

**PUBLIC UTILITIES  
REVENUE BOND OVERSIGHT COMMITTEE  
CITY AND COUNTY OF SAN FRANCISCO  
AGENDA**

**Public Utilities Commission Building  
750 Phelps Street, DOC Room - Second Floor  
San Francisco, CA**

**November 22, 2019 - 9:30 AM**

**Special Meeting**

*NOTICE IS HEREBY given that the Public Utilities Revenue Bond Oversight Committee (RBOC) will convene a Special Meeting on Friday, November 22, 2019, at 9:30 a.m., at the Southeast Treatment Plant.*

1. Call to Order, Roll Call and Agenda Changes

Seat 1 Vacant  
Seat 2 Kevin Cheng  
Seat 3 Vacant  
Seat 4 Tim Cronin  
Seat 5 Travis George, Chair  
Seat 6 Christina Tang, Vice Chair  
Seat 7 Jennifer Millman-Tell

2. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda. (No Action)

3. Approval of Minutes: October 21, 2019, Meeting Minutes. (*Discussion and Possible Action*)(*attachment*)

4. SFPUC: Sewer System Update. (*Discussion and Possible Action*)

5. Announcements, Comments, Questions, and Future Agenda Items

6. Recessed Off-Site Tour of SFPUC's Southeast Treatment Plant.

*(Members of the public who wish to participate in the tour should inform the Clerk of the Revenue Bond Oversight Committee and be able to provide for their own transportation.)*

Attachment: Tour Guidelines, Dress Code and other information attached.

7. Adjournment

### Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at: [http://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=97](http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97)

For information concerning San Francisco Public Utilities Commission please contact by e-mail [RBOC@sfgov.org](mailto:RBOC@sfgov.org) or by calling (415) 554-5184.

### Meeting Procedures

Public Comment will be taken before or during the Committee’s consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on the agenda.

Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Commissioners by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

### Disability Access

Revenue Bond Oversight Committee meetings are held at the Public Utilities Commission, 525 Golden Gate Avenue, San Francisco, CA. The hearing rooms at the Public Utilities Commission are specified on the agenda and are wheelchair accessible. To request sign language interpreters, readers, large print agendas or other accommodations, please call (415) 554-5184. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

翻譯 必須在會議前最少四十八小時提出要求  
請電 (415) 554-7719

### **Know Your Rights Under the Sunshine Ordinance**

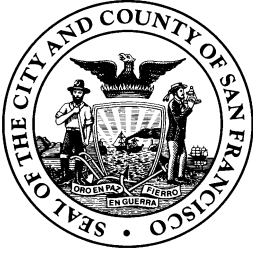
Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at [soff@sfgov.org](mailto:soff@sfgov.org).

Citizens may obtain a free copy of the Sunshine Ordinance by printing San Francisco Administrative Code, Chapter 67, at <http://www.sfbos.org/sunshine>.

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100, et. seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; website [www.sfgov.org/ethics](http://www.sfgov.org/ethics).



**PUBLIC UTILITIES  
REVENUE BOND OVERSIGHT COMMITTEE  
CITY AND COUNTY OF SAN FRANCISCO  
MINUTES - DRAFT**

**Public Utilities Commission Building  
525 Golden Gate Ave., 2<sup>nd</sup> Floor  
Yosemite Conference Room  
San Francisco, CA 94102**

**October 21, 2019 - 9:00 AM**

**Regular Meeting**

**Mission:** The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

**1. Call to Order, Roll Call, and Agenda Changes**

**Members:**

Seat 1 Vacant  
Seat 2 Kevin Cheng  
Seat 3 Vacant  
Seat 4 Tim Cronin  
Seat 5 Travis George, Chair  
Seat 6 Christina Tang, Vice Chair  
Seat 7 Jennifer Millman-Tell

Chair George called the meeting to order at 9:13 a.m. On the call of the roll, Vice Chair Tang, and Members Cronin and Millman-Tell were noted present. Member Cheng was noted absent. A quorum was present.

There were no agenda changes.

**2. Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

**Speakers:**

None.

3. **RBOC:** Audit Contract Update

Mike Brown (SFPUC) provided an update on the progress of the Audit Contract and responded to questions. Mr. Brown noted that conflict of interest issues are being reviewed.

Public Comment:  
None.

No Actions Taken.

4. **SFPUC:** Capital Financing Plan Update

Rich Morales (SFPUC) provided an update on the Capital Financing Plan and responded to questions.

Public Comment:  
None.

No Actions Taken.

5. **RBOC:** Review and possible amendments to RBOC Bylaws

The RBOC reviewed and proposed amendments to the RBOC Bylaws.

**Chair George, seconded by Member Cronin, moved to amend and adopt the RBOC Bylaws pending final review the Office of the City Attorney.**

Public Comment:  
None.

**The motion passed by the following vote:**

Ayes: 4 - Tang, Cronin, Millman-Tell, George

Noes: 0 - None

Absent: 1 - Cheng

6. **RBOC:** Website Updates, Future Meeting Dates, and Site Visits (Calaveras Dam)

Mike Brown (SFPUC) provided an update and responded to questions.

The following items should be added to the RBOC website:

- Bond tracking dashboard or display
- Information on open bonds and expenditures
- Link to RBOC Audio Files

The RBOC set the following meeting schedule subject to change to accommodate site visits in November and December:

November 18, 2019  
December 9, 2019  
January 13, 2020  
February 10, 2020  
March 16, 2020

The RBOC discussed dates for proposed site visits to the Southeast Plant and Calaveras Dam in November and December.

Public Comment:  
None.

7. **Approval of Minutes:** September 30, 2019, Meeting Minutes.

**Vice Chair Tang, seconded by Member Millman-Tell, moved to adopt the September 30, 2019, meeting minutes as amended.**

Public Comment:  
None.

**The motion passed by the following vote:**

Ayes: 4 - Tang, Cronin, Millman-Tell, George  
Noes: 0 - None  
Absent: 1 - Cheng

8. **Announcements, Comments, Questions, and Future Agenda Items.**

The RBOC discuss future agenda items.

- The RBOC proposed an offsite meeting and tour and the Southeast Plant during the November meeting.
- RBOC Annual Report.

Public Comment:  
None.

January 13, 2019

- RBOC: Annual Strategic Planning
- SFPUC: Annual Updated - Power Enterprise include Clean Power SF (Dan Wade, SFPUC)

- SFPUC: Potential Impact of PG&E proposed infrastructure bid

Pending Issues:

1. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
2. Request that the SFPUC provide updates on all water projects that may not be part of SSIP or WSIP.
3. RBOC: Acquiring consultant to examine expected performance of complete projects.
4. SFPUC Staff Report: Environmental Justice
5. SFPUC: Annual Clean Power SF Update (December/January)
6. Southeast Plant Tour (Howard Fung, SFPUC Sewer System Update) (Nov/Dec)
7. Update from Power Enterprise and clean power sf and potential impact of PGE bid to purchase power distribution

9. **Adjournment**

There being no further business, the meeting adjourned at 10:17 a.m.

*N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.*

Approved by the RBOC: DRAFT



## **Southeast Treatment Plant Tour Guidelines**

- All tour participants must be 9 years or older.
- Tours take approximately two hours to complete.
- Attendees over 18 years of age must present a valid photo ID on the day of the tour.
- Tours involve quite a bit of walking, stair climbing, and going underground in tight hallways; we can modify the route to accommodate wheelchairs, canes and walkers with notice.
- Treatment plants are functioning industrial (and active construction) sites that operate 24 hours a day, seven days a week. Personal Protective Equipment (PPE) including **Hard hats & vests** are provided and must always be worn at all times.
- Photos and or video are NOT allowed.

## **Dress Code**

- Sturdy, closed-toed shoes and socks, long pants and long-sleeved shirts are required for your safety and comfort. NO flip-flops, sandals, clogs, open-toed shoes, shorts, skirts, or tank tops.
- Those not wearing the appropriate attire may be turned away from taking the tour.

## **Parking**

- Unsecured street parking is available on Phelps St. and the surrounding neighborhood.
- Please lock vehicle and do not leave valuables in sight.
- Public transportation is highly recommended.

*Please note all tours are subject to cancelation in the event of inclement weather.*

**London N. Breed**  
Mayor

**Ann Moller Caen**  
President

**Francesca Vietor**  
Vice President

**Anson Moran**  
Commissioner

**Sophie Maxwell**  
Commissioner

**Tim Paulson**  
Commissioner

**Harlan L. Kelly, Jr.**  
General Manager

