

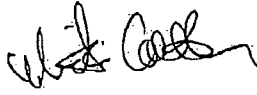
Gavin Newsom
Mayor



Department of Human Resources
Micki Callahan
Human Resources Director

DATE: February 25, 2008

TO: Office of the Budget Analyst

FROM: Micki Callahan, Human Resources Director 

RE: **Comments on the Budget Analyst's Final Draft Report Regarding the City's Health Promotion Programs for Employees**

Thank you again for allowing us the opportunity to weigh in on the Budget Analyst's report regarding the City's Health Promotion Programs.

In general, the Department of Human Resources ("DHR") does not oppose the Budget Analyst's recommendation to authorize the transfer of the Employee Assistance Program ("EAP") from DHR to the Health Service System during the Fiscal Year 2008-2009 budget. However, this is with the understanding that EAP services would continue to be offered to all City employees and not limited to only City employees covered by the health system.

Additionally, the following are factual corrections that should be made to the report (bold and underlined):

- Regarding the departments served by the Employee Assistance Program. The current draft report should be revised to reflect the following: "The Employee Assistance Program serves **City employees** who work at the Asian Art Museum, Fine Arts Museum, San Francisco General Hospital and the Law Library."
- Regarding the primary services provided by the Employee Assistance Program. The current draft report should be revised to reflect the following: "Brief solution-**focused** therapy sessions..."
- Lastly, the correct name of the Employee Assistance Program's Database Software is **EAPISoft**.

Please feel free to phone me at (415) 557-4845 for additional questions or comments.