAL RANS 3. 06 28 2	13063BHY1	3.0000	1.7564	11/23/2010	06/28/2011	15,110,250	15,110,250	15,000,000	100.75	15,111,900
42479	CAL RANS 3. 06 28 2	13063BHY1	3.0000	1.7564	11/23/2010	06/28/2011	10,073,500	10,073,500	10,000,000	100.75	10,074,600
Inv Type: 50 CAL REV NOTES			3.0000	1.6347			50,370,250	50,370,250	50,000,000	100.72	50,357,750
42432	BA 0.57 1 03 2011	06422TN33	.0000	.5716	07/06/2010	01/03/2011	26,925,615	26,925,615	27,000,000	100.00	27,000,000
42456	BA 0.51 1 12 11	06422TNC3	.0000	.5113	07/19/2010	01/12/2011	22,942,328	22,942,328	23,000,000	100.00	23,000,000
Inv Type: 51 BANKERS ACCEPTANCE DOMESTIC			.0000	.5438			49,867,943	49,867,943	50,000,000	100.00	50,000,000
42445	PFM PRIME FUND 06 3		.1717	.1717	07/23/2010	01/01/2011	2,280,742	2,280,742	2,280,742	100.00	2,280,742
Inv Type: 72 MONEY MARKET ACTUAL-365			.1717	.1717			2,280,742	2,280,742	2,280,742	100.00	2,280,742
42458	B OF A NEG0 CD 09 0	0605C02G6	.7500	.7500	09/02/2010	09/04/2012	25,000,000	25,000,000	25,000,000	100.00	25,000,000
Inv Type: 91 NEGOTIABLE CD			.7500	.7500			25,000,000	25,000,000	25,000,000	100.00	25,000,000
42492	RBC CAP MKTS NEG0 C	78009JY90	.3400	.3400	12/09/2010	09/06/2011	50,000,000	50,000,000	50,000,000	100.00	50,000,000
42515	DEUTSCHE BANK NEG0	25152XMF4	.4500	.4500	12/28/2010	09/28/2011	100,000,000	100,000,000	100,000,000	100.00	100,000,000
Inv Type: 93 NEG0 CD FLT QTR ACT-360			.4133	.4133			150,000,000	150,000,000	150,000,000	100.00	150,000,000
42516	RBC CAP MKTS NEG0 C	78009J2E4	.2606	.2606	12/28/2010	06/28/2011	50,000,000	50,000,000	50,000,000	100.00	50,000,000
Inv Type: 94 NEG0 CD FLOAT MON ACT-360			.2606	.2606			50,000,000	50,000,000	50,000,000	100.00	50,000,000
42446	TVA 5.79 5 23 12	880591DT6	6.7900	.7181	08/04/2010	05/23/2012	22,725,275	22,725,275	20,500,000	108.27	22,194,453
Inv Type: 95 TENN VALLEY AUTHORITY			6.7900	.7181			22,725,275	22,725,275	20,500,000	108.27	22,194,453
42466	FHLB 1.38 10 21 14	313371CN4	1.3500	1.3079	11/04/2010	10/21/2014	45,620,944	45,620,944	45,525,000	98.72	44,941,711
Inv Type: 122 FHLB AMORT TO CALL			1.3500	1.3079			45,620,944	45,620,944	45,525,000	98.72	44,941,711
42457	FNMA 1.75 8 18 14	3136FM3R3	1.7500	1.6344	08/18/2010	08/18/2014	53,507,584	53,507,584	53,270,000	100.19	53,369,881
42463	FNMA 2.9 4 7 14	31398AWH1	2.9000	2.5627	11/04/2010	04/07/2014	20,009,811	20,009,811	19,750,000	100.63	19,873,438
42464	FNMA 1.50 9 23 14	31398A3Q3	1.5000	1.3145	11/04/2010	09/23/2014	27,673,913	27,673,913	27,435,000	99.09	27,186,370
42465	FNMA 1.35 8 16 13	31398A2H4	1.3500	1.2554	11/16/2010	08/16/2013	50,296,000	50,296,000	50,000,000	100.09	50,046,875
42469	FNMA 1.35 3 21 2011	31398A3R1	1.3500	1.2693	11/10/2010	03/21/2014	24,609,846	24,609,846	24,500,000	99.66	24,415,781
Inv Type: 123 FNMA AMORT TO CALL			1.6712	1.5303			176,097,154	176,097,154	174,955,000	99.96	174,892,345
42440	FHLMC .750 3 28 11	3134G1HD9	.7500	.7000	07/20/2010	03/28/2013	50,066,500	50,066,500	50,000,000	100.06	50,031,250
Inv Type: 130 FHLMC AMORT TO CALL			.7500	.7000			50,066,500	50,066,500	50,000,000	100.06	50,031,250
42365	FIRST NATL PTD 01 1		1.0000	1.0000	01/18/2010	01/18/2011	10,000,000	10,000,000	10,000,000	100.00	10,000,000
42406	BANK OF SAN FRANCIS		1.6500	1.6500	05/18/2010	05/18/2011	100,000	100,000	100,000	100.00	100,000

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Inv. No.	Security Description	CUSIP	Coupon Rate	YTM/YTC	Purchase Date	Maturity Date	Book Value	Amortized Book Value	Par Value	Market Price	Current Market Value
42448	FIRST NATIONAL BANK		.7000	.7000	07/31/2010	07/31/2011	5,000,000	5,000,000	5,000,000	100.00	5,000,000
42449	FIRST NATIONAL BANK		.7000	.7000	08/04/2010	08/04/2011	5,000,000	5,000,000	5,000,000	100.00	5,000,000
Inv Type: 1010 PUBLIC TIME DEPOSIT			.8540	.8540			20,100,000	20,100,000	20,100,000	100.00	20,100,000
Grand Total		Count 125	1.5803	1.3364			4,984,304,002	4,984,304,002	4,961,325,742	100.35	4,979,006,496

Investment Earnings - December 2010

Inv No.	Security Description	CUSIP	Earnings Yield	Current Yield	Duration	Current Par Value	Beginning Prem/ (Disc)	Accretion Income	(Amortization) Expense	Scheduled Accruals	Gain (Loss)	Total Income
Fund: 100 POOLED FUNDS												
42393 B 031011		912795V99	.0000	.3834	.1890	50,000,000.00	-182,511.11	0.00	0.00	16,447.22	0.00	16,447.22
42402 Treasury Bil		912795VD0	.0000	.3995	.0000	150,000,000.00	-578,758.33	0.00	0.00	36,483.33	123,812.50	160,295.83
42419 B 01 13 11		912795UX7	.0000	.3387	.0360	18,000,000.00	-36,673.00	0.00	0.00	5,239.00	0.00	5,239.00
Inv Type: 11 TREASURY BILLS												
42298 T 0.875 02 2		912828KE9	.8750	.6321	.0000	50,000,000.00	179,687.50	0.00	150,181.62	19,337.01	-117,187.50	52,331.13
42325 T 1 08 31 11		912828LV0	1.0000	.8260	.6640	100,000.00	316.41	0.00	-14.61	85.64	0.00	71.03
42326 T 1 08 31 11		912828LV0	1.0000	.8345	.6640	99,900,000.00	300,480.47	0.00	-13,882.10	85,549.73	0.00	71,667.63
42341 T 1 7 31 11		912828LG3	1.0000	.6040	.5810	120,000,000.00	801,562.50	0.00	-40,142.87	101,086.95	0.00	60,944.08
42352 T 1.125 12 1		912828KA7	1.1250	.7456	.9530	50,000,000.00	378,906.25	0.00	-15,959.37	47,786.99	0.00	31,827.62
42382 T 1.5 07.15.		912828LB4	1.5000	1.1124	1.5170	50,000,000.00	441,406.25	0.00	-16,193.60	63,179.35	0.00	46,985.75
42480 T BILL 1.375		912828PJ3	1.3750	1.5773	4.7650	50,000,000.00	0.00	4,247.24	0.00	30,219.78	0.00	34,467.02
42498 TB 1.375 11		912828PJ3	1.3750	1.5773	4.7650	50,000,000.00	0.00	4,247.24	0.00	30,219.78	0.00	34,467.02
42511 TRASURY NOTE		912828PJ3	1.3750	1.9994	4.7630	50,000,000.00	0.00	7,292.53	0.00	16,998.63	0.00	24,291.16
42517 T N 1.125 06		912828LF5	1.1250	.9647	.4960	30,000,000.00	0.00	0.00	-132.23	932.32	0.00	800.09
Inv Type: 12 TREASURY NOTES												
42165 J P MORGAN C		481247AK0	2.2000	2.0469	1.4390	25,000,000.00	119,000.00	0.00	-3,128.92	45,833.33	0.00	42,704.41
42166 GENL ELEC CA		36967HAN7	2.2500	2.0651	1.1810	35,000,000.00	185,150.00	0.00	-5,294.88	65,625.00	0.00	60,330.12
42170 MORGAN STANL		61757UAF7	2.0000	1.9382	.7200	25,000,000.00	37,750.00	0.00	-1,272.01	41,666.67	0.00	40,394.66
42177 BAC 2.375 06		06050BAJ0	2.3750	1.9301	1.4580	50,000,000.00	685,000.00	0.00	-18,227.47	98,958.33	0.00	80,730.86
42181 C 2.125 04.3		17313UAE9	2.1250	1.9669	1.3180	25,000,000.00	117,500.00	0.00	-3,240.66	44,270.83	0.00	41,030.17
42182 BK OF THE WE		064244AA4	2.1500	1.9628	1.2230	5,000,000.00	26,950.00	0.00	-766.47	8,958.33	0.00	8,191.86
42183 BK OF THE WE		064244AA4	2.1500	1.9629	1.2230	20,000,000.00	108,000.00	0.00	-3,071.56	35,833.34	0.00	32,761.78
42191 BAC 2.1 04.3		06050BAG6	2.1000	1.9749	1.3180	25,000,000.00	93,000.00	0.00	-2,564.95	43,750.00	0.00	41,185.05
42195 GE 1.625 01.		36967HAG2	1.6250	1.2309	.0190	25,000,000.00	167,500.00	0.00	-8,229.00	33,854.17	0.00	25,625.17
42196 GE 1.625 01.		36967HAG2	1.6250	1.2350	.0190	25,000,000.00	165,750.00	0.00	-8,143.03	33,854.17	0.00	25,711.14
42197 C 1.625 03.3		17314JAA1	1.6250	1.3908	.2440	50,000,000.00	225,000.00	0.00	-9,782.60	67,708.33	0.00	57,925.73
42198 GS 1.625 07.		38146FAF8	1.6250	1.4391	.5350	50,000,000.00	204,500.00	0.00	-7,731.10	67,708.34	0.00	59,977.24
42211 USSA CAPITAL		90390QAA9	2.2400	1.9620	1.2310	16,000,000.00	125,600.00	0.00	-3,649.11	29,866.67	0.00	26,217.56
42258 CITIGROUP FD		17313YAC5	1.2500	1.2952	.4220	50,000,000.00	-43,000.00	1,893.47	0.00	52,083.33	0.00	53,976.80
42259 CITIGROUP FD		17313YAC5	1.2500	1.2952	.4220	50,000,000.00	-43,000.00	1,893.47	0.00	52,083.33	0.00	53,976.80
42274 GE TLGP 3 12		36967HAD9	3.0000	1.6091	.9320	50,000,000.00	1,602,500.00	0.00	-57,630.51	125,000.00	0.00	67,369.49
42299 HSBC 3.125 1		4042EPAAS	3.1250	1.3413	.9510	50,000,000.00	1,969,550.00	0.00	-74,367.91	130,208.34	0.00	55,840.43
42317 C 1.625 03.3		17314JAA1	1.6250	.7776	.2440	35,000,000.00	423,500.00	0.00	-25,054.39	47,395.83	0.00	22,341.44
42328 MS 2.25 3 13		61757UAP5	2.2500	1.3169	1.1830	20,000,000.00	431,800.00	0.00	-15,564.88	37,500.00	0.00	21,935.12
42331 MS TLGP 2.25		61757UAP5	2.2500	1.3109	1.1840	50,000,000.00	1,084,000.00	0.00	-39,165.50	93,750.00	0.00	54,584.50
42332 GE TLGP 2.12		36967HAV9	2.1250	1.7893	1.9410	25,000,000.00	253,750.00	0.00	-6,894.17	44,270.83	0.00	37,376.66
42379 GS 3.25 06.1		38146FAA9	3.2500	1.2299	1.4320	50,000,000.00	2,215,000.00	0.00	-84,148.28	135,416.66	0.00	51,268.38
42380 GE TLGP 2% 0		36967HBB2	2.0000	1.4058	1.7120	25,000,000.00	366,000.00	0.00	-12,319.22	41,666.67	0.00	29,347.45
42400 GE TLGP 2.0		36967HBB2	2.0000	1.4358	1.7120	75,000,000.00	1,010,250.00	0.00	-35,109.59	125,000.00	0.00	89,890.41
42401 JPM 2.2 0615		481247AK0	2.2000	1.1630	1.4390	50,000,000.00	1,097,500.00	0.00	-43,285.62	91,666.67	0.00	48,381.05

Investment Earnings - December 2010

Inv No.	Security Description	CUSIP	Earnings Yield	Current Yield	Duration	Current Par Value	Beginning Prem/ (Disc)	Accretion Income	(Amortization) Expense	Scheduled Accruals	Gain (Loss)	Total Income
42417	RF 2.75 12 1	7591EAAA1	2.7500	.3588	.0000	11,310,000.00	134,979.80	0.00	-6,638.35	7,775.62	0.00	1,137.27
Inv Type: 15 TLGP Temp L			2.1190	1.4804	.9978	917,510,000.00	12,763,529.80	3,786.94	-475,280.18	1,601,704.79	0.00	1,130,211.35
42242	MORGAN STANL	61757UAN0	.4925	.3848	1.1900	25,000,000.00	40,325.00	0.00	-1,146.85	10,602.41	0.00	9,455.56
42306	Union Bank T	905266AA0	.4969	.3936	1.1990	25,000,000.00	33,725.00	0.00	-960.03	10,700.11	0.00	9,740.08
Inv Type: 16 TLGP FL Tem			.4947	.3892	1.1945	50,000,000.00	74,050.00	0.00	-2,106.88	21,302.52	0.00	19,195.64
42349	FHLB 1.85 12	3133XW6C8	1.8500	1.8500	.0000	100,000,000.00	0.00	0.00	0.00	102,777.78	0.00	102,777.78
42397	FHLB 1.5 2.5	3133XY4B8	1.5000	1.5000	1.7670	100,000,000.00	0.00	0.00	0.00	125,000.00	0.00	125,000.00
42418	FHLB 1.42 fl	3133XXME4	1.4200	1.4507	1.7090	20,230,000.00	-14,078.13	521.41	0.00	23,938.84	0.00	24,460.25
42471	FHLB 0.875 1	313371UC8	.8750	.9339	2.9560	75,000,000.00	-135,000.00	3,687.22	0.00	54,687.53	0.00	58,374.75
42472	FHLB 1.34 12	313371W93	1.3400	1.3400	3.8640	75,000,000.00	0.00	0.00	0.00	44,666.67	0.00	44,666.67
42473	FHLB 0.875 1	313371PC4	.8750	1.2631	3.8750	25,000,000.00	-373,993.06	8,006.42	0.00	18,229.17	0.00	26,235.59
42481	FHLB 1.875 1	313371ZY5	1.8750	1.8901	4.7400	25,000,000.00	0.00	284.62	0.00	36,458.33	0.00	36,742.95
42482	FHLB 1.25 12	313371W51	1.2500	1.3912	3.8520	50,000,000.00	0.00	4,873.89	0.00	43,402.78	0.00	48,276.67
42486	FHLB 1.875 1	313371ZY5	1.8750	1.9292	4.7370	50,000,000.00	0.00	1,268.79	0.00	44,270.83	0.00	45,539.62
42489	FHLB 1.25 12	313371W51	1.2500	1.4590	3.8520	75,000,000.00	0.00	9,976.79	0.00	59,895.83	0.00	69,872.62
42491	FHLB 06 30 2	3133724E1	1.2100	1.2100	3.4370	50,000,000.00	0.00	0.00	0.00	1,680.56	0.00	1,680.56
42496	FHLB 1.75 09	313370JB5	1.7500	2.1700	4.4660	75,000,000.00	0.00	13,876.95	0.00	58,333.33	0.00	72,210.28
42500	FHLB 2.75 12	3133XVNU1	2.7500	1.3010	3.7680	25,400,000.00	1,760,692.72	0.00	-30,336.18	58,208.34	0.00	27,872.16
42501	FHLB 2.75 12	3133XVNU1	2.7500	1.3140	3.7680	2,915,000.00	200,518.80	0.00	-3,449.13	6,680.21	0.00	3,231.08
42502	FHLB 2.75 12	3133XVNU1	2.7500	1.3800	3.7680	25,000,000.00	0.00	0.00	-21,821.16	43,923.61	0.00	22,102.45
42503	FHLB 2.75 12	3133XVNU1	2.7500	1.3750	3.7680	50,000,000.00	0.00	0.00	-43,806.14	87,847.22	0.00	44,041.08
42504	FHLB 1.375 0	313370JS8	1.3750	1.3390	3.5850	26,095,000.00	0.00	0.00	-595.08	22,923.73	0.00	22,328.65
Inv Type: 22 FEDERAL HOME LOAN			1.6011	1.5153	3.1144	849,640,000.00	1,438,140.33	42,496.09	-100,007.69	832,924.76	0.00	775,413.16
42335	FNMA 1.75 3	31398AVQ2	1.7500	.5980	.2250	50,000,000.00	770,000.00	0.00	-48,813.91	72,916.66	0.00	24,102.75
42338	FNMA 1.75 3	31398AVQ2	1.7500	.5712	.2250	20,000,000.00	314,600.00	0.00	-19,984.84	29,166.67	0.00	9,181.83
42350	FNMA FIXED 1	3136FJZT1	1.7500	1.7500	.0000	100,000,000.00	0.00	0.00	0.00	131,250.00	0.00	131,250.00
42366	FNMA 3NC1.5	31398AF23	1.8000	1.8000	2.0590	50,000,000.00	0.00	0.00	0.00	75,000.00	0.00	75,000.00
42367	FNMA 1.8 2 8	31398AF23	1.8000	1.8172	2.0590	25,000,000.00	-12,500.00	353.56	0.00	37,500.00	0.00	37,853.56
42398	FNMA 2.5NC1	3136FMNR1	1.5600	1.5600	1.8050	100,000,000.00	0.00	0.00	0.00	130,000.00	0.00	130,000.00
42410	FNMA 2.5 6 2	3136FMA38	2.5000	2.5268	4.3030	49,080,000.00	-61,350.00	1,041.54	0.00	102,250.00	0.00	103,291.54
42424	FNMA 1.3 7 1	31398AV90	1.3000	1.3171	2.4940	25,000,000.00	-12,500.00	353.55	0.00	27,083.33	0.00	27,436.88
42425	FNMA 1.3 7 1	31398AV90	1.3000	1.3171	2.4940	50,000,000.00	-25,000.00	707.12	0.00	54,166.67	0.00	54,873.79
42427	FNMA 1.55 7	31398AV25	1.5500	1.5603	2.4730	69,090,000.00	-20,727.00	586.26	0.00	89,241.25	0.00	89,827.51
42434	FNMA STRNT 1	3136FMX90	1.7500	1.7500	4.3820	25,000,000.00	0.00	0.00	0.00	36,458.34	0.00	36,458.34
42435	FNMA STRNT 1	3136FMX90	1.7500	1.7500	4.3820	25,000,000.00	0.00	0.00	0.00	36,458.34	0.00	36,458.34
42452	FNMA 2.125 8	3136FM6G4	2.1250	2.1250	4.3780	25,000,000.00	0.00	0.00	0.00	44,270.84	0.00	44,270.84
42453	FNMA 1.35 08	31398A2H4	1.3500	1.3500	2.5750	25,000,000.00	0.00	0.00	0.00	28,125.00	0.00	28,125.00
42467	FNMA STRNT 0	3136FPYX9	.5000	.5000	2.9040	50,000,000.00	0.00	0.00	0.00	19,444.44	0.00	19,444.44
42495	FNMA 1.625 1	31398A4M1	1.6250	2.2200	4.6110	25,000,000.00	0.00	6,532.94	0.00	18,055.56	0.00	24,588.50
42508	FNMA 1.625 1	31398A4M1	1.6250	2.1851	4.6390	42,000,000.00	0.00	5,475.44	0.00	15,166.67	0.00	20,642.11
42509	FNMA 1.625 1	31398A4M1	1.6250	2.1931	4.6390	50,000,000.00	0.00	6,610.01	0.00	18,055.56	0.00	24,665.57

Investment Earnings - December 2010

Inv No.	Security Description	CUSIP	Earnings Yield	Current Yield	Duration	Current Par Value	Beginning Prem/ (Disc)	Accretion Income	(Amortization) Expense	Scheduled Accruals	Gain/(Loss)	Total Income
Inv Type: 23 FEDERAL NAT MORT			1.6211	1.6079	2.4839	805,170,000.00	952,523.00	21,660.42	-68,798.75	964,609.33	0.00	917,471.00
42460	FARMER MAC 2	31315PGT0	2.1250	2.1651	4.4750	45,000,000.00	-85,050.00	1,443.89	0.00	79,687.50	0.00	81,131.39
42484	FARMER MAC 1	31315PLT4	1.2500	1.2957	2.8840	35,000,000.00	0.00	1,145.80	0.00	30,381.94	0.00	31,527.74
Inv Type: 27 FARMER MAC			1.7422	1.7847	3.7789	80,000,000.00	-85,050.00	2,589.69	0.00	110,069.44	0.00	112,659.13
42342	FFCB Bullet	31331YZ86	3.8750	.7849	.6410	50,000,000.00	2,705,000.00	0.00	-130,209.63	161,458.33	0.00	31,248.70
42373	FFCB 2 Year	31331JGD9	.9500	1.0514	1.1710	17,050,000.00	-33,929.50	1,446.79	0.00	13,497.91	0.00	14,944.70
42374	FFCB 2 Year	31331JGD9	.9500	1.0432	1.1710	58,000,000.00	-106,140.00	4,525.91	0.00	45,916.66	0.00	50,442.57
42385	FFCB 1.875 1	31331G2R9	1.8750	1.5324	1.9060	37,000,000.00	333,370.00	0.00	-10,470.59	57,812.50	0.00	47,341.91
42399	FFCB 1.625 B	31331JAB9	1.6250	1.5877	1.9570	50,000,000.00	48,500.00	0.00	-1,529.50	67,708.33	0.00	66,178.83
42403	FFCB 1.125 2	31331JLW1	1.1250	1.2269	1.3110	74,370,000.00	-148,740.00	6,333.71	0.00	69,721.87	0.00	76,055.58
42414	FEDERAL FARM	31331GLL1	2.8000	2.8847	2.9330	18,225,000.00	-53,240.67	1,242.82	0.00	42,525.00	0.00	43,767.82
42459	FFCB 1.75 03	31331JE33	1.7500	1.7616	4.0550	50,000,000.00	-25,000.00	471.98	0.00	72,916.66	0.00	73,388.64
42462	FFCB 1.23 11	31331JX99	1.2300	1.3008	3.7570	110,025,000.00	-302,568.75	6,420.01	0.00	112,775.63	0.00	119,195.64
42470	FFCB 1.62 11	31331J2R3	1.6200	1.8038	4.6970	32,400,000.00	-283,500.00	4,812.98	0.00	43,740.00	0.00	48,552.98
42483	FFCB 1.40 12	31331J4S9	1.4000	1.4129	3.8400	27,000,000.00	0.00	148.66	0.00	15,750.00	0.00	15,898.66
42485	FFCB 1.4 12	31331J4S9	1.4000	1.4589	3.8400	19,000,000.00	0.00	711.62	0.00	16,994.44	0.00	17,706.06
42497	FFCB 1.50 11	31331J2S1	1.5000	2.2010	4.7060	25,000,000.00	0.00	7,691.33	0.00	16,666.67	0.00	24,358.00
42505	FFCB 1.30 12	31331J6A6	1.3000	1.3107	2.9300	75,000,000.00	0.00	192.46	0.00	21,666.67	0.00	21,859.13
42506	FFCB 1.72 12	31331J6Q1	1.7200	1.7372	3.8770	27,175,000.00	0.00	36.83	0.00	2,596.72	0.00	2,633.55
42507	FFCB 1.72 12	31331J6Q1	1.7200	1.7242	3.8770	70,000,000.00	0.00	23.00	0.00	6,688.89	0.00	6,711.89
Inv Type: 28 FEDERAL FARM			1.6106	1.4513	2.8347	740,245,000.00	2,133,751.08	34,058.10	-142,209.72	768,436.28	0.00	660,284.66
42351	FHLMC Fixed	3128X9RH5	1.7500	1.7500	.0000	100,000,000.00	0.00	0.00	0.00	131,250.00	0.00	131,250.00
42356	FHLMC 1.125	3128X8P22	1.1250	.7120	.4160	28,600,000.00	179,470.72	0.00	-9,970.59	26,812.50	0.00	16,841.91
42371	FHLMC 1.8 2	3128X9ZK9	1.8000	1.8000	2.1060	75,000,000.00	0.00	0.00	0.00	112,500.00	0.00	112,500.00
42405	FHLMC 2NC1Y	3134G1DZ4	1.1700	1.1700	1.3720	50,000,000.00	0.00	0.00	0.00	48,750.00	0.00	48,750.00
42416	FHLMC 5.75 0	3134A4JT2	5.7500	1.0656	.9990	20,000,000.00	1,479,607.74	0.00	-78,540.82	95,833.34	0.00	17,292.52
42420	FHLMC 2.05 6	3134G1GX6	2.0500	2.0500	3.3950	37,900,000.00	0.00	0.00	0.00	64,745.83	0.00	64,745.83
42422	FHLMC 1.5 07	3134G1KL7	1.5000	1.5000	2.4750	50,000,000.00	0.00	0.00	0.00	62,500.00	0.00	62,500.00
42423	FHLMC 1.5 7	3134G1KL7	1.5000	1.5000	2.4750	50,000,000.00	0.00	0.00	0.00	62,500.00	0.00	62,500.00
42438	FHLMC 0.4999	3134G1LU6	.5000	.5000	2.0630	40,000,000.00	3,888.89	0.00	0.00	16,665.03	0.00	16,665.03
42494	FHLMC 1.75 0	3137EACM9	1.7500	2.1741	4.4990	50,000,000.00	0.00	9,335.26	0.00	38,888.89	0.00	48,224.15
42510	FHLMC 5. 11	3128X3L76	5.0000	1.7141	3.5640	21,910,000.00	0.00	0.00	-17,081.01	24,344.44	0.00	7,263.43
42512	FHLMC 5.0 11	3128X3L76	5.0000	1.7141	3.5640	1,000,000.00	0.00	0.00	-779.60	1,111.11	0.00	331.51
Inv Type: 30 FHLMC Bonds			1.8410	1.6367	1.9521	624,410,000.00	1,682,967.35	9,335.26	-106,372.02	685,901.14	0.00	588,864.38
42409	FHLMC MULTI	3134G1FQ2	2.0000	2.0053	.0000	20,000,000.00	-5,000.00	-438.12	0.00	25,555.56	5,000.00	30,117.44
Inv Type: 46 FHLMC MULTI-STEP			2.0000	2.0053	.0000	20,000,000.00	-5,000.00	-438.12	0.00	25,555.56	5,000.00	30,117.44
42513	FNMA FLOAT 0	31398A6V9	.3817	.3817	1.9160	50,000,000.00	0.00	0.00	0.00	5,831.02	0.00	5,831.02
42514	FNMA FLOAT 0	31398A6V9	.3835	.3835	1.9160	50,000,000.00	0.00	0.00	0.00	4,793.75	0.00	4,793.75
Inv Type: 47 FNMA FLOATER			.3826	.3826	1.9160	100,000,000.00	0.00	0.00	0.00	10,624.77	0.00	10,624.77
42476	CAL RANS 3.	13063BHX3	3.0000	1.5131	.3970	10,000,000.00	74,600.00	0.00	-12,637.16	25,000.00	0.00	12,362.84
42477	CAL RANS 3.	13063BHX3	3.0000	1.5131	.3970	15,000,000.00	111,900.00	0.00	-18,955.74	37,500.00	0.00	18,544.26

Investment Earnings - December 2010

Inv. No.	Security Description	CUSIP	Earnings Yield	Current Yield	Duration	Current Par Value	Beginning Prem/ (Disc)	Accretion Income	(Amortization) Expense	Scheduled Accruals	Gain (Loss)	Total Income
42478	CAL RANS 3.	13063BHY1	3.0000	1.7564	.4900	15,000,000.00	110,250.00	0.00	-15,750.00	37,500.00	0.00	21,750.00
42479	CAL RANS 3.	13063BHY1	3.0000	1.7564	.4900	10,000,000.00	73,500.00	0.00	-10,500.00	25,000.00	0.00	14,500.00
Inv Type: 50 CAL REV NOTES			3.0000	1.6348	.4435	50,000,000.00	370,250.00	0.00	-57,842.90	125,000.00	0.00	67,157.10
42432	BA 0.57 1 03	06422TN33	.0000	.5716	.0080	27,000,000.00	-74,385.00	0.00	0.00	12,739.98	0.00	12,739.98
42456	BA 0.51 1 12	06422TNC3	.0000	.5113	.0330	23,000,000.00	-57,672.50	0.00	0.00	10,100.83	0.00	10,100.83
Inv Type: 51 BANKERS ACCEPT			.0000	.5438	.0195	50,000,000.00	132,057.50	0.00	0.00	22,840.81	0.00	22,840.81
42445	PFM PRIME FU		.1717	.1717	.4960	2,280,742.00	0.00	0.00	0.00	332.50	0.00	332.50
Inv Type: 72 MONEY MARKET			.1717	.1717	.4960	2,280,742.00	0.00	0.00	0.00	332.50	0.00	332.50
42458	B OF A NEGO	0605C02G6	.7500	.7500	1.6640	25,000,000.00	0.00	0.00	0.00	16,145.83	0.00	16,145.83
Inv Type: 91 NEGOTIABLE CD			.7500	.7500	1.6640	25,000,000.00	0.00	0.00	0.00	16,145.83	0.00	16,145.83
42492	NEGO CD 0.34	78009JY90	.3400	.3400	.6800	50,000,000.00	0.00	0.00	0.00	10,861.11	0.00	10,861.11
42515	NEGO CD QTR	25152XMF4	.4500	.4500	.7410	100,000,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
Inv Type: 93 NEGO CD FLT			.4133	.4133	.7267	150,000,000.00	0.00	0.00	0.00	15,861.11	0.00	15,861.11
42516	NEGO CD MON	78009J2E4	.2606	.2606	.5000	50,000,000.00	0.00	0.00	0.00	1,447.78	0.00	1,447.78
Inv Type: 94 NEGO CD FLOAT			.2606	.2606	.5000	50,000,000.00	0.00	0.00	0.00	1,447.78	0.00	1,447.78
42446	TVA 6.79 5 2	880591DT6	6.7900	.7181	1.3480	20,500,000.00	2,225,275.00	0.00	-104,838.18	115,995.84	0.00	11,157.66
Inv Type: 95 TENN VALLEY AUTH			6.7900	.7181	1.3480	20,500,000.00	2,225,275.00	0.00	-104,838.18	115,995.84	0.00	11,157.66
42466	FHLB 1.38 10	313371CN4	1.3500	1.3079	3.7130	45,525,000.00	95,943.94	0.00	-1,580.01	51,215.63	0.00	49,635.62
Inv Type: 122 FHLB AMORT-TO-CALL			1.3500	1.3079	3.7130	45,525,000.00	95,943.94	0.00	-1,580.01	51,215.63	0.00	49,635.62
42447	FNMA STEP 1.	3136FMTW4	1.5000	1.4450	.0000	37,000,000.00	191,475.00	0.00	94,350.00	0.00	-94,350.00	0.00
42457	FNMA 1.75 8	3136FM3R3	1.7500	1.6344	3.5120	53,270,000.00	237,584.20	0.00	-20,178.38	77,685.42	0.00	57,507.04
42463	FNMA 2.9 4 7	31398AWH1	2.9000	2.5627	3.1210	19,750,000.00	259,811.25	0.00	-43,652.63	47,729.17	0.00	4,076.54
42464	FNMA 1.50 9	31398A3Q3	1.5000	1.3145	3.6260	27,435,000.00	238,913.13	0.00	-18,431.56	34,293.75	0.00	15,862.19
42465	FNMA 1.35 8	31398A2H4	1.3500	1.2554	2.5750	50,000,000.00	296,000.00	0.00	-42,877.72	56,250.00	0.00	13,372.28
42469	FNMA 1.35 3	31398A3R1	1.3500	1.2693	3.1530	24,500,000.00	109,845.75	0.00	-15,340.74	27,562.50	0.00	12,221.76
Inv Type: 123 FNMA AMORT-TO-CALL			1.6406	1.5148	2.6147	211,955,000.00	1,333,629.33	0.00	-46,131.03	243,520.84	-94,350.00	103,039.81
42440	FHLMC .750 3	3134G1HD9	.7500	.7000	2.2270	50,000,000.00	66,500.00	0.00	-8,213.15	31,250.00	0.00	23,036.85
Inv Type: 130 FHLMC AMOR-TO-CALL			.7500	.7000	2.2270	50,000,000.00	66,500.00	0.00	-8,213.15	31,250.00	0.00	23,036.85
42365	FIRST NATL P		1.0000	1.0000	.0490	10,000,000.00	0.00	0.00	0.00	8,611.12	0.00	8,611.12
42406	BANK OF SAN		1.6500	1.6500	.3820	100,000.00	0.00	0.00	0.00	142.08	0.00	142.08
42448	FIRST NATION		.7000	.7000	.5820	5,000,000.00	0.00	0.00	0.00	3,013.88	0.00	3,013.88
42449	FIRST NATION		.7000	.7000	.5900	5,000,000.00	0.00	0.00	0.00	3,013.89	0.00	3,013.89
Inv Type: 1010 PUBLIC TIME DEPOSITS			.8540	.8540	.3178	20,100,000.00	0.00	0.00	0.00	14,780.97	0.00	14,780.97
Subtotal			1.5355	1.3316	2.0441	5,530,135,742.00	24,198,869.27	129,275.39	-1,049,523.67	6,113,085.63	-82,725.00	5,110,112.35
Fund: 9704 SFUSD BONDS 2006B												
42264	T 1.125 06.3	912828LF5	1.1250	.9622	.0000	30,000,000.00	93,750.00	0.00	65,849.79	27,513.59	-69,816.64	23,546.74
Inv Type: 12 TREASURY NOTES			1.1250	.9622	.0000	30,000,000.00	93,750.00	0.00	65,849.79	27,513.59	-69,816.64	23,546.74
Subtotal			1.1250	.9622	.0000	30,000,000.00	93,750.00	0.00	65,849.79	27,513.59	-69,816.64	23,546.74
Grand Total			Count 134			5,560,135,742.00	24,292,619.27	129,275.39	-983,673.88	6,140,599.22	-152,541.64	5,133,659.09

Detail Transaction Report - December 2010

Transaction Type	Settled	Inv.	Description	CUSIP	Par Value	Book Value	(Interest)	(Gain) / Loss	Prem / (Disc)	Amort / (Accret)	Transaction Amount
Fund: 100 POOLED FUNDS											
Call	12/01/2010	42447	FNMA STEP 1.50 6 1	Agency	3136FMTW4	-37,000,000.00	-37,094,350.00	0.00	94,350.00	-94,350.00	37,000,000.00
Call	12/21/2010	42349	FHLB 1.85 12 21 12	Agency	3133XW6C8	-100,000,000.00	-100,000,000.00	0.00	0.00	0.00	100,000,000.00
Call	12/24/2010	42409	FHLMC MULTI STEP 2.	Agency	3134G1FQ2	-20,000,000.00	-19,995,000.00	0.00	-5,000.00	5,000.00	20,000,000.00
Call	12/28/2010	42350	FNMA FIXED 1.75 3NC	Agency	3136FJZT1	-100,000,000.00	-100,000,000.00	0.00	0.00	0.00	100,000,000.00
Call	12/28/2010	42351	FHLMC Fixed 1.75 3N	Agency	3128X9RH5	-100,000,000.00	-100,000,000.00	0.00	0.00	0.00	100,000,000.00
Total Call						-357,000,000.00	-357,089,350.00	0.00	89,350.00	-89,350.00	357,000,000.00
Interest	12/01/2010	42356	FHLMC 1.125	Agency	3128X8P22	0.00	0.00	-160,875.00	0.00	0.00	160,875.00
Interest	12/01/2010	42445	PFM PRIME FUND 06 3	Money Market		0.00	0.00	-19,712.50	0.00	0.00	19,712.50
Interest	12/01/2010	42447	FNMA STEP 1.50 6 1	Agency	3136FMTW4	0.00	-97,125.00	-180,375.00	0.00	0.00	277,500.00
Interest	12/03/2010	42258	CITIGROUP FDG INC G	TLGP	17313YAC5	0.00	0.00	-312,500.00	0.00	0.00	312,500.00
Interest	12/03/2010	42259	CITIGROUP FDG INC G	TLGP	17313YAC5	0.00	0.00	-312,500.00	0.00	0.00	312,500.00
Interest	12/07/2010	42385	FFCB 1.875 12.07.12	Agency	31331G2R9	0.00	0.00	-346,875.00	0.00	0.00	346,875.00
Interest	12/09/2010	42274	GE TLGP 3 12 09 11	TLGP	36967HAD9	0.00	0.00	-750,000.00	0.00	0.00	750,000.00
Interest	12/12/2010	42500	FHLB 2.75 12 12 201	Agency	3133XVNU1	0.00	-312,384.72	-36,865.28	0.00	0.00	349,250.00
Interest	12/12/2010	42501	FHLB 2.75 12 12 201	Agency	3133XVNU1	0.00	-35,850.45	-4,230.80	0.00	0.00	40,081.25
Interest	12/12/2010	42502	FHLB 2.75 12 12 201	Agency	3133XVNU1	0.00	-336,111.11	-7,638.89	0.00	0.00	343,750.00
Interest	12/12/2010	42503	FHLB 2.75 12 12 201	Agency	3133XVNU1	0.00	-672,222.22	-15,277.78	0.00	0.00	687,500.00
Interest	12/13/2010	42242	MORGAN STANLEY FDIC	TLGP	61757UAN0	0.00	0.00	-31,123.25	0.00	0.00	31,123.25
Interest	12/15/2010	42165	J P MORGAN CHASE TL	TLGP	481247AK0	0.00	0.00	-275,000.00	0.00	0.00	275,000.00
Interest	12/15/2010	42352	T 1.125 12 15 11	Treasury	912828KA7	0.00	0.00	-281,250.00	0.00	0.00	281,250.00
Interest	12/15/2010	42379	GS 3.25 06.15.12 TL	TLGP	38146FAA9	0.00	0.00	-812,500.00	0.00	0.00	812,500.00
Interest	12/15/2010	42401	JPM 2.2 06152012	TLGP	481247AK0	0.00	0.00	-550,000.00	0.00	0.00	550,000.00
Interest	12/16/2010	42299	HSBC 3.125 12 16 11	TLGP	4042EPAAS	0.00	0.00	-781,250.00	0.00	0.00	781,250.00
Interest	12/16/2010	42306	Union Bank TLGP Flo	TLGP	905266AA0	0.00	0.00	-31,084.00	0.00	0.00	31,084.00
Interest	12/21/2010	42332	GE TLGP 2.125 12 21	TLGP	36967HAV9	0.00	0.00	-265,625.00	0.00	0.00	265,625.00
Interest	12/21/2010	42349	FHLB 1.85 12 21 12	Agency	3133XW6C8	0.00	0.00	-925,000.00	0.00	0.00	925,000.00
Interest	12/22/2010	42177	BAC 2.375 06.22.12	TLGP	06050BAJ0	0.00	0.00	-593,750.00	0.00	0.00	593,750.00
Interest	12/24/2010	42399	FFCB 1.625 Bullet 1	Agency	31331JAB9	0.00	0.00	-406,250.00	0.00	0.00	406,250.00
Interest	12/24/2010	42409	FHLMC MULTI STEP 2.	Agency	3134G1FQ2	0.00	0.00	-200,000.00	0.00	0.00	200,000.00
Interest	12/25/2010	42410	FNMA 2.5 6 25 12	Agency	3136FMA38	0.00	0.00	-613,500.00	0.00	0.00	613,500.00
Interest	12/27/2010	42471	FHLB 0.875 12 27 13	Agency	313371UC8	0.00	0.00	-71,093.78	0.00	0.00	71,093.78
Interest	12/28/2010	42350	FNMA FIXED 1.75 3NC	Agency	3136FJZT1	0.00	0.00	-875,000.00	0.00	0.00	875,000.00
Interest	12/28/2010	42351	FHLMC Fixed 1.75 3N	Agency	3128X9RH5	0.00	0.00	-875,000.00	0.00	0.00	875,000.00
Interest	12/30/2010	42420	FHLMC 2.05 6 30 14	Agency	3134G1GX6	0.00	0.00	-388,475.00	0.00	0.00	388,475.00
Total Interest						0.00	-1,453,693.50	-10,122,751.28	0.00	0.00	11,576,444.78
Maturity	12/10/2010	42417	RF 2.75 12 10 10	TLGP	7591EAAA1	0.00	-134,979.80	0.00	0.00	134,979.80	0.00
Maturity	12/10/2010	42417	RF 2.75 12 10 10	TLGP	7591EAAA1	-11,310,000.00	-11,310,000.00	-155,512.50	0.00	0.00	11,465,512.50
Total Maturity						-11,310,000.00	-11,444,979.80	-155,512.50	0.00	0.00	11,465,512.50
Purchase	12/01/2010	42445	PFM PRIME FUND 06 3	Money Market		19,712.50	19,712.50	0.00	0.00	0.00	-19,712.50

Detail Transaction Report - December 2010

Transaction Type	Settled	Inv.	Description	CUSIP	Par Value	Book Value	(Interest)	(Gain) / Loss	Prem / (Disc)	Amort / (Accret)	Transaction Amount
Purchase	12/03/2010	42467	FNMA STRNT 0.5 12 0	Agency	3136FPYX9	50,000,000.00	50,000,000.00	0.00	0.00	0.00	-50,000,000.00
Purchase	12/03/2010	42481	FHLB 1.875 12 11 15	Agency	313371ZY5	25,000,000.00	24,982,000.00	0.00	0.00	-18,000.00	-24,982,000.00
Purchase	12/06/2010	42482	FHLB 1.25 12 12 14	Agency	313371W51	50,000,000.00	49,749,305.56	0.00	0.00	-250,694.44	-49,749,305.56
Purchase	12/06/2010	42484	FARMER MAC 1.25 12	Agency	31315PLT4	35,000,000.00	34,951,700.00	0.00	0.00	-48,300.00	-34,951,700.00
Purchase	12/08/2010	42485	FFCB 1.4 12 08 14	Agency	31331J459	19,000,000.00	18,956,680.00	0.00	0.00	-43,320.00	-18,956,680.00
Purchase	12/08/2010	42489	FHLB 1.25 12 12 14	Agency	313371W51	75,000,000.00	74,432,666.67	0.00	0.00	-567,333.33	-74,432,666.67
Purchase	12/08/2010	42502	FHLB 2.75 12 12 201	Agency	3133XVNU1	25,000,000.00	26,668,111.11	0.00	0.00	1,668,111.11	-26,668,111.11
Purchase	12/08/2010	42503	FHLB 2.75 12 12 201	Agency	3133XVNU1	50,000,000.00	53,346,222.22	0.00	0.00	3,346,222.22	-53,346,222.22
Purchase	12/08/2010	42504	FHLB 1.375 09 12 20	Agency	313370JS8	26,095,000.00	26,251,660.23	0.00	0.00	156,660.23	-26,251,660.23
Purchase	12/09/2010	42492	RBC CAP MKTS NEGO C	Negotiable CD	78009JY90	50,000,000.00	50,000,000.00	0.00	0.00	0.00	-50,000,000.00
Purchase	12/14/2010	42486	FHLB 1.875 12 11 15	Agency	313371ZY5	50,000,000.00	49,900,145.83	0.00	0.00	-99,854.17	-49,900,145.83
Purchase	12/15/2010	42472	FHLB 1.34 12 15 201	Agency	313371W93	75,000,000.00	75,000,000.00	0.00	0.00	0.00	-75,000,000.00
Purchase	12/15/2010	42494	FHLMC 1.75 09 10 15	Agency	3137EACM9	50,000,000.00	49,280,902.78	0.00	0.00	-719,097.22	-49,280,902.78
Purchase	12/15/2010	42495	FNMA 1.625 10 26 20	Agency	31398A4M1	25,000,000.00	24,372,795.14	0.00	0.00	-627,204.86	-24,372,795.14
Purchase	12/15/2010	42496	FHLB 1.75 09 11 201	Agency	313370JB5	75,000,000.00	74,064,604.11	0.00	0.00	-935,395.89	-74,064,604.11
Purchase	12/15/2010	42497	FFCB 1.50 11 16 201	Agency	31331J251	25,000,000.00	24,218,231.26	0.00	0.00	-781,768.74	-24,218,231.26
Purchase	12/16/2010	42480	T BILL 1.375 11 30	Treasury	912828PJ3	50,000,000.00	49,549,751.03	0.00	0.00	-450,248.97	-49,549,751.03
Purchase	12/16/2010	42483	FFCB 1.40 12 08 14	Agency	31331J459	27,000,000.00	26,994,900.00	0.00	0.00	-5,100.00	-26,994,900.00
Purchase	12/16/2010	42498	TB 1.375 11 30 15	Treasury	912828PJ3	50,000,000.00	49,549,751.03	0.00	0.00	-450,248.97	-49,549,751.03
Purchase	12/21/2010	42513	FNMA FLOAT 0.381666	Agency	31398A6V9	50,000,000.00	50,009,541.67	0.00	0.00	9,541.67	-50,009,541.67
Purchase	12/23/2010	42505	FFCB 1.30 12 23 13	Agency	31331J6A6	75,000,000.00	74,976,562.50	0.00	0.00	-23,437.50	-74,976,562.50
Purchase	12/23/2010	42508	FNMA 1.625 10 26 20	Agency	31398A4M1	42,000,000.00	41,032,442.50	0.00	0.00	-967,557.50	-41,032,442.50
Purchase	12/23/2010	42509	FNMA 1.625 10 26 20	Agency	31398A4M1	50,000,000.00	48,830,145.83	0.00	0.00	-1,169,854.17	-48,830,145.83
Purchase	12/23/2010	42510	FHLMC 5. 11 13 2014	Agency	3128X3L76	21,910,000.00	24,728,624.12	0.00	0.00	2,818,624.12	-24,728,624.12
Purchase	12/23/2010	42511	TRASURY NOTE 1.375	Treasury	912828PJ3	50,000,000.00	48,582,503.43	0.00	0.00	-1,417,496.57	-48,582,503.43
Purchase	12/23/2010	42512	FHLMC 5.0 11 13 201	Agency	3128X3L76	1,000,000.00	1,128,645.56	0.00	0.00	128,645.56	-1,128,645.56
Purchase	12/23/2010	42514	FNMA FLOAT 0.3835 1	Agency	31398A6V9	50,000,000.00	50,010,652.78	0.00	0.00	10,652.78	-50,010,652.78
Purchase	12/28/2010	42515	DEUTSCHE BANK NEGO	Negotiable CD	25152XMF4	100,000,000.00	100,000,000.00	0.00	0.00	0.00	-100,000,000.00
Purchase	12/28/2010	42516	RBC CAP MKTS NEGO C	Negotiable CD	78009J2E4	50,000,000.00	50,000,000.00	0.00	0.00	0.00	-50,000,000.00
Purchase	12/29/2010	42506	FFCB 1.72 12 29 201	Agency	31331J6Q1	27,175,000.00	27,157,064.50	0.00	0.00	-17,935.50	-27,157,064.50
Purchase	12/29/2010	42507	FFCB 1.72 12 29 201	Agency	31331J6Q1	70,000,000.00	69,988,800.00	0.00	0.00	-11,200.00	-69,988,800.00
Purchase	12/31/2010	42491	FHLB 06 30 2014	Agency	3133724E1	50,000,000.00	50,000,000.00	0.00	0.00	0.00	-50,000,000.00
Purchase	12/31/2010	42517	T N 1.125 06 30 201	Treasury	912828LF5	30,000,000.00	30,023,933.36	0.00	0.00	23,933.36	-30,023,933.36
Total Purchase					1,499,199,712.50	1,498,758,055.72	0.00	0.00	-441,656.78	0.00	-1,498,758,055.72
Sale	12/17/2010	42298	T 0.875 02 28 11	Treasury	912828KE9	-50,000,000.00	-50,179,687.50	-130,524.86	117,187.50	-179,687.50	50,193,024.86
Sale	12/23/2010	42402	Treasury Bill 04.07	Treasury	912795VD0	-150,000,000.00	-149,421,241.67	-404,633.33	-123,812.50	578,758.33	149,949,687.50
Total Sale					-200,000,000.00	-199,600,929.17	-535,158.19	-6,625.00	399,070.83	0.00	200,142,712.36
Subtotal					930,889,712.50	929,159,103.25	-10,813,421.97	82,725.00	-131,935.95	134,979.80	-918,573,386.08

Detail Transaction Report - December 2010

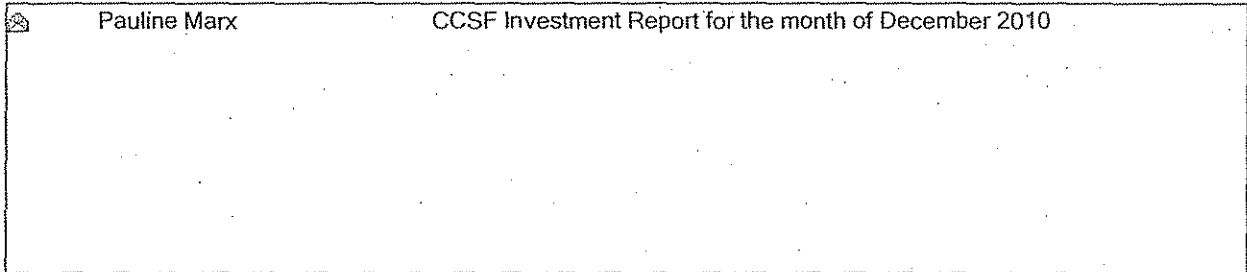
Transaction Type	Settled	Inv.	Description	CUSIP	Par Value	Book Value	(Interest)	(Gain) / Loss	Prem / (Disc)	Amort / (Accret)	Transaction Amount
Fund: 9704											
Interest	12/31/2010	42264 T	1.125 06.30.11	Treasury	912828LF5	0.00	0.00	-168,750.00	0.00	0.00	168,750.00
Total Interest					0.00	0.00	-168,750.00	0.00	0.00	0.00	168,750.00
Sale	12/31/2010	42264 T	1.125 06.30.11	Treasury	912828LF5	-30,000,000.00	-30,093,750.00	0.00	69,816.64	-93,750.00	30,023,933.36
Total Sale					-30,000,000.00	-30,093,750.00	0.00	69,816.64	-93,750.00	0.00	30,023,933.36
Subtotal					-30,000,000.00	-30,093,750.00	-168,750.00	69,816.64	-93,750.00	0.00	30,192,683.36
Grand Total					Count 73	900,889,712.50	899,075,353.25	-10,982,171.97	-152,541.64	-225,686.95	-888,380,702.72

CCSF Investment Report for the month of December 2010

Pauline Marx to: pauline.marx

02/02/2011 02:10 PM

Ben Rosenfield, Board of Supervisors, cynthia.fong, dgriffin, grazioij, Greg
Cc: Wagner, Harvey Rose, Jose Cisneros, Kurian Joseph, Michelle Durgy, ras94124,
sfdocs, Tonia Lediju, TRydstrom, Brian Starr



CCSF Monthly Investment Report 123110.pdf

Pauline A. Marx
Chief Assistant Treasurer
City and County of San Francisco
City Hall - Room 140
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4638
415/554-5260 (phone)
415/554-4672 (fax)

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MAYOR'S OFFICE

February 2, 2011

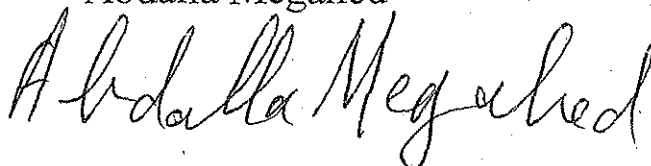
11 FEB -2 PM 4:07

Dear San Francisco Mayor Ed Lee,

This is a letter from an American Egyptian native. My name is Abdalla Megahed and I have lived in the United States for almost 30 years. I have been a peacemaker and community activist in city hall for 27-28 years and I also have been involved in public comments to support our supervisors and making sure they are helping our community. As you watch our breaking news you can see that my Egyptian country is in trouble because 80 million native Egyptians don't want President Muabarak anymore. For that reason I have wrote a POEM by Arabic and English language to support my country back home after I escaped 40 years ago from there. I will say that someone is speaking after me, John Doe, he committed harassment against me and also the president of the Board of Supervisors Mr. David Chu and that was the second time he did. I request for you to investigate for that matter by including the protection of the Sheriff and Police department so nothing bad happens. The office of the president of the board agree with me to allow everyone to sign the speak card so we can find out his name and address. In the meantime, Ava Knox, in the sheriff office has directed me to file a restraining order against this man so he will not harm me or others. Finally, I hope you take my request seriously before any bad action can happen to me or others and we can find who is behind this.

Sincerely,

Abdalla Megahed



Community Activist/ Homeless Advocate

Copy to San Francisco Sheriff and
San Francisco Police Department and Attorney General

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SAN FRANCISCO
2011 FEB -2 PM 4:27
BY JBC

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11 FEB -1 PM 2:04

Time To Go
By Egyptian Native

Abdalla Megahed

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SAN FRANCISCO

2010 FEB -1 PM 2:09

BY RC

Mubarak, wake up, time for you to go.

If you like my people, time for you to show

How much money from American you get.

January 2011, I hope that you never forget.

Take your favorite son Gamal and go far away.

Your position of power will never be our way.

My uncle, General Saad Shaban teach you the right way.

But your corruption and theft have become your own way.

I see that your family get scared and now they cry.

Israel open her door, time for you to fly.

You left Egypt after you created a mess.

I'd love to see our heroes when they kick your ass.

For Time Magazine and Al Jazeera

Abdalla Megahed

The Egyptian protester for 40 years.

January 31, 2011

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MAYOR'S OFFICE

11 JAN 31 PM 1:31

Dear San Francisco Mayor Ed Lee and the President of the Board of Supervisors:

I am Abdalla Megahed, A5 American Egyptian Native, and one of the former Egyptian leaders back home where I used to be a bodyguard for the best Middle East singer Abdel Halim Hafez, who died in 1977. I escaped from my country in 1972 after Gamal Abdel Nasser died in 1970. During the 40 years I've lived outside my country I've never given up on the Middle East, Greece, or the United States of America. I never come down or forget my lovely country of Egypt. If I leave her or any other country I hope you respect that until my death as a Muslim. I have never discriminated against anyone from any other nationality or religion.

On Saturday, January 29, 2011, I had a chance to be with thousands of our country's supporters, which Channel 7 televised and put our pictures on the 5pm news. I also invited many of them to be with us here tomorrow at 2 o'clock and I urge all of you to give them the respect and protection without any discrimination against any one of them. I am also trying to control them at the meeting and to let them know our position of the meeting without any clash. I request protection and respect from our Chief of Police, Sheriff, and anyone else to allow our meeting to happen peacefully.

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SAN FRANCISCO

2400 JAN 31 PM 1:35

Thank you very much and I hope to let you know that your office schedule has put you in the meeting tomorrow, where you can have a chance to show the media your concern about what is going on in my home country of Egypt. And how you can help us as an American Egyptian native to give our message to the President of the United States, Barack Obama, and Secretary of State, Hillary Clinton. Enough is enough. I wish you know that I survived eight heart attacks and I try to take it easy so I can safely return to my large family who waiting for me there. Please take notes that when Egypt has lost the Five day war on June 5, 1967 against Israel. At that time President Gamal Abd El-Nasser Resin. I was young and have power as organizing protesting leader and I let him to return back to his office. But now no one in Egypt want the dictator Murbarak, but he refuse to leave. For American Money only??

Sincerely,


Abdalla Megahed

Community Activist for 28 years

Cc:

President of the United States Barak Obama
Secretary of State Hillary Clinton
San Francisco Chief of Police
Chief of Fire Department Joanne White
Attorney General Kamala Harris
Sheriff Michael Hennessey

BOS-11
C-page

STOW LAKE CORPORATION

Post Office Box 29565
San Francisco, CA 94129-0565
(415) 393-9920

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2011 FEB - 1 AM 9:00
BY RC

February 1, 2011

VIA HAND DELIVERY AND FACSIMILE

San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, California 94102-4689

File #101416

FACSIMILE NO. (415) 554-5163

Re: Stow Lake Boathouse Concession Lease

Dear Supervisors:

I am again writing to address a number of issues of great concern regarding the proposed concession lease for the Stow Lake Boathouse, being presented to the Board for final approval on Tuesday February 1, 2011. While I plan attend the meeting in person and raise these issues with the Board directly at that time, I am sending this letter in the event public comment is not permitted at the meeting.

As you are likely aware, in December 2009, the San Francisco Recreation and Parks Commission (the "Commission") issued a Request for Qualifications ("RFQ") for a concession lease for recreational boat rentals, food, beverage and retail sales at the Stow Lake Boathouse, in Golden Gate Park. The Commission received three proposals in response to the RFQ. One proposal was from Ortega Family Enterprises, dba Cloudless Skies Park Company, LLC ("Ortega") and another proposal was from my company, Stow Lake Corporation, which has operated the boat concessions at Stow Lake for the past 67 years. There was at least one other proposal submitted but that proposal was not deemed competitive by the Commission and has been removed from consideration.

In August 2010, the Commission selected Ortega and began negotiating the terms of the concession lease. In early December 2010, the Commission approved a lease with Ortega and that lease is now up for approval by the Board. Although there have been many serious irregularities and unfair practices during every step of this process, I only

4

address the most egregious and alarming in this letter because I know your time is limited.

First, and perhaps the most significant problem, is that the proposed award blatantly violates the City's competitive bidding procedures because Ortega is not the highest, responsible bidder. The City's competitive bidding procedures are mandatory for public concession contracts. These procedures benefit the citizens and taxpayers by guaranteeing the maximum possible economic return to the City. All other City departments are required to follow these procedures and it is unclear why the Commission did not follow them here. In this case, the proposed lease with Ortega violates the City's competitive bidding procedures because, for all the following reasons, Ortega is not the highest and most responsible bidder:

- **Guaranteed Annual Rent:** The proposal from Ortega being recommended by Commission for final Board approval guarantees \$140,000 in annual minimum rent, unofficially increased to \$160,000. However, Stow Lake Corporation's proposal guarantees \$215,000 in annual minimum rent. Over the 15 year lease term, this means that the *Stow Lake Corporation proposal would guarantee more than \$1,000,000 in rent to the City more than the Ortega proposal.*
- **Percent Rent Based on Gross Profits:** In every category of percentage rate based rent, Stow Lake Corporation's proposal offers more revenue to the City. Specifically, Ortega's proposal includes 10% of gross receipts on food, while Stow Lake Corporation's proposal includes 27% of food receipts (almost 3 times more). Ortega's proposal includes 33% of boat rental gross receipts; while Stow Lake Corporation's includes 36% of boat rental receipts. Finally, Ortega's proposal includes 7.5% of gross merchandise receipts, which Stow Lake Corporation's includes 27% of merchandise receipts (almost 4 times higher).
- **Capital Improvements:** Ortega's proposal includes a commitment of \$233,000 in capital improvements. The Commission has incorrectly and misleadingly represented that Stow Lake Corporation has only proposed a total of \$23,000 in capital improvements. This is completely untrue. In fact, Stow Lake Corporation has proposed substantial capital improvements of similar value to those in the Ortega proposal.

Second, the entire RFQ process has been unfairly and illegally influenced from the beginning, with the intention of benefiting Ortega. The City's normal practice and procedure to award public contracts is for the City to first issue a RFQ which identifies the general qualifications a potential bidder must have to bid on a contract. Once a pool of qualified applicants has been identified, the City next is supposed to issue a RFP ("Request for Proposals") which more specifically states the requirements for the contract. Based on the specific requirements in the RFP, qualified applicants thereafter


can submit bids which can be compared (on an "apples to apples" basis) by the reviewing department. Thereafter, the contract must be awarded to the most qualified bidder with the *highest* proposed guaranteed annual rent. In this case, contrary to the City's established procedures, the Commission failed to issue a RFP and awarded the lease based simply on the parties' responses to the RFQ. Thus, the qualified bidders were not given a fair and equal opportunity to bid on the lease and address the specific requirements sought by the Commission.

Third, Ortega's proposal is incurably defective and the lease that the Commission subsequently negotiated and approved does not comply with the requirements set out in the RFQ. To start, the original Ortega proposal was made by Ortega Family Enterprises, a company from New Mexico, dba Cloudless Skies Park Company, LLC. However, Ortega Family Enterprises does not appear to be a legal entity at all, let alone qualified to do business in California, and Cloudless Skies Park Company, LLC is a standalone LLC, not a "dba," which was formed in April 2008, could not possibly have the "22 years of experience" it claims. Moreover, the lease that is now before the Board makes no mention of Ortega Family Enterprises or Cloudless Skies Park Company, LLC but instead names yet a third company, Stow Lake Boathouse, LLC, as the Lessee. This is not the same company that submitted the bid, is not the same company that was evaluated by the Commission, and is not the same company that was approved for the lease by the Commission on August 19, 2010. These inconsistencies are serious enough in any public contract but should be given special attention and extra scrutiny in this case because this potential 20 year lease involves one of San Francisco's most valuable and iconic treasures.

Although there are multiple other issues with respect to Ortega's proposal and the Commission's recommendation, the above identified irregularities stand out as blatant violations of the City's competitive bidding requirements.

Based on all of the above-stated facts, there can be no dispute that Stow Lake Corporation made the more financially competitive and overall more responsible bid for concessions lease at Stow Lake. Accordingly, on behalf of Stow Lake Corporation and all the citizens and taxpayers in San Francisco, I respectfully request that the Board reject the Commission's recommendation and seek additional independent analysis of the City's RFQ, Ortega's proposal, Stow Lake Corporation's proposal, and the Commission's evaluation process. Once this process is completed, we believe you will conclude that Stow Lake Corporation is the highest and most responsible bidder, and therefore entitled to award of this concession lease.

Sincerely,



Bruce McLellan
Stow Lake Corporation

ATTACHMENT B

PROPOSED PORT OF SAN FRANCISCO 2010 RETAIL LEASING POLICY (PENDING ADOPTION)

Background

The Port of San Francisco ("Port") is a public enterprise committed to promoting a balance of maritime, recreational, industrial, transportation, public access and commercial activities on a self-supporting basis through appropriate management and development of the waterfront for the benefit of the public.

General Policy

The Port's Retail Leasing Policy provides entrepreneurs that wish to develop and operate a business along the San Francisco waterfront an opportunity to bid on retail lease opportunities, as described in this policy. This policy also permits the Port and its successful, existing retail operators to enter into new leases under specified conditions. Retail opportunities will be available only at locations deemed appropriate for retail activity in accordance with the Port's Waterfront Land Use Plan, as it may be amended from time to time.

Businesses on Port property include uses such as restaurants, galleries, ship chandleries, souvenir shops, food and beverage sales, clothing and apparel shops, on-going special event venues and visitor-serving excursion operators. The Port enjoys a diverse mix of retail uses that serve the public and are consistent with the Burton Act and the public trust for navigation, commerce and fisheries.

Lease revenues are essential for funding the Port's operating and capital budget, which support the Port's public trust maritime mission. The Port's retail tenancies also provide business opportunities for local merchants and employment opportunities for San Francisco residents.

Scope of Retail Leasing Policy

This policy applies to both maritime and non-maritime retail tenancies. This policy does not apply to retail tenancies in mixed-use developments on Port properties that have been master- or ground-leased by the Port Commission.

Competitive Solicitation

Port leases that are subject to approval by the San Francisco Board of Supervisors are subject to the competitive bidding policy provided in San Francisco Administrative Code Section 2.6-1:

SEC. 2.6-1. - POLICY RELATIVE TO APPROVAL OF LEASE AND CONCESSION AGREEMENTS. Whenever in accordance with the provisions of the Charter, any officer, board or commission of the City and County submits a proposed lease or agreement for concession privileges to be operated in or upon any property or facility of the City and County to the Board of Supervisors for its approval or disapproval, except where the Board of Supervisors finds that the bidding procedures or insurance requirements are impractical or impossible, it shall be the policy of said board (1) to approve only such proposals as have been awarded to the highest responsible bidder in accordance with competitive bidding procedures, and (2) to approve only

such leases as require the lessee to provide appropriate insurance naming the City as an additional insured in a form and amount approved by the Office of Risk Management. When conducting a competitive solicitation, Port staff will:

1. Describe a range of desired uses and establish criteria for qualified responses to the competitive solicitation;
2. Provide public notice of the competitive solicitation through the Port's website, the City's designated local newspaper for notices, and community-based media;
3. Invite local business enterprises to participate, in coordination with the Human Rights Commission and Office of Contract Management;
4. Hold a pre-submittal conference;
5. Evaluate responses and award retail leasing opportunities based on criteria specified in the solicitation package; and
6. Present each lease with a successful respondent to the Port Commission and the Board of Supervisors (if required) for approval.

Non-Retail Tenants on Port Property Seeking to Become Retail Tenants

Occasionally, existing Port non-retail tenants express an interest in opening retail businesses within or adjacent to their premises. The Port usually enters into non-retail leases without competitive bidding, based on the Port Commission's approved parameter rental rate policy and a finding, upon public hearing of the Port Commission, that bidding office, warehouse, open land or other (non-retail) leases is impractical.

While the Port understands that many of its tenants may have the business acumen and financial wherewithal to open retail businesses, commencing such a tenancy without bidding potentially conflicts with City and Port policy. Port staff will entertain such proposals only when the proposed use is consistent with the Port's Waterfront Land Use Plan and the Port Commission first approves a resolution authorizing Port staff to enter into a sole source negotiation for a retail use.

Existing Retail Tenants – Renewal Prerequisites

Existing retail tenants often request a lease renewal when a lease is expiring or the tenant desires to make capital improvements and amortize its investment over a period longer than the existing lease term. Port staff will evaluate renewals and extension requests on a case-by-case basis based on proposed improvements, capital costs, the Port's future plans for the site, and tenant history. Tenants must be in compliance with the Port's **Tenant in Good Standing Policy** to be eligible for consideration for a new or extended lease.

Changes in or intensification of use must be consistent with the Port's Waterfront Land Use Plan, San Francisco Bay Conservation and Development Commission (BCDC) requirements and other regulatory limitations applicable to the site, including compliance with the California Environmental Quality Act. The Port, in its sole discretion, may determine that proposed changes in or alterations of use would trigger the need for a competitive solicitation.

Port staff may negotiate with an existing retail tenant in good standing under the following circumstances:

1. For a short term lease extension, not to exceed 3-5 years, during any period when the National Bureau of Economic Research has determined that the U.S. economy is in a recession or other data support a finding by the Port Commission that the San Francisco Bay Area is experiencing a commercial real estate downturn. Under these conditions, the renewals and extensions will adjust base and percentage rents to then-current market-rates as adopted by the Port Commission.
2. Where the tenant proposes to make capital improvements, a lease extension or renewal may have a term of the greater of 10 years or the time required to amortize planned improvements (using the term of the tenant's financing or, if not financed, straight line depreciation for qualified leasehold improvement property (currently 15 years) if the tenant meets the Port's criteria for a direct negotiation exception (described below). In exercising this extension option, the Port Commission will make a finding at a public hearing that the proposed capital improvements to Port property serve a public purpose.
3. If a tenant fails to meet the Port's criteria for a direct negotiation exception, a lease extension or renewal may have a term of up to 5 years without any additional extension option, if the Port has conducted a Request for Interest and received no expressions of interest from qualified parties.

In exercising each of these renewal or extension options, the Port Commission will make a finding that it is impractical to bid the subject lease, consistent with the provisions of S.F. Administrative Code Section 2.6-1.

Direct Negotiation Exception

Before entertaining a direct negotiation request for a lease renewal or extension, Port staff will:

1. Determine if the tenant is in compliance with the **Tenant In Good Standing Policy**;
2. Evaluate whether the tenant is the most suitable economic tenant based on reasonably projected sales and revenues to the Port, using comparable retail rents on a square foot basis; and
3. Request a written business plan and evaluate the plan to determine cost and value of capital improvements to Port property, viability of revenue projections including historical audited financial statements and/or the last 3 years' tax returns and use of property.

The Port will not enter into direct negotiations with an existing tenant that has paid average rent per square foot to the Port (base rent and percentage rent) in the three (3) year period immediately preceding the request that is less than the average of rents per square foot for like retail tenants at similar locations on Port property (e.g., with a tenant that generates below-average rents).

Capital Improvement Requirements for Direct Negotiations

The Tenant must make a substantial capital investment approved by the Port, according to the following conditions:

- Improvements may include substructure improvements, improvements to the core and shell of the lease premises, Americans with Disabilities Act access to the facilities, upgrades to utilities serving the premises or improvements to surrounding Port property;
- The Tenant will quantify the cost of the proposed capital improvement as a percentage of leasehold value, with actual expenditures subject to verification pursuant to lease terms;
- The proposed capital improvement must be sufficient to allow Port staff to make a finding that the improvement serves a public purpose; and
- The Tenant must demonstrate the financial capacity to pay for the proposed capital improvement and demonstrate that such improvement can be depreciated within the proposed lease term.

The Tenant will not qualify for rent credits for proposed capital improvements that serve as a basis for direct negotiations.

Port staff will evaluate facility conditions and may propose additional facility investments that would justify a new lease with the existing tenant.

Lease Requirements

-
1. The Tenant will pay base and percentage rent that is market rent for comparable uses and locations on gross retail income, retail sales and concession revenues, including subtenant rents and sales.
 2. The Port reserves the right to approve all sub-tenancies, and all sublease revenues will be separately reported to the Port in a customary and pre-approved manner.
 3. Base rent will be based on available industry comparables, site history, best site use and percentage rent history. Base rent will be adjusted annually (either as a fixed percentage increase or as a CPI percentage increase) with no provision for rent reduction or rebate.
 4. The Tenant will disclose all gross revenues and related expenses and grant the Port the right to conduct periodic audits and obtain related financial reports.
 5. Depending on the type of proposed capital improvements, the new term of the lease may include a construction period, with a deadline to complete required tenant improvements.
 6. The Tenant will provide a tenant guarantee and a contractor's surety bond or other financial assurance approved by the Port in its sole discretion in an amount approved by the City's Risk Manager. If the Tenant fails to obtain the approval, permits or financing

of the proposed improvements in the agreed upon time frame, or fails to complete the project in any way, the Tenant may be subject to liquidated damages, lease default or other remedies as provided by the lease.

Sale of Business/Lease, Transfer or Assignment

Subject leases will include provisions that are part of the Port Commission's approved boilerplate lease, as it may be amended from time to time, including but not limited to:

1. The Port shall participate in a portion of the proceeds from the sale, transfer, assignment, restructuring, and refinancing of leaseholds.
2. The proposed transferee shall provide audited financial statements and the Port shall have the right to request a written business plan supported by market analysis.
3. The Port shall approve all ownership and capital changes at its reasonable discretion. The proposed transferee must demonstrate expertise in operating the business and maintaining the asset.
4. The proposed transferee or assignee shall jointly assume any structural, substructure repair/maintenance or seismic upgrade responsibilities that are the obligation of the seller, transferor or assignor. Upon request for the Port's consent to the transfer, sale or assignment of its lease, the Tenant shall provide a written report prepared by a Port-approved engineer detailing the current condition of the physical assets, including any deferred repairs or maintenance along with a remedial plan for repairs as a condition to the Port's consent.
5. All maintenance and/or construction work required in the original lease must be ~~completed, with all permits closed out, prior to the request for the Port's consent, or the~~ transfer agreement will address the obligations of the transferee to complete such work.



BOS-11 BTF clerk
page
File 110036
COB

Capital Planning Committee

Amy L. Brown, Acting City Administrator, Chair

MEMORANDUM

January 31, 2011

To: Supervisor David Chiu, Board President
From: Amy L. Brown, Acting City Administrator and Capital Planning Committee Chair
Amy L. Brown
Copy: Members of the Board of Supervisors
Angela Calvillo, Clerk of the Board
Capital Planning Committee

Regarding: Recommendations of the Capital Planning Committee on the Rincon Hill Infrastructure Financing District (IFD) and Policy Guidelines for Establishing IFDs

In accordance with Section 3.21 of the Administrative Code, on January 31, 2011, the Capital Planning Committee (CPC) finalized its recommendations on the following items. The CPC's recommendations are set forth below as well as a record of the members present.

1. Board File Number 110036 Resolution adopting guidelines for the establishment and use of IFDs in the City and County of San Francisco.

Recommendation: The Committee recommends approval by the Board of Supervisors (the "Board") of this resolution if the policy guidelines and Infrastructure Financing Plan (IFP) are amended to include the General Fund default option as the method for allocating tax increment to the IFD.

Comments: The CPC recommends approval of this item by a vote of 9-0. The Committee recommends
Committee members or representatives in favor include Amy Brown, Acting City Administrator; Dawn Kamalanathan, Recreation and Parks Department; Ed Harrington, General Manager San Francisco Public Utilities Commission; John Rahaim, Planning Director; Ed Reiskin, Director of Public Works; Ben Rosenfield, Controller; Judson True, Board President's Office; Cindy Nichol, San Francisco International Airport; and Greg Wagner, Mayor's Budget Director.

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2011 FEB - 1 PM 12:07
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2. Board File Numbers 101557-101563

Ordinance and resolutions creating an IFD in Rincon Hill, adopting an IFP, calling for a special election for the IFD in Rincon Hill, and authorizing the issuance of bonds for the IFD in Rincon Hill.

Recommendation:

The Committee recommends approval by the Board of Supervisors of the legislation in Board File Numbers 101557-101563 (the "Legislation") if the Legislation complies with the policy guidelines identified in Board File Number 110036.

Comments:

The CPC recommends approval of these items by a vote of 9-0.

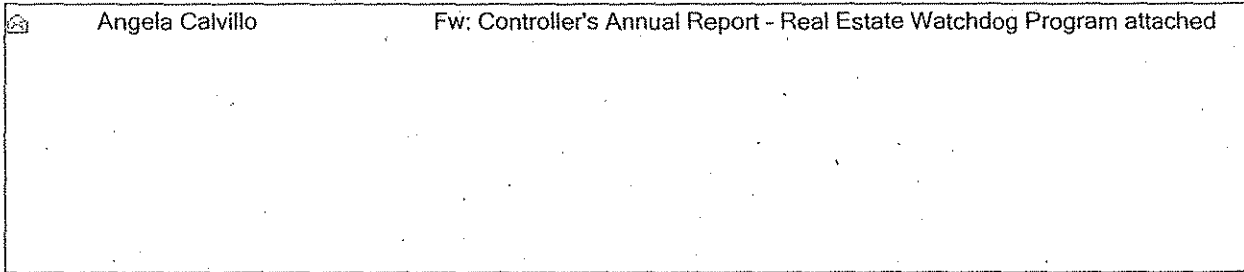
Committee members or representatives in favor include Amy Brown, Acting City Administrator; Ed Harrington, San Francisco Public Utilities Commission; Dawn Kamalanathan, Recreation and Parks Department; Cindy Nichol, San Francisco International Airport; John Rahaim, Planning Department; Ed Reiskin, Department of Public Works; Ben Rosenfield, Office of the Controller; Judson True, Board President's Office; and Greg Wagner, Mayor's Budget Office.



Fw: Controller's Annual Report - Real Estate Watchdog Program attached
Angela Calvillo to: Peggy Nevin

02/01/2011 01:02 PM

History: This message has been forwarded.



Angela Calvillo
Clerk of the Board

Complete a Board of Supervisors Customer Satisfaction form by clicking the link below.
http://www.sfgov.org/site/bdsupvrs_form.asp?id=18548

----- Forwarded by Angela Calvillo/BOS/SFGOV on 02/01/2011 01:02 PM -----

From: Maura Lane/CON/SFGOV
To: Angela Calvillo/BOS/SFGOV@SFGOV
Date: 02/01/2011 12:52 PM
Subject: Controller's Annual Report - Real Estate Watchdog Program attached



re.watchdog_20110201141216_000.PDF

6



MEMORANDUM

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Ben Rosenfield, Controller *BR*

DATE: January 31, 2011

SUBJECT: Controller's Annual Report, Real Estate Watchdog Program

Pursuant to Administrative Code Section 10.177-2(g), this provides an annual report to the Board of Supervisors regarding identifiable increases in property tax revenues resulting from information obtained due to the Real Estate Watchdog Program. Since this is the first Controller's Report, this covers the period from the Program's inception in 2006 through December 31, 2010.

Based on information received from the Assessor's Office, we have determined that the \$1,074,349 in additional property taxes has been collected resulting from information obtained through the Real Estate Watchdog Program that were determined to be eligible for rewards.



MEMORANDUM

Date: January 31, 2011
To: Angela Calvillo, Clerk of the Board of Supervisors
From: Phil Ting, Assessor-Recorder
Subject: 2009-2010 Annual Report of Real Estate Watchdog Cases
Chapter 10, Section 10.177-2(f) of the San Francisco Administrative Code

For the period July 1, 2009 to December 31, 2010, Standards Division received seven complaints through the Real Estate Watchdog Program. The status of each complaint is summarized below.

1. Complaint #2745 closed and not eligible for a reward. Information was known to the assessor.
 2. Complaint #2789 closed and not eligible for a reward. No change in ownership occurred.
 3. Complaint #2921 closed and not eligible for a reward. Information was known to the assessor.
 4. Complaint #2921 closed and not eligible for a reward. Information was known to the assessor.
(two complaints filed under same number)
 5. Complaint #A0005 closed and not eligible for a reward. Transfer tax not covered under ordinance.
 6. Complaint #2990 closed and not eligible for a reward. Information was known to the assessor.
 7. Complaint #3056 open, pending investigation.
 8. Complaint #A0004 closed and not eligible for a reward. Information was known to the assessor.
- NOTE: A0004 was received 6/30/2008 and resolved 6/29/2010.

Since the inception of the Real Estate Watchdog Program in 2006, there have been a total of sixty-two complaints received. Sixty-one cases have been resolved. Two cases were eligible for a reward. One of those two cases did not want to apply for reward. One case resulted in escape assessments totaling \$1,070,897.68 and the second case resulted in escape assessments totaling \$3,451.34 for a **net total of \$1,074,349.02 in back taxes collected.**

RP 21 (3/06)

1735 10th Avenue
San Francisco, CA 94122

January 31, 2011

file
my op. page
RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

2010 FEB -1 PM 2:58

BY AK

Clerk of the Board of Supervisors
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, CA 94102-4689

Re: Haight Ashbury Neighborhood Council Recycling Center

Dear Clerk of the Board of Supervisors,

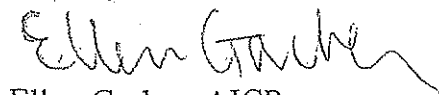
I am writing to urge the Board of Supervisors not to evict the HANC Recycling Center. Please send give a copy of this letter to each Supervisor in advance of any hearing on this matter. The HANC Recycling Center is an indispensable part of our neighborhood, it provides a valuable service supporting environmental sustainability, and is a good neighbor besides. The current location is an ideal place in our crowded City to locate such a facility, because it is next to a sports stadium and entirely surrounded by streets and parking. There are no immediate neighbors, but it is convenient to many neighborhoods. From a land use standpoint, the current location is about as perfect as will probably will ever be found in San Francisco.

In addition, the Recycling Center is well run by friendly and helpful people, is as clean and neat as a recycling center can be, and offers lots of other services (such as a native plant nursery) and educational opportunities that the City should encourage.

Finally, having spent a good part of my professional career working on urban environmental issues, I believe that having the HANC Recycling Center out in the open where people can observe what happens to our refuse, how much effort and organization it takes to effectively dispose of the byproducts of modern life, and participate in a hands-on way in the process of dealing with solid waste is worth a thousand words and is much more educational than rolling a blue plastic container to the curb every week.

Please save this valuable part of San Francisco upon which we rely.

Thank you,



Ellen Garber, AICP

8



To: BOS Constituent Mail Distribution, Gail Johnson/BOS/SFGOV,
Cc:
Bcc:
Subject: File 101491: Please set aside the eviction notice of HANC Recycling Center

From: Lisa Ruth Elliott <lisaruth_e@yahoo.com>
To: board.of.supervisors@sfgov.org
Date: 02/02/2011 06:15 PM
Subject: Please set aside the eviction notice of HANC Recycling Center

To the San Francisco Board of Supervisors -

I am a resident of the Upper Haight and a supporter of the HANC Recycling Center and the Native Plant Nursery.

Both centers provide a hugely valuable service to San Franciscans and our surrounding environment.

The Recycling

Center specifically has a long history that is vital to every citizen having a smaller impact on the environment, in addition

to the fact that it plays an important role in moving SF as a city toward producing zero waste by 2020. I have

bought plants at the Native Plant Nursery, which holds a tenuous thread to the threatened ecological history of

San Francisco and is an educational asset.

I was dismayed by the decision of the Recreation and Parks Department last year to evict the Recycling Center, and am pleased to see that HANC members decided at their December meeting to continue to fight

to keep it at its current location and operational. I request that you encourage Mayor Lee and the General Manager of the Rec and Parks Department to reconsider and overturn the decision to evict the Recycling Center and Native Plant Nursery.

Thank you for your time -

LisaRuth Elliott

1668 Page Street

San Francisco, CA 94117



To: John Avalos/BOS/SFGOV, Eric L Mar/BOS/SFGOV, Sean Elsbernd/BOS/SFGOV, Gail Johnson/BOS/SFGOV,
Cc:
Bcc:
Subject: Fw: Please Read File 101491

From: Chelsea Curtin <chelsea.m.curtin@gmail.com>
To: board.of.supervisors@sfgov.org
Date: 02/01/2011 12:26 PM
Subject: Please Read

To whom it may concern:

My name is Chelsea Curtin. I am writing in regards to the eviction of the HANC Recycling center in Golden Gate Park.

I live several blocks away from HANC and frequently use the center to dispose of my compost, recycle bottles and cans, and exchange things at the "freecycle" station. I work at an elementary school, leading an after school program through the YMCA. With the economy as it is, we have a very limited budget. HANC is currently my best resource to provide my students with materials for projects, to exchange tools, and help build a sustainable community.

HANC is a leading example of what our community needs. Its recycling center encourages waste recycling and empowers the homeless or unemployed to be compensated for providing a service by keeping recyclable materials off our streets and out of our landfills. Its Native Plant nursery encourages gardening and composting and provides people with free soil, gardening help, and information. Its "Freecycle" station provides a space for people to exchange goods they no longer need for ones they can use. Nowhere else in this community is there such a space.

With our current economy, HANC is a resource our community needs and I ask you to reconsider its eviction.

Thank you for your time and consideration.

Sincerely,

Chelsea Curtin
Stonestown YMCA
(208)608-1262



To: BOS Constituent Mail Distribution, Gail Johnson/BOS/SFGOV,
Cc:
Bcc:
Subject: File 101491: Haight's recycling center

From: Ira Kurlander <irakurlander@earthlink.net>
To: Board.of.Supervisors@sfgov.org
Date: 02/02/2011 09:31 AM
Subject: Haight's recycling center

Dear Supervisors,
Yesterday the scavengers ignored a large load of cardboard box that I had put out for collection. I drove over to the recycle center and dropped it off. This happens 4 or 5 times a year.
Besides losing a useful service and source of employment let me point out that reuse of the site as a community garden would require cutting down a lot of greenery to provide south exposure.
I believe a better site for a community garden would be the lawn just to the west of the recycle center.
Thank you, Ira Kurlander



To: BOS Constituent Mail Distribution, Gail Johnson/BOS/SFGOV,
Cc:
Bcc:
Subject: File 101491: HANC Recycling Center

From: "Akermann Max" <max.akermann@sdrds.org>
To: <board.of.supervisors@sfgov.org>
Date: 02/05/2011 01:28 PM
Subject: HANC Recycling Center

Ladies and Gentlemen,

I recently relocated to the Inner Sunset. After moving, there is always tons of packing material, boxes, plastic etc to be disposed of. Fortunately, there is HANC Recycling Center with its very helpful and friendly staff. It would be a shame, if this institution would have to cease to exist. I therefore urge you to support HANC. It can play a crucial role in reaching the City's goal of zero waste by 2020.

Best

Max Akermann

1630 10th Ave. ; Apt.A
San Francisco, CA 94122



To: BOS Constituent Mail Distribution, Gail Johnson/BOS/SFGOV,
Cc:
Bcc:
Subject: File 101491 HANC

From: richard wortman <rswortman@gmail.com>
To: board.of.supervisors@sfgov.org
Date: 02/06/2011 06:05 PM
Subject: HANC

Dear Board of Supervisors,

I wanted to add my voice to others. For years I've taken my aluminum cans over to HANC. All other recycling goes to curbside. I'm 64, live in the Richmond district and can drive over there fairly easily. It has always seemed like a clean, well-run center. I look forward to taking a load of diet soda cans over there and leaving with a little bit of cash. A few days ago I took over four 13 gal. trash bags filled with uncrushed cans and got \$12. It helped pay for something I wanted. I'd be sad to see this recycling center disappear.

Sincerely,

Richard S. Wortman



To: BOS Constituent Mail Distribution, Gail Johnson/BOS/SFGOV,
Cc:
Bcc:
Subject: HANC - 2 letters

From: nora wineberg <norawineberg@yahoo.com>
To: board.of.supervisors@sfgov.org
Date: 02/07/2011 08:44 AM
Subject: HANC Recycling Center

Please do not evict the Recycling Center from its current location. It is well situated, has adequate short term parking for drop offs, and basically is in institution.

I don't understand how a city that wants to reduce garbage and encourage recycling could even consider eviction of this well established and highly utilized recycling center.

Nora Wineberg
Westwood Highlands
San Francisco, CA

----- Forwarded by Board of Supervisors/BOS/SFGOV on 02/07/2011 04:41 PM -----

From: "Norman Larson" <nprop@pacbell.net>
To: "Board of Supervisors" <board.of.supervisors@sfgov.org>
Date: 02/07/2011 10:50 AM
Subject: Kezar recycling

Dear Supervisors,

I'm a long time resident of the Haight Ashbury, and an enthusiastic gardner. It would please me greatly to see the Kezar recycling center converted to garden plots. I do support the continued presence of the native plant nursery there. Thus, I support Rec and Park's effort to make this happen.

Recycling is now done by a different process than at the time the Recycling Center was created. The City of San Francisco needs to acknowledge this.

Very truly yours,

Norman Larson
557 Ashbury St.
SF 94117
415-621-1996



Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

February 2, 2011

Ms. Angela Calvillo
Clerk of the Board
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102-4689

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2011 FEB - 7 AM 9:37
RBC

Dear Ms. Calvillo:

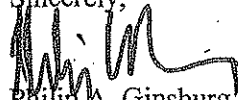
Please find attached the Recreation and Park Department's (RPD) report for the 2nd quarter of FY10-11 in response to the requirements of Resolution 157-99 Lead Poisoning Prevention. To date, RPD has completed assessment and abatement at 170 sites since program inception in 1999.

We are still completing abatement at one site from last fiscal year. Additionally, surveys have begun at seven sites selected for this fiscal year.

I hope that you and interested members of the public find that the Department's performance demonstrates our commitment to the health and well being of the children we serve. Please look for our next report in April 2011.

Thank you for your support of this important program. Please do not hesitate to contact me with any questions, comments or suggestions you have.

Sincerely,


Philip A. Ginsburg
General Manager

Attachments: 1. FY10-11 Implementation Plan, 2nd Quarter Status Report
2. FY10-11 Site List
3. Status Report for All Sites

Copy: J. Walseth, DPH, Children's Environmental Health Promotion

9

Attachment 1. Implementation Plan Status Report

2nd Quarter Status Report

Plan Item	Status
I. Hazard Identification and Control	
a) Site Prioritization	<p>The site prioritization list is revised after each cycle which usually coincides with the fiscal year budget cycle. Prioritization is established from verified hazard reports (e.g. periodic inspections), documented program use (departmental and day care), estimated participant age, and presence of playgrounds or schoolyards.</p> <p>The site prioritization list for FY10-11 has been finalized.</p>
b) Survey	Surveys have begun at seven FY10-11 sites.
c) Abatement	Abatement has not begun at FY10-11 sites. One site from FY09-10 is still completing abatement at this time.
d) Site Posting and Notification	Each site has been or will be posted for abatement in advance so that staff and the public may be advised of the work to be performed.
II. Facilities Operations and Maintenance	
a) Periodic Inspection	Annual periodic facility inspections are completed by staff. For FY09-10, the completion rate was 12%. Data for FY10-11 is not yet available. Classes on how to complete these inspections continue to be offered biannually. We hope to continue skill development through this class and expect this will improve the completion quality and rate.
b) Housekeeping	Housekeeping as it relates to lead is addressed in the training course for periodic inspections. In addition, administrative and custodial employees are reminded of this hazard and the steps to control it through our Safety Awareness Meeting program (discussed in Staff Training below).

c) Staff Training

Under the Department's Injury and Illness Prevention Program, this training is required every two years. The Lead SAM was mandatory for FY09-10 for all custodial staff.

Lead training among Structural Maintenance staff, which would allow them to perform lead-related work, was completed in 2010 for a select group of maintenance staff so that some lead work can be conducted in house. A draft written lead program is currently under review by EHS, and once this program has been finalized, maintenance staff will be authorized to perform this type of work.

Attachment 2. FY 10-11 Site List

Facility Name	Location	Completed	Notes	Retest
Laurel Hill Playground	Euclid & Collins		Survey in progress	
Selby/Palou Mini Park	Selby & Palou		Survey in progress	
Prentiss Mini Park	Prentiss/Eugenia		Survey in progress	
Lessing/Sears Mini Park	Lessing/Sears		Survey in progress	
Muriel Leff Mini Park	7th Avenue/Anza		Survey in progress	
10th Avenue/Clement Mini Park	Richmond Library		Survey in progress	
Turk/Hyde Mini Park	Hyde & Vallejo		Survey in progress	
Exploratorium (and Theater)	3602 Lyon Street			
Candlestick Park	Jamestown Avenue			
Pine Lake Park			Retest	FY07-08
24th/York Mini Park			Retest	FY04-05
Eureka Valley Rec Center			Retest	FY99-00
Big Rec, GGP			Retest	FY07-08

FY09-10 Site List

Facility Name	Location	Completed	Notes	Retest
Golden Gate Park	Nursery	FY09-10	No abatement needed.	
Golden Gate Park	Golf Course	FY09-10		
Palace of Fine Arts	3601 Lyon Street	FY09-10	No abatement needed.	
Pioneer Park/Coit Tower	Telegraph Hill		Abatement in progress.	
Saint Mary's Square	California Street/Grant	FY09-10	No abatement needed.	
Union Square	Post/Stockton	FY09-10	No abatement needed.	
Rochambeau Playground	24th Avenue/Lake Street	FY09-10	No abatement needed.	Yes
Cayuga/Lamartine-Mini Park	Cayuga/Lamartine	FY09-10	No abatement needed.	Yes
Willie Woo Woo Wong PG	Sacramento/Waverly	FY09-10	No abatement needed.	Yes
Cow Hollow Playground	Baker/Greenwich	FY09-10		Yes

Attachment 3. Status Report for All Sites

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Upper Noe Recreation Center	Day/Sanchez		99-00			
Jackson Playground	17th/Carolina		99-00	Abatement completed in FY05-06.	04-05	
Mission Rec Center	745 Treat Street		99-00, 02-03	Includes both the Harrison and Treat St. sides.	06-07	X
Palega Recreation Center	Felton/Holyoke		99-00			X
Eureka Valley Rec Center	Collingwood/18th		99-00			
Glen Park	Chenery/Elk		99-00, 00-01	Includes Silver Tree Day Camp		
Joe DiMaggio Playground	Lombard/Mason		99-00			
Crocker Amazon Playground	Geneva/Moscow		99-00			
George Christopher Playground	Diamond Hts/Duncan		99-00			
Alice Chalmers Playground	Brunswick/Whittier		99-00			
Cayuga Playground	Cayuga/Naglee		99-00			
Cabrillo Playground	38th/Cabrillo		99-00			
Herz Playground (and Pool)			99-00, 00-01	Includes Coffmann Pool		X
Mission Playground	19th & Linda		99-00			
Minnie & Lovie Ward Rec Center	Capital Avenue/Montana		99-00			
Sunset Playground	28th Avenue/Lawton		99-00			X
West Sunset Playground	39th Avenue/Ortega		99-00			
Excelsior Playground	Russia/Madrid		99-00			
Helen Wills Playground	Broadway/Larkin		99-00			
J. P. Murphy Playground	1960 9th Avenue		99-00			X
Argonne Playground	18th/Geary		99-00			
Duboce Park	Duboce/Scott		99-00, 01-02	Includes Harvey Milk Center		
Golden Gate Park	Panhandle		99-00			
Junipero Serra Playground	300 Stonecrest Drive		99-00			
Merced Heights Playground	Byxbee/Shields		99-00			
Miraloma Playground	Omar/Sequoia Ways		99-00			
Silver Terrace Playground	Silver Avenue/Bayshore		99-00			
Gene Friend Rec. Center	Folsom/Harriet/6th		99-00			
South Sunset Playground	40th Avenue/Vicente		99-00			
Potrero Hill Recreation Center	22nd/Arkansas		99-00			
Rochambeau Playground	24th Avenue/Lake Street		00-01, 09-10	No abatement needed.		
Cow Hollow Playground	Baker/Greenwich		00-01; 09-10			
West Portal Playground	Ulloa/Lenox Way		00-01	No abatement needed		
Moscone Recreation Center	Chestnut/Buchanan		00-01			

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Midtown Terrace Playground	Clarendon/Olympia		00-01	No abatement needed		
Presidio Heights Playground	Clay/Laurel		00-01			
Tenderloin Children's Rec. Ctr.	560/570 Ellis Street		00-01			
Hamilton Rec Center	Geary/Steiner		00-01	Note that the Rec. Center part of the facility is new (2010)		
Margaret S. Hayward Playground	Laguna, Turk		00-01			
Saint Mary's Recreation Center	Murray St./Justin Dr.		00-01			
Fulton Playground	27th Avenue/Fulton		00-01			
Bernal Heights Recreation Center	Moultrie/Jarboe		00-01	No abatement needed		
Douglass Playground	Upper/26th Douglass		00-01			
Garfield Square	25th/Harrison		00-01			
Woh Hei Yuen	1213 Powell		00-01			
Father Alfred E. Boeddeker Park	Ellis/Taylor/Eddy/Jones		00-01			
Gilman Playground	Gilman/Griffiths		00-01			X
Grattan Playground	Stanyan/Alma		00-01	No abatement needed		
Hayes Valley Playground	Hayes/Buchanan		00-01			
Youngblood Coleman Playground	Galvez/Mendell		00-01			X
Angelo J. Rossi Playground (and Pool)	Arguello Blvd./Anza		00-01			
Carl Larsen Park (and Pool)	19th/Wawona		00-01			
Sunnyside Playground	Melrose/Edna		00-01	No abatement needed		
Balboa Park (and Pool)	Ocean/San Jose		00-01	Includes Matthew Boxer stadium		X
James Rolph Jr. Playground	Potrero Ave./Army Street		00-01, 02-03	This was originally supposed to be Rolph-Nicol (Eucalyptus) Park in 02-03, but the consultant surveyed the wrong site.		X
Louis Sutter Playground	University/Wayland		00-01			
Richmond Playground	18th Avenue/Lake Street		00-01			
Joseph Lee Recreation Center	Oakdale/Mendell		00-01			
Chinese Recreation Center	Washington/Mason		00-01			
McLaren Park	Visitacion Valley		06-07		05-06	
Mission Dolores Park	18th/Dolores		06-07	No abatement needed	05-06	
Bernal Heights Park	Bernal Heights Blvd.		01-02	No abatement needed		
Cayuga/Lamartine-Mini Park	Cayuga/Lamartine		01-02, 09-10	No abatement needed		
Willie Woo Wong PG	Sacramento/Waverly		01-02, 09-10	No abatement needed.		

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Jospeh L. Alioto Performing Arts Piazza	Grove/Larkin		01-02	No abatement needed		
Collis P. Huntington Park	California/Taylor		01-02			
South Park	64 South Park Avenue		01-02			
Alta Plaza Park	Jackson/Steiner		01-02			
Bay View Playground (and Pool)	3rd/Armstrong		01-02	No abatement needed		
Chestnut/Kearny Open Space	NW Chestnut/Kearny		01-02	No survey done; structures no longer exist.		
Raymond Kimbell Playground	Pierce/Ellis		01-02			
Michelangelo Playground	Greenwich/Jones		01-02			
Peixotto Playground	Beaver/15th Street		01-02	No abatement needed		
States St. Playground	States St./Museum Way		01-02			
Adam Rogers Park	Jennings/Oakdale		01-02	No abatement needed		
Alamo Square	Hayes/Steiner		01-02			
Alioto Mini Park	20th/Capp		01-02	No abatement needed		
Beideman/O'Farrell Mini Park	O'Farrell/Beideman		01-02	No abatement needed		
Brooks Park	373 Ramsell		01-02	No abatement needed		
Buchanan St. Mall	Buchanan betw. Grove & Turk		01-02	No abatement needed		
Buena Vista Park	Buena Vista/Haight		01-02			
Bush/Broderick Mini Park	Bush/Broderick		01-02			
Cottage Row Mini Park	Sutter/E. Fillmore		01-02			
Franklin Square	16th/Bryant		01-02			
Golden Gate Heights Park	12th Ave./Rockridge Dr.		01-02			
Hilltop Park	La Salle/Whitney Yg. Circle		01-02	No abatement needed		
Lafayette Park	Washington/Laguna		01-02			
Julius Kahn Playground	Jackson/Spruce		01-02			
Jose Coronado Playground	21st/Folsom	15	02-03	As of 10/10/02 as per Capital Program Director, G. Hoy, there are no current plans for renovation		
Golden Gate Park (playgrounds)	Fell/Stanyan	6	05-06			
Washington Square	Filbert/Stockton	3	02-03	No abatement needed. Children's play area and bathrooms to be renovated in 3/04.		
McCoppin Square	24th Avenue/Taraval	1	02-03	As of 10/10/02 as per Gary Hoy, no current plans for renovation		
Mountain Lake Park	12th Avenue/Lake Sreet	1	02-03	As of 10/10/02 as per Gary Hoy, no current plans for renovation		

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Randolph/Bright Mini Park	Randolph/Bright	1	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Visitation Valley Greenway	Campbell Ave./E. Rutland	0	02-03	No abatement needed. Renovation scheduled 3/04.		
Utah/18th Mini Park	Utah/18th Street	0	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Palou/Phelps Park	Palou at Phelps	0	02-03	No abatement needed. Renovation occurred Summer 2003. Marvin Yee was project mgr. No lead survey/abatement rpt in RPD files.		
Coleridge Mini Park	Coleridge/Esmeralda	1	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Lincoln Park (includes Golf Course)	34th Avenue/Clement	1	02-03	Renovation scheduled 9/04		
Little Hollywood Park	Lathrop-Tocoloma	0	02-03	No abatement needed. Renovation scheduled 9/04		
McKinley Square	20th/Vermont	0	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Noe Valley Courts	24th/Douglass	0	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Parkside Square	26th Avenue/Vicente	0	02-03	Children's play area and bathrooms to be renovated in 9/03.		
Portsmouth Square	Kearny/Washington	0	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Potrero del Sol	Potrero/Army	0	02-03	No abatement needed, renovation scheduled 9/04.		
Potrero Hill Mini Park	Connecticut/22nd Street	0	02-03	Renovation scheduled 9/04		
Precita Park	Precita/Folsom	0	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Sgt. John Macaulay Park	Larkin/O'Farrell	0	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Sigmund Stern Recreation Grove	19th Avenue/Sloat Blvd.	0	04-05	As of 10/10/02 Capital Program Director indicates no current plans for renovation. Funding expired; will complete in FY04-05		
24th/York Mini Park	24th/York/Bryant	0	02-03	Completed as part of current renovation in December 2002, Renovation scheduled 3/04.		
Camp Mather	Mather, Tuolumne County	0	04-05			X
Hyde/Vallejo Mini Park	Hyde/Vallejo	0	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Juri Commons	San Jose/Guerrero/25th	0	05-06			
Kelloch Velasco Mini Park	Kelloch/Velasco	0	02-03	No abatement needed. Children's play area scheduled for renovation on 9/04		
Koshland Park	Page/Buchanan	0	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Head/Brotherhood Mini Park	Head/Brotherwood Way	0	02-03	No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Walter Haas Playground	Addison/Farnum/Beacon	0	02-03	Capital Projects to renovate in Spring 2003. Mauer is PM		
Holly Park	Holly Circle	0	02-03	Renovation planned to begin 4/03; Judi Mosqueda from DPW is PM		
Page-Laguna-Mini Park	Page/Laguna	0	04-05	No abatement needed		
Golden Gate/Steiner Mini Park	Golden Gate/Steiner	0		No Facility, benches only		
Tank Hill	Clarendon/Twin Peaks	1	04-05	No abatement needed		
Rolph Nicol Playground	Eucalyptus Dr./25th Avenue	0	04-05	No abatement needed		
Golden Gate Park	Carrousel	0	05-06			
Golden Gate Park	Tennis Court	0	05-06			
Washington/Hyde Mini Park	Washington/Hyde	3	04-05	No abatement needed		
Ridgetop Plaza	Whitney Young Circle	0	05-06	No abatement needed		
Golden Gate Park	Beach Chalet	0	06-07	No abatement needed		
Golden Gate Park	Polo Field	0	06-07			

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Sharp Park (includes Golf Course)	Pacifica, San Mateo Co.	0	06-07			
Golden Gate Park	Senior Center	0	06-07			X
Pine Lake Park	Crestlake/Vale/Wawona	0	07-08			
Golden Gate Park	Stow Lake Boathouse	1	06-07			
Golden Gate Park	County Fair Building	0	06-07	No abatement needed		
Golden Gate Park	Sharon Bldg.	0	07-08			
Allyne Park	Gough/Green	1	06-07	No abatement needed		
DuPont Courts	30th Ave./Clement	0	07-08			
Golden Gate Park	Big Rec	0	07-08			
Lower Great Highway	Sloat to Pt. Lobos	0	07-08			
Golden Gate Park	Kezar Pavilion	0	08-09			
Yacht Harbor and Marina Green	Marina	0	06-07, 07-08	Includes Yacht Harbor, Gas House Cover, 2 Yacht Clubs and Marina Green		
Palace of Fine Arts	3601 Lyon Street	0		No abatement needed.		
Telegraph Hill/Pioneer Park	Telegraph Hill	0		Abatement in progress.		
Saint Mary's Square	California Street/Grant	0		No abatement needed.		
Union Square	Post/Stockton	0		No abatement needed.		
Golden Gate Park	Angler's Lodge	0	07-08			
Golden Gate Park	Bandstand	0	07-08	No abatement needed		
Golden Gate Park	Bowling Green	0	07-08	Retested 4/09; 16 ppb first draw, still in program		X
Golden Gate Park	Conservatory	0	08-09	No abatement needed.		
Golden Gate Park	Golf Course	0	09-10			
Golden Gate Park	Kezar Stadium	0	07-08			X
Golden Gate Park	Nursery	0	09-10	No abatement needed		X
Golden Gate Park	Stables	0	na	Being demolished. Hazard assessment already completed by Capital.		
Golden Gate Park	McLaren Lodge	0	01-02, 02-03	Done out of order. Was in response to release/spill. See File 565.		
Corona Heights (and Randall Museum)	16th/Roosevelt	46	00-01	Randall Museum used to be separate, but in TMA, Randall is part of Corona Heights, so the two were combined 6/10.		
Laurel Hill Playground	Euclid & Collins	15		Survey in progress		

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Selby/Palou Mini Park	Selby & Palou	7		Survey in progress		
Prentiss Mini Park	Prentiss/Eugenia	5		Survey in progress		
Lessing/Sears Mini Park	Lessing/Sears	5		Survey in progress		
Muriel Leff Mini Park	7th Avenue/Anza	5		Survey in progress		
10th Avenue/Clement Mini Park	Richmond Library	5		Survey in progress		
Turk/Hyde Mini Park	Hyde & Vallejo	5		Survey in progress		
Exploratorium (and Theater)	3602 Lyon Street	1		Leased site. Part of Palace of Fine Arts.		
Candlestick Park	Jamestown Avenue	1				
Broadway Tunnel West-Mini Park	Leavenworth/Broadway	0				
Broadway Tunnel East-Mini Park	Broadway/Himmelman	0				
Lake Merced Park	Skyline/Lake Merced	0		Includes Harding Park and Flemming Golf, Boat House and other sites. Note that the Sandy Tatum clubhouse and maintenance facilities were built in 2004 and should be excluded from the survey.		
Ina Coolbrith Mini Park	Vallejo/Taylor	0				
Justin Herman/Embarcadero Plaza	Clay/Embarcadero	0				
Billy Goat Hill	Laidley/30th	0				
Coso/Precita-Mini Park	Coso/Precita	0				
Dorothy Erskine Park	Martha/Baden	0				
Duncan Castro Open Space	Diamond Heights	0				
Edgehill Mountain	Edgehill/Kensington Way	0				
Everson/Digby Lots	61 Everson	0				
Fairmount Plaza	Fairmont/Miguel	0				
15th Avenue Steps	Kirkham/15th Avenue	0				
Geneva Avenue Strip	Geneva/Delano	0				
Grand View Park	Moraga/14th Avenue	0				
Hawk Hill	14th Avenue/Rivera	0				
Interior Green Belt	Sutro Forest	0				
Japantown Peace Plaza	Pošt/Buchanan/Geary	0				
Jefferson Square	Eddy/Gough	0				
Joseph Conrad Mini Park	Columbus/Beach	0				
Kite Hill	Yukon/19th	0				
Lakeview/Ashton Mini Park	Lakeview/Ashton	0				
Maritime Plaza	Battery/Clay	0				
McLaren Park-Golf Course	2100 Sunnydale Avenue	0				
Mt. Davidson Park	Myra Way	0				

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Mt.Olympus	Upper Terrace	0				
Mullen/Peralta-Mini Park	Mullen/Peralta Mini Park	0				
O'Shaughnessey Hollow	O'Shaughnessy Blvd.	0				
Park Presidio Blvd.	Park Presidio Blvd.	0				
Rock Outcropping	Ortega/14th Avenue	0		Lots 11, 12, 21, 22, 6		
South End Rowing/Dolphin Club	Aquatic Park	0		Land is leased		
Russian Hill Open Space	Hyde/Larkin/Chestnut	0		Hyde Street Reservoir		
Saturn Street Steps	Saturn/Ord	0				
Seward Mini Park	Seward/Acme Alley	0				
Twin Peaks	Twin Peaks Blvd.	0				
Fillmore/Turk Mini Park	Fillmore/Turk	0				
Esprit Park	Minnesota Street	0				
Brotherhood/Chester Mini Park	Chester St. near Brotherhood Way	0				
Sue Bierman Park	Market/Steuart	0				
29th/Diamond Open Space	1701 Diamond/29th	0		Is not on current list of RPD sites (6/2/10).		
Berkeley Way Open Space	200 Berkeley Way	0		Is not on current list of RPD sites (6/2/10).		
Diamond/Farnum Open Space	Diamond/Farnum	0		Is not on current list of RPD sites (6/2/10).		
Joost/Baden Mini Park	Joost/N of Baden	0				
Grand View Open Space	Moraga/15th Avenue	0		Included in Grand View Park		
Balboa Natural Area	Great Highway/Balboa	0		Is not on current list of RPD sites (6/2/10).		
Fay Park	Chestnut and Leavenworth	0				
Guy Place Mini Park	Guy Place	0				
Portola Open Space		0				
Roosevelt/Henry Steps		0				
Sunnyside Conservatory	Monterey & Baden	0				
Topaz Open Space	Monterey & Baden	0				
ilities: These facilities not to be included in CLPP survey as they were built after 1978.						
Alice Marble Tennis Courts	Greenwich/Hyde			Not owned by RPD. PUC demolished in 2003 and all will be rebuilt.		
Richmond Rec Center	18th Ave./Lake St./Calif.			New facility		
Visitation Valley Playground	Cora/Leland/Raymond			Original building clubhouse and PG demolished in 2001. Facility is new.		

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
King Pool	3rd/Armstrong			New facility		
Patricia's Green in Hayes Valley	Hayes & Octavia			Built in 2005		
India Basin Shoreline Park	E. Hunters Pt. Blvd.	7		Built in 2003		
Parque Ninos Unidos	23rd and Folsom			Built in 2004		
Victoria Manolo Draves Park	Folsom & Sherman			Built in 2006		
Aptos Playground	Aptos/Ocean Avenue	17		Site demolished and rebuilt in 2006		
to be included in survey at this time:						
Abraham Lincoln Sr. High School				Not a RPD owned site		
Alamo School Yard	250 23rd Avenue			Not a RPD owned site		
Alvarado School Yard	625 Douglass Street			Not a RPD owned site		
Argonne School Yard	675 17th Avenue & Cabrillo			Not a RPD owned site		
Bessie Carmichael School Yard	55 Sherman			Not a RPD owned site		
Candlestick Point Rec Area	171 Acres					
Cesar Chavez School Yard	825 Shotwell Street			Not a RPD owned site		
Ella Hill Hutch Center	1000 McAllister			No abatement needed. As of 10/10/02 Capital Program Director indicates no current plans for renovation		
Francisco School Yard	2190 Powell Street			Not a RPD owned site		
GGNRA with Presidio	2,066 Acres					
Guadalupe School Yard	859 Prague Street			Not a RPD owned site		
I M Scott School Yard - OS	Tennessee/22nd Street			Not a RPD owned site		
Jefferson School Yard	1725 Irving Street			Not a RPD owned site		
Lafayette School Yard	4545 Anza St. near 36th Ave.			Not a RPD owned site		
Lawton School Yard	1570 31st Avenue			Not a RPD owned site		
Marshall School Yard	1575 15th Street			Not a RPD owned site		
Monroe School Yard	260 Madrid Street			Not a RPD owned site		
Paul Revere School Yard	555 Tompkins Avenue			Not a RPD owned site		
Peabody School Yard	251 6th Avenue			Not a RPD owned site		
Phelan (China Beach)	1,309 - leased to USA					
Redding School Yard	1421 Pine Street			Not a RPD owned site		
Rosa Parks Senior Center	1111 Buchanan/Golden Gate			Not a RPD owned site		
South of Market Lot	SE Sherman/Cleveland			No RPD Facilities		
Starr King School Yard	1215 Carolina			Not a RPD owned site		

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Woods Yard Playground	22nd/Indiana			Not a RPD owned site		
Zoological Gardens	Great Highway/Sloat					
Hunters Pt. Recreation Center and Gym (Milton Meyer Center)	195 Kiska Road		99-00	No longer owned by RPD. Owned by Housing Authority (we had a lease which expired).		
Howard/Langton Mini Park	Howard/Langton			We maintain but do not own.		
War Memorial Opera House	Van Ness/McAllister			Maintain but do not own		
Hyde St. Reservoir, Russian Hill Pk	Hyde/Bay			Is not on current list of RPD sites (6/2/10).		
Hyde Street Reservoir	Hyde/Francisco			Is not on current list of RPD sites (6/2/10).		
Lombard Reservoir	SW Hyde/Lombard			Is not on current list of RPD sites (6/2/10).		
Merced Manor Residence	23rd/Sloat			Is not on current list of RPD sites (6/2/10).		
University Reservoir	SE Felton & University Ave. (University/Felton Lawns/Pathways)			Is not on current list of RPD sites (6/2/10).		
Golden Gate Park	Maintenance Yard			Employees only; no children.		
Bonview Lots	Bonview/Bocana					
Dog Patch-Miller Memorial Comm	Bernal			Maintain but do not own		
Bayview Park & Extension	LeConte Avenue			Is not on current list of RPD sites (6/2/10).		
Crags Court Garden	8 Crags			Not a RPD owned site		
Embarcadero Plaza	Market/Steuart			Same as Justin Herman Plaza		
Fort Funston	Great Highway			Is not on current list of RPD sites (6/2/10).		
Fuhrman Bequest (Fresno)	Fresno County			Is not on current list of RPD sites (6/2/10).		
Fuhrman Bequest (Kern)	Kern County			Is not on current list of RPD sites (6/2/10).		
Fuhrman Bequest (Monterey)	Monterey County			Is not on current list of RPD sites (6/2/10).		
Noe/Beave Community Garden	Noe/Beaver			Maintain but do not own		
Soccer Stadium	Ocean/San Jose			See Balboa; included there.		
Hallidie Plaza	Market/Eddy			Is not on current list of RPD sites (6/2/10).		
Rincon Pt. Park				Is not on current list of RPD sites (6/2/10).		
South Beach Park & Marina				Is not on current list of RPD sites (6/2/10).		

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
City Hall Grounds	Van Ness/Grove			Maintain but do not own		
Levi Plaza				Maintain but do not own		
Redwood Park (Transamerica)				Maintain but do not own		
Sidney Walton Park (Golden Gateway)				Maintain but do not own		
Aqua Vista Park	Embarcadero/China Basin			Maintain but do not own		
Embarcadero Promenade	Embarcadero			Maintain but do not own		
Ferry Bldg. Plaza	Market/Embarcadero			Maintain but do not own		
Warm Water Cove				Maintain but do not own		
Hall of Justice	850 Bryant Street			Maintain but do not own		
Cole and Carl-Mini Park	Clayton/Frederick			Maintain but do not own		
Library-Western Addition	1550 Scott Street			Maintain but do not own		
Library-West Portal	190 Lenox Way			Maintain but do not own		
Library-Sunset	1305 18th Avenue			Maintain but do not own		
Library-Richmond	351 9th Avenue			Maintain but do not own		
Library-Presidio	3150 Sacramento			Maintain but do not own		
Library-Potrero	20th/Arkansas			Maintain but do not own		
Library-Parkside	1200 Taraval			Maintain but do not own		
Library-Ortega	3223 Ortega			Maintain but do not own		
Library-Noe Valley	451 Jersey			Maintain but do not own		
Library-Merced	155 Winston Dr.			Maintain but do not own		
Library-Marina	Chestnut/Webster			Maintain but do not own		
Library-Main	Civic Center			Maintain but do not own		
Library-Excelsior	4400 Mission			Maintain but do not own		
Library-Eureka Valley	3555 16th Street			Maintain but do not own		
Library-Bernal	500 Cortland			Maintain but do not own		
Library-Anza	550 37th Avenue			Maintain but do not own		
UN Plaza	Market/Fulton			Maintain but do not own		
Traffic Island	S. Laguna & Vasquez			Maintain but do not own		

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Peru Avenue Walkway	Athens to Valmar Terrace			Maintain but do not own		
Kearny Street Steps	Vallejo/Fresno			Maintain but do not own		
				Maintain but do not own		
Esmeralda Corridor/Prospect	Esmeralda/Bernal Hts.			Maintain but do not own		
Twenty-third & Treat				Maintain but do not own		
30 Van Ness	30 Van Ness			Capital location; not an RPD owned site.		
Clipper Terrace Community Garden				Not RPD owned site; maintained by RPD.		
Connecticut Friendship Garden				Not RPD owned site; maintained by RPD.		
Corwin Community Garden				Not RPD owned site; maintained by RPD.		
Geneva Car barn				Not RPD owned site; maintained by RPD.		
Gordon J. Lau Elementary School				Not RPD owned site; maintained by RPD.		
Hillcrest Elementary School				Not RPD owned site; maintained by RPD.		
Horace Mann Jr. High School				Not RPD owned site; maintained by RPD.		
Library - Ingleside				Not RPD owned site; maintained by RPD.		
James Denman Jr. High School				Not RPD owned site; maintained by RPD.		
Junipero Serra Elementary School				Not RPD owned site; maintained by RPD.		
Library - Mission				Not RPD owned site; maintained by RPD.		
Library - North Beach				Not RPD owned site; maintained by RPD.		
Library - Ocean View				Not RPD owned site; maintained by RPD.		
Library - Park				Not RPD owned site; maintained by RPD.		
Library - Portola				Not RPD owned site; maintained by RPD.		
Roosevelt Middle School				Not RPD owned site; maintained by RPD.		
Library - Main				Not RPD owned site; maintained by RPD.		
Spring Valley Elementary School				Not RPD owned site; maintained by RPD.		
Library - Visitacion Valley				Not RPD owned site; maintained by RPD.		
Visitacion Valley Elementary School				Not RPD owned site; maintained by RPD.		

Status Report for All Sites

Facility Name	Location	Algorithm for ranking	Completed	Notes	Retest	Entered in FLOW Program
Dearborn Community Garden				Not RPD owned site; maintained by RPD.		
Garden for the Environment				Not RPD owned site; maintained by RPD.		
Good Prospect Community Garden				Not RPD owned site; maintained by RPD.		
Hooker Alley Community Garden				Not RPD owned site; maintained by RPD.		
Northern Police Station				Not RPD owned site; maintained by RPD.		
Ogden Terrace Community Garden				Not RPD owned site; maintained by RPD.		
Page St. Community Garden				Not RPD owned site; maintained by RPD.		
White Crane Springs Community Garden				Not RPD owned site; maintained by RPD.		
Kid Power Park	45 Hoff St.			New park completed 2005		
FY03-04 algorithm weights various features of a facility as noted in the algorithm. For instance, a site with a clubhouse noted as present, is weighted by a factor of 5 due to the high likelihood of the presence of children, versus a tennis court, where the likelihood is lower and so get a weighting factor of 1.						
Note that algorithms change year to year depending on the need to weight out certain factors. Once all sites are completed, this algorithm will have to be re-examined.						



SAN FRANCISCO PLANNING DEPARTMENT

*Land Use
Clerk*

Notice of Preparation of an Environmental Impact Report

Date: February 2, 2011
Case No.: 2010.0016E
Project Title: Beach Chalet Athletic Fields Renovation
Zoning: Public Use District, Open Space Height and Bulk District,
Coastal Special Use District
Block/Lot: 1700/001
Lot Size: 4,195,976 square feet
Project Sponsor: Dan Mauer, Recreation and Park Department, (415) 581-2542
Lead Agency: San Francisco Planning Department
Staff Contact: Don Lewis, (415) 575-9095, don.lewis@sfgov.org

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

PROJECT DESCRIPTION

The Beach Chalet Athletic Facility is approximately 10.9 acres in size and is located at the western end of the 1,017 acre Golden Gate Park, close to the Great Highway and the Beach Chalet Restaurant. The project proposes the renovation of the Beach Chalet Athletic Fields facility including the conversion of the four existing grass soccer fields to synthetic turf. The proposed project also includes the installation of ten 60-foot-tall athletic field light standards to allow for evening use. The new light standards would be placed within the perimeter of the field area and are anticipated to be turned on until 10 p.m. on a daily basis. In addition to the turf conversion and lights, the project would include the following: installation of pedestrian and spectator amenities throughout the facility and adjacent parking lot; the installation of black vinyl fencing around the fields; the installation of a play structure, picnic tables and barbeque pits; the construction of a new maintenance shed; the renovation of the existing restroom building involving modification of existing openings and construction of a concrete paved entry plaza; irrigation and storm drainage improvements; and, re-configuration and expansion of the existing 50-space parking lot to accommodate approximately 20 additional stalls. The project would also involve the removal of 14 trees and 44 shrubs. Golden Gate Park is listed on the National and California Registers of Historic Places as a historic district containing 133 contributing resources, including the soccer fields and the restroom building.

FINDING

This project may have a significant effect on the environment and an Environmental Impact Report is required. This determination is based upon the criteria of the State CEQA Guidelines, Sections 15063 (Initial Study), 15064 (Determining Significant Effect), and 15065 (Mandatory Findings of Significance), and for the reasons documented in the Environmental Evaluation (Initial Study) for the project, which is attached.

PUBLIC SCOPING PROCESS

Pursuant to the State of California Public Resources Code Section 21083.9 and California Environmental Quality Act Guidelines Section 15206, a public scoping meeting will be held to receive oral comments concerning the scope of the EIR. The meeting will be held on February 23rd at 6:30 p.m. at the Golden Gate Park Senior Center, 6101 Fulton Street at 36th Avenue. Written comments will also be accepted at

(10)

Notice of Preparation of an EIR
February 2, 2011

Case No. 2010.0016E
Beach Chalet Athletic Fields Renovation

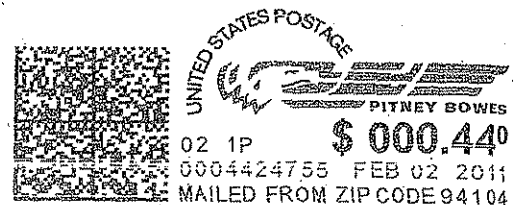
this meeting and until 5:00 p.m. on March 4th, 2011. Written comments should be sent to Bill Wycko, San Francisco Planning Department, 1650 Mission Street, Suite 400, San Francisco, CA 94103.

If you work for a responsible State agency, we need to know the views of your agency regarding the scope and content of the environmental information that is germane to your agency's statutory responsibilities in connection with the proposed project. Your agency may need to use the EIR when considering a permit or other approval for this project. Please include the name of a contact person in your agency.

February 1, 2011
Date

Bill Wycko
Bill Wycko
Environmental Review Officer

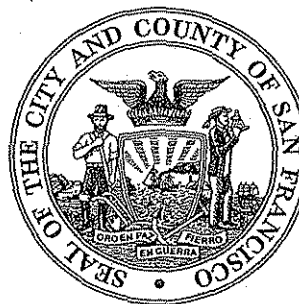
SAN FRANCISCO
PLANNING DEPARTMENT
1650 Mission Street, Suite 400
San Francisco, CA 94103-2479
RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2011 FEB -3 PM 2:55
BY RC



Angela Calvillo
Clerk of the Board of Supervisors
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689

City and County of San Francisco

OFFICE OF THE SHERIFF



Michael Hennessey
SHERIFF

(415) 554-7225

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2011 FEB -1 AM 9:50
BY *Rbc*

January 31, 2011

To: Angela Calvillo, Clerk of the Board of Supervisors

From: Maureen Gannon, Chief Financial Officer

Re: Waiver Request – Chevron USA, Inc.

Pursuant to the San Francisco Administrative code Chapters 12B & 14B attached is a copy the Waiver Request Form (HRC Form 201) sent to the Human Right Commission on 01/31/11.

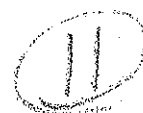
The Sheriff's Department is requesting a continuation of the waiver from Administrative Code Chapters 12B and 12C requirement for the purchase of gasoline using Chevron USA cards.

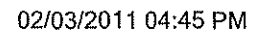
While department staff are instructed, and expected to, use City-operation gasoline stations whenever possible (or appropriate natural gas dispensing facilities for CNG vehicles), some Sheriff's Department employees use City Vehicles to travel distances outside the City, requiring a convenient purchasing mechanism, such as a gasoline credit card, to refuel their vehicles.

Examples of such trips include transporting prisoners to Atascadero State Hospital and other remote locations, doing background checks of potential deputy hires who live some distance from the City, trips to Sacramento for mandated meetings, and out-of-county witness interviews and/or other investigations into alleged wrongdoing by department staff and/or prisoners in custody.

We are unaware of any gasoline credit card company that is compliant with Chapter 12B and 12C.

If you have any questions about this request, please contact me at (415) 554-4316. Thanks you for your consideration of this matter.





File 110114: I Support a Ban on Unwanted Yellow Pages

Cities can reduce their carbon footprint and save trees by ending needless phone book printing. Residents can stop feeling aggravated by receiving piles of phone books they do not want and did not ask for. And all taxpayers benefit from the money the city will save on recycling costs.

12

Yellow Page distributors have a history of opposing local efforts to limit their distribution abilities. That's why I am writing early to demonstrate my support for this measure. It also will set a great example for cities around the nation to take similar steps.

Thank you for your time,

Lara Lorenz
Seattle, WA

Note: this email was sent as part of a petition started on Change.org, viewable at www.change.org/petitions/end-waste-support-a-landmark-ban-on-unwanted-phone-books. To respond, email responses@change.org and include a link to this petition.



To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: Overturn San Francisco's Discriminatory Sidewalk Sitting Ban

The Clerk's Office received 21 letters from different individuals with the same message as below.

17
38

Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking
<http://www.sfbos.org/index.aspx?page=104>

— Forwarded by Board of Supervisors/BOS/SFGOV on 02/07/2011 03:30 PM —

From: Katherine Lund-Fry <mail@change.org>
To: Board.of.Supervisors@sfgov.org
Date: 02/07/2011 11:55 AM
Subject: Overturn San Francisco's Discriminatory Sidewalk Sitting Ban

Greetings,

As you know, after the San Francisco Board of Supervisors voted 8-3 against a measure to ban sitting on city sidewalks in June 2010, Mayor Gavin Newsom took Proposition L, better known as the sit-lie ordinance, to the ballot.

Supporters, especially businesspeople in the Haight-Ashbury neighborhood, said it would curb loitering and aggressive panhandling. But since the police acknowledge that enforcement will be "complaint-driven," opponents are sure it will be unfairly used against homeless people.

Penalties for repeat offenders include 30-day jail sentences and \$500 fines. Officials can go ahead and add to that jail sentence, since \$500 might as well be \$1,000,000 for many of the city's homeless. It makes no sense to put people in jail, costing taxpayers money, because they can't pay a fine.

Please take action once again to end this discriminatory sidewalk sitting ban.

Katherine Lund-Fry
Eugene, OR

Note: this email was sent as part of a petition started on Change.org, viewable at
www.change.org/petitions/overturn_san_franciscos_discriminatory_sidewalk_sitting_ban. To

(13)



MEMORANDUM

Date: February 6, 2011
To: Angela Calvillo, Clerk of the Board of Supervisors
From: Phil Ting, Assessor-Recorder
Subject: Response to inquiry from a member of the Board of Supervisors made at the Board meeting on 1/4/2011. REFERENCE: 20110104-003

Per an inquiry from Supervisor Mirkarimi the following questions will be answered below regarding the Assessor-Recorder's office providing relevant information and resources for San Franciscans to seek assistance with the impacts of foreclosures, including the following situations:

- For property owners seeking help in avoiding foreclosure or in renegotiating or modifying their loan.
- For property owners who believe they are victims of mortgage fraud.
- For tenants who rent residential or commercial space in a property that is being foreclosed.

Regulations for Mortgage Modification Consultants ordinance

In conjunction with San Francisco District Attorney Kamala Harris, Supervisor David Campos, and Supervisor Sophie Maxwell, the Assessor-Recorder's office supported legislation combating loan modification scams. In these scams, unscrupulous mortgage consultants take advantage of an unprecedented number of San Francisco residents struggling to make their mortgage payments. The Regulations for Mortgage Modification Consultants ordinance requires a written contract outlining proposed services and prohibits loan modification consultants from collecting a fee before helping a homeowner obtain a favorable loan modification. The ordinance provides for enforcement with criminal penalties and a private cause of action for aggrieved homeowners.

Keeping Homeowners and Tenants in Their Homes -Notice of Default Letters to Homeowners

The Assessor-Recorder's office makes every effort to identify and contact homeowners and tenants shortly after a Notice of Default is recorded against the property where they live. These letters inform homeowners and tenants of their rights and the resources available to help them remain in their home. (A copy of the letter is attached). In addition, in 2010 our office began coordination with lending institutions and non-profit housing counseling agencies to advocate for permanent loan modifications for borrowers in San Francisco who were behind in their payments.



Loan Modification

In the Notice of Default letter the Assessor-Recorder's office sends monthly, we encourage affected homeowners and tenants to contact a nonprofit HUD-approved counseling agency or their loan provider to receive free advice on their situation. Nonprofits such as Mission Economic Development Agency provide aid to individuals faced with losing their homes and are able to receive one-on-one counseling from an experienced counselor who will help them assess their current financial situation, including their current loan information, determine what kind of workout assistance the homeowner might qualify for and create a realistic and sustainable budget. The counselor also plays an integral role in completing and submitting a loss mitigation package for the lender to review, along with follow up communication with the bank, helping relieve a lot of the stress that comes with trying to negotiate a modification.

Foreclosure Prevention

The Assessor-Recorder's Office has been proactive in being part of foreclosure prevention by creating the **"Don't Borrow Trouble"** program which is a comprehensive selection of services for homeownership preservation, includes a toll-free counseling hotline, and access to legal advice. In addition, the Assessor-Recorder's website (www.sfassessor.org) provides information for homeowners and tenants on foreclosure prevention at the city and state level.

San Francisco Fair Lending Working Group

The San Francisco Fair Lending Working Group, established through the efforts of Assessor-Recorder Ting, Treasurer Jose Cisneros, and Supervisor Sophie Maxwell, studied and recommended strategies to address the mortgage foreclosure crisis in San Francisco. The Working Group presented their findings and recommendations to be endorsed by the San Francisco Board of Supervisors. The Working Group's recommendations touch on four policy objectives: preserving homeownership and preventing foreclosure; preventing predatory lending practices; protecting tenants' rights during and after foreclosure; and ensuring that affordable housing development and retention remains a top City priority.

Alerting and Educating Citizens to Real Estate Scams

The Assessor-Recorder's office collaborated with Bay Area Assessors from Alameda, Contra Costa, and Marin Counties and Assemblymember Ted Lieu to warn homeowners about misleading and official-looking property tax reduction solicitations. To prevent future scams, Assembly Bill 992 officially banned these fraudulent letters beginning January 1, 2010. Additionally, in July 2010 our office proactively mailed letters to homeowners who were solicited by companies with official sounding names seeking to scam homeowner looking to reduce their property values for a fee. The California Attorney General's Office has filed a lawsuit against the individual behind "Property Tax Adjuster's Inc."



To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: Stop the demolition of a national eligible masterplanned community.

The Clerks Office has received 92 letters from different individuals with the same message as the letter below.

Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking
<http://www.sfbos.org/index.aspx?page=104>

----- Forwarded by Board of Supervisors/BOS/SFGOV on 02/04/2011 06:04 PM -----

From: Kimo Crossman <mail@change.org>
To: board.of.supervisors@sfgov.org
Date: 02/03/2011 12:56 AM
Subject: Stop the demolition of a national eligible masterplanned community.

Help protect and advocate for adequate working class housing in San Francisco.,

Please help to prevent the unnecessary destruction of housing, and a landscape designed by a master-class landscape architect Thomas Dolliver Church. Help advocate for better infrastructural changes along 19th Avenue and proper direct regional connection to transit hubs to reduce traffic and congestion that flows along this arterial corridor from the north bay to silicon valley. Demand better housing to be built that provides dense development that does not destroy the open-space that is critical in urban areas for families. Require that alternatives that focus on "INFILL" and a more balanced development layout that spreads the density into more than one neighborhood disproportionately. Ensure that the ecological impacts, and carbon footprint of the development proposal is independently reviewed and adequately assessed. Ensure that there will be housing that is affordable and meant to increase the level of affordability and quality of housing constructed in urban areas and suburbs nationwide by stopping the predatory equity lending that occurs in such large scale redevelopment projects and helps refocus our building strategies towards re-engineering the suburban scale of sprawl outside our urban cores.

Thank you for your support and interest in housing, jobs, and the environment.

Sincerely

Aaron Goodman

Kimo Crossman
San Francisco, CA

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Note: this email was sent as part of a petition started on Change.org, viewable at www.change.org/petitions/protect-and-preserve-parkmerced-as-essential-housing-from-un-sustainable-demolition. To respond, email responses@change.org and include a link to this petition.



To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: Fw: Towers and the View Plane @ Parkmerced - Feb. 10th meeting SF Planning Dept.

Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking
<http://www.sfbos.org/index.aspx?page=104>

----- Forwarded by Board of Supervisors/BOS/SFGOV on 02/07/2011 04:29 PM -----

From: Aaron Goodman <amgodman@yahoo.com>
To: board.of.supervisors@sfgov.org
Cc: linda.avery@sfgov.org
Date: 02/05/2011 08:54 AM
Subject: Towers and the View Plane @ Parkmerced - Feb. 10th meeting SF Planning Dept.

SF Board of Supervisors & SF Planning Commissioners (cc: SFHPC)

The whole urban design premise of Parkmerced is to prevent the breaking of the "sky-plane" view from the neighborhoods and homes east of 19th ave. The project allows a general increase throughout the complex as long as buildings remain below the height or view set by the architect and developer with planning.

This view plane is a "FARCE" as it is obvious throughout the district and in many locations that the towers existing peak above the skyplane.

To state that this principle is the only reason NOT to go higher or replace the existing towers, without providing sound reason to document or prove the financial issues and carbon footprint data on the proper and adequate seismic retrofit of the existing towers, or there removal and replacement with taller thinner structurally sufficient buildings.

The Stonestown apartments were the only buildings west of twin peaks,retrofitted, currently the 11 towers in parkmerced sit on liquifaction soil, and have more than likely chances of collapsing or severe damage in a major quake. Mr. Terrance Faulkner has stated this issue repeatedly, most people have past on his issue and not looked sincerely at the boy who cried wolf. I believe it is in your best interests as public servants and city officials to not deny this issue.

You MUST look seriously at the concerns raised on seismic safety, and the stability of the existing towers.

You MUST look sincerely at the issue of the sky-plane and whether it makes more sense to remove the existing towers, vs. the garden units.

To ignore these issues is a statement of poor judgement on the part of planners, architects, and the developer.

If money is the real critical issue, and Tax-base + dollars/cents the only concern of the city agencies, then let's get to a real discussion on urban planning that considers what are the overall costs associated with a tower rebuild, or a tunnelling regrade project for the muni directly along 19th. To date these numbers are not presented, nor are the carbon footprint analysis of the proposed demolitions.

With the upcoming Feb. 10th hearing and the obvious apparent view of many on the planning commission that this is an "acceptable" project, I believe it becomes more critical to ensure the public's safety on such a project considering the ignoring of the 11 towers to date during the ENTIRE project proposal. Mr. Craig Hartman's gut reaction (as stated in the SF Magazine article) was to replace the existing towers. His decision changed due to only one issue MONEY and the developer's interests in maximizing profit.

This is not proper or adequate architecture, and you as public entities must properly review the issue, and not ignore the real concerns outlined to you by the public.

Sincerely

Aaron Goodman



IMG_1673.JPG



IMG_1674.JPG



IMG_1676.JPG



IMG_1677.JPG



IMG_1680.JPG



To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: HPC Qualifications Legal issue -- which I spoke on during Public Comment today

From: David Tornheim <DavidTornheim@hotmail.com>
To: Scott Wiener <Scott.Wiener@sfgov.org>, Sean Elsbernd <Sean.Elsbernd@sfgov.org>, "Jane Kim (D6 Supervisor)" <Jane.Kim@sfgov.org>, Malia Cohen <Malia.Cohen@sfgov.org>, Carmen Chu <Carmen.Chu@sfgov.org>, Clerk BoardofSupervisors <board.of.supervisors@sfgov.org>, David Campos <David.Campos@sfgov.org>, David Chiu <David.Chiu@sfgov.org>, Eric Mar <Eric.L.Mar@sfgov.org>, John Avalos <John.Avalos@sfgov.org>, Mark Farrell <Mark.Farrell@sfgov.org>, Ross Mirkarimi <Ross.Mirkarimi@sfgov.org>
Cc: Sunny Angulo <Sunny.Angulo@sfgov.org>, Judson.True@sfgov.org, Frances.Hsieh@sfgov.org, SF Preservation Consortium <sfpreservationconsortium@yahoogroups.com>
Date: 02/01/2011 06:35 PM
Subject: HPC Qualifications Legal issue -- which I spoke on during Public Comment today
Sent by: <dat_room@hotmail.com>

Dear Supervisors:

Below is the e-mail I referred to speaking in general public comment today at the Full Board meeting regarding qualifications to the HPC. Although the recent appointment was confirmed, this issue will no doubt come up again in future appointments.

It has been asserted that a "fair argument" can be made that only historical experience is required to serve on Seat 6 and that the Secretary of Interior Standards are optional. I disagree. Not only is it contrary to the intention of the proposition that created the HPC, a careful reading of the Charter proves such a reading grammatically incorrect. Under this reading, a sufficient qualification for Seat 6 would be: "an historian demonstrable experience in North American or Bay Area history." The word "having" is not in the Charter. Therefore, this reading was never intended. My e-mail below explains in more detail.

-David Tornheim
1890 Grove St. #5
San Francisco, CA 94117-1249
(415) 668-2353

----- Original Message -----

Subject: Johns Appointment Relies on MIS-READ CHARTER QUALIFICATIONS

Date: Mon, 24 Jan 2011 10:45:35 -0800

From: David Tornheim <DavidTornheim@hotmail.com>

To: Bevan Dufty <Bevan.Dufty@sfgov.org>, Sean Elsbernd <Sean.Elsbernd@sfgov.org>, "Jane Kim (Clerk BoardofSupervisors <board.of.supervisors@sfgov.org>, David Campos <David.Campos@sfg Mark Farrell <Mark.Farrell@sfgov.org>, Scott Wiener <Scott.Wiener@sfgov.org>

CC: SF Preservation Consortium <sfpreservationconsortium@yahoogroups.com>, Marlana.byrne@sfgo

(16)

Dear Supervisors:

I recently reviewed the two hearings (1/3 and 1/20) regarding the proposed appointment of Richard Johns to the historian seat (4) of the Historic Preservation Commission. At both hearings the members of the Rules Committee (new and old) relied on a definition for the minimum qualifications for the seat based on an INCORRECT READING OF THE CHARTER.

At the hearing on 1/3/11, there was confusion as to what the "and/or" this definition from Charter referred to:

Seat 4: an historian meeting the Secretary of the Interior's Professional Qualifications Standards for history with specialized training and/or demonstrable experience in North American or Bay Area history;

Preservationists correctly read it as:

(1) an historian meeting Secretary of the Interior's Professional Qualifications Standards for history with specialized training and/or demonstrable experience in North American or Bay Area history.

But with a quick reading one might mistakenly read the "and/or" so that a candidate could either have the Secretary of Interior's Qualifications or "demonstrable experience in North American or Bay Area history." This was the interpretation made by the Deputy City Attorney at about 55 minutes into the 1/3/11 hearing.

If you look closely at the Charter's language and the grammar, it is clear that The Deputy City's interpretation is INCORRECT. The Deputy City Attorney's version would read:

(2) an historian

meeting the Secretary of the Interior's Professional Qualifications Standards for history with specialized training

and/or

demonstrable experience in North American or Bay Area history

These two phrases are not parallel grammatically, as it is incorrect to say "an historian demonstrable experience in North American or Bay Area history." The crucial verb "having" is missing. Without the word "having", there is only one correct way to interpret the statute: That is (1).

PLEASE REJECT MR. JOHN'S APPOINTMENT, as he does not meet the required qualifications of the Charter for Seat 4.

-David Tornheim
1890 Grove St. #5
San Francisco, CA 94117-1249
(415) 668-2353

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

2011 FEB -2 AM 10: 01

BY *Rb*

1049 Nolan Ct.

Pleasanton, CA

1/12/11

Dear City Council Members,

I'm writing in response to an article I read that stated you were going to get rid of toys in McDonald's happy meal. I remember when I was 7 years old and loved McDonalds. But the reason I liked it might have been the toy in the happy meal. Now I am 12 years old and have experimented on their food. I don't mean going online and searching for what's in it, I actually used indicator chemical to find out what's in it. The food may be bad, but it's the toy that makes kids want it so bad. That is why I am out to stop them from putting toys in their "happy meals" or as I call them "fatty meals."

The first thing I want to point out is that McDonalds is really bad for you and the toy makes kids want it more. For example this year in science we bought a happy meal and did experiments on it. It turns out that a happy meal with a burger, fries, and a soda contains 60-85% fat. That is a lot of fat for such a small meal. Plus there is already an obesity problem in America. We don't need more obese people in America. We need less. A toy will make kids want this more, causing an upward bounce, that doesn't go back down, in the amount of obese people.

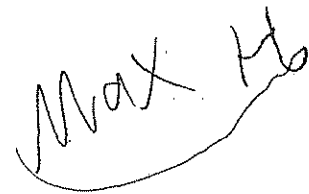
Another reason to get rid of the toy is, what kids eat when they are little shape what they like when they are older (what their taste buds are used to). What I mean by this is someone Indian probably likes Indian food because they have been eating it since they were little. Because of kids liking this when older and the amount of fat in a happy meal there is a chance of them becoming obese. It's okay if kids have this now and then but, if they become obese then it will cause some serious damage to their future. Even if kids get an apple instead of fries, (most kids don't) the burger is still a big, fat, grease covered piece of meat. For less money a kid could make a sandwich and a glass of water at home. The point is a kid should not eat this at a young age.

The money and resources it costs to make the toys could be used for more important things. I would be willing to bet that over half there toys end up under a car seat or in the dump. With the

money they save they could give some to homeless people or for cancer research. With the resources they save they could build wheel chairs or crutches for crippled people. I could go on and on, but I think you get the point. Even though some kids love and play with the toys, most of them are lost or put to bad use. In the end all of the plastic they use probably ends up in the dumps.

These reasons all lead me to believe that McDonalds should stop putting toys in happy meals. Not only do the toys bribe children to eat unhealthy food, but it is training them to make unwise eating habits later in life and wasting precious resources. So let's get the ball rolling and stop them from putting toys in happy meals.

Sincerely,

A handwritten signature in black ink that reads "Max Hb". The signature is written in a cursive, slightly slanted style. A long, horizontal, slightly wavy line is drawn underneath the signature, extending from the start of the word "Max" to the end of the initials "Hb".

Max Herrmann

SFDA Response to Inquiry # 20110104-005 - Foreclosure and Mortgage and Investment Fraud
Information

Lauren Bell

to:

Ross Mirkarimi

02/01/2011 03:33 PM

Cc:

Board.of.Supervisors

Show Details

Hi Supervisor Mirkarimi,

Please find attached a memorandum in response to your January 6, 2011 inquiry regarding foreclosure and mortgage and investment fraud information and resources.

Best,

Lauren

Lauren Bell, MPA
Community Initiatives Director
Office of San Francisco District Attorney George Gascón
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

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MEMORANDUM

DATE: February 1, 2011
TO: The Honorable Ross Mirkarimi, Supervisor, City and County of San Francisco
FROM: ADA Sandip Patel, Office of San Francisco District Attorney George Gascón
RE: Reference # 20110104-005

ON JANUARY 6TH 2011, THE SAN FRANCISCO DISTRICT ATTORNEY'S OFFICE RECEIVED THE FOLLOWING INQUIRY FROM THE CLERK OF THE SAN FRANCISCO BOARD OF SUPERVISORS:

Requesting that the Treasurer, Assessor-Recorder, City Attorney, and District Attorney provide any relevant information and resources for San Franciscans to seek assistance with the impacts of foreclosures, including the following situations:

- For property owners seeking help in avoiding foreclosure or in renegotiating or modifying their loan.
- For property owners who believe they are victims of mortgage fraud.
- For tenants who rent residential or commercial space in a property that is being foreclosed.

TO ASSIST SAN FRANCISCANS WITH THE IMPACTS OF FRAUD AND FORECLOSURE:

1. The San Francisco District Attorney's Office created a Mortgage and Investment Fraud Unit

The primary goal of the Unit is to decrease mortgage and investment fraud in San Francisco and protect vulnerable homeowners.

2. The San Francisco District Attorney's Office Created a Mortgage and Investment Fraud Prevention Network

In October 2010, the San Francisco District Attorney's Office conducted a Mortgage and Investment Fraud "train the trainers" seminar for 20 pro-bono attorneys and law students interested in becoming part of a network of trained attorneys to be deployed into the community for the purpose of conducting Mortgage and Investment Fraud trainings. The seminar curriculum focused on how to avoid fraud, detect a current or past fraud, how to efficiently report a possible crime to law enforcement and on reviewing additional community based fraud, foreclosure, and loan modification services.

Community based seminars conducted by seminar graduates will include a general mortgage and investment fraud 101 presentation followed by opportunities for attendees to get individualized legal attention to address their specific issues (for example, attendees can bring HUD reports, loan papers, signed agreements, deeds, etc. for review by the trained attorney).

The DA's office will focus community based outreach efforts on low income, monolingual, elderly, and minority communities so that those at highest risk of associated victimization have access to resources needed to protect themselves.

3. The San Francisco District Attorney's Office shares valuable resources with potential victims of crime

SAN FRANCISCO DISTRICT ATTORNEY'S OFFICE – MORTGAGE AND INVESTMENT FRAUD UNIT

Web: www.sfdistrictattorney.org (Click on the victim resources tab)
Tel: Mortgage and Investment Fraud HOTLINE - (415) 551-9523

(CON'T ON NEXT PAGE)

SF HOUSING DEVELOPMENT CORPORATION

Web: www.sfhdc.org
Tel: (415) 822-1022
Fax: (415) 822-1077

A HUD approved community organization focused on the gentrification of minority communities that has a Housing Counseling division with people who specialize in foreclosure prevention and intervention.

The SFHDC can also address loan modification inquiries.

ASIAN, INCORPORATED

Web: www.asianinc.org
Tel: (415) 928-5910

A HUD approved community resource and development center directed towards the Asian community. Their website provides information on first time buyer education, foreclosure intervention, and community workshops.

MISSION ECONOMIC DEVELOPMENT AGENCY

Web: www.medasf.org
Tel: (415) 282-3334
Fax: (415) 282-3320

A HUD approved community resource and development center based in the Mission district and directed towards the Latino population. MEDA provides homeownership counseling for everything from loan education to foreclosure intervention.

CONSUMER CREDIT COUNSELING SERVICES OF SAN FRANCISCO

Web: www.housingeducation.org
Tel: 1-800-777-7526
Fax: (415) 777-4052

A HUD approved program that is a division of the Consumer Credit Counseling Service of San Francisco. They specialize in educating potential homeowners on the intricacies of homeownership. They offer a Reverse Mortgage Counseling service directed towards seniors and a Foreclosure/Delinquency Early Intervention guide.



To: BOS Constituent Mail Distribution, Gail Johnson/BOS/SFGOV,
Cc:
Bcc:
Subject: File 101491: Recycling, Parks, plants..

From: Thomas M McIntyre <baggins@well.com>
To: Board.of.Supervisors@SFGov.org
Date: 02/03/2011 03:30 PM
Subject: Recycling, Parks, plants..

When 'recycling' was a new and innovative concept the HANC waste transfer station was a great idea in the wrong spot. In 2011 it is an idea that has been superseded by the progress it helped engender. Park land is precious, Golden Gate Park land especially. Refuse management is important, and we now have in place the most effective community recycling program in the US through Sunset Scavenger (perhaps now using a new name?) Let the park be a park, a garden, a green place in the City. Please.

Thank you.

Tom

Thomas McIntyre
Baggins@Well.com
285 States Street
San Francisco, CA 94114-1405
415 626 5255
415 431 9703 fax
415 513 3504 cell
Support Camp Mather
<http://www.campmather.com/>



To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: The Haight Is Bouncing Back!

From: AEvans604@aol.com
To: board.of.supervisors@sfgov.org
Date: 02/05/2011 07:49 PM
Subject: The Haight Is Bouncing Back!

Dear Friends and Neighbors,

After many years of struggle, the Haight Ashbury district is bouncing back.

The push to pass the civil-sidewalks law (Prop L), even before it went into effect, has put the migratory addicts and alcoholics who plague the neighborhood on the defensive. Their numbers have lessened. The situation will get even better, once the law goes into effect on February 15.

The big empty space at end of Haight Street, near the park, is now occupied by Whole Foods Company. Their presence will be an anchor for regenerating Haight Street from its beginning.

The renovation of the Haight's public library branch is now complete. It's a beautiful work.

The out-of-date industrial recycling center in a nook of Golden Gate Park will soon be closed down. The area will cease to be a magnet for migratory addicts and alcoholics who use the center to get cash to pay for their addictions.

Much credit for the neighborhood's bounce-back goes to the Haight Ashbury Improvement Association (HAIA). A few years ago, Cheryl Brodie revived the organization, after many years' dormancy, and gave it a new sense of direction.

Afterwards, Ted Loewenberg followed through with many projects. The merchants and residents (myself included) put in an enormous amount of time and effort over years.

Ironically, most of the opposition to progress for the neighborhood came from people who call themselves progressives.

They opposed the resurgence of HAIA, the passage of Prop L, the placing of Whole Foods Company at the end of Haight Street, and the closing of the industrial recycling center in the park.

They vilified residents who spoke up and acted to improve things. Especially shameful were snarly remarks directed against Cheryl Brodie by marc salomon, a Green-turned-Dem ideologue.

Despite the opposition, goodness has prevailed. Click here to see some of the results at HAIA's website:

<http://sites.google.com/site/sfhaiasf/>

Yours for rationality in government,

Arthur Evans

* * * *

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

Date: February 7, 2011
To: Honorable Members, Board of Supervisors
From: Angela Calvillo, Clerk of the Board *AC*
Subject: Form 700

This is to inform you that the following individuals have submitted a Form 700 Statement:

Bill Barnes - Legislative Aide - Leaving
Adam Taylor - Legislative Aide - Assuming
Supervisor Malia Cohen - Assuming

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To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: PLEASE READ - cost information must be submitted with Department budgets - Admin Code 3.5, 3.7

From: Anmarie Mabbutt <tenniselement@yahoo.com>
To: board.of.supervisors@sfgov.org
Cc: ben.rosenfeld@sfgov.org, info@harveyrose.com, rick.caldeira@sfgov.org, madeleine.licavoli@sfgov.org
Date: 02/07/2011 08:20 AM
Subject: PLEASE READ - cost information must be submitted with Department budgets - Admin Code 3.5, 3.7

Dear Board President Chiu and Supervisors,

Please include this letter as part of the correspondence for the next Board of Supervisors meeting.

As the Board prepares to receive the various department budgets for fiscal year 2011-2012, please be sure all Departments, including the San Francisco Recreation and Parks Department, submit with their budgets information regarding "the total cost of carrying out each program or activity", "a schedule showing each fee charged by said department" and "the costs incurred in providing the services for which the fee is assessed." Sections 3.5 and 3.7 of the San Francisco Administrative Code.

For the past thirteen years, the San Francisco Recreation and Parks Department has repeatedly failed to provide this information. Year after year, in violation of both local and state law, the public has endured fee increase after fee increase without ever having been provided the information regarding the costs to provide the services or uses for which the fees are being imposed.

In addition to the requirements of Sections 3.5 and 3.7 of the Administrative Code, **Government Code Section 54986 requires that at least ten days prior to the scheduled approval of any new fee or increase in fees "the Board of Supervisors shall make available to the public the data indicating the amount of cost, or estimated costs, required to provide the product or service or the cost of enforcing any regulation for which the fee or charge is levied and the revenue sources anticipated to provide the product or service or the cost of enforcing any regulation, including General Fund revenues."**

For the past twelve years, the San Francisco Board of Supervisors has passed more than forty pieces of Recreation and Parks related fee legislation without ever providing the public any information regarding the costs to provide the uses or services for which the fees were being imposed. Since 1998, of the 62 pieces of Recreation and Parks related fee legislation that have been considered by the Board, for 48 of these ordinances, there is absolutely no data in support of the legislation in the official legislative file, no information whatsoever as to the cost to provide the uses or services for which fees are being imposed.

Moving forward, prior to the approval of the 2011-2012 fiscal year budget, please be sure to provide the public all cost and fee information to which they are clearly entitled under both the San Francisco Administrative Code and the California Government Code. Any refusal or failure by the RPD management to provide this information should be deemed official misconduct. State and local law obligates the Department and the Board to provide this information to the public.

Administrative Code Sections 3.12 reads in part "It shall be the duty of any committee of the Board of Supervisors having jurisdiction over annual budget review pursuant to the rules of said Board to keep informed at all times of the budget requirements of the several offices and departments of the City and County for the purpose of discharging its duties." Supervisor Chu, as the new chair of the Board's Budget and Finance Committee, please make sure all departments and agencies provide the Board and the

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public with complete cost and fee information as part of the submission of their 2011-2012 fiscal year budgets.


Finally, please note that Government Code Section 50402 prohibits cities and counties from imposing charges for the use of park land or services provided therein that exceed the cost to provide the uses or services for which the fees are being imposed. Government Code Section 50402 has been the law of the land for nearly thirty years. Yet, it appears Mayors Brown and Newsom, the Board of Supervisors, the Recreation and Park Commission, the executive staff of the Recreation and Parks Department, the Controller, the Budget Analyst and the City Attorney have either been unaware of or have simply ignored Government Code Section 50402 prohibitions against turning San Francisco's public park land and facilities into revenue generating machines. The relentless drive to commercialize San Francisco's public park land must stop now!

Thank you for your time.

Sincerely,

Anmarie Mabbut

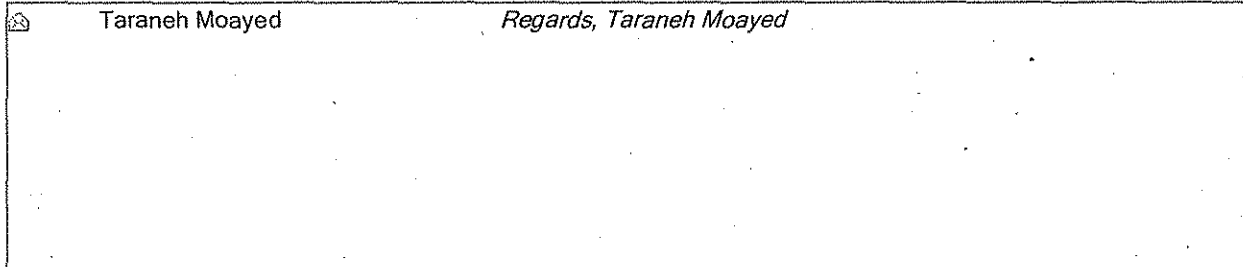


HRC Efficiency Plan: FY 2011-2012 

Taraneh Moayed to: budget.office, board.of.supervisors,
performance.con

02/04/2011 10:12 AM

Cc: Boris Delepine, Theresa Sparks



1 attachment



FY11_12 Efficiency-HRC.pdf

Regards,

Taraneh Moayed
Contract Compliance Officer & Unit Coordinator
SF Human Rights Commission, LBE Certification Unit
25 Van Ness Avenue, Suite 800
San Francisco, CA 94102
Tel: (415) 252-2531
Fax: (415) 431-5764
Email: taraneh.moayed@sfgov.org

(21)

HUMAN RIGHTS COMMISSION

Efficiency Plan

Fiscal Year 2011 -2012

February 1, 2011

City and County of San Francisco

Edwin M. Lee, Mayor



Pursuant to the San Francisco Performance and Review Ordinance (section 88 of the Administrative Code and Charter Section 16.120), the Human Rights Commission (HRC) shall submit an annual Efficiency Plan and Customer Service Plan for FY 2011- 12 to the Mayor's Office. The Plan shall consist of the following components: (1) Strategic Planning, (2) Customer Service, and (3) Performance Evaluation.

I. Strategic Planning

Background and Mission Statement

Since 1964, the HRC has championed the City's fight to address the causes of and problems resulting from prejudice, intolerance, bigotry and discrimination. Appointed by the Mayor, the HRC maintains an 11-member Commission and operates under 11 different City Charter provisions and Ordinances. Currently, the HRC is staffed by approximately 35 professionals who investigate discrimination complaints in employment, housing, and public accommodations, monitor City contracts to ensure nondiscrimination in employment as well as equitable participation of local businesses, promote and certify locally-owned businesses in City contracting, resolve community disputes involving individual or systemic illegal discrimination, enforce the City's Equal Benefits Ordinance, provide diversity training to prevent discrimination, work to combat human trafficking, and provide technical assistance, information and referrals to individuals and constituent groups related to human rights.

Pursuant to applicable law, the HRC is tasked with:

1. Investigating complaints of unlawful discrimination against any person;
2. Ensuring the civil rights of all persons;
3. Promoting understanding among residents of the City and County to eliminate discrimination and the results of past discrimination;
4. Studying, investigating, mediating and making recommendations with respect to the solving of community-wide problems resulting from intergroup tensions and discrimination;
5. Implementing the provisions of ordinances prohibiting discrimination in all contracts and subsequent subcontracts, franchises, leases, concessions or other agreements for or on behalf of the City and County; and
6. Issuing such rules and regulations for the conduct of its business, and preparing such ordinances with respect to human rights for consideration by the Board of Supervisors as are necessary to carry out the purposes of its tasks.

Mission

The Human Rights Commission works to provide leadership and advocacy to secure, protect, and promote human rights for all people.

Future Objectives

HRC's long-term goals and objectives for the period that extends three years beyond the current fiscal year are as follows:

- o Collaborate with the Department of Technology to modernize data collection, data tracking, and business processes to best support the Local Business Enterprise Ordinance;
- o Partner with the Controller's Office Citywide Contracting Process Improvement Program to implement and streamline processes related to equal benefits compliance;

- Build the economic power of small businesses in the City's most underserved and marginalized neighborhoods by opening outreach offices that offer workshops on how to do business in and with the City and County of San Francisco;
- Partner with other City Departments to advocate and support HRC-certified firms in City contracts;
- Hold quarterly Commission meetings in the community to hear directly from the communities we represent, and publishing a quarterly newsletter with information on Commission activities and events;
- Increase transparency by publishing raw machine-readable local business enterprise data on datasf.org and post audio of Commission meetings on the HRC website;
- Analyze work orders and find new staffing efficiencies to improve customer service.

Resource Levels and Achieving Stated Objectives

The HRC is dedicated to providing the public with fast, friendly, and effective assistance when handling complaints and processing compliance applications or waiver requests. Division managers constantly review other contract compliance programs to ensure that the HRC is employing a best practices methodology within the confines of our limited staff and financial resources.

Over the past several budget cycles, the HRC experienced a significant reduction in staffing levels. The most significant impediment to effective service delivery is insufficient funding to support the level of staffing needed to address the increase in the need for HRC services. Due to both the scope and complexity of HRC's departmental mandates, the HRC is committed to working with the Mayor's Office, the Board of Supervisors, and other stakeholders to ensure that resource levels requested for future budget years enable the department to achieve stated objectives.

Evidence of HRC's commitment to fiscally responsible resource management includes implementation of new policies, practices, and procedures at all levels of the organization. Over the past two years, the HRC has undertaken major organizational changes including a new management structure and a new management team. Additionally, the HRC is modernizing its methods of data collection and data management. In the Spring of 2010, HRC began collaborating with Department of Technology on, DiversitySF, a project established to improve how the HRC serves local business through a combination of technology and process change.

II. Customer Service

While working to promote, protect, and advocate for human rights in the City and County San Francisco, the HRC is dedicated to ensuring that the needs of each of its customers is met with the highest level of service and efficiency.

The HRC is comprised of three main divisions, each of which has a unique set of customers. These divisions are as follows:

- Local Business Empowerment (LBE) Unit
- Housing Employment Public Accommodations (HEPA) Nondiscrimination Unit
- Lesbian Gay Bisexual Transgender (LGBT) Nondiscrimination Unit and Equal Benefits Ordinance Compliance Unit

The following section contains a short description of each division, a description of each divisions' customers, quality standards, procedures to meet customer service objectives and future goals to ensure that we continue to strive to provide the highest level of customer service.

Program Areas and Services: HRC Divisions

A. Local Business Enterprise Unit

The purpose of HRC's Local Business Enterprise (LBE) Unit is to assist small businesses when competing for the award of City contracts. When applicable, the LBE Ordinance provides HRC-certified small businesses with subcontracting opportunities, bid discounts, and various other forms of assistance through a series of legislatively defined programs. In particular, the LBE Ordinance provides small businesses with the following forms of assistance:

- **LBE Subcontracting Goals** - The HRC establishes project-specific LBE subcontracting participation goals on most City-funded projects and contractors bidding on these projects must satisfy the LBE participation goals for their bid to be deemed responsive
- **LBE Bid Discounts** - When LBEs bid on City projects at the prime contracting level they may be eligible for a bid discount ranging between 2% - 10%.
- **Micro Set-Aside Contracts** - Small firms often lack the capacity and/or capital to effectively compete against large firms when bidding on City contracts. Consequently, their participation is often limited to serving as a subcontractor to a larger firm. In an effort to increase the capacity of small firms, San Francisco has devised a "Micro Set-Aside Program," whereby smaller contracts are carved out specifically for "micro-LBEs".
- **Surety Bond & Financial Assistance Program** - As bonds are required concurrent with bidding and contracting on City construction contracts, the HRC administers the San Francisco Surety Bond & Financial Assistance Program to ensure LBE contractors have access to these opportunities. The program is a private/public partnership between the City, surety bond underwriters, brokers and banks. Since the program's inception, more than 200 contractors have been provided bonding support, enabling them to bid on \$187 million in City contracts. Successful low-bid participants were awarded more than \$77 million in contracts, which saved the City more than \$6 million in direct contract savings as a result of their successful low-bids.

In addition to carrying out certification and contract compliance work, the HRC offers four workshops each month, in its regional outreach office in the Bayview District of the City. HRC's workshops are designed to teach businesses everything they need to know about doing business with the City and County of San Francisco. The workshops include topics on becoming a City vendor, bidding on City contracts and participating in the certification program.

Local Business Enterprise Unit Customers

- Potential City contractors (external)
- Contracting City departments (internal)
- Small, local business owners or potential owners (external)

Customer Service Objectives

- Certify small, local businesses
- Maintain and enforce Rules and Regulations consistent with the LBE public contracting ordinance and program
- Provide direction and support to businesses contracting with the City
- Establish LBE goals on applicable contracts
- Manage departmental compliance with LBE Ordinance requirements
- Provide the HRC Commissioners, members of the Board of Supervisors, and the Mayor with quarterly reports on the effectiveness of the LBE Ordinance

Measures for Meeting Customer Service Objectives

- LBE staff and LBE Advisory Committee continue to conduct best practices studies to identify successful measures for eliminating discrimination in contracting
- Regular evaluation of collected LBE program data to identify areas of possible expansion or improvement

- Analysis of customer/client feedback and trends in collected data to identify necessary program adjustments and measures success
- Analysis of customer/client feedback and trends in collected data to evaluate effectiveness and efficiency of LBE rules and regulations
- Analysis of attendance and participation at the Certification Unit workshops
- Analysis of technical assistance provided to departments and contractors regarding LBE Ordinance/Program

Performance Goals and Targets for Fiscal Year 2011 - 2012

- Increase the number of LBE firms applying for certification through greater outreach efforts
- Allow firms seeking LBE certification to apply and submit necessary documentation online
- Regular analysis and recommendations regarding the City's public contracting program to LBE Advisory Committee, HRC Commission, Mayor, and Board of Supervisors
- Regular analysis of investigations and audits to ensure compliance with the LBE Ordinance
- Regular analysis of data collection, storage and reporting associated with the Diversity Tracking System and the development of a new dynamic reporting system
- Regular reports consistent with the requirements of the LBE Ordinance
- Provide training to all City departments to ensure compliance with the LBE Ordinance
- Provide training to City departments to increase awareness and understanding of HRC mission and goals
- Provide training to staff, Advisory Committee and City departments regarding changes to LBE Ordinance and corresponding Rules & Regulations

B. Housing Employment Public Accommodations (HEPA) Nondiscrimination Unit

Foremost, the HEPA Unit assists the public with investigating, filing and mediating complaints of discrimination in employment (by businesses located inside San Francisco and by contractors with the City and County of San Francisco), housing, and public accommodation based on San Francisco's protected categories, which include: age; ancestry; color; creed; disability; familial status (for housing discrimination complaints only); gender identity; height; national origin; place of birth; race; religion; sex; sexual orientation; source of income (for housing discrimination complaints only); and weight. The HEPA Unit's work is mandated under Administrative Code Chapters 12A, 12B, and 12C as well as Article 33, 38, and 1.2. The HEPA Unit also intervenes in and mediates disputes between individuals and within communities to remedy discrimination, reduce intergroup tensions, promote social harmony and prevent the escalation of violence. Finally the HEPA Unit also assists in the development of housing affordability strategies for fair housing and equal opportunity in future public and private housing development.

The HEPA Unit also assists the public in investigating, filing and mediating complaints of non-compliance of the Sanctuary City Ordinance. This Ordinance prohibits the use of City funds or resources to assist Immigration and Customs Enforcement with arrests of individuals and gathering or disseminating of information regarding the immigration status of an individual in San Francisco, unless it is mandated by federal or state law, warrant, or court decision.

HEPA Customers

- Individuals with complaints of discrimination (external)
- City contractors/businesses (external)
- Employment, housing and public accommodation providers (external)
- Contracting City departments (internal)

HEPA Statement of Service

- Investigate, mediate and make findings on complaints of discrimination
- Provide complainants with technical assistance and referral services to municipal, state, and federal regulatory agencies to address claims of discriminatory treatment in employment, housing, public accommodations, and/or non-compliance with the City's Sanctuary Ordinance
- Provide private businesses with information on non-discrimination
- Support and inform the public of the activities concerning non-compliance with the City's Sanctuary Ordinance, employment, housing, and public accommodations discrimination and current cultural issues of discrimination facing members of the San Francisco community

HEPA Customer Service Objectives

- Provide a consistent and reliable level of complaint handling to individuals with complaints of discrimination
- Track the types of complaints handled, referrals to government agencies and non-profits, and outreach efforts provided by HEPA unit
- Provide clear, informative, and easily accessible forms and resource materials electronically and in the kiosk located in the HRC lobby

Measures for Meeting Customer Service Objectives

- Continue to implement and monitor procedures contained in the complaint handling manual
- Provide regular reports to the Director and Commission regarding complaint processes and data collected
- Ensure that Equity Advisory Committee agendas, minutes, and links to pertinent reports and/or supporting documentation are posted on HRC's website
- Ensure that current forms, resources, applicable ordinances, and other legal referrals are available on HRC website and in kiosk in HRC lobby
- Ensure that reception staff is trained and available to help customers navigate the HRC website and/or provide the proper direction or resources to walk-in customers

Performance Goals and Targets for 2011-2012

- Continue to implement, monitor, and update procedures contained in the Complaint Handling Manual. Regularly analyze customer/client feedback and trends in collected data that identify necessary program adjustments and measure successes
- Apply time standards to processing of discrimination complaints
- Regularly review resource materials to ensure that all the appropriate and most current resources are available to individuals with complaints of discrimination
- Regularly review resource materials to ensure that all the appropriate and most current resources regarding nondiscrimination are available to clients and businesses
- Work closely with Equity Advisory Committee staff to ensure that all agendas, minutes and attachments are properly created and posted on HRC's website
- Provide training to City departments to increase awareness and understanding of HRC mission and goals

C. Lesbian Gay Bisexual Transgender (LGBT) Nondiscrimination Unit and Equal Benefits Ordinance Compliance Unit

Lesbian Gay Bisexual Transgender & HIV Nondiscrimination Unit

The Lesbian Gay Bisexual Transgender & HIV Division (LGBTH) staff's work is mandated under Administrative Code Chapters 12A, 12B, and 12C, as well as Police Code Articles 33 and 38. Pursuant to its mandates, the LGBTH staff mediates and investigates complaints of discrimination based on sexual orientation, gender identity, HIV status, and domestic partner status. The unit provides legal and policy assistance to jurisdictions throughout the country on sexual orientation and gender identity protection. The unit offers the following trainings: LGBT nondiscrimination in the workplace training, gender-identity cultural competency training, and HIV in the workplace training. Unit staff have trained all SFPD officers and all incoming sheriff cadets on gender identity

laws and regulations. LGBTH Unit also staffs the LGBT Advisory Committee, holds panels and hearings, and recommends policy change affecting LGBT HIV communities in San Francisco.

Equal Benefits Ordinance Compliance Unit

In 1997, Chapter 12B of the San Francisco Administrative Code ("Equal Benefits Ordinance") was amended to prohibit the City and County of San Francisco from entering into contracts or leases with contractors that discriminate in the provision of benefits between employees with domestic partners and employees with spouses, and/or between the domestic partners and spouses of employees. San Francisco can be proud of the Equal Benefits Ordinance; it is landmark legislation with far-reaching impact. At least 14 similar laws across the United States have subsequently been written. Over 14,000 City contractors in 46 states and the District of Columbia comply with the Equal Benefits Ordinance.

The HRC enforces the Equal Benefits Ordinance by analyzing employee benefit documentation submissions from contractors, and working closely with contractors and their insurers to implement domestic partner benefits. The Equal Benefits Ordinance has directly impacted the medical insurance industry: when the law went into effect, there were only 15 insurance companies nationwide that would underwrite domestic partner coverage. Today there are hundreds.

The HRC provides outreach and education to prospective City contractors through pre-submittal conferences, contractor trainings, and town hall meetings. The HRC also communicates frequently with City Departments regarding contractor status.

LGBT Customers

- Individuals with complaints of discrimination (external)
- Potential City contractors (external)
- Contracting City departments (internal)
- City employees who receive diversity training (internal)
- Members of the LGBT & HIV-affected communities (external)

LGBT Statement of Service

- Investigate and mediate complaints of discrimination
- Evaluate and determine potential City contractors' compliance with Equal Benefits Ordinance requirements
- Evaluate and approve or deny Equal Benefits Ordinance waiver requests submitted by contracting City departments
- Provide diversity training and education
- Support and inform the public of the activities of the LGBT Advisory Committee

LGBT Customer Service Objectives

- Provide individuals with complaints of discrimination access to initial intake and screening services within 24 hours of first contact.
- Update current Equal Benefits forms to include additional information to aid in prioritizing queuing of new files
- Apply time standards to processing of Equal Benefits Ordinance applications
- Update and improve functionality of the Equal Benefits database
- Provide clear and informative diversity education and materials to clients and customers
- Provide technical support to LGBT Advisory Committee to foster diverse membership and enable issues of community concern to be brought forward

Measures for Meeting Customer Service Objectives

- Continue to monitor staff intake schedule to maximize availability at point of contact when initial call is received or walk-in client arrives

- Regularly review compliance forms, Quick Reference Guide, Rules of Procedure, applicable ordinances, annual reports, fact sheets and sample policies to insure availability of the most current resources on the HRC website in the HRC lobby
- Ensure that Equal Benefits compliance staff and reception staff are trained and available to help customers navigate our website and forms if needed
- Encourage broad base community involvement in the LGBT Advisory Committee by seeking collaborative partnerships with community-based organizations

Performance Goals and Targets for 2011-2012

- Implement the Controller's Office Citywide Contracting Process Improvement Program
- Apply time standards to processing of Equal Benefits Ordinance applications
- Provide clear and informative resource materials and accessible electronic compliance forms to potential City contractors to increase compliance with the Equal Benefits Ordinance.
- Perform regular analysis of customer/client feedback and trends in collected data to identify necessary program adjustments and measure successes.
- Perform regular review of resource materials to ensure that all the appropriate and most current resources are available to individuals with complaints of discrimination.
- Perform regular review and update of outreach methodology, including community and media mailing lists
- Work closely with LGBT Advisory Committee staff to ensure that all agendas, minutes and attachments are properly created and posted on HRC's website
- Provide training to City departments to increase awareness and understanding of HRC mission and goals
- Increase program management tracking tools
- Transition to paperless file management solution
- Implement web-based Equal Benefits database

III. Performance Evaluation

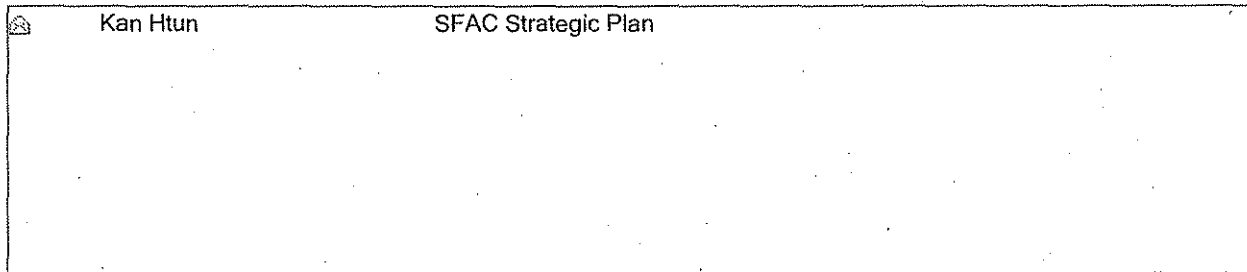
Current year targets and year-to-date actual measurements, for fiscal year 2010-2011 will be entered into the Citywide performance management system on March 1, 2011. HRC is currently revising and updating its performance measures to represent outcomes and efficiencies of HRC's diverse programs.



SFAC Strategic Plan

Kan Htun to: Rebekah Krell, Sarah Anders, Board of Supervisors
Cc: Luis Cancel, Sharon Page_Ritchie

02/04/2011 02:25 PM



Hi Rebekah,

Please see the attached Arts Commission Strategic Plan as part of the FY12 Budget documents. The Efficiency Plan will follow and also the remaining Budget documents in due course, thanks, Kan.

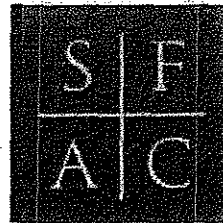


FY11-13 Strategic Plan

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Arts Commission
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Facebook: <http://www.facebook.com/sfartscommission>
YouTube: <http://www.youtube.com/ArtsCommission>
Flickr: <http://www.flickr.com/photos/sfac>

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SAN FRANCISCO ARTS COMMISSION

Three-Year Strategic Plan
Fiscal Years 2011 — 2013

Part I: Introduction

Part II: Organizational Goals/Strategies/Objectives and Deliverables by Fiscal Year

San Francisco Arts Commission

Part I: Introduction

The San Francisco Arts Commission is pleased to present to Mayor Gavin Newsom and the citizens of San Francisco our strategic plan for fiscal years 2011-2013. It represents a ten-month collective effort that engaged cultural leaders, artists, other City departments, and stakeholders, as well as the staff and Commissioners of the SFAC in its drafting. We especially want to thank our consultant, Teri Jourgensen, Training Officer, with the SF Department of Human Resources for helping us throughout that rich and intense process.

The Arts Commission recognizes that the three years ahead are fraught with many challenges, not the least of which is maintaining municipal support for arts and culture during a period of shrinking tax revenues. Nevertheless, the document helps the Commission to chart a course with meaningful goals designed to maintain the delivery of programs and services that enrich the lives of our citizens and helps to make our City a cultural destination.

In summary, the five goals consist of:

1. Promote the arts as an essential component of city life.
2. Provide access to the arts for all communities.
3. Improve the quality and efficiency of internal operations, services and work products.
4. Maintain financial stability for all Arts Commission programs.
5. Secure permanent and code-compliant facilities for all programs and operations of the Arts Commission.

The timing of this plan is most propitious since 2012 coincides with the 80th Anniversary of the founding of the Arts Commission. It reminds all of us that during the depth of the Great Depression, the citizens of San Francisco set their sights on establishing the first local arts agency in the nation – leading the way for the creation of the National Endowment for the Arts 33 years later.

The strategic plan does not contain a comprehensive work plan representing all the services, programs and initiatives currently being implemented by the agency. Rather, this document identifies core improvements, efficiencies and special initiatives that the agency plans to undertake above and beyond the existing work that the agency is currently doing. The plan's overall success requires tracking and measurement of deliverables as well as an evaluative process that allows for appropriate adjustments. In addition, there needs to be a constant awareness of emerging barriers to execution, such as the reaction to change, or the tension between resources and demands. To this end, each program is responsible for tracking the progress of each of their deliverables and providing a quarterly status report on achievements, recommended adjustments, and identification of emerging barriers. In addition, all staff will meet on a quarterly basis to review progress reports and provide feedback and recommendations. The Director of Cultural Affairs and his management team will be responsible for considering all relevant feedback and making any appropriate adjustments to what the Arts Commission hopes will be a dynamic and evolving plan.

Sincerely,

PJ Johnston
President

Luis R. Cancel
Director of Cultural Affairs

San Francisco Arts Commission

Part II: Organizational Goals/Strategies/Objectives and Deliverables by Fiscal Year

Strategic Management Plan 2011 — 2013

Mission Statement: The San Francisco Arts Commission is the City agency that champions the arts in San Francisco. We believe that a creative cultural environment is essential to the City's well-being. Our programs integrate the arts into all aspects of City life. The Arts Commission was established by City charter in 1932.

SFAC Core Values: Access, Equity and Quality

Plan Purpose Statement: This planning document guides the San Francisco Arts Commission through the next three fiscal years (July 1, 2010 through June 30, 2013) and is not intended to be a cultural plan for the City of San Francisco. It identifies our organizational goals, the strategies we intend to implement and the objectives and deliverables we hope to achieve. It identifies opportunities for growth and change within each of the programs and allows for a periodic reassessment of priorities based upon available resources and capacity.

Legend for Abbreviation Codes:

ALL	All SFAC programs	DHR	Dept. of Human Resources
ADA	Americans with Disabilities Act	FOTA	Friends Of The Arts
ArtsEdu	Arts Education – Community Arts & Education	GAL	SFAC Art Gallery
CAE	Community Arts & Education	GFTA	Grants for the Arts
CC	Cultural Centers – Community Arts & Education	IT	Information Technology & Database Workgroup
CEG	Grants Program (Cultural Equity Grants Program)	MGT	Director of Cultural Affairs and/or Management Team
CIVIC	Civic Design Program	MOD	Mayor's Office for Disabilities
COLL	Civic Art Collection	PA	Public Art Program
COMM	Communications & New Media Workgroup	SA	Street Artists Program
DEV	Development Officer	WC	WritersCorps – Community Arts & Education

Organizational Goals:

Goal I. Promote the arts as an essential component of city life.

Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
A. Provide easy access to useful information about our programs and services to the public.	1. Develop a 'go-to' expert strategy.	<ul style="list-style-type: none"> • Bring EmbARK Kiosk (Civic Art Collection database) on-line using a multi-phased approach. COLL & IT • Work with City Guides Program and other organizations to have public art and collection information included in their tours. COLL 	<ul style="list-style-type: none"> • Phase II of bringing EmbARK Kiosk (Civic Art Collection database) on-line using a multi-phased approach. COLL & IT • Expand City Hall Docent Program to include public art in Civic Center. CAE & COLL • Develop pilot cell phone tour of SFO Public Art program. PA 	<ul style="list-style-type: none"> • Phase III of bringing EmbARK Kiosk (Civic Art Collection database) on-line using a multi-phased approach. COLL & IT • Complete on-line program catalogue with photo documentation of the Public Art Collection. PA & COLL
	2. Raise awareness about all programs through educational programs and events.	<ul style="list-style-type: none"> • Prep for "Know Your Monuments" which will initially focus on Golden Gate Park; compile text and images; edit and photography. ArtsEdu & COLL 	<ul style="list-style-type: none"> • Launch "Know Your Monuments" which will focus on Golden Gate Park; go live on-line and distribute to SFUSD, Rec & Park, and Convention and Visitors Bureau. ArtsEdu & COLL • Compile text and images for the Civic Center version of "Know Your Monuments". ArtsEdu & COLL 	<ul style="list-style-type: none"> • Continue "Know Your Monuments" with other areas of the City. ArtsEdu & COLL
B. Increase visibility and raise the profile of the Arts Commission.	1. Drive traffic to our website through press, eNewsletters, marketing, analytics and social media.	<ul style="list-style-type: none"> • Produce 11 Culture Wire episodes and 12 newsletters. ALL • Produce 4 "Deep roots" podcasts. COMM • Request social media contacts in all SFAC application forms. ALL • Continue outreach to local and national press about programs through regular press releases and media announcements. COMM • Revamp Arts Commission homepage. IT • Increase visibility of CEG constituents by more effectively utilizing Agency-wide communication vehicles - CEG grantees featured on Culture Wire, Facebook, Website, etc. CEG 	<ul style="list-style-type: none"> • Produce 11 Culture Wire episodes and 12 newsletters. ALL • Produce 6 "Deep roots" podcasts. COMM 	<ul style="list-style-type: none"> • Produce 11 Culture Wire episodes and 12 newsletters. ALL • Produce 6 "Deep roots" podcasts. COMM

Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
	2. Develop more effective and sophisticated marketing strategies to communicate about and promote SFAC programs.	<ul style="list-style-type: none"> • Create an award of excellence for Civic Design. CIVIC • Produce a 40th anniversary publication for the Gallery. GAL • Continue annual Mayor's Art Award ALL 	<ul style="list-style-type: none"> • Publish history of the Arts Commission 80th Anniversary Book. MGT • Launch City Hall Triennial to correspond with 80th Anniversary. GAL • Continue annual Mayor's Art Award. ALL 	<ul style="list-style-type: none"> • Continue annual Mayor's Art Award ALL
C. Cultivate partnerships between SFAC programs, other city agencies, nonprofits and other arts organizations.	1. Develop a range of programs and events that enhance partnerships.	<ul style="list-style-type: none"> • Develop model audio tour for Terminal Two at SFO as a prototype for the Public Art Collection. COLL & PA & ArtsEdu • Launch "Commissioner Ambassador" program for Cultural Centers. CC • Work with SF Symphony to ensure that Arts Commission is prominently represented as a sponsor in all graphic materials and printed programs. MGT 	<ul style="list-style-type: none"> • Prep work associated with 80th Anniversary Gala. FoTA & DEV • Research & design the 80th Anniversary book. FoTA & MGT 	<ul style="list-style-type: none"> • Host 80th Anniversary Gala. FoTA & DEV • Print the 80th Anniversary book. FoTA & MGT
	2. Cultivate relationships and partner with other city agencies.	<ul style="list-style-type: none"> • Meet with department heads to discuss raising design excellence standards for both landscape and architecture project on city property. CIVIC • Secure funding from DCYF and Library for WritersCorps. WC & DEV • Secure funding from DPW & MOEW for the expansion of Art-in-Storefronts. MGT 	<ul style="list-style-type: none"> • Issue annual report card for SFUSD evaluating their implementation of Arts Education Master Plan. ArtsEdu & MGT • Continue WritersCorps spring reading series at SF cultural venues including museums. WC 	<ul style="list-style-type: none"> • 2nd annual report card for SFUSD evaluating their implementation of Arts Education Master Plan. ArtsEdu & MGT
D. Advocate the importance of the arts to elected officials, media and the public.	1. Involve Supervisors in the preservation and maintenance of Public Art projects in their districts to encourage support, awareness and stewardship.	<ul style="list-style-type: none"> • Director and management team to continue regular meetings with Supervisors to keep them apprised of programs. MGT • Develop relationships with neighborhood organizations and create partnerships with Supervisors to bring attention to the value of the Civic Art Collection. Enlist their assistance in supporting the need for funds to care for artwork in their neighborhoods. COLL & MGT • Produce and disseminate the SFAC annual report. ALL 	<ul style="list-style-type: none"> • Continue regular meetings with Supervisors to keep them apprised of program activity. MGT • Produce and disseminate the SFAC annual report. ALL 	<ul style="list-style-type: none"> • Continue regular meetings with Supervisors to keep them apprised of program activity. MGT • Produce and disseminate the SFAC annual report. ALL
	2. Coordinate press with other city agency communications staff (Rec & Park, DPW, SFMTA, etc.).	<ul style="list-style-type: none"> • Schedule quarterly Communications Workgroup meetings with other city agency communications staff. COMM • Celebrate the re-opening of the Bayview 		

		Opera House after completion of interior renovations. CEG		
Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
	3. Strengthen the case for investment in Cultural Equity Grants.	<ul style="list-style-type: none"> • Increase analysis and use of existing available data, identify, gather and/or generate additional and/or new data and materials. Data may include internal CEG collected data, or external such as Cultural Data Project, Americans for Arts Economic Prosperity Studies and various studies. CEG • Identification of analysis measures, e.g., arts jobs, attendance, etc. (indicators of how arts contribute to City's health) CEG • Document CEG impact in SFAC's annual report. CEG • Develop appropriate messages, both content and communication vehicles to convey CEG's case for investment. CEG 	<ul style="list-style-type: none"> • Deliver system(s) for assessing the short-term and long-term impact of CEG program. CEG • Deliver preliminary findings on the impact of CEG, including stakeholder feedback process. CEG 	<ul style="list-style-type: none"> • Deliver finalized and widely distributed report on CEG's impact on arts and cultural equity. CEG • Create a well-informed, active group of spokespersons that are able to discuss cultural equity issues on access, immigrant and historically underserved communities, and artistic practices promoted by the program. CEG

Organizational Goals:

Goal II. Provide access to the arts for all communities.

Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
A. Improve cultural vitality of the City as a whole and engage challenged communities to increase their access to the arts.	1. Design/revise/develop grant management systems and implement new grant programs under CEG in partnership with GFTA. CEG	<ul style="list-style-type: none"> Evaluate existing grant programs CEG Design and develop guidelines CEG Conduct community meetings CEG 	<ul style="list-style-type: none"> Launch pilot grant program CEG Revisit and revise grantmaking processes as necessary CEG 	<ul style="list-style-type: none"> Revisit and revise grantmaking processes as necessary CEG
	2. Continue to be a leader in Arts Education.	<ul style="list-style-type: none"> Develop interpretive youth and adult educational programming around specific exhibitions. ArtsEdu & GAL Continue StreetSmARTS and Where Art Lives programs with DPW support. ArtsEdu Launch a "pilot" Cultural Head Start Program. ArtsEdu Continue to serve a minimum of 345 students through WritersCorps program and maintain current level of teaching artist. WC Publish final edition of Inside/Out: a guide to arts and arts education resources for youth in SF. ArtsEdu Design and implement a Speaker's Forum on arts education topics. ArtsEdu Continue to serve as coordinator to the Arts Providers Alliance. ArtsEdu Work collaboratively with the VAPA office of the SFUSD. ArtsEdu 	<ul style="list-style-type: none"> Develop interpretive youth and adult educational programming around specific exhibitions. ArtsEdu & GAL Continue StreetSmARTS and Where Art Lives programs with DPW support. ArtsEdu Expand the Cultural Head Start Program to 70% of the 6th grade. ArtsEdu Continue to serve a minimum of 390 students through WritersCorps program and maintain current level of teaching artists. WC Continue the Speaker's Forum on arts education topics. ArtsEdu Continue to serve as coordinator to the Arts Providers Alliance. ArtsEdu Continue to work collaboratively with the VAPA office of the SFUSD. ArtsEdu 	<ul style="list-style-type: none"> Develop interpretive youth and adult educational programming around specific exhibitions. ArtsEdu & GAL Continue StreetSmARTS and Where Art Lives programs with DPW support. ArtsEdu Expand the Cultural Head Start Program to 100% of the 6th grade, 70% 7th grade. ArtsEdu Continue to serve a minimum of 500 students through WritersCorps program and maintain current level of teaching artists. WC Continue the Speaker's Forum on arts education topics. ArtsEdu Continue to serve as coordinator to the Arts Providers Alliance. ArtsEdu Continue to work collaboratively with the VAPA office of the SFUSD. ArtsEdu
	3. Promote neighborhood revitalization.	<ul style="list-style-type: none"> Establish a mechanism to secure New Market Tax Credit Capital Improvement funding for the four Cultural Centers. MGT Support community revitalization by preparing Cultural Center tenant organizations for long-term leases. CC Bring a new and diverse audience to the Arts Commission sponsored Symphony programs through an effort to distribute free tickets through the Cultural Centers. CAE 	<ul style="list-style-type: none"> Establish long-term leases for 1 or 2 Cultural Centers. CC Work with City Attorney's Office to clarify and coordinate among grant, lease, management report deliverables and legislative requirement for the Cultural Centers. CC Continue the annual Passport event, which introduces 400+ people to local businesses in a new neighborhood each year. GAL 	<ul style="list-style-type: none"> Establish long-term leases for 1 or 2 Cultural Centers. CC Continue the annual Passport event, which introduces 400+ people to local businesses in a new neighborhood each year. GAL

Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
B. Provide information about Cultural Equity to the arts field and the public.	1. Solidify CEG as a 'go-to' leader and collaborator in the arts and funding communities when addressing issues of cultural equity, access and innovative artistic practices in immigrant and historically underserved communities.	<ul style="list-style-type: none"> • Continue to give presentations and workshops about CEG, target issues, constituencies. Minimum of one. CEG • Continue to partner with funders and service intermediaries on convening's, trainings and research on the target issues. CEG • Participate in the planning for the Grantmakers in the Arts 2011 conference. CEG • Commission ecology scans about artists and arts organizations in historically underserved communities. FY11 topic: "Changing demographics, arts and culture in immigrant communities." CEG 	<ul style="list-style-type: none"> • Continue to give presentations and workshops about CEG, target issues, constituencies. Minimum of one. CEG • Build store of expertise and knowledge about the target issues, strategies, etc., by identifying, communicating with and exchanging information about CEG with key allies and potential partners locally, regionally and nationally. Beta phase for website or blog as exchange site. CEG • Participate in Grantmakers in the Arts in San Francisco in October 2011. CEG • Commission ecology scans about artists and arts organizations in historically underserved communities. FY12 topic: "Assessment of arts organizational infrastructure in Latino and Asian communities." CEG 	<ul style="list-style-type: none"> • Continue to give presentations and workshops about CEG, target issues, constituencies. Minimum of one. CEG • Launch website page or blog on cultural equity. CEG • Commission ecology scans about artists and arts organizations in historically underserved communities. FY13 topic: TBD CEG
C. Strengthen SF's artists and arts organizations by developing proactive services.	<p>1. Collaborate with funding agencies, intermediaries and service providers to provide relevant services.</p> <p>2. Create a capacity building initiative specifically for artists and arts organizations that are rooted in immigrant and historically underserved communities.</p>	<ul style="list-style-type: none"> • Continue to analyze the challenges facing CEG constituencies. CEG • Continue to use policy discussions at grants review panels to gather information about challenges and brainstorm strategies and initiative design. CEG • Conduct focus groups and field convening's to gather information and to build community support. Minimum of one. CEG • Research existing efforts and funding programs. CEG • Conduct discussions with regional and national funders and service intermediaries to ascertain interest in formal collaboration. Minimum of two. CEG • Continue to fund, participate in, and develop service components of the Creative Capacity Fund. CEG 	<ul style="list-style-type: none"> • Continue to analyze the challenges facing CEG constituencies. CEG • Development of initiative design. CEG • Continue to fund, participate in, and develop service components of the Creative Capacity Fund. CEG • Continue to co-sponsor knowledge-building activities. Minimum of one activity. CEG • Add more selling spaces for Street Artists. SA 	<ul style="list-style-type: none"> • Continue to analyze the challenges facing CEG constituencies. CEG • Initiative pilot launch, with evaluative processes in place. CEG • Continue to fund, participate in, and develop service components of the Creative Capacity Fund. CEG

Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
D. Collaborate with other city agencies to develop programs with a city-wide cultural impact.	1. Promote cultural policies that reach a large cross-section of city residents.	<ul style="list-style-type: none"> Promote Civic design meetings as an appropriate venue for public participation to minimize conflict between community directives and Commission requirements. CIVIC Continue the Art in Storefronts Program. CAE Work with MOD to determine new methods of providing programmatic access for the disabled. ALL 		
	2. Use the to be revised Section 149, if adopted by the Board of Supervisors as a model for city-wide initiative.	<ul style="list-style-type: none"> Implement revised Section 149 to introduce high quality original and imaginative works of public art in neighborhood settings. PA 		
	3. Develop MOU's for new initiatives and partnerships in an appropriate timeframe, adhere to deadlines, set targets and create schedules.			
E. Regularly evaluate the relevance of our programs and services to the communities we serve.		<ul style="list-style-type: none"> Capture relevant stats on the effectiveness of programs and include them in performance reviews. ALL 	<ul style="list-style-type: none"> Evaluate alignment of grant categories with needs of arts communities. Provide report. CEG 	

Organizational Goals:

Goal III. Improve the quality and efficiency of internal operations, services and work products.

Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
A. Maximize use of available technology.	1. Ensure all appropriate staff is proficient in latest technology.	<ul style="list-style-type: none"> Encourage participation in the Director's Digital Boot Camp. MGT&IT Implement online fee payment system for Street Artists. SA 	<ul style="list-style-type: none"> Create an electronic offsite backup system to duplicate current system. IT Establish hardware replacement schedule. IT Complete phase 2 of the Filemaker database. IT Explore options for increasing Gallery computer networking efficiency. IT & GAL Develop website and payment system for donations and our web-based stores. IT & DEV 	
B. Improve financial management procedures.		<ul style="list-style-type: none"> Implement new billing system for civic design projects. CIVIC Develop financial management procedures to expedite public art projects. PA Provide management team with quarterly financial reports that reflect program current funding levels which will illustrate the impact of smaller projects on administrative funding. ALL Improve bookkeeping and financial management. PA, CAE & GAL Reconcile all accounts on monthly basis and interact with Director of Finance. MGT & ALL 	<ul style="list-style-type: none"> Find means to access 5% maintenance allowance mandated in Art Enrichment Ordinance through changes to bond legislation, exchanging funding with Fixture Furniture & Equipment budget. PA & MGT 	
C. Increase effective management of programs	1. Identify duplication of services within the SFAC and other City depts.	<ul style="list-style-type: none"> Modify guidelines to articulate appropriate design standards for Civic Design projects. CIVIC Work with City Attorney to have Board of Appeals collect its own surcharge. SA Build a consensus to support SFAC's utilization of Best Practices in order to commission outstanding artworks. PA Implement specific management procedures for projects that are commensurate with their funding levels so that projects may be managed within the funding available. PA & CAE 	<ul style="list-style-type: none"> Eliminate backlog of Street Artists violations. SA Analyze current program practices and process to achieve greater efficiency. Standardize program protocols such as scoring methodology for selection panels. PA 	

Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
		<ul style="list-style-type: none"> Process all immediate disclosure requests by deadline. ALL Modify Civic Design Guidelines to require projects to have informational meeting prior to development of design concept and to bring designs to Civic Design early in conceptual phase of work. CIVIC 		
	2. Identify, prioritize and plan Civic Art Collection access initiatives.	<ul style="list-style-type: none"> Create job descriptions for graduate level interns and recruit geared towards Inst. for Museum & Library Services students to help with inventory. COLL Conduct semiannual presentations to Visual Arts Comm. that include Collection Management Status Reports. Include data on Collections archive and how it represents the history of the entire agency. COLL 	<ul style="list-style-type: none"> Create 18-month plan for completion of Civic Art Collection wall-to-wall inventory. COLL 	
	3. Continue to provide high quality grants management, technical assistance and knowledge-building activities to CEG constituency	<ul style="list-style-type: none"> Orientation of CEG new staff and clear distribution of roles and responsibilities CEG Professional development of CEG staff to ensure delivery of accurate and informed technical assistance. Staff attends minimum of 3 workshops/conferences CEG Continue to improve implementation of the annual grants cycle, and budgeting and financial reporting, including: 1) Work plan, guidelines, identification of core panels completed in May-August; 2) Procedures established for grantee evaluations, reporting and staff review of final reports; 3) Database improvements, including more data fields and reports. CEG 	<ul style="list-style-type: none"> Professional development of CEG staff to ensure delivery of accurate and informed technical assistance. Staff attends minimum of 3 workshops/conferences CEG Solidify CEG's procedures for evaluating grantees project fulfillment and reporting, specifically for internal audit; grantee financial accountability; and for lessons learned to share with the field. CEG 	<ul style="list-style-type: none"> Professional development of CEG staff to ensure delivery of accurate and informed technical assistance. Staff attends minimum of 3 workshops/conferences. CEG Solidify CEG's procedures for evaluating grantees project fulfillment and reporting, specifically for internal audit; grantee financial accountability; and for lessons learned to share with the field. CEG
	4. Promote programmatic collaborations.	<ul style="list-style-type: none"> Improve intra-agency communication. ALL Mount an exhibition on the art by War Veterans current with the presentation of proposals for the War Memorial Monument. GAL 		

Organizational Goals:

Goal IV. Maintain financial stability for all Arts Commission programs.

Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
A. Address continuing projected decreases in General Fund allocations.	1. Assess existing resources and corresponding restrictions.	<ul style="list-style-type: none"> Develop budget scenarios and priorities. Assess programs in light of what is required by the Charter and Admin Code. MGT Identification of opportunities for internal redistribution of funds. MGT 		
B. Increase funding from other government sources.	1. Have Director of Cultural Affairs serve on Capital Improvement Advisory Committee.	<ul style="list-style-type: none"> Aggressively pursue annual Capital Improvement requests. MGT & DEV Continue to pursue non-mandated opportunities to bring in additional revenue to program. Seek voluntary participation by City Departments at every opportunity. PA & MGT 	<ul style="list-style-type: none"> Establish programmatic partnerships with organizations and City departments which will result in additional funding toward specific exhibition projects. GAL & MGT 	
C. Increase funding from non-City sources.	1. Identify and pursue outside resources.	<ul style="list-style-type: none"> Develop a fundraising plan. DEV Cultivate new relationships with potential corporate and individual donors that may be uniquely suited to each program. MGT & DEV Launch Friends of The Arts for the entire agency. Needs Full Arts Commission involvement. MGT Send an annual letter to potential and regular donors each fall. DEV Promote and expand annual Passport event and expand base of community support. GAL 	<ul style="list-style-type: none"> Work with Art Cares to raise \$50K for first art restoration project. DEV & COLL 	<ul style="list-style-type: none"> Continue to work with Art Cares to raise \$50K for art restoration projects. DEV & COLL
D. Receive compensation for services whenever feasible.	1. Evaluate cost effectiveness of initiatives and activities. 2. Evaluate and balance the amount of free and complimentary support that is provided to outside organizations.	<ul style="list-style-type: none"> Establish a policy to charge for services when feasible and appropriate. PA & CAE 		
E. Develop entrepreneurial opportunities		<ul style="list-style-type: none"> Promote WritersCorps' online bookstore and at Gallery on line store to increase income for both programs to increase sales. IT & WC & GAL 	<ul style="list-style-type: none"> Sell Street SmARTs and Arts Education Master Plan tool kit to other municipalities. CAE 	

Organizational Goals:

Goal V. Secure permanent and code-compliant facilities for all programs and operations of the Arts Commission.

Strategies	Objectives	Deliverables FY2011	Deliverables FY2012	Deliverables FY2013
A. Procure new home for all SFAC's programs.	1. Secure museum-grade storage facilities for the City Collection.	<ul style="list-style-type: none"> Participate in Valerian's Building facility retrofit meetings. MGT Explore other permanent facility options as they arise. MGT 		<ul style="list-style-type: none"> Establish San Francisco Public Library as the depository for certain Collection's records. COLL Redesign gallery office space or provide four work stations and redesign storage to accommodate increased storage needs. GAL
	2. Establish a professional and ADA compliant art gallery space of at least 4,000 sq ft			
B. Make necessary repairs, ADA upgrades and capital improvements to Cultural Centers		<ul style="list-style-type: none"> Continue to advocate for funding at Capital Improvements Advisory Committee. MGT 		



To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: ssued: Concession Audit of Pacific Gateway Concessions, LLC

From: Controller Reports/CON/SFGOV
To: Angela Calvillo/BOS/SFGOV@SFGOV, BOS-Supervisors/BOS/SFGOV, BOS-Legislative
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Wallace.Tang@flysfo.com, Kammy.Vong@flysfo.com, niccibandy@sbcglobal.net,
manueliv@pgconcessions.com
Date: 02/07/2011 01:43 PM
Subject: Issued: Concession Audit of Pacific Gateway Concessions, LLC
Sent by: Richard Kurylo

The Office of the Controller, City Services Auditor, has issued a report concerning the concession audit of Pacific Gateway Concessions, LLC (Pacific Gateway), covering the period from October 1, 2008, through May 31, 2010.

The report indicates that Pacific Gateway overpaid its concession rent to the Airport by \$36,564 for the audit period. The report also indicates that the Airport failed to adequately administer Pacific Gateway's leases and that the Airport should have its new billing system programmed to generate a report that would show for each lease the monthly payment for each invoice issued by the Airport.

To view the full report, please visit our website at:
<http://co.sfgov.org/webreports/details.aspx?id=1247>

This is a send-only email address.

For questions regarding this report, please contact Tonia Lediju at tonia.lediju@sfgov.org or 415-554-5393, or the Controller's Office, Audits Unit, at 415-554-7469.

Thank you

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City and County of San Francisco

Office of the Controller – City Services Auditor

AIRPORT COMMISSION:

Concession Audit of Pacific Gateway Concessions, LLC



February 7, 2011

**CONTROLLER'S OFFICE
CITY SERVICES AUDITOR**

The City Services Auditor was created within the Controller's Office through an amendment to the City Charter that was approved by voters in November 2003. Under Appendix F to the City Charter, the City Services Auditor has broad authority for:

- Reporting on the level and effectiveness of San Francisco's public services and benchmarking the city to other public agencies and jurisdictions.
- Conducting financial and performance audits of city departments, contractors, and functions to assess efficiency and effectiveness of processes and services.
- Operating a whistleblower hotline and website and investigating reports of waste, fraud, and abuse of city resources.
- Ensuring the financial integrity and improving the overall performance and efficiency of city government.

The audits unit conducts financial audits, attestation engagements, and performance audits. Financial audits address the financial integrity of both city departments and contractors and provide reasonable assurance about whether financial statements are presented fairly in all material aspects in conformity with generally accepted accounting principles. Attestation engagements examine, review, or perform procedures on a broad range of subjects such as internal controls; compliance with requirements of specified laws, regulations, rules, contracts, or grants; and the reliability of performance measures. Performance audits focus primarily on assessment of city services and processes, providing recommendations to improve department operations.

We conduct our audits in accordance with the Government Auditing Standards published by the U.S. Government Accountability Office (GAO). These standards require:

- Independence of audit staff and the audit organization.
- Objectivity of the auditors performing the work.
- Competent staff, including continuing professional education.
- Quality control procedures to provide reasonable assurance of compliance with the auditing standards.

Audit Team: Ben Carlick, Audit Manager
Edwin De Jesus, Associate Auditor



CITY AND COUNTY OF SAN FRANCISCO
OFFICE OF THE CONTROLLER

Ben Rosenfield
Controller

Monique Zmuda
Deputy Controller

February 7, 2011

San Francisco Airport Commission
P.O. Box 8097
San Francisco International Airport
San Francisco, CA 94128

John L. Martin, Director
San Francisco International Airport
P.O. Box 8097
San Francisco, CA 94128

President, Members, and Director Martin:

The Controller's Office, City Services Auditor, presents its report concerning the audit of Pacific Gateway Concessions, LLC (Pacific Gateway). Pacific Gateway has nine leases with the Airport Commission (Commission) of the City and County of San Francisco (City) that allow Pacific Gateway to operate merchandise stores at San Francisco International Airport. The audit covers seven of these nine leases for the period from October 1, 2008, through May 31, 2010. The remaining two leases are excluded from the audit because they became effective only recently. Under the seven leases audited, Pacific Gateway is required to pay the Airport Department (Airport) the greater of a minimum annual guarantee (MAG) rent or a tiered percentage rent of 12 to 16 percent of its annual gross revenues.

Reporting Period: October 1, 2008, through May 31, 2010

Rents Paid: \$7,485,228

Results:

For the audit period, Pacific Gateway correctly reported gross revenues of \$36,709,834, and paid \$7,485,228 in rent, or \$7,161,883, net of the \$323,345 year-end true-up credits for the lease years in the audit period. However, the auditors found that Pacific Gateway:

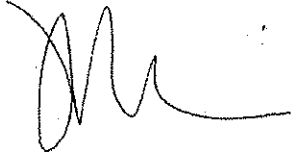
- Overpaid \$36,564 in net rent including a \$2,308 outstanding rent credit.
- Submitted the required CPA reports late.

The audit also found that the Airport:

- Did not adequately administer its leases, such as when it issued two monthly MAG rent invoices for a single month and applied a monthly payment to the wrong lease.
- Continued to bill for a lease that had expired.
- Did not have its new billing system programmed to generate a report that would show for each lease the monthly payment for each invoice issued by the Airport.

The responses from the Airport and from Pacific Gateway are attached to this report. The Controller's Office, City Services Auditor, will work with the Airport to follow up on the status of the recommendations made in this report.

Respectfully,

A handwritten signature in black ink, appearing to be 'Tonia Lediju', with a stylized, cursive script.

Tonia Lediju
Director of Audits

cc: Mayor
Board of Supervisors
Budget Analyst
Civil Grand Jury
Public Library

INTRODUCTION

Audit Authority

The Office of the Controller (Controller) has authority under the San Francisco Administrative Code, Chapter 10, Article 1, Section 10.6-2, to audit, at regular intervals, all leases of City-owned real property where rent of \$100,000 or more a year is to be paid to the City and County of San Francisco (City). In addition, the City Charter provides the Controller, City Services Auditor (CSA), with broad authority to conduct audits. This audit was conducted under that authority and pursuant to an audit plan agreed to by the Controller and the Airport Department (Airport).

Background

Pacific Gateway Concessions, LLC (Pacific Gateway) has nine leases with the Airport Commission (Commission) of the City that allow Pacific Gateway to operate merchandise stores at specified locations in the San Francisco International Airport terminals. This audit reviewed seven of these leases. The remaining two leases, both of which have a rent commencement date of June 1, 2010, were not reviewed as part of the audit. Exhibit 1 summarizes key information for the leases under audit.

EXHIBIT 1		Lease Numbers, Terms and Expiration Dates		
Lease Number	Original Term	Rent Commencement Date	Original Lease Expiration Date	Current Lease Expiration Date
98-0228	5 Years	June 18, 1999	June 17, 2004	June 17, 2012
02-0231	5 Years	May 23, 2003	May 22, 2008	April 19, 2010
04-0139	5 Years	March 1, 2005	February 28, 2010	February 29, 2012
04-0165	5 Years	March 14, 2005	March 13, 2010	Holdover
04-0231	7 Years	July 1, 2005	June 30, 2012	No Change
07-0260	5 Years	September 2, 2008	September 1, 2013	No Change
08-0016	5 Years	October 23, 2008	October 22, 2013	No Change

Note: Under the lease terms, Pacific Gateway is allowed to continue its operations and is required to pay only the specified percentage rent.

Source: Leases and Airport notices.

The leases require Pacific Gateway to pay the City a base rent, which is the greater of the minimum annual guarantee (MAG) rent or a tiered percentage rent of 12 to 16 percent of its annual gross revenues. Each month, Pacific Gateway

pays the monthly MAG rent or the monthly percentage rent, whichever is greater. At the end of each lease year, the Airport calculates the base rent due and issues a true-up credit for any rent paid in excess of the base rent due. Exhibit 2 shows the applicable MAG rents by lease during the audit period.

EXHIBIT 2		Applicable Minimum Annual Guarantee (MAG) Rent October 1, 2008, through May 31, 2010
Lease Number	Period	MAG Rent
98-0228	October 1, 2008, through November 30, 2009	\$2,431,200
	December 1, 2009, through May 31, 2010	\$1,450,000
02-0231	October 1, 2008, through May 31, 2009	\$67,100
	June 1, 2009, through April 19, 2010 ¹	\$67,100
04-0139	October 1, 2008, through May 31, 2010	\$577,700
04-0165	October 1, 2008, through March 31, 2009	\$550,000
	April 1, 2009, through March 13, 2010 ²	\$550,000
04-0231	October 1, 2008, through May 31, 2010	\$220,000
07-0260	October 1, 2008, through May 31, 2010	\$625,000
08-0016	October 1, 2008, through May 31, 2010	\$182,000

¹Lease expired on April 19, 2010.

²Lease expired on March 13, 2010.

Source: Leases and Airport notices.

Scope and Methodology

The purpose of this audit was to determine if Pacific Gateway complied with the reporting and payment provisions of its lease with the Commission. The audit did not, however, review whether Pacific Gateway's rent payments were made when due. The audit period is from October 1, 2008, through May 31, 2010.

To conduct the audit, the auditors reviewed the applicable terms of the leases and the adequacy of Pacific Gateway's procedures for recording, summarizing, and reporting its gross revenues to the Airport. To determine whether Pacific Gateway accurately reported its gross revenues to the Airport, the auditors reviewed the work performed by Pacific Gateway's certified public accountant (CPA) in support of its reports covering the lease years during the audit period, and

assessed whether the work performed by the CPA was sufficient for the purpose of this audit. In addition, the auditors determined if Pacific Gateway had any outstanding concession rent due to the Airport. Finally, the auditors determined if the Airport accurately calculated and billed the monthly and annual rents due.

This performance audit was conducted in accordance with generally accepted government auditing standards. These standards require planning and performing the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for the findings and conclusions based on the audit objectives. We believe that the evidence obtained provides a reasonable basis for the findings and conclusions based on the audit objectives.

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AUDIT RESULTS

FINDINGS AND RECOMMENDATIONS FOR PACIFIC GATEWAY

From October 1, 2008, through May 31, 2010, Pacific Gateway Concessions, LLC (Pacific Gateway) correctly reported a total of \$36,709,834 in gross revenues for the seven leases reviewed as part of this audit. Pacific Gateway paid rent totaling \$7,485,228, or \$7,161,883, net of the \$323,345 year-end true-up rent credit that the Airport issued to Pacific Gateway during the audit period. However, the audit found that Pacific Gateway overpaid rent in two of its leases, did not submit the required CPA reports in a timely manner, and had a minor control weakness relating to the submission of its monthly statement of gross revenues.

Exhibit 3 shows Pacific Gateway's reported gross revenues, total rent invoiced and paid, true-up credits, and rent due for the leases covered in this audit.

EXHIBIT 3		Revenues Reported and Rents Paid October 1, 2008, through May 31, 2010				
Lease Number	Reported Gross Revenues	Rents Invoiced and Paid	True-Up Rent Credits	Net Rents Paid	Rents Due Per Audit Net of the True- Up Credit	Difference ¹
98-0228	\$21,889,382	\$3,752,979	\$274,644	\$3,478,335	\$3,478,335	0
02-0231	790,844	118,170 ²	901	117,269	109,627	\$7,642
04-0139	3,537,879	962,834	0	962,834	962,834	0
04-0165	5,349,494	950,344 ²	47,800	902,544	873,622	28,922
04-0231	1,210,197	366,667	0	366,667	366,667	0
07-0260	3,138,678	1,041,667	0	1,041,667	1,041,667	0
08-0016	793,360	292,567	0	292,567	292,567	0
Totals	\$36,709,834	\$7,485,228	\$323,345	\$7,161,883	\$7,125,319	\$36,564

Notes:

¹ The differences are discussed in Finding 1 & 2 below.

² These amounts include payments from Pacific Gateway that the Airport did not invoice, including \$2,050 for lease 02-0231 and \$2,308 for lease 04-0165.

Source: Airport's Account Receivable Aging Report & Agreement Revenue Analysis by Activity Period Report

Finding 1

Pacific Gateway Overpaid Rent for Lease 04-0165 by \$28,922

Pacific Gateway Overpaid Rent for Lease 04-0165.

Due to a series of erroneous transactions, Pacific Gateway overpaid rent for one of its leases. Lease 04-0165 expired on March 13, 2010, but Pacific Gateway continued as a holdover tenant on a month-to-month basis after that date. Pacific Gateway should have paid a prorated MAG rent for March 2010. The Airport, however, issued two invoices for the MAG rent due for March 2010, as follows:

- \$19,220 for the correct prorated monthly MAG rent.
- \$45,833 for the full monthly MAG rent, which should not have been issued.

Pacific Gateway paid the prorated monthly MAG rent and did not pay the full monthly MAG rent. The Airport properly applied Pacific Gateway's payment of \$19,220 to lease 04-0165. However, the Airport mistakenly applied Pacific Gateway's March 2010 monthly MAG rent payment of \$48,142, which was intended for another lease (lease 04-0139), to this invoice for \$45,833. The excess amount of \$2,308 (\$48,142 less \$45,833) remained in the Airport's accounting records as a credit balance.

Pacific Gateway Twice Paid Rent for Lease 04-0139.

Because the Airport misapplied Pacific Gateway's payment of \$48,142 that was intended for lease 04-0139, the auditors checked whether Pacific Gateway fully paid its rent for this lease. The auditors identified that Pacific Gateway twice paid the monthly MAG rent for March 2010 and the Airport misapplied the first payment to another lease (lease 04-0165). The Airport's accounting records show that Pacific Gateway also paid the full monthly MAG rent for March 2010 for lease 04-0139. The accounting records also show that Pacific Gateway does not owe any additional rent for this lease. Therefore, the auditors conclude that the \$48,142 misapplied MAG rent payment was an overpayment.

The Airport Mistakenly Calculated the Year-end True-up Credit for Lease 04-0165 by \$19,220.

After the end of the lease year, the Airport did not correctly calculate the year-end true-up credit for lease 04-0165. The Airport issued Pacific Gateway a \$24,632 true-up credit for the expired lease 04-0165. In calculating the true-up credit, the Airport mistakenly included Pacific Gateway's prorated monthly MAG rent of \$19,220 for March 2010 in the true-up credit. The

correct true-up credit should have been only \$5,412. (\$24,632 less \$19,220).

Due to this these erroneous transactions, the Airport needs to issue Pacific Gateway an additional credit of \$28,922. This credit is calculated in Exhibit 4 below:

EXHIBIT 4 Calculation of Additional Credit Due Pacific Gateway	
Nature of Transaction	Amount
Rent Overpayment	\$48,142
Correct True-up Credit That Should Have Been Issued	5,412
Subtotal of Overpaid Amounts	\$53,554
Credit Issued	24,632
Additional Credit Due	\$28,922

Recommendation

1. The Airport should issue Pacific Gateway an additional \$28,922 credit attributable to the series of erroneous rent transactions that occurred for March 2010.

Finding 2

Pacific Gateway Overpaid \$7,642 in Rents for Lease 02-0231

Pacific Gateway Overpaid the Minimum Annual Guarantee Rent for Lease 02-0231 by \$7,642.

Although Pacific Gateway's lease 02-0231 expired on April 19, 2010, and the store associated with this lease closed, Pacific Gateway paid the full monthly minimum annual guarantee (MAG) rent of \$5,592 for April 2010. Under the lease terms, the Airport was to prorate the monthly MAG rent for the last month of the lease year. The Airport originally billed the full monthly MAG rent of \$5,592 for April 2010, which Pacific Gateway paid. The Airport should have billed Pacific Gateway for the prorated monthly MAG rent of \$3,542. Because Pacific Gateway paid the full monthly MAG rent, it overpaid the April 2010 rent by \$2,050 (\$5,592 less \$3,542).

In addition, the Airport continued to bill Pacific Gateway after the lease expired. For May 2010, the Airport billed Pacific Gateway the \$3,542 prorated monthly MAG rent that it should have billed for April, and Pacific Gateway mistakenly paid the full monthly MAG rent of \$5,592. According to Pacific Gateway's accounting manager, Pacific Gateway forgot to stop this automatic, recurring payment in its accounting system. As a result, Pacific Gateway overpaid the Airport by \$5,592 for May 2010. In total, Pacific Gateway overpaid rent to the Airport

by \$7,642 (\$2,050 for April and \$5,592 for May).

Recommendation

2. The Airport should issue a \$7,642 credit to Pacific Gateway for the \$2,050 in MAG rent overpaid for April 2010, and for the \$5,592 of May 2010 MAG rent paid that was not due.

Finding 3

Pacific Gateway Submitted CPA Reports Late

Pacific Gateway did not submit year-end financial reports certified by a certified public accountant (CPA) for each of its leases when they were due. The leases require Pacific Gateway to submit a year-end financial report certified by a CPA within 90 days from the end of the lease year. The leases also allow the Airport to impose a fine for Pacific Gateway's failure to submit the required reports when due. Pacific Gateway submitted the ten CPA reports for the seven leases with lease years that ended in the audit period only after the Airport, on August 13, 2010, requested Pacific Gateway to submit the CPA reports by September 12, 2010, or face a penalty. Because the reports were late, the Airport was unable to promptly compare Pacific Gateway's reported revenues to the revenues certified by the CPA. Exhibit 5 below shows the due dates and Airport receipt dates for Pacific Gateway's CPA reports for leases with lease years that ended in the audit period.

EXHIBIT 5**Submitted CPA Reports and Due Dates**

Lease Number	Lease Year End	CPA Report Due Date	Airport Receipt Date ¹
98-0228	Jan 31, 2009	May 1, 2009	May 12, 2009
	Jan 31, 2010	May 1, 2010	Sep 10, 2010
02-0231	May 31, 2009	Aug 29, 2009	Sep 10, 2010
	May 31, 2010	Aug 29, 2010	Sep 10, 2010
04-0139	Feb 28, 2009	May 29, 2009	Sep 10, 2010
	Feb 28, 2010	May 29, 2010	Sep 10, 2010
04-0165	Mar 31, 2009	Jun 29, 2009	Sep 10, 2010
	Mar 31, 2010	Jun 29, 2010	Sep 10, 2010
04-0231	Jun 30, 2009	Sep 28, 2009	Sep 10, 2010
07-0260	Sep 30, 2009	Dec 29, 2009	Sep 10, 2010
08-0016	Oct 30, 2009	Jan 29, 2010	Sep 10, 2010

¹ Only the CPA report received on May 12, 2009 had a receipt date stamped on the report. The remaining reports did not have a stamped receipt date. According to Airport Revenue Development and Management, the Airport received all of the remaining CPA reports on September 10, 2010.

Source: Lease agreements

Recommendation

3. The Airport should remind Pacific Gateway of the lease requirement to submit the CPA reports within 90 days after the end of each lease year, and consider imposing the fine specified in the leases if Pacific Gateway fails to submit the required reports when due.

Finding 4**Pacific Gateway's Monthly Statements Are Not Subject to Adequate Review**

Pacific Gateway's accounting manager prepares the monthly statement of revenues, calculates the rent due, and submits the statement and payment to the Airport. Pacific Gateway does not have an adequate review process to ensure accuracy of the monthly statement. Good accounting practice requires that accounting reports be reviewed for accuracy to preclude errors. Although the audit did not find any reporting errors in the monthly statements, the absence of such a review could result in errors that may not be detected and may cause Pacific Gateway to overpay or underpay the rent due to the Airport.

Recommendation

4. The Airport should advise Pacific Gateway to include in its reporting procedures that a supervisor or another employee review the information included in its monthly statements before submitting them to the Airport.

FINDINGS AND RECOMMENDATIONS FOR THE AIRPORT

The Airport did not adequately administer its leases with Pacific Gateway in several key respects. The auditors also found that the Airport had not programmed its new billing system to generate reports that show the payments Pacific Gateway made for each of its leases.

Finding 5

The Airport Did Not Adequately Administer Its Lease in Several Respects

As discussed in the prior section of this report, the Airport did not adequately administer its leases with Pacific Gateway in several respects. For example, the Airport:

- Issued two invoices for a single month with one invoice for the prorated monthly MAG rent and another invoice for the full monthly MAG rent.
- Applied one of Pacific Gateway's monthly MAG rent payments to the wrong lease.
- Did not properly monitor whether Pacific Gateway submitted its CPA reports when due.

Recommendations

The Airport should:

5. Ensure that it correctly bills tenants for the rents due.
6. Take steps to ensure that payments are properly applied, particularly from tenants that have more than one lease.
7. Monitor tenants' submission of annual CPA reports, and consider imposing the penalties specified in leases if the reports are late.

Finding 6

The Airport Continued to Bill for an Expired Lease

The Airport continued to bill the prorated monthly MAG rent for Pacific Gateway's lease 02-0231 after it expired on April 19, 2010. No rent was due after Pacific Gateway stopped operations under its expired lease. According to the Airport, its accounting staff may not have deactivated the billing provision in its new billing system for this lease after the lease expired. As a result, the Airport's billing system continued to issue invoices to Pacific Gateway for the prorated monthly MAG rent. After being informed about these erroneous billings, the Airport made the needed corrections.

Recommendation

8. The Airport should ensure that it does not continue to bill tenants for rent no longer due because of expired leases.

Finding 7

The Airport Cannot Generate a Report Summarizing Payments by Lease

The Airport installed a new billing system, but has not programmed it to generate a report that summarizes the monthly payments by lease. The new billing system is capable of generating a "Customer History" report that shows the balance due for each invoice, but the report does not identify the lease for which the invoice was issued. Because a payment summary report was not available, the auditors had to identify the payments that the Airport received. With this analysis, the auditors verified the payments for each lease. Good accounting reports, particularly those pertaining to the tenants' payment of invoices, allow a user to easily trace the payment information by account and by lease.

Recommendation

9. The Airport should develop the capability for the billing system to generate a report of tenant payment information by lease.

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APPENDIX A: AIRPORT'S RESPONSE



San Francisco International Airport

February 1, 2011

VIA EMAIL

Ms. Tonía Lediju, Director of Audits
City Hall, Room 477
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Reference: Pacific Gateway Concessions, LLC ("PGC") Leases between the City and County of San Francisco, through its Airport Commission, and Pacific Gateway Concessions, LLC.

Dear Ms. Lediju:

The San Francisco International Airport ("Airport") is in receipt of the Audit Recommendation from City Services Auditor Division for its audit of Pacific Gateway Concessions, LLC's ("PGC") Leases between the City and County of San Francisco, through its Airport Commission, and PGC. The following is the Airport's response to the Audit Report findings:

1. Issue Pacific Gateway an additional \$28,922 credit attributable to the series of erroneous rent transactions that occurred for March 2010. Airport corrected the erroneous rent transactions.
2. Issue a \$7,642 credit to Pacific Gateway for the \$2,050 in MAG rent overpaid for April 2010 and for the \$5,592 of May 2010 MAG rent paid that was not due. Airport will notify Pacific Gateway regarding the \$7,642 credit.
3. Remind Pacific Gateway of the lease requirement to submit the CPA reports within 90 days after the end of each lease year, and consider imposing the fine specified in the leases if Pacific Gateway fails to submit the required reports when due. Airport will issue notice to tenant annually regarding submittal of year-end report.
4. Advise Pacific Gateway to include in its reporting procedures that a supervisor or another employee review the information included in its monthly statements before submitting them to the Airport. Airport will draft notice to tenant recommending a review by management of all reports submitted to the Airport.

AIRPORT COMMISSION - CITY AND COUNTY OF SAN FRANCISCO

EDWIN M. LEE
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

ELEANOR JOHNS

RICHARD J. GUGGENHIME

PETER A. STERN

JOHN L. MARTIN
AIRPORT DIRECTOR


Post Office Box 8097 San Francisco, California 94128 Tel 650.821.5000 Fax 650.821.5005 www.flysfo.com

Ms. Tonia Lediju
February 1, 2011
Page 2

5. **Ensure that it correctly bills tenants for the rents due.** Airport is working on improving this process by reviewing expired leases on a timely manner.
6. **Take steps to ensure that payments are properly applied, particularly from tenants that have more than one lease.** Airport is taking steps to improve this process by review account payments and advance payments more proactively.
7. **Monitor tenants' submission of annual CPA reports, and consider imposing the penalties specified in leases if the reports are late.** Airport will remind tenant that failure to submit annual report on timely basis may result in penalties as stated in the Lease.
8. **Ensure that it does not continue to bill tenants for rent no longer due because of expired leases.** Airport is working on improving this process by reviewing expired leases on a timely manner.
9. **Develop the capability for the system to generate a report of tenant payment information by lease.** Partially concur due to limitation on current set-up in the ABM system.

Thank you for your staff's work on this audit. Please do not hesitate to call if you have any questions.

Sincerely,



Cheryl Nashir
Associate Deputy Airport Director
Revenue Development and Management

cc: Wallace Tang
Kammy Vong
John M. Reeb

APPENDIX B: PACIFIC GATEWAY'S RESPONSE



PACIFIC
GATEWAY
CONCESSIONS

Tonia Lediju, Director of Audits
City Services Auditor
Office of the Controller
City Hall Room 476
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

I have read your report and concur with the findings of your City Services Auditor.

To address the deficiency findings regarding Pacific Gateway Concessions, the following procedures have been instituted :

- Pacific Gateway Concessions, LLC has engaged a new CPA firm and have given them a schedule of Leases with the San Francisco International Airport and charged them with scheduling audits in advance of the due date.
- Pacific Gateway Concessions, LLC has initiated procedures to include verifications of calculated rents by two parties in our accounting department.

In addressing the concern of the auditor that rents may not have been paid on time (although the airport has not tracked that), I want to assure the auditor that we have always followed a procedure of paying the MAG on all leases well in advance of the due date (up to two weeks) and the percentage rents by the 15th of the following month.

Thank you for consideration and we will endeavor to follow all requirements of all Leases we have the privilege of maintaining with the San Francisco Airport.

Sincerely,

Pacific Gateway Concessions, LLC

Nicci Bandy, Accounting Manager

207 Lawrence Avenue
South San Francisco, CA 94080
P (650) 246-3860 F (650) 246-3864

Response to Request for Information #20110104-002

Greg Kato to: Board.of.Supervisors

Cc: Ross Mirkarimi

02/03/2011 03:40 PM

View: (Mail Threads)

Good afternoon-

Attached, and below, please find the response from Treasurer José Cisneros to the Request for Information dated January 7, 2011 #20110104-002. Please note that documents referenced in the response are also attached.

Thank you.

February 3, 2011

To: Angela Calvillo, Clerk of the Board of Supervisor

From: José Cisneros, Treasurer-Tax Collector

REFERENCE: 20110104-002

Dear Ms Calvillo,

On January 7, 2011, the following request for information was received from Supervisor Ross Mirkarimi:

Requesting that the Treasurer, Assessor-Recorder, City Attorney, and District Attorney provide any relevant information and resources for San Franciscans to seek assistance with the impacts of foreclosures, including the following situations:

- *For property owners seeking help in avoiding foreclosure or in renegotiating or modifying their loan.*
- *For property owners who believe they are victims of mortgage fraud.*
- *For tenants who rent residential or commercial space in a property that is being foreclosed.*

In response to this request, please find the final recommendations of the San Francisco Fair Lending Working Group (FLWG) attached. In January 2008, under the leadership

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of Supervisor Sophie Maxwell, Assessor-Recorder Phil Ting and Treasurer José Cisneros, the San Francisco Board of Supervisors established the FLWG. The Working Group's charge was to facilitate a dialogue among community-based organizations, financial service institutions and City agencies around remedies to the current and potentially deepening mortgage foreclosure crisis. The FLWG was convened in 2008 and submitted its final recommendations February 23, 2009.

The Treasurer's Office has implemented the recommendation in the report to modify its socially responsible investment index. This modification is in paragraphs 13.1 and 13.2 of the department's investment policy, which is also attached.

Sincerely,

José Cisneros

Treasurer



InvestmentPolicy.pdf



SFFairLendingWorkingGroupRecommendations.pdf



Response to 20110104-002 RFI.pdf

**CITY AND COUNTY OF SAN FRANCISCO
OFFICE OF THE TREASURER & TAX COLLECTOR**

INVESTMENT POLICY

As of October 2010

1.0 Policy

It is the policy of the Office of the Treasurer & Tax Collector of the City and County of San Francisco (Treasurer's Office) to invest public funds in a manner which will preserve capital, meet the daily cash flow demands of the City, and provide investment return while conforming to all state and local statutes governing the investment of public funds.

2.0 Scope

This investment policy applies to all investments that the Treasurer's Office manages.

3.0 Prudence

Investments shall be made with judgment and care—under circumstances then prevailing—which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" and/or "prudent investor" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with state and local law and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.0 Objective

The primary objectives, in priority order, of the Treasurer's Office's investment activities shall be:

4.1 Safety: Safety of principal is the foremost objective of the investment program. Investments of the Treasurer's Office shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the Treasurer's Office will diversify its investments by investing funds among a variety of securities offering independent returns and financial institutions.

4.2 Liquidity: The Treasurer's Office investment portfolio will remain sufficiently liquid to enable the Treasurer's Office to meet all operating requirements which might be reasonably anticipated.

4.3 Return on Investments: The Treasurer's Office investment portfolio shall be designed with the objective of generating a favorable rate of return in investments without undue compromise of the first two objectives.

5.0 Delegation of Authority

The Treasurer of the City and County of San Francisco (Treasurer) is authorized by Charter Section 6.106 to invest funds available under California Government Code Title 5, Division 2, Part 1, Chapter 4, Article 1.

Any modification made by the Treasurer to this Investment Policy shall be ratified by the County Treasury Oversight Committee within five working days to stay in effect.

6.0 Authorized Broker/Dealer Firms

All broker/dealer firms must be (a) Primary Government Securities Dealers or top-ten largest in U.S. dollars banking underwriters of U.S. agencies (according to Bloomberg Underwriter Rankings, or a similar ratings service), or (b) operating at least one office in San Francisco and approved by the Treasurer based on the capitalization, tenure, profitability, reputation, and expertise of the company involved. All broker/dealer firms must review and abide by this Investment Policy.

The Treasurer's Office will not do business with a firm which has, within any consecutive 48-month period following January 1, 1996, made a political contribution in an amount exceeding the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, to the Treasurer, any member of the Board of Supervisors, or any candidate for those offices.

Annually, each firm will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must acknowledge receipt of such materials and compliance with this Policy to qualify as an Authorized Dealer. Each firm authorized to do business with the Treasurer's Office shall, at least annually, supply the Treasurer with financial statements.

7.0 Authorized & Suitable Investments

Investments will be made pursuant to the California Government Code (including Section 53601 et seq.) and this investment policy to ensure sufficient liquidity to meet all anticipated disbursements.

Unless otherwise noted, the maximum maturity from the trade settlement date can be no longer than five years.

Types of investment vehicles not authorized by this investment policy are prohibited.

In an effort to limit credit exposure, the Treasurer's Office will maintain Eligible Issuer, Eligible Counterparty and Eligible Money Market lists for security types where appropriate. These lists are intended to guide investment decisions. Investments, at time of purchase, are limited solely to issuers, counterparties and money market funds listed; however, investment staff may choose to implement further restrictions at any time.

In addition, the Treasurer's Office shall conduct an independent credit review, or shall cause an independent credit review to be conducted, of the collateralized CD issuers to determine the creditworthiness of the financial institution. The credit review shall include an evaluation of the

issuer's financial strength, experience, and capitalization, including, but not limited to leverage and capital ratios relative to benchmark and regulatory standards (See Section 7.5).

The following policy shall govern unless a variance is specifically authorized by the Treasurer and ratified by the Treasury Oversight Committee pursuant to Section 5.0.

7.1 U.S. Treasury Instruments

United States Treasury notes, bonds, bills or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.

Allocation Maximum	Issuer Limit Maximum	Issue Limit Maximum	Maturity/Term Maximum
100% of the portfolio value	100%	100%	5 years

7.2 Federal Agencies

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

Allocation Maximum	Issuer Limit Maximum	Issue Limit Maximum	Maturity/Term Maximum
70% of the portfolio value	30%	100%	5 years

7.3 TLGP (Treasury Liquidity Guarantee Program)

TLGP bonds, which are backed by the FDIC with a final maturity of less than 5 years, shall be limited to 30% of the portfolio.

Allocation Maximum	Issuer Limit Maximum	Issue Limit Maximum	Maturity/Term Maximum
30% of the portfolio value	None	None	5 years

7.4 Investments in State and Local Government Agency Obligations

The Treasurer's Office may purchase bonds, notes, warrants, or other evidences of indebtedness of any local or State agency within the 50 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency or State, or by a department, board, agency, or authority of the local agency or State.

Allocation Maximum	Issuer Limit Maximum	Issue Limit Maximum	Maturity/Term Maximum
20% of the portfolio value	5%	None	5 years

Issuer Minimum Credit Rating: Issuers must possess a long-term credit rating of the second highest ranking or better (irrespective of +/-) from two NRSROs. This limitation applies to all local and State agencies within the 50 United States with the exception of the State of California.

7.5 Public Time Deposits (Term Certificates Of Deposit)

The Treasurer's Office may invest in non-negotiable time deposits (CDs) that are FDIC insured or fully collateralized in approved financial institutions.

The Treasurer's Office will invest in FDIC-insured CDs only with those firms having at least one branch office within the boundaries of the City and County of San Francisco.

Collateralized CDs are required to be fully collateralized with 110% of the type of collateral authorized in California Government Code, Section 53651 (a) through (i). The Treasurer's Office, at its discretion, may waive the collateralization requirements for any portion that is covered by federal deposit insurance. The Treasurer's Office shall have a signed agreement with any depository accepting City funds per Government Code Section 53649.

Allocation Maximum	Issuer Limit Maximum	Issue Limit Maximum	Maturity/Term Maximum
None	None	N/A	13 months

Issuer Minimum Credit Rating (applies to collateralized CDs only); Maintenance of the minimum standards for "well-capitalized" status as established by the Federal Reserve Board. The current standards are as follows:

- Tier 1 capital ratio of 6% or greater
- Combined Tier 1 and Tier 2 capital ratio of 10% or greater
- Leverage ratio of 5% or greater

Failure to maintain minimum standards may result in early termination, subject to the discretion of the Treasurer's Office.

7.6 Negotiable Certificates Of Deposit

Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a state-licensed branch of a foreign bank.

Allocation Maximum	Issuer Limit Maximum	Issue Limit Maximum	Maturity/Term Maximum
30% of the portfolio value	None	N/A	None

Issuer Minimum Credit Rating: Issuers must possess a long-term credit rating of the second highest ranking or better (irrespective of +/-) from two NRSROs.

7.7 Bankers Acceptances

Bills of exchange or time drafts drawn on and accepted by a commercial bank, otherwise known as bankers' acceptances.

Allocation Maximum	Issuer Limit Maximum	Issue Limit Maximum	Maturity/Term Maximum
40% of the portfolio value	None	None	180 days

Issuer Minimum Credit Rating: None

7.8 Commercial Paper

Obligations issued by a corporation or bank to finance short-term credit needs, such as accounts receivable and inventory, which may be unsecured or secured by pledged assets.

Allocation Maximum	Issuer Limit Maximum	Issue Limit Maximum	Maturity/Term Maximum
25% of the portfolio value	10%	None	270 days

Issuer Minimum Credit Rating: Issuers must possess a short-term credit rating of the second highest ranking or better (irrespective of +/-) from two NRSROs.

7.9 Medium Term Notes

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state, and operating within the U.S.

Allocation Maximum	Issuer Limit Maximum	Issue Limit Maximum	Maturity/Term Maximum
15% of the portfolio value	10%	5%	13 months

Issuer Minimum Credit Rating: Issuers must possess a long-term credit rating of the second highest ranking or better (irrespective of +/-) from two NRSROs.

7.10 Repurchase Agreements

The Treasurer's Office shall selectively utilize this investment vehicle with terms not to exceed 30 days, secured solely by government securities and said collateral will be delivered to a third party, so that recognition of ownership of the City and County of San Francisco is perfected.

7.11 Reverse Repurchase and Securities Lending Agreements

This procedure shall be limited to occasions when the cost effectiveness dictates execution, specifically to satisfy cash flow needs or when the collateral will secure a special rate. A reverse repurchase agreement shall not exceed 45 days; the amount of the agreement shall not exceed \$75MM; and the offsetting purchase shall have a maturity not to exceed the term of the repo.

7.12 Money Market Funds

Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1, et seq.).

Allocation Maximum	Issuer Limit Maximum	Percentage of Fund's Net Assets Maximum	Maturity/Term Maximum
None	N/A	5%	N/A

Issuer Minimum Credit Rating: Fund rating must be rated in at least the second highest rating category from two NRSRO or independent investment research firms (e.g. Morningstar or Lipper).

7.13 Local Agency Investment Fund (LAIF)

Investments in LAIF, a California state investment fund available to California municipalities, are authorized.

8.0 Interest and Expense Allocations

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets, managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated and charged to the Pooled Investment Fund on a quarterly basis, with the exception of San Francisco International Airport costs which are charged directly through a work order.

The San Francisco Controller allocates the net interest earnings of the Pooled Investment Fund. The earnings are allocated monthly based on average balances.

9.0 Safekeeping and Custody

All security transactions, including collateral for repurchase agreements, entered into by the Treasurer's Office shall be conducted on a delivery-versus-payment (DVP) basis pursuant to approved custodial safekeeping agreements. Securities will be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts.

10.0 Deposit and Withdrawal of Funds

California Government Code Section 53684 et seq. provides criteria for outside local agencies, where the Treasurer does not serve as the agency's treasurer, to invest in the County's Pooled Investment Fund, subject to the consent of the Treasurer. Currently, no government agency outside the geographical boundaries of the City and County of San Francisco shall have money invested in City pooled funds.

The Treasurer will honor all requests to withdraw funds for normal cash flow purposes that are approved by the San Francisco Controller. Any requests to withdraw funds for purposes other than cash flow, such as for external investing, shall be subject to the consent of the Treasurer. In

accordance with California Government Code Sections 27136 et seq. and 27133(h) et seq., such requests for withdrawals must first be made in writing to the Treasurer. These requests are subject to the Treasurer's consideration of the stability and predictability of the Pooled Investment Fund, or the adverse effect on the interests of the other depositors in the Pooled Investment Fund. Any withdrawal for such purposes shall be at the value shown on the Controller's books as of the date of withdrawal.

11.0 Limits on Receipt of Honoraria, Gifts and Gratuities

In accordance with California Government Code Section 27133(d) et seq., this Investment Policy hereby establishes limits for the Treasurer, individuals responsible for management of the portfolios, and members of the Treasury Oversight Committee on the receipt of honoraria, gifts and gratuities from advisors, brokers, dealers, bankers or others persons with whom the Treasurer conducts business. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of those limits must report the gifts, dates and firms to the Treasurer and complete the appropriate State disclosure.

These limits may be in addition to the limits set by a committee member's own agency, by state law, or by the California Fair Political Practices Commission. Members of the Treasury Oversight Committee also must abide by the following sections of the Treasurer's Office Statement of Incompatible Activities: Section III(A)(1)(a), (b) and (c) entitled "Activities that Conflict with Official Duties," and Section III(C) entitled "Advance Written Determination".

12.0 Reporting

In accordance with the provisions of California Government Code Section 53646, which requires quarterly reports, a monthly report on the status of the investment portfolio will be submitted to the Board of Supervisors, Controller and Mayor. The report will include investment types, issuer, maturity, par value, and dollar amount invested; market value as of the date of the report and the source of the valuation; a citation of compliance with the investment policy or an explanation for non-compliance; and a statement of the ability or inability to meet expenditure requirements for six months, as well as an explanation of why moneys will not be available if that is the case.

13.0 Social Responsibility

In addition to and subordinate to the objectives set forth in Section 4.0 herein, investment of funds should be guided by the following socially responsible investment goals when investing in corporate securities and depository institutions. Investments shall be made in compliance with the forgoing socially responsible investment goals to the extent that such investments achieve substantially equivalent safety, liquidity and yield compared to investments permitted by state law.

13.1 Social and Environmental Concerns

Investments are encouraged in entities that support community well-being through safe and environmentally sound practices and fair labor practices. Investments are encouraged in entities that support equality of rights regardless of sex, race, age, disability or sexual orientation. Investments are discouraged in entities that manufacture tobacco products, firearms, or nuclear weapons. In addition, investments are encouraged in entities that offer banking products to serve all members of the local community, and investments are discouraged in entities that finance high-cost check-cashing and deferred

deposit (payday-lending) businesses.

Prior to making investments, the Treasurer's Office will verify an entity's support of the socially responsible goals listed above through direct contact or through the use of a third party such as the Investors Responsibility Research Center, or a similar ratings service. The entity will be evaluated at the time of purchase of the securities.

13.2 Community Investments

Investments are encouraged in entities that promote community economic development. Investments are encouraged in entities that have a demonstrated involvement in the development or rehabilitation of low-income affordable housing, and have a demonstrated commitment to reducing predatory mortgage lending and increasing the responsible servicing of mortgage loans.

Securities investments are encouraged in financial institutions that have a Community Reinvestment Act (CRA) rating of either Satisfactory or Outstanding, as well as financial institutions that are designated as a Community Development Financial Institution (CDFI) by the United States Treasury Department, or otherwise demonstrate commitment to community economic development.

13.3 City Ordinances

All depository institutions are to be advised of applicable city contracting ordinances, and shall certify their compliance therewith, if required.

14.0 Treasury Oversight Committee

A Treasury Oversight Committee was established by the San Francisco Board of Supervisors in Ordinance No. 316-00.

The duties of the Committee shall be the following:

- (a) Review and monitor the investment policy described in California Government Code Section 27133 and prepared annually by the Treasurer.
- (b) Cause an annual audit to be conducted to determine the Treasurer's compliance with California Government Code Article 6 including Sections 27130 through 27137 and City Administrative Code Section 10.80-1. The audit may examine the structure of the investment portfolio and risk. This audit may be a part of the County Controller's usual audit of the Treasurer's Office by internal audit staff or the outside audit firm reviewing the Controller's Annual Report.

Nothing herein shall be construed to allow the Committee to direct individual decisions, select individual investment advisors, brokers, or dealers, or impinge on the day-to-day operations of the Treasurer. (See California Government Code Section 27137.)

APPENDIX I

Glossary

AGENCIES: Federal agency securities and/or Government-sponsored enterprises.

ASK/OFFER: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BENCHMARK: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a Certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The CAFR is the City's official annual financial report. It consists of three major sections: introductory, financial, and statistical. The introductory section furnishes general information on the City's structure, services, and environment. The financial section contains all basic financial statements and required supplementary information, as well as information on all individual funds and discretely presented component units not reported separately in the basic financial statements. The financial section may also include supplementary information not required by GAAP. The statistical section provides trend data and nonfinancial data useful in interpreting the basic financial statements and is especially important for evaluating economic condition.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DEPOSITORY INSTITUTIONS: These institutions hold City and County moneys in the forms of certificates of deposit (negotiable or term), public time deposits and public demand accounts.

DERIVATIVES: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FDIC DEPOSIT INSURANCE COVERAGE: The FDIC is an independent agency of the United States government that protects against the loss of insured deposits if an FDIC-insured bank or savings association fails. Deposit insurance is backed by the full faith and credit of the United States government. Since the FDIC was established, no depositor has ever lost a single penny of FDIC-insured funds. FDIC insurance covers funds in deposit accounts, including checking and savings accounts, money market deposit accounts and certificates of deposit (CDs). FDIC insurance also covers the Treasury Liquidity Guarantee Program (TLGP). FDIC insurance does not, however, cover other financial products and services that insured banks may offer, such as stocks, bonds, mutual fund shares, life insurance policies, annuities or municipal securities. There is no need for depositors to apply for FDIC insurance or even to request it. Coverage is automatic. To ensure funds are fully protected, depositors should understand their deposit insurance coverage limits. The FDIC provides separate insurance coverage for deposits held in different ownership categories such as single accounts, joint accounts, Individual Retirement Accounts (IRAs) and trust accounts.

Basic FDIC Deposit Insurance Coverage Limits*

Single Accounts (owned by one person) \$250,000 per owner

Joint Accounts (two or more persons) \$250,000 per co-owner

IRAs and certain other retirement accounts \$250,000 per owner

Trust Accounts \$250,000 per owner per beneficiary subject to specific limitations and requirements

*The financial reform bill, officially named the Dodd-Frank Wall Street Reform and Consumer Protection Act, signed into law on July 21, 2010, made the \$250,000 FDIC coverage limit permanent.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL FUNDS RATE: The rate of interest that depository institutions lend monies overnight to other depository institutions, also referred to as the overnight lending rate. This rate is currently established by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks (currently 12 regional banks), which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC): Freddie Mac's mission is to provide liquidity, stability and affordability to the housing market. Congress defined this mission in (their) 1970 charter. Freddie Mac buys mortgage loans from banks, thrifts and other financial intermediaries, and re-sells these loans to investors, or keeps them for their own portfolio, profiting from the difference between their funding costs and the yield generated by the mortgages.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FmHA mortgages. The term "passthroughs" is often used to describe Ginnie Maes.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase—reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

NRSROs: "Nationally Recognized Statistical Rating Organizations" are credit rating agencies registered with the SEC. There are ten firms currently registered as NRSROs:

- A.M. Best Company, Inc.
- DBRS Ltd.
- Egan-Jones Rating Company
- Fitch, Inc.
- Japan Credit Rating Agency, Ltd.
- LACE Financial Corp.
- Moody's Investors Service, Inc.
- Rating and Investment Information, Inc.
- Realpoint LLC
- Standard & Poor's Ratings Services

Under the Credit Rating Agency Reform Act, an NRSRO may be registered with respect to up to five classes of credit ratings: (1) financial institutions, brokers, or dealers; (2) insurance companies; (3) corporate issuers; (4) issuers of asset-backed securities; and (5) issuers of government securities, municipal securities, or securities issued by a foreign government.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

PAR VALUE: The principal amount of a bond returned by the maturity date.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody

state—the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

PUBLIC TIME DEPOSITS (Term Certificates Of Deposit): Time deposits are issued by depository institutions against funds deposited for a specified length of time. Time deposits include instruments such as deposit notes. They are distinct from certificates of deposit (CDs) in that interest payments on time deposits are calculated in a manner similar to that of corporate bonds whereas interest payments on CDs are calculated similar to that of money market instruments.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

STRUCTURED NOTES: Notes issued by Government Sponsored Enterprises (FHLB, FNMA, SLMA, etc.) and Corporations, which have imbedded options (e.g., call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

TLGP: Treasury Liquidity Guarantee Program. The FDIC has created the Treasury Liquidity Guaranty Program to strengthen confidence and encourage liquidity in the banking system by guaranteeing newly issued senior unsecured debt of banks, thrifts, and certain holding companies. The TLGP is expected to end on June 30, 2012.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage.

(a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security.

(b) **NET YIELD** or **YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

APPENDIX II

California Government Code (Section 53601 – Public agency investment guidelines)

53601. This section shall apply to a local agency that is a city, a district, or other local agency that does not pool money in deposits or investments with other local agencies, other than local agencies that have the same governing body. However, Section 53635 shall apply to all local agencies that pool money in deposits or investments with other local agencies that have separate governing bodies. The legislative body of a local agency having money in a sinking fund or money in its treasury not required for the immediate needs of the local agency may invest any portion of the money that it deems wise or expedient in those investments set forth below. A local agency purchasing or obtaining any securities prescribed in this section, in a negotiable, bearer, registered, or nonregistered format, shall require delivery of the securities to the local agency, including those purchased for the agency by financial advisers, consultants, or managers using the agency's funds, by book entry, physical delivery, or by third-party custodial agreement. The transfer of securities to the counterparty bank's customer book entry account may be used for book entry delivery.

For purposes of this section, "counterparty" means the other party to the transaction. A counterparty bank's trust department or separate safekeeping department may be used for the physical delivery of the security if the security is held in the name of the local agency. Where this section specifies a percentage limitation for a particular category of investment, that percentage is applicable only at the date of purchase. Where this section does not specify a limitation on the term or remaining maturity at the time of the investment, no investment shall be made in any security, other than a security underlying a repurchase or reverse repurchase agreement or securities lending agreement authorized by this section, that at the time of the investment has a term remaining to maturity in excess of five years, unless the legislative body has granted express authority to make that investment either specifically or as a part of an investment program approved by the legislative body no less than three months prior to the investment:

- (a) Bonds issued by the local agency, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency or by a department, board, agency, or authority of the local agency.
- (b) United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
- (c) Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state.
- (d) Registered treasury notes or bonds of any of the other 49 United States in addition to California,, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.
- (e) Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

(f) Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

(g) Bankers' acceptances otherwise known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. Purchases of bankers' acceptances may not exceed 180 days' maturity or 40 percent of the agency's money that may be invested pursuant to this section. However, no more than 30 percent of the agency's money may be invested in the bankers' acceptances of any one commercial bank pursuant to this section. This subdivision does not preclude a municipal utility district from investing any money in its treasury in any manner authorized by the Municipal Utility District Act (Division 6 (commencing with Section 11501) of the Public Utilities Code).

(h) Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):

(1) The entity meets the following criteria: (A) Is organized and operating in the United States as a general corporation. (B) Has total assets in excess of five hundred million dollars (\$500,000,000). (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a nationally recognized statistical-rating organization (NRSRO).

(2) The entity meets the following criteria: (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company. (B) Has programwide credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond. (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical-rating organization (NRSRO).

Eligible commercial paper shall have a maximum maturity of 270 days or less. Local agencies, other than counties or a city and county, may invest no more than 25 percent of their money in eligible commercial paper. Local agencies, other than counties or a city and county, may purchase no more than 10 percent of the outstanding commercial paper of any single issuer. Counties or a city and county may invest in commercial paper pursuant to the concentration limits in subdivision (a) of Section 53635.

(i) Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed 30 percent of the agency's money which may be invested pursuant to this section. For purposes of this section, negotiable certificates of deposit do not come within Article 2 (commencing with Section 53630), except that the amount so invested shall be subject to the limitations of Section 53638. The legislative body of a local agency and the treasurer or other official of the local agency having legal custody of the money are prohibited from investing local agency funds, or funds in the custody of the local agency, in negotiable certificates of deposit issued by a state or federal credit union if a member of the legislative body of the local agency, or any person with investment decisionmaking authority in the administrative office manager's office, budget office, auditor-controller's office, or treasurer's office of the local agency also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposit.

- (j) (1) Investments in repurchase agreements or reverse repurchase agreements or securities lending agreements of any securities authorized by this section, as long as the agreements are subject to this subdivision, including the delivery requirements specified in this section.
- (2) Investments in repurchase agreements may be made, on any investment authorized in this section, when the term of the agreement does not exceed one year. The market value of securities that underlay a repurchase agreement shall be valued at 102 percent or greater of the funds borrowed against those securities and the value shall be adjusted no less than quarterly. Since the market value of the underlying securities is subject to daily market fluctuations, the investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102 percent no later than the next business day.
- (3) Reverse repurchase agreements or securities lending agreements may be utilized only when all of the following conditions are met: (A) The security to be sold on reverse repurchase agreement or securities lending agreement has been owned and fully paid for by the local agency for a minimum of 30 days prior to sale. (B) The total of all reverse repurchase agreements and securities lending agreements on investments owned by the local agency does not exceed 20 percent of the base value of the portfolio. (C) The agreement does not exceed a term of 92 days, unless the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity date of the same security. (D) Funds obtained or funds within the pool of an equivalent amount to that obtained from selling a security to a counterparty by way of a reverse repurchase agreement or securities lending agreement shall not be used to purchase another security with a maturity longer than 92 days from the initial settlement date of the reverse repurchase agreement or securities lending agreement, unless the reverse repurchase agreement or securities lending agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity date of the same security.
- (4) (A) Investments in reverse repurchase agreements, securities lending agreements, or similar investments in which the local agency sells securities prior to purchase with a simultaneous agreement to repurchase the security may only be made upon prior approval of the governing body of the local agency and shall only be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state-chartered bank that has or has had a significant banking relationship with a local agency. (B) For purposes of this chapter, "significant banking relationship" means any of the following activities of a bank: (i) Involvement in the creation, sale, purchase, or retirement of a local agency's bonds, warrants, notes, or other evidence of indebtedness. (ii) Financing of a local agency's activities. (iii) Acceptance of a local agency's securities or funds as deposits.
- (5) (A) "Repurchase agreement" means a purchase of securities by the local agency pursuant to an agreement by which the counterparty seller will repurchase the securities on or before a specified date and for a specified amount and the counterparty will deliver the underlying securities to the local agency by book entry, physical delivery, or by third-party custodial agreement. The transfer of underlying securities to the counterparty bank's customer book-entry account may be used for book-entry delivery. (B) "Securities," for purpose of repurchase under this subdivision, means securities of the same issuer, description, issue date, and maturity. (C) "Reverse repurchase agreement" means a sale of securities by the local agency pursuant to an agreement by which the local agency will repurchase the securities on or before a specified date and includes other comparable agreements. (D) "Securities lending agreement" means an agreement under which a local agency agrees to transfer securities to a borrower who, in turn, agrees to provide collateral to the local agency. During the term of the agreement, both the securities and the collateral are held by a third party. At the conclusion of the agreement, the securities are transferred back to the local agency in return for the collateral. (E) For purposes of this section, the base value of the local agency's pool portfolio shall be that dollar amount

obtained by totaling all cash balances placed in the pool by all pool participants, excluding any amounts obtained through selling securities by way of reverse repurchase agreements, securities lending agreements, or other similar borrowing methods. (F) For purposes of this section, the spread is the difference between the cost of funds obtained using the reverse repurchase agreement and the earnings obtained on the reinvestment of the funds.

(k) Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Notes eligible for investment under this subdivision shall be rated "A" or better by a nationally recognized rating service. Purchases of medium-term notes shall not include other instruments authorized by this section and may not exceed 30 percent of the agency's money that may be invested pursuant to this section.

(l) (1) Shares of beneficial interest issued by diversified management companies that invest in the securities and obligations as authorized by subdivisions (a) to (j), inclusive, or subdivisions (m) or (n) and that comply with the investment restrictions of this article and Article 2 (commencing with Section 53630). However, notwithstanding these restrictions, a counterparty to a reverse repurchase agreement or securities lending agreement is not required to be a primary dealer of the Federal Reserve Bank of New York if the company's board of directors finds that the counterparty presents a minimal risk of default, and the value of the securities underlying a repurchase agreement or securities lending agreement may be 100 percent of the sales price if the securities are marked to market daily.

(2) Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et seq.).

(3) If investment is in shares issued pursuant to paragraph (1), the company shall have met either of the following criteria: (A) Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations. (B) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by subdivisions (a) to (j), inclusive, or subdivisions (m) or (n) and with assets under management in excess of five hundred million dollars (\$500,000,000).

(4) If investment is in shares issued pursuant to paragraph (2), the company shall have met either of the following criteria: (A) Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations. (B) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).

(5) The purchase price of shares of beneficial interest purchased pursuant to this subdivision shall not include any commission that the companies may charge and shall not exceed 20 percent of the agency's money that may be invested pursuant to this section. However, no more than 10 percent of the agency's funds may be invested in shares of beneficial interest of any one mutual fund pursuant to paragraph (1).

(m) Moneys held by a trustee or fiscal agent and pledged to the payment or security of bonds or other indebtedness, or obligations under a lease, installment sale, or other agreement of a local agency, or certificates of participation in those bonds, indebtedness, or lease installment sale, or other agreements, may be invested in accordance with the statutory provisions governing the issuance of those bonds, indebtedness, or lease installment sale, or other agreement, or to the extent not inconsistent therewith or if there are no specific statutory provisions, in accordance

with the ordinance, resolution, indenture, or agreement of the local agency providing for the issuance.

(n) Notes, bonds, or other obligations that are at all times secured by a valid first priority security interest in securities of the types listed by Section 53651 as eligible securities for the purpose of securing local agency deposits having a market value at least equal to that required by Section 53652 for the purpose of securing local agency deposits. The securities serving as collateral shall be placed by delivery or book entry into the custody of a trust company or the trust department of a bank that is not affiliated with the issuer of the secured obligation, and the security interest shall be perfected in accordance with the requirements of the Uniform Commercial Code or federal regulations applicable to the types of securities in which the security interest is granted.

(o) Any mortgage passthrough security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable passthrough certificate, or consumer receivable-backed bond of a maximum of five years' maturity. Securities eligible for investment under this subdivision shall be issued by an issuer having an "A" or higher rating for the issuer's debt as provided by a nationally recognized rating service and rated in a rating category of "AA" or its equivalent or better by a nationally recognized rating service. Purchase of securities authorized by this subdivision may not exceed 20 percent of the agency's surplus money that may be invested pursuant to this section.

(p) Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

- (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
- (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), inclusive.
- (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

San Francisco Fair Lending Working Group (FLWG)

FINAL RECOMMENDATIONS

Introduction

In January 2008, under the leadership of Supervisor Sophie Maxwell, Assessor-Recorder Phil Ting and Treasurer Jose Cisneros, the San Francisco Board of Supervisors established the SF Fair Lending Working Group. The Working Group's charge was to facilitate a dialogue among community-based organizations, financial service institutions and City agencies around remedies to the current and potentially deepening mortgage foreclosure crisis.

The eleven public appointees and four City agency representatives making up the Working Group spent the last ten months assessing the impact of the mortgage foreclosure crisis on San Francisco's residents, reviewing the best practices of other jurisdictions, and tracking pertinent legislation at the state and federal levels.

The members of the SF Fair Lending Working Group are as follows:

Jon Ballesteros (Wells Fargo Bank)
Maeva Elise Brown (Housing and Economic Rights Advocates)
Ed Donaldson (San Francisco Housing Development Corporation)
Jane Duong (Co-Chair) (Mission Economic Development Agency)
Amanda Feinstein (Walter and Elise Haas Fund)
Leon Huntting (California Association of Mortgage Brokers)
Grace Mejia (Wells Fargo Bank)
Heidi Mueller (Co-Chair) (Realtor)
Kevin Stein (California Reinvestment Coalition)
Chris Oldag (Patelco Credit Union)
Jan Lynn Owen (Washington Mutual)

Additionally, the Working Group has received staff support from City Staff Katie Muehlenkamp (Assessor-Recorder Phil Ting), Myrna Melgar (Mayor's Office of Housing), David Augustine (Treasurer Jose Cisneros), Gabe Cabrera and Rachel Force (Office of the Legislative Analyst).

Methodology

The Working Group met twelve times over the course of six months. It worked with the Office of the Legislative Analyst (OLA) to study and discuss best practices from other jurisdictions and track pertinent legislation at the State and Federal levels. Further, the Group studied existing San Francisco departments, programs and mechanisms that could best be leveraged to address the current mortgage crisis. This also included input from staff at the Mayor's Office of Housing, the Assessor-Recorder's Office and the Treasurer's Office. Formal presentations were also made to the Group on alternative rescue loan products by Salvador Menjivar of One California Bank Foundation in Oakland and on foreclosure's impact on tenants from Sara Shortt of Housing Rights Committee and Maria Jose Lopez of St. Peter's Housing Committee. Brief summaries of those findings are provided below to provide context for the corresponding recommendations.

San Francisco Fair Lending Working Group (FLWG) FINAL RECOMMENDATIONS

Understanding the Magnitude of the Foreclosure Crisis

The magnitude of the mortgage foreclosure crisis is well documented. For example, in a 2006 study based on the performance of more than 6 million subprime mortgages, the Center for Responsible Lending (CRL) estimated that one in five homeowners who obtained subprime mortgages in 2005 and 2006 have lost or will lose their home to foreclosure nationally. More recently, analysis by Credit Suisse estimates that 6.5 million homes will enter the foreclosure process between now and 2012, resulting in a home loss for as many as 13% of all people who hold a mortgage on their primary home.

Not only do individual homeowners suffer when faced with foreclosure, but entire communities feel the spillover effects as property values depreciate, tax revenues decline, public services wane, and social fabrics fray. According to CRL, more than 40 million families who happen to live in the vicinity of one or more subprime foreclosures will see the collective equity in their homes decline by \$365 billion over the next two years.

Impact of the Foreclosure Crisis on San Francisco Residents

The mortgage foreclosure crisis may be less severe in San Francisco than other jurisdictions, but it is equally compelling. In San Francisco, research conducted by the Mission Economic Development Agency found that three out of four San Francisco homebuyers received an adjustable rate mortgage in the period between 2005 and 2006. Further, one in four homebuyers borrowed more than 95% of the value of their home and one in ten received a high cost loan according to the standards set by the Home Mortgage Disclosure Act (HMDA). All of these factors exacerbated homeowners' susceptibility to foreclosure. This is confirmed by data from the San Francisco Assessor-Recorder's Office: **The number of Notices of Default filed by San Francisco homeowners rose from 817 in 2006 to 1,804 in 2008 (calendar year) – an increase of 121%. More importantly, the number of foreclosures increased even more dramatically by 723%-- from 81 in 2006 to 667 in 2008 (calendar year).**

Foreclosures have disproportionately impacted low- and moderate-income families, communities of color, and seniors. In the same study by MEDA, it was found that the typical Latino, Asian, or African American homebuyer received a riskier and more expensive loan than the typical white homebuyer. Further, high cost loans were disproportionately originated in the southeast sector of San Francisco, neighborhoods where the typical homebuyer has a 15% lower income than the typical San Francisco home buyer. In these neighborhoods, 78% of new borrowers (2005-06) are people of color (4% are African American, 33% are Latino, and 38% are Asian). Although, more difficult to track, anecdotal evidence from housing counseling agencies in San Francisco indicates that the elderly population has also been especially hard-hit by the mortgage crisis.

Less documented in the national media, has been the consequences of foreclosure on the tenants of foreclosed properties. In San Francisco, rental tenants outnumber homeowners 2:1. It is therefore, no surprise that a large number of San Francisco tenants have also become the victims of the mortgage crisis. Between the three major tenant counseling groups in San Francisco (SF

San Francisco Fair Lending Working Group (FLWG)

FINAL RECOMMENDATIONS

Tenant's Union, St. Peter's Housing Committee, Housing Rights Committee of SF) at least 100 tenant cases have been documented in the last year. Challenges and abuses experienced by tenants include: harassment by realtors, landlord, and other agents to illegally evict tenants from their homes; loss of homes through eviction; unfit living conditions as a result of utility shut-offs; loss of assets as landlords walk away with security deposits and rent.

Current Responses to the Mortgage Crisis

During the last year, there have been many efforts at the federal and state level to stem the tide of foreclosure and subsequent aftershocks on the economy. Beginning in December 2007, Congress passed and signed into law several pieces of legislation to support homeowners. These include reducing the tax burden on homeowners facing foreclosure, expanding homeownership counseling efforts throughout the country, funding local governments to purchase foreclosed homes, and stronger regulation of government sponsored entities such as Fannie Mae and Freddie Mac. Further, Congress expanded the Federal Housing Administration (FHA) to play a larger role in refinancing mortgages at high-risk of foreclosure. And the Federal Reserve recently enacted regulations through the Truth and Lending Act to curb underwriting abuses by requiring lenders to consider ability to repay, requiring income verification, and requiring escrow of property taxes and insurance.

Most recently Congress passed a \$700 billion bailout of financial markets. However, as it currently stands, no provisions have been made with these funds to address the impact of foreclosures on individual homeowners. While federal efforts represent a positive step, they continue to rely on voluntary industry efforts to modify loans – few of which have actually been realized by San Francisco homeowners. Further, San Francisco received no funds through the Federal Housing and Recovery Act of 2008 to infuse \$4 billion through CDBG to support the purchase and rehabilitation of foreclosed properties.

Progress is slow at the state level to reform to banking practices or provide assistance to homeowners facing foreclosure in California. A notable exception is the passage of SB 1137. This bill implements important foreclosure process reforms to protect the hundreds of thousands of Californians who are in danger of losing their homes due to the mortgage crisis. The bill requires lenders to contact borrowers to provide loan restructuring options prior to the filing of the Notice of Default (NOD). Homeowners have a 30-day grace period after the contact is made (or a sufficient effort to contact the homeowner is made) before the formal filing of the NOD. The bill also requires that tenants in foreclosed properties be given 60-days notice before the tenant can be evicted. The bill allows for civil penalties of \$1000 per day to be assessed on properties that are not properly maintained and contributing to neighborhood blight.

Recognizing the language barriers that often exist in communication during the home purchase transaction, the State of California acknowledged the importance of translation of loan documents in its recent expansion of State Civil Code 1632 (in 1976). The law provides, in part, that: "Any person engaged in a trade or business who negotiates primarily in Spanish, Chinese, Tagalog, Vietnamese, or Korean, orally or in writing, in the course of entering into any of the following, shall deliver to the other party to the contract or agreement and prior to the execution thereof, a translation of the contract or agreement in the language in which the contract or

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agreement was negotiated, which includes a translation of every term and condition in that contract or agreement..." CC§1632(b)

In order to facilitate compliance, the California Department of Real Estate has several of the key disclosure documents, already translated into the five required languages, posted on its website to ease the burden placed upon the industry to provide translated documents. However, it is important to note that community advocates report that translation of documents almost never occurs.

Existing SF Capacity to Address Foreclosure Crisis

Since the onset of the mortgage crisis, several efforts have been underway in San Francisco that span across the non-profit, public, and private sectors. Each reflects San Francisco's existing capacity to address the mortgage crisis and potential opportunity to broaden its influence to mitigate the negative impacts of foreclosure. They include the following:

- **Existing foreclosure counseling infrastructure:** There are currently five housing counseling agencies in San Francisco providing foreclosure counseling: Mission Economic Development Agency, San Francisco Housing Development Corporation, Consumer Credit Counseling Service of San Francisco, Asian, Inc., and SF Urban CHC. Housing Education Rights Advocates (HERA) is located in Oakland, but offers legal assistance to San Francisco homeowners at risk of foreclosure. Several of these agencies are also involved in the Don't Borrow Trouble Campaign, a public education and service coordination initiative led by MEDA. These agencies have the language capacity on staff to serve the Spanish-speaking and Cantonese/Mandarin-speaking communities in San Francisco. While these agencies have collectively assisted over 200 distressed homeowners to date in 2008. Too few of their clients are able to keep their homes. Many clients go into foreclosure or short sale their properties. Few homeowners are able to secure a modification while most homeowners remain in limbo as they wait for a response from their servicer regarding a loan modification or short sale. The greatest challenge faced by housing counseling agencies are clients with incomes too low to pay for the homes they purchased and lenders unwilling to write down the value or modify the terms of their loans.
- **Systematic outreach to homeowners receiving a Notice of Default:** The Assessor-Recorder's Office currently works with the housing counseling agencies to send letters to homeowners that have received a Notice of Default to encourage them to contact a housing counseling agency and to warn homeowners of foreclosure rescue scams. Letters are sent in English, Spanish, and Chinese. Similar efforts are underway to also send letters to tenants in homes at-risk of foreclosure.
- **Existing Real Estate Fraud Prosecution Recordation Fee:** The Real Estate Fraud Prosecution Recordation Fee requires \$2 fee paid for every real estate transaction. The fee goes to the Real Estate Fraud Prosecution Trust Fund comprised of the District Attorney, City Attorney, and city Administrative representatives to investigate and

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prosecute real estate fraud crimes. Currently, most cases involve the elderly. As of FY2007, there was a balance of \$200,000 in unused funds.

- **Strong tenant protections:** It is important to note that foreclosure is not a “just cause” for eviction under the City’s Rent Ordinance (Chapter 37 of the Administrative Code) and provides no basis to force a tenant to leave. While the Rent Ordinance does not apply to post-1979 buildings, the number of excluded buildings is relatively small, according to the San Francisco Residential Rent Stabilization and Arbitration Board.
- **Existing tenant counseling infrastructure:** There are three non-profit organizations providing assistance to tenants in San Francisco: San Francisco Tenant’s Union, Housing Rights Committee of SF, and St. Peter’s Housing Committee. All provide counseling and education regarding tenant’s rights and advocacy on behalf of clients. These agencies are also limited by staffing capacity.
- **Loans for first time home-buyers:** The Mayor’s Office of Housing (MOH) currently through a number of down payment assistance programs has the capacity to extend loans to first-time homebuyers. This capacity can potentially be broadened to assist homeowners in distress.
- **Small Sites Fund Legislation:** Legislation introduced by Supervisor Daly that would required the Mayor’s Office of Housing (MOH) to divert 10% of all in-lieu fees paid under the City’s inclusionary housing program, up to \$15 million, into a “Small Sites Fund” for the purpose of buying and rehabilitating properties consisting of less than 25 units. This includes “properties that have been the subject of foreclosure.” The legislation is currently pending action in the Land Use and Economic Development Committee.

Policy Recommendations

The goal of this report is to identify the issues that must be addressed to remedy the mortgage foreclosure crisis, as well as to propose solutions and tools that the City can use to address those issues. There is no “panacea” for the crisis so the Working Group has developed a variety of policy recommendations (listed below) along with the strategies and mechanisms to implement them.

- **Policy 1.1:** Whenever possible, homeownership should be preserved and foreclosure should be prevented.
- **Policy 1.2:** Steps should be taken to prevent predatory lending practices and avoid foreclosure crisis in the future.
- **Policy 2.1:** Tenant’s rights should be protected during and after foreclosure.

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- Policy 3.1: Affordable housing opportunities should continue to be a priority in the face of increased numbers of displaced former homeowners in order to prevent displacement outside of San Francisco.

Policy 1.1: Whenever possible, homeownership should be preserved and foreclosure should be prevented.

Implementation:

- a. **City should enforce compliance with the recently enacted anti-foreclosure bill SB 1137:** Specifically, 1) The Recorder's Office should forward cases of noncompliance to SB1137 to the City Attorney and the state Department of Corporations; 2) Lenders should file an affidavit with the Recorder's Office proving they complied with SB1137 for each defaulted home, especially the provision requiring them to notify homeowners of the 30-day grace period before they file a notice of default; 3) Relevant City agencies should work with tenant rights groups as well as industry associations to ensure tenants and loan servicers are educated about SB 1137 and other similar anti-foreclosure laws; 4) The Department of Building Inspection and other appropriate City departments should monitor foreclosed properties and impose fines on those property owners who do not maintain foreclosed properties in accordance with local ordinances.
- b. **City should use its influence to demand more responsiveness by lenders/servicers to assist more homeowners.** Specifically, the City should request that lenders/servicers 1) contribute more funds to outreach, counseling, and legal services for homeowners in trouble; 2) negotiate more loan modifications and participate in distressed homeowner programs, like Hope for Homeowners which officially began on October 1, 2008; 3) designate and provide a specific San Francisco contact for loan modifications, REOs and short sales, and provide reasonable timing quotes for workouts; 4) report loss mitigation outcomes in SF so that the City can hold lenders and servicers accountable; and 5) ensure adequate servicing capacity to address the volume of homeowners.
- c. **Increase capacity at Mayor's Office of Housing to coordinate city-wide foreclosure efforts:** A full-time staff person should be hired through the Mayor's Office of Housing to coordinate and implement any programming related to the foreclosure issue.
- d. **City should impose a 6-month foreclosure moratorium on owner-occupied homes and use its lobbying capacity to advocate and support statewide legislation on a foreclosure moratorium and accompanying loan workout programs.** Many homeowners continue to slip through the cracks into foreclosure because they have been unable to reach their servicer and appropriately modify their loans. As such, the City should support local and statewide efforts to impose a foreclosure moratorium.
- e. **Increase number of homeowners accessing foreclosure counseling.** 311 Operators should be trained to forward callers appropriately in order to provide resources to distressed homeowners and connect them with assistance

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- f. **The Treasurer's Office should modify its socially responsible investment index.** They can do this by adding a screen to its socially responsible index related to reducing predatory mortgage lending and increasing the responsible servicing of mortgage loans. The screen should be comprised of publicly available, verifiable, and administrable information by the Treasurer's Office.

Policy 1.2: Steps should be taken to prevent predatory lending practices and avoid a foreclosure crisis in the future.

Implementation:

- a. **The City Attorney should enforce State Civil Code Section 1632:** Loan documents should be provided both in English and the primary language of the borrower, or translation services should be provided for purchases and refinances. Borrowers who are buying or refinancing their home should be afforded the opportunity to understand the terms of the transaction they are getting into. Translation of loan documents into the primary language of the borrower – presumably the language used to convince the borrower to take out that particular loan in the first place- is a bare minimum that a lender/broker should provide.
- b. **City should encourage the District Attorney/City Attorney to prosecute real estate fraud in San Francisco:** The Board of Supervisors should request a report on the use of the funds through the Real Estate Fraud Prosecution Fund including any obstacles or challenges of using the funds as soon as possible. Upon receipt of the report, the City should explore within a 3-6 month time period the possibility of amending Section 8.24.5(c) of the Administrative Code to reflect the State's new fee schedule increasing the Real Estate Fraud Prosecution Fee from \$2 to \$3. This revenue would be used to increase the capacity of the District Attorney's and City Attorney's Offices to prosecute real estate fraud.
- c. **District Attorney's Office should educate mortgage industry regarding foreclosure rescue scams and other predatory practices:** Specifically, the DA's Office should post warnings on its web site and send email alerts about the scams they uncover. Associations of realtors, mortgage brokers, bankers, title companies, apartment management companies, housing groups, etc. should subscribe to the DA's postings and disseminate them to their members. The DA should attend meetings of associations and housing groups to disseminate information.
- d. **City should increase public awareness of predatory lending and mortgage rescue scams.** Public awareness can occur through the following strategies: 1) Enlist the media to participate in a public awareness campaign about the scams; 2) Lenders can participate in media alerts when a new scam surfaces; and 3) City can develop PSAs to educate about rescue scams.
- e. **311 Operators should be trained to forward callers appropriately**

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Policy 2.1: Tenants' rights should be protected during and after foreclosure.

Implementation:

- a. **Strengthen Rent Ordinance's Just Cause Provision:** Legislation should be pursued to include an eviction amendment to Just Cause law requiring that proof of ownership, including all investors, must be provided before evicting the former owner/tenant to ensure that proper noticing occurs and tenants are not wrongfully evicted.
- b. **Educate tenants about their rights and resources:** The City should reach out to tenants in properties facing foreclosure with information about their rights and ways to get help. The Assessor-Recorder's ability to identify properties receiving a Notice of Default should be expanded to include notifying tenants.
- c. **Educate lenders and their agents about SF's eviction laws:** The City should educate lenders and their vendor companies that manage or sell foreclosed properties about landlord and eviction laws in San Francisco in order to prevent illegal practices. Under the City's Rent Ordinance (Chapter 37 of the Administrative Code) foreclosure provides no basis to force a tenant to leave. While the Rent Ordinance does not apply to post-1979 buildings, the number of affected buildings is relatively small, according to the San Francisco Residential Rent Stabilization and Arbitration Board.
- d. **Encourage "No shut-off" utility agreement:** The City will encourage and facilitate meetings with PG&E, SFPUC, and tenant organizations to ensure that power and water are not disconnected in tenant-occupied buildings during or after foreclosure.
- e. **Increase resources to support tenants:** Resources should be used to fund tenant counseling services and relocation assistance for renters in foreclosed properties.
- f. **311 Operators should be trained to forward callers appropriately.**

Policy 3.1: Affordable housing opportunities should continue to be a priority in the face of increasing numbers of displaced former homeowners in order to prevent displacement outside of San Francisco.

Implementation:

- a. **The City should support the Mayor's Office of Housing to secure state bond allowances for affordable housing and financing:** City should attempt to secure state bond allowances to help people refinance out of unaffordable loans or purchase properties in foreclosure for use as affordable housing. The City should monitor additional grant opportunities as appropriate.

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- b.* 311 Operators should be trained to forward callers appropriately in order to connect displaced former homeowners with assistance.**

Next Steps

The SF Fair Lending Working Group respectfully submits these recommendations to the San Francisco Board of Supervisors for its consideration. We encourage the Board to endorse these recommendations, set priorities among them and allocate the resources (staff and otherwise) needed to implement them. We recommend that regular progress reports be made to the Board of Supervisors from those responsible for implementation to monitor the progress and effectiveness of the strategies.

Beyond Chron article Feb. 3rd Dean Preston Tenants Together.
Aaron Goodman
to:
board.of.supervisors
02/03/2011 11:53 AM
Show Details

Subject: Beyond Chron Article from Today, Feb.3
To: parkmercedac@gmail.com
Date: Thursday, February 3, 2011, 11:40 AM

I thought this www.BeyondChron.org article might be of interest to you.

Time to Pull the Plug on Parkmerced Project

The Planning Department's website prominently features beautiful pictures of what is envisioned for Parkmerced. At Planning Commission hearings, Planner Michael Yarne testifies with great zeal in favor of the project. There's no daylight between Yarne and the developer on one thing: both are committed to making sure this project happens.

But the glossy photos and sales pitches cannot obscure one inconvenient truth about the proposed project at Parkmerced: It will never happen – at least not as it is being promised. The question is whether city leaders have the vision and courage to protect San Francisco from this ill-conceived project, and whether they will act now to prevent the displacement of thousands of tenants and the destruction of this unique rental community of approximately 8,000 residents.

The proposed project is so massive that it is hard to know where to begin in analyzing it. It takes a while to wrap your brain around what is being proposed. When you do, you'll find many aspects of the proposal disturbing.

First, there is no solid phasing plan and no detail on when demolitions will occur. Second, there is no adequate explanation for how the project, as proposed, makes any financial sense, unless one believes that they will be able to sell \$800,000 high rise condo units at Parkmerced and attract financing for a project that City consultants conclude isn't financially viable.

Third, the project threatens the very existence of a unique, historically significant community, triggering objections from a broad range of preservation groups. Fourth, the project proposes to demolish over 1500 units of rent controlled housing in violation of common sense and city policy. Fifth, there are serious questions about the enforceability of the promises being made to tenants about their right to rent controlled replacement housing, including what happens if the owner, or subsequent owner, invokes the Ellis Act to kick out all tenants.

This project is a fairy tale from a prior decade – a time when investors naively believed everything they were being promised by real estate speculators. If approved, there is no doubt that the current owners will sell off the project with the entitlements. If they find a buyer, it will

be a buyer who will only be able to attract funding by renegeing on the promises made to tenants and the city.

Background – What is Going On At Parkmerced?

Parkmerced was built by the Metropolitan Life Insurance Company (MetLife) after World War II. Met Life also built similar complexes in New York City (the Riverton Houses, Stuyvesant Town and Peter Cooper Village) and other large U.S. cities. For decades, these developments have provided stable housing for middle-class renters in increasingly expensive urban real estate markets.

In 2005, a partnership of Stellar Management and Rockpoint Group purchased San Francisco's Parkmerced and New York's Riverton. The complexes were purchased for sums that could not be justified by the existing rental income on the properties. Instead, as noted in a recent New York Times article, "just like Riverton and Stuyvesant Town, the owners of Parkmerced sought to take advantage of a roaring market to replace rent-regulated residents with tenants able to pay far higher rates."

These schemes, called "predatory equity" deals, were popular among investors when the real estate market was booming and developers promised huge returns that would be made on the backs of rent regulated tenants. Due to a combination of tenant resistance and a crashing real estate market, nearly all of these speculative projects ended up defaulting on their mortgages.

Parkmerced's owners defaulted on their loans in 2010. Foreclosure was apparently averted by an October 2010 investment from Fortress Investment Group, which reportedly acquired a controlling interest in the ownership group, so the project is on life-support for now. The owners continue to press development plans, knowing that obtaining entitlements to this project will help them sell it before they go belly up.

Parkmerced is the largest rent controlled complex in San Francisco. There are a total of 3,221 rental units at Parkmerced, including 1683 units in eleven 13-story towers and 1538 units in two-story townhouses called the "garden apartments." Nearly two thirds of the Parkmerced units are 2-Bedroom or bigger. The proposed development promises a total of 8900 units – some owned, some rented -- by increasing density.

The developer's website describes its vision for the project as follows:

The New Parkmerced Vision. Imagine a once-in-a lifetime opportunity to transform an aging housing complex and the surrounding area into a vibrant neighborhood. Imagine a shared commitment to turn a blighted landscape into an international model of urban sustainability. Imagine that vision is becoming reality. Parkmerced will become a cleaner, safer, healthier living community that residents will be proud to call home, and will have a significant, positive impact on the city and the residents of San Francisco.

Touting the "green" nature of the development, while promising community benefits, appears to be the strategy. City officials, under pressure to meet green development goals, are receptive to this type of pitch.

The owners' characterization of Parkmerced as a "blighted landscape" leads one to question whether they have actually visited their own property. Certainly the word choice is designed to

make it seem as if demolition would be a good thing for this community. The developer echoes this theme at hearings.

However, the residents know that Parkmerced is not blighted and that it already is a vibrant community. Supervisors who will end up casting votes on the project should visit the site and see for themselves whether this is a "blighted" community.

The Proposal Lacks Critical Details: No Meaningful Phasing, No Estimated Time for Demolition

The Parkmerced project is projected to take 20-30 years. While there are extensive promises about what will be built in the end, there are few details about what will occur when. The developers would be free to develop any part of the project at any time. This is unheard of for a project of this magnitude.

The consultant's review notes that although phases are addressed in the proposal, "the draft Parkmerced Development Agreement specifically provides the developer flexibility in the order and timing of the proposed private development, including allowing discretion in what amount of net new development will be included in each."

Why is strict phasing not being required of this project? The question has caused concern for at least one Planning Commissioner, Kathrin Moore, who has emphasized this flaw in the proposal. Why not divide the project into clearly defined phases, grant authorization to move forward on Phase One only (preferably a phase with no demolition), and condition approval of any future phases on compliance with all conditions of the first phase? Remarkably, no such plan has been proposed to date.

Likewise, there is no timeline presented for the demolition of the currently occupied housing. Michael Yarne, the Planning Department official most knowledgeable about the project, recently acknowledged that he could not even tell the residents in what decade their home would be bulldozed. Yarne assures them they will have a place to move into, but cannot inform the tenants if their homes will be bulldozed in two years, ten years or twenty years.

The Project Is Not Financially Viable

This project fits squarely in the category of speculative real estate deals that have been crashing around the nation. Clearly something is wrong when even the City's consultant concludes that "based on current and reasonably foreseeable short-term market conditions, the Project may not be economically feasible." City officials should take a close look at the consultant's report.

The report concludes that the Internal Rate of Return (IRR) is approximately 17%, a figure far less than the 20-25% typically required in the industry to attract investment for this kind of project. Absent the rent control commitments, the IRR rises to approximately 19%, providing ample incentive for the owners, or future owners, to shirk their obligations and drive out rent control tenants. In addition, the projections are based on the developers' assumptions that they will be able to sell high-rise condo units at Parkmerced for nearly \$800,000 each. This is wildly optimistic.

Why should tenants care if the project is not financially feasible? One answer is that as the financing falls apart, the pressure increases on the owner (current or future) to find ways to

displace low-rent tenants. Thus, regardless of what is promised to tenants, an unscrupulous owner will harass tenants to push them out.

Anyone who experienced the Lembi's (CitiApartments) regime in San Francisco understands this all too well. Lembi overpaid for properties, paying rates that only made sense if they could successfully harass tenants into moving out. The same thing happened in East Palo Alto, where Page Mill Properties displaced a massive number of tenants in a predatory equity scheme to redevelop rent controlled properties.

Given that the city is justifying this project by the supposed benefits it will bring, it is entirely appropriate to look at the likelihood that the developer will ever be able to deliver on the promises. This inquiry needs to happen before permission is given to bulldoze this community and its 1500 rent controlled homes.

Project Threatens a Unique, Historically Significant Community of over 8,000 people

As the tenants of Parkmerced know, this is a vibrant community of working families, seniors and tenants from every walk of life. Parkmerced has a unique mix of larger apartments, allowing families more rental options. Parkmerced has treasured open space. Tenants have lived for decades, some over 50 years, at Parkmerced. Despite the self-serving claims by the owners to community groups that there was no significant opposition to the project, Parkmerced residents have turned out in force to oppose the project at recent Planning Commission hearings.

It is not only tenants and housing advocates who oppose the project. In a letter to the Planning Commission dated January 28, 2011, six preservation organizations asserted their concerns about this project. The National Trust for Historic Preservation, California Preservation Foundation, San Francisco Architectural Heritage, The Cultural Landscape Foundation, Northern California Chapter of DOCOMOMO-US, and Northern California Chapter of Historic American Landscape Survey wrote "the historic preservation community remains deeply concerned about the destructive impact of the Project on the Parkmerced Historic District." The letter continues:

Parkmerced was determined eligible for the National Register of Historic Places and the California Register of Historical Resources as a significant example of planned residential development in San Francisco and the work of master landscape architect Thomas Dolliwer Church and his celebrated colleague Robert Royston. According to the Cultural Landscape Foundation, Parkmerced is one of only four remaining examples of large-scale, pre- and post-World War II residential developments in the country and is without question of national significance. The Foundation has identified Parkmerced as a potential National Historic Landmark candidate — an elite group of less than 2,600 such properties in America. As one of Thomas Church's largest and most publicly accessible works, Parkmerced is also an important community resource.

The six undersigned local, state, regional, and national historic preservation organizations urge the City of San Francisco to adopt Project alternatives or components of alternatives that maximize preservation of the Parkmerced Historic District and retain its eligibility for the California Register of Historical Resources and the National Register of Historic Places. We question the consistency of the proposed Project with San Francisco's Planning Code Priority Policies and urge the City to require additional, more substantive mitigation measures for the severe impact to historic resources that could result from the Parkmerced Project.

Despite the historical significance of this community, the project has not even been before San Francisco's Historic Preservation Commission. Apparently, the rush to have this project approved has precluded meaningful review of the unique, historical resource at stake.

Project Would Demolish Over 1500 Units of Sound, Rent-Controlled Housing

The demolition of 1500 sound, rent-controlled units is the craziest part of the project. With our city's rental housing scarcity, San Francisco needs to preserve, not demolish, its rent-controlled housing units. That's why San Francisco has a policy against demolishing sound rent-controlled housing. The City's Planning Code makes this clear.

The City's Planning Department reiterates the point: "Under requirements of the General Plan, the Department is predisposed to discourage the demolition of sound housing." Yet Yarne of the Planning Department at a recent meeting acted more like an interrogator of tenant advocates who dared to challenge the wisdom of the demolition than a public servant "predisposed to discourage the demolition of sound housing."

Remarkably, the City has not even required the developer to propose, as an alternative, a project in which new units were developed without the demolition of the garden apartments. We are asked to believe that such an alternative is not feasible, without ever having such a proposal developed.

The problem is compounded by state law. As discussed below, there are serious questions about the enforceability of promises to apply rent control to newly constructed housing. Unless and until state law is clarified, the city should not even consider approving the large-scale demolition of sound, rent controlled housing.

If this project to demolish over 1500 units of rent controlled housing were proposed anywhere else in San Francisco, it would be dead on arrival. But because Parkmerced is physically removed from much of the city's densely populated areas, this project remains under consideration.

Promises to Tenants May Not Be Enforceable

Now that California's Court of Appeal has expanded the Costa-Hawkins Rental Housing Act to bar most rent-restrictions on new housing, even as part of inclusionary housing laws, proposed rent restrictions on replacement housing would likely be challenged in court by the owners, or subsequent owners, of Parkmerced. While Costa Hawkins recognizes a limited exception for certain types of development agreements, the 2009 Palmer v. Sixth Street court decision shows that cities cannot rely on the Courts to interpret Costa Hawkins to allow rent-restrictions on new housing.

Furthermore, regardless of the promises, the San Francisco Rent Board will not have jurisdiction over these units, meaning they would be an inferior class of "rent-controlled" units when compared with what the tenants currently have. Tenants would not be able to obtain relief from the Rent Board for decreased services, illegal rent increases, wrongful eviction attempts, improper capital improvement pass-through charges and other issues.

City officials have also been curiously silent about the possibility that the Ellis Act could be invoked at the property.

The Ellis Act and Parkmerced

Lost in the discussion of the project to date is California's Ellis Act, a draconian law that has been misused repeatedly by real estate speculators and expanded by the courts to nullify tenant protections in rent control jurisdictions.

As a result of a 2009 court ruling, the City's ability to stop a developer from invoking the Act at Parkmerced is uncertain, even where the developer agrees to waive rights under the Ellis Act. In *Embassy v. City of Santa Monica*, the Court held that a landlord's written waiver of the right to invoke the Ellis Act was invalid.

According to the court, only contractual waivers between landlords and cities that fit within the narrow exception to the Ellis Act can be enforced. Those are contracts where a city is providing a direct financial incentive for the project, something absent from the Parkmerced proposal. Even if San Francisco tries to satisfy this exception by including a token payment to the developer to try to ensure that the developer's waiver of Ellis Act rights is enforceable, there is no way of knowing how a court will view such an arrangement. History teaches us that the state courts will expand the scope of the Ellis Act at every possible opportunity.

Lincoln Place Déjà vu

Yarne acknowledges that there is always risk, but claims that the risk of rent control promises not being enforced is so small that it is outweighed by the project's benefits. He insists that tenants and housing advocates are being unrealistic – compares us to climate change deniers – by focusing on what he views as the remote possibility that the developer will violate promises in the Development Agreement.

The problem, of course, is that the real world experience gives cause for concern. For example, in Los Angeles, AIMCO abused the Ellis Act in circumstances much like Parkmerced proposal. AIMCO acquired the Lincoln Place complex, obtained project approval based on a written agreement with the city not to displace residents, and then invoked the Ellis Act in 2005 to evict hundreds of rent controlled households. The trial courts denied the tenant association's efforts to stop the evictions and refused to allow individual tenants to defend against evictions based on AIMCO's promises. Hundreds of tenants lost their homes. At Parkmerced, it would be thousands.

As San Francisco considers approving the demolition of over 1500 rent controlled homes based on a developer's promises to keep residents housed, every city official should watch this video from 2006 about the Lincoln Place situation: <http://www.youtube.com/watch?v=UngEHGXIHb0>.

The law has grown worse since the Lincoln Place fiasco. State courts are increasingly hostile to tenants' rights. The Embassy case, while unclear in its scope, shows that the court is perfectly willing to throw out contractual waivers of the right to invoke the Ellis Act. If the fate of Parkmerced residents ends up in a California courtroom, the tenants are in deep trouble.

It is time for Mayor Ed Lee, the Board of Supervisors and the Planning Commission to take a hard look at this project and pull the plug before it is too late.

Dean Preston is the Executive Director of Tenants Together, California's statewide organization

for renters rights. For more information about Tenants Together, visit
www.TenantsTogether.org.

Limbaugh resolution
Allen Jones
to:
Board.of.Supervisors
02/02/2011 08:16 AM
Show Details

History: This message has been forwarded.

Members of the SF Board of Supervisors,

On January 4, 2011, I attended and spoke at your regular meeting concerning a man named Oliver Sipple. I expressed the fact that Mr. Sipple was deserving of a thank you from the city of San Francisco.

On September 22, 1975, Sipple saved the life of President Ford outside the Westin St. Francis Hotel at Union Square. He was never honored simply because he was homosexual. This treatment was outrageous and should be corrected. Instead, I was ignored by the Board of Supervisors.

Now, I hear that this board, with 4 members not present at the time I spoke but did receive an e-mail expressing my belief are demanding an apology from Rush Limbaugh for his outrageous behavior.

We are so quick to demand an apology but slow to say thank you.

I rebuke this Board of Supervisors for its behavior in this matter. Furthermore, I am requesting an explanation for what I view as a matter of hypocrisy on the part of this board, for publication purposes.

Sincerely,

Allen Jones
(415) 756-7733
jones-allen@att.net


27

BDS-11
BTF clerk,
File 110071 page

February 1, 2011

Budget and Finance Committee
Honorable Carmen Chu, Chair
Honorable Ross Mirkarimi, Vice Chair
Honorable Jane Kim, Member

C/o Mr. Victor Young, Committee Clerk
City Hall – Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2010 FEB - 1 PM 3:49
BY 

Re: Budget and Finance Committee / February 2, 2011 / Agenda Item #7
Sponsors: Mayor; Mirkarimi, Chiu, Elsbernd, Farrell, Cohen, Avalos, Wiener and Mar.
Ordinance approving a waiver of the competitive bidding and solicitation requirements of Chapter 6 and Chapter 21 of the Administrative Code for a contract with Environmental Science Associates for California Environmental Quality Act review of the 34th America's Cup Event and coordinating and developing submittals for associated federal and state permits. 1/25/11; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

Dear Supervisors,

I am writing to share my support for the Budget and Finance Committee to approve a waiver of the competitive bid and solicitation requirements in regards to the Environmental Impact report necessary for hosting the America's Cup on San Francisco Bay.

Please review my previous communications and proposals that I have shared with you and other officials, including Mayor Ed Lee, Port of San Francisco Executive Director Monique Moyer, the Port of San Francisco Commission, the San Francisco Board of Education, SFUSD Superintendent Carlos Garcia, Mr. Larry Ellison and the Golden Gate Yacht Club – as well as the San Francisco Giants and Mr. Warren Hellman regarding the potential construction of a Basketball Arena at SWL 337.

I am respectfully asking all parties involved with the America's Cup and Port of San Francisco waterfront property development, to create a collaborative entity capable of working effectively and successfully together, in order to build a high school accessible "Marine Science Career Academy" facility as an integral component of this long-term project.

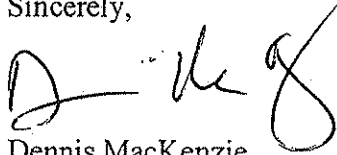
This Marine Science Career Academy can provide much needed practical, real-world experience and incentives capable of offering numerous relevant educational guidance, job-training and career development opportunities and internships all year-round.

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Once again, thank you for your time, consideration and support for the mutual benefit of all our local public and private sector communities - including our high school and college age youth.

I look forward to hearing from you, and working with our San Francisco public and private sector leaders, officials and investors in the most beneficial capacity possible.

Sincerely,



Dennis MacKenzie

CC:

Mr. Lawrence J. Ellison, CEO, Oracle Corporation; owner, Oracle Racing Team
Golden Gate Yacht Club; C/o Ms. Leslie Anne Jacopi, Race Director/Secretary
Golden Gate Yacht Club/High School Sailing Program; C/o Mr. David Santori, Director

Port of San Francisco Commission; Ms. Monique Moyer, Executive Director, Port of SF
C/o Ms. Amy Quesada, Commission Secretary/Executive Assistant

Honorable Ed Lee, Mayor; City and County of San Francisco
Honorable David Chiu, President and Members; Board of Supervisors
C/o Ms. Angela Calvillo, Clerk of the Board

San Francisco Board of Education; C/o Ms. Esther V. Casco, Executive Assistant
Mr. Carlos Garcia, Superintendent; San Francisco Unified School District

Mr. Warren Hellman, Managing Director; Hellman and Friedman, LLC
Mr. Bill Neukom, Managing General Partner, CEO; The San Francisco Giants Team

Honorable Leland Yee, Senator; CA State Senate
Honorable Mark Leno, Senator; CA State Senate
Honorable Tom Ammiano, Assemblyman; CA State Assembly
Honorable Fiona Ma, Assemblywoman; CA State Assembly

Honorable Jerry Brown, Governor; State of California

Honorable Dianne Feinstein, Senator; United States Senate
Honorable Barbara Boxer, Senator; United States Senate
Honorable Nancy Pelosi, Congresswoman; United States House of Representatives

Honorable Barack Obama, President; United States of America



To: BOS Constituent Mail Distribution,

Cc:

Bcc:

Subject: Fw: Deny lease 2- 1- 11 BOS meeting item 4 Stow Lake Boathouse FILE 101416

From: djeldred@earthlink.net

To: John.avalos@sfgov.org, David.chiu@sfgov.org, David.campos@sfgov.org,
Carmen.chu@sfgov.org, Malia.cohen@sfgov.org, Sean.elsbernd@sfgov.org,
Mark.farrell@sfgov.org, Jane.kim@sfgov.org, Eric.mar@sfgov.org, Ross.mirkarimi@sfgov.org,
Scott.wiener@sfgov.org, Board.of.Supervisors@sfgov.org

Date: 01/31/2011 02:22 PM

Subject: Deny lease 2- 1- 11 BOS meeting item 4 Stow Lake Boathouse

Dear Supervisor

Please reject item 4, Resolution 101416, lease for Stow Lake Boathouse.

This lease has many unresolved conditions and terms relating to rent, capital improvements, ADA, community use, and wildlife and historic preservation and appropriateness.

Critical financial information was admittedly not presented to or considered by City chief financial analyst Harvey Rose who on 1/26/11 had to publicly defer back to the Budget and Finance committee because of lack of complete facts.

All of these issues are attempting to be negotiated and re-negotiated after the fact, outside of a proper RFP process and public view.

What is profoundly clear is an unaccountable, illogical process of Request for Proposal(RFP), irregular selection criterion and a flawed manner of lease negotiation by the Recreation and Park Department.

Fiscally, ethically and morally this lease is a tremendous overall disservice to San Francisco citizenry and community.

This needs to be set straight with a new, explicit and clearly defined Request For Proposal(RFP) and a new lease selection process by the Recreation and Parks Department.

Thank you,

David Eldred

(29)



please to each Super... and confirm received. Thx.
SWeil46117 to: Board.of.Supervisors

02/01/2011 06:38 PM

History:

This message has been forwarded.

View: (Mail Threads)

Dear Clerk, Please confirm you received and forwarded. Thank you.

Dear Supervisors:

Simple question, not real complicated, **that none of the BoS had the guts to ask on the people's behalf in regard to rent revenue....**

It is our understanding that Mr. Ortega said he'd make the necessary improvements AND offered \$315,000 in annual guaranteed rent. **Why is it RPD is not taking \$315K and only taking \$160K ?**

You all put on a great show. This process has been my introduction to City politics and I've got to tell you... it stinks! Each of you know that the hard questions weren't asked. I would really appreciate knowing why **NONE** of you asked the hard questions to RPD and **WHY** knowing that the process was flawed and you still didn't take this time, **NOW**, not "in the future" to take a stand?

If you know a process is flawed, you don't accept it **NOW** when you actually **HAVE THE OPPORTUNITY** to change the flawed process in the **NOW**! I am so sorry to have believed that maybe some of you would have stood up to RPD. What a joke. **Please someone explain what RPD said to make each of you believe them? Which of you will reply?????**

I have (and others) put our real worklife on hold to try to do what was in the best interest of the City. I want to understand what RPD said to you to get you to vote against the people and for them?

You know that the calls and emails that came into your office were 90% in favor of keeping the boathouse a boathouse AND if you were considering this lease to - at minimum - postpone it and get the necessary protections in it. Things that I guess are minor to each of you: rent, unknown City costs, hours of operation, no night-time use, no alcohol sales etc.

So... I guess you trust an out of control RPD more than you trust the residents of the City, that provided you with all the information you needed to make the right, wise, and fiscally responsible decision, which was to postpone the approval of this lease.

Oversight of our tax dollars and revenue... what oversight? !

Hoping you each make better decisions in the future on behalf of **the people** working so hard to protect their parks and playgrounds.

Sincerely,
Sandy Weil

(This is my personal statement, NOT on behalf of the Save The Stow Lake Coalition)

PS - I hope in the future, each of you look within yourself and remember it is the people you represent, not RPD.

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To:
Cc:
Bcc:
Subject: Correction on Annual Report

From: Angela D'Anna/ASRREC/SFGOV
To: Angela Calvillo/BOS/SFGOV@SFGOV
Cc: Phil Ting/ASRREC/SFGOV@SFGOV, Leo Levenson/CON/SFGOV@SFGOV, Kimberlee Kimura/ASRREC/SFGOV@SFGOV
Date: 01/31/2011 01:30 PM
Subject: Correction on Annual Report

Angela,

Please see the CORRECTED Annual Watchdog Report 2009-2010. In the previous memo sent on January 10th, the calculations of the net total for the two eligible cases were miscalculated. The correction should be \$1,074,349.02 in place of \$1,137,950.72.

I apologize for any confusion and thank you for your time.



Annual Watchdog Report 2009-2010 corrected.doc

Take Care,

Angela D'Anna
Director of External Relations
Office of Assessor-Recorder Phil Ting
City & County of San Francisco
Office: 415-554-7434
Fax: 415-554-5553
Email: Angela.DAnna@sfgov.org

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To: BOS Constituent Mail Distribution,
Cc:
Bcc:
Subject: New attitude

From: Joan Joaquin-Wood <joanwood@earthlink.net>
To: "Bd.of Supes S.F." <board.of.supervisors@sfgov.org>
Date: 02/03/2011 12:23 PM
Subject: New attitude

President Chiu and the Board: Please read yesterday's Fog City Journal and today's Beyond Chron pieces about the radical shift in City policy toward land use and development. The new supervisors have not been in place for a full month yet and already are leading a charge forward with contempt for renters and approval of developments like Park Merced, which will displace thousands of tenants if allowed to go forward. What nerve for Supervisor Wiener to call for an investigation of the Historic Preservation Commission! This is the only Commission that understands its responsibilities and is also prepared to act on evidence, thereby apparently scaring the other Commissions, whose response should be to do better but is instead running for shelter to the Board and the Mayor. I'm particularly disappointed in David Chiu, District 3 supervisor, who on several occasions has shown a willingness to protect low and moderate housing but then tabled those proposals. Even if you don't have the votes, at least define yourself by displaying some principles. I refer to the effort to control new garages designed to make housing more attractive to condo buyers, also to your call to investigate the improper influence of non-profit "Friends'" groups on City policy. (Coming down hard on dangerous nightclubs is an easy mark as is showing up at a small, foregone Ellis Act eviction.) Although Supervisor Mirkarimi came late to the table, he seemed genuine in his efforts to recover artifacts auctioned off nationwide from the Sacred Heart Church on Fillmore. However none of you were moved by the plight of the Little House on Lombard, still standing skeletally after over a century on the west side of Russian Hill, and you caved to a mortgage lender and one neighborhood group worried about property values. Don't you realize 75% of us are tenants? Do you not realize these decisions can come back to bite you at the next election? Joan Wood. North Beach

Joan Wood



Caltrain Board Elects Officers, Welcomes New Board Member
Bartholomew, Tasha to: Bartholomew, Tasha

02/04/2011 08:10 AM

History:

This message has been forwarded.

View: (Mail Threads)



Feb. 4, 2011

Media Contact: Tasha Bartholomew, 650.508.7927

Caltrain Board Elects Officers, Welcomes New Board Member

The Peninsula Corridor Joint Powers Board, which owns and operates Caltrain, elected officers and welcomed a new board member at its meeting Thursday.

In a unanimous vote, San Francisco Supervisor Sean Elsbernd was elected to serve a second term as chair to provide continuity in dealing with Caltrain's \$30 million budget deficit. San Carlos Mayor Omar Ahmad was elected vice chair. Chair Elsbernd represents the city and county of San Francisco on the JPB. Vice Chair Ahmad, represents the San Mateo County Transit District on the JPB.

The board also swore in San Mateo County Supervisor Adrienne Tissier, replacing former Supervisor Mark Church. Tissier represents the San Mateo County Transit District on the JPB, which she has been a member of since 2005. She also serves as chair of the Metropolitan Transportation Commission.

The JPB has nine members, with representatives from each of the three counties through which the rail service operates - San Francisco, San Mateo and Santa Clara. The JPB meets the first Thursday of each month at 10 a.m. at 1250 San Carlos Ave., San Carlos, two blocks from the train station. For more information about the board or for other Caltrain information, visit www.caltrain.com.

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Info: Green Business Regulation Transmittal to Clerk of the Board

Monica Fish to: angela.calvillo, Peggy Nevin

Cc: Debbie Raphael, Anna.Frankel

02/07/2011 11:19 AM

Monica Fish	Info: Green Business Regulation Transmittal to Clerk of the Board
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Dear Ms. Calvillo and Ms. Nevin,

Green Business Regulation Nos. SFE 11-01-GB - 11-06-GB are attached for your reference as required by Charter Section 4.104.



Green Business Program Regulation and All Checklists.pdf Transmittal to COB.doc

Monica Fish, Commission Secretary
Commission on the Environment
(415) 355-3709

**Document is available
at the Clerk's Office
Room 244, City Hall**

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