[Food Service -- Application and Permit Fees]

AMENDING PART III OF THE SAN FRANCISCO MUNICIPAL CODE (BUSINESS AND TAX REGULATION CODE) BY AMENDING SECTION 249.11 TO REVISE PERMIT FEES FOR TEMPORARY FOOD OPERATIONS AT SPECIAL EVENTS; AMENDING PART II OF THE SAN FRANCISCO MUNICIPAL CODE (TRAFFIC CODE) BY AMENDING SECTION 806 TO REVISE DEPARTMENT OF PUBLIC HEALTH PERMIT FEES FOR FOOD OPERATIONS AT STREET FAIRS; AMENDING PART II OF THE SAN FRANCISCO MUNICIPAL CODE (HEALTH CODE) BY AMENDING SECTIONS 451 AND 452, TO REORGANIZE THE SECTION ON APPLYING FOR PERMITS TO OPERATE A FOOD ESTABLISHMENT, MODIFY THE DEFINITION OF "SPECIAL EVENTS," CHANGE THE DEADLINE FOR APPLICATIONS FOR TEMPORARY FOOD PERMITS FOR SPECIAL EVENTS; AND IMPOSE AN EXTRA FEE FOR LATE APPLICATIONS FOR TEMPORARY PERMITS.

Note: Additions are <u>underlined</u>; deletions are in ((double parentheses)).

Be it ordained by the People of the City and County of San Francisco:

Section 1. Article 2, Section 249.11, of the San Francisco Business and Tax Regulation Code is hereby amended to read as follows:

SEC. 249.11. TEMPORARY PERMITS; FEES.

(a) Temporary permits will be granted by the Department of Public Health to operate establishments under Section 248 - Food Product and Marketing Establishments and Section 249.1 - Food Preparation and Service Establishments for a fee of \$63, which will be effective for a period of one to 45 days.

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- (c) Temporary permits will be granted by the Department of Public Health to operate special events referred to in Sections 451(i) and 452(((b))) of the San Francisco Health Code upon payment of ((\$25 per individual purveyor and/or operation for the first day, and \$10 each day per individual purveyor and/or operation thereafter. A \$50 filing fee will be charged to the organizer of the special event or to each food vendor when no special event organizer exists.)) fees listed as follows:
 - (1) Application fees for fiscal year 2000-01, per event:
 - (A) Event sponsor: \$100;
 - (B) Food operator, \$20, where all food sold or distributed and the method of processing the food is considered to be low in potential hazard by the Department of Public Health;
 - (C) Food operator, \$46, where any food sold or distributed or the method of processing the food is considered to be high in potential hazard by the Department of Public Health;
 - (2) Permit Fees for fiscal year 2000-01, per location:
 - (A) \$35 for up to two days, and \$10 for each additional day, where all food sold or distributed and the method of processing the food is considered to be low in potential hazard by the Department of Public Health;
 - (B) \$60 for up to two days, and \$20 for each additional day, where any food sold or distributed or the method of processing the food is

considered to be high in potential hazard by the Department of Public Health.

(3) Application and permit fees for fiscal years subsequent to 2000-01 shall be increased by three percent each year over those charged the previous fiscal year. Each year, the Controller shall review the fees which would be charged in the next fiscal year and shall file a report with the Board of Supervisors no later than May 15th which may be accompanied by a proposed ordinance readjusting the next year's fee rates only if the proposed ordinance is necessary to ensure that (A) the fees produce sufficient revenue to support the costs of providing the services for which each fee is assessed, and (B) the fees do not produce revenue which is significantly more than the costs of providing the services for which each fee is assessed.

Section 2. Article 21, Section 806 of the San Francisco Traffic Code is hereby amended to read as follows:

SEC. 806. TEMPORARY USE OF STREETS FOR STREET FAIRS.

- (a) **Definitions.** For the purpose of this Section, the following definitions shall apply:
- (1) "Director" means the Director of the Department of Parking and Traffic or his or her designee.
- (2) To "issue" a permit is to deliver to an applicant for a street fair permit written permission to sponsor or hold a street fair at a specified date and location.
- (3) "Sponsor" means that organization responsible for organizing a street fair and authorized to represent the street fair before City agencies and officials.

- (4) A "street fair" means a social or community event, not including an athletic event or parade, in which any group of persons convene to celebrate their community or neighborhood on any street in the City and County of San Francisco which event obstructs or interferes with the normal flow of vehicular traffic.
- (b) Applying for Temporary Use of Street for Street Fair. Notwithstanding any other provisions of the Administrative Code of the City and County of San Francisco, the regulation of street fairs, including the processes for obtaining permits from the City for conducting these street fairs and the payment of associated fees to the City, shall be governed by Section 806. In order to provide for the safe, orderly and cost-effective conduct of street fairs, any organization seeking permission for the temporary use of a street for the purpose of conducting a street fair shall file an application with the Director no later than 90 days prior to the proposed date for the event. Applications shall be submitted on forms prepared by the Director after conferring with the appropriate representatives from the Police Department, Fire Department, Department of Public Health, the Municipal Railway, the Department of Public Works and the Department of Parking and Traffic. At the time of filing an application under this Section, the sponsoring organization shall also file a \$80 application fee.
- (c) **Timeliness of Applications.** No person submitting an application after the deadlines set forth in this ordinance shall be granted permission to conduct a street fair in the corresponding period unless the person demonstrates to the satisfaction of the Director that the failure to submit a timely application was justified by extraordinary circumstances; provided, however, that in no event shall an applicant be permitted to file an application less than 60 days prior to the proposed date for the event. A late fee of \$80 shall be assessed for untimely filed applications.

(d) Review of Application.

- (1) Upon receiving an application for permission for the temporary use of a street for purposes of conducting a street fair, the Director shall review the application to determine whether the information required in the application has been provided. If the Director determines that the applicant has failed to provide the information required, the Director shall, within five business days of receiving the application, notify the applicant of what additional information is required. If the applicant fails to provide the additional information required within five business days of notification by the Director, the applicant's application shall be deemed to be untimely filed; provided, however, that upon good cause shown the Director may extend this five-day period. Except as provided in Subsection (2) of this Section, the Director shall transmit the completed application to ISCOTT.
- (2) If, upon reviewing the application, the Director determines that the proposed street fair will be contained within one block in such a manner that no intersections will be closed, and that the proposed street fair will not require the rerouting of Municipal Railway vehicles, the Director may grant the street fair permit without referring the application to ISCOTT, provided however that the Director shall transmit copies of the applications to the constituent members of ISCOTT for informational purposes. The Director will calculate the fee to be charged to the sponsor using the same schedule and in the same manner as prescribed in Subsection (f) of this Section. If such a street fair will include the sale of food or beverages, the appropriate permits shall be obtained from the Department of Public Health no later than 14 days prior to the date of the event. If such a street fair will include the use of propane or butane (liquefied petroleum gas), open flames, pyrotechnics and fireworks, or tent or membrane structure, the appropriate permits shall be obtained from the Fire Department no later than 10 days prior to the date of the event.

- (e) Review by ISCOTT; Recommendation. Except as provided in Subsection (d)(2) of this Section, no later than 60 days prior to the proposed date of the street fair, ISCOTT shall review the application and shall recommend that the Director grant, deny, or grant with conditions the application for a permit. The Director may accept or reject the recommendation of ISCOTT, and may grant, deny or grant with conditions the application for a permit. Upon granting permission to conduct a street fair, the Director shall cause all necessary permits to be issued to the sponsor of the street fair. If the Director denies permission to conduct the street fair, the Director shall state in writing his or her reasons for the denial.
- (f) Fee. No later than 60 days prior to the proposed date of the street fair and in consultation with other City departments, ISCOTT shall determine the fee to be charged for the permit pursuant to the schedule below. No other fee for conducting a street fair shall be required or assessed. All fees paid by the sponsors for street fair permits shall be deposited in the general fund. The fee shall be based on the actual costs to the City of temporarily closing the street for the street fair, pursuant to the following fee schedule:

(1) Fire Department:

(A) Application fee: \$129.00

(B) Inspection fee—Food vendors using propane, butane, charcoal briquettes or open flame:

(i) First Day of Street Fair:

1 to 10 food vendors: \$163.28

11 to 20 food vendors: \$326.56

21 to 30 food vendors: \$489.84

31 food vendors and over: \$652.92

(ii) Each Consecutive Day of Street Fair:

1 to 20 food vendors: \$163.28

waive all or part of this fee upon a showing that the sponsors of the event are unable to pay the full fee.

If the Director grants the application for a permit, he or she shall transmit to the sponsor an invoice for the fee. The sponsor of the street fair shall make full payment of the fee no later than 10 days prior to the date of the event.

- (g) **Insurance**. Street fair sponsors shall be required to file with the Director proof of the insurance required by Section 807(((1)))(/) no later than the Thursday before the date of the street fair.
- (h) **Conditions**. In addition to any other conditions imposed by the Director, any street fair conducted pursuant to this Article shall be subject to the conditions set forth in Section 807.
- (i) **Appeals.** Any appeal from the denial of the issuance of a permit to conduct a street fair, from the imposition of conditions on the issuance of a permit, or the determination or refund of fees shall be to the Board of Supervisors. Such appeal shall be made by filing with the Clerk of the Board, on a form provided by the Clerk of the Board, within 10 days of the Director's approval or disapproval or the determination or refund of fees. The Board may establish a fee to be imposed upon the filing of any such appeal. Upon receipt, the Clerk shall set a time and place for hearing such appeal by the Board of Supervisors, which shall be at its next regular meeting in conformance with public notice requirements.

At the appeal hearing, the appellant and Director shall have an opportunity to present oral testimony and written materials in support of their positions. Upon hearing the appeal, and after any further investigation which the Board may request, the Board may affirm, reverse, or modify the Director's decision on the issue appealed.

(j) **Notice**. The Director shall transmit copies of the granting of permission to conduct a street fair to the Chief of Police, the Chief of the Fire Department, the General Manager of the Municipal Railway, the Director of Public Works, the Director of the Environmental Health

<u>Section</u> ((Bureau of Environmental Health Services)) of the Department of Public Health and the Superintendent of Emergency Hospital Service of the Department of Public Health.

- (k) Authorization to Sell Goods; Unauthorized Sales. The sponsor of a street fair shall determine which individuals or organizations may sell goods or merchandise on a street that has been closed for the purposes of conducting a street fair, provided, however, that such authorization shall not be withheld on the basis of the race, sex, religion, creed, national origin or sexual orientation of the person seeking such authorization. Individuals seeking to sell goods or merchandise in a street that has been closed for the purpose of a street fair without the authorization of a sponsor may be cited for violating San Francisco Police Code Section 869 (peddling without a permit). Nothing in this Section shall be construed to deprive the Department of Public Health of its authority to determine that foods or beverages may be sold.
- (I) **Refund of Fees.** If for any reason a sponsor cancels a proposed street fair, the sponsor shall be entitled to a refund of that portion of the fees paid, other than application fees, representing the costs saved by City departments by reason of the cancellation of the street fair.
- (m) Annual Reports. No later than December 1st of each year, the Chief of Police and the Director or their designees shall provide to the Board of Supervisors written reports setting forth in detail the Police Department and Parking and Traffic Department costs, respectively, associated with street fairs for that year.
- (n) City Undertaking Limited to Promotion of General Welfare. In undertaking the adoption and enforcement of this Section, the City is assuming an undertaking only to promote the general welfare. It is not assuming, nor is it imposing on its officers or employees, an obligation for breach of which the City is liable in money damages to any person who claims that such breach proximately caused injury.

Severability. If any part of this Section, or the application thereof, is held to be invalid, the remainder of this ordinance shall not be affected thereby, and this ordinance shall otherwise continue in full force and effect. To this end, the provisions of this ordinance, and each of them, is severable.

Section 3. Section 451 of the San Francisco Health Code is hereby amended to read as follows:

SEC. 451. FOOD PREPARATION AND SERVICE ESTABLISHMENT.

- (a) "Food preparation and service establishment" as defined in this Section shall mean and include any restaurant, itinerant restaurant, guest house, boardinghouse, special events, school food concessions, bar or tavern, take-out establishment, fast food establishment, catering facility, temporary facility, food demonstration, commissary, pushcart, stadium concession, vending machine, bed and breakfast establishment, private school cafeteria, and hospital kitchen, as those terms are defined herein.
- (b) "Restaurant" means any coffee shop, cafeteria, short-order cafe, luncheonette, cocktail lounge, sandwich stand, soda fountain, public school cafeteria or eating establishment, in-plant or employee eating establishment and any other eating establishment, organization, club, including Veterans' Club, boardinghouse, bed and breakfast establishments, guest house, caterer, which gives, sells or offers for sale, food to the public, guests, patrons, or employees as well as kitchens or other food preparation areas in which food is prepared on the premises for serving or consumption on or off the premises, and requires no further preparation and also includes manufacturers of perishable food products that prepare food on the premises for sale directly to the public. The term "restaurant" shall not include itinerant restaurants, cooperative arrangements made by employees who

purchase food or beverages for their own consumption and where no employee is assigned full time to care for or operate equipment used in such arrangement, or private homes; nor shall the term "restaurant" include churches, church societies, private clubs or other nonprofit associations of a religious, philanthropic, civic improvement, social, political, or educational nature, which purchase food, food products, or beverages, or which receive donations of food, food products, or beverages for service without charge to their members, or for service or sale at a reasonable charge to their members or to the general public at occasional fundraising events, for consumption on or off the premises at which the food, food products, or beverages are served or sold, if the service or sale of such food, food products or beverages does not constitute a primary purpose or function of the club or association, and if no employee or member is assigned full-time to care for or operate equipment used in such arrangements.

- (c) "Itinerant restaurant" means any restaurant, operating from temporary facility, cart or vehicle, except those peddler wagons used for peddling as defined in Section 132(a) and (b) of Part III of the San Francisco Municipal Code, serving, offering for sale, selling or giving away food or beverage, and includes, but is not limited to, facility or vehicle where only wrapped sandwiches or other wrapped and packaged, ready-to-eat foods are served, and any mobile unit on which food is prepared and served.
- (d) "Guest house" means any building or portion thereof occupied or intended, arranged, or designed for occupation by 35 or more guests where sleeping rooms and meals are provided to the guests for compensation and shall include "guest house," "residence club," "lodge," "dormitory," "residence cooperative" and any of its variants.
- (e) "Boardinghouse" shall mean any building or portion thereof occupied or intended, arranged or designed for occupation by six or more but less than 35 guests where sleeping rooms and meals are provided to the guests for compensation and includes all private

institutional type homes where inspection is made by the San Francisco Department of Public Health.

- (f) The term "owner" or "owners" as used herein, shall mean those persons, partnerships, or corporations who are financially interested in the operation of a food preparation and service establishment.
- (g) An "operator" as used herein shall mean any person engaged in the dispensing of or in assisting in the preparation of food, or a person otherwise employed in a food preparation and service establishment.
- (h) "Director" as used herein, shall mean the "Director of Public Health of the City and County of San Francisco," and "Inspectors" shall mean the "Inspectors of the Department of Public Health," administered by said Director. The Director shall be responsible for the administration and enforcement of Sections 451 to 454, inclusive, of this Article and the rules and regulations relating thereto. The Director shall, after a public hearing, prescribe the rules and regulations relating thereto. Said rules and regulations shall be issued in pamphlet form. All such food preparation and service establishments shall be operated, conducted and maintained in accordance therewith.
- (((i) "Special events" means any organized collection of food purveyors operating individually or as a group from within temporary facilities for a maximum 25 days within a 90-day period upon private or public property.))
- (i) "Special events" means any organized collection of food purveyors operating individually or collaboratively out of approved temporary or mobile food facilities at a fixed location for a period of time not to exceed 25 days in a 90-day period in conjunction with a single, weekly, or monthly community event as defined in the California Health and Safety Code Section 113895(b).

- (j) "School food concessions" means any food preparation, food service or food products intended for consumption by students attending or participating in activities within a school facility.
- (k) "Bar or tavern" shall mean any food preparation and service establishment which primarily prepares and/or serves alcoholic beverages.
- (I) "Take-out establishment" shall mean any food preparation and service establishment which primarily prepares food for consumption off premises.
- (m) "Catering facility" shall mean any food preparation and service establishment which prepares food on a contractual basis within a fixed location for service at another location.
- (n) "Temporary facility" shall mean any food preparation and service facility operating out of temporary facilities approved by the Director of Public Health at a fixed location for a period of time not to exceed 25 days in any 90-day period in conjunction with a single event or celebration.
- (o) "Food demonstrations" shall mean any food preparation and/or service facility operating out of temporary facilities approved by the Director of Public Health for a period of time not to exceed seven consecutive days for purposes of demonstrating food preparation or equipment.
- (p) "Commissary" shall mean any food establishment in which food, containers, equipment, or supplies are stored or handled for use in vehicles, mobile food preparation units, food carts, or vending machines.
- (q) "Stadium concession" shall mean any food preparation and/or service facility operating within a stadium, arena, or auditorium with a seating capacity of 25,000 or more.

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- (r) "Vending machine" shall mean any self-service device, which upon insertion of money or tokens, dispenses food without the necessity of replenishing the device between each vending operation.
- (s) "Private school cafeteria" shall mean any food preparation and service facility serving food to faculty and/or students of a school not operated by the San Francisco Unified School District.
- (t) "Hospital kitchen" shall mean any food preparation and service facility operating within a hospital that serves food to patients, staff, or the general public.
- (u) "Bed and breakfast establishment" shall mean a "restricted food service transient occupancy establishment" as defined in Health and Safety Code Section ((27535.5)) 113870.

Section 4. Section 452 of the San Francisco Health Code is hereby amended to read as follows:

SEC. 452. APPLICATIONS FOR PERMITS; <u>DENIALS</u>; <u>APPEALS</u>; <u>TEMPORARY</u> <u>PERMITS.</u> ((, ETC.))

(a) It shall be unlawful to maintain or operate a food preparation and service establishment within the City and County of San Francisco without having first obtained a permit therefor issued and signed by the Department of Public Health. Any person, partnership or corporation shall, before opening or operating a food preparation and service establishment in the City and County of San Francisco, make an application for a permit in the manner and upon a form provided by the Director, giving the information and particulars required by the Director.

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- (b) If the applicant for any permit under this Section ((be)) is a corporation or other business entity, the application shall contain the names of its principal officers and such other particulars as the Director may require.
- (c) Before granting the permit, the Director shall investigate the facts stated in the application and examine the premises to which the permit shall apply to assure that the applicant is, or will be, in compliance with the laws, rules and regulations pertaining to the proper operation of a food preparation and service establishment, including the California Uniform Retail Food Facilities Law and the Health Code of the City and County of San Francisco. If the Director determines from its investigation and examination of the premises that the applicant is not in compliance with any or all of the laws, rules and regulations pertaining to the proper operation of a food preparation and service establishment prior to the issuance of a permit, the Director shall allow the applicant a reasonable time within which to comply. The applicant's refusal or neglect to comply in a timely fashion shall be sufficient cause for the Director to deny the application.
- (d) Any denial of an application for permit under this section shall be subject to an appeal to the Board of Appeals.
- (e) The permit (1) shall set forth the commercial uses permitted and shall be valid until suspended or revoked; ((. Said permit)) (2) shall not be transferable and shall be deemed revoked upon sale, transfer or assignment of the commercial uses for which the permit was issued((.)); and (3) shall at all times be displayed on the premises.
- (f) The permit may at any time be suspended or revoked for cause after a hearing by the Department of Public Health. Any determination of suspension or revocation of a permit for cause after a hearing shall be subject to appeal to the Board of Appeals. Upon suspension or revocation, the premises for which the permit was issued shall be posted with the order of the Department.

((If it be determined from said investigation and examination of the premises aforesaid that the applicant has not complied with any or all of the laws, rules and regulations pertaining thereto, and particularly the Health and Sanitary Laws and Regulations of the City and County of San Francisco, he shall be allowed a reasonable time within which to so comply therewith and his refusal or neglect to so comply shall be sufficient cause for denying the application.

Any denial of any such application or suspension or revocation of any permit shall be subject to an appeal to the Board of Appeals. Said permit shall at all times be displayed on the premises. It shall be unlawful to maintain or operate a food preparation and service establishment within the City and County of San Francisco without having first obtained a permit issued and signed by the Department of Public Health to do so.))

(g) Applications for temporary permits to operate special events shall be submitted ((at least two weeks)) no later than fourteen (14) calendar days prior to the commencement of the event ((and)) along with the applicable filing fees listed in Section 249.11(c) of the Business and Tax Regulation Code of the City and County of San Francisco. ((Part III, San Francisco Municipal Code shall be collected not later than one week prior to the commencement of the event.)) If the application and/or filing fees are submitted less than fourteen (14) calendar days prior to the commencement of the event, the applicant shall pay an additional fifty percent (50%) of the filing fee as a late charge before the application can be processed or approved. Applications and/or fees (including any late charges) which are submitted seven (7) calendar days or less prior to the commencement of the event cannot be processed.

Section 5. CITY UNDERTAKING LIMITED TO PROMOTION OF GENERAL
WELFARE. In undertaking the adoption and enforcement of this ordinance, the City and
County is assuming an undertaking only to promote the general welfare. It is not assuming.

BOARD OF SUPERVISORS

nor is it imposing on its officers and employees, an obligation for breach of which it is liable in 4 money damages to any person who claims that such breach proximately caused injury. 2 3 Section 6. SEVERABILITY. If any part of this ordinance, or the application thereof to 4 5 any person or circumstance, is held invalid, the remainder of this ordinance, including the 6 application of such part or provision to other persons or circumstances, shall not be affected 7 thereby and shall continue in full force and effect. To this end, provisions of this ordinance are 8 severable. 9 APPROVED AS TO FORM: 10 LOUISE H. RENNE, City Attorney 11 12 13 By: 14 Gregory M. Abrams Deputy City Attorney 15 16 RECOMMENDED: 17 HEALTH COMMISSION 18 19 20 SANDY OUYE MORI Health Commission 21 22 23 Director of Health

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City and County of San Francisco Tails

City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

Ordinance

File Number:

000424

Date Passed:

Ordinance amending Part III of the San Francisco Municipal Code (Business and Tax Regulation Code) by amending Section 249.11 to revise permit fees for temporary food operations at special events; amending Part II of the San Francisco Municipal Code (Traffic Code) by amending Section 806 to revise Department of Public Health permit fees for food operations at street fairs; amending Part II of the Municipal Code (Health Code) by amending Sections 451 and 452, to reorganize the section on applying for permits to operate a food establishment, modify the definition of "special events," change the deadline for applications for temporary food permits for special events; and impose an extra fee for late applications for temporary permits.

April 24, 2000 Board of Supervisors — PASSED ON FIRST READING

Ayes: 9 - Ammiano, Bierman, Brown, Kaufman, Leno, Newsom, Teng, Yaki, Yee

Noes: 1 - Becerril Absent: 1 - Katz

May 1, 2000 Board of Supervisors — FINALLY PASSED

Ayes: 9 - Ammiano, Becerril, Bierman, Brown, Kaufman, Leno, Newsom, Yaki,

Yee

Absent: 2 - Katz, Teng

File No. 000424

I hereby certify that the foregoing Ordinance was FINALLY PASSED on May 1, 2000 by the Board of Supervisors of the City and County of San Francisco.

Gloria (... Young) Clerk of the Board

MAY 12 2000

Date Approved

Mayor Willie L. Brown Jr.