



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
AGENDA**

REMOTE MEETING

**Listen/Public Call-In Phone Number
(415) 906-4659
Conference ID: 128 716 172 #**

October 18, 2022 - 9:00 AM

Regular Meeting

Remote Access to Information and Participation

On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference.

Members of the public may participate by phone or may submit their comments by email to: RBOC@sfgov.org; all comments received will be made a part of the official record. Revenue Bond Oversight Committee agendas and their associated documents are available at: <https://sfpuc.org/about-us/boards-commissions-committees/revenue-bond-oversight-committee>

As the COVID-19 disease progresses, please visit the Board's website (www.sfbos.org) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Victor Young at (415) 554-7723.

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. **Call to Order, Roll Call, and Agenda Changes**

Members:

Seat 1	Vacant
Seat 2	Claire Veuthey
Seat 3	Ettore Leale, Chair
Seat 4	Lars Kamp
Seat 5	Vacant
Seat 6	Christina Tang
Seat 7	Reuben Holober

2. **RBOC: Findings to Allow Teleconferenced Meetings During Declared Emergency** (*Discussion and possible action*)

Proposed Motion: ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

4. **RBOC:** Audit update. (*Discussion and possible action*)

5. **RBOC:** Planning for future audits to evaluate the performance of projects funded by Revenue Bonds. (*Discussion and possible action*)

6. **RBOC:** Draft Annual Report. (*Discussion and possible action*)

7. **SFPUC:** Site visits updates (Tentative November 4, 2022 – 9 a.m.) (*Discussion and possible action*)

8. **Approval of Minutes:** September 13, 2022, Meeting Minutes. (*Discussion and possible action*) (*attachment*)

9. **Announcements, Comments, Questions, and Future Agenda Items.** (*Discussion and possible action*)

Upcoming Meeting Dates: November 15, 2022, and December 13, 2022, January 17, 2023, February 14, 2023, and March 14, 2023.

Future Agenda Items/Issues:

- A. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
- B. RBOC: Acquiring consultant to examine expected performance of complete projects.
- C. SFPUC: Staff Report: Environmental Justice
- D. SFPUC: Power Enterprise and Clean Power SF Update
- E. SFPUC: Mountain Tunnel Site Tour
- F. SFPUC: State Federal Loan Updates
- G. SFPUC: Oceanside Wastewater Plant Tour
- H. RBOC: Discussion on the 2015 report, entitled “Evaluation of Lessons Learned from the WSIP Program,” procedures and reporting processes taken from WSIP applied to SSIP
- I. SFPUC: Wastewater System Improvement Program Update
- J. RBOC: Discussion on the coordination of PUC Site Tours
- K. SFPUC: Finding #2 of the RBOC Performance Audit – Quality Assurance Program (Stephen Robinson, AGM of Infrastructure)(April 2023)
- L. SFPUC: Hearing on Finding #1 of the RBOC Performance Audit – Visibility of Bond Expenditures. (Presentation by Nancy Hom, Chief Financial Officer and AGM of Business Services)

10. **Adjournment**

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at: http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning San Francisco Public Utilities Commission please contact by e-mail RBOC@sfgov.org or by calling (415) 554-5184.

Meeting Procedures

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on the agenda.

Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Commissioners by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Wilson Ng or Arthur Khoo at (415) 554-5184. AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Wilson Ng o Arthur Khoo (415) 554-5184. PAUNAWA: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay sa (415) 554-5184.

Disability Access

Revenue Bond Oversight Committee meetings are held at the Public Utilities Commission, 525 Golden Gate Avenue, San Francisco, CA. The hearing rooms at the Public Utilities Commission are specified on the agenda and are wheelchair accessible. To request sign language interpreters, readers, large print agendas or other accommodations, please call (415) 554-5184. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing San Francisco Administrative Code, Chapter 67, at <http://www.sfbos.org/sunshine>.

Ethics Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfgov.org/ethics>.

Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit sfethics.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100, et. seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; website www.sfgov.org/ethics.



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1. **Call to Order, Roll Call, and Agenda Changes**

Members:

- Seat 1 Vacant
- Seat 2 Claire Veuthey
- Seat 3 Ettore Leale, Chair
- Seat 4 Lars Kamp
- Seat 5 Vacant
- Seat 6 Christina Tang
- Seat 7 Reuben Holober

The Revenue Bond Oversight Committee meeting was called to order at 9:07 a.m. On the call of the roll, Chair Leale and Members Tang, Holober, and Veuthey were noted present. Member Kamp was noted not present. A quorum was present.

There were no agenda changes.

2. **RBOC: Findings to Allow Teleconferenced Meetings During Declared Emergency**

Proposed Motion: ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

Chair Leale, seconded by Member Tang, moved to ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

Public Comment: None.

The motion PASSED by the following vote.

- Ayes - 4: Leale, Holober, Veuthey, Tang
- Noes - 0: None
- Absent - 1: Kamp

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC’s jurisdiction but are not on today’s agenda.

Public Comment:

David Pilpel expressed concern related to the Public Utilities Commission nominations and loss of members.

4. **SFPUC:** Hearing on Finding #1 of the RBOC Performance Audit – Visibility of Bond Expenditures. (Presentation by Nancy Hom, Chief Financial Officer and AGM of Business Services)

Eugene Yano (Yano Account Associates); Nancy Hom and Charles Perl (SFPUC); provided updates and responded to questions from the committee.

No Action Taken. Reschedule next meeting

Public Comment:

David Pilpel provided an analysis on certain portion of the report and made suggestion.

5. **SFPUC:** Hearing on Finding #2 of the RBOC Performance Audit – Quality Assurance Program. (Presentation by Stephen Robinson, AGM of Infrastructure)

Dan Dawson; Stephen Robinson (SFPUC); provided updates and responded to questions from the committee.

No Action Taken.

Public Comment: Speakers:

David Pilpel provided an analysis on certain portions of the report and made suggestions.

6. **RBOC:** Audit update.

Hunter Wang (Controller’s Office); Eugene Yano (Yano Account Associates); Paul Pocalyka (HKA Associates); provided updates and responded to questions from the committee.

No Action Taken. Schedule at next meeting.

Public Comment: Speakers:

David Pilpel commented on various aspects of SPUC projects and process.

7. **RBOC:** Planning for future audits to evaluate the performance of projects funded by Revenue Bonds.

Hunter Wang (Controller’s Office); Mark Blake (Office of the City Attorney); Charles Perl and Nancy Hom (SFPUC); provided updates and responded to questions from the committee.

The RBOC requested additional information on the confidentiality of the City Services Auditor (Controller’s Office) draft work products/reports.

No Action Taken. Schedule at next meeting.

Public Comment:

David Pilpel commented on the audit schedule and work product.

8. **RBOC:** Draft Annual Report.

Chair Leale provided an update.

No Action Taken. Schedule at next meeting.

Public Comment:

David Pilpel provided suggestions to the annual report.

9. **SFPUC:** Site visits updates (Proposed schedule for visits to Hetch Hetchy, Oceanside, and others over the current fiscal year.)

The RBOC discussed possible site visit dates and suggested the following:

Oceanside Plant – Possible October 27, 2022 or November 4, 2022

Upcountry Visits – discuss in the future (Spring)

No Action Taken. Schedule at next meeting.

Public Comment:

David Pilpel stated his intention to attend and commented on the difficulty of a quorum attending the site visit.

10. **Approval of Minutes:** August 16, 2022, Meeting Minutes.

Edward Kwong (SFPUC); provided updates and responded to questions from the committee.

Moved by Member Vuethey, Seconded by Chair Leale, moved to approve the August 16, 2022, meeting minutes as amended.

Public Comment:

David Pilpel provide suggestions on the draft. Speakers:

The motion PASSED by the following vote:

Ayes- 4: Leale, Holober, Veuthey, Tang

Noes - 0: None

Absent - 1: Kamp

11. Announcements, Comments, Questions, and Future Agenda Items.

There were no discussions.

Upcoming Meeting Dates: October 18, 2022, November 15, 2022, and December 13, 2022, January 17, 2023, February 14, 2023, and March 14, 2023.

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- H. RBOC: Discussion on the 2015 report, entitled "Evaluation of Lessons Learned from the WSIP Program," procedures and reporting processes taken from WSIP applied to SSIP
- I. SFPUC: Wastewater System Improvement Program Update
- J. RBOC: Discussion on the coordination of PUC Site Tours

12. Adjournment

The meeting adjourned at 10:45 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Approved: Draft

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