



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO AGENDA

Public Utilities Commission Building
525 Golden Gate Ave., 4th Floor
San Joaquin Conference Room
San Francisco, CA 94102

May 8, 2017 - 9:00 AM

Regular Meeting

Mission: The purpose of the Revenue Bond Oversight Committee (RBOC) is to monitor the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC's goal is to ensure that specific SFPUC revenue bond proceeds are spent appropriately and according to authorization and applicable laws. The RBOC provides oversight to ensure transparency and accountability in connection with expenditure of the proceeds. The public is welcome to attend RBOC meetings and provide input.

1. Call to Order and Roll Call

Seat 1 Holly Kaufman, Co-Chair (*Holdover status*)
Seat 2 Kevin Cheng (*Holdover status*)
Seat 3 Robert Leshner, Co-Chair
Seat 4 Tim Cronin
Seat 5 Travis George, Vice Chair
Seat 6 Christina Tang
Seat 7 Jennifer Millman

2. Agenda Changes

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

4. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Water System Improvement Program (WSIP) Updates (*Discussion*)

5. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Ratemaking 101 (*Discussion*)

6. **Committee Discussion:** Avoiding major cost overruns and options for consulting assistance in "deep dives" (*Discussion*)

7. **City Services Auditor Staff Report:** Consultants' Pool Presentation (*Discussion*)
8. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Debt Management Policies and Procedures, including Green bonds (*Discussion*)
9. **Committee Discussion:** Review of RBOC Account Budget (*Discussion*)
10. **Approval of Minutes:** April 10, 2017, Meeting Minutes (*Discussion and Action*) (*Attachment*)
11. **Election of Officers** (*Discussion and Action*)
12. **Announcements, Comments, Questions, and Future Agenda Items**

June 12, 2017

1. SSIP update – Collection System Plan
2. Depth/breadth of RBOC oversight activities
3. Environmental Justice Update

July 17, 2017 (requested to be changed to July 10th)

1. WSIP update - staff report
2. Green infrastructure

August 7, 2017

1. Half day field trip/site visit – location TBD, possible locations: Mountain Tunnel, Calaveras Dam, Southeast Plant

September 18, 2017

1. Follow up to May discussion on avoiding major costs overruns and consultant pool info
2. Review RBOC account/budget

October 16, 2017

1. WSIP update
2. Seminar on capital planning

November 6, 2017

1. SSIP update

December 11, 2017

1. Clean Power/Power Enterprise presentation

13. **Adjournment**

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at: http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning San Francisco Public Utilities Commission please contact by e-mail RBOC@sfgov.org or by calling (415) 554-5184.

Meeting Procedures

Public Comment will be taken before or during the Committee’s consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on the agenda.

Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Commissioners by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-5184. PAUNAWA: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay sa (415) 554-5184.

Disability Access

Revenue Bond Oversight Committee meetings are held at the Public Utilities Commission, 525 Golden Gate Avenue, San Francisco, CA. The hearing rooms at the Public Utilities Commission are specified on the agenda and are wheelchair accessible. To request sign language interpreters, readers, large print agendas or other accommodations, please call (415) 554-5184. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by email at sof@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing San Francisco Administrative Code, Chapter 67, at <http://www.sfbos.org/sunshine>.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100, et. seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; website www.sfgov.org/ethics.



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES - DRAFT

Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor
Yosemite Conference Room
San Francisco, CA 94102

April 10, 2017 - 9:00 AM

Regular Meeting

Mission: The purpose of the Revenue Bond Oversight Committee (RBOC) is to monitor the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC's goal is to ensure that specific SFPUC revenue bond proceeds are spent appropriately and according to authorization and applicable laws. The RBOC provides oversight to ensure transparency and accountability in connection with expenditure of the proceeds. The public is welcome to attend RBOC meetings and provide input.

1. Call to Order and Roll Call

Seat 1 Holly Kaufman, Co-Chair (*Holdover status*)
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Seat 3 Robert Leshner, Co-Chair
Seat 4 Tim Cronin
Seat 5 Travis George, Vice Chair
Seat 6 Christina Tang
Seat 7 Jennifer Millman

Chair Cheng called the meeting to order at 9:09 a.m. On the call of the roll, Chair Cheng, Vice Chair Tang, and Members Cronin, George, Leshner and Millman were noted present. Member Kaufman was noted not present. There was a quorum.

2. Agenda Changes

There were no agenda changes.

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Public Comment. Speakers: There were none.

4. **San Francisco Public Utilities Commission (SFPUC) Staff Report: Assurance of Bond Compliance and First Quarter Financial Reports**

Mike Brown and Richard Morales (SFPUC); Mark Blake, Deputy City Attorney; provided a brief background of bond compliance assurances and financial reports, and further offered to follow up with reports on the consolidation of spending on bond issuances by project, including a five-year arbitrage report and annual audit, table of bond issuances with columns by bond series, summary of the amount of bond funds available versus spent, and summary of SB 1029 reporting.

Public Comment. Speakers: There were none.

5. **San Francisco Public Utilities Commission (SFPUC) Staff Report: Generic Rating Process (Discussion)**

Public Comment. Speakers: There were none.

Member Travis George; provided an overview of a generic credit rating overview, including the scoring process, rating scales, rating criteria and methodology.

Mike Brown and Richard Morales (SFPUC); Mark Blake, Deputy City Attorney; joined in the discussion and provided information relating to the hearing matter.

6. **Approval of Minutes: February 13, 2017, and March 6, 2017, Meeting Minutes (Discussion and Action) (Attachment)**

Chair Cheng confirmed that the Minutes included the results of a poll conducted by Derek Evans, Assistant Clerk of the Board of Supervisors, with RBOC Members for member leads on 2017 issues of interest to the Committee, as well as typos in the February 13, 2017 (page 3, item 10, changing 'Repot' to 'Report') and March 6, 2017 (page 3, item 9, removing an extraneous 'the results of') Meeting Minutes.

Public Comment. Speakers: There were none.

Chair Cheng, seconded by Member Cronin, moved to APPROVE the February 13, 2017, and March 6, 2017, Meeting Minutes.

7. **Election of Officers (Discussion and Action)**

Chair Cheng proposed two co-chairs and one vice-chair be considered and further announced that Member Kaufman had informed the Committee that she was amendable to serving in either of the roles, as the Committee sees fit.

Public Comment. Speakers: There were none.

Chair Cheng moved to nominate Robert Leshner and Holly Kaufman as Co-Chairs and Travis George as Vice-Chair. The motion carried by the following vote:

Ayes: 6 – Cheng, Cronin, George, Leshner, Millman, and Tang

Absent: 1 – Kaufman

8. Announcements, Comments, Questions, and Future Agenda Items

Mike Brown and Richard Morales (SFPUC) announced to the Committee that tours of Hetch Hetchy were coming up on July 26th and October 4th, for individuals interested in attending. The tentative schedule for upcoming regular meetings is included below.

Public Comment. Speakers: There were none.

May 8, 2017

1. WSIP update
2. Ratemaking 101
3. Debt Management Policies and Procedures – including Green bonds
4. Avoiding major cost overruns – options for consulting assistance in “deep dives”
5. Presentation on consultants’ pool – City Services Auditor
6. Review RBOC account/budget; preview of debt certification by bond series

June 12, 2017

1. SSIP update – Collection System Plan
2. Depth/breadth of RBOC oversight activities
3. Environmental Justice Update, including EJ policy and checklist

July 17, 2017

1. WSIP update - staff report
2. Green infrastructure

August 7, 2017

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September 18, 2017

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1. WSIP update
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November 6, 2017

1. SSIP update

December 11, 2017

1. Clean Power/Power Enterprise presentation

9. Adjournment

There being no further business, the meeting adjourned at 10:45 a.m.