



City and County of San Francisco
Meeting Agenda
Budget and Finance Committee

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Members: Malia Cohen, Sandra Lee Fewer, Catherine Stefani

Clerk: Linda Wong (415) 554-7719

Thursday, December 13, 2018

10:00 AM

City Hall, Legislative Chamber, Room 250

Regular Meeting

ROLL CALL AND ANNOUNCEMENTS

AGENDA CHANGES

REGULAR AGENDA

- 181063** **[Airport Professional Services Agreement Modification - Bombardier Transportation (Holdings) USA, Inc. - Operation and Maintenance Services for the AirTrain System - Not to Exceed \$135,442,464]**
Resolution approving Modification No. 5 to Airport Contract No. 8838, AirTrain Operation and Maintenance, with Bombardier Transportation (Holdings) USA, Inc., extending the contract by four months to commence March 1, 2019, through June 30, 2019, and increasing the contract amount by \$5,143,268 for a new total contract amount not to exceed \$135,442,464 pursuant to Charter, Section 9.118(b). (Airport Commission)

(Fiscal Impact)

10/23/18; RECEIVED FROM DEPARTMENT.

11/13/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
- 180938** **[Waiver of Banner Fee - Alzheimer's Association - 2018 Walk to End Alzheimer's]**
Sponsor: Peskin
Ordinance waiving the banner fee under the Public Works Code for up to 200 banners to be placed on City-owned utility poles by the Alzheimer's Association, beginning October 10, 2018, and ending November 13, 2018, to publicize the 2018 Walk to End Alzheimer's campaign

9/25/18; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

3. [181168](#) **[Hearing - Release of Reserved Funds - Office of Economic and Workforce Development - Public Space Conservancy Project - \$787,245]**
Hearing to consider the release of reserved funds to the Office of Economic and Workforce Development, placed on Budget and Finance Committee reserve by Ordinance No. 181-18, in the amount of \$787,245 to fund the Public Space Conservancy project. (Department of Economic and Workforce Development)

11/29/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
4. [181173](#) **[Hearing - Release of Reserved Funds - Office of the District Attorney - Independent Investigations Bureau - \$1,354,333]**
Hearing to consider the release of reserved funds to the Office of the District Attorney, placed on Budget and Finance Committee reserve by Ordinance No. 181-18, in the amount of \$1,354,333 to fund the Independent Investigations Bureau.

11/30/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
5. [181152](#) **[Authorization for Banners on City-Owned Utility Poles - Waiver of Banner Fee - APA Family Support Services]**
Sponsor: Cohen
Ordinance authorizing the installation of up to 34 banners on City-owned utility poles by APA Family Support Services under Public Works Code, Section 184.78, at 1654 Sunnydale Avenue, Hunters View Apartments, at and around 159 West Point Road, Alice Griffith Apartments, at and around 2700 Arelious Walker Drive, Sunnydale-Velasco Apartments, between 1657 and 1583 Sunnydale Avenue, Potrero Terrace and Annex, at and around 1095 Connecticut Street, and along Bayshore Boulevard and Third Street, between January 17, 2019, and July 17, 2019; and waiving the fees for those banners.

11/27/18; ASSIGNED to the Budget and Finance Committee.
6. [181085](#) **[Accept and Expend Grant - California Air Resources Board - Zero Emission from Farm to Table - \$4,562,862]**
Sponsors: Mayor; Cohen
Resolution retroactively authorizing the Department of the Environment to accept and expend a grant in the amount of \$4,562,862 from the California Air Resources Board Zero- and Near-Zero Emission Freight Facilities Program to coordinate demonstration of electric medium- and heavy-duty trucks for transport of produce along Northern California's trade corridors in the San Francisco Bay Area and the Central Valley for the period of October 1, 2018, through March 31, 2021.

11/13/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
7. [181088](#) **[Accept and Expend Grant - Bay Area Air Quality Management District - Keep It Tuned Pilot Project - \$166,175]**
Sponsor: Brown
Resolution retroactively authorizing the Department of the Environment to accept and expend a grant in the amount of \$166,175 from the Bay Area Air Quality Management District's 2018 Climate Protection Grant Program to expand its Keep It Tuned pilot project, a comprehensive refrigeration maintenance program in service to the small commercial food and beverage sector, for the period of October 1, 2018, through June 30, 2020. (Environment)

11/13/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

8. [181114](#) **[Contract Agreement - California Creative Solutions, Inc. - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and California Creative Solutions, Inc., a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)

(Fiscal Impact)

11/19/18; RECEIVED FROM DEPARTMENT.

11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
9. [181115](#) **[Contract Agreement - CDW-Government LLC - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and CDW-Government LLC, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)

(Fiscal Impact)

11/19/18; RECEIVED FROM DEPARTMENT.

11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
10. [181116](#) **[Contract Agreement - Central Computers, Inc. - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and Central Computers, Inc., a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed amount of \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)

(Fiscal Impact)

11/19/18; RECEIVED FROM DEPARTMENT.

11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

11. [181117](#) **[Contract Agreement - CCT Technologies, Inc. dba Computerland of Silicon Valley - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for the Technology Marketplace purchases between the City and County and CCT Technologies, Inc. dba Computerland of Silicon Valley, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
12. [181118](#) **[Contract Agreement - ConvergeOne, Inc. - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and ConvergeOne, Inc., a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
13. [181119](#) **[Contract Agreement - Cornerstone Technology Partners II JV 241 - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and Cornerstone Technology Partners II JV 241, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

14. [181120](#) **[Contract Agreement - DPP Tech, Inc. - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and DPP Tech, Inc., a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000, for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
15. [181121](#) **[Contract Agreement - Dynamic Systems, Inc. - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and Dynamic Systems, Inc., a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000, for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
16. [181122](#) **[Contract Agreement - En Pointe Technologies Sales, LLC - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and En Pointe Technologies Sales, LLC, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

17. [181123](#) **[Contract Agreement - InterVision Systems, LLC - Technology Marketplace - Not to Exceed \$20,000,000]**

Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and InterVision Systems, LLC, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)

(Fiscal Impact)

11/19/18; RECEIVED FROM DEPARTMENT.

11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

18. [181124](#) **[Contract Agreement - Presidio Networked Solutions Group LLC - Technology Marketplace - Not to Exceed \$20,000,000]**

Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and Presidio Networked Solutions Group LLC, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend each at the sole and absolute discretion of the City. (Office of Contract Administration)

(Fiscal Impact)

11/19/18; RECEIVED FROM DEPARTMENT.

11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

19. [181125](#) **[Contract Agreement - Robert Half International, Inc. - Technology Marketplace - Not to Exceed \$20,000,000]**

Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and Robert Half International, Inc., a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)

(Fiscal Impact)

11/19/18; RECEIVED FROM DEPARTMENT.

11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

20. [181126](#) **[Contract Agreement - Slalom, LLC - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and Slalom, LLC, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
21. [181127](#) **[Contract Agreement - SoftNet Solutions, Inc. - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and SoftNet Solutions, Inc, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
22. [181128](#) **[Contract Agreement - Stellar Services, Inc. - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and Stellar Services, Inc., a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

23. [181129](#) **[Contract Agreement - Newton Softed, Inc. dba Variedy - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and Newton Softed, Inc. dba Variedy, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)

(Fiscal Impact)

11/19/18; RECEIVED FROM DEPARTMENT.

11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
24. [181130](#) **[Contract Agreement - World Wide Technology - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and World Wide Technology, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)

(Fiscal Impact)

11/19/18; RECEIVED FROM DEPARTMENT.

11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
25. [181131](#) **[Contract Agreement - XTech JV - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and XTech JV, a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)

(Fiscal Impact)

11/19/18; RECEIVED FROM DEPARTMENT.

11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

26. [181132](#) **[Contract Agreement - Zones, Inc. - Technology Marketplace - Not to Exceed \$20,000,000]**
Resolution authorizing the Office of Contract Administration to enter into a contract agreement for Technology Marketplace purchases between the City and County of San Francisco and Zones, Inc., a Tier 1 contractor of the Technology Marketplace 2.0, for an amount not to exceed \$20,000,000 for an initial three-year term to commence following Board approval through December 31, 2021, with two one-year options to extend at the sole and absolute discretion of the City. (Office of Contract Administration)
- (Fiscal Impact)
- 11/19/18; RECEIVED FROM DEPARTMENT.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
27. [181165](#) **[Hearing - Municipal Banking Task Force - Report and Recommendations]**
Sponsor: Cohen
Hearing to review the findings of the Municipal Bank Task Force and recommend implementation strategies to improve transparency, economic investment, and local control in San Francisco finances; and requesting the Office of the Treasurer and Tax Collector to report.
- 11/27/18; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

ADJOURNMENT

LEGISLATION UNDER THE 30-DAY RULE

NOTE: The following legislation will not be considered at this meeting. Board Rule 3.22 provides that when an Ordinance or Resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the Committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.

181110 [Business and Tax Regulations Code - Administration of Homelessness Gross Receipts Tax]

Ordinance amending the Business and Tax Regulations Code to add provisions to administer the Homelessness Gross Receipts Tax; and to make conforming non-substantive changes. (Treasurer-Tax Collector)

11/9/18; RECEIVED FROM DEPARTMENT.

11/27/18; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

181113 [Authorizing Grant Agreements - Public Utilities Commission Green Infrastructure Grant Program - Terms of 20 Years]

Ordinance delegating authority under Charter, Section 9.118, to the General Manager of the San Francisco Public Utilities Commission (SFPUC) to enter into grant agreements with terms of 20 years under the SFPUC's Green Infrastructure Grant Program, subject to certain specified conditions, as defined herein. (Public Utilities Commission)

(Fiscal Impact; No Budget and Legislative Analyst Report)

11/19/18; RECEIVED.

11/27/18; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

181151 [Appropriation from 2006 and 2007 Lease Revenue Bond Reserves - Rossi Pool Project - \$4,000,000 - De-Appropriation and Re-Appropriation - Rossi Pool Project - GGP Golf Course Clubhouse Project - \$4,000,000 - Recreation and Park Department - FY2018-2019]

Sponsor: Mayor

Ordinance appropriating \$4,000,000 consisting of other non-operating revenue from 2006 and 2007 Lease Revenue Bond Reserves to the Recreation and Park Department to support the Rossi Pool Project, and de-appropriating \$4,000,000 of Open Space funding from the Rossi Pool Project and re-appropriating \$4,000,000 to the Golden Gate Park Golf Course Clubhouse Project in FY2018-2019.

(Fiscal Impact; No Budget and Legislative Analyst Report)

11/27/18; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

Agenda Item Information

Each item on the Consent or Regular agenda may include the following documents:

- 1) Legislation, 2) Budget and Legislative Analyst report,
- 3) Department or Agency cover letter and/or report, 4) Public correspondence

Items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

Meeting Procedures

The Board of Supervisors is the legislative body of the City and County of San Francisco. The Board has several standing committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the President or Chair at the beginning of each item or public comment, excluding City representatives, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance. Members of the public who want a document placed on the overhead for display should clearly state such and subsequently remove the document when they want the screen to return to live coverage of the meeting.

IMPORTANT INFORMATION: The public is encouraged to testify at Committee meetings. Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Written communications should be submitted to the Clerk of the Board or Clerk of the Committee: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102. Communications not received prior to the hearing may be delivered to the Clerk of the Board or Clerk of the Committee at the hearing and you are encouraged to bring enough copies for distribution to all of its members.

LAPTOP COMPUTER FOR PRESENTATIONS: Contact City Hall Media Services at (415) 554-7490 to coordinate the use of the laptop computer for presentations. Presenters should arrive 30 minutes prior to the meeting to test their presentations on the computer.

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AGENDA PACKET: Available for review in the Office of the Clerk of the Board, City Hall, 1 Dr. Carlton B Goodlett Place, Room 244, or on the internet at <http://www.sfbos.org/meetings>. Meetings are cablecast on SFGovTV, the Government Channel 26. For DVD copies and scheduling call (415) 554-4188.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. **AVISO EN ESPAÑOL:** La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Peggy Nevin at (415) 554-5184. **Paunawa:** Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag ka sa (415) 554-5184.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719

Disability Access

The Legislative Chamber (Room 250) and the Committee Room (Room 263) in City Hall are wheelchair accessible. Meetings are real-time captioned and are cablecast open-captioned on SFGovTV, the Government Channel 26. Assistive listening devices for the Legislative Chamber are available upon request at the Clerk of the Board's Office, Room 244. Assistive listening devices for the Committee Room are available upon request at the Clerk of the Board's Office, Room 244 or in the Committee Room. To request sign language interpreters, readers, large print agendas or other accommodations, please contact Wilson Ng at (415) 554-5184 or (415) 554-5227 (TTY). Requests made at least 48 hours in advance of the meeting will help to ensure availability.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help the City to accommodate these individuals.

Know Your Rights Under The Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at sotf@sfgov.org

Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67, on the Internet at <http://www.sfbos.org/sunshine>

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfgov.org/ethics>