

City and County of San Francisco

Meeting Agenda

City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

Government Audit and Oversight Committee

Members: Jane Kim, Aaron Peskin

Clerk: John Carroll (415) 554-4445

Wednesday, July 18, 2018	10:00 AM	City Hall, Legislative Chamber, Room 250
	Regular Meeting	

ROLL CALL AND ANNOUNCEMENTS

AGENDA CHANGES

REGULAR AGENDA

1. <u>180550</u> [Conditional Land Disposition and Acquisition Agreement - 2000 Marin Street - Potential Exchange of 639 Bryant Street] Sponsors: Peskin; Kim

Resolution approving a Conditional Land Disposition and Acquisition Agreement ("Agreement") with 2000 Marin Property, L.P. for the City's future transfer of real property at 639 Bryant Street (Assessor's Parcel Block No. 3777, Lot No. 052) in exchange for real property at 2000 Marin Street (Assessor's Parcel Block No. 4346, Lot No. 002), including the reimbursement of certain San Francisco Public Utilities Commission's costs; finding that the Agreement is a conditional land acquisition agreement under California Environmental Quality Act Guidelines, Section 15004(b)(2) (A), with closing conditioned on City discretionary approval after the completion of environmental review. (Public Utilities Commission)

(Fiscal Impact)

5/22/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

7/10/18; RESPONSE RECEIVED.

2. <u>180560</u> [Professional Services Agreement Amendment - Calpine Energy Solutions, LLC - Community Choice Aggregation Program - Not to Exceed \$19.630.000]

Resolution authorizing the General Manager of the San Francisco Public Utilities Commission to execute Amendment No. 1 to Agreement No. CS-247[R], Customer and Administrative Services for Community Choice Aggregation Program with Calpine Energy Solutions, LLC, for continued support of CleanPowerSF; and authorize the General Manager of the San Francisco Public Utilities Commission to execute this amendment, increasing the agreement amount by \$14,030,000 for a total not to exceed agreement amount of \$19,630,000 and to extend the term of the agreement up to three years, for a total term of November 1, 2015, through October 13, 2021, with a three-year option to extend. (Public Utilities Commission)

(Fiscal Impact)

5/23/18; RECEIVED FROM DEPARTMENT.

6/5/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

3. <u>180639</u> [Real Property Lease - MP Shoreline Associates Limited Partnership and MP Shorebreeze Associates, L.P. - 460 N. Shoreline Boulevard, Mountain View, California - \$100,874 Annual Base Rent]

Resolution authorizing the lease of property from the City and County of San Francisco, to MP Shoreline Associates Limited Partnership and MP Shorebreeze Associates, L.P., each a California limited partnership, for a term of approximately 60 years, with the base rent of \$100,874 per year with an increase every five years in predetermined increments, and with a 3% annual inflation factor, to commence following Board approval; and authorizing the Director of Property and/or the San Francisco Public Utilities Commission General Manager to execute documents, make certain modifications, and take certain actions in furtherance of this Resolution, as defined herein. (Public Utilities Commission)

6/5/18; RECEIVED FROM DEPARTMENT.

6/19/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

4. <u>180534</u> [Jurisdictional Transfer of City Property - San Francisco Municipal Transportation Agency - Mayor's Office of Housing and Community Development - \$6,150,000]

Sponsor: Safai

Resolution approving the jurisdictional transfer of City property at the intersection of Geneva Avenue and San Jose Avenue, Assessor's Property Block No. 6973, Lot No. 039, from the San Francisco Municipal Transportation Agency to the Mayor's Office of Housing and Community Development for \$6,150,000; affirming the Planning Department's determination under the California Environmental Quality Act; and finding the proposed transfer is consistent with the General Plan, and the eight priority policies of Planning Code, Section 101.1. (Real Estate Department)

(Fiscal Impact)

5/15/18; RECEIVED AND ASSIGNED to the Land Use and Transportation Committee.

5/30/18; TRANSFERRED to the Government Audit and Oversight Committee.

5. <u>180478</u> [Real Property Lease - GTE Mobilnet of California Limited Partnership - 1 South Van Ness Avenue - \$60,000 Annual Base Rent]

Resolution authorizing and approving the lease of telecommunications facilities on the roof at 1 South Van Ness Avenue with GTE Mobilnet of California Limited Partnership, dba Verizon Wireless, for an initial ten year term at an annual base rent of \$60,000 with two five-year options to extend, to commence upon execution after approval by the Board of Supervisors and Mayor, in their respective sole and absolute discretion. (Real Estate Department)

5/4/18; RECEIVED FROM DEPARTMENT.

5/15/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

6. <u>180563</u> [Real Property Sublease - HealthRIGHT 360 - 1735 Mission Street - DPH Electronic Health Records Initiative - \$625,617 Initial Annualized Base Rent]

Resolution authorizing the sublease of approximately 19,975 square feet at 1735 Mission Street with HealthRIGHT 360, a California nonprofit corporation, to implement a new Electronic Health Record Initiative for the Department of Public Health, for a three and a half-year term to commence July 1, 2018, through January 16, 2022, at the monthly base rent of \$52,135 for an annualized initial base rent of \$625,617 with a 1% annual increase on each January 17, reimbursement up to \$764,498 to landlord for tenant improvements, and additional charge for utilities and services per month. (Real Estate Department)

(Fiscal Impact)

5/18/18; RECEIVED FROM DEPARTMENT.

6/5/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

7. <u>180244</u> [Fisherman's Wharf and Fisherman's Wharf Portside Community Benefit Districts - Annual Report - FY2016-2017] Sponsor: Poskin

Sponsor: Peskin

Resolution receiving and approving the annual report for the Fisherman's Wharf Community Benefit District and Fisherman's Wharf Portside Community Benefit District for FY2016-2017, submitted as required by the Property and Business Improvement District Law of 1994 (California Streets and Highways Code, Sections 36600 et seq.), Section 36650, and the Districts' management agreements with the City, Section 3.4. (Department of Economic and Workforce Development)

3/13/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

3/20/18; REFERRED TO DEPARTMENT.

8. <u>180561</u> [Contract Agreement - Addiction, Research and Treatment, Inc., dba Bay Area Addiction, Research and Treatment, Inc. (BAART) - Methadone Services - Not to Exceed \$35,952,000]

Resolution approving a contract agreement with Addiction, Research and Treatment Inc., dba Bay Area Addiction, Research and Treatment, Inc., for methadone services in an amount not to exceed \$35,952,000 for a contract term of four years from July 1, 2018, through June 30, 2022, with one six-year option to extend. (Public Health Department)

(Fiscal Impact)

5/21/18; RECEIVED FROM DEPARTMENT.

6/5/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

6/20/18; CONTINUED TO CALL OF THE CHAIR.

9. <u>180647</u> [Accept and Expend Grant - California State Senate Bill 1 Local Partnership Program - Street Resurfacing Projects - FYs 2017-2018 and 2018-2019 - \$4,189,000]

Resolution authorizing the acceptance and expenditure of California State Senate Bill 1 Local Partnership Program formulaic funding in the amount of \$4,189,000 for San Francisco Public Works' street resurfacing projects for FYs 2017-2018 and 2018-2019. (Public Works)

(Fiscal Impact)

6/12/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

10. <u>180663</u> [Accept and Expend Grant - San Francisco Parks Alliance - Community Events, Staff Development, Recreation Programming - \$124,614 -FY2016-2017]

Resolution retroactively authorizing the Recreation and Park Department to accept and expend a grant in the amount of approximately \$124,614 from the San Francisco Parks Alliance to fund community events, staff development, recreation programming, and other activities that occurred in FY2016-2017, for the period of July 1, 2016, through June 30, 2017; and waiving indirect costs. (Recreation and Park Department)

6/19/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

LITIGATION

Conference with City Attorney

[Convene in Closed Session - Existing Litigation - City as Plaintiff and/or Defendant] Motion that the Government Audit and Oversight Committee of the Board of Supervisors convene in closed session with the City Attorney for the purpose of conferring with, or receiving advice from, the City Attorney regarding the following existing lawsuits and claims in which proposed settlements are being considered by the Committee. Administrative Code Section 67.10(d) permit this closed session. Discussion in open session concerning these matters would likely and unavoidably prejudice the position of the City in the pending lawsuits and claims listed below.

After a closed session, if one occurs, the Committee shall adopt a motion either to disclose or not to disclose.

11. <u>171004</u> [Settlement of Lawsuit - George Birmingham - City to Receive \$1,500,000 for Sale of Parcels on the 400 Block of Burnett Avenue]

Ordinance authorizing settlement of the lawsuit filed by George Birmingham against the City and County of San Francisco; approving the Agreement for Purchase and Sale of Real Estate; and authorizing official acts in connection with this Ordinance; the lawsuit was filed on September 9, 2015, in San Francisco Superior Court, Case No. CGC 15-547835; entitled George Birmingham v. City and County of San Francisco, et al.; the lawsuit involves plaintiff's attempts to gain street access for his parcel that is separated from Burnett Avenue by a paper street owned by Public Works and a vacant Public Utilities Commission parcel; the material terms of the settlement are the City will pursue the legislative approvals necessary to sell the parcels to plaintiff, and plaintiff will purchase the parcels from the City for \$1,500,000; approving the sale of the parcels; and affirming the Planning Department's determination under the California Environmental Quality Act. (City Attorney)

9/18/17; RECEIVED FROM DEPARTMENT.

9/26/17; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

6/27/18; RECEIVED FROM DEPARTMENT.

7/10/18; SUBSTITUTED AND ASSIGNED to the Government Audit and Oversight Committee.

12. <u>180633</u> [Partial Settlement of Lawsuit - Malcolm Davis - \$28,000]

Ordinance authorizing settlement of the lawsuit filed by Malcolm Davis against the City and County of San Francisco for \$28,000; the lawsuit was filed on August 20, 2015, in San Francisco Superior Court, Case No. CGC-15-547492; entitled David Alfaro, et al. v. City and County of San Francisco; the lawsuit involves inverse condemnation arising out of flooding damage during major rainstorms; as it relates only to property loss of plaintiff Malcolm Davis, by the payment of \$28,000, and excluding the claim by this plaintiff for diminution of value for plaintiff's real property and the claim by plaintiff for attorney's fees, costs and interest, which will be addressed in later proceedings. (City Attorney)

6/4/18; RECEIVED FROM DEPARTMENT.

6/19/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

13. <u>180638</u> [Settlement of Lawsuit - John H. Aspelin and Barbara J. Kaplan-Aspelin - \$199,353]

Ordinance authorizing settlement of the lawsuit filed by John H. Aspelin and Barbara J. Kaplan-Aspelin against the City and County of San Francisco for \$199,353; the lawsuit was filed on December 29, 2016, in San Francisco Superior Court, Case No. CGC-16-556207; entitled John H. Aspelin and Barbara J. Kaplan-Aspelin v. City and County of San Francisco and Does 1 Through 50, Inclusive; the lawsuit involves damage to real property and personal property caused by an alleged flooding event at 1 Justin Drive; and appropriating San Francisco Public Utilities Commission funds for payment of the settlement amount. (City Attorney)

6/11/18; RECEIVED FROM DEPARTMENT.

6/19/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

14. <u>180706</u> [Settlement of Lawsuit - Pacific Bell Telephone Company, and AT&T Services, Inc. - \$852,057.22]

Ordinance authorizing settlement of the lawsuit filed by Pacific Bell Telephone Company, and AT&T Services, Inc. against the City and County of San Francisco for \$852,057.22; the lawsuit was filed on October 4, 2016, in San Francisco Superior Court, Case No. CGC-16-554661; entitled Pacific Bell Telephone Company, and AT&T Services, Inc. v. City and County of San Francisco and Does 1 to 100; the lawsuit involves damage to real and personal property caused by two alleged flooding events at 30 Onondaga Street; and appropriating San Francisco Public Utilities Commission funds for payment of the settlement amount. (City Attorney)

6/22/18; RECEIVED FROM DEPARTMENT.

7/10/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

15. <u>180703</u> [Settlement of Lawsuit - Charleen Maghzi - \$1,427,637.59]

Ordinance authorizing settlement of the lawsuit filed by Charlene Maghzi, individually and as trustee of the Maghzi Family Marital Trust, against the City and County of San Francisco for \$1,427,637.59; the lawsuit was filed on January 26, 2018, in San Francisco Superior Court, Case No. CGC-18-563778; entitled Charleen Maghzi, individually and as trustee of the Maghzi Family Marital Trust v. The City and County of San Francisco; the lawsuit involves the plaintiff's claim for damages arising from a 2016 landslide adjacent to Casitas Avenue in San Francisco; and appropriating San Francisco Public Utilities Commission funds for payment of the settlement amount. (City Attorney)

6/22/18; RECEIVED FROM DEPARTMENT.

7/10/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

16. <u>180704</u> [Settlement of Lawsuit - Robert Brown - \$119,909]

Ordinance authorizing settlement of the lawsuit filed by Robert Brown against the City and County of San Francisco for \$119,909; the lawsuit was filed on August 13, 2016, in United States District Court, Case No. 16-CV-04671; entitled Robert Brown v. City and County of San Francisco et al.; the lawsuit involves claims of alleged civil rights violation. (City Attorney)

6/22/18; RECEIVED FROM DEPARTMENT.

7/10/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

17. <u>180705</u> [Settlement of Lawsuit - Isabel Rodriguez-Alba - \$55,000]

Ordinance authorizing settlement of the lawsuit filed by Isabel Rodriguez-Alba against the City and County of San Francisco for \$55,000; the lawsuit was filed on November 10, 2015, in San Francisco Superior Court, Case No. CGC-15-548917; entitled Isabel Rodriguez-Alba v. City and County of San Francisco; the lawsuit involves an injury when plaintiff tripped and fell in a pothole. (City Attorney)

6/22/18; RECEIVED FROM DEPARTMENT.

7/10/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

18. <u>180707</u> [Settlement of Lawsuit - Gail Bonnifield, Aquene Cali Montano, a Minor, By And Through Her Guardian Ad Litem Ulises Montano, and Dontanayia Lockwood - \$110,000]

Ordinance authorizing settlement of the lawsuit filed by Gail Bonnifield, Aquene Cali Montano, a Minor, By And Through Her Guardian Ad Litem Ulises Montano, and Dontanayia Lockwood against the City and County of San Francisco, et al. for \$110,000; the lawsuit was filed on March 22, 2017, in San Francisco Superior Court, Case No. CGC-17-557677; entitled Gail Bonnifield, et al. v. City and County of San Francisco, et al.; the lawsuit involves alleged personal injury from pedestrians being struck by a City vehicle. (City Attorney)

6/22/18; RECEIVED FROM DEPARTMENT.

7/10/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

19. <u>180709</u> [Settlement of Lawsuit - Rita Kae Restrepo, Cheryl Randolph - \$195,000] Ordinance authorizing settlement of the lawsuit filed by Rita Kae Restrepo and Cheryl Randolph against the City and County of San Francisco for \$195,000; the lawsuit was filed on May 13, 2016, in the San Francisco Superior Court, Case No. CGC-16-551996; entitled Rita Kae Restrepo and Cheryl Randolph v. City and County of San Francisco, et al.; the lawsuit involves an employment dispute. (City Attorney)

6/28/18; RECEIVED FROM DEPARTMENT.

7/10/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

20. <u>180659</u> [Tolling Agreement - Fong & Chan Architects - Zuckerberg San Francisco General Hospital Rebuild Dispute]

Resolution approving a Tolling Agreement to toll the statutes of limitations for Fong & Chan Architects to bring potential claims against the City and County of San Francisco arising out of the rebuild of the new Zuckerberg San Francisco General Hospital in 2016. (City Attorney)

6/18/18; RECEIVED FROM DEPARTMENT.

6/26/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

7/3/18; TRANSFERRED to the Government Audit and Oversight Committee.

21. <u>180711</u> [Settlement of Unlitigated Claim - Sarah Vigil - \$50,000]

Resolution approving the settlement of the unlitigated claim filed by Sarah Vigil against the City and County of San Francisco for \$50,000; the claim was filed on October 6, 2017; the claim involves a bodily injury arising from a multiple rear-end vehicle accident. (City Attorney)

6/22/18; RECEIVED FROM DEPARTMENT.

7/10/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

22. <u>180712</u> [Settlement of Unlitigated Claim - P55 Hotel Owner, LLC - \$575,350]

Resolution approving the settlement of the unlitigated claim filed by P55 Hotel Owner, LLC against the City and County of San Francisco for \$575,350; the claim was filed on December 11, 2017; the claim involves an alleged overpayment of transfer tax. (City Attorney)

6/22/18; RECEIVED FROM DEPARTMENT.

7/10/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

[Elect To Disclose]

Motion that the Board finds it is in the public interest to disclose information discussed in closed session, and directs the Chair immediately to disclose that information.

[Elect Not to Disclose]

Motion that the Committee finds that it is in the best interest of the public that the Committee elect at this time not to disclose its closed session deliberations listed above.

ADJOURNMENT

LEGISLATION UNDER THE 30-DAY RULE

NOTE: The following legislation will not be considered at this meeting. Board Rule 3.22 provides that when an Ordinance or Resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the Committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to resolutions which simply URGE action to be taken.

(There is no legislation pending under the 30-Day Rule.)

Agenda Item Information

Each item on the Consent or Regular agenda may include the following documents:

1) Legislation, 2) Budget and Legislative Analyst report,

3) Department or Agency cover letter and/or report, 4) Public correspondence

Items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

Meeting Procedures

The Board of Supervisors is the legislative body of the City and County of San Francisco. The Board has several standing committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the President or Chair at the beginning of each item or public comment, excluding City representatives, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance. Members of the public who want a document placed on the overhead for display should clearly state such and subsequently remove the document when they want the screen to return to live coverage of the meeting.

IMPORTANT INFORMATION: The public is encouraged to testify at Committee meetings. Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Written communications should be submitted to the Clerk of the Board or Clerk of the Committee: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102. Communications not received prior to the hearing may be delivered to the Clerk of the Board or Clerk of the Committee at the hearing and you are encouraged to bring enough copies for distribution to all of its members.

LAPTOP COMPUTER FOR PRESENTATIONS: Contact City Hall Media Services at (415) 554-7490 to coordinate the use of the laptop computer for presentations. Presenters should arrive 30 minutes prior to the meeting to test their presentations on the computer.

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AGENDA PACKET: Available for review in the Office of the Clerk of the Board, City Hall, 1 Dr.Carlton B Goodlett Place, Room 244, or on the internet at <u>http://www.sfbos.org/meetings</u>. Meetings are cablecast on SFGovTV, the Government Channel 26. For DVD copies and scheduling call (415) 554-4188.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Peggy Nevin at (415) 554-5184. Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag ka sa (415) 554-5184.

翻譯 必須在會議前最少四十八小時提出要求 請電 (415)554-7719

Disability Access

The Legislative Chamber (Room 250) and the Committee Room (Room 263) in City Hall are wheelchair accessible. Meetings are real-time captioned and are cablecast open-captioned on SFGovTV, the Government Channel 26. Assistive listening devices for the Legislative Chamber are available upon request at the Clerk of the Board's Office, Room 244. Assistive listening devices for the Committee Room are available upon request at the Clerk of the Board's Office, Room 244 or in the Committee Room. To request sign language interpreters, readers, large print agendas or other accommodations, please contact Wilson Ng at (415) 554-5184 or (415) 554-5227 (TTY). Requests made at least 48 hours in advance of the meeting will help to ensure availability.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, , 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help the City to accommodate these individuals.

Know Your Rights Under The Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at sotf@sfgov.org

Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67, on the Internet at http://www.sfbos.org/sunshine

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site http://www.sfgov.org/ethics