



# City and County of San Francisco

## Meeting Agenda

### Budget and Finance Committee

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Matt Haney, Ahsha Safai, Gordon Mar*

*Clerk: Brent Jalipa (415) 554-7712*

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Wednesday, December 8, 2021

10:30 AM

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**PUBLIC COMMENT CALL-IN**

**1 (415) 655-0001 / Meeting ID: 2496 587 7269 # #**

**Regular Meeting**

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#### **Remote Access to Information and Participation**

*On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference. Visit the SFGovTV website at ([www.sfgovtv.org](http://www.sfgovtv.org)) to stream the live meetings, or to watch meetings on demand. Members of the public are encouraged to participate remotely via detailed instructions on participating via teleconference available at: <https://sfbos.org/remote-meeting-call>.*

*Members of the public may participate by phone or may submit their comments by email to: [brent.jalipa@sfgov.org](mailto:brent.jalipa@sfgov.org); all comments received will be made a part of the official record. Regularly-scheduled Budget and Finance Committee Meetings begin at 10:30 a.m. every Wednesday of each month. Committee agendas and their associated documents are available at <https://sfbos.org/committees>.*

**PUBLIC COMMENT CALL IN**

**1 (415) 655-0001 / Meeting ID: 2496 587 7269**

*Please visit the Board's website ([www.sfbos.org](http://www.sfbos.org)) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Brent Jalipa at (415) 554-7712.*

#### **ROLL CALL AND ANNOUNCEMENTS**

#### **COMMUNICATIONS**

#### **AGENDA CHANGES**

## REGULAR AGENDA

1. [210830](#) **[Contract Amendment - Cross Country Staffing, Inc. - Registry Services - Not to Exceed \$85,639,013]**  
Resolution approving Amendment No. 3 to the agreement between Cross Country Staffing, Inc. and the Department of Public Health, for as-needed registry personnel to maintain mandated staffing levels, to increase the agreement amount by \$59,711,013 for an amount not to exceed \$85,639,013, and to extend the term by two years from June 30, 2022, for a total agreement term of July 1, 2019, through June 30, 2024, and to authorize DPH to enter into amendments or modifications to the contract prior to its final execution by all parties that do not materially increase the obligations or liabilities to the City and are necessary to effectuate the purposes of the contract. (Public Health Department)

(Fiscal Impact)

7/19/21; RECEIVED FROM DEPARTMENT.

7/27/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

12/1/21; AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

12/1/21; CONTINUED AS AMENDED.
  
2. [200395](#) **[Contract Amendment - San Francisco Public Health Foundation - Sugary Drinks Distributor Project - Not to Exceed \$20,993,039]**  
Resolution approving an amendment to an agreement between the Department of Public Health and the San Francisco Public Health Foundation for program administration and support services for the San Francisco Sugary Drinks Distributor Project; to increase the contract amount by \$11,003,367 for a total amount not to exceed \$20,993,039; and to extend the contract term by four years for a total agreement term of April 1, 2019, through June 30, 2026. (Public Health Department)

(Fiscal Impact)

4/13/20; RECEIVED FROM DEPARTMENT.

4/28/20; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

6/3/20; CONTINUED TO CALL OF THE CHAIR.
  
3. [211128](#) **[Accept and Expend Grant - Retroactive - California Department of Insurance - Automobile Insurance Fraud Program - \$321,357]**  
Resolution retroactively authorizing the Office of the District Attorney to accept and expend a grant in the amount of \$321,357 from the California Department of Insurance for the Automobile Insurance Fraud Program, for the grant period of July 1, 2021, through June 30, 2022. (District Attorney)

10/22/21; RECEIVED FROM DEPARTMENT.

11/2/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

4. [211084](#) **[Lease Agreement - HFF SFO TWO, LLC - Harvey Milk Terminal 1 Food and Beverage Concession Leases in Phases 3 and 4 - Lease 12, Lease No. 20-0042 - \$545,000 Minimum Annual Guarantee]**

Resolution approving the Harvey Milk Terminal 1 Food and Beverage Concession Leases in Phases 3 and 4 - Lease 12, Lease No. 20-0042 between HFF SFO TWO, LLC, and the City and County of San Francisco, acting by and through its Airport Commission, for a term of 12 years with one two-year option to extend at the Airport's sole discretion, and a minimum annual guarantee of \$545,000 for the first year of the Lease, to commence upon approval by the Board of Supervisors. (Airport Commission)

10/14/21; RECEIVED FROM DEPARTMENT.

10/26/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

5. [211085](#) **[Lease Agreement - Heigh Connects, LLC - Harvey Milk Terminal 1 Food and Beverage Concession Leases in Phases 3 and 4 - \$570,000 Minimum Annual Guarantee]**

Resolution approving the Harvey Milk Terminal 1 Food and Beverage Concession Leases in Phases 3 and 4 - Lease 14, Lease No. 20-0044 between Heigh Connects, LLC, and the City and County of San Francisco, acting by and through its Airport Commission, for a term of 12 years with one 2-year option to extend at the Airport's sole discretion, and a minimum annual guarantee of \$570,000 for the first year of the Lease, to commence upon approval by the Board of Supervisors. (Airport Commission)

10/14/21; RECEIVED FROM DEPARTMENT.

10/26/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

6. [211142](#) **[License Agreements - Department of the Environment - Zero Waste Signmaker Tool]**

Resolution authorizing the Department of the Environment to enter into agreements with other municipalities and entities under which the City will grant a royalty free, irrevocable, and perpetual license to use the City's Zero Waste Signmaker Tool. (Environment)

10/28/21; RECEIVED FROM DEPARTMENT.

11/9/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

7. [211143](#) **[Accept and Expend Grant - Larkin Street Youth Services - Rising Up - \$130,000]**

Resolution authorizing the Office of the Treasurer and Tax Collector to accept and expend a grant in the amount of \$130,000 from Larkin Street Youth Services for the purpose of providing one-on-one financial coaching to Transitional Age Youth through the Rising Up campaign from January 1, 2022, through December 31, 2022. (Treasurer-Tax Collector)

10/28/21; RECEIVED FROM DEPARTMENT.

11/9/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

8. [211205](#) **[Authorizing Expenditures - SoMa Community Stabilization Fund - Destabilization Impacts - \$1,025,000]**  
**Sponsors: Mayor; Haney**  
Resolution authorizing the Mayor's Office of Housing and Community Development to expend South of Market (SoMa) Community Stabilization Fund dollars in the amount of \$1,025,000 to address various impacts of destabilization on residents and businesses in SoMa from January 1, 2022, through December 31, 2022. (Mayor's Office of Housing and Community Development)
- (Fiscal Impact)
- 11/16/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
9. [211081](#) **[Prevailing Wage Rates - Various Workers Pursuant to Administrative Code, Section 6.22(e) and Sections 21C.1 through 21C.11]**  
Resolution fixing prevailing wage rates for 1) workers performing work under City contracts for public works and improvements; 2) workers performing work under City contracts for janitorial services; 3) workers performing work in public off-street parking lots, garages, or storage facilities for automobiles on property owned or leased by the City; 4) workers engaged in theatrical or technical services for shows on property owned by the City; 5) workers engaged in the hauling of solid waste generated by the City in the course of City operations, pursuant to a contract with the City; 6) workers performing moving services under City contracts at facilities owned or leased by the City; 7) workers engaged in exhibit, display, or trade show work at special events on property owned by the City; 8) workers engaged in broadcast services on property owned by the City; 9) workers engaged in loading or unloading into or from a commercial vehicle on City property of materials, goods, or products in connection with a show or special event, or engaged in driving a commercial vehicle into which or from which materials, goods, or products are loaded or unloaded on City property in connection with a show or special event; 10) workers engaged in security guard services under City contracts or at facilities or on property owned or leased by the City; and 11) motor bus service contracts. (Civil Service Commission)
- (Fiscal Impact)
- 10/15/21; RECEIVED FROM DEPARTMENT.
- 10/26/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
10. [211173](#) **[Appropriation - Department of Elections - \$11,973,601 - FY2021-2022]**  
**Sponsors: Mayor; Mandelman**  
Ordinance appropriating \$6,875,478 from the General Reserve and \$5,098,123 from other revenue, for a total amount of \$11,973,601 to the Department of Elections to support additional costs from unforeseen elections in Fiscal Year (FY) 2021-2022, including upcoming elections for the San Francisco School Board of Education and State Assembly District 17; this Ordinance requires a two-thirds approval vote of all members of the Board of Supervisors for \$10,082,775 pursuant to Charter, Section 9.113(c).
- (Pursuant to Charter, Section 9.113(c), this matter shall require a vote of two-thirds (8 votes) of all members of the Board of Supervisors to approve such appropriation ordinance for passage.)
- (Fiscal Impact)
- 11/9/21; ASSIGNED to the Budget and Finance Committee.

11. [211174](#) **[Appropriation - General Reserve - Fire Department - Paramedic Staffing - \$2,479,218 - FY2021-2022]**  
**Sponsors: Mayor; Safai**  
Ordinance appropriating \$2,479,218 of General Fund General Reserves to the Fire Department for increased staffing to address paramedic staffing shortages in Fiscal Year (FY) 2021-2022; this Ordinance requires a two-thirds approval vote of all members of the Board of Supervisors for \$2,393,268 pursuant to Charter, Section 9.113(c).  
  
(Pursuant to Charter, Section 9.113(c), this matter shall require a vote of two-thirds (8 votes) of all members of the Board of Supervisors to approve such appropriation ordinance for passage.)  
  
(Fiscal Impact)  
  
11/9/21; ASSIGNED to the Budget and Finance Committee.
12. [211175](#) **[Public Employment - Amendment to the Salary Ordinance for the Fire Department - FY2021-2022]**  
**Sponsors: Mayor; Safai**  
Ordinance amending Ordinance No. 109-21 (Salary Ordinance Fiscal Years 2021-2022 and 2022-2023) to reflect the addition of 50 new positions (13.68 FTEs) in Fiscal Year (FY) 2021-2022 in the Fire Department to address paramedic staffing shortages.  
  
(Fiscal Impact)  
  
11/9/21; ASSIGNED to the Budget and Finance Committee.
13. [211152](#) **[Multifamily Housing Revenue Bonds - 240 Van Ness Avenue (The Kelsey Civic Center) - Not to Exceed \$73,400,000]**  
**Sponsor: Mayor**  
Resolution declaring the intent of the City and County of San Francisco ("City") to reimburse certain expenditures from proceeds of future bonded indebtedness in an aggregate principal amount not to exceed \$73,400,000 in one or more series of bonds on a tax-exempt or taxable basis; authorizing the Director of the Mayor's Office of Housing and Community Development ("Director") to submit an application and related documents to the California Debt Limit Allocation Committee ("CDLAC") to permit the issuance of residential mortgage revenue bonds in an aggregate principal amount not to exceed \$73,400,000 for 240 Van Ness Avenue (The Kelsey Civic Center); authorizing and directing the Director to direct the Controller's Office to hold in trust an amount not to exceed \$100,000 in accordance with CDLAC procedures; authorizing the Director to certify to CDLAC that the City has on deposit the required amount; authorizing the Director to pay an amount equal to such deposit to the State of California if the City fails to issue the residential mortgage revenue bonds; authorizing and directing the execution of any documents necessary to implement this Resolution, as defined herein; and ratifying and approving any action heretofore taken in connection with the Project, as defined herein, and the Application, as defined herein.  
  
11/2/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

14. [211153](#) **[Multifamily Housing Revenue Bonds - 4200 Geary Boulevard - Not to Exceed \$58,009,000]**  
**Sponsors: Mayor; Chan**  
Resolution declaring the intent of the City and County of San Francisco ("City") to reimburse certain expenditures from proceeds of future tax-exempt bonded indebtedness in an aggregate principal amount not to exceed \$58,009,000 in one or more series of bonds on a tax-exempt or taxable basis; authorizing the Director of the Mayor's Office of Housing and Community Development ("Director") to submit an application and related documents to the California Debt Limit Allocation Committee ("CDLAC") to permit the issuance of residential mortgage revenue bonds in an aggregate principal amount not to exceed \$58,009,000 for 4200 Geary Boulevard (San Francisco, California 94118); authorizing and directing the Director to direct the Controller's Office to hold in trust an amount not to exceed \$100,000 in accordance with CDLAC procedures; authorizing the Director to certify to CDLAC that the City has on deposit the required amount; authorizing the Director to pay an amount equal to such deposit to the State of California if the City fails to issue the residential mortgage revenue bonds; authorizing and directing the execution of any documents necessary to implement this Resolution, as defined herein; and ratifying and approving any action heretofore taken in connection with the Project, as defined herein, and the Application, as defined herein.

11/2/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

15. [211132](#) **[Police Code - Domestic Workers' Access to Paid Sick Leave Through a Portable System]**  
**Sponsors: Ronen; Melgar, Walton, Preston, Chan, Safai, Haney and Mar**  
Ordinance amending the Police Code to establish a portable Paid Sick Leave (PSL) system for domestic workers, and to require hiring entities that do not directly provide PSL to provide PSL payments to domestic workers using the portable system.

10/26/21; ASSIGNED UNDER 30 DAY RULE to the Public Safety and Neighborhood Services Committee.

11/4/21; REFERRED TO DEPARTMENT.

11/8/21; RESPONSE RECEIVED.

11/15/21; TRANSFERRED to the Budget and Finance Committee.

16. [211204](#) **[Purchase of Real Property - Georgios Markoulakis and Crisula Markoulakis, as Trustees of the Markoulakis Family Trust, Dated November 6, 2008 - 822 Geary Street and 629 Hyde Street - \$6,320,000]**

**Sponsor: Mayor**

Resolution 1) approving and authorizing the Director of Property to acquire certain real property located at 822 Geary Street and 629 Hyde Street ("Property"); 2) approving and authorizing an Agreement of Purchase and Sale for Real Estate for the acquisition of the Property, for the purchase price of \$6,300,000 plus an estimated \$20,000 for typical closing costs, for a total amount of \$6,320,000 from Georgios Markoulakis and Crisula Markoulakis, as Trustees of the Markoulakis Family Trust, Dated November 6, 2008 ("Purchase Agreement"); 3) authorizing the Director of Property to execute the Purchase Agreement, make certain modifications, and take certain actions in furtherance of this Resolution and the Purchase Agreement, as defined herein; 4) affirming the Planning Department's determination under the California Environmental Quality Act; and 5) adopting the Planning Department's findings that the Purchase Agreement, and the transaction contemplated therein, is consistent with the General Plan, and the eight priority policies of Planning Code, Section 101.1.

(Fiscal Impact)

11/16/21; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

11/24/21; REFERRED TO DEPARTMENT.

## ADJOURNMENT



## LEGISLATION UNDER THE 30-DAY RULE

*NOTE: The following legislation will not be considered at this meeting. Board Rule 3.22 provides that when an Ordinance or Resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the Committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.*

### **211109 [Administrative Code - Trial Courts Courthouse Construction Fund - Termination of Penalties for Court Construction]**

Ordinance amending the Administrative Code to delete the Trial Courts Courthouse Construction Fund; and to reduce amounts that the City previously added to court-imposed penalties, fines, or forfeitures in San Francisco to support the acquisition, rehabilitation, construction, and financing of courtrooms or courtroom buildings. (Controller)

10/19/21; RECEIVED FROM DEPARTMENT.

11/2/21; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

11/9/21; REFERRED TO DEPARTMENT.

### **211163 [Amendments to Real Property Leases - Forgive Tenant Rent During COVID-19 Pandemic]**

Ordinance authorizing the City Administrator to amend certain leases and forgive rent due between January 2021 and June 2021 with nonresidential tenants, and waiving Administrative Code and Environmental Code requirements enacted after the most recent modification of each lease, in order to allow for expeditious rent forgiveness necessitated by the financial hardship caused by the public health emergency related to the COVID-19 pandemic. (Real Estate Department)

(Fiscal Impact; No Budget and Legislative Analyst Report)

11/2/21; RECEIVED FROM DEPARTMENT.

11/16/21; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

### **211201 [Accept and Expend Grant and Amend the Annual Salary Ordinance - Retroactive - California Department of Public Health - California Home Visiting State General Fund Expansion - \$658,150]**

**Sponsor: Mayor**

Ordinance retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$658,150 from the California Department of Public Health for participation in a program, entitled "California Home Visiting State General Fund Expansion," for the period of July 1, 2021, through June 30, 2023; and amending Ordinance No. 109-21 (Annual Salary Ordinance File No. 210644 for Fiscal Years 2021-2022 and 2022-2023) to provide for the addition of one grant-funded full-time position in Class 2830 Public Health Nurse (1.0 FTE). (Public Health Department)

11/16/21; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.



**211225**

**[Administrative Code - Cash Revolving Fund - City Administrator: Real Estate Division]**

Ordinance amending the Administrative Code to authorize a cash revolving fund with a maximum amount of \$7,000 for the Office of the City Administrator - Real Estate Division. (City Administrator)

11/22/21; RECEIVED FROM DEPARTMENT.

11/30/21; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

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### Agenda Item Information

Each item on the Consent or Regular agenda may include the following documents:

- 1) Legislation
- 2) Budget and Legislative Analyst report
- 3) Department or Agency cover letter and/or report
- 4) Public correspondence

These items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

### Meeting Procedures

The Board of Supervisors is the legislative body of the City and County of San Francisco. The Board has several standing committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the President or Chair at the beginning of each item or public comment, excluding City representatives, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance. Members of the public who want a document displayed should provide in advance of the meeting to the Clerk of the Board ([bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)), clearly state such during testimony, and subsequently request the document be removed when they want the screen to return to live coverage of the meeting.

**IMPORTANT INFORMATION:** The public is encouraged to testify at Committee meetings. Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Written communications expected to be made a part of the official file should be submitted to the Clerk of the Board or Clerk of a Committee: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102. Communications which are not received prior to the hearing may be delivered to the Clerk of the Board or Clerk of the Committee at the hearing and you are encouraged to bring enough copies for distribution to all of its members.

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**AGENDA PACKET:** Available on the internet at <http://www.sfbos.org/meetings>. Meetings are cablecast on SFGovTV, the Government Channel 26. For DVD copies and scheduling call (415) 554-4188.

**LANGUAGE INTERPRETERS:** Language services are available in Spanish, Chinese and Filipino at all regular and special Board and Committee meetings if made at least 48 hours in advance of the meeting to help ensure availability. For more information or to request services: Contact Wilson Ng or Arthur Khoo at (415) 554-5184.

**傳譯服務:** 所有常規及特別市參事會會議和常務委員會會議將提供西班牙文, 中文以及菲律賓文的傳譯服務, 但必須在會議前最少48小時作出請求, 以確保能獲取到傳譯服務. 將因應請求提供交替傳譯服務, 以便公眾向有關政府機構發表意見. 如需更多資訊或請求有關服務, 請致電 (415) 554-5184聯絡我們.

**AVISO EN ESPAÑOL:** Los servicios de idiomas están disponibles en español, chino, y filipino en todas las reuniones regulares y reuniones especiales de la Junta, de los Comités, si se solicita por lo menos 48 horas antes de la reunión para ayudar a garantizar su disponibilidad. Para más información o solicitar servicios, por favor contactar a (415) 554-5184.

**PAUNAWA:** Mayroong serbisyong pang-wika sa Espanyol, Tsino at Pilipino para sa lahat ng mga regular at espesyal na pagpupulong ng Board, at Komite ng Board. Sa kasalukuyan, mayroong serbisyo sa wikang Pilipino na maaaring hilingin, 48 oras (o mas maaga) bago ng pagpupulong upang matiyak na matutugunan ang inyong kahilingan. Para sa karagdagang impormasyon o para humiling ng serbisyo pang-wika, tawagan lamang ang (415) 554-5184.

### **Americans with Disabilities Act (ADA)**

The ADA is a civil rights law that protects people with different types of disabilities from discrimination in all aspects of social life. More specifically, Title II of the ADA requires that all programs offered through the state and local government such as the City and County of San Francisco must be accessible and usable to people with disabilities. The ADA and City policy require that people with disabilities have equal access to all City services, activities, and benefits. People with disabilities must have an equal opportunity to participate in the programs and services offered through the City and County of San Francisco. If you believe your rights under the ADA are violated, contact the ADA Coordinator.

Ordinance 90-10 added Section 2A.22.3 to the Administrative Code, which adopted a Citywide Americans with Disabilities Act Reasonable Modification Policy that requires City departments to: (1) provide notice to the public of the right to request reasonable modification; (2) respond promptly to such requests; (3) provide appropriate auxiliary aids and services to people with disabilities to ensure effective communication; and (4) train staff to respond to requests from the public for reasonable modification, and that requires the Mayor's Office on Disability to provide technical assistance to City departments responding to requests from the public for reasonable modifications.

The Board of Supervisors and Office of the Clerk of the Board support the Mayor's Office on Disability to help make San Francisco a city where all people enjoy equal rights, equal opportunity, and freedom from illegal discrimination under disability rights laws.

Meetings are real-time captioned and are cablecast open-captioned on SFGovTV, the Government Channel 26. Board and Committee meeting agendas and minutes are available on the Board's website ([www.sfbos.org](http://www.sfbos.org)) and adhere to web development guidelines based upon the Federal Access Board's Section 508 Guidelines. To request sign language interpreters, readers, large print agendas or other accommodations, please contact (415) 554-5184 or (415) 554-5227 (TTY). Requests made at least 48 hours in advance of the meeting will help to ensure availability. If further assistance is needed, please contact Wilson Ng at (415) 554-5184 ([wilson.l.ng@sfgov.org](mailto:wilson.l.ng@sfgov.org)).

### **Know Your Rights Under The Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at [soft@sfgov.org](mailto:soft@sfgov.org). Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67, on the Internet at <http://www.sfbos.org/sunshine>.

### **Ethics Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfgov.org/ethics>.

Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit [sfethics.org](http://sfethics.org).