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SAN FRANCISCO PLANNING DEPARTMENT SCHEDULE OF APPLICATION FEES Effective January 1, 2002

1. ENVIRONMENTAL APPLICATIONS

 Initial Study (Environmental Evaluation) and Environmental Impact Report (EIR)

b.

c.

d.

f.

g.

h.

EIR Addendum

EIR Supplement

Exemption Certificate

Exemption Stamp

Fee (eff. 4/15/2001)

Dependent on construction cost. (Use appropriate worksheet from the following pages.) Some applications are subject to addition of T/M see page 4, as indicated. City-sponsored EIR applications are subject to T/M only. Admin. Code • 31.22 (a)(1) and (a)(2)
\$1.045 + (T/M +4.5%) Admin Code • 31.22 (a)(9)
\$5,225 Admin. Code • 31.22 (a)(4)
1/2 EIR fee +4.5% Admin. Code • 31.22(a)(5)
\$523 Admin. Code • 31.22(a)(6)
\$157 + (T/M +4.5%)² Admin. Code • 31.22(a)(7)
\$68 Admin. Code • 31.22(a)(8)
\$209 for Appellant only. Fee for Project Sponsor equals to

i. Appeal of EIR Certification to the Board of Supervisors

Appeal of Preliminary Neg. Decl. To Planning Comm.

Reactiviate Withdrawn Application (w/in 6 months)

e. Negative Declaration Addendum/Re-evaluation

(T/M +4.5% to 3x fee) Admin. Code • 31.22(a)(3) \$218 for Appellant only. Admin. Code • 31.22(a)(10)

2. COMMISSION AND VARIANCE HEARING APPLICATIONS

	Discourse	111
а.	Discretionary Review request	\$131 for 2 hrs. +(T/M +4.5%) Planning Code • 352(b)
ь.	Planning Code Text amendment request	\$3,135 + (T/M +4.5%) Planning Code • 352(j)
C.	Zoning Map change (incl. interim controls)	\$3,135 + (T/M +4.5%) Planning Code + 352(g)
d.	Setback change (create, modify or delete) \$1.568 - (T/M +4.	5%) P. C. • 352(h)
e.	Institutional Master Plan - full	\$6,792 + (T/M+4.5%) P. C 352(c)(1)
	 abbreviated 	\$679 for 10 hrs. + (T/M+4.5%) P. C. + 352(c)(2)
f.	General Plan Referral	\$224 + (T/M+4.5%) after 3 hrs. P. C. • 352(e)
g.	General Plan amendment and related plans	Fee based on T/M+4.5% P. C. • 352(d)&(f)
h.	Conditional Use (including PUD),	Basic Commission Hearing Fee Schedule Dependent on
i.	Section 321 (Annual Limit) Review	construction cost (see page 4). Some applications are subject to addition of T/M as indicated. P. C. • 352(a), \$15,675 P. C. • 353(c)
j.	Variance	Basic Commission Hearing Fee Schedule Dependent on construction cost (see page 4). Some applications are subject to addition of T/M as indicated. P. C. • 352(a).

Fee

DOWNTOWN APPLICATIONS

Section 309 review

Fee

Application for 1 or more exceptions under Section 309

Basic Commission Hearing Fee Schedule (see page 4) P. C. • 353(b) \$5.225 P. C. • 353(a)

Note: Where an applicant requests two or more approvals involving a Conditional Use, Planned Unit Development, Variance, Downtown (C-3) District Section 309 review, Certificate of Appropriateness, Permit to Alter a Significant or Contributory building both within and outside of Conservation Districts, or a Coastal Zone Permit review, the amount of the second and each subsequent initial fees shall be reduced to 50% plus time and materials as set forth in Sec.350 (c)(*P. C. + 352(a)(2)*). This sub-section shall not apply to fees for exceptions from Section 309 requested under subsection (a). (Section 353(a)).

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3. PRESERVATION APPLICATIONS

a.	Landmarks Designation	\$261 Planning Code • 356(a)	
ь.	Historic District Designation	\$1.045 +(T/M +4.5%) Planning Code • 356(b)	
c.	Certificate of Appropriateness	Dependent on construction cost. P. C. • 356(c)	
	Construction Cost		
	Szero to \$999	\$209	
	\$1.000 to \$9,999	\$418	
	\$10,000 or more	Basic Commission Hearing Fee Schedule. (see page 4)	
d.	Determination of compatibility	Basic Commission Hearing Fee Schedule P.C. 156(1)	
e.	Mills Act historical properties contract \$336 + (T/M + 4.59	%) after 4 hrs. P. C. • 356(e)	
f. Article 11 (Downtown Preservation) review			
	 designation or change of designation of 	\$700 Planning Code • 353(d)(1)	
	a significant or contributory building	a	
	 designation or change of boundary of a conservation district 	\$700 Planning Code • 353(d)(2)	
	-alteration of a significant or contributory	No fee if deemed minor. If not minor, same as	
	building in designated conservation dist.	Certificate of Appropriateness (see 3c, above). P. C.	
	the second se	• 353(d)(3)	
	-alteration of a contributory building \$26 Planning Code	e • 353(d)(4)	
	outside a conservation district from which		
	no TDR has been transferred and no permit		
	per Sections 1111 - 1111.6 has been issued		
	 demo. of significant or contributory bidg. 	\$700 Planning Code • 353(d)(5)	
	- demo. of a contributory building outside	No fee. Planning Code . 353(d)(5)	
	(or Category V building inside) a conservation		
	district from which no TDR has been transferred		
	Statement of Eligibility	\$523 Planning Code • 353(d)(6)	
	Certificate of Transfer, Execution of	\$275 Planning Code • 353(d)(7)	
	Certification of Transfer of TDR (Notice of Use)	\$523 Planning Code • 353(d)(8)	

Fee

4. SUBDIVISION APPLICATIONS Subdivision Code · 1315

	Fee					
Number of Units	2-4	5-9	10-19	20-49	50-99	100+
 Land Subdivision 	\$300	\$590	\$1,165	\$1,790	\$2,650	\$3,125
b. New Condominiums	165	275	440	660	1,100	2.200
c. Condominium Conversions	825	1.375	2.200	4,070	4,400	6.600

5. MISCELLANEOUS FEES

а.	Monitoring approved Section 149, 163, 164.	165.321.
	Conditional Hea Variance and Service	100

b. Sale of documents (publications/transcripts)

- c. Photocopies
- Information, analysis, report preparation research services, data requests, site inspections & presentations

e. Subscription to Planning Commission agenda

f. Subscription to Landmarks Board Agenda

g. Project review (policy/code/interpretation)

h. Project notification (BBN)

i. Written determination by Zoning Administrator

Fee

\$74 for I hr. + (T/M +4.5%) P. C. • 351(e)

Price varies depending on documents \$0.10 per sheet Admin.Code • 8.28. \$68 for 1 hr. + (T/M + 4.5%) P.C. • 351(d)

S20 per year Planning Code • 351(a) S10 per year Planning Code • 351(b) S105 for 2 hrs. + (T:M + 4.5%) P.C. • 351(f) S26 per Assessor's Block + S11 each additional block P. C. • 351(j) S105 + (T/M + 4.5%) P. C. • 351(h) j. Transportation review- transportation study

k. Temporary use permit review

L Service Station Conversion Determination

m. Offsite dockets retrieval (inhouse free)

\$5.936 Planning Code • 357
\$75 for 1 hr. + (T/M + 4.5%) P.C. • 352(i)
\$1.045 + (T/M + 4.5%) P.C. • 352(k) (Basic Commission Hearing Fee Schedule with no Construction Cost)
\$5 per case

6. BUILDING PERMIT APPLICATIONS

a. Building Permit review

b. c. d. e. f. g. NOTE: window & door replacement applications approved at the Construction Service Center shall be charged 1/2 fee.

Construction Cost	Fee Planning Code • 355(a)		
S1 - S500	\$52		
\$501 - \$1,999	\$50 + .10 over \$500 + 4.5%		
\$2.000 - \$9,999	\$200 + .02 over \$2.000 + 4.5%		
\$10,000 - \$99,999	\$360 + .0045 over \$10.000 + 4.5%		
\$100,000 - \$500,000	\$765 + .0035 over \$100,000 + 4,5%		
\$500,000 - \$5,000,000	\$2,165 + .0027 over \$500,000 + 4.5%		
\$5,000,000 or more	\$14,315		
No construction cost	\$199 + (T&M + 4.5%)		
Permit Revision recheck	\$74 for 1 hr. + (T&M + 4.5%) P. C. • 355(a)(2)		
Shadow review of project exceeding 40'	\$209 + (T&M + 4.5%) P.C. • 355(a)(3)		
Public notification (36cents per label)	\$43 for 1 hr. + (T&M + 4.5%) P.C. • 355(a)(4)		
Demolition applications	\$418 P.C. •• 355(b)		
Fire, Police and Health Permit Fees	\$47 for 1 hr. + (T/M +4.5%) P.C. • 355(c)		
Sign	\$94 + (T/M +4.5%) Planning Code + 355(d)		

NOTES

T/M means the applicant will be billed for time and materials (plus surcharge) expended beyond that covered by the initial fee, if any, or beyond the number of staff hours stated. The total additional charge without providing an estimate of cost shall not exceed two times the initial fee paid except where (1) the initial fee is based upon 2 hours or less of staff time, in which case the limit shall be 4 times the initial fee, (2) for permits with no construction cost and Fire, Police and Health Dept. Permits, the limit shall be 5 times the initial fee, and (3) a verified code violation is involved in cases described in footnote 4, below. *Planning Code 350(c) and Administrative Code 31.22A(b)(2)*.

A surcharge of 4.5% to cover costs of acquiring office space (Administrative Code Section 10F.1). Specific amounts listed with these superscripts include the surcharge. Fees expressed as a formula show the surcharge as a part of the formula.

Other agencies may charge and collect fees for the same projects as charged and collected by the Planning Department. The Department of Building Inspection collects fees for permit application review and permit issuance. The Health Department and Police Departments collect fees for the licenses they issue after review by the Planning Department. The Board of Supervisors and the Board of Permit Appeals collect a fee for appeals of conditional uses and variances. These fees are not controlled by the Planning Department. The Board of Supervisor's conditional use appeal fee is currently \$275.00 and the Board of Appeals fee for a Planning appeal is currently \$400.00 but both are subject to independent change.

Refunds pursuant to a request to withdraw an application PRIOR TO A PUBLIC HEARING shall be the total fee minus time and materials expended plus a \$200 processing fee.

All fees are payable at time of filing application or request, except where noted otherwise. However, the Planning Director may authorize phased collection of the fee for a project whose work is projected to span more than one fiscal year.

Monitoring Conditions of Approval established pursuant to a public hearing by the Planning Commission or Zoning Administrator for all approved applications in Sections 352(a) and (i), 353(a) and (b) and 355: S68 for first hour of staff time plus time and materials as set forth in Section 350(c)(1). For monitoring required condition subsequent to the time of permit issuance or where no permit is required, the fee will be charged and collected by the Department.

SAN FRANCISCO PLANNING DEPARTMENT BASIC COMMISSION HEARING FEE SCHEDULE COMPUTATION WORKSHEET

(Effective January 1, 2002)

Variance, Conditional Use, PUD, Section 309 (Downtown) Coastal Zone Permits and others by reference Per City Planning Code Section 352(a), Article 3.5A ...

(1) \$1 through \$9,999: 1,000 + 4.5%³ = <u>\$1.045</u>

(2) \$10,000 through \$999,999:

Cost: ______ -10,000 =

x.46% = _____+1000 = _____+4.5% =

(3) \$1,000,000 through \$4,999,999

Cost: _____ -1,000,000 =

x.55% = _____+5,516 = _____+4.5% =

(4) \$5,000,000 through \$9,999,999

Cost: _____- - 5,000,000 =

x.46% = _____ +27,670 = _____ +4.5% =

(5) \$10,000,000 through \$19,999,999

Cost: _____--10,000,000 =

x.24% = ______+50,476 = _____+4.5% =

(6) \$20,000,000 and more = \$77,827

(7) No construction cost: \$1,000 + 4.5% = \$1.045

(8) Minor change of condition only: \$836 plus T&M

- 1 Where an applicant requests two or more approvals involving a Conditional Use, Planned Unit Development, Variance, Downtown (C-3) District Section 309 review, Certificate of Appropriateness, Permit to Alter a Significant or Contributory building both within and outside of Conservation Districts, or a Coastal Zone Permit review, the amount of the second and each subsequent initial fees shall be reduced to 50% plus time and materials as set forth in Sec.350 (c). This sub-section shall not apply to fees for exceptions from Section 309 requested under subsection (a). (Section 353(a)).
- 2 The applicant will be billed for time and materials (+ 4.5%) expended beyond the initial fee but without an estimate, not exceeding 2 X initial fee. For a significant revision to an open case, the applicant will be billed for time and materials (+ 4.5%) expended beyond the initial fee but without an estimate, not exceeding 3 X initial fee. [Sec. 352(a)(3) & (4)] There is a fee cap for CCSF agencies. Application fees are capped at the fee for a \$5,000.000 project plus T&M [Sec. 352(a)(6)]

3 4.5% per Administrative Code Sec. 10F.1.

NOTE: Where a verified code violation is associated with a delinquently incomplete application, a charge to cover time and materials (+4.5%) involved in making the application complete will be assessed [Planning Code Sec. 352(a)(1)].

SAN FRANCISCO PLANNING DEPARTMENT ENVIRONMENTAL EVALUATION FEE COMPUTATION WORKSHEET

(Effective January 1, 2002)

Environmental Evaluation

Per Administrative Code Section 31.22A(a)(1) ...

(1) \$1 through \$9,999: 950 + 4.5%¹ = <u>\$ 993</u>

(2) \$10,000 through \$199,999:

Cost: _____-10,000 =

x.41% = _____+950 = ____+4.5% =

(3) \$200,000 through \$999,999

Cost: ______-200,000 =

x.31% = _____ +1,730 = _____ +4.5% =

(4) \$1,000,000 through \$9,999,999

Cost: ______--1,000,000 =

x.26% = _____+4,248 = ____+4.5% =

(5) \$10,000,000 through \$29,999,999

Cost: ______--10,000,000 =

x.08% = _____ +27,647 = _____ +4.5% =

(6) \$30,000,000 through \$49,999,999

Cost: _____-30,000,000 =

x.03% = _____ +44,067 = _____ +4.5% =

(7) \$50,000 000 through \$99,999,999

Cost: _____-50,000,000 =

x.007% = ______+49,540 = _____+4.5% =

(8) \$100,000,000 and more

Cost: ______--100,000,000 =

x.003% = _____+53,189 = _____+4.5% =

(9) No construction cost: \$950 + 4.5% = \$993 plus (time and materials + 4.5%) beyond the initial fee not to exceed 2 X the initial fee without providing an estimate of cost.

¹ 4.5% per Admin. Code Sec. 10F.1. An applicant making significant revisions to an open case will be billed for time and materials (+4.5%) expended beyond the initial fee not exceeding 3 X initial fee without providing an estimate of cost.

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SAN FRANCISCO PLANNING DEPARTMENT <u>ENVIRONMENTAL IMPACT REPORT</u> FEE COMPUTATION WORKSHEET (Effective January 1, 2002)

Environmental Impact Report

Per Administrative Code Section 31.22A(a)(2) ...

(1) Szero through \$199,999: 16,000 + 4.5%² = \$16,720

(2) \$200,000 through \$999,999:

Cost: _____-200.000 =

x.4% = _____+16,000 +4.5% =

(3) \$1,000,000 through \$9,999,999

Cost: ______-1,000,000 =

x.27% = _____+19,187 +4.5% =

(4) \$10,000,000 through 29,999,999

Cost: ______--10,000,000 =

x.11% = ______+43,514 +4.5% =

(5) \$30,000,000 through \$49,999,999

Cost: ______--30,000,000 =

x.03% = _____+64,854 +4.5% =

(6) \$50,000,000 through \$99,999,999

Cost: ______--50,000,000 =

x.03% = _____+70.328+4.5% =

(7) \$100,000,000 and more

Cost: ______--100,000,000 =

x.01% = _____+84,554 +4.5% =

1 Applicants will be billed for time and materials (- 4.5%) expended beyond initial fee with the total charge not to exceed 2X the initial fee without providing an estimate of cost. An applicant making significant revisions to an open case will be billed for time and materials (+ 4.5%) expended beyond the initial fee not exceeding 3 X initial fee without providing an estimate of cost. City-sponsored EIR applications are subject to T/M only.

2 4.5% per Admin. Code Sec. 10F.1.

SAN FRANCISCO PLANNING DEPARTMENT <u>DOWNTOWN PARK FEE</u> COMPUTATION WORKSHEET (Fee Approved September 17, 1985)

Per City Planning Code Section 139:

- This Fund is set up to provide City and County of San Francisco with the financial resources to acquire and develop public park and recreation facilities.
- This fee is only applicable to the following permit applicants:
 - Office development project within C-3-0
 - Office development project within C-3-O (SD)
 - Office development project within C-3-R
 - Office development project within C-3-G
 - Office development project within C-3-S
- The fee shall be collected by the City Planning Department but payable to "Controller of City & County of San Francisco".

COMPUTATION:

\$ 2.00 per sq. ft. X_____ (net addition of gross floor area per final permit) = \$_____ (Applicable to net new office at zero or more gross square feet)

For Planning Dept. A/C #: 290038-60181(CRP776)

SAN FRANCISCO PLANNING DEPARTMENT <u>CITYWIDE AFFORDABLE HOUSING FEE</u> COMPUTATION WORKSHEET (Rates effective January 1, 2002)

Per City Planning Code Section 313:

- This Fund is set up to provide City and County of San Francisco with the financial resources to develop citywide affordable housing exclusively for qualifying households (P. C. Sec. 313.12)
- 2) Per analysis of the OAHPP (Office of Affordable Housing Production Program) Formula prepared by the Dept. of City Planning in November 1994, in-lieu fees for new office construction shall be imposed on the sponsors of the development projects (P. C. Sec. 313.6) Project's Sponsors may also elect to satisfy requirement by contributing land to construct housing units (Housing units formulas varies depending on types of project space. See P. C. Sec. 313.5) For compliance, please also refer to P.C. Sec. 313.7)
- 3) This fee is applicable to any of the following developing projects with an Environmental Evaluation application filed on or after January 1, 1999 (P.C. Sec. 313.3)
 - Net addition of entertainment space > or = 25,000 sq. ft.
 - b. Net addition of hotel space > or = 25,000 sq. ft.
 - c. Net addition of office space > or = 25,000 sq. ft.
 - d. Net addition of research & development space > or = 25,000 sq.ft.
 - e. Net addition of retail space > or = 25,000 sq. ft.
- 4) The fee shall be collected by the City Planning Department but payable to "Controller of City & County of San Francisco". The fee is due prior to issuance of the first site or building permit.

COMPUTATION: (per P. C. Sec. 313.6)

Entertainment Space Net Addition X Gross Sq. Ft.	\$ 13.95	= Total Fee
Hotel Space Net Addition X Gross Sq. Ft.	\$ 11.21	= Total Fee
Office Space Net Addition X Gross Sq. Ft.	\$ 14.96	= Total Fee
R & D Space Net Addition X Gross Sq. Ft.	\$ 9.97	= Total Fee
Retail Space Net Addition X Gross Sq. Ft.	\$ 13.95	= Total Fee

Note: A sponsor's failure to comply with the requirements of Sections 313.5, 313.6 and 313.7 shall constitute cause for the City to record a lien against the development project in the sum of the in-lieu fee required under this ordinance, as adjusted under Section 313.6 (P. C. Sec. 313.9)

For Planning Dept. A/C #: 295002-60181(PCP001-01)

SAN FRANCISCO PLANNING DEPARTMENT <u>CITYWIDE AFFORDABLE HOUSING FEE</u> COMPUTATION WORKSHEET (Rates effective March 11, 1999)

Per City Planning Code Section 313:

- 1) This Fund is set up to provide City and County of San Francisco with the financial resources to develop citywide affordable housing exclusively for qualifying households (P. C. Sec. 313.12)
- 2) Per analysis of the OAHPP (Office of Affordable Housing Production Program) Formula prepared by the Dept. of City Planning in November 1994, in-lieu fees for new office construction shall be imposed on the sponsors of the development projects (P. C. Sec. 313.6) Project's Sponsors may also elect to satisfy requirement by contributing land to construct housing units (Housing units formulas varies depending on types of project space. See P. C. Sec. 313.5) For compliance, please also refer to P.C. Sec. 313.7)
- 3) This fee is applicable to any of the following developing projects with an Environmental Evaluation application filed on or after January 1, 1999 (P.C. Sec. 313.3)
 - a. Net addition of entertainment space > or = 25,000 sq. ft.
 - b. Net addition of hotel space > or = 25,000 sq. ft.
 - c. Net addition of office space > or = 25,000 sq. ft.
 - d. Net addition of research & development space > or = 25,000 sq.ft.
 - e. Net addition of retail space > or = 25,000 sq. ft.
- 4) The fee shall be collected by the City Planning Department but payable to "Controller of City & County of San Francisco". The fee is due prior to issuance of the first site or building permit.

COMPUTATION: (per P. C. Sec. 313.6)

Entertainment Space Net Addition X Gross Sq. Ft.	\$ 10.57	= Total Fee
Hotel Space Net Addition X Gross Sq. Ft.	\$ 8.50	= Total Fee
Office Space Net Addition X Gross Sq. Ft.	\$ 11.34	= Total Fee
R & D Space Net Addition X Gross Sq. Ft.	\$ 7.55	= Total Fee
Retail Space Net Addition X Gross Sq. Ft.	\$ 10.57	= Total Fee

Note: A sponsor's failure to comply with the requirements of Sections 313.5, 313.6 and 313.7 shall constitute cause for the City to record a lien against the development project in the sum of the in-lieu fee required under this ordinance, as adjusted under Section 313.6 (P. C. Sec. 313.9)

For Planning Dept. A/C #: 295002-60181(PCP001-01)

SAN FRANCISCO PLANNING DEPARTMENT <u>CHILD CARE FEE</u> COMPUTATION WORKSHEET (Fee Approved November 13, 1986)

Per City Planning Code Section 314:

- 1) The Child Care Capital Fund is set aside to be used solely to increase and/or improve the supply of child care facilities affordable to households of low and moderate income (P. C. Sec. 314.5)
- 2) This fee is only applicable to any sponsor of office and hotel development projects proposing the net addition of 50,000 or more gross square feet of office or hotel space (P. C. Sec. 314.3) This Section shall not apply to the following:
 - a. Any development other than an office/hotel development project
 - b. Project located on property owned by the U.S government or its agencies
 - c. Project located on property owned by the State of California or its agencies
 - d. Project located on property under the jurisdiction of the Port of S.F. or the S.F. Redevelopment Agency
 - e. Any office/hotel development project approved by the Planning Commission prior to the effective date of this Section (9/6/85)
- This fee shall be collected by the City Planning Department but payable to "Controller of City & County of San Francisco".

COMPUTATION: (per P. C. Sec. 314.4)

\$ 1.00 per sq. ft. X______ (net addition of gross sq. ft. office or hotel space) = S_____ (Applicable to net addition of 50,000 or more gross square feet)

Note: Project sponsor may elect to construct or provide a child-care facility on or near the site of the development project, either singly or in comjunction with the sponsors of other office or hotel development projects, or arrange with a nonprofit organization to provide a child-care facility at a location within the City, or pay an inlieu fee (as computed above) to the City Controller which shall thereafter be used exclusively to foster the expansion of and ease access to child-care facilities affordable to households of low or moderate income. For detail requirements, please refer to Planning Code Section 314.4

For Planning Dept. A/C #: 290013-60181