

PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO AGENDA

Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor
Yosemite Conference Room
San Francisco, CA 94102

December 17, 2018 - 9:00 AM

Regular Meeting

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. Call to Order and Roll Call

Members:

Seat 1	Vacant
Seat 2	Kevin Cheng
Seat 3	Robert Leshner, Co-Chair
Seat 4	Tim Cronin
Seat 5	Travis George, Co-Chair
Seat 6	Christina Tang, Vice Chair
Seat 7	Jennifer Millman

2. Agenda Changes (*Discussion and possible action*)

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

4. **SFPUC Staff Report:** Clean Power SF Update. (*Discussion and possible action*)

5. **RBOC: Review of RBOC audit topics, previous RBOC Request for Quote, process/procedures for hiring an auditor, and review of the possibility of obtaining a third party contract administrator (City Services Auditor).** (*Discussion and possible action*)

6. **Approval of Minutes:** November 26, 2018, Meeting Minutes. (*Discussion and possible action*) (*attachment*)

7. **Announcements, Comments, Questions, and Future Agenda Items.**
(Discussion and possible action)

January 28, 2019

1. Annual Strategic Planning Session
2. RBOC: 2019 Meeting Schedule

February 2019

1. SFPUC Staff Report: Sewer System Improvement Program (SSIP) – Quarterly Report Update

Pending Issues:

1. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
2. Request that the SFPUC provide updates on all water projects that may not be part of SSIP or WSIP.
3. RBOC: Acquiring consultant to examine expected performance of complete projects.
4. SFPUC Staff Report: Environmental Justice

8. **Adjournment**

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at: http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning San Francisco Public Utilities Commission please contact by e-mail RBOC@sfgov.org or by calling (415) 554-5184.

Meeting Procedures

Public Comment will be taken before or during the Committee’s consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on the agenda.

Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Commissioners by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

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翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719

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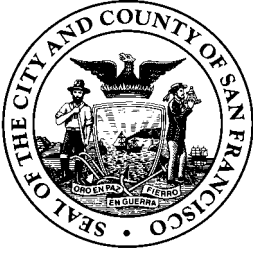
Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at soff@sfgov.org.

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PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES - DRAFT

Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor
Yosemite Conference Room
San Francisco, CA 94102

November 26, 2018 - 9:00 AM

Regular Meeting

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. Call to Order and Roll Call

Members:

Seat 1	Vacant
Seat 2	Kevin Cheng
Seat 3	Robert Leshner, Co-Chair
Seat 4	Tim Cronin
Seat 5	Travis George, Co-Chair
Seat 6	Christina Tang, Vice Chair
Seat 7	Jennifer Millman

Co-Chair Leshner called the meeting to order at 9:10 a.m. On the call of the roll, Co-Chair Lesner, Vice Chair Tang, and Members Cronin and Millman were noted present. Co-Chair George and Member Cheng were noted absent.

There was a quorum

2. Agenda Changes

There were no agenda changes.

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Speakers:

None.

4. **SFPUC Staff Report:** SFPUC Staff Report: Water System Improvement Program (WSIP) and other water projects including Mountain Tunnel.

Dan Wade and Steve Richie (SFPUC) provided an update on the Water System Improvement Program and responded to questions from the Committee.

Public Comment:
None.

There were no actions taken.

5. **SFPUC Staff Report:** SFPUC Staff Report: Outstanding Bond Update.

Mike Brown and Richard Morales (SFPUC) and Mark Blake (Office of the City Attorney) provided an update on the outstanding bonds and responded to questions from the Committee.

Public Comment:
None.

There were no actions taken.

6. **RBOC: Review of RBOC audit topics, previous RBOC Request for Quote, process/procedures for hiring an auditor, and review of the possibility of obtaining a third party contract administrator.**

Co-Chair Leshner provided a summary of the status of the process for hiring an auditor and stated that he would like to invite the City Service auditor (CSA) to the next RBOC meeting to discuss process of having the CSA facilitate future audits.

Mike Brown and Richard Morales (SFPUC) and Mark Blake (Office of the City Attorney) responded to questions from the Committee.

Public Comment:
None.

The matter was continued to the next meeting of the RBOC without objection.

7. **Approval of Minutes:** October 15, 2018, Meeting Minutes.

Members Millman and Cronin requested the following corrections to the October 15, 2018, draft minutes:

- Item 7, Replace January 2018 with January 2019
- Item 4, Correct the name of Howard Fung, SFPUC
- Item 8, Clarify what should be listed in the blank line
- Item 9, Replace ROBC with RBOC

Co-Chair Leshner, seconded by Member Millman, moved to approve the RBOC’s October 15, 2018, minutes as amended.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: 4 - Leshner, Cronin, Tang, Millman
Noes: 0 - none
Absent: 1 - Cheng, George

8. Announcements, Comments, Questions, and Future Agenda Items.

Mike Brown and Richard Morales (SFPUC) responded to questions from the RBOC.

The RBOC requested that the Draft 2018 annual report be sent to all members for review and that areas of concern be brought to the attention of the members.

The RBOC set the following schedule for upcoming meetings:

December 17, 2018

1. RBOC: Annual Report 2018
2. SFPUC: Clean Power SF Update

January 28, 2019

1. Annual Strategic Planning Session
2. RBOC: 2019 Meeting Schedule

February 2019

1. SFPUC Staff Report: Sewer System Improvement Program (SSIP) – Quarterly Report Update

Pending Issues:

1. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
2. Request that the SFPUC provide updates on all water projects that may not be part of SSIP or WSIP.
3. RBOC: Acquiring consultant to examine expected performance of complete projects
4. SFPUC Staff Report: Environmental Justice
5. SFPUC Staff Report: Power Enterprise Capital Improvement Programs (Renewable Energy and Financing)
6. SFPUC Staff Report: Review of WSIP information regarding the remaining risk issues and costs (Slide update by Director Dan Wade)

Public Comment:
None.

There were no actions taken.

9. **Adjournment**

There being no further business, the meeting adjourned at 10:50 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Approved by the RBOC: DRAFT