



**PUBLIC UTILITIES  
REVENUE BOND OVERSIGHT COMMITTEE  
CITY AND COUNTY OF SAN FRANCISCO  
AGENDA**

**Public Utilities Commission Building  
525 Golden Gate Ave., 2<sup>nd</sup> Floor  
Yosemite Conference Room  
San Francisco, CA 94102**

**September 8, 2014 - 9:00 AM**

**Regular Meeting**

**1. Call to Order and Roll Call**

Seat 1 Holly Kaufman  
Seat 2 Kevin Cheng, Chair (Holdover status)  
Seat 3 Vacant  
Seat 4 Marina Pelosi  
Seat 5 Eric Sandler  
Seat 6 Chris Godwin  
Seat 7 Christina Tang

**2. Agenda Changes**

**3. Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda. *(No Action)*

**4. Status Report of Contract CS-363, "Construction Management Services – RBOC Evaluation of Lessons Water System Improvement Program".** *(Discussion)*

**5. RW Block Invoice, CS-363 Contract, July 2014.** *(Attachment) (Discussion and Action)*

**6. RW Block Invoice, CS-363 Contract, August 2014.** *(Attachment) (Discussion and Action)*

**7. Approval of RBOC Minutes of July 14, 2014.** *(Attachment) (Discussion and Action)*

**8. Announcements, Comments, Questions, and Future Agenda Items.**

**9. Adjournment**

## Agenda Item Information

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[http://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=97](http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97)

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## Disability Access

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## Language Access

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翻譯 必須在會議前最少四十八小時提出要求  
請電 (415) 554-7719

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SAN FRANCISCO PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE

PROFESSIONAL SERVICES INVOICE

Project Description:

EVALUATION SERVICES FOR SSIP

<b>To:</b> San Francisco Public Utilities Commission SFPUC Contract Administration Bureau 525 Golden Gate Ave, 8th Floor San Francisco CA 94102 Contract #: 45936-13/14 Task Order #:		Sequential Statement No.: Consultant's Invoice No.: Consultant's Project No.: Period Ending: Date Prepared: Date Revised: PO#		<table border="1"> <tr><td>5</td></tr> <tr><td>SFRBOC-0714-05</td></tr> <tr><td>7/31/2014</td></tr> <tr><td>8/3/2014</td></tr> </table>		5	SFRBOC-0714-05	7/31/2014	8/3/2014
5									
SFRBOC-0714-05									
7/31/2014									
8/3/2014									
<b>From:</b> R. W. Block Consulting, Inc. 871 Outer Road, Suite B Orlando, FL 32814		<b>Payable To:</b> (Show if Different From Left)							
LS/NTE	PHASE/COMPONENT	CONTRACT AMOUNT	TOTAL % COMPLETE	TOTAL BILLED TO DATE	PREVIOUSLY BILLED TO DATE	\$ AMOUNT BILLED THIS PERIOD	\$ BALANCE REMAINING		
NTE	Professional Fees	\$ 250,000.00	78.28%	\$ 195,692.00	\$ 161,452.00	\$ 34,240.00	\$ 54,308.00		
	Professional Services	\$ 250,000.00		\$ 195,692.00	\$ 161,452.00	\$ 34,240.00	\$ 54,308.00		
	<b>SUBTOTAL</b>	\$ 250,000.00	78.28%	\$ 195,692.00	\$ 161,452.00	\$ 34,240.00	\$ 54,308.00		
	Less Previously Billed		64.58%	\$ 161,452.00					
	<b>TOTAL AMOUNT DUE</b>		13.70%	\$ 34,240.00		\$ 34,240.00			
Name: David Benouich, RWSC, Executive Vice President Company: R. W. Block Consulting, Inc.									

**ATTACHMENT TO PROFESSIONAL SERVICES INVOICE  
SUMMARY TIMESHEET FOR NOT-TO-EXCEED SERVICE FEES  
PERIOD ENDING: 31-JULY-2014**

INVOICE # SFRBOC-0714-05

PROJECT: EVALUATION SERVICES FOR SSIP  
CONSULTANT: R W BLOCK CONSULTING, INC.

	Total Labor Hours to Date	Labor Hours Previously Billed	Labor Hours Billed This Period	Hourly Rate	Total Billed This Period
Roy Block, Principal	503.00	443.00	60.00	\$ 224.00	\$ 13,440.00
David Benouaich, Project Lead	225.00	121.00	104.00	\$ 200.00	\$ 20,800.00
Steve Gardner, Project Lead	141.50	141.50	0.00	\$ 200.00	\$ -
Sandi Roneker, Sr. Associate	0.00	0.00	0.00	\$ 180.00	\$ -
Dean Fojo, Sr. Associate	54.00	54.00	0.00	\$ 180.00	\$ -
Laurel Kokaska, Sr. Associate	0.00	0.00	0.00	\$ 180.00	\$ -
<b>TOTAL</b>	<b>923.50</b>	<b>759.50</b>	<b>164.00</b>		<b>\$ 34,240.00</b>

**Monthly Description:**

Preparation of draft report and associated exhibits and analysis

# Timesheet Report

Project Name

SFORBOC01 - SFORBOC - Chargeable

Time Sheets for the Month of:

July, 2014



Description	Code	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14	Day 15	TOTAL
		Tue 01	Wed 02	Thu 03	Fri 04	Sat 05	Sun 06	Mon 07	Tue 08	Wed 09	Thu 10	Fri 11	Sat 12	Sun 13	Mon 14	Tue 15	
block	Roy	0	0	0	0	4	4	5	5	5	0	0	0	0	0	0	23
benouaich	David	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	8
<b>31</b>																	

Description	Code	Day 16	Day 17	Day 18	Day 19	Day 20	Day 21	Day 22	Day 23	Day 24	Day 25	Day 26	Day 27	Day 28	Day 29	Day 30	Day 31	TOTAL
		Wed 16	Thu 17	Fri 18	Sat 19	Sun 20	Mon 21	Tue 22	Wed 23	Thu 24	Fri 25	Sat 26	Sun 27	Mon 28	Tue 29	Wed 30	Thu 31	
benouaich	David	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	96
block	Roy	0	0	0	2	4	3	2	2	2	2	6	6	2	2	2	2	37
<b>133</b>																		

Entered By: \_\_\_\_\_

Reviewed and Approved by:  \_\_\_\_\_

SAN FRANCISCO PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE

**PROFESSIONAL SERVICES INVOICE**

Project Description:

EVALUATION SERVICES FOR SSIP

<p><b>To:</b>                  San Francisco Public Utilities Commission                  SFPUC Contract Administration Bureau                  525 Golden Gate Ave, 8th Floor                  San Francisco CA 94102                  Contract #: 45936-13/14                  Task Order #:</p>	<p>Sequential Statement No.: <span style="float:right">6</span>                  Consultant's Invoice No.: <span style="float:right">SFRBOC-0814-06</span>                  Consultant's Project No.:                  Period Ending: <span style="float:right">8/31/2014</span>                  Date Prepared: <span style="float:right">8/30/2014</span>                  Date Revised:                  PO#</p>
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<p><b>From:</b> R. W. Block Consulting, Inc.                  871 Outer Road, Suite B                  Orlando, FL 32814</p>	<p><b>Payable To:</b> (Show if Different From Left)</p>
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LS/NTE	PHASE/COMPONENT	CONTRACT AMOUNT	TOTAL % COMPLETE	TOTAL BILLED TO DATE	PREVIOUSLY BILLED TO DATE	\$ AMOUNT BILLED THIS PERIOD	\$ BALANCE REMAINING
NTE	Professional Fees	\$ 250,000.00	98.84%	\$ 247,088.00	\$ 195,692.00	\$ 51,396.00	\$ 2,912.00
	<b>Professional Services</b>	<b>\$ 250,000.00</b>		<b>\$ 247,088.00</b>	<b>\$ 195,692.00</b>	<b>\$ 51,396.00</b>	<b>\$ 2,912.00</b>
	SUBTOTAL	\$ 250,000.00	98.84%	\$ 247,088.00	\$ 195,692.00	\$ 51,396.00	\$ 2,912.00
	Less Previously Billed		78.28%	\$ 195,692.00			
	<b>TOTAL AMOUNT DUE</b>		<b>20.56%</b>	<b>\$ 51,396.00</b>		<b>\$ 51,396.00</b>	

Name:  David Benoualch, RWBC, Executive Vice President  
 Company: R. W. Block Consulting, Inc.

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**ATTACHMENT TO PROFESSIONAL SERVICES INVOICE  
SUMMARY TIMESHEET FOR NOT-TO-EXCEED SERVICE FEES  
PERIOD ENDING: 31-AUGUST-2014**

INVOICE # SFRBOC-0814-06

PROJECT: EVALUATION SERVICES FOR SSIP  
CONSULTANT: R W BLOCK CONSULTING, INC.

	Total Labor Hours to Date	Labor Hours Previously Billed	Labor Hours Billed This Period	Hourly Rate	Total Billed This Period
Roy Block, Principal	632.00	503.00	129.00	\$ 224.00	\$ 28,896.00
David Benouaich, Project Lead	333.00	225.00	108.00	\$ 200.00	\$ 21,600.00
Steve Gardner, Project Lead	146.00	141.50	4.50	\$ 200.00	\$ 900.00
Sandi Roneker, Sr. Associate	0.00	0.00	0.00	\$ 180.00	\$ -
Dean Fojo, Sr. Associate	54.00	54.00	0.00	\$ 180.00	\$ -
Laurel Kokaska, Sr. Associate	0.00	0.00	0.00	\$ 180.00	\$ -
<b>TOTAL</b>	<b>1165.00</b>	<b>923.50</b>	<b>241.50</b>		<b>\$ 51,396.00</b>

**Monthly Description:**

Preparation of draft report and associated exhibits and analysis



# Timesheet Report

Project Name

SFRBOC01 - SFRBOC - Chargeable



Time Sheets for the Month of:

August, 2014

Description	Code	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14	Day 15	TOTAL	
		Fri 01	Sat 02	Sun 03	Mon 04	Tue 05	Wed 06	Thu 07	Fri 08	Sat 09	Sun 10	Mon 11	Tue 12	Wed 13	Thu 14	Fri 15		
Benouatch	David	4	4	5	2	0	0	0	3	5	3	0	0	8	9	8	0	61
Gardner	Steve	0	0	4.5	0	0	0	0	0	0	0	0	0	0	0	0	0	4.5
block	Roy	4	4	4	6	0	0	0	0	12	4	8	0	8	8	8	0	66
<b>120.6</b>																		

Description	Code	Day 16	Day 17	Day 18	Day 19	Day 20	Day 21	Day 22	Day 23	Day 24	Day 25	Day 26	Day 27	Day 28	Day 29	Day 30	Day 31	TOTAL
		Sat 16	Sun 17	Mon 18	Tue 19	Wed 20	Thu 21	Fri 22	Sat 23	Sun 24	Mon 25	Tue 26	Wed 27	Thu 28	Fri 29	Sat 30	Sun 31	
Benouatch	David	8	4	0	0	4	4	8	8	8	0	0	3	4	6	0	0	57
block	Roy	8	8	0	0	0	0	0	8	8	0	0	0	8	8	8	8	64
<b>121</b>																		

Entered By: *David*

Reviewed and Approved by: *[Signature]*



**PUBLIC UTILITIES  
REVENUE BOND OVERSIGHT COMMITTEE  
CITY AND COUNTY OF SAN FRANCISCO  
MINUTES - DRAFT**

**Public Utilities Commission Building  
525 Golden Gate Ave., 2<sup>nd</sup> Floor  
Yosemite Conference Room  
San Francisco, CA 94102**

**July 14, 2014 - 9:00 AM**

**Regular Meeting**

**1. Call to Order and Roll Call**

- Seat 1 Holly Kaufman
- Seat 2 Kevin Cheng, Chair (Holdover status)
- Seat 3 Vacant
- Seat 4 Marina Pelosi
- Seat 5 Eric Sandler
- Seat 6 Chris Godwin
- Seat 7 Christina Tang

*The meeting was called to order at 9:05 a.m. On the call of the roll, Member Kaufman was noted absent. There was a quorum. Member Kaufman was noted present at 9:11 a.m.*

**2. Agenda Changes**

*There were none.*

**3. Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

*Public Comment: Heard in Committee. Speakers: None.*

**4. Status Report of Contract CS-363, "Construction Management Services – Lessons Learned" by RW Block Consultants**

*Dan Wade, Water System Improvement Program (WSIP) Director; Charles Perl, Deputy Chief Financial Officer; Mike Brown; Richard Morales; and Todd Rydstrom, Assistant General Manager (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.*

Public Comment: *Heard in Committee. Speakers: Roy W. Block, President (RW Block Consultants, Inc.); provided an update on the Construction Management Services – Lessons Learned report. John Ummel (former RBOC Member); presented information concerning the matter and responded to questions raised throughout the discussion.*

*Items 5 through 8 were called together.*

5. **RW Block Invoice, CS-363 Contract, March 2014 Revised**
6. **RW Block Invoice, CS-363 Contract, April 2014 Revised**
7. **RW Block Invoice, CS-363 Contract, May 2014 Revised**
8. **RW Block Invoice, CS-363 Contract, June 2014**

*Mike Brown and Todd Rydstrom, Assistant General Manager (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.*

Public Comment: *Heard in Committee. Speakers: None.*

*Member Sandler, seconded by Member Godwin, moved to accept the revisions to the invoices and APPROVE items 5 through 7. The foregoing items were acted upon by the following vote:*

*Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang*

*Member Kaufman, seconded by Member Tang, moved to APPROVE item 8. The motion carried by the following vote:*

*Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang*

9. **Election of Officers for the RBOC - 2014**

*Todd Rydstrom, Assistant General Manager (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.*

Public Comment: *Heard in Committee. Speakers: None.*

*Following a brief discussion, members moved to nominate Member Cheng as Chair and Member Sandler as Vice-Chair. Member Godwin, seconded by Member Kaufman, moved to APPROVE the motions, which carried by the following vote:*

*Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang*

*Chair Cheng appointed Members Sandler (subcommittee Chair), Cheng, and Pelosi to the Contracting Working Group subcommittee.*

**10. RBOC Bylaws and 2013 Annual Report**

*Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter.*

*Public Comment: Heard in Committee. Speakers: None.*

*Member Godwin, seconded by Member Sandler, moved to AMEND the Bylaws, Article I, Section 6, page 3, by replacing 'Section 6' with 'Section 7', and Article III, Section 3, line 3, by replacing '1155 Market Street' with '525 Golden Gate Avenue', and further amending the footer date by removing an extraneous '4' from '2014'. The motion carried by the following vote:*

*Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang*

*Member Godwin, seconded by Member Pelosi, moved to APPROVED AS AMENDED the RBOC Bylaws. The motion carried by the following vote:*

*Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang*

**11. Update on the RBOC Account with the Controller's Office**

*Mike Brown; Richard Morales; Todd Rydstrom, Assistant General Manager; and Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.*

*Public Comment: Heard in Committee. Speakers: None.*

**12. Approval of RBOC Minutes of June 9, 2014**

*Public Comment: Heard in Committee. Speakers: None.*

*Member Kaufman, seconded by Member Sandler, moved to APPROVE the item. The motion carried by the following vote:*

*Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang*

**13. Announcements, Comments, Questions, and Future Agenda Items**

*Member Cheng informed the committee that the RBOC August 11, 2014, regular meeting will be cancelled; a subcommittee meeting will be held before the RBOC September 8, 2014, regular meeting; and RW Block will send a preliminary draft of findings to the committee clerk ahead of the subcommittee meeting, to be duly noticed. The committee, with Todd Rydstrom, Assistant General Manager (SFPUC), presented a certificate of honor to former RBOC Member John Ummel and further shared in the appreciation and commendation of his service, as Bay Area Water Supply and Conservation Agency representative and committee Vice-Chair for the RBOC, which has benefited the San Francisco Public Utilities Commission and the rate payers of the City and County of San Francisco and the system's wholesale customers.*

*Public Comment: Heard in Committee. Speakers: None.*

14. **Adjournment**

*There being no further business, the meeting adjourned at 10:18 a.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Public Utilities Revenue Bond Oversight Committee on the matters stated but not necessarily the chronological sequence in which the matters were taken up.*

*Approved by the Revenue Bond Oversight Committee on \_\_\_\_\_.*

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