

Petitions and Communications received from February 23, 2010, through March 1, 2010, for reference by the President to Committee considering related matters or to be ordered filed by the Clerk on March 9, 2010.

From Health Service System, submitting Efficiency Plan FY2010-FY2011. (1)

From Employees' Retirement System, submitting Supplemental Report for proposed Charter Amendment. File No. 100156, Copies: Each Supervisor. (2)

From Mayor Newsom, submitting letter requesting Supervisors Chiu, Daly, Campos, Avalos, and Mirkarimi to withdraw the proposed ballot initiative amending the Rent Ordinance to add a new section for "Tenant Financial Hardship Applications". File No. 100077, Copies: Each Supervisor (3)

From Joseph Cadiz, submitting opposition to the proposed ballot initiative amending the Rent Ordinance to add a new section for "Tenant Financial Hardship Applications". File No. 100077, Copies: Each Supervisor (4)

From Sheriff's Department, submitting Efficiency Plan for FY2010'-FY2011. (5)

From Department of Elections, submitting Notice of Ballot Simplification Committee Meetings for the June 8, 2010 Consolidated Statewide Direct Primary Election. (6)

From Capital Planning Committee, regarding March 1 Deadline for FY2011-2020 Capital Plan. Copies: Each Supervisor (7)

From Capital Planning Committee, submitting a copy of Recommendations from February 22, 2010, CPC Meeting. Copies: Each Supervisor (8)

From Bhanuprakash Panchanahalli, Expressing concerns regarding the safety of the Taxi "Short" system at SFO. (9)

From Office of the Controller, submitting Results of Follow-up Review for Audit of Laguna Honda Hospital. Copies: Each Supervisor (10)

From Senior Action Network, submitting letter resigning from the Local Homeless Coordination Board due to loss of funding and staff. (11)

From Department of Public Works, submitting a report on the use of funds appropriated from the Local Street and Road Improvement, Congestion Relief, and Traffic Safety Account of 2006 by DPW. (12)



From Office of the Treasurer & Tax Collector, submitting the Monthly Investment Report for January 2010. (13)

From Clerk of the Board, submitting Form 700 Statement of Economic Interests for Alexander Randolph, Legislative Aide to Supervisor Dufty, assuming. (14)

From James Corrigan, submitting suggestions to cut the Fire Departments budget. Received 2 letters. (15)

From Fish and Game Commission, submitting the following:

- Notice of proposed regulatory actions relative to "Mammal Hunting Regulations".
- Notice of proposed regulatory action relating to Klamath Trinity River sport fishing.
- Notice of proposed regulatory action relating to Ocean Salmon sport fishing.
- Notice of proposed regulatory action relating to Central Valley sport fishing.
- Notice of receipt of petition to list the Mountain Yellow-Legged Frog (*Rana muscosa* and *Rana sierrae*) as endangered species. (16)

From concerned citizens, submitting support for the Nob Hill Masonic Auditorium's request for a Conditional Use Permit. Received 2 Letters. (17)

From Janet Gracyk, regarding the proposal to install new soccer fields at the western end of Golden Gate Park. (18)

From Library Users Association, urging the Board of Supervisors to stop the closure of Park Branch Library. (19)

From Library Users Association, regarding the amount of money spent on new library construction projects and zero spent on library services. (20)

From concerned citizens, submitting opposition to public power in San Francisco. (21)

From Arthur Evans, regarding the Public Safety Committee hearing on the Sit-Lie issue. (22)

From Ann Haver, regarding proposal to raise MUNI fares for seniors and the disabled. (23)

From John Smith, regarding the 2010 Census. (24)

From Ahimsa Sumchai, regarding statements in the Chronicle regarding dust exposure at Hunters Point Shipyard. (25)

From Susan White, urging the Board of Supervisors to remove the provision that only exempts "semi enclosed" smoking rooms from the proposed smoking legislation. File No. 091443 (26)

From Anne Murphy, submitting support for a ban on wood burning fireplaces. (27)

From Brian Browne, regarding carcinogenic second hand smoke from Kokkari Restaurant. (28)



From Jay Sath, regarding the homeless issue in San Francisco. (29)

From Brad Johnson, submitting support for clean power in San Francisco. (30)

From Jacqueline Steager, regarding the Alcoholic Beverage Commission. (31)

From Peter Schurman, submitting support for a new traffic ordinance in San Francisco. (32)



Teresa B Tan/HSS/SFGOV  
02/23/2010 01:56 PM

To Rebekah Krell/MAYOR/SFGOV@SFGOV, Board of  
Supervisors/BOS/SFGOV@SFGOV, Performance  
Con/CON/SFGOV@SFGOV  
cc Robin Courtney/HSS/SFGOV@SFGOV, Renee  
Willette/MAYOR/SFGOV@SFGOV, Joe  
Nurisso/CON/SFGOV@SFGOV

bcc

Subject HSS - Efficiency Plan and Performance Measures FY10-11

Attached is HSS's Performance Measures. If you want a hard copy, please let me know.



Efficiency Plan & Performance Measurement FY10-11.pdf

Thank you,  
Teresa Tan  
415-554-0619

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City & County of San Francisco

# HEALTH SERVICE SYSTEM

1145 Market Street • Suite 200 • San Francisco, CA 94103

## EFFICIENCY PLAN

February 2010



## INTRODUCTION

The San Francisco Health Service System (HSS) is a City department overseen by the Health Service Board (HSB). The HSB consists of two members appointed by the Mayor, one member appointed by the President of the Board of Supervisors and four members elected by the members of HSS. HSS currently has approximately 60,000 members, which include both active and retired employees of the City and County, the San Francisco Unified School District, the San Francisco Community College District, the San Francisco Superior Court, members of CCSF commissions, Community College District Board and SFUSD Board and several other smaller employers affiliated with the City. In total, HSS provides coverage to approximately 108,000 individuals (members and enrolled dependents).

### SECTION 1 - MISSION AND GOALS

**T**he mission statement of HSS is as follows: *“The San Francisco Health Service System is dedicated to providing active and retired members with affordable, quality healthcare and other employee benefits along with information members need to make knowledgeable decisions about their options while adhering to the highest standards of customer service.”* This two-part mission gives rise to the general categories into which the goals and objectives of HSS fall: (1) preserving, and improving to the extent possible, the quality and value of benefits and (2) preserving, and to the extent possible, HSS customer service.

#### A. FIRST CATEGORY: Preserving the Quality and Value of Benefits.

**FIRST GOAL: Continue the Development of HSS Vendor Dashboard.** The HSS Vendor Dashboard project is a multi-year project commenced in 2007 and is designed to allow, ongoing monitoring of HSS health plan performance, as well as appropriate analysis, forecasting and planning and rate negotiations. The Dashboard is also intended to monitor quality of care delivery. The proposed budget includes continued funding for this project. The proposed budget also reflects projected efficiencies from transitioning some of the vendor maintenance from our vendor to HSS staff.



**SECOND GOAL: Vendor Report Card.** Maintain, enhance, and publicize the results of the Vendor Report Cards to assist members in making vendor enrollment decisions. Enforce evaluate and update contract performance guarantees.

**THIRD GOAL: Facilitate the Successful Replacement of HSS Systems through the eMerge Project.** The City's eMerge Project will replace in its entirety the system HSS relies on for all of its benefits transactions. HSS is working with the eMerge Project team to ensure successful planning and implementation with minimal adverse effects on customer service and benefits reporting capabilities. This effort required significant HSS staffing resources during the past fiscal year which we expect will continue next fiscal year.

**B. SECOND CATEGORY: Preserving HSS Customer Service.**

**FIRST GOAL:** Despite resource constraints, maintain increased member services hours during upcoming fiscal year and metrics set forth in Appendix A.

**SECOND GOAL:** Assist members in making informed decision about healthcare and benefit choices by providing clear written materials and consistent verbal member communication. HSS will establish policies, procedures and algorithms. HSS will continue to build on its member communication successes in order to promote member understanding and responsibility with respect to coverage and to facilitate positive change to meet the rapidly-changing challenges facing public-sector healthcare agencies.

**SECTION 2 – PROGRAMS AND SERVICES**

HSS provides services to approximately 108,000 individuals, who receive some form of coverage through HSS. These individuals are active and retired employees of four major employers, with participants in four different retirement systems. In total, HSS manages approximately \$619 million annually in revenues and expenditures for these benefits. All of these services are rendered using a small number of staff (currently 37 FTEs) grouped into four key functional teams: Operations, Information Technology, Finance and Marketing & Communications with an operating administrative budget of approximately 1% of the total



budget. HSS Board Governance policies were approved in 2007 yet the majority have not been implemented.

**FIRST GOAL: IMPLEMENT BOARD GOVERNANCE POLICIES.**

**SECOND GOAL: INTEGRATE EMPLOYEE ASSISTANCE PROGRAM INTO LARGER WELLNESS PROGRAM.**

HSS will expand movement and healthy living programs for members and will begin to work with key departments on chronic disease prevention and management.

### **SECTION 3 – CUSTOMER SERVICE AND PERFORMANCE MEASURES**

**A**s noted above, excellence in customer service is an integral focus of the HSS Mission. HSS has established and demonstrated significant improvements with respect to the metrics reported through the Performance Management Division of the Controller's Office. These metrics and current statistics are set forth in Appendix A.

**FIRST GOAL: IMPLEMENT ROUTINE AUDITS TO MEASURE ACCURACY OF DATA ENTRY AND ENROLLMENT OF ELIGIBLE MEMBERS AND DEPENDENTS.**

**SECOND GOAL: MEASURE CUSTOMER SATISFACTION AND IMPLEMENT CONTINUOUS PROCESS IMPROVEMENT PROGRAM BASED ON EVALUATION AND FEEDBACK FROM MEMBERS.**



#### SECTION 4 – STRATEGIC PLANNING

As noted above, the HSS Dashboard Project will remain a key focus of HSS long-term planning. Otherwise, budget constraints and the eMerge Project planning and rollout will place severe limitations on the ability to move forward with other contingent plans. As with the 2009-2010 Fiscal Year, the budget does not include resources for any new benefit programs or material changes to existing benefit programs hereinafter created by collective bargaining, through action of the Mayor or Board of Supervisors. The budget does not include any resources for data collection, consulting, research, project management, policy development, legal fees or compliance with GASB Statement 45 relating to HSS employees. The budget reflects continued reliance of HSS on services of work order departments for all IT hardware and support resources (including the Peoplesoft system that is the core system for all HSS operations and financial reports) and for all personnel and payroll services for the Department. As such, the ability of HSS to achieve its performance goals depends heavily on the quality and quantity of services provided by such work order departments.



APPENDIX A  
to  
Health Service System Efficiency Plan  
*Performance Measures*



## HEALTH SERVICE SYSTEM - Department Performance Measures

### Performance Measures

	2006-2007 Actual	2007-2008 Actual	2008-2009 Target	2008-2009 Actual	2009-2010 Target
<b>HEALTH SERVICE SYSTEM</b>					
<b>Improve customer service</b>					
• Average time to answer telephone calls (in seconds),	65	10	30	14	30
• Average call abandonment rate	4.3%	0.8%	5.0%	1.0%	5.0%
• Average wait time (in minutes)	2	3	10	6	10
• Percentage of staff who are bilingual	61%	63%	25%	62%	25%
• Percentage of appeals responded to within 30 days, and appeals not reaching the Health Service Board	98%	98%	95%	95%	95%
• Percentage attendance at SFERS Retirement Seminars	100%	100%	100%	100%	100%
<b>Improve the accuracy and timeliness of financial reporting and payments</b>					
• Percentage of payments to vendors made on or before the due date	100%	100%	99%	99%	99%
• Percentage of accounts current in premium payments (delinquent less than 60 days)	100%	100%	100%	100%	100%
<b>Improve the monitoring of contracts and communications with contract vendors</b>					
• Percentage of vendor contracts that include performance guarantees	100%	100%	100%	100%	100%
• Percentage of vendor contracts that are final and executed for the current fiscal year	100%	100%	100%	100%	100%



## HEALTH SERVICE SYSTEM - Department Performance Measures

### Performance Measures

	2006-2007 Actual	2007-2008 Actual	2008-2009 Target	2008-2009 Actual	2009-2010 Target
<b>Membership satisfaction</b>					
• Percentage of survey respondents who found HSS Fair beneficial	85%	87%	85%	85%	85%
• Percentage of survey respondents who rate HSS service good or better	82%	96%	80%	100%	80%
• Percentage of survey respondents who find HSS website infomative	84%	98%	80%	0%	80%
<b>Provide for internal controls that meet HSS objectives</b>					
• Number of audit reports with reportable material weaknesses	0	0	0	0	0
<b>NON PROGRAM</b>					
<b>All City employees have a current performance appraisal</b>					
• # of employees for whom performance appraisals were scheduled	30	30	32	32	36
• # of employees for whom scheduled performance appraisals were completed	30	30	32	32	36
• Percentage of employees who received performance evaluations	100%	100%	100%	100%	100%



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 1 Improve customer service**

Measure Number	Measure	Period	Actual	Target	Projected
1	Average time to answer telephone calls (in seconds)	FY2008	10	30	30
		FY2009	21	30	30
		JulDec - FY2010		30	
		JanJun - FY2010		30	

**Description** Average amount of time to answer telephone calls, in seconds. Industry standard is less than 30 seconds.

**Technical Description** Collection Method: ACD Call Monitoring System prints reports showing the number of calls received for specified period and the average speed to answer. ACD Call Monitoring System is scheduled to be replaced latter part of FY06-07 Timing: Data are available immediately after the end of the reporting date. Reports are generated at least weekly. 1/28/08. The ACD Call Monitoring System was replaced in July 2007 with the AVAYA Call Management System and reports are generated monthly. 3/16/09: This metric is the average time callers waited to get an answer from an agent.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 1 Improve customer service**

Measure Number	Measure	Period	Actual	Target	Projected
2	Average call abandonment rate	FY2008	0.8%	5.0%	5.0%
		FY2009	1.3%	5.0%	5.0%
		JulDec - FY2010		5.0%	
		JanJun - FY2010		5.0%	

Description                      Average call abandonment rate. Industry standard is less than 5%.

Technical Description      Collection Method: ACD Call Monitoring System prints reports showing the number of calls abandoned. ACD Call Monitoring System is scheduled to be replaced latter part of FY06-07. Timing: Data are available immediately after the end of the reporting period. Reports are generated at least weekly.  
 1/28/08: The ACD Call Monitoring System was replaced by AVAYA Call Management System in July 2007 and reports are generated monthly.  
 3/16/09: Abandonment rate is the percentage of callers who hang up before receiving an answer.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 1 Improve customer service**

Measure Number	Measure	Period	Actual	Target	Projected
3	Average wait time (in minutes)	FY2008	3	10	10
		FY2009	5	10	10
		JulDec - FY2010		10	
		JanJun - FY2010		10	

Description                      Average customer wait time in the lobby.

Technical Description      Collection Method: Member sign-in sheets showing member arrival time and the time HSS staff provided assistance. Records are at HSS Office. Timing: Sign-in sheets are compiled daily and summarized on a monthly basis.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 1 Improve customer service**

Measure Number	Measure	Period	Actual	Target	Projected
4	Percentage of staff who are bilingual	FY2008	63%	25%	25%
		FY2009	58%	25%	25%
		JulDec - FY2010		25%	
		JanJun - FY2010		25%	

Description                    Maintain a good level of staff who are bilingual to support members language needs.

Technical Description      Collection Method: Count of staff who are bilingual Timing: Data available all the time

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 1 Improve customer service**

Measure Number	Measure	Period	Actual	Target	Projected
5	Percentage of appeals responded to within 30 days and appeals not reaching the Health Service Board	FY2008	98%	95%	95%
		FY2009	98%	95%	95%
		JulDec - FY2010		95%	
		JanJun - FY2010		95%	

Description                      Changed Feb 07 per BOS Dec 2006 hearing.

Technical Description      Collection Method: Manual Log at HSS Office Timing: Appeals are logged as received, staff works on research and resolution and logs appropriate date(s). Data is compiled as received. Appeals can include areas of eligibility, benefit coverage, and benefit payments.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 1 Improve customer service**

Measure Number	Measure	Period	Actual	Target	Projected
6	Percentage attendance at SFERS Retirement Seminars	FY2008	100%	100%	100%
		FY2009	100%	100%	100%
		JulDec - FY2010		100%	
		JanJun - FY2010		100%	

**Description**                      Count of times HSS staff attended SFERS Retirement seminars when HSS are scheduled to make presentations.

**Technical Description**        Collection Method: Manual Log of scheduled SFERS Retirement Seminars when HSS is scheduled to make presentations  
Timing:  
Data available at all times

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 2 Improve the accuracy and timeliness of financial reporting and payments**

Measure Number	Measure	Period	Actual	Target	Projected
1	Percentage of payments to vendors made on or before the due date	FY2008	100%	99%	99%
		FY2009	100%	99%	99%
		JulDec - FY2010		99%	
		JanJun - FY2010		99%	

Description                      Reworded Fall 05: Percentage of payments to vendors made on or before the due date

Technical Description      Collection Method: Invoices and FAMIS records - HSS Offices Timing: Payments to medical and dental providers are made daily, weekly and monthly. Currently there are four medical providers and three dental providers.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 2 Improve the accuracy and timeliness of financial reporting and payments**

Measure Number	Measure	Period	Actual	Target	Projected
2	Percentage of accounts current in premium payments (delinquent less than 60 days)	FY2008	100%	100%	100%
		FY2009	100%	100%	100%
		JulDec - FY2010		100%	
		JanJun - FY2010		100%	

**Description**                      Changed Feb 07 per BOS Dec 2006 hearing. All members are current with their premium payments, and delinquencies if any are not for 60 days or more.

**Technical Description**        Collection Method: PeopleSoft Query - HSS Office Timing: Delinquencies are identified on a monthly basis and delinquency notices are mailed monthly. Accounts are terminated when payments are not received by specified due date.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 3 Improve the monitoring of contracts and communications with contract vendors**

Measure Number	Measure	Period	Actual	Target	Projected
1	Percentage of vendor contracts that include performance guarantees	FY2008	100%	100%	100%
		FY2009	100%	100%	100%
		JulDec - FY2010		100%	
		JanJun - FY2010		100%	

Description                      Percentage of vendor contracts with HSS that include performance guarantees

Technical Description      Collection Method: Manual review of contracts - HSS Offices Timing: Data are available at all times.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	Target is to continue having performance guarantees on all medical and dental contracts for the year.
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 3 Improve the monitoring of contracts and communications with contract vendors**

Measure Number	Measure	Period	Actual	Target	Projected
2	Percentage of vendor contracts that are final and executed for the current fiscal year	FY2008	100%	100%	100%
		FY2009	100%	100%	100%
		JulDec - FY2010		0%	
		JanJun - FY2010		100%	

Description                      Percentage of vendor contracts that are final and executed for the current fiscal year

Technical Description      Collection Method: Manual review of contracts - HSS Offices Timing: Data are available at all times. Contracts include those of medical, dental and vision benefit providers.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 5 Membership satisfaction**

Measure Number	Measure	Period	Actual	Target	Projected
1	Percentage of survey respondents who found HSS Fair beneficial	FY2008	87%	85%	85%
		FY2009	85%	85%	85%
		JulDec - FY2010		85%	
		JanJun - FY2010		85%	

**Description** Through various plan representatives, survey responses validates members increased familiarity with their plans, and related additional tools, informations and resources.

**Technical Description** Collection Method: Survey performed related to Maximize Your Benefits Fair Survey results are at HSS Offices  
 Timing: The first ever HSS fair was held in November 2006 and the plan is to have a similar event in FY07-08.  
 Collection Method- Fall 2007 Member Fair: Member turnout, members use and participation in various Fair activities, member's comments

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 5 Membership satisfaction**

Measure Number	Measure	Period	Actual	Target	Projected
2	Percentage of survey respondents who rate HSS service good or better	FY2008	96%	80%	80%
		FY2009	100%	80%	80%
		JulDec - FY2010		80%	
		JanJun - FY2010		80%	

Description                      Member satisfaction survey related to the delivery of HSS services

Technical Description      Collection Method: Planned to be a web-based survey. Timing: Once a year.  
 Collection method: 6-month Jul07 to Dec07: Sporadic selection of members serviced, by mailing member survey satisfaction postcards.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	







## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: HEALTH SERVICE SYSTEM**

**Goal: 6 Provide for internal controls that meet HSS objectives**

Measure Number	Measure	Period	Actual	Target	Projected
2	Number of audit reports with reportable material weaknesses	FY2008	0	0	0
		FY2009	0	0	0
		JulDec - FY2010		0	
		JanJun - FY2010		0	

**Description**                      Number of audit reports with reportable material weaknesses. KPMG year-end audit and Controller's Office post audits of FAMIS & ADPICS documents).

**Technical Description**      Collection Method: Management letter - HSS Offices Timing: Date of Data Availability-October 2006 Frequency- Annual  
 Controller's Post Audit    June 2007      Frequency - Annual  
 Timing: Date of Data Availability-October 2007 Frequency- Annual                      Controller's Post Audit    June 2008  
 Frequency - Annual

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: NON PROGRAM**

**Goal: 1 All City employees have a current performance appraisal**

Measure Number	Measure	Period	Actual	Target	Projected
1	# of employees for whom performance appraisals were scheduled	FY2008	30	30	30
		FY2009	32	32	32
		JulDec - FY2010		0	
		JanJun - FY2010		36	

**Description**                      Number of employees in a department for whom a performance appraisal is to be conducted. DHR policy is that all permanent and provisional employees must have an annual appraisal. For new employees, the first review should be scheduled according to their applicable probationary period. For other employees, reviews should be conducted every 12 months. Departments can do appraisals for temporary employees at their discretion.

**Technical Description**      Collection Method: Manual log - HSS offices. Timing: Data are available at all times.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: NON PROGRAM**

**Goal: 1 All City employees have a current performance appraisal**

Measure Number	Measure	Period	Actual	Target	Projected
2	# of employees for whom scheduled performance appraisals were completed	FY2008	30	30	30
		FY2009	0	32	32
		JulDec - FY2010		0	
		JanJun - FY2010		36	

Description

New measure requested by Mayor on 8/15/05. This is the number of applicable employees in a department for whom a performance appraisal was conducted and completed during the fiscal year. "Completed" means an appraisal form has been filled out and is in the employee's personnel file. DHR policy is that all permanent and provisional employees must have an annual appraisal. For new employees, the first review should be scheduled according to their applicable probationary period. For other employees, reviews should be conducted every 12 months. Departments can do appraisals for temporary employees at their discretion.

Technical Description

Collection Method: Manual log. HSS Offices. Timing: Data are available at all times.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



## Department Measures Summary Semi-Annual

**Department: HEALTH SERVICE SYSTEM**

**Program: NON PROGRAM**

**Goal: 1 All City employees have a current performance appraisal**

Measure Number	Measure	Period	Actual	Target	Projected
3	Percentage of employees who received performance evaluations	FY2008	100%	100%	100%
		FY2009	0%	100%	100%
		JulDec - FY2010		0%	
		JanJun - FY2010		100%	

**Description** Percentage instead of employee count, per Dec 06 BOS hearing. Percentage of applicable employees in a department for whom a performance appraisal was conducted and completed during the fiscal year. "Completed" means an appraisal form has been filled out and is in the employee's personnel file. DHR policy is that all permanent and provisional employees must have an annual appraisal. For new employees, the first review should be scheduled according to their applicable probationary period. For other employees, reviews should be conducted every 12 months. Departments can do appraisals for temporary employees at their discretion.

**Technical Description** Collection Method: Manual Count of performance evaluations completed. Timing: Annual, generally calendar based, evaluation period generally January to December.

Comment Period	Comment Subject	Comment Body
DEC - FY2010	FY 10 Six Mo Actual Explanation	
DEC - FY2010	FY 11 Proposed Target Explanation	
JUN - FY2010	FY 10 Yr End Actual Explanation	Target to have 100% evaluations conducted and completed for applicable staff.
JUN - FY2010	FY 11 Yr End Target Explanation	
DEC - FY2011	FY 11 Six Mo Actual Explanation	
DEC - FY2011	FY 12 Proposed Target Explanation	
JUN - FY2011	FY 11 Yr End Actual Explanation	
JUN - FY2011	FY 12 Yr End Target Explanation	



City and County of San Francisco



San Francisco City and County  
Employees' Retirement System

*orig. file*

*cc: BOS*

*Angela  
Rick  
Page*  
RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2010 FEB 26 PM 4:51

BY \_\_\_\_\_  
*SK*

February 26, 2010

Angela Calvillo  
Clerk of the Board  
Board of Supervisors  
Room 208, City Hall  
San Francisco, CA 94102

RE: **File No. 100156 – Supplemental Report**

Proposal to amend the Charter of the City and County of San Francisco on June 8, 2010 by amending Sections A8.432, A8.506, A8.506-2, A8.506-3, A8.510, A8.590-4 and A8.590-5 and by adding Sections A8.432-1, A8.600 to A8.600-14, A8.601 to A8.601-16 and A8.602 to A8.602-16 to:

- Create a new SFERS plan for miscellaneous officers and employees hired after July 1, 2010, in which “final compensation” is calculated based on a two-year average formula instead of the current one-year formula,
- Create a new SFERS plan for safety employees hired after July 1, 2010, in which “final compensation” is calculated based on a two-year average formula instead of the current one-year formula, and in which the required employee contribution is 9.00% of covered compensation instead of the current 7.50% of compensation,
- To the extent possible under the City’s agreement with CalPERS, create new CalPERS plans for miscellaneous employees and safety officers hired after July 1, 2010, who are covered by CalPERS, in which “final compensation” is calculated based on a two-year average formula instead of the current one-year formula and in which the required employee contribution is 9.00% of compensation,
- Require that all contracts and contract amendments for CalPERS members who are employees of the sheriff’s department and the housing authority police entered into on and after July 1, 2010, be cost-neutral to the City and County of San Francisco,
- Prohibit the City and County of San Francisco from paying any required employee contributions to SFERS or CalPERS,
- In years when the required employer contribution to SFERS set by the Retirement Board is less than the “employer normal cost” as determined by the SFERS consulting actuary, require the City and County of San Francisco to deposit an amount equal to the employer normal cost minus the required employer contribution, into the Retiree Health Care Trust Fund, and
- Define “participating employers” in the Retiree Health Care Trust Fund to include the Superior Court of California, County of San Francisco.

This letter is a supplemental cost and effect report prepared by the San Francisco Employees' Retirement System under Charter Section A8.500. This supplemental report presents the Retirement System's review



and analysis of the provisions of this proposal related to employees of the City and County of San Francisco whose retirement benefits are and will be provided through CalPERS.

**Effect of the Proposed Amendment to Charter to Provide Two-Year Final Average Pay and 9.0% SFERS Safety Employee Contributions for City employees covered by CalPERS**

The proposed Charter amendment requires "to the extent possible" that the agreement between the City and County of San Francisco and CalPERS be amended to create a new CalPERS plan for covered City's miscellaneous employees and safety officers hired after July 1, 2010 in which final compensation is calculated based on a two-year average formula instead of the current one-year formula.

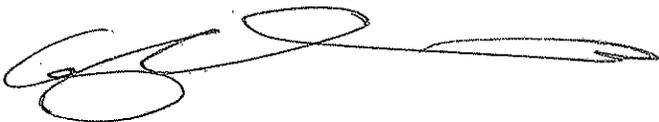
The benefit formulas and other options provided under the CalPERS system are set forth in the California Government Code. Current CalPERS law provides that public agencies can choose between a three-year average formula and a one-year average formula for calculating final compensation. In order to provide for the two-year average final compensation formula proscribed in this Charter proposal, the California Government Code would first have to be amended by an act approved by the State Senate and Assembly and signed by the Governor to enable CalPERS to implement such a plan.

If this proposed Charter amendment is approved by the voters in June, the City and County would have to initiate the process to amend to the Government Code to provide the two-year final compensation formula through the same legislative process for other changes to the Government Code. Because this process typically takes place over a period of several months, it is uncertain whether this could be accomplished before July 1, 2010. The City and County of San Francisco could propose an amendment that would create the two-year formula for final compensation as an option available to all public agencies participating in CalPERS or exclusively for City and County of San Francisco. Retirement staff is not aware of any other California public pension plan that has adopted or is currently considering moving from a one-year average to a two-year average final compensation formula.

It is uncertain whether the CalPERS Board would support such a change, given the increased administrative burden a new formula would require, especially if the new formula is an option available to all public agencies participating in CalPERS. It is also uncertain as to whether CalPERS will require the City and County of San Francisco or SFERS to bear the cost of implementing such change.

The Retirement System will appear at the Board of Supervisors hearing on this subject and address questions of the Board.

Very truly yours,



Gary A. Amelio  
Executive Director  
San Francisco Employees' Retirement System



Ray Lane  
SFERS Actuarial Services Coordinator



cc: The Honorable Gavin Newsom, Mayor  
The Honorable David Campos, Supervisor  
The Honorable Eric Mar, Supervisor  
The Honorable Sean Elsbernd, Supervisor  
The Honorable Dennis Herrera, Esquire, City Attorney  
Caryn Bortnick, Esquire, Deputy City Attorney





March 1, 2010

President David Chiu  
Supervisors Chris Daly, David Campos, John Avalos and Ross Mirkarimi  
San Francisco City Hall  
1 Carlton B. Goodlett Place  
San Francisco, California 94102

Dear Supervisors,

I am writing to request that you withdraw by March 2, 2010 your sponsorship of the recently proposed ballot initiative amending the Rent Ordinance to add a new section for "Tenant Financial Hardship Applications."

The Board of Supervisors upheld my veto of a similar piece of legislation proposed last summer, which restricted rent increases if the increases resulted in the total rent exceeding 33% of a tenant's income. This amended measure takes a similar approach, with some modifications.

Not only does this legislation raise significant operational and legal challenges, it also poses real threats to the very audience the sponsors purportedly seek to protect: lower income renters.

### Risks for Low Income Renters

Attached is a correspondence forwarded to me by the Executive Director of the Rent Board stating the Rent Board's concerns and questions regarding the immediate and retroactive impacts presented by the proposed measure. The procedures codified in this measure raise the qualifying bar for those applying for hardship relief, and could even put some tenants at higher risk for eviction. In other words, it undermines the existing hardship policies of the Rent Board and hurts the individuals who most need financial relief.

Another concern is that while this proposed measure would protect certain renters from rent increases, it also will likely spur landlords to increase rents on vacant units in order to recuperate their costs – thereby passing on the increased costs to new tenants. This risk was already highlighted in respect to the similar legislation vetoed last fall, when the Controller's Office of Economic Analysis issued a report that showed an "economic scorecard" in which low income households seeking rental housing faced the highest negative impact from this type of policy change. The Controller's report also emphasized that the difficulties would be "especially acute" for recently unemployed workers, who will likely need to find lower cost housing because of their lost income. Our economy has not greatly improved since last summer: now more than ever, low income tenants can ill afford increased market rental rates.

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2010 MAR -1 PM 1:14  
BY \_\_\_\_\_  
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### Contradiction with Existing Environmental Policies

This measure imposes new fiscal burdens on landlords at the same time that we as a City are requiring building owners to institute environmental improvements: such as implementing energy efficiency improvements and adhering with mandatory recycling requirements. We need to do more in this arena – by encouraging building owners to make seismic retrofits in order to secure at-risk soft-story buildings, for example – not less. This measure works against policies the Executive and Legislative branches have already instituted: telling landlords that they potentially have to bear the burden of all environmental, safety and upkeep improvements likely will result in the delay or avoidance of this important work.

### Misguided Benefits

This ballot measure also creates an income-based private rental subsidy whereby tenants may claim financial hardship regardless of what their income is, as long as their rent comprises more than 33 percent of their gross income and the tenant has faced a wage reduction of 20 percent or more compared to a year before. In other words, a tenant earning \$150,000 a year may claim financial hardship if he or she grossed \$200,000 in the prior year as long as his/her rent was more than 33% of their income. As a point of reference, in a Controller's report from May 2009, it was estimated that over 35 percent of San Francisco renters now spend over one third of their income on housing.

### Legal Concerns

These questions relate only to those concerns within our municipality and do not address the measure's conflicts with state and federal law. I have received a cautionary memo from the City Attorney's Office alerting me to the significant legal risks presented by this proposed legislation – many of which were raised in conjunction with the legislation vetoed last summer.

This legislation was submitted without direct consultation with the Rent Board or the City Attorney's Office, and without a public process that would allow for improvements. Moreover, the Rent Board – the entity responsible for creating and implementing the City's hardship policies which has operated well for tenants for decades – is concerned about the practical application of a number of components in this measure. Through bypassing these tested entities, the sponsors are placing in front of voters a measure that has not been vetted by the City and County's experts to ensure the City is pursuing sound policy that has well-researched practical applications and legitimate legal standing.

Our residents deserve better. Please withdraw this measure.

Sincerely,

Gavin Newsom  
Mayor



# City and County of San Francisco



DAVID GRUBER  
PRESIDENT

BROOKS BEARD  
DAVE CROW  
DEBORAH HENDERSON  
JIM HURLEY  
POLLY MARSHALL  
CATHY MOSBRUCKER  
NEVEO MOSSER  
BARTHOLOMEW MURPHY  
AMELIA YAROS

January 26, 2010

The Honorable Gavin Newsom  
Mayor, City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Dear Mayor Newsom,

Rent Board staff has had a chance to review the newly submitted ballot measure that would amend the Rent Ordinance by adding Section 37.3(f) "Tenant Financial Hardship Applications". The following are our concerns/questions regarding the proposed amendment:

1. The measure provides that an increase deferred for hardship becomes effective "as of the date the tenant's income or assets changed to permit the increase". The measure therefore authorizes retroactive increases without any real notice to the tenants, which may put them at risk of eviction for non-payment if they did not realize the increase became effective and pay the increased rent due.

2. The measure does not impose any income limits on tenants claiming financial hardship. Thus, a tenant currently grossing \$150,000 can claim financial hardship if the tenant grossed \$200,000 in the prior year as long as the rent comprises 33% or more of gross income.

3. The measure applies to "any rent increase pursuant to 37.3" without specifying a time limit when the rent increase was imposed. Thus, a tenant who has paid annual rent increases for 10 or 15 years in the past could claim financial hardship as to those previously imposed rent increases.

4. The measure does not require that the tenant did not pay more than 33% of gross income at the inception of the tenancy. Thus, a tenant who paid 34% or more of gross income at the inception of the tenancy would be able to claim a financial hardship as to all rent increases.

5. While the measure provides that it is "in addition to any existing hardship provisions in the Rent Stabilization and Arbitration Ordinance or Rules and Regulations at the time this section 37.3 becomes effective", the Rent Board's existing hardship provisions are a long-term policy of the Board that are not codified in the Ordinance or Regulations. Thus, the measure may inadvertently put the Board's

# Residential Rent Stabilization and Arbitration Board

GAVIN NEWSOM  
MAYOR

DELENE WOLF  
EXECUTIVE DIRECTOR





Page Two  
Mayor Gavin Newsom  
January 26, 2010

existing hardship policy at risk. Moreover, the Board's existing hardship policy is in many respects more liberal than the provisions in the proposed measure, and has operated very well for tenants for decades. For example, under current policy, the Board does not require recipients of government benefits to have "not received a cost of living increase in the past 12 months", which is required by the proposed measure. While current Board policy does not apply to annual and/or banked rent increases, the annual increase for next year is set at a mere 0.1%, and concern about banked increases could be directly addressed without raising the problems set forth above. Given how well the current hardship policy has worked for tenants, it may be helpful to identify specific cases or fact patterns that are not sufficiently addressed by the current policy and craft a remedy around those cases.

If you have any questions, or would like to discuss these issues further, please contact me at the below number or Senior Administrative Law Judge Tim Lee of my staff at 252-4603.

Respectfully Submitted

  
Delene Wolf  
Executive Director  
Rent Board  
252-4650





Joseph Cadiz  
<jcadiz2002@yahoo.com>  
03/01/2010 10:20 AM

To gavin.newsom@sfgov.org  
cc board.of.supervisors@sfgov.org  
bcc

Subject Ballot initiative with rent ordinance

Bos-4  
File # 100077  
CPAG

History: This message has been forwarded.

Dear Mr. Newsom:

The ballot initiative by the SF Board of Supervisors proposing to amend the City's rent ordinance to allow renters who lost their jobs or had their wages cut to apply for financial hardship, which would defer any rent increases will be financially devastating to petty landlords like me.

My situation is that I own a two unit building which I purchased in 2002. This is my only property. I occupy one unit of the property and rent out the other unit. I also work full time to pay my mortgage as the rent I collect from the other one unit is not enough to pay for my mortgage. However, due to the recession, I lost my San Francisco job on February 2008 and I still remain unemployed as of this date.

My property tax has increased from \$6k in 2008 to \$6.5k for 2009. My building's water bill has increased 50% while the rent increase is limited to no more than 3% for 2009. I also have to spend money for the repair and maintenance of my house which was built in 1906. As you know, most of the homes in San Francisco are at least 50 years old and in need or upkeep, updating and repairs to make the buildings safe for tenants.

Given this scenario, as a petty landlord in San Francisco, this ballot initiative by the SF Board of Supervisors will make **1) petty landlords will lose their homes; 2) stop landlords from doing the upkeep of their property; 3) increase blight in San Francisco neighborhoods; 4) decrease in tourist revenues due to blighted San Francisco neighborhoods; 5) increase in SF unemployment; 6) lack of building maintenance and updating will make tenants vulnerable to building safety due to earthquakes or fires.**

The ballot initiative by the SF Board of Supervisors has too much meddling into existing laws already set in place and without consideration to other options that renters take i.e. getting sublets; modifying their lifestyle due to the recession, etc.

Mr. Mayor, I support you and I am not in favor of the ballot initiative by the SF Board of Supervisors as they lack vision of its ramifications.

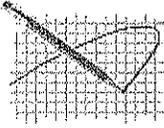
Thanking you for your support,

4



Joseph Cadiz  
73 Rondel Place  
San Francisco, CA





**Lorena  
Marquez/SFSD/SFGOV**

02/22/2010 12:22 PM

To Rebekah Krell/MAYOR/SFGOV@SFGOV, Board of  
Supervisors/BOS/SFGOV@SFGOV, Performance  
Con/CON/SFGOV@SFGOV  
cc Maureen Gannon/SFSD/SFGOV@SFGOV, Mylan  
Luong/SFSD/SFGOV@SFGOV

bcc

Subject SFSD FY 10-11 Efficiency Plan

Attached please find San Francisco Sheriff's Department Efficiency Plan for FY 2010-2011.



SHERIFF - Efficiency Plan 2010-2011.PDF

Thanks.

Lorena Marquez  
San Francisco Sheriff's Department  
City Hall, Room 456  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4676

Phone: (415) 554-7427

Fax: (415) 554-7050

E-Mail: Lorena.Marquez@sfgov.org

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SAN FRANCISCO SHERIFF'S DEPARTMENT

EFFICIENCY PLAN

FISCAL YEAR 2010-2011



## **Long-term Strategic Planning**

### **Mission and Business Objectives**

The mission of the San Francisco Sheriff's Department is to be an effective and integral part of civil and criminal law enforcement efforts of the State of California and the City and County of San Francisco. The Department will accomplish its mission through competent performance by its deputized personnel and support staff, in accordance with the powers established by the laws of the State of California and the Charter and ordinances of the City and County of San Francisco.

To this end, the Department will:

- Maintain a force of well-trained sworn Deputy Sheriffs and professional support staff dedicated to public service, the enforcement of law and the protection of the lives and property of all people in the City and County of San Francisco.
- Maintain and operate a safe and secure jail system.
- Provide security in designated public buildings, safely and effectively transport prisoners, and provide law enforcement services for special events, demonstrations, mass arrests and other emergency situations.
- Provide inmate escort and effective and efficient security to the Criminal and Civil Courts.
- Execute and enforce criminal and civil warrants, civil process orders issued by the courts, Board of Supervisors, or orders issued by any legally authorized department or commission, including evictions, garnishments, public sales of property, subpoenas and restraining orders.
- Maintain effective alternatives to incarceration and provide community, jail based and post-release education, vocation, restoration and treatment programs to enhance public safety, meet the needs of victims of crime, and offer opportunities for prisoners to function in a productive, lawful manner upon reentry into the community.



## Major Department Operations Functions

The Sheriff is responsible for the operation of the six San Francisco County Jails, as well as jail wards at San Francisco General Hospital.

**NOTE: *The Sheriff's Department, in conjunction with the implementation of its new Jail Management System, has renumbered its jails and programs. The new numbers are listed below.***

Location	New Designation	Old Jail Number
Intake and Release Facility - 425 7 <sup>th</sup> Street	<b>1</b>	<b>9</b>
Jail - 425 7 <sup>th</sup> Street	<b>2</b>	<b>8</b>
6 <sup>th</sup> Floor Hall of Justice	<b>3</b>	<b>1</b>
7 <sup>th</sup> Floor Hall of Justice	<b>4</b>	<b>2</b>
New Jail at San Bruno	<b>5</b>	<b>5</b>
Program Jail at San Bruno	<b>6</b>	<b>7</b>
Wards at San Francisco General	<b>SFGH Wards</b>	<b>5</b>
Programs at 70 Oak Grove, 930 Bryant and other locations	<b>Community Programs</b>	<b>4</b>

The Sheriff's Department is recognized for its innovative rehabilitative programs, educational programs, and community programs, most notably:

- Five Keys Charter High School for offenders, ex-offenders and community members seeking to obtain their high school diplomas;
- In-custody substance abuse services for men (ROADS to Recovery) and women (SISTERS);
- Resolve To Stop the Violence Project (RSVP), a violence prevention program which redefines the male role belief system to address issues of domestic and general violence;
- Survivor Restoration Program supports victims of violence in the process of becoming an empowered survivor
- Sheriff's Work Alternative Program (SWAP) offers community work opportunities in lieu of jail time for eligible inmates; and
- No Violence Alliance (NoVA) Project addresses violence affecting our neighborhoods by providing intensive services to violent offenders to aid in their re-entry into the community and reduce recidivism.



The Sheriff's Department also contracts with a number of community organizations to provide pre-trial services and alternatives to incarceration.

The Sheriff transports inmates to and from court, the hospital, and other counties and state facilities. The Sheriff's Department continues to provide assistance to the Police Department on Halloween and New Year's Eve, as well as other events requiring increased law enforcement presence, within its budget limits.

The Sheriff provides security for the courts at the Hall of Justice, the Civil Court House, and Juvenile Court, and building security for City Hall, the Civil Court House, Hall of Justice, Department of Human Resources, Emergency Communications Center and the Community Assessment and Referral Center. The Charter also tasks the Sheriff with providing security for City elections. In 2002-03, the Sheriff assumed responsibility for the Institutional Patrol function at San Francisco General Hospital, Laguna Honda Hospital, and Department of Public Health buildings.

The Civil Section of the Sheriff's Department enforces all civil judgments of the courts, including evictions, wage garnishments and attachments of assets, and temporary restraining orders. The Sheriff's eviction assistance program works each week to prevent families, seniors, and disabled individuals from becoming homeless as a result of an eviction.



## Performance Goals and Objectives

**Goal 1:** Provide for the safe and secure detention of persons arrested or under court order.

<b>Objective</b>	<b>How Achieved</b>	<b>External Factors</b>
Prevent inmate escapes from the county jails	Requires adequate facility maintenance and appropriate staffing levels and training.	Inadequate funding for maintenance can result in problems with jail buildings.
Prevent altercations among inmates and staff	Enforcement of jail rules and procedures, along with continuous staff training, provides a safer jail environment for inmates and staff. Department's classification unit strives to carefully assign housing.	Department sometimes has more prisoners than appropriate safe housing.
Prevent suicide attempts in jails	All deputies are trained to identify suicidal inmates and reminders are constantly reinforced.	Jail Medical Services and Jail Psychiatric Services provide evaluation and treatment.

**Goal 2:** Provide education, skill development, and counseling programs in the county jails.

<b>Objective</b>	<b>How Achieved</b>	<b>External Factors</b>
Reduce the recidivism rate of prisoners participating in jail programs	Encouraging prisoners to learn skills that improve their chances of success after incarceration by providing a variety of services designed to address their problems and deficits.	Lack of funding limits number of programs offered; some prisoners are only in jail a very short time.



<b>Objective</b>	<b>How Achieved</b>	<b>External Factors</b>
Enroll eligible prisoners in the charter school.	Identify prisoners who have not completed high school and evaluate their learning needs.	Transition from in-custody to out-of-custody school programs can be challenging.

**Goal 3:** Provide alternative sentencing options and crime prevention programs.

<b>Objective</b>	<b>How Achieved</b>	<b>External Factors</b>
Maximize number of eligible participants in community programs that provide alternatives to incarceration.	Aggressive identification of persons as they are booked, while in custody, and in court to provide alternatives to incarceration.	Less than 25% of prisoner population is sentenced; not all prisoners can be released to a program.
Reduce the recidivism rate of participants in community programs.	Encouraging participants to learn skills that improve their chances of success by providing a variety of services designed to address their problems and deficits.	Funding constraints limit services; availability of jobs and housing are also a problem. Studies are ongoing.
Recover, to the extent possible, the costs of community programs.	Participants are charged based on ability to pay.	Many participants lack a source of income.
Provide significant community service hours by participants.	Sheriff's Work Alternative Program (SWAP) participants are used by the Department of Public Works for street cleaning and other tasks.	Some SWAP participants attend school to fulfill their sentences, reducing the number of workers available.



<b>Objective</b>	<b>How Achieved</b>	<b>External Factors</b>
Expand community anti-violence program services to reduce recidivism.	Local and State funding provided to work with prisoners while in custody and assure transition to community services including housing, employment, and counseling. Clients also enroll from the community. All services are voluntary.	Lack of sufficient jobs and housing in the community impedes progress. Short-term funding cannot adequately address long-term needs.

**Goal 4:** Provide inmate escort and security to the courts and prevent physical harm to any person or property in, or in the vicinity of, any courthouse in San Francisco.

<b>Objective</b>	<b>How Achieved</b>	<b>External Factors</b>
Prevent harm to court staff or public.	Work with courts to achieve adequate staffing and communication.	Number of bailiffs limited by State funding constraints.
Prevent inmate escapes from court custody	Proper training with proper security equipment, along with timely repairs of courtroom security items.	Department has no internal funding mechanism for repairs.

**Goal 5:** Execute criminal and civil warrants and court orders.

<b>Objective</b>	<b>How Achieved</b>	<b>External Factors</b>
Minimize founded complaints regarding service of civil process.	Faster response through changed work hours which allow more evening service.	Some people consciously avoid service.



<b>Objective</b>	<b>How Achieved</b>	<b>External Factors</b>
Complete evictions in a timely and courteous fashion.	Teamwork on concentrated day of evictions. Department's Eviction Assistance Program addresses needs of families, elderly and disabled.	Deputies encounter many mental health issues.

**Goal 6:** Hire, train and retain sworn staff.

<b>Objective</b>	<b>How Achieved</b>	<b>External Factors</b>
Hire, train and retain sworn staff reflective of the City's population.	Aggressive outreach into all San Francisco communities, Bay Area and beyond.	Department's budget for recruitment is not sufficient for a truly competitive recruitment effort.



## **Resources Used by the Department**

The Department's most valuable resource is its over 1,000 employees. Each employee is important in the overall operation and daily functions of the Department.

The Sheriff's Department is funded by a combination of revenues including federal and state reimbursements for housing prisoners, trial court funding, fees from the service of civil process, work orders from other City departments, and the General Fund. The Department also aggressively pursues federal, state and private grant funding to expand and enhance its services to prisoners.

The Department's budget for fiscal year 2009-10 is \$171 million. General Fund support represents 83 percent of the budget, 13 percent is work orders with other City departments, and the remainder is fees for service and grant funds.

Department personnel costs are the largest portion of the budget, approximately \$130 million. Other significant drivers are services of other departments (\$7.5 million, of which \$3.7 million is workers compensation), debt services associated with the construction of the new jail at San Bruno (\$9 million), contractual services including jail and community program grants, facilities rent and maintenance services (\$15 million) and materials and supplies, which is almost entirely food and items for prisoners (\$7 million).

As would be expected, the Custody Division is the largest in the Department, with 557 positions and a budget of \$95 million. Expenditures for jail and community programs are budgeted at \$15 million with 54 positions. Security and field services, including the courts and emergency preparedness, total 304 positions and \$37 million.



## Three-Year Strategic Outlook

The Sheriff's strategic objectives are as follows:

**In conjunction with the operation of the Jail Management System, collaborate with other City agencies and policymakers to determine and implement jail population strategies that will address appropriate outcomes for prisoners in the county jails.**

The Sheriff's Department continues maintain sufficient housing by opening housing units at CJ#6 to avoid overcrowding in other facilities. During the 2009-2010 budget process, the Sheriff's Department received resources to open two housing units at CJ#6 as well as resources, to expand electronic monitoring and to increase community program services as alternatives to minimizing the number of housing units opened at CJ#6. Due to local drug enforcement actions, the prisoner population has increased to levels requiring the opening of up to five housing units since August 2009. This has required the Sheriff's Department to staff on overtime for the additional housing units.

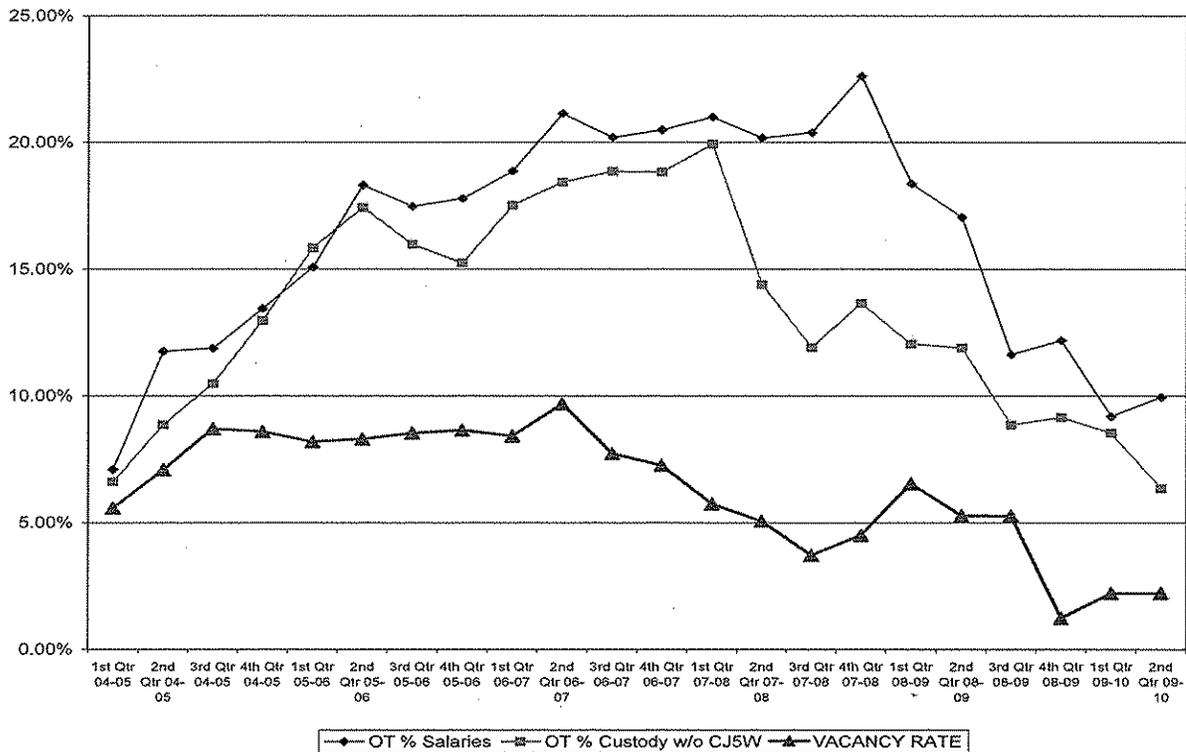
As part of the 2010-2011 budget process, the Sheriff is working with representatives from the Mayor's Office, the Board of Supervisors, and the Controller, along with other criminal justice agencies, to identify operational efficiencies which could result in expenditure reductions.

This effort will be greatly aided by the Sheriff's new Jail Management System (JMS), which will replace the City's existing Court Management System (CMS) and significantly improve data collection and management opportunities. JMS went live in December 2009. Once the system is fully implemented, the Sheriff will have considerably more information on both the jail population and community program participants.

**Move towards staffing all the county jails with minimum reliance on the use of overtime.**

In 2009-2010, the Sheriff received sufficient funding to hire 40 recruits. This allows the Department to hire more deputies than are lost to attrition over the course of the fiscal year. The Department does not plan to hire additional staff in 2010-2011 due to budget constraints. There is a direct correlation between the availability of sworn staff and the rate of overtime expenditures as shown in the chart below.





**Receive adequate funding to aggressively recruit deputy sheriff candidates.**

The Department has one Deputy Sheriff assigned to recruitment, and a small budget for recruitment activities (advertisements, travel to job fairs, etc.). Because the demand for recruits far outstrips supply, there is much competition in this area. While additional funding continues to be needed to have a more effective presence in this marketplace, even with such limited support, the Department has achieved its hiring target for 2009-2010.

**Continue funding for No Violence Alliance (NoVA) Project and expand this and other re-entry services to more neighborhoods and other populations. Continue funding for the Women’s Resource Center for re-entry services for female ex-offenders.**

The No Violence Alliance (NoVA) Project is one of several initiatives funded by Board of Supervisors’ supplemental and add backs in prior fiscal years. The program is voluntary, and assists violent ex-offenders in the communities of Bayview Hunters Point and the Western Addition. The program began accepting clients in October, 2006 and reached capacity within three months.



In January 2010, the Sheriff received an independent evaluation of the NoVA Project. The twelve month study, which tracked NoVA participants and a comparison group, found that participation in NoVA results in statistically significantly decreased post-release arrests, post-release violent charges, and post-release convictions. NoVA participants are significantly less likely to be charged with a new violent crime or to be convicted of a new offense after release, highlighting NoVA's effectiveness in decreasing ex-offenders' likelihood of re-involvement with the criminal justice system.

Recidivism: Prior to coming to the NoVA Project, participants averaged 26 arrests in their criminal history. The study found that of the 259 NoVA participants, only 55% were rearrested while 85% of the comparison group was rearrested. Comparison group members were three times (53%) as likely as NoVA participants (17%) to be rearrested for a violent charge. Only 1% of NoVA participants were convicted of new violent crime.

Program Outcomes: Of the NoVA participants attending literacy classes, 82% reported improved reading skills and 83% report improved writing skills. Half of NoVA participants reported working more now than in previous times in their lives. More than half reported higher employment incomes than they had earned prior to NoVA. Almost one-third reported that they decreased or stopped taking drugs.

Cost Effectiveness: While the study did not include a cost-benefit analysis, through June 30, 2009, spending for the NoVA Project from local and state funding totaled \$2,408,000 , or approximately \$6,900 per client per year. This compares very favorably with the cost of incarceration, which averaged \$140/day during the same time period, or nearly \$51,100 per prisoner per year.

The Sheriff's Department continues to fund the on-going evaluation of the NoVA Project and this year expanded its evaluation efforts to include other Department jail and community programs. Once JMS data is available, it will be much simpler to accumulate the information needed for these enhanced evaluations. In 2009-2010, the Department will also initiate an evaluation of the effectiveness of the Five Keys Charter High School on recidivism rates.



**Increase in-custody services for prisoners to reduce recidivism and provide meaningful alternatives to a life of crime.**

As part of the 2009-2010 budget, the Sheriff's Department received additional funding to increase programs for prisoners in the jails. Additional programming is not only essential for prisoner management, but it improves outcomes for program participants. These programs are also linked with the NoVA Project, to provide a seamless transition from jail to community.

Expansion of other in-custody and jail community programs can also reduce recidivism rates by engaging prisoners and ex-offenders in suitable and productive alternatives. Additionally, the Sheriff's Department is working closely with Adult Probation, particularly in coordination with other re-entry efforts, to expand Five Keys Charter High School educational services both in- and out-of-custody.

**Acquire adequate staffing to monitor prisoner telephone conversations in developing intelligence regarding potential criminal behavior.**

Under certain circumstances the Sheriff can record conversations conducted by prisoners using the prisoner telephone system. In the past, Sheriff's staff has monitored certain conversations at the request of the San Francisco Police Department. This labor-intensive program has developed credible information leading to successful criminal prosecutions. However, the Sheriff does not currently have sufficient dedicated staff to provide the level of monitoring which would be of most help in these prosecutions. Without such staff, the Department can only spot check conversations.



## Customer Service

**Customer Service Definitions:** The Sheriff's Department provides three very different functions, custody, security, and civil processes. Each function has a different set of customers and corresponding procedures. In the first section, regarding customers of the Department's custody- and court-related services, most of the external customers are part of the criminal justice system. In the second and third sections, regarding building security services and civil processes, the Department's external customers are much more broadly arrayed.

### I. CUSTODY AND COURT SERVICES

<b>EXTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
PUBLIC				
General Public	Served to the extent that the jails keep dangerous people from harming innocent citizens.	The Sheriff, as an elected official, meets frequently with members of the general public. All staff is instructed to appropriately direct inquiries as needed.	No formal process – the Controller's Office surveys the public for sense of safety.	The Sheriff through an Internal Affairs investigations unit addresses any complaints from a member of the public promptly.



<b>EXTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
Media	Print, radio, television.	All media inquiries are directed to the Sheriff's Chief of Staff for prompt response.	Determined by outcome of media activity.	The effectiveness of the Department's response is seen in the quality of media coverage.
SUPPORT				
Grantors and Funding Agencies	Foundations, federal and state agencies.	All grantor requests, audits, and other inquiries are addressed promptly.	Determined by continued funding.	Continued training in grant writing and maintaining good relationships with funding agencies.
Board of Supervisors and Mayor	The chief policy makers and funders for the Department budget.	Addressed immediately and thoroughly to the extent possible.	Determined by continued support for Sheriff's initiatives.	Proactive compliance with directives, policies and initiatives of the offices.
REGULATORY				
Corrections Standards Authority	Audit compliance with jail regulations.	Addressed immediately and thoroughly to the extent possible.	Written reports from CSA.	Continued compliance with regulations.



<b>EXTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
Fire and Health Departments	Audit safety and health compliance.	Addressed immediately and thoroughly to the extent possible.	Written reports from inspectors.	Continued compliance with regulations.
<b>CRIMINAL JUSTICE SYSTEM</b>				
Judges	Judges and commissioners in civil and criminal courts.	Each criminal court and most civil courts have a bailiff in the chambers whenever the judge is present to respond to requests.	No formal survey process.	Continue to meet the needs of the courts.
Prosecuting and Defense Attorneys	Public and private attorneys in the courtrooms and visiting prisoners in the jails.	There are specific guidelines for jail visitors, as well as specific complaint processes.	No formal survey process.	Continue to provide appropriate access to prisoners.
Police Agencies	Police officers bring arrestees to Sheriff's Intake and Release Center for booking.	Department provides 24-hour service. Any complaints are handled through the chain of command.	No formal survey process.	The Department attempts to promptly process all prisoners.



<b>EXTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
Families	Family members of prisoners in custody.	The Department has a formal grievance process.	No formal survey process.	The Department attempts to address all inquiries as quickly as possible.
Clients	Persons in the custody of the Sheriff.	The Department has a formal grievance process for all prisoners.	No formal survey process. However, since incarceration is supposed to be a deterrent, satisfaction is not a goal for these customers.	The Department has a number of performance measures related to custody.

<b>INTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
Staff	Employees of the Sheriff's Department.	Each collective bargaining agreement includes formal processes.	No formal survey process.	The Sheriff conducts exit interviews with employees leaving the Department.



## II. SECURITY SERVICES

The Sheriff provides building security for City Hall, the Department of Human Resources, the Department of Human Services, the Emergency Communications Center and the Community Assessment and Referral Center. The Charter also tasks the Sheriff with providing security for City elections. In 2002-03, the Sheriff assumed responsibility for the Institutional Patrol function at San Francisco General Hospital, Laguna Honda Hospital, and Department of Public Health buildings. The customer base for these services differs somewhat from those served in the jails and courts. There is significantly more public contact in these buildings. The following table presents the customers of the Sheriff's security function.

<b>EXTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
PUBLIC				
General Public	Visitors to City buildings.	Security staff is all trained in customer service techniques. Complaints are directed to the Sheriff for prompt investigation.	No formal survey process.	Function is continuously reviewed for improvement.
Special Interest Groups	Groups addressing the Board of Supervisors or other public body.	Security staff endeavors to proactively engage these groups to maintain order.	No formal survey process.	Function is continuously reviewed for improvement; after incident reports filed when appropriate.



<b>EXTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
Media	Print, radio, television.	All media inquiries are directed to the Sheriff's Chief of Staff for prompt response.	Determined by outcome of media activity.	The effectiveness of the Department's response is seen in the quality of media coverage.
Clients	Members of the public seeking services within the buildings under the Sheriff's control.	Department has formal grievance procedure with time frames.	No formal survey process.	Function is continuously reviewed for improvement; after incident reports filed when appropriate.

<b>INTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
Staff	Employees of the Sheriff's Department.	Each collective bargaining agreement includes formal processes.	No formal survey process.	The Sheriff conducts exit interviews with deputies leaving the Department.
Other City Departments	Staff of other City departments in buildings secured by Sheriff.	Security staff is all trained in customer service techniques. Complaints are directed to the Sheriff for prompt investigation.	No formal survey process.	Function is continuously reviewed for improvement.



### III. CIVIL PROCESSES

The Civil Section of the Sheriff's Department enforces all civil judgments of the courts, including evictions, wage garnishments and attachments of assets, and temporary restraining orders. The Sheriff's eviction assistance program works each week to prevent families, seniors, and disabled individuals from becoming homeless as a result of an eviction. Following are the processes associated with the Civil Section's customers.

<b>EXTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
Civil Litigants	Civil litigants bring court documents, including summons, complaints and judgments to Civil Division for service.	Civil Division is open to customers from 8:00 am to 5:00 pm, Monday through Friday except legal holidays. Any complaints are handled through the Department's chain of command.	No formal process.	Service of process achieved in a timely manner.
Superior Courts of San Francisco	Civil Division is the agent of the courts in performing all judgments of the Civil Courts.	Litigants convey court orders to the Civil Division. Any complaints are handled through the chain of command.	No formal process.	Successful litigants are restored in a timely manner.



<b>EXTERNAL CUSTOMERS</b>	<b>Definition</b>	<b>Complaint/Request for Services Process</b>	<b>Customer Satisfaction</b>	<b>Service Benchmarks</b>
Civil Evictees	Civil Division's Eviction Assistance Program provides referrals and direct assistance to people facing eviction.	Property owners seeking eviction enforcement must complete a form informing the Civil Division of any evictees who may face homelessness. Any complaints are handled through the chain of command.	No formal process.	Evictions performed in a timely manner with no evictee left homeless.
Persons seeking domestic violence restraining orders.	Civil Division serves domestic violence restraining orders at no charge.	Persons seeking such orders bring them to the Civil Division. Any complaints are handled through the chain of command.	No formal process.	Service of domestic violence restraining orders completed in a timely manner.



## **Performance Evaluation**

The following four pages list and describe the Sheriff's performance measures, presenting actual statistics for 2007-2008 and 2008-2009, and projected measures for 2009-2010 with target measures for 2009-2010 and 2010-2011. The measures are organized by program and goals, and present details for each measure.



## SHERIFF - Department Performance Measures

### Performance Measures

	2006-2007 Actual	2007-2008 Actual	2008-2009 Target	2008-2009 Actual	2009-2010 Target
<b>COURT SECURITY AND PROCESS</b>					
Provide inmate escort and security to the courts and prevent physical harm to any person or property in, or in the vicinity of, any courthouse in San Francisco					
• Number of court staff or public who have been harmed while in or in the vicinity of any courthouse in San Francisco	n/a	6	0	0	0
<b>CUSTODY</b>					
Provide for the secure and safe detention of persons arrested or under court order					
• Cost per jail day calculated according to State guidelines for Daily Jail Rate	n/a	\$128	\$126	\$143	\$145
• Average daily population (ADP)	n/a	1,996	2,053	1,861	2,039
• ADP as a percentage of rated capacity of jails	n/a	105%	100%	85%	90%
• Number of successful escapes	n/a	0	0	1	0
• Number of inmate vs. inmate altercations	n/a	226	0	366	0
• Number of inmate vs. staff altercations	n/a	100	0	87	0
• Number of deaths	n/a	6	0	4	0
• Number of suicide attempts prevented	n/a	56	40	30	25



## SHERIFF - Department Performance Measures

### Performance Measures

	2006-2007 Actual	2007-2008 Actual	2008-2009 Target	2008-2009 Actual	2009-2010 Target
<b>SHERIFF ADMINISTRATION</b>					
Maintain full employment capacity					
• Attrition rate	n/a	5%	9%	1%	5%
Execute criminal and civil warrants and court orders					
• Number of attempts to serve/execute civil process	n/a	11,331	10,000	11,503	12,000
• Founded complaints received regarding service of civil process	n/a	4	2	3	0
• Number of pre-eviction home visits	n/a	544	500	453	500
• Number of eviction day crisis interventions	n/a	175	180	134	130
• Number of evictions executed	n/a	1,254	1,000	1,011	1,100
<b>SHERIFF FIELD SERVICES</b>					
Safely transport prisoners					
• Number of prisoners transported	n/a	45,550	42,000	37,657	47,383
• Number of major transport incidents	n/a	0	0	0	0



## SHERIFF - Department Performance Measures

### Performance Measures

	2006-2007 Actual	2007-2008 Actual	2008-2009 Target	2008-2009 Actual	2009-2010 Target
<b>SHERIFF PROGRAMS</b>					
Provide education, skill development, and counseling programs in jail					
• Average daily number of prisoners in substance abuse treatment and violence prevention programs.	n/a	286	360	264	360
• Re-arrest rate for prisoners in jail programs	n/a	n/a	n/a	n/a	n/a
• Average daily attendance of participants enrolled in charter school	n/a	212	225	282	260
• Percentage of students that pass the California High School Exit Exam.	n/a	19%	30%	19%	30%
Provide alternative sentencing options and crime prevention programs.					
• Average daily number of participants in community programs	n/a	243	245	282	290
• Hours of work performed in the community	n/a	99,464	90,000	75,504	80,000
• Value of work performed by participants	n/a	\$930,947	\$842,400	\$721,668	\$750,000
• Re-arrest rate for participants in alternative programs (compared to 55% for non-participants)	n/a	n/a	n/a	n/a	n/a
• Number of clients enrolled in community antiviolence programs	n/a	418	200	492	320
• Re-arrest rate for antiviolence program clients	n/a	31%	25%	26%	25%
<b>SHF-RECRUITMENT &amp; TRAINING</b>					
Hire, train and retain sworn staff					
• Number of new sworn staff hired	n/a	69	60	72	60
• Percentage of hired sworn staff who successfully complete probation after 18 months	n/a	86%	95%	96%	94%



## SHERIFF - Department Performance Measures

### Performance Measures

	2006-2007 Actual	2007-2008 Actual	2008-2009 Target	2008-2009 Actual	2009-2010 Target
<b>DEPARTMENT-WIDE/OTHER</b>					
All City employees have a current performance appraisal					
• # of employees for whom performance appraisals were scheduled	n/a	963	1,018	1,071	1,043
• # of employees for whom scheduled performance appraisals were completed	n/a	780	1,018	811	1,043





Publications  
DOE/ELECTIONS/SFGOV  
Sent by: Barbara Carr

02/22/2010 12:12 PM

To Mayor Gavin Newsom/SFGOV@SFGOV, Board of  
Supervisors/BOS/SFGOV@SFGOV  
cc Angela Calvillo/BOS/SFGOV@SFGOV, BOS-Legislative  
Aides/BOS/SFGOV, Department Heads/MAYOR/SFGOV,  
Mollie Lee/CTYATT@CTYATT, Starr

bcc

Subject Notice of Ballot Simplification Committee Meetings for the  
June 8, 2010 Consolidated Statewide Direct Primary Election

History: This message has been forwarded.

## Memorandum

**To: Honorable Gavin Newsom, Mayor  
Honorable Members, Board of Supervisors**

**From: John Arntz, Director of Elections**

**Date: February 22, 2010**

**RE: Notice of Ballot Simplification Committee Meetings for the June 8, 2010  
Consolidated Statewide Direct Primary Election**

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Beginning Monday, March 1, the Ballot Simplification Committee will conduct public meetings to prepare an impartial summary of each local ballot measure for publication in San Francisco's Voter Information Pamphlet for the upcoming June 8, 2010 Consolidated Statewide Direct Primary Election. The Committee must complete its digests no later than 85 days before the election, which is Monday, March 15.

Meeting agendas and other materials will be available on the Department of Elections website, [www.sfelections.org/bsc](http://www.sfelections.org/bsc), and in our office in City Hall, Room 48. Agendas will be posted at least 72 hours prior to the meeting, as mandated by the Sunshine Ordinance. Other meeting materials will be made available as early as possible. Please check often for any updates.

### About the Ballot Simplification Committee

The Ballot Simplification Committee works in public meetings to prepare a fair and impartial summary of each local ballot measure in simple language. These summaries, or "digests," are printed in San Francisco's Voter Information Pamphlet, which is mailed to every registered voter before the election.

Each digest must explain the primary purposes and points of the measure, but is not required to include auxiliary or subsidiary information. Each digest must include the following four sections:

- *The Way It Is Now*
- *The Proposal*
- *A "Yes" Vote Means*
- *A "No" Vote Means*

In general, each digest is limited to 300 words. Digests may exceed the 300-word limit if the

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Committee determines that the complexity or scope of the proposed measure requires a longer digest. In addition, digests must be written as close as possible to the eighth-grade reading level.

The Ballot Simplification Committee also assists the Department of Elections in preparing other informational material for the Voter Information Pamphlet, such as a glossary of the terms that appear in the pamphlet.

For more information about the Ballot Simplification Committee, please visit [www.sfelections.org/bsc](http://www.sfelections.org/bsc) or the Department of Elections office in City Hall, Room 48.



Notice of Ballot Simplification Committee meetings\_scan.pdf

Barbara Carr  
Publications Division  
San Francisco Department of Elections  
tel: 415-554-4375





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COB cpage  
B+F clerk

# Capital Planning Committee

Edwin M. Lee, City Administrator, Chair

## MEMORANDUM

February 25, 2010

**To:** Supervisor David Chiu, Board President

**From:** Edwin M. Lee, City Administrator & Capital Planning Committee (CPC) Chair *ELL*

**Copy:** Members of the Board of Supervisors  
Angela Calvillo, Clerk of the Board  
Capital Planning Committee

**Regarding:** **March 1 Deadline for FY 2011-2020 Capital Plan**

Section 3.21 of the San Francisco Administrative Code (the "Code") establishes the Capital Planning Committee (the "CPC"), designates the City Administrator as chair of the CPC, and requires the CPC to annually review the ten-year capital expenditure plan (the "Capital Plan") prior to its submission to the Mayor and Board of Supervisors. Section 3.20 of the Code requires the City Administrator to submit the Capital Plan to the Mayor and Board of Supervisors (the "Board") by March 1 of every year. The City Administrator has met this deadline every year.

The CPC anticipated making its recommendation on the FY 2011-2020 Capital Plan (the "Current Capital Plan") at its February 22 meeting in order to meet the deadline imposed by Section 3.20. However, a key component of the Capital Plan's long-term debt program, the Earthquake Safety and Emergency Response (ESER) General Obligation Bond, was still subject to review, discussion and possible amendment by the Board subsequent to this February 22 meeting date.

On February 23 the Board placed a final amended ESER bond on the June 8, 2010 ballot. In order to incorporate the Board's amended ESER bond into the Current Capital Plan, the CPC will meet again on the earliest possible date (March 1) to make its recommendation on the Current Capital Plan to the Mayor and Board. However, the CPC will miss the deadline established in Section 3.20 of the Administrative Code in order to incorporate into the Current Capital Plan the Board's action on February 23. The CPC expects to submit the Current Capital Plan to the Mayor and Board on March 8, 2010.

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COB, cpage

# Capital Planning Committee

Edwin M. Lee, City Administrator, Chair

## MEMORANDUM

February 23, 2010

**To:** Supervisor David Chiu, Board President

**From:** Edwin M. Lee, City Administrator & Capital Planning Committee (CPC) Chair *ELL*

**Copy:** Members of the Board of Supervisors  
Angela Calvillo, Clerk of the Board  
Capital Planning Committee

**Regarding:** Recommendation from February 22, 2010 CPC Meeting

On February 22, 2010, the CPC discussed the implications of the Board of Supervisor's February 9, 2010 amendment to the Earthquake Safety and Emergency Response bond. The CPC's recommendations are set forth below.

- Board File #091458:** Ordinance calling and providing for a special election June 8, 2010, for the purpose of submitting to San Francisco voters a proposition to incur \$412,300,000 in bonded debt to finance the construction, acquisition, improvement, and retrofitting of Neighborhood Fire and Police Stations, the Auxiliary Water Supply System, a Public Safety Building, and other critical infrastructure and facilities for earthquake safety and related costs necessary or convenient for the foregoing purposes.

**Recommendation:** The CPC recommends that the General Services Agency, in consultation with its client City departments, conduct an in-depth study of alternative approaches to addressing the needs of the Office of the Chief Medical Examiner (OCME) and the Police Department Forensic Science Division (FSD).

**Comments:** The Board's action February 9, 2010 to remove the Forensic Sciences Center from the June 8, 2010 bond enables the City to consider a number of alternative approaches to addressing the needs of the OCME and FSD.

Over the past two weeks the Department of Public Works has begun to identify actionable strategies to address the needs – including the scoping of required interim repairs to sustain the OCME and the FSD at their existing respective locations in the Hall of Justice (HOJ) and Building 606 at the Hunters Point Shipyard (HPSY) – until a long-term solution is agreed upon.

However, any approach would need to take into account the following considerations:

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BY *S/K*

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- the availability of other funding sources such as future General Obligation bonds, General Fund debt, private lease-backs, partial outsourcing, and/or public-private partnerships;
- the opportunity to share facilities with partnering agencies;
- the challenges of meeting program requirements for the OCME and FSD in their current locations;
- the upfront costs of interim repairs to meet OCME and FSD short-term (3-5 year) needs; and
- the necessary lead time of (3-4 years) to relocate the Crime Lab from the HPSY in advance of its 2014 scheduled redevelopment.

In addition to developing an interim solution, the Department of Public Works is developing three approaches to deliver a new facility that realizes the benefits of collocating these similar functions. These include: (1) a ten-year, phased lease financing that minimizes the impact to the General Fund, a (2) single project included in the second planned ESER bond scheduled in the FY2010-2019 Capital Plan for November 2015, and (3) a combination of leased, bond-funded and other sources. In all three approaches, the Department is investigating lower cost building styles and locations and is working with the Redevelopment Agency to meet its needs for the redevelopment of HPSY.

Committee members or representatives in favor of the aforementioned recommendation include: Edwin Lee, City Administrator; Ben Rosenfield, Controller; Ed Reiskin, Department of Public Works; Daley Dunham, Port of San Francisco; Amit Ghosh, San Francisco Municipal Transportation Agency; Cindy Nichol, San Francisco International Airport; Rhoda Parhams, Recreation and Parks Department; Harlan Kelly, Public Utilities Commission; and Greg Wagner, Mayor's Budget Director.





Bhanuprakash  
<vikram8008@gmail.com>  
02/24/2010 01:23 PM

To board.of.supervisors@sfgov.org  
cc  
bcc

Subject To All The San Francisco Board Of Directors

To all concerned with the safety of the citizens and the tourists of San Francisco:

Subject: The Taxi "Shorts" system at SFO is very dangerous. Also it is a very costly burden to the City of San Francisco.

Dear All,

San Francisco international airport has a taxi system that has developed over the years to become very unique to this airport. I am a cab driver in San Francisco. As much as I appreciate all the organization and upgrades that have been done for the taxi lots at SFO I still have a few concerns about how the taxis work within the airport as well as outside of it.

SFO has a system called Shorts. Simply Shorts mean a shorter line. The taxis that pick up a passenger at SFO may return within 30 minutes and enter a shorter line. If they return after the 30 minute limit they go to the regular line which is much longer. (The wait time in the Short line to pick up the next passenger is about 15 to 20 minutes. Whereas the wait time in the regular line is about 60 to 90 minutes. The difference is big.)

The Shorts system is in place to help the drivers who get very short fares from SFO to come back within 30 minutes and get another fare without waiting much in the taxi line.

The problem with this is that the drivers are going at more than 90 miles an hour to meet the 30 minute limit. The initial intention might have been a very noble one, but as of today the lives of the passengers, the drivers and the other citizens are at extreme risk due to this. Cab drivers have made Shorts even from hotels as far into the downtown as Clift on Geary Street (14 miles each way) and Hilton on O'Farrell Street. And rarely I have heard drivers mentioning of Shorts made from Fairmont on Mason Street at California Street (which is 14 1/2 miles each way). Such Shorts to be made require the driver to go at 95 miles per hour if not 100+ mph. As soon as the driver enters the city the traffic lights kill time for him. So to go faster on the freeway is his easy solution.

If the taxi business was very lucrative would the drivers put their lives and others lives at so much risk for just one more passenger from SFO? An average cab driver in the city makes about \$14 an hour and has no benefits. This average includes different shifts, different seasons of the year and all types of drivers: young - old, weak - strong, male - female etc. Compare this to a city bus driver or a garbage truck driver:

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they make double that figure plus they get all the benefits. Additionally cab drivers have income responsibility. If the driver does not pay the gate fees or if he fails to fill up gas after work he is out of job the next day. Such is not the case with a bus driver or a garbage man - they do not have any income responsibility. So due to this inbuilt income responsibility the taxi drivers would like to drive faster to make a few extra bucks.

My suggestion is: IMMEDIATELY ABOLISH THIS DANGEROUS SYSTEM OF "SHORTS".

What would happen if the Shorts system is abolished.

1. There would only be one line at SFO for all taxis. And that line would move faster giving opportunity to all cab drivers to get fares quickly.
2. There would be less number of dispatch staff needed to regulate the taxi lines. As the Shorts system needs a lot of attention and extra man power the city is now spending a lot on staff pay to the dispatchers at SFO. THE CITY CAN SAVE A LOT OF MONEY!!
3. To eliminate instances where taxi drivers get very short fares from SFO a minimum charge of \$25 to take a cab should be imposed on the passengers. This would mean that when a passenger takes a cab and goes to a destination that is less than \$25 on the meter he or she would still pay a minimum \$25.

I strongly assert this point by asking this: The passengers who need taxis at SFO have money for flight, food, hotel, touring, etc. Don't they have an extra 10 bucks for a safer taxi? For a short ride the passengers would pay about \$15 to a nearby hotel or a residence anyways. Are they so poor that they cannot afford to pay another \$10 to safeguard their own lives and the lives of other innocent people?

The drivers of San Francisco taxi cabs are under extreme pressure all day long. An average citizen of San Francisco comes under a lot of stress by driving their private cars just for a few minutes a day. The traffic problems and terrain problems are immense in this city of ever increasing population and traffic.

The taxi Shorts system as of today is a wrong system that encourages bad driving. It literally tells the driver to drive fast so he can make another 40 bucks within a few minutes. While some fares are too small and some are too big \$40 is the average fare a cab driver makes from a fare from SFO.

Another thing I would like to point out is about the money collected from the drivers to service SFO. As of today the San Francisco taxi cab industry is part of the San Francisco Municipal Transportation Agency (SFMTA). That was not the case always. This is a very recent development. We belong to this city. We are a very integral part of the City of San Francisco. Many major cities in the United States do not charge their cab drivers for picking up passengers at the airports. At SFO the cab driver pays half of the \$4 airport fee and the customer pays the other half.



My suggestion is: Completely Abolish Charging Cab Drivers. THIS WILL MAKE MORE MONEY TO THE CITY!! With the Shorts system the taxi drivers that return to the airport within 30 mins are given a full discount of the airport fee. The second consecutive Short gets a \$2 discount. Any new Short made again gives a \$4 discount. Discount upon discount, these discounts are in the range of many millions. If passengers were to pay the entire \$4 there would be no question of any discount which means millions of dollars more for the city!

Taxi drivers are made to collect the airport fee from the customers. Every time a driver collects an extra fee from the customer his or her tip goes down. Taxi cab drivers should not be used as middle men between the airport's administration and the passengers. The airport should collect its fees directly from the passengers. Cab drivers have a lot of stress and tension already. Making cab drivers be the middle men is not justice at all. Taxi drivers are not coolies but we still handle very heavy luggage for our passengers. Upon all that we do we constantly lose our tip because we are asking the passengers to pay the airport fees. Most passengers are turned off the moment they hear about this fee.

I am copying this from the Wikipedia.org:

" **Taxicabs:** Most U.S. guides recommend 15% of the fare, more for extra services or heavy luggage.<sup>[40][44][45]</sup>"

But we all know that taxi drivers are not being paid properly for lifting heavy luggage. People still tip with the old yardstick of 10% to cab drivers, which is now inappropriate to the current economic and social structure of our society. Isn't San Francisco home rents one of the highest in the country? An average cab driver of San Francisco who makes \$150 a day cannot afford a proper home for his family today without working six days and 12 hours per day - no joke!

So to point out the most important things:

1. ABOLISH THE DANGEROUS "SHORTS" SYSTEM AT SFO.
2. MINIMUM \$25 TO TAKE A TAXI FROM THE AIRPORT.
3. TAXI CAB DRIVERS MAY PAY NOTHING TO SERVICE SFO.
4. SFO COLLECTS FEE FROM THE PASSENGERS DIRECTLY (so the taxi drivers don't act as middlemen).

It is my humble request to one and all to take these suggestions in a positive light. San Francisco Cab Drivers do deserve a bit more respect. We put our lives at risk every moment of our work. Comparatively most jobs have much less risk and danger. Working 6 days and 12 hours per day to afford a proper living in San Francisco... Please... We are human beings too!!!

Bhanuprakash Panchanahalli  
Badge: 64922





**CITY AND COUNTY OF SAN FRANCISCO  
OFFICE OF THE CONTROLLER**

To: Angela Calvillo,  
Clerk of the Board  
From: Office of the Controller  
City Services Auditor

field  
Controller

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Monique Zmuda  
Deputy Controller

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2010 FEB 25 AM 10:50

**AUDIT FOLLOW-UP MEMORANDUM**

**DATE:** February 25, 2010  
**TO:** Mivic Hirose, Executive Administrator, Laguna Honda Hospital  
**FROM:** Tonia Lediju, Director of Audits, City Services Auditor

**SUBJECT:** Results of Follow-up Review for Audit of Laguna Honda Hospital

**EXECUTIVE SUMMARY**

The Controller's City Services Auditor (CSA) Division issued an audit report in December 2006 entitled *The Hospital Improperly Purchased Linen and Other Supplies, and Needs to Improve Its Purchasing Procedures*. CSA has completed a follow-up review of the status of the recommendations in the 2006 report. Laguna Honda Hospital (LHH) indicated that it fully implemented all 11 recommendations in the audit report. Based on the follow-up work performed, CSA agrees with this assessment. LHH's actions to implement the recommendations are summarized on pages 2 through 4; the recommendations themselves and the implementation status of each are presented in Attachment A.

**BACKGROUND & METHODOLOGY**

The San Francisco Administrative Code (Administrative Code), Section 15.104, authorizes the Department of Public Health to become a member of the University Health Systems Consortium (consortium), and to use all services provided by the consortium, including the purchasing program. The consortium's supply company is called Novation. LHH's ability to make purchases in this way is known as its "Novation authority." This code section also authorizes LHH to enter written agreements and execute purchase orders with suppliers of goods and materials selected through Novation's competitive bid process. The Administrative Code further provides that these agreements and purchase orders will be governed by Novation's standard terms and conditions.

In accordance with Government Auditing Standards, Section 8.05, promulgated by the United States Government Accountability Office (GAO), CSA conducted a follow-up review of the agreed-upon recommendations in the 2006 audit report. Section 8.05 states that the purposes of audit reports include facilitating follow-up to determine whether appropriate corrective actions have been taken. This follow-up determined whether LHH has taken the corrective actions needed to implement the audit report's recommendations, with the goal of improving LHH's business practices. For recommendations calling for new procedures, CSA verified that the procedures were created and, in some cases, considered evidence of

10

the department's compliance with them. Future audits of LHH may incorporate review of its compliance with the new procedures.

To conduct the follow-up review, CSA met with key LHH personnel to discuss the status of the corrective actions taken to date, verified the existence of the procedures and processes that have been established, and documented the results of the fieldwork.

## **RESULTS**

In response to this follow-up review, LHH in December 2009 reported that it had fully implemented all of the report's 11 recommendations, giving specific information for each recommendation (see Attachment A). CSA considered the information LHH provided, reviewed documentation, and verified that all 11 recommendations have been implemented. The results are presented below by subject area.

### **Recommendation 1: Re-examine LHH's policies and procedures for purchasing goods and services and the terms of its contract with Novation.**

Consistent with the recommendation, LHH has revised its procedures for purchasing. According to LHH's Materials Management director, LHH analyzes Novation's prices on a case-by-case basis and compares them to the prices available through the standard contract of the City and County of San Francisco (City). If the price in the City contract is lower than Novation's price, then LHH will submit a purchase order through the City purchasing process. The Materials Management director reports that he has met with a Novation representative regularly in recent years to discuss ways of lowering prices and to receive updates on newly available programs and discounts.

**Conclusion:** Recommendation 1 has been implemented.

### **Recommendations 2, 3, 8, and 10: Establish in a manual various procedures for LHH's purchasing function.**

Consistent with recommendation 2:

- LHH has prepared a policies and procedures manual for the Materials Management unit.
- CSA, on behalf of LHH, asked the Office of Contract Administration (OCA) to review LHH's purchasing policies and procedures but OCA did not respond to this request.

Consistent with recommendations 3, 8, and 10, LHH's policies and procedures manual includes:

- How to select a vendor when Novation has contracted with more than one vendor for certain products, and how to enter purchasing agreements under the Novation authority.
- A manual section on ethical business practices that says employees who make purchases must avoid any situation that impairs the exercise of independent judgment.

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## RESULTS

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**CITY AND COUNTY OF SAN FRANCISCO  
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10

- A reminder that staff must encumber funds through creating a purchase order before ordering goods or services from a vendor.

**Conclusion:** Recommendations 2, 3, 8, and 10 have been implemented.

**Recommendation 4: Purchase only products that Novation has competitively bid.**

According to the Materials Management director, LHH's contract with Novation always states whether or not an item is competitively bid. If the item is not competitively bid, LHH can purchase the item through delegated departmental (or "Proposition Q") authority or place a purchase order through OCA. The recommendation suggests that LHH use only local business enterprise vendors through Novation. According to the Materials Management director, doing so would be impractical because very few of the Novation vendors are located in San Francisco.

**Conclusion:** Recommendation 4 has been implemented.

**Recommendation 5: Purchase linen directly from the vendor to avoid Broadline's 10 percent mark-up.**

LHH no longer does business with Broadline. LHH now buys linen products through the Novation authority via a dual-source agreement with Medline and Standard Textile.

**Conclusion:** Recommendation 5 has been implemented

**Recommendation 6: Develop and implement procedures to verify that the product types and prices match the products ordered; verify that vendors charge Novation's prices.**

According to the Materials Management director, LHH began using the Pathways Materials Management (PMM) system on September 30, 2008. PMM consists of computer hardware and software that allows for inventory control for hospital supplies and a three-way match to ensure quantities and prices agree on the purchase order, receiving document, and invoice. Item prices in PMM are locked so only authorized parties can change the price of an item. Prices are updated weekly based on an electronic price book issued by the items' distributors. If a price on an invoice is higher than the price calculated by PMM when LHH placed the order, then LHH would reject the invoice and seek an adjustment.

**Conclusion:** Recommendation 6 has been implemented.

**Recommendation 7: Inform employees of the San Francisco Campaign and Government Code, Section 3.214, which can require them to avoid contracting decisions where they may have a conflict of interest.**

In 2006 and 2009, LHH provided training on the City's delegated departmental purchasing authority. The training covered this code section. In addition, the training included:

- Best procurement practices.
- Principles and standards of ethical purchasing.
- How to ensure that all the City's legal requirements are met.

**Conclusion:** Recommendation 7 has been implemented.

**Recommendation 9: Seek \$20,500 refund from Broadline for its excessive mark-up.**

In 2007, the Materials Management director sent a memorandum to Broadline requesting a \$20,500 credit for excessive markup but never received a response.

**Conclusion:** Recommendation 9 has been implemented.

**Recommendation 11: Require all managers to attend mandatory purchasing training.**

LHH reports that it provided the required mandatory purchasing training. In March 2006, before the audit report was issued, LHH provided purchasing training to at least 55 employees. This exceeds the number of LHH employees who order goods, according to the Materials Management director.

**Conclusion:** Recommendation 11 has been implemented.

CSA extends its appreciation to you and your staff who assisted with this follow-up. If you have any questions or concerns, please call or e-mail Audit Manager Mark Tipton at (415) 554-7660 or ***Mark.Tipton@sfgov.org***.

cc: Tess Navarro, Deputy Financial Officer, LHH  
Russell Nakai, Director, Materials Management, LHH  
Ben Rosenfield, Controller  
Robert Tarsia, Deputy Audit Director  
Mark Tipton, Audit Manager  
Vivian Chu, Associate Auditor

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In 2006 and 2009, LHH provided training on the City's delegated departmental purchasing authority. The training covered this code section. In addition, the training included:

## ATTACHMENT A: FINDINGS AND RECOMMENDATIONS

Audit Report Rec. #	Recommendation	December 2009 Status per LHH	Auditor's Follow-up Work	Results
1	<p>Re-examine its policies and procedures for purchasing goods and services, and its contract terms with Novation, to determine whether Laguna Honda is always making the most cost-effective purchasing decisions. To this end, Laguna Honda should perform periodic analysis of the Novation contract to determine if its prices are favorable. Also, when making purchases, Laguna Honda should periodically determine if purchasing goods and services under the City processes would be more favorable. Finally, Laguna Honda should work with Novation to identify if there are better ways for Laguna Honda to receive lower prices.</p>	Completed.	<p>Interviewed LHH Materials Management director to determine:</p> <ul style="list-style-type: none"> <li>• How LHH re-examined its purchasing policies and procedures and the Novation contract to determine if it always gets the best possible prices.</li> <li>• How often LHH determines if Novation's prices are favorable.</li> <li>• How often LHH determines if using the City's processes would be more favorable than using Novation.</li> <li>• How LHH works with Novation (e.g., via periodic meetings) to identify ways to get lower prices.</li> </ul> <p>Obtained documentation of LHH Materials Management director's frequent meetings with Novation representative.</p>	Implemented.

Audit Report Rec. #	Recommendation	December 2009 Status per LHH	Auditor's Follow-up Work	Results
2	Prepare a procedures manual for Laguna Honda's purchasing function, including purchases made using the Novation authority or the City's purchasing process. Consult with the City's Office of Contract Administration to ensure that the hospital has established adequate procedures.	Completed.	<p>Obtained Materials Management unit's policies and procedures manual. Found that procedures do cover purchases made under the Novation authority.</p> <p>Asked whether LHH consulted with OCA to ensure that the hospital has established adequate procedures. According to the Materials Management director, LHH attempted to ask OCA to review its purchasing policies and procedures manual but OCA declined to do so. This was confirmed with the CSA audit manager who contacted OCA at the time.</p>	Implemented.
3	Establish in the procedures manual specific procedures for selecting a vendor when Novation has contracted with more than one vendor for certain products, and procedures that specify how staff is to enter purchasing agreements under the Novation authority.	Completed. See Materials Management unit's policies and procedures manual, Section 3.14.	<p>Obtained manual and found that Section 3.14 does establish relevant policies or procedures:</p> <ul style="list-style-type: none"> <li>• For selecting a vendor when Novation has contracted with more than one vendor for certain products.</li> <li>• That specify how staff is to enter purchasing agreements under the Novation authority.</li> </ul>	Implemented.

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2	Prepare a procedures manual for Laguna Honda's purchasing function, including purchases made using the Novation authority or the City's purchasing process. Consult with the City's Office of Contract Administration to ensure that the hospital has established adequate procedures.	Completed.	<p>Obtained Materials Management unit's policies and procedures manual. Found that procedures do cover purchases made under the Novation authority.</p> <p>Asked whether LHH consulted with OCA to ensure that the hospital has established adequate procedures. According to the Materials Management director, LHH attempted to ask OCA to review its purchasing policies and procedures manual but OCA declined to do so. This was confirmed with the CSA audit manager who contacted OCA at the time.</p>	Implemented.
3	Establish in the procedures manual specific procedures for selecting a vendor when Novation has contracted with more than one vendor for certain products, and procedures that specify how staff is to enter purchasing agreements under the Novation authority.	Completed. See Materials Management unit's policies and procedures manual, Section 3.14.	<p>Obtained manual and found that Section 3.14 does establish relevant policies or procedures:</p> <ul style="list-style-type: none"> <li>• For selecting a vendor when Novation has contracted with more than one vendor for certain products.</li> <li>• That specify how staff is to enter purchasing agreements under the Novation authority.</li> </ul>	Implemented.

## ATTACHMENT A: FINDINGS AND RECOMMENDATIONS

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Audit Report Rec. #	Recommendation	December 2009 Status per LHH	Auditor's Follow-up Work	Results
4	Ensure that staff uses the Novation authority to purchase only those products that Novation has competitively bid. Further, when using disadvantaged or local business enterprise vendors through Novation, ensure that Novation has used a competitive bidding process or [Laguna Honda itself should] use a competitive bidding process to select the vendor.	Completed.	<p>Obtained document/invoices to show how LHH used the Novation authority. Reviewed sample documents showing Novation's prices.</p> <p>Interviewed personnel to determine how LHH knows it purchases only those products that Novation has competitively bid. According to the Materials Management director, LHH's contract with Novation always states whether or not an item has been competitively bid. If the item is not competitively bid, LHH can purchase the item through delegated departmental (Proposition Q) authority or place a purchase order through OCA.</p>	Implemented.
5	Purchase linen directly from Standard Textile and avoid Broadline's 10 percent mark-up. In addition, Laguna Honda should evaluate whether it has other agreements with suppliers or distributors in which it can save additional money by using only Novation's standard terms and conditions as a basis for selection.	Completed. LHH is currently utilizing Novation contract with Medline.	Interviewed personnel to determine how LHH uses the Novation contract with Medline. According to the Materials Management director, Novation now has a linen contract with Medline. Broadline is no longer used.	Implemented.

Audit Report Rec. #	Recommendation	December 2009 Status per LHH	Auditor's Follow-up Work	Results
6	<p>Develop and implement procedures that enable staff to verify that the product types and prices match the products ordered. Importantly, staff should be able to verify that prices charged by vendors conform to Novation's prices. If there are differences, Laguna Honda should work with Novation and the vendor to ensure Laguna Honda pays the correct prices.</p>	<p>Completed, utilizing Pathways Materials Management (PMM) software. PMM provides three-way match: purchase order, receiving document, and invoice matching.</p>	<p>Interviewed LHH personnel. The Materials Management director demonstrated for the auditors a few screens that are part of the system and stated that PMM:</p> <ul style="list-style-type: none"> <li>• Was first used by LHH on 9/30/2008.</li> <li>• Is an automatic system that ensures that LHH verifies if prices charged by vendors conform to Novation's prices.</li> <li>• Restricts who can change the price of an item.</li> <li>• Allows prices to be changed via weekly updates based on price books issued by the product distributors. If a price on an invoice is higher than the price when the order was placed, PMM will cause LHH to reject the invoice and seek adjustments.</li> </ul>	<p>Implemented.</p>

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Audit Report Rec. #	Recommendation	December 2009 Status per LHH	Auditor's Follow-up Work	Results
7	<p>Inform its employees of the San Francisco Campaign and Governmental Code, Section 3.214, which requires employees to recuse themselves from making contracting decisions that may benefit anyone with whom they have a personal relationship, unless an exception is necessary. In this case, as specified in the Code, Laguna Honda should ensure that such employees disclose personal relationships before signing such contracts.</p>	<p>Completed. Two trainings on Proposition Q authority were presented, one in 2006 and one in 2009.</p>	<p>Obtained documentation of the two trainings in the form of training handouts, which included the dates of the training sessions.</p> <p>Obtained a handout from the trainings that addresses San Francisco Campaign and Government Code, Section 3.214.</p> <p>By requiring its employees to attend one of these trainings every three years, LHH helps to ensure that employees recuse themselves from making contracting decisions that may benefit anyone with whom they have a personal relationship, or disclose such a relationship before signing a contract.</p>	<p>Implemented.</p>
8	<p>Establish in the procedures manual a section on ethical business practices that, among other requirements, specifies that employees that make purchases are to avoid any situation that impairs the exercise of independent judgment, as is established in the Office of Contract Administration's Purchasing Manual.</p>	<p>Completed. See Materials Management unit's policies and procedures manual, Section 3.12.</p>	<p>Obtained manual and found that Section 3.12 does point out that LHH employees, like all City employees, must adhere to San Francisco Campaign and Government Code, Section 3.214. The manual states that employees (involved in purchasing decisions) will be required annually to read and sign that they accept the provisions of San Francisco Campaign and Government Code, Section 3.214, and annually complete and sign State of California Form 700 (a statement of economic interests).</p>	<p>Implemented.</p>

Audit Report Rec. #	Recommendation	December 2009 Status per LHH	Auditor's Follow-up Work	Results
9	Seek a refund from Broadline for the excessive mark-up it charged from the start of the contract on August 15, 2002, through December 31, 2004. We estimate the refund should be approximately \$20,500.	Completed.	Verified that the Materials Management director issued a memo to Broadline on 3/30/2007 to request a credit of \$20,500 for excessive mark-up charged by Broadline during the period from 8/15/2002 to 12/31/2004. However, according to the Materials Management director, LHH never received this credit from Broadline.	Implemented.
10	When using the city process for making purchases, establish procedures that require staff to encumber purchases before ordering goods or services from a vendor.	Completed, using ADPICS.	Reviewed Materials Management unit's policies and procedures manual. Found that Section 3.1 does require staff to encumber funds before ordering goods or services from a vendor. A purchase order creates such an encumbrance.	Implemented.
11	Require that all of its managers attend mandatory purchasing training to ensure they are aware of the City's purchasing requirements.	Completed.	Obtained and reviewed content of the Proposition Q purchasing authority training for managers, evidence that the training was considered mandatory, and a list of all current LHH managers. Obtained from post-training tests the signature pages of 55 employees who attended the March 2006 training. Did not verify that all 55 employees were managers, however, according to the Materials Management director, this number exceeds the number of LHH employees who place orders for goods.	Implemented.

Audit Report Rec. #	Recommendation	December 2009 Status per LHH	Auditor's Follow-up Work	Results
9	Seek a refund from Broadline for the excessive mark-up it charged from the start of the contract on August 15, 2002, through December 31, 2004. We estimate the refund should be approximately \$20,500.	Completed.	Verified that the Materials Management director issued a memo to Broadline on 3/30/2007 to request a credit of \$20,500 for excessive mark-up charged by Broadline during the period from 8/15/2002 to 12/31/2004. However, according to the Materials Management director, LHH never received this credit from Broadline.	Implemented.
10	When using the city process for making purchases, establish procedures that require staff to encumber purchases before ordering goods or services from a vendor.	Completed, using ADPICS.	Reviewed Materials Management unit's policies and procedures manual. Found that Section 3.1 does require staff to encumber funds before ordering goods or services from a vendor. A purchase order creates such an encumbrance.	Implemented.
11	Require that all of its managers attend mandatory purchasing training to ensure they are aware of the City's purchasing requirements.	Completed.	Obtained and reviewed content of the Proposition Q purchasing authority training for managers, evidence that the training was considered mandatory, and a list of all current LHH managers. Obtained from post-training tests the signature pages of 55 employees who attended the March 2006 training. Did not verify that all 55 employees were managers, however, according to the Materials Management director, this number exceeds the number of LHH employees who place orders for goods.	Implemented.

Audit Report Rec. #	Recommendation	December 2009 Status per LHH	Auditor's Follow-up Work	Results
7	<p>Inform its employees of the San Francisco Campaign and Governmental Code, Section 3.214, which requires employees to recuse themselves from making contracting decisions that may benefit anyone with whom they have a personal relationship, unless an exception is necessary. In this case, as specified in the Code, Laguna Honda should ensure that such employees disclose personal relationships before signing such contracts.</p>	<p>Completed. Two trainings on Proposition Q authority were presented, one in 2006 and one in 2009.</p>	<p>Obtained documentation of the two trainings in the form of training handouts, which included the dates of the training sessions.</p> <p>Obtained a handout from the trainings that addresses San Francisco Campaign and Government Code, Section 3.214.</p> <p>By requiring its employees to attend one of these trainings every three years, LHH helps to ensure that employees recuse themselves from making contracting decisions that may benefit anyone with whom they have a personal relationship, or disclose such a relationship before signing a contract.</p>	<p>Implemented.</p>
8	<p>Establish in the procedures manual a section on ethical business practices that, among other requirements, specifies that employees that make purchases are to avoid any situation that impairs the exercise of independent judgment, as is established in the Office of Contract Administration's Purchasing Manual.</p>	<p>Completed. See Materials Management unit's policies and procedures manual, Section 3.12.</p>	<p>Obtained manual and found that Section 3.12 does point out that LHH employees, like all City employees, must adhere to San Francisco Campaign and Government Code, Section 3.214. The manual states that employees (involved in purchasing decisions) will be required annually to read and sign that they accept the provisions of San Francisco Campaign and Government Code, Section 3.214, and annually complete and sign State of California Form 700 (a statement of economic interests).</p>	<p>Implemented.</p>

# ATTACHMENT B: LAGUNA HONDA HOSPITAL'S RESPONSE

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City and County of San Francisco



Gavin Newsom  
Mayor

Department of Public Health

Laguna Honda Hospital &  
Rehabilitation Center

Russell Nakai,  
Director, Materials Management

Date: February 22, 2010  
To: Tonia Lediju, Controller's Office Director of Audits  
From: Russell Nakai *Russell Nakai*  
Subject: Results of Follow-up Review for Audit of Laguna Honda Hospital

This memo is to confirm that I am in agreement with the audit findings with the follow-up audit conducted in December 2009 by Mark Tipton and Vivian Chu.

(415) 759-2326

375 Laguna Honda Blvd.

San Francisco, CA 94116-1499



# SENIOR ACTION NETWORK



965 Mission Street, Suite 705 \* San Francisco, CA 94103  
Phone 546-1333 \* Fax 546-1344 \* [www.SFSAN.ORG](http://www.SFSAN.ORG)

San Francisco Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

February 1, 2010

Re: Resignation from the Local Homeless Coordinating Board

Dear Supervisors:

Senior Action Network (SAN) has advocated for the homeless of San Francisco since our founding twenty years ago. In the past decade alone, SAN worked often with the Board of Supervisors to secure better treatment of seniors and persons with disabilities. In 2003, SF government departments and elected officials came out to speak for seniors at the daylong Homeless Senior Summit. From 2004 through 2006, the Homeless Senior Task Force and the Local Homeless Coordinating Board (LHCB) from its inception by ourto the present.

Due to loss of funding and staff, SAN is no longer able to formally represent seniors and persons with disabilities on the LHCB. Please search for a replacement who has the time to fulfill this important responsibility.

11





"Jacques, Simone"  
<Simone.Jacques@sfdpw.org>

03/01/2010 12:06 PM

To Board of Supervisors <Board.of.Supervisors@sfgov.org>  
cc  
bcc  
Subject Administrative Code Article XV.Sec.10.170-1.(i) Certain  
Transportation Funds (Proposition 1B Funds)

1 attachment



Prop 1B Report to BOS 2-10.pdf

Hi,

I am submitting the attached report on behalf of DPW. The report details the use of Proposition 1B Local Streets and Roads Funds pursuant to Administrative Code Article XV.Sec.10.170-1.(i).

Thank you,

Simone

-----  
Simone F. Jacques  
Transportation Finance Analyst  
Budget, Finance & Performance Section  
Department of Public Works  
City & County of San Francisco  
30 Van Ness Ave, Suite 5100  
San Francisco, CA 94102  
direct: 415.558.4034  
fax: 415.558.4519  
[simone.jacques@sfdpw.org](mailto:simone.jacques@sfdpw.org)

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City and County of San Francisco



Gavin Newsom, Mayor  
Edward D. Reiskin, Director



Phone: (415) 554-6920  
Fax: (415) 554-6944  
TDD: (415) 554-6900  
www.sfgov.org/dpw

Department of Public Works  
Office of the Director  
City Hall, Room 348  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4645

February 22, 2010

Ms. Angela Calvillo  
Clerk of the Board of Supervisors  
City and County of San Francisco  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

**Subject: Administrative Code Article XV.Sec.10.170-1.(i) Certain Transportation Funds (Proposition 1B Funds)**

**Dear Ms. Calvillo:**

Pursuant to Administrative Code Article XV.Sec.10.170-1.(i), please find attached, a report on the use of funds appropriated from the Local Street and Road Improvement, Congestion Relief, and Traffic Safety Account of 2006 by the Department of Public Works.

According to the subject Administrative Code, any department receiving an appropriation of Proposition 1B Local Street and Road funds shall report back to the Board of Supervisors beginning six months from the date of the appropriation and at six-month intervals thereafter with the following information:

- the amount of Proposition 1B Local Street and Road (LSR) Improvement Funds expended as of the reporting date
- progress on projects
- projected date of completion

To date, a total of \$33 million has been allocated and received by San Francisco DPW. Of this amount, DPW has expended or encumbered \$19.3 million. The attached report details the expenditure of the subject funds. Please contact me if you have any questions about this report or would like additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward Reiskin".

Edward Reiskin,  
Director



**Appropriated State Bond (Prop 1B) Funds  
For Paving Projects**

Prop 1B FY 2007-2008 (includes State supplemental appropriation)

JO#	Project Name	Budgeted	Expended*	Encumbered	Balance	Project Status
1325J	Various Locations #12	3,083,666	2,443,658	5,043	634,965	Project is in the construction phase. Anticipated construction completion March 2010
1327J	Lincoln Way - 3rd Ave/Kezar to 36th Ave.	3,130,925	3,110,949	10,422	9,554	Project is substantially complete.
1354J	Local Match, SOMA Pavement Renovation	995,000	799,571	1,609	193,820	Project is substantially complete.
1393J	North University Mound (Joint PUC Project)	1,516,666	1,096,988	187,044	232,634	Project is in the construction phase. Anticipated construction completion is June 2010
1440J	Taylor St - Ellis to Pine Sansome St - Sutter to California	1,329,128	1,120,522	0	208,606	Project is substantially complete.
1442J	Folsom St - 10th to 19th 13th St - South Van Ness to Folsom St	320,000	317,097	0	2,903	Project has been awarded. Anticipated NTP of March 2010
1443J	11th St - Mission St to Harrison St	179,051	181,137	0	(2,086)	Construction has been completed.
1444J	Various Locations #13	300,000	261,961	0	38,039	Project is in the design phase. Anticipated design completion is February 2010
1449J	Laguna St. - Geary Blvd to Sutter St (Joint PUC Water Contract Phase I)	33,408	4,697	0	28,711	Project is lead by PUC. Anticipated project construction is pending PUC schedule
1450J	California St Joint MUNI/Paving	305,000	242,882	0	62,118	Project is lead by MUNI. Project is under design. Anticipated project construction is pending MUNI schedule
1474J	Geary Blvd. Intersection Paving	100,000	89,844	0	10,156	Project is substantially complete.
1492J	BSSR Various Locations	4,461,827	4,456,328	0	5,499	Construction has been completed.
1501J	Noriega St - 35th Ave to Great Highway	2,233,334	1,879,637	0	353,697	Project is substantially complete.
1527J	Valencia St - 15th St to 19th St (Joint Streetscape Project)	516,592	26,758	244,187	245,647	Project is lead by DPW Streetscape. Anticipated project construction is pending Streetscape schedule
1564J	Various Locations Preventative Maintenance	599,627	465,166	47,376	87,065	Project is in the construction phase. Anticipated construction completion March 2010
1585J	Harrison St Pavement Renovation	45,000	44,156	0	844	Project has been awarded. Anticipated NTP of March 2010
1582J	St Francis Circle Joint MUNI/Paving	58,544	58,767	0	(223)	Project is lead by MUNI. Project is under design. Anticipated project construction is pending MUNI schedule
1583J	Church/Duboce Joint MUNI/Paving	610,531	18,448	0	592,083	Project is lead by MUNI. Project is under design. Anticipated project construction is pending MUNI schedule
1584J	Monterey Blvd Pavement Renovation	35,000	36,826	0	(1,826)	Project has been advertised.
1586J	Steiner & Broadway Pavement Renovation	35,000	29,366	0	5,634	Project has been awarded. Anticipated NTP of March 2010
1591J	Various Locations Slurry Sealing 2009 Contract #2	105,000	67,340	0	37,660	Project is anticipated to NTP March 2010
1608J	Balboa Streetscape/Paving	100,000	4,753	0	95,247	Project is lead by DPW Streetscape. Anticipated project construction is pending Streetscape schedule
1609J	SOMA Alleyway Paving	1,000	0	0	1,000	Project is lead by DPW Streetscape. Anticipated project construction is pending Streetscape schedule
FY 07-08 Subtotal		20,094,299	16,756,871	495,681	2,841,747	



**Appropriated State Bond (Prop 1B) Funds  
For Paving Projects**

Prop 1B FY 2008-09

JO#	Project Name	Budgeted	Expended*	Encumbered	Balance	Project Status
1421J	Battery St Pavement Renovation	1,349,176	19,136	827,161	502,879	Project is in the construction phase. Anticipated construction completion April 2010
1625J	BSSR Various Locations 09-10	686,242	475,851	36,659	173,732	Project is in the construction phase. Anticipated construction completion June 2010
1632J	Bush St Joint Sewer Project	250,000	1,527	0	248,473	Project is lead by PUC Sewer. Anticipated project construction is pending Sewer schedule
1533J	Bush St Pavement Renovation Phase 1	385,224	1,726	0	383,498	Project has been awarded. Anticipated NTP of March 2010
1442J	Folsom St Pavement Renovation	2,700,000	0	0	2,700,000	Project has been awarded. Anticipated NTP of March 2010
1664J	Bush St Pavement Renovation Phase 2	495,000	0	181,900	313,100	Project is in the design phase. Anticipated design completion is June 2010
1565J	Colon/Greenwood/Plymouth/Southwood/Wildwood/Miramar Joint Sewer Project	1,190,000	0	0	1,190,000	Project is lead by PUC Sewer. Anticipated project construction is pending Sewer schedule
1669J	Farragut & Huron PG&E Pilot	250,000	95,827	17,840	136,333	Project is in the construction phase. Anticipated construction completion June 2010
1671J	Van Ness Ave Interim Paving	750,000	82,823	0	667,177	Project is in the construction phase. Anticipated construction completion June 2010
1576J	Eddy St & Ellis St Pavement Renovation	3,614,923	0	0	3,614,923	Project is awaiting award.
1585J	Harrison St Pavement Renovation	420,000	210,188	0	209,812	Project has been awarded. Anticipated NTP of March 2010
1695J	Dolores St, 21st St to 25th St	40,000	23,583	0	16,417	Project is lead by PUC. Anticipated project construction is pending PUC schedule
1498J	Taylor St Improvements	349,358	0	112,391	236,967	Project is in the construction phase. Anticipated construction completion June 2010
1609J	SOMA Alleyway Paving	444,680	0	0	444,680	Project is awaiting award.
<b>FY 08-09 Subtotal</b>		<b>12,924,603</b>	<b>910,661</b>	<b>1,175,951</b>	<b>10,837,991</b>	
<b>Total Prop 1B</b>		<b>33,018,902</b>	<b>17,667,532</b>	<b>1,671,632</b>	<b>13,679,738</b>	

\* As of 2/12/2010 from FAMIS Database

Year of state budget appropriation	Total
FY 2007- 08	18,828,672
FY 2007 - 08 supplemental	1,265,627
FY 2008 - 09	12,924,603
	<u>33,018,902</u>



Newlin Rankin/TTX/SFGOV  
02/26/2010 06:43 AM

To Greg Wagner/MAYOR/SFGOV@SFGOV, Board of  
Supervisors/BOS/SFGOV@SFGOV, Pauline  
Marx/TTX/SFGOV@SFGOV, Jose  
cc  
bcc  
Subject Investment Report January 2010



Monthly Portfolio Report 01312010.pdf

Please find attached the monthly investment report for January, 2010.

Regards,  
Newlin Rankin

Chief Investment Officer  
City and County of San Francisco  
City Hall - Room 140  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4638  
415/554-4487 (phone)  
415/518-1540 (cell)  
415/554-5660 (fax)  
newlin.rankin@sfgov.org

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Office of the Treasurer & Tax Collector  
City and County of San Francisco



José Cisneros, Treasurer

Pauline Marx, Chief Assistant Treasurer  
Newlin Rankin, Chief Investment Officer

Investment Report for the month of January, 2010

02/23/10

The Honorable Gavin Newsom  
Mayor of San Francisco  
City Hall, Room 200  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA. 94102-0917

The Honorable Board of Supervisors  
City and County of San Francisco  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA. 94102-0917

Ladies and Gentleman,

This correspondence and its attachments show the investment activity for fiscal year-to-date of the portfolios under the Treasurer's management.

(in \$ millions unless specified)

INCOME	Fiscal Year to Date		Month Ending 1/31/2010	
	Pooled Fund	All Funds	Pooled Fund	All Funds
Interest Received	24.06	25.63	0.78	1.62
Total Net Earnings	23.48	24.73	4.03	4.18
Earned Income Yield (in %)	1.35%	1.35%	1.39%	1.37%
Current Yield to Maturity (in %)	n/a	n/a	1.38%	1.37%
<b>PRINCIPAL</b>				
Amortized Book Value	n/a	n/a	3,400	3,560
Market Value **	n/a	n/a	3,409	3,570
Accrued Interest	n/a	n/a	14	14
Total Value (Market Value + Accrued Interest)	n/a	n/a	3,423	3,584
Average Daily Balance	2,950	3,108	3,418	3,577
Average Age of Portfolio (in days)	725	720	722	718

\* Cost of Securities = Current Amortized Book Value less Cash in Bank Accounts

\*\* Less Cash in Bank Accounts

In accordance with provisions of California State Government Code Section 53646, we forward this report detailing the City's investment portfolio as of 1/31/2010. These investments are in compliance with California Code and our statement of investment policy, and provide sufficient liquidity to meet expenditure requirements for the next six months.

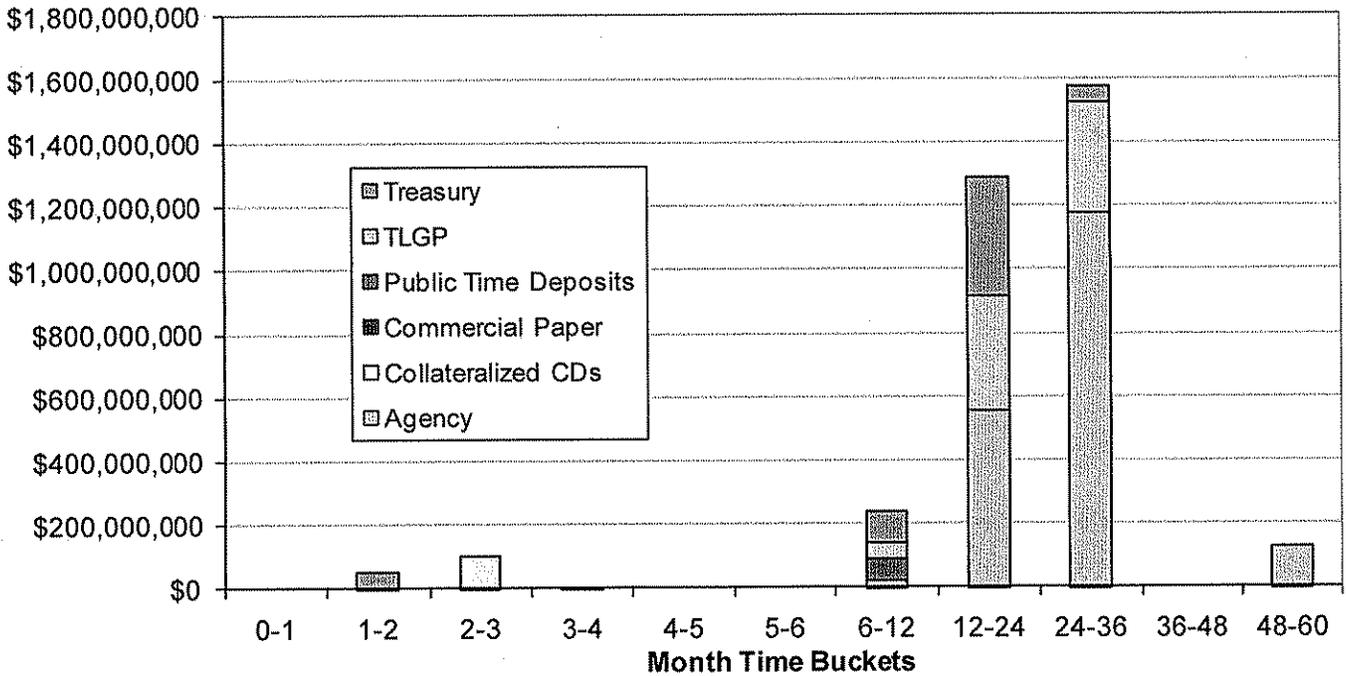
Very truly yours,

José Cisneros  
Treasurer

cc: Harvey Rose, Budget Analyst  
Ben Rosenfield, Controller  
Controller - Internal Audit Division: Tania Ledju  
Oversight Committee: J. Grazioli, Dr. Don Q. Griffin, Ben Rosenfield, T. Rydstrom, R. Sullivan  
Transportation Authority - Cynthia Fong, San Francisco Public Library - 2 copies



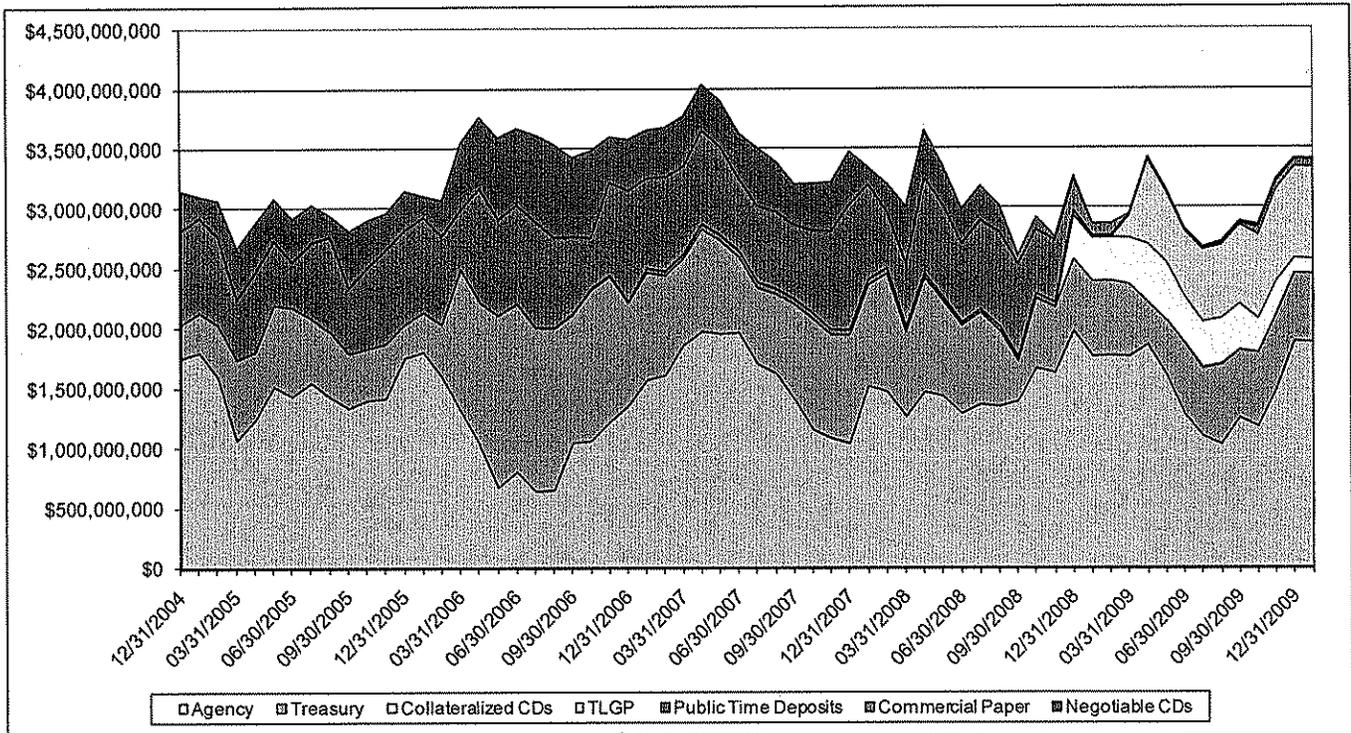
### Pooled Fund Maturities



Given that interest rates are so low from 1 day to 1 year on the yield curve, we have allocated more maturities to the 2-3 year part of the curve.

### Change in Asset Allocation 12/2004 to present

The chart below shows the total size of the Pooled Fund and the relative investments by type.

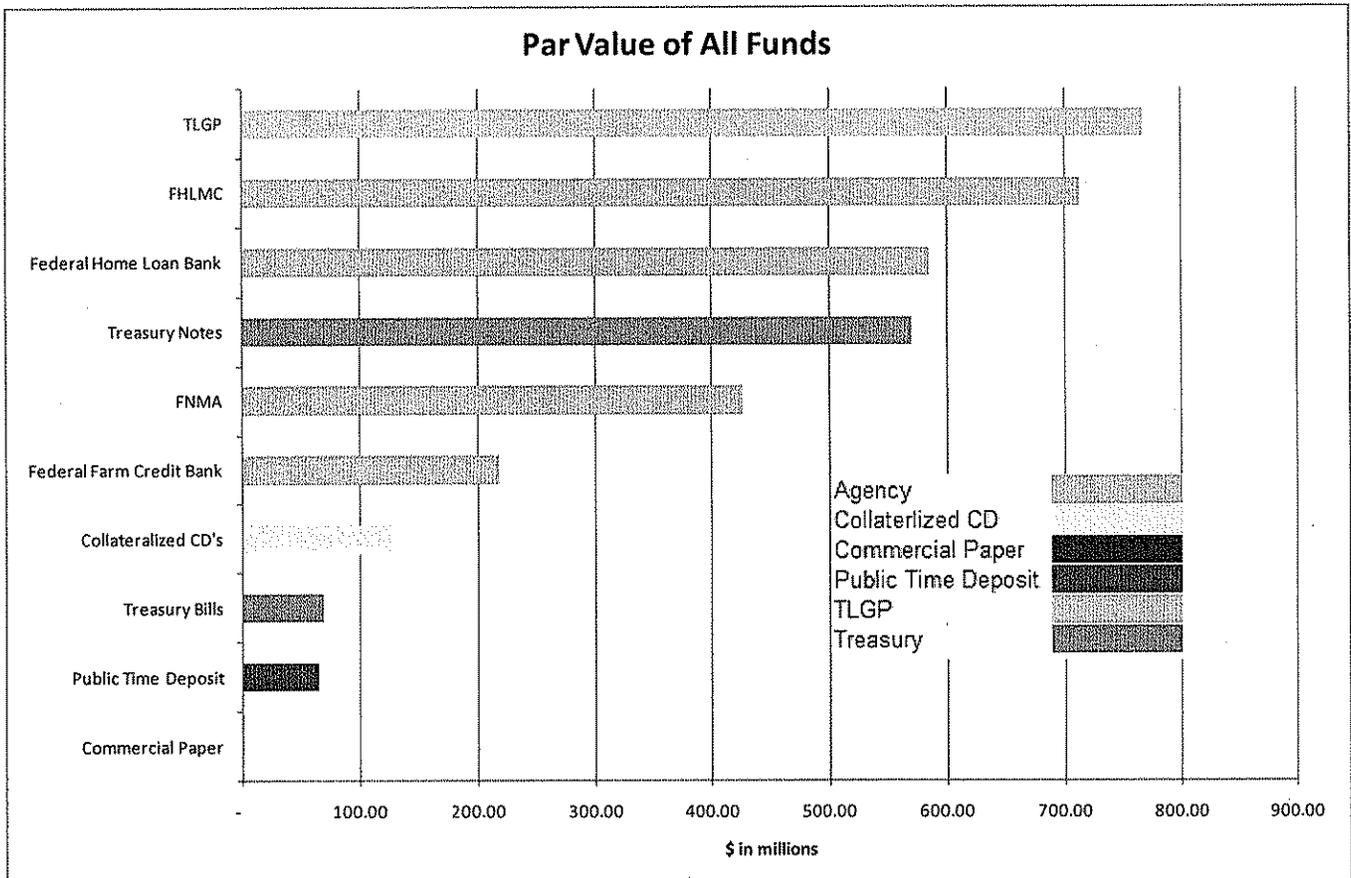


All Funds



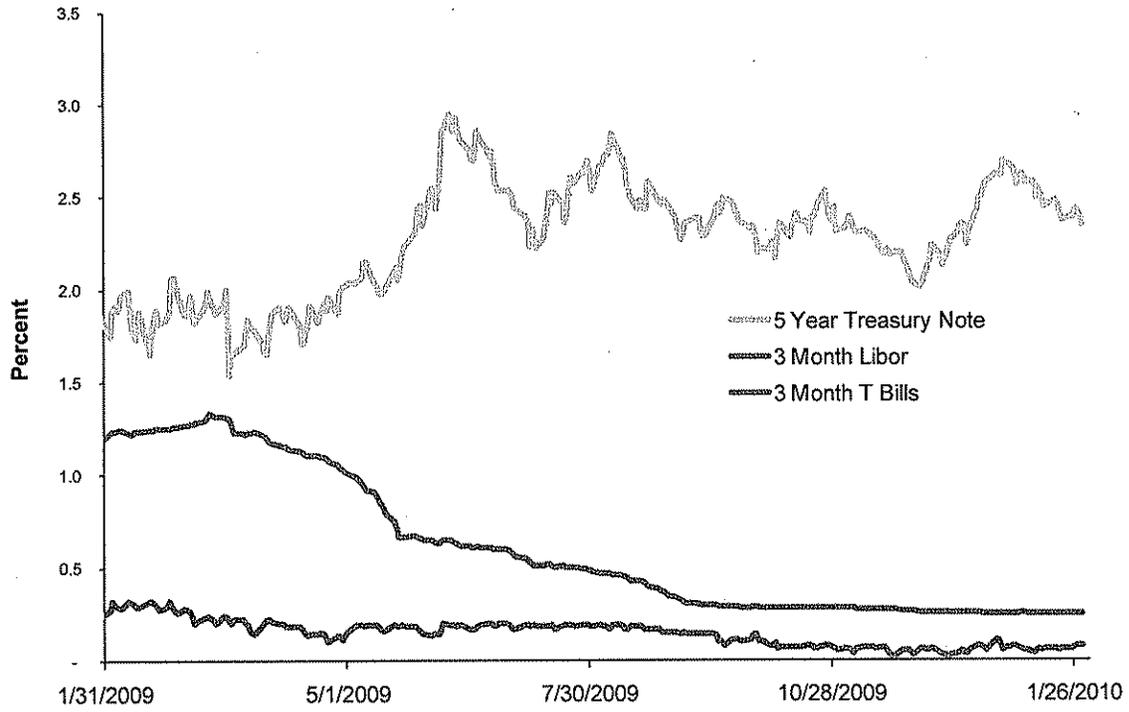
Investment Type	\$ in millions		
	Par Value %	Par Value	Current Book Value
Collateralized CD's	3.5%	125.00	125.00
Commercial Paper: Discount			
Commercial Paper: Interest Bearing			
Commercial Paper: Interest Bearing, Act/365			
Federal Farm Credit Bank: Discount Notes			
Federal Farm Credit Bank: Fixed	6.2%	218.23	223.35
Federal Farm Credit Bank: Float			
Federal Home Loan Bank: Discount Notes			
Federal Home Loan Bank: Fixed	13.6%	482.44	482.09
Federal Home Loan Bank: Float			
Federal Home Loan Bank: Float Monthly			
Federal Home Loan Bank: Multi Step	2.9%	102.75	102.72
Federal Home Loan Mortgage Corp.: Discount Notes			
Federal Home Loan Mortgage Corp.: Fixed	18.2%	642.60	650.62
Federal Home Loan Mortgage Corp.: Float, Monthly, Act/360			
Federal Home Loan Mortgage Corp.: Float, Quarter, Act/360	2.0%	70.00	70.00
Federal National Mortgage Assn.	12.0%	426.00	427.47
Federal National Mortgage Assn.: Multi Step			
Federal National Mortgage Assn.L Discount Notes			
Negotiable Certificates of Deposit			
Public Time Deposit: Monthly Pay			
Public Time Deposit: Quarterly Pay	1.8%	65.10	65.10
Treas. Liquidity Guarantee Program: Fixed	20.3%	717.31	725.79
Treas. Liquidity Guarantee Program: Float	1.4%	50.00	50.07
Treasury Bills	1.9%	68.00	67.93
Treasury Notes	16.1%	570.00	573.89
	<b>100.0%</b>	<b>3,537.42</b>	<b>3,564.03</b>

\* Cost of Securities = Current Amortized Book Value less Cash in Bank Accounts  
 \*\* Less Cash in Bank Accounts





### Trailing 12 Month Key Interest Rates







Run Date: 2/3/2010 10:44:46 AM

**Asset Allocation**

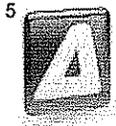
Investments Outstanding As Of Date: 1/31/2010

Assets (000's)	Current Par	Current Book	Market	MKT/Book	Un Gain/Loss	Yield
TREASURY BILLS F	50,000.00	49,991.29	50,000.00	100.02 %	6.94	0.06 %
TREASURY NOTES F	520,000.00	523,615.83	523,512.50	99.98 %	792.96	0.71 %
TREASURY LGP F	706,000.00	714,203.93	720,002.45	100.81 %	6,062.65	1.55 %
TLGP FLOATER F	50,000.00	50,074.05	50,250.00	100.35 %	175.95	0.39 %
FEDERAL HOME LOAN BANK F	482,440.00	482,088.00	482,838.66	100.16 %	750.66	1.77 %
FEDERAL NATIONAL MORTGAGE ASS	405,996.00	407,466.02	407,446.99	100.00 %	172.50	1.56 %
FEDERAL FARM CREDIT BANK F	200,000.00	205,198.28	204,453.13	99.64 %	-293.08	1.36 %
FHLMC Bonds F	622,600.00	628,769.22	627,726.44	99.83 %	-1,042.79	1.68 %
FHLB MULTI STEP F	102,750.00	102,717.90	102,922.03	100.20 %	225.33	1.17 %
FHLMC FLOAT QTR 30/360 F	50,000.00	50,000.00	50,171.88	100.34 %	171.88	0.80 %
PUBLIC TIME DEPOSIT F	65,100.00	65,100.00	65,100.00	100.00 %	0.00	0.83 %
COLLATERAL C Ds F	125,000.00	125,000.00	125,000.00	100.00 %	0.00	1.30 %
<b>Totals(000's)</b>	<b>3,379,886.00</b>	<b>3,404,224.53</b>	<b>3,409,424.07</b>	<b>100.15 %</b>	<b>7,023.00</b>	<b>1.38 %</b>



January 31, 2010  
**Inventory by Market Value**

City & County of San Francisco



Run Date: 2/3/2010 10:44:46 AM

Investments Outstanding As Of Date: 1/31/2010

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
<b>ICC Grp: 11</b>								
42358	B 3 11 10	912795T68	11/19/2009	.000000	50,000,000.00	50,000,000.00	1,770.94	6,940.17
			03/11/2010	.056010	49,991,288.89	100.000000	SUNGARD	0.00
			<b>Subtotal</b>	<b>.000000</b>	<b>50,000,000.00</b>	<b>50,000,000.00</b>	<b>1,770.94</b>	<b>6,940.17</b>
				<b>.056010</b>	<b>49,991,288.89</b>	<b>100.000000</b>		<b>0.00</b>

**ICC Grp: 12**

42298	T 0.875 02 28 11	912828KE9	09/04/2009	.875000	50,000,000.00	50,296,876.00	186,118.78	117,188.50
			02/28/2011	.632110	50,184,521.75	100.593752	SUNGARD	0.00
42301	T 1.375 2 15 12	912828KC3	09/16/2009	1.375000	50,000,000.00	50,515,624.00	317,595.11	316,405.25
			02/15/2012	1.206843	50,259,001.36	101.031248	SUNGARD	0.00
42325	T 1 08 31 11	912828LV0	10/29/2009	1.000000	100,000.00	100,625.00	425.41	308.59
			08/31/2011	.825969	100,479.39	100.625000	SUNGARD	0.00
42326	T 1 08 31 11	912828LV0	10/29/2009	1.000000	99,900,000.00	100,524,375.00	424,988.95	323,894.53
			08/31/2011	.834541	100,363,300.91	100.625000	SUNGARD	0.00
42341	T 1 7 31 11	912828LG3	11/19/2009	1.000000	120,000,000.00	120,825,004.80	603,314.92	23,442.30
			07/31/2011	.603979	121,163,519.04	100.687504	SUNGARD	0.00
42348	T 0.875 1 31 11	912828JY7	12/07/2009	.875000	100,000,000.00	100,562,496.00	439,917.13	82,027.24
			01/31/2011	.455342	100,787,194.30	100.562496	SUNGARD	0.00
42352	T 1.125 12 15 11	912828KA7	12/09/2009	1.125000	100,000,000.00	100,687,504.00	148,351.65	0.00
			12/15/2011	.745625	100,757,812.50	100.687504	SUNGARD	-70,308.50
			<b>Subtotal</b>	<b>1.024007</b>	<b>520,000,000.00</b>	<b>523,512,504.80</b>	<b>2,120,711.95</b>	<b>863,266.41</b>
				<b>.707422</b>	<b>523,615,829.25</b>	<b>100.675482</b>		<b>-70,308.50</b>

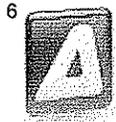
**ICC Grp: 15**

42165	J P MORGAN CHASE TL	481247AK0	03/24/2009	2.200000	25,000,000.00	25,542,700.00	70,277.78	423,700.00
			06/15/2012	2.046890	25,119,000.00	102.170800	UPRICE	0.00
42166	GENL ELEC CAP CORP	36967HAN7	03/24/2009	2.250000	35,000,000.00	35,836,718.75	304,062.50	651,568.75
			03/12/2012	2.065123	35,185,150.00	102.390625	SUNGARD	0.00
42170	MORGAN STANLEY FDIC	61757UAF7	03/16/2009	2.000000	25,000,000.00	25,519,531.25	179,166.67	481,781.25
			09/22/2011	1.938237	25,037,750.00	102.078125	SUNGARD	0.00
42177	BAC 2.375 06.22.12	06050BAJ0	04/14/2009	2.375000	50,000,000.00	51,335,937.50	128,645.72	650,937.50
			06/22/2012	1.930142	50,685,000.00	102.671875	SUNGARD	0.00



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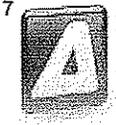
Investments Outstanding As Of Date: 1/31/2010

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share	Market Value	Curr Accr Int Price Source	Unrealized Gain
					Current Book	Market Price		Unrealized Loss
42181	C 2.125 04.30.12 TL	17313UAE9	04/02/2009	2.125000	25,000,000.00	25,504,025.00	134,288.19	386,525.00
			04/30/2012	1.966916	25,117,500.00	102.016100	UPRICE	0.00
42182	BK OF THE WEST.BNP	064244AA4	04/02/2009	2.150000	5,000,000.00	5,108,593.75	37,027.78	81,643.75
			03/27/2012	1.962752	5,026,950.00	102.171875	SUNGARD	0.00
42183	BK OF THE WEST.BNP	064244AA4	04/02/2009	2.150000	20,000,000.00	20,434,375.00	148,111.11	326,375.00
			03/27/2012	1.962877	20,108,000.00	102.171875	SUNGARD	0.00
42191	BAC 2.1 04.30.12 TL	06050BAG6	04/02/2009	2.100000	25,000,000.00	25,490,250.00	132,708.33	397,250.00
			04/30/2012	1.974869	25,093,000.00	101.961000	UPRICE	0.00
42195	GE 1.625 01.07.11 T	36967HAG2	04/16/2009	1.625000	25,000,000.00	25,285,275.00	27,083.33	117,775.00
			01/07/2011	1.230907	25,167,500.00	101.141100	UPRICE	0.00
42196	GE 1.625 01.07.11 T	36967HAG2	04/16/2009	1.625000	25,000,000.00	25,285,275.00	27,083.33	119,525.00
			01/07/2011	1.235002	25,165,750.00	101.141100	UPRICE	0.00
42197	C 1.625 03.30.11 TL	17314JAA1	04/16/2009	1.625000	50,000,000.00	50,598,900.00	273,090.28	373,900.00
			03/30/2011	1.390825	50,225,000.00	101.197800	UPRICE	0.00
42198	GS 1.625 07.15.11 T	38146FAF8	04/16/2009	1.625000	50,000,000.00	50,649,300.00	36,111.28	444,800.00
			07/15/2011	1.439098	50,204,500.00	101.298600	UPRICE	0.00
42211	USSA CAPITAL CO	90390QAA9	04/28/2009	2.240000	16,000,000.00	16,320,000.00	120,462.22	194,400.00
			03/30/2012	1.962025	16,125,600.00	102.000000	SUNGARD	0.00
42258	CITIGROUP FDG INC G	17313YAC5	06/29/2009	1.250000	50,000,000.00	50,406,250.00	100,694.05	449,250.00
			06/03/2011	1.295193	49,957,000.00	100.812500	SUNGARD	0.00
42259	CITIGROUP FDG INC G	17313YAC5	06/29/2009	1.250000	50,000,000.00	50,406,250.00	100,694.05	449,250.00
			06/03/2011	1.295193	49,957,000.00	100.812500	SUNGARD	0.00
42274	GE TLGP 3 12 09 11	36967HAD9	07/30/2009	3.000000	50,000,000.00	51,912,600.00	216,666.67	310,100.00
			12/09/2011	1.609053	51,602,500.00	103.825200	UPRICE	0.00
42299	HSBC 3.125 12 16 11	4042EPAA5	09/16/2009	3.125000	50,000,000.00	52,017,550.00	195,312.50	48,000.00
			12/16/2011	1.341284	51,969,550.00	104.035100	UPRICE	0.00
42317	C 1.625 03.30.11 TL	17314JAA1	10/22/2009	1.625000	35,000,000.00	35,419,230.00	191,163.19	0.00
			03/30/2011	.777608	35,458,256.94	101.197800	UPRICE	-4,270.00
42328	MS 2.25 3 13 12	61757UAP5	11/04/2009	2.250000	20,000,000.00	20,453,125.00	172,500.00	21,325.00
			03/13/2012	1.316899	20,495,550.00	102.265625	SUNGARD	0.00
42331	MS TLGP 2.25 03 13	61757UAP5	11/06/2009	2.250000	50,000,000.00	51,132,812.50	431,250.00	48,812.50
			03/13/2012	1.310906	51,249,625.00	102.265625	SUNGARD	0.00
42332	GE TLGP 2.125 12 21	36967HAV9	11/06/2009	2.125000	25,000,000.00	25,343,750.00	59,027.78	90,000.00
			12/21/2012	1.789291	25,253,750.00	101.375000	SUNGARD	0.00
			<b>Subtotal</b>	<b>2.045518</b>	<b>706,000,000.00</b>	<b>720,002,448.75</b>	<b>3,085,426.76</b>	<b>6,066,918.75</b>



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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
				1.545231	714,203,931.94	101.983350		-4,270.00

**ICC Grp: 16**

42242	MORGAN STANLEY FDIC	61757UAN0	03/19/2009	.454250	25,000,000.00	25,128,906.25	15,456.99	88,581.25
			03/13/2012	.382131	25,040,325.00	100.515625	SUNGARD	0.00
42306	Union Bank TLGP Flo	905266AA0	03/23/2009	.453750	25,000,000.00	25,121,093.75	14,809.90	87,368.75
			03/16/2012	.393499	25,033,725.00	100.484375	SUNGARD	0.00
			<b>Subtotal</b>	<b>.454000</b>	<b>50,000,000.00</b>	<b>50,250,000.00</b>	<b>30,266.89</b>	<b>175,950.00</b>
				<b>.387814</b>	<b>50,074,050.00</b>	<b>100.500000</b>		<b>0.00</b>

**ICC Grp: 22**

42296	FHLB 2 9 24 12 3NC6	3133XUTD5	09/24/2009	2.000000	50,000,000.00	50,093,750.00	352,777.78	93,750.00
			09/24/2012	2.000000	50,000,000.00	100.187500	SUNGARD	0.00
42297	FHLB 2 9 24 12 3NC6	3133XUTD5	09/24/2009	2.000000	25,000,000.00	25,046,875.00	176,388.89	46,875.00
			09/24/2012	2.000000	25,000,000.00	100.187500	SUNGARD	0.00
42315	FHLB 2 10 29 12 3NC	3133XVC66	10/29/2009	2.000000	35,140,000.00	35,227,850.00	179,604.44	87,850.00
			10/29/2012	2.000000	35,140,000.00	100.250000	SUNGARD	0.00
42320	FHLB 1.625 11 21 12	3133XVEM9	11/02/2009	1.625000	100,000,000.00	100,312,500.00	315,972.22	664,500.00
			11/21/2012	1.743992	99,648,000.00	100.312500	SUNGARD	0.00
42327	FHLB 3NC3 1x 2% fix	3133XVG47	11/09/2009	2.000000	100,000,000.00	100,031,250.00	455,555.56	31,250.00
			11/09/2012	2.000000	100,000,000.00	100.031250	SUNGARD	0.00
42349	FHLB 1.85 12 21 12	3133XW6C8	12/21/2009	1.850000	100,000,000.00	99,781,250.00	205,555.56	0.00
			12/21/2012	1.850000	100,000,000.00	99.781250	SUNGARD	-218,750.00
42363	FHLB 1 07 26 11 1.5	3133XWME6	01/26/2010	1.000000	72,300,000.00	72,345,187.50	10,041.67	45,187.50
			07/26/2011	1.000000	72,300,000.00	100.062500	SUNGARD	0.00
			<b>Subtotal</b>	<b>1.741400</b>	<b>482,440,000.00</b>	<b>482,838,662.50</b>	<b>1,695,896.12</b>	<b>969,412.50</b>
				<b>1.765996</b>	<b>482,088,000.00</b>	<b>100.082635</b>		<b>-218,750.00</b>

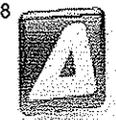
**ICC Grp: 23**

42208	F N M A	31398AWY4	04/29/2009	1.700000	50,000,000.00	50,140,625.00	217,222.22	140,625.00
			04/29/2011	1.700000	50,000,000.00	100.281250	SUNGARD	0.00
42295	FNMA 2.15 09 10 12	31398AZA3	09/10/2009	2.150000	52,546,000.00	52,940,095.00	442,481.11	246,966.20
			09/10/2012	2.053284	52,693,128.80	100.750000	SUNGARD	0.00



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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
42333	FNMA 1.625% 2.5NC6	3136FJRF0	11/10/2009 05/10/2012	1.625000 1.625000	75,000,000.00 75,000,000.00	75,164,062.50 100.218750	274,218.75 SUNGARD	164,062.50 0.00
42335	FNMA 1.75 3 23 11	31398AVQ2	11/19/2009 03/23/2011	1.750000 .598014	50,000,000.00 50,906,111.11	50,703,125.00 101.406250	311,111.11 SUNGARD	0.00 -66,875.00
42338	FNMA 1.75 3 23 2011	31398AVQ2	11/20/2009 03/23/2011	1.750000 .571204	20,000,000.00 20,370,016.67	20,281,250.00 101.406250	124,444.45 SUNGARD	0.00 -33,350.00
42350	FNMA FIXED 1.75 3NC	3136FJZT1	12/28/2009 12/28/2012	1.750000 1.750000	100,000,000.00 100,000,000.00	99,968,750.00 99.968750	160,416.67 SUNGARD	0.00 -31,250.00
42353	FNMA 3NC6 1.80% fix	31398AB50	12/21/2009 12/21/2012	1.800000 1.772500	58,450,000.00 58,496,760.00	58,249,078.13 99.656250	116,900.00 SUNGARD	0.00 -247,681.87
			<b>Subtotal</b>	<b>1.779762</b>	<b>405,996,000.00</b>	<b>407,446,985.63</b>	<b>1,646,794.31</b>	<b>551,653.70</b>
				<b>1.560455</b>	<b>407,466,016.58</b>	<b>100.357389</b>		<b>-379,156.87</b>

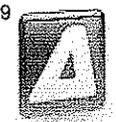
**ICC Grp: 28**

42312	FFCB 2.02 4 20 12 2	31331GTKS	09/28/2009 04/20/2012	2.020000 1.804704	50,000,000.00 50,268,000.00	50,171,875.00 100.343750	283,361.11 SUNGARD	0.00 -96,125.00
42330	FFCB Bullet 2.125 6	31331GYP8	11/03/2009 06/18/2012	2.125000 1.434006	100,000,000.00 101,773,200.00	101,906,250.00 101.906250	253,819.44 SUNGARD	133,050.00 0.00
42342	FFCB Bullet 3.875 8	31331YZ86	11/19/2009 08/25/2011	3.875000 .784911	50,000,000.00 53,157,083.33	52,375,000.00 104.750000	839,583.33 SUNGARD	0.00 -330,000.00
			<b>Subtotal</b>	<b>2.552619</b>	<b>200,000,000.00</b>	<b>204,453,125.00</b>	<b>1,376,763.88</b>	<b>133,050.00</b>
				<b>1.356667</b>	<b>205,198,283.33</b>	<b>102.226563</b>		<b>-426,125.00</b>

**ICC Grp: 30**

42190	FHLMC 3 5NC1	3128X8WF5	04/21/2009 04/21/2014	3.000000 3.000000	50,000,000.00 50,000,000.00	50,140,625.00 100.281250	416,666.67 SUNGARD	140,625.00 0.00
42206	F H L M C	3128X8WF5	04/21/2009 04/21/2014	3.000000 3.000000	30,000,000.00 30,000,000.00	30,084,375.00 100.281250	250,000.00 SUNGARD	84,375.00 0.00
42207	F H L M C	3128X8WF5	04/21/2009 04/21/2014	3.000000 3.000000	50,000,000.00 50,000,000.00	50,140,625.00 100.281250	416,666.67 SUNGARD	140,625.00 0.00
42215	F H L M C	3128X8SK9	05/28/2009 03/23/2012	2.500000 2.102915	50,000,000.00 50,540,000.00	50,125,000.00 100.250000	444,444.44 SUNGARD	0.00 -415,000.00
42260	FHLMC 2 3 16 11	3128X8QH8	07/10/2009 03/16/2011	2.000000 1.465911	35,000,000.00 35,309,400.00	35,054,687.50 100.156250	262,500.00 SUNGARD	0.00 -254,712.50





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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
42322	FHLMC 1.67 4 30 12	3128X9LH1	10/30/2009	1.670000	75,000,000.00	75,164,062.50	316,604.17	164,062.50
			04/30/2012	1.670000	75,000,000.00	100.218750	SUNGARD	0.00
42334	FHLMC 3.875 6 29 11	3137EABN8	11/19/2009	3.875000	50,000,000.00	52,250,000.00	172,222.22	0.00
			06/29/2011	.683145	52,552,500.00	104.500000	SUNGARD	-302,500.00
42337	FHLMC 3.875 6 29 11	3137EABN8	11/20/2009	3.875000	50,000,000.00	52,250,000.00	172,222.22	0.00
			06/29/2011	.629000	52,592,852.50	104.500000	SUNGARD	-342,852.50
42346	FHLMC 1.125 12 30 1	3128X9PW4	12/30/2009	1.125000	50,000,000.00	49,859,375.00	48,437.50	0.00
			12/30/2011	1.130071	49,995,000.00	99.718750	SUNGARD	-135,625.00
42347	FHLMC 1.125 12 21 1	3128X9PG9	12/21/2009	1.125000	54,000,000.00	53,932,500.00	67,500.00	0.00
			12/21/2011	1.125000	54,000,000.00	99.875000	SUNGARD	-67,500.00
42351	FHLMC Fixed 1.75 3N	3128X9RH5	12/28/2009	1.750000	100,000,000.00	99,937,500.00	160,416.67	0.00
			12/28/2012	1.750000	100,000,000.00	99.937500	SUNGARD	-62,500.00
42356	FHLNC 1.125 6 1 11	3128X8P22	11/20/2009	1.125000	28,600,000.00	28,787,687.50	53,625.00	8,216.78
			06/01/2011	.712000	28,779,470.72	100.656250	SUNGARD	0.00
			<b>Subtotal</b>	<b>2.296595</b>	<b>622,600,000.00</b>	<b>627,726,437.50</b>	<b>2,781,305.56</b>	<b>537,904.28</b>
				<b>1.677901</b>	<b>628,769,223.22</b>	<b>100.823392</b>		<b>-1,580,690.00</b>

**ICC Grp: 38**

42282	FHLB 1.5 3NC1 step-	3133XUM83	08/27/2009	1.500000	50,000,000.00	50,046,875.00	320,833.33	46,875.00
			08/27/2012	1.500000	50,000,000.00	100.093750	SUNGARD	0.00
42283	FHLB 1.5 3NC1 step-	3133XUM83	08/27/2009	1.500000	4,300,000.00	4,304,031.25	27,591.67	4,031.25
			08/27/2012	1.500000	4,300,000.00	100.093750	SUNGARD	0.00
42318	FHLB 0.75 9 29 11 2	3133XUVP5	10/20/2009	.750000	48,450,000.00	48,571,125.00	123,143.76	174,420.00
			09/29/2011	.807171	48,417,901.88	100.250000	SUNGARD	0.00
			<b>Subtotal</b>	<b>1.146474</b>	<b>102,750,000.00</b>	<b>102,922,031.25</b>	<b>471,568.76</b>	<b>225,326.25</b>
				<b>1.173423</b>	<b>102,717,901.88</b>	<b>100.167427</b>		<b>0.00</b>

**ICC Grp: 40**

42354	FHLMC 3nc1 float st	3128X9DK3	09/10/2009	.801880	50,000,000.00	50,171,875.00	56,799.83	171,875.00
			09/10/2012	.801880	50,000,000.00	100.343750	SUNGARD	0.00
			<b>Subtotal</b>	<b>.801880</b>	<b>50,000,000.00</b>	<b>50,171,875.00</b>	<b>56,799.83</b>	<b>171,875.00</b>
				<b>.801880</b>	<b>50,000,000.00</b>	<b>100.343750</b>		<b>0.00</b>



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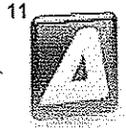
Investments Outstanding As Of Date: 1/31/2010

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
<b>ICC Grp: 1010</b>								
42212	BANK OF SAN FRANCIS		05/18/2009	1.600000	100,000.00	100,000.00	142.22	0.00
			05/17/2010	1.600000	100,000.00	100.000000	USERPR	0.00
42277	CD FIRST NATL BANK		07/31/2009	1.750000	5,000,000.00	5,000,000.00	7,777.78	0.00
			07/31/2010	1.750000	5,000,000.00	100.000000	USERPR	0.00
42316	UBOC PTD 0.7 10 13		10/13/2009	.700000	50,000,000.00	50,000,000.00	16,527.78	0.00
			10/13/2010	.700000	50,000,000.00	100.000000	USERPR	0.00
42365	FIRST NATL PTD 01 1		01/18/2010	1.000000	10,000,000.00	10,000,000.00	3,888.89	0.00
			01/18/2011	1.000000	10,000,000.00	100.000000	USERPR	0.00
			<b>Subtotal</b>	<b>.828111</b>	<b>65,100,000.00</b>	<b>65,100,000.00</b>	<b>28,336.67</b>	<b>0.00</b>
				<b>.828111</b>	<b>65,100,000.00</b>	<b>100.000000</b>		<b>0.00</b>
<b>ICC Grp: 1012</b>								
42203	B O A COLLATERIZED		04/14/2009	1.450000	100,000,000.00	100,000,000.00	443,055.56	0.00
			04/14/2010	1.450000	100,000,000.00	100.000000	USERPR	0.00
42294	B of A CD 0.72 09 0		09/02/2009	.720000	25,000,000.00	25,000,000.00	30,500.00	0.00
			09/02/2010	.720000	25,000,000.00	100.000000	USERPR	0.00
			<b>Subtotal</b>	<b>1.304000</b>	<b>125,000,000.00</b>	<b>125,000,000.00</b>	<b>473,555.56</b>	<b>0.00</b>
				<b>1.304000</b>	<b>125,000,000.00</b>	<b>100.000000</b>		<b>0.00</b>
<b>Grand Total</b>			<b>Count 70</b>	1.741109	3,379,886,000.00	3,409,424,070.43	13,769,197.23	9,702,297.06
				1.378986	3,404,224,525.09	100.873937		-2,679,300.37



January 31, 2010  
**DETAIL TRANSACTION REPORT - FIXED INCOME**

City & County of San Francisco



Run Date: 2/10/2010 3:30:03 PM

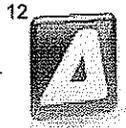
From Date: 1/1/2010 To Date: 1/31/2010

Inv.	Description	CUSIP	TXN	Par Value	Book Value	(Interest)	(Gain) / Loss	Fund	Settled	Prem / (Disc)	Amort / (Accret)	Settlement
<b>Fund: 100 POOLED FUNDS</b>												
42195	GE 1.625 01.07.11 T	36967HAG	INTR	0.00	0.00	-203,125.00	0.00	100	01/07/2010	0.00	0.00	203,125.00
		2										
42196	GE 1.625 01.07.11 T	36967HAG	INTR	0.00	0.00	-203,125.00	0.00	100	01/07/2010	0.00	0.00	203,125.00
		2										
42198	GS 1.625 07.15.11 T	38146FAF8	INTR	0.00	0.00	-406,250.00	0.00	100	01/15/2010	0.00	0.00	406,250.00
<b>Inv Type: 15 TREASURY LGP</b>				0.00	0.00	-812,500.00	0.00			0.00	0.00	812,500.00
42261	FHLB 2.125 7.20.12	3133XU4Q	CALL	-19,000,000.00	-18,976,250.00	0.00	-23,750.00	100	01/20/2010	23,750.00	0.00	19,000,000.00
		3										
42261	FHLB 2.125 7.20.12	3133XU4Q	INTR	0.00	0.00	-201,875.00	0.00	100	01/20/2010	0.00	0.00	201,875.00
		3										
42363	FHLB 1 07 26 11 1.5	3133XWME	PURC	72,300,000.00	72,300,000.00	0.00	0.00	100	01/26/2010	0.00	0.00	-72,300,000.00
		6										
<b>Inv Type: 22 FEDERAL HOME LOAN BANK</b>				53,300,000.00	53,323,750.00	-201,875.00	-23,750.00			23,750.00	0.00	-53,098,125.00
42323	FHLMC 1.365 04 27 1	3128X9JU5	CALL	-20,665,000.00	-20,625,736.50	-85,243.12	-39,263.50	100	01/27/2010	39,263.50	0.00	20,750,243.12
<b>Inv Type: 30 FHLMC Bonds</b>				-20,665,000.00	-20,625,736.50	-85,243.12	-39,263.50			39,263.50	0.00	20,750,243.12
42319	FHLB 2nc3m Step	3133XVCM	CALL	-50,000,000.00	-49,962,500.00	-125,000.00	-37,500.00	100	01/28/2010	37,500.00	0.00	50,125,000.00
		1										
<b>Inv Type: 38 FHLB MULTI STEP</b>				-50,000,000.00	-49,962,500.00	-125,000.00	-37,500.00			37,500.00	0.00	50,125,000.00
42277	CD FIRST NATL BANK		INTR	0.00	0.00	-22,361.10	0.00	100	01/04/2010	0.00	0.00	22,361.10
42277	CD FIRST NATL BANK		INTR	0.00	0.00	-0.01	0.00	100	01/04/2010	0.00	0.00	0.01
42316	UBOC PTD 0.7 10 13		INTR	0.00	0.00	-91,388.89	0.00	100	01/15/2010	0.00	0.00	91,388.89
42199	FIRST NATIONAL BANK		MAT	-10,000,000.00	-10,000,000.00	-13,250.00	0.00	100	01/18/2010	0.00	0.00	10,013,250.00
42365	FIRST NATL PTD 01 1		PURC	10,000,000.00	10,000,000.00	0.00	0.00	100	01/18/2010	0.00	0.00	-10,000,000.00
<b>Inv Type: 1010 PUBLIC TIME DEPOSIT</b>				0.00	0.00	-127,000.00	0.00			0.00	0.00	127,000.00
<b>Subtotal</b>				<b>-17,365,000.00</b>	<b>-17,264,486.50</b>	<b>-1,351,618.12</b>	<b>-100,513.50</b>			<b>100,513.50</b>	<b>0.00</b>	<b>18,716,618.12</b>
<b>Fund: 9704 SFUSD BONDS 2006B</b>												
42160	T BILL	912795R86	MAT	-50,000,000.00	-49,757,750.00	-242,250.00	0.00	9704	01/14/2010	0.00	0.00	50,000,000.00
42362	B 01 13 11	912795UX7	PURC	18,000,000.00	17,938,484.00	0.00	0.00	9704	01/14/2010	-61,516.00	0.00	-17,938,484.00
<b>Inv Type: 11 TREASURY BILLS</b>				-32,000,000.00	-31,819,266.00	-242,250.00	0.00			-61,516.00	0.00	32,061,516.00
42264	T 1.125 06.30.11	912828LF5	INTR	0.00	-19,259.51	-149,490.49	0.00	9704	01/04/2010	0.00	0.00	168,750.00
42359	T 1.25 11 30 10	912828JS0	PURC	20,000,000.00	20,183,035.71	0.00	0.00	9704	01/08/2010	183,035.71	0.00	-20,183,035.71
<b>Inv Type: 12 TREASURY NOTES</b>				20,000,000.00	20,163,776.20	-149,490.49	0.00			183,035.71	0.00	-20,014,285.71
42361	RF 2.75 12 10 10	7591EAAA1	PURC	11,310,000.00	11,584,240.48	0.00	0.00	9704	01/15/2010	274,240.48	0.00	-11,584,240.48
<b>Inv Type: 15 TREASURY LGP</b>				11,310,000.00	11,584,240.48	0.00	0.00			274,240.48	0.00	-11,584,240.48



January 31, 2010  
**DETAIL TRANSACTION REPORT - FIXED INCOME**

City & County of San Francisco



Run Date: 2/10/2010 3:30:03 PM

From Date: 1/1/2010 To Date: 1/31/2010

Inv.	Description	CUSIP	TXN	Par Value	Book Value	(Interest)	(Gain) / Loss	Fund	Settled	Prem / (Disc)	Amort / (Accret)	Settlement
42159	FEDERAL FARM CREDIT	31331GLL1	INTR	0.00	0.00	-255,150.00	0.00	9704	01/28/2010	0.00	0.00	255,150.00
<b>Inv Type: 28 FEDERAL FARM CREDIT BANK</b>				0.00	0.00	-255,150.00	0.00			0.00	0.00	255,150.00
42360	FHLMC 5.75 01 15 12	3134A4JT2	PURC	20,000,000.00	22,427,025.56	0.00	0.00	9704	01/14/2010	2,427,025.56	0.00	-22,427,025.56
42360	FHLMC 5.75 01 15 12	3134A4JT2	INTR	0.00	-571,805.56	-3,194.44	0.00	9704	01/15/2010	0.00	0.00	575,000.00
<b>Inv Type: 30 FHLMC Bonds</b>				20,000,000.00	21,855,220.00	-3,194.44	0.00			2,427,025.56	0.00	-21,852,025.56
42176	FREDDIE MAC DISCOUN	313397RN3	MAT	-20,000,000.00	-19,832,000.00	-168,000.00	0.00	9704	01/08/2010	0.00	0.00	20,000,000.00
<b>Inv Type: 44 FMC DISCOUNT NOTES</b>				-20,000,000.00	-19,832,000.00	-168,000.00	0.00			0.00	0.00	20,000,000.00
<b>Subtotal</b>				<b>-690,000.00</b>	<b>1,951,970.68</b>	<b>-818,084.93</b>	<b>0.00</b>			<b>2,822,785.75</b>	<b>0.00</b>	<b>-1,133,885.75</b>
<b>Grand Total</b>				<b>Count 22</b>	<b>-18,055,000.00</b>	<b>-15,312,515.82</b>	<b>-2,169,703.05</b>			<b>2,923,299.25</b>	<b>0.00</b>	<b>17,582,732.37</b>



CITY / COUNTY OF SAN FRANCISCO  
 MR. NEWLIN RANKIN 415-554-4487

(EIS / ERNEIS)

EARNED INCOME SUMMARY

07/01/09 THROUGH 01/31/10

SORT KEYS ARE FUND

FUND: 100 POOLED FUNDS

PAGE: 1

RUN: 02/02/10 09:40:28

INV NO.	PURCHASE DATE	COUPON RATE	DESCRIPTION	TICKER / MATURITY DATE	SHARES / SCHEDULED PAR VALUE	SCHEDULED BOOK VALUE	YIELD/ 365	DATE SOLD/MAT	INCOME RECEIVED THIS PER	TOTAL/NET EARNINGS
41862	10/23/07	4.6250	T NOTE	07/31/09	5,100,000.00	5,100,000.00	3.888	MATURED	52,394.53	16,508.56
41916	12/07/07	.4760	F H L B FLOATER	11/23/09	50,000,000.00	49,984,700.00	.711	07/10/09	37,228.33	8,759.14
41916	12/07/07	.2220	F H L B FLOATER	11/23/09	15,000,000.00	14,995,410.00	.545	09/23/09	26,304.12	16,784.12
41937	01/09/08	.2220	F H L B FLOATER QTR ACT	11/23/09	50,000,000.00	50,010,000.00	.386	09/23/09	62,380.55	44,477.34
41938	01/09/08	.2220	F H L B FLOATER QTR ACT	11/23/09	50,000,000.00	50,010,000.00	.386	09/23/09	62,380.55	44,477.34
41939	01/09/08	.2220	F H L B FLOATER QTR ACT	11/23/09	4,500,000.00	4,500,900.00	.386	09/23/09	5,614.25	4,002.96
41994	03/31/08	2.0000	T NOTE	02/28/10	25,000,000.00	25,151,367.19	4.913	09/14/09	322,071.39	253,914.36
42044	07/16/08	3.9000	MISSION NATIONAL BANK PU	07/16/09	100,000.00	100,000.00	3.639	MATURED	173.33	149.56
42055	07/31/08	2.7500	FIRST NATIONAL BANK CD	07/31/09	5,000,000.00	5,000,000.00	2.788	MATURED	46,215.27	11,458.33
42065	08/26/08	.7700	FHCB FLOATER QTR	10/26/09	50,000,000.00	50,000,000.00	.781	MATURED	195,708.33	125,124.12
42076	09/18/08	.1810	F H L B FLOATER MONTHLY	12/28/09	25,000,000.00	25,000,000.00	.177	09/23/09	10,681.25	10,206.25
42095	10/29/08	1.4800	T BILL	10/22/09	50,000,000.00	49,264,111.11	1.716	10/09/09	735,256.95	231,645.84
42107	11/03/08	1.0000	MISSION AREA CREDIT UNIO	11/02/09	100,000.00	100,000.00	1.022	MATURED	347.23	347.22
42110	12/04/08	1.2000	F N M A DISCOUNT NOTE	08/17/09	50,000,000.00	49,573,333.33	1.227	MATURED	426,666.67	78,333.33
42117	12/09/08	2.3200	US BANK COLLATERAL	11/23/09	15,000,000.00	15,000,000.00	2.352	MATURED	337,366.67	140,166.67
42119	12/09/08	2.3900	US BANK COLLATERALIZE CD	12/08/09	50,000,000.00	50,000,000.00	2.423	MATURED	833,180.55	531,111.11
42120	12/09/08	2.3900	US BANK COLLATERALIZE CD	12/08/09	50,000,000.00	50,000,000.00	2.423	MATURED	833,180.55	531,111.11
42121	12/09/08	2.3900	US BANK COLLATERALIZE CD	12/08/09	50,000,000.00	50,000,000.00	2.423	MATURED	833,180.55	531,111.11
42126	12/22/08	4.1200	F N M A	05/06/13	50,000,000.00	51,050,000.00	-1.168	11/06/09	-20,000.00	-209,064.33
42127	12/22/08	4.1200	F N M A	05/06/13	50,000,000.00	51,050,000.00	-1.168	11/06/09	-20,000.00	-209,064.33
42128	12/22/08	4.1200	F N M A	05/06/13	20,000,000.00	20,420,000.00	-1.168	11/06/09	-8,000.00	-83,625.73
42130	12/30/08	4.3300	F N M A	07/28/11	50,000,000.00	50,947,850.00	-15.946	07/28/09	134,650.00	-600,946.76
42131	12/30/08	4.3300	F N M A	07/28/11	30,000,000.00	30,568,710.00	-15.946	07/28/09	80,790.00	-360,568.05
42132	01/02/09	4.3300	F N M A	07/28/11	20,000,000.00	20,376,080.00	-15.849	07/28/09	56,920.00	-238,884.11
42133	01/02/09	4.3300	F N M A	07/28/11	50,000,000.00	50,940,200.00	-15.849	07/28/09	142,300.00	-597,210.27
42134	12/31/08	4.8750	T NOTE	08/15/09	25,000,000.00	25,707,031.25	.376	07/21/09	-103,699.07	5,298.87
42135	12/31/08	4.8750	T NOTE	08/15/09	50,000,000.00	51,414,062.50	.376	07/21/09	-207,398.14	10,597.74
42148	01/23/09	1.9700	F H L M C	01/23/12	50,000,000.00	50,000,000.00	1.962	10/23/09	738,750.00	306,444.44
42149	01/23/09	1.9700	F H L M C	01/23/12	50,000,000.00	50,000,000.00	1.962	10/23/09	738,750.00	306,444.44
42150	01/23/09	1.9700	F H L M C	01/23/12	50,000,000.00	50,000,000.00	1.962	10/23/09	738,750.00	306,444.44
42151	01/30/09	2.3000	FHLMC Bonds	01/30/12	50,000,000.00	50,000,000.00	2.293	10/30/09	862,500.00	380,138.89
42163	03/06/09	1.3200	COLLATERAL C Ds	09/02/09	25,000,000.00	25,000,000.00	1.338	MATURED	165,000.00	57,750.00
42165	03/24/09	2.2000	J P MORGAN CHASE TLGP	06/15/12	25,000,000.00	25,119,000.00	2.022		275,000.00	299,132.75
42166	03/24/09	2.2500	GENL ELEC CAP CORP FDIC	03/12/12	35,000,000.00	35,185,150.00	2.039		367,500.00	422,652.45
42170	03/16/09	2.0000	MORGAN STANLEY FDIC GTD	09/22/11	25,000,000.00	25,037,750.00	1.918		250,000.00	282,844.66
42171	03/02/09	4.0000	T - NOTE	08/31/09	25,000,000.00	25,005,434.78	.512	MATURED	64,877.72	21,744.73
42172	03/02/09	4.0000	T - NOTE	08/31/09	50,000,000.00	50,010,869.57	.512	MATURED	129,755.43	43,489.45
42177	04/14/09	2.3750	BAC 2.375 06.22.12 TLGP	06/22/12	50,000,000.00	50,685,000.00	1.897		593,750.00	566,292.02
42178	04/14/09	2.1250	JPM 2.125 12.26.12 TLGP	12/26/12	25,000,000.00	24,992,250.00	5.839	11/06/09	519,590.28	511,764.69
42181	04/02/09	2.1250	C 2.125 04.30.12 TLGP	04/30/12	25,000,000.00	25,117,500.00	1.943		265,625.00	287,420.29
42182	04/02/09	2.1500	BK OF THE WEST.BNP 2.15	03/27/12	5,000,000.00	5,026,950.00	1.938		52,256.94	57,392.50
42183	04/02/09	2.1500	BK OF THE WEST.BNP 2.15	03/27/12	20,000,000.00	20,108,000.00	1.938		209,027.78	229,530.58
42184	04/13/09	1.2000	FEDERAL FARM CR BKS GLOB	10/13/10	50,000,000.00	50,000,000.00	1.217	07/13/09	150,000.00	20,000.00
42190	04/21/09	3.0000	FHLMC 3 5NCL	04/21/14	50,000,000.00	50,000,000.00	2.971		750,000.00	875,000.00



CITY / COUNTY OF SAN FRANCISCO  
 MR. NEWLIN RANKIN 415-554-4487

(EIS / ERNEIS)

EARNED INCOME SUMMARY

07/01/09 THROUGH 01/31/10

SORT KEYS ARE FUND  
 FUND: 100 POOLED FUNDS

PAGE: 2

RUN: 02/02/10 09:40:28

INV NO.	PURCHASE DATE	COUPON RATE	DESCRIPTION	TICKER / MATURITY DATE	SHARES / SCHEDULED PAR VALUE	SCHEDULED BOOK VALUE	YIELD/ 365	DATE SOLD/MAT	INCOME RECEIVED THIS PER	TOTAL/NET EARNINGS
42191	04/02/09	2.1000	BAC 2.1 04.30.12 TLGP	04/30/12	25,000,000.00	25,093,000.00	1.952		262,500.00	288,460.85
42195	04/16/09	1.6250	GE 1.625 01.07.11 TLGP	01/07/11	25,000,000.00	25,167,500.00	1.213		294,531.25	179,907.06
42196	04/16/09	1.6250	GE 1.625 01.07.11 TLGP	01/07/11	25,000,000.00	25,165,750.00	1.218		294,531.25	180,503.33
42197	04/16/09	1.6250	C 1.625 03.30.11 TLGP	03/30/11	50,000,000.00	50,225,000.00	1.372		370,138.89	406,111.22
42198	04/16/09	1.6250	GS 1.625 07.15.11 TLGP	07/15/11	50,000,000.00	50,204,500.00	1.421		607,118.05	420,339.77
42199	01/18/09	2.6500	FIRST NATIONAL BANK P	01/18/10	10,000,000.00	10,000,000.00	2.687	MATURED	148,694.44	147,958.31
42203	04/14/09	1.4500	B O A COLLATERIZED	04/14/10	100,000,000.00	100,000,000.00	1.470		737,083.33	865,972.22
42205	04/15/09	1.2000	UBOC COLLATERIZED	10/13/09	100,000,000.00	100,000,000.00	1.217	MATURED	603,333.33	346,666.66
42206	04/21/09	3.0000	F H L M C	04/21/14	30,000,000.00	30,000,000.00	2.971		450,000.00	525,000.00
42207	04/21/09	3.0000	F H L M C	04/21/14	50,000,000.00	50,000,000.00	2.971		750,000.00	875,000.00
42208	04/29/09	1.7000	F N M A	04/29/11	50,000,000.00	50,000,000.00	1.684		425,000.00	495,833.33
42211	04/28/09	2.2400	USSA CAPITAL CO	03/30/12	16,000,000.00	16,125,600.00	1.933		151,324.44	183,758.32
42212	05/18/09	1.6000	BANK OF SAN FRANCISCO CD	05/17/10	100,000.00	100,000.00	1.622		817.78	955.56
42214	05/18/09	1.2500	F N M A MULTI STEP BOND	11/18/11	29,825,000.00	29,825,000.00	1.240	11/18/09	186,406.25	141,875.87
42215	05/28/09	2.5000	F H L M C	03/23/12	50,000,000.00	50,540,000.00	2.067		399,305.56	616,448.22
42217	05/05/09	2.1250	FHLMC 2.125 5 4 12	05/04/12	25,000,000.00	25,000,000.00	2.103	11/04/09	264,149.31	181,510.42
42235	06/04/09	.1100	1 of 2	07/08/09	25,000,000.00	24,997,402.78	.112	MATURED	2,597.22	534.72
42236	06/04/09	.1100	2 of 2	07/08/09	50,000,000.00	49,994,805.56	.112	MATURED	5,194.44	1,069.44
42237	06/01/09	2.8750	fcfb 2.875 5 6 13	05/06/13	22,000,000.00	22,043,923.61	2.841	09/25/09	200,291.66	147,583.33
42238	06/02/09	.8750	T 0.875 5 11	05/31/11	50,000,000.00	49,916,453.21	2.965	07/08/09	44,953.90	28,381.66
42238	06/02/09	.8750	T 0.875 5 11	05/31/11	25,000,000.00	24,958,226.61	30.866	07/09/09	42,621.89	21,105.50
42239	07/13/09	2.0000	FHLMC 2 7 13 11 2NC3mo	07/13/11	50,000,000.00	50,000,000.00	1.984	10/13/09	250,000.00	250,000.00
42241	06/18/09	.1200	F H L B	07/07/09	50,000,000.00	49,996,833.33	.122	MATURED	3,166.67	1,000.00
42242	03/19/09	.4543	MORGAN STANLEY FDIC GTD	03/13/12	25,000,000.00	25,040,325.00	.558		83,989.84	82,277.35
42243	06/30/09	.5000	FHLB MULTI STEP	06/30/10	50,000,000.00	50,000,000.00	.499	12/30/09	125,000.00	124,305.56
42244	06/25/09	0.0000	B 7 23 09 1 of 4	07/23/09	50,000,000.00	49,995,138.89	.127	MATURED	4,861.11	3,819.44
42245	06/25/09	0.0000	b 7 23 09 2 of 4	07/23/09	50,000,000.00	49,995,138.89	.127	MATURED	4,861.11	3,819.44
42246	06/25/09	0.0000	b 7 23 09 3 of 4	07/23/09	50,000,000.00	49,995,138.89	.127	MATURED	4,861.11	3,819.44
42247	06/25/09	0.0000	b 7 23 09 4 of 4	07/23/09	25,000,000.00	24,997,569.44	.127	MATURED	2,430.56	1,909.73
42255	06/30/09	4.3750	T 4.375 12 15 10	12/15/10	50,000,000.00	52,718,557.89	1.821	11/02/09	327,175.12	326,130.62
42256	06/30/09	4.3750	T 4.375 12 15 10	12/15/10	50,000,000.00	52,718,557.89	1.821	11/02/09	327,175.12	326,130.62
42257	06/30/09	4.3750	T 4.375 12 15 10	12/15/10	25,000,000.00	26,359,278.95	1.821	11/02/09	163,587.56	163,065.31
42258	06/29/09	1.2500	CITIGROUP FDG INC GTD TL	06/03/11	50,000,000.00	49,957,000.00	1.283		267,361.11	377,714.65
42259	06/29/09	1.2500	CITIGROUP FDG INC GTD TL	06/03/11	50,000,000.00	49,957,000.00	1.283		267,361.11	377,714.65
42260	07/10/09	2.0000	FHLMC 2 3 16 11	03/16/11	35,000,000.00	35,309,400.00	1.437		128,333.33	287,028.12
42261	07/20/09	2.1250	FHLB 2.125 7.20.12 2nc3m	07/20/12	19,000,000.00	18,976,250.00	2.359	01/20/10	225,625.00	225,625.00
42262	07/16/09	0.0000	FHLB disc 08.06.09	08/06/09	50,000,000.00	49,995,625.00	.152	MATURED	4,375.00	4,375.00
42263	07/16/09	0.0000	FHLB disc 08.06.09	08/06/09	25,000,000.00	24,997,812.50	.152	MATURED	2,187.50	2,187.50
42269	07/23/09	0.0000	B 8 20 09	08/20/09	50,000,000.00	49,994,127.78	.153	MATURED	5,872.22	5,872.22
42270	07/23/09	0.0000	B 8 20 09	08/20/09	50,000,000.00	49,994,127.78	.153	MATURED	5,872.22	5,872.22
42272	07/23/09	0.0000	B 8 20 09	08/20/09	25,000,000.00	24,997,063.88	.153	MATURED	2,936.12	2,936.12
42273	07/23/09	0.0000	B 8 20 09	08/20/09	50,000,000.00	49,994,127.78	.153	MATURED	5,872.22	5,872.22
42274	07/30/09	3.0000	GE TLGP 3 12 09 11	12/09/11	50,000,000.00	51,602,500.00	1.548		537,500.00	408,383.61
42275	07/28/09	4.5000	T 4.5 11 15 10	11/15/10	50,000,000.00	52,929,008.15	1.740	09/28/09	156,419.84	156,419.84



CITY / COUNTY OF SAN FRANCISCO  
 MR. NEWLIN RANKIN 415-554-4487

(EIS / ERNEIS)

EARNED INCOME SUMMARY

07/01/09 THROUGH 01/31/10

SORT KEYS ARE FUND

FUND: 100 POOLED FUNDS

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INV NO.	PURCHASE DATE	COUPON RATE	DESCRIPTION	TICKER / MATURITY DATE	SHARES / SCHEDULED PAR VALUE	SCHEDULED BOOK VALUE	YIELD/ 365	DATE SOLD/MAT	INCOME RECEIVED THIS PER	TOTAL/NET EARNINGS
42276	07/28/09	4.5000	T 4.5 11 15 10	11/15/10	50,000,000.00	52,929,008.15	1.606	11/02/09	225,883.15	225,883.15
42277	07/31/09	1.7500	CD FIRST NATL BANK OF NO	07/31/10	5,000,000.00	5,000,000.00	1.784		37,187.50	45,208.33
42278	08/18/09	1.7500	T 1.75 8 15 12	08/15/12	50,000,000.00	50,304,008.15	15.897	08/19/09	21,908.97	21,908.97
42279	08/18/09	1.7500	T 1.75 8 15 12	08/15/12	50,000,000.00	50,304,008.15	8.811	08/19/09	10,954.49	12,143.35
42279	08/18/09	1.7500	T 1.75 8 15 12	08/15/12	25,000,000.00	25,152,004.08	9.004	09/10/09	137,695.32	136,506.45
42280	08/19/09	1.0000	T 1 7 31 11	07/31/11	50,000,000.00	50,010,190.22	5.811	09/09/09	167,204.49	167,204.49
42281	08/19/09	1.0000	T 1 7 31 11	07/31/11	50,000,000.00	50,010,190.22	3.158	11/02/09	324,558.42	324,558.42
42282	08/27/09	1.5000	FHLB 1.5 3NC1 step-up	08/27/12	50,000,000.00	50,000,000.00	1.482			320,833.33
42283	08/27/09	1.5000	FHLB 1.5 3NC1 step-up	08/27/12	4,300,000.00	4,300,000.00	1.482			27,591.67
42284	08/20/09	0.0000	B 09 17 09	09/17/09	50,000,000.00	49,996,033.33	.103	MATURED	3,966.67	3,966.67
42285	08/20/09	0.0000	B 09 17 09	09/17/09	50,000,000.00	49,996,033.33	.103	MATURED	3,966.67	3,966.67
42286	08/20/09	0.0000	B 09 17 09	09/17/09	50,000,000.00	49,996,033.33	.103	MATURED	3,966.67	3,966.67
42287	08/20/09	0.0000	B 09 17 09	09/17/09	25,000,000.00	24,998,016.67	.103	MATURED	1,983.33	1,983.33
42293	08/26/09	0.0000	B 9 10 09	09/10/09	50,000,000.00	49,998,645.83	.066	MATURED	1,354.17	1,354.17
42294	09/02/09	.7200	B of A CD 0.72 09 02 10	09/02/10	25,000,000.00	25,000,000.00	.730		45,500.00	76,000.00
42295	09/10/09	2.1500	FNMA 2.15 09 10 12 3NC1	09/10/12	52,546,000.00	52,693,128.80	2.035			423,150.32
42296	09/24/09	2.0000	FHLB 2 9 24 12 3NC6MO	09/24/12	50,000,000.00	50,000,000.00	1.981			352,777.78
42297	09/24/09	2.0000	FHLB 2 9 24 12 3NC6MO	09/24/12	25,000,000.00	25,000,000.00	1.981			176,388.89
42298	09/04/09	.8750	T 0.875 02 28 11	02/28/11	50,000,000.00	50,184,521.75	.638			131,555.52
42299	09/16/09	3.1250	HSEC 3.125 12 16 11 TLGP	12/16/11	50,000,000.00	51,969,550.00	1.291		390,625.00	254,880.37
42300	09/16/09	1.8750	FNMA 1.875 04 20 2012	04/20/12	50,000,000.00	50,462,000.00	4.547	11/02/09	297,041.67	297,041.67
42301	09/16/09	1.3750	T 1.375 2 15 12	02/15/12	50,000,000.00	50,259,001.36	1.193			226,642.22
42302	09/17/09	0.0000	B 10 29 09	10/29/09	50,000,000.00	49,996,791.67	.056	MATURED	3,208.33	3,208.33
42303	09/17/09	0.0000	B 10 29 09	10/29/09	50,000,000.00	49,996,791.67	.056	MATURED	3,208.33	3,208.33
42304	09/17/09	0.0000	B 10 29 09	10/29/09	50,000,000.00	49,996,791.67	.056	MATURED	3,208.33	3,208.33
42305	09/17/09	0.0000	B 10 29 09	10/29/09	25,000,000.00	24,998,395.83	.056	MATURED	1,604.17	1,604.17
42306	03/23/09	.4538	Union Bank TLGP Float 03	03/16/12	25,000,000.00	25,033,725.00	.566		83,949.97	83,514.29
42307	09/23/09	4.5000	FFCB 4.5 10 17 12	10/17/12	25,000,000.00	27,009,525.00	4.657	11/02/09	139,350.00	139,350.00
42308	09/23/09	4.5000	FFCB 4.5 10 17 12	10/17/12	25,000,000.00	27,009,525.00	4.657	11/02/09	139,350.00	139,350.00
42309	09/23/09	4.5000	FFCB 4.5 10 17 12	10/17/12	25,000,000.00	27,009,525.00	4.657	11/02/09	139,350.00	139,350.00
42310	09/23/09	4.5000	FFCB 4.5 10 17 12	10/17/12	25,000,000.00	27,009,525.00	4.657	11/02/09	139,350.00	139,350.00
42312	09/28/09	2.0200	FFCB 2.02 4 20 12 2.5NC6	04/20/12	50,000,000.00	50,268,000.00	1.778		61,722.22	308,967.82
42313	08/24/09	1.5000	CA GO CP 10 06 09	10/06/09	12,500,000.00	12,500,000.00	1.500	MATURED	22,089.04	22,089.04
42314	10/06/09	.5000	CA GO CP 12 07 09	12/07/09	16,715,000.00	16,715,000.00	.500	MATURED	14,196.30	14,196.30
42315	10/29/09	2.0000	FHLB 2 10 29 12 3NC6mo	10/29/12	35,140,000.00	35,140,000.00	1.964			179,604.44
42316	10/13/09	.7000	UBOC PTD 0.7 10 13 10	10/13/10	50,000,000.00	50,000,000.00	.710		91,388.89	107,916.67
42317	10/22/09	1.6250	C 1.625 03.30.11 TLGP	03/30/11	35,000,000.00	35,458,256.94	.746			73,969.23
42318	10/20/09	.7500	FHLB 0.75 9 29 11 2NC1 s	09/29/11	48,450,000.00	48,417,901.88	.796			109,764.48
42319	10/28/09	1.0000	FHLB 2nc3m Step	10/28/11	50,000,000.00	49,962,500.00	1.290	01/28/10	162,500.00	162,500.00
42320	11/02/09	1.6250	FHLB 1.625 11 21 12	11/21/12	100,000,000.00	99,648,000.00	1.732		85,763.88	430,464.35
42322	10/30/09	1.6700	FHLMC 1.67 4 30 12 2.5NC	04/30/12	75,000,000.00	75,000,000.00	1.639			316,604.17
42323	10/27/09	1.6500	FHLMC 1.65 04 27 12 2.5	04/27/12	20,665,000.00	20,625,736.50	2.395	01/27/10	124,506.62	124,506.62
42324	10/29/09	0.0000	B 11 27 09	11/27/09	175,000,000.00	174,995,065.98	.035	MATURED	4,934.02	4,934.02
42325	10/29/09	1.0000	T 1 08 31 11	08/31/11	100,000.00	100,479.39	.832			217.63



CITY / COUNTY OF SAN FRANCISCO  
 M R . NEWLIN RANKIN 4 1 5 - 5 5 4 - 4 4 8 7

(EIS / ERNEIS)

EARNED INCOME SUMMARY  
 07/01/09 THROUGH 01/31/10  
 SORT KEYS ARE FUND  
 FUND: 100 POOLED FUNDS

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INV NO.	PURCHASE DATE	COUPON RATE	DESCRIPTION	TICKER / MATURITY DATE	SHARES / SCHEDULED PAR VALUE	SCHEDULED BOOK VALUE	YIELD/ 365	DATE SOLD/MAT	INCOME RECEIVED THIS PER	TOTAL/NET EARNINGS
42326	10/29/09	1.0000	T 1 08 31 11	08/31/11	99,900,000.00	100,363,300.91	.841			219,626.57
42327	11/09/09	2.0000	FHLB 3NC3 1x 2% fixed co	11/09/12	100,000,000.00	100,000,000.00	1.979			455,555.56
42328	11/04/09	2.2500	MS 2.25 3 13 12	03/13/12	20,000,000.00	20,495,550.00	1.282			64,063.72
42329	11/03/09	1.5000	T 1.5 10 31 10	10/31/10	50,000,000.00	50,545,277.97	.661	12/22/09	44,878.72	44,878.72
42330	11/03/09	2.1250	FPCB Bullet 2.125 6 18 1	06/18/12	100,000,000.00	101,773,200.00	1.401		265,625.00	352,859.89
42331	11/06/09	2.2500	MS TLGP 2.25 03 13 12	03/13/12	50,000,000.00	51,249,625.00	1.275			155,708.92
42332	11/06/09	2.1250	GE TLGP 2.125 12 21 12	12/21/12	25,000,000.00	25,253,750.00	1.755		66,406.25	106,085.87
42333	11/10/09	1.6250	FNMA 1.625% 2.5NC6 Ameri	05/10/12	75,000,000.00	75,000,000.00	1.608			274,218.75
42334	11/19/09	3.8750	FHLMC 3.875 6 29 11	06/29/11	50,000,000.00	52,552,500.00	.612		215,277.78	65,719.76
42335	11/19/09	1.7500	FNMA 1.75 3 23 11	03/23/11	50,000,000.00	50,906,111.11	.567			58,476.48
42337	11/20/09	3.8750	FHLMC 3.875 6 29 11 Bull	06/29/11	50,000,000.00	52,592,852.50	.558		209,895.83	59,117.65
42338	11/20/09	1.7500	FNMA 1.75 3 23 2011 Bull	03/23/11	20,000,000.00	20,370,016.67	.539			21,966.71
42341	11/19/09	1.0000	T 1 7 31 11	07/31/11	120,000,000.00	120,801,562.50	.592		-361,956.54	145,533.46
42342	11/19/09	3.8750	FPCB Bullet 3.875 8 25 1	08/25/11	50,000,000.00	53,157,083.33	.711			76,677.02
42345	11/27/09	0.0000	B 12 24 09	12/24/09	175,000,000.00	174,992,125.00	.061	MATURED	7,875.00	7,875.00
42346	12/30/09	1.1250	FHLMC 1.125 12 30 11 2NC	12/30/11	50,000,000.00	49,995,000.00	1.077			48,663.53
42347	12/21/09	1.1250	FHLMC 1.125 12 21 11 2NC	12/21/11	54,000,000.00	54,000,000.00	1.086			67,500.00
42348	12/07/09	.8750	T 0.875 1 31 11	01/31/11	100,000,000.00	100,480,468.76	.447		-306,725.54	69,129.09
42349	12/21/09	1.8500	FHLB 1.85 12 21 12 3NC1	12/21/12	100,000,000.00	100,000,000.00	1.786			205,555.56
42350	12/28/09	1.7500	FNMA FIXED 1.75 3NC1 1X	12/28/12	100,000,000.00	100,000,000.00	1.673			160,416.67
42351	12/28/09	1.7500	FHLMC Fixed 1.75 3NC1 1X	12/28/12	100,000,000.00	100,000,000.00	1.673			160,416.67
42352	12/09/09	1.1250	T 1.125 12 15 11	12/15/11	100,000,000.00	100,757,812.50	.745		18,442.62	111,193.90
42353	12/21/09	1.8000	FNMA 3NC6 1.80% fixed	12/21/12	58,450,000.00	58,496,760.00	1.710			115,108.10
42354	09/10/09	.8019	FHLMC 3nc1 float step-up	09/10/12	50,000,000.00	50,000,000.00	.796		100,235.00	157,034.83
42356	11/20/09	1.1250	FHLNC 1.125 6 1 11	06/01/11	28,600,000.00	28,779,470.72	.694		9,831.25	39,977.11
42357	11/19/09	0.0000	B 12 31 09	12/31/09	30,000,000.00	29,998,915.00	.031	MATURED	1,085.00	1,085.00
42358	11/19/09	0.0000	B 3 11 10	03/11/10	50,000,000.00	49,991,288.89	.057			5,755.55
42363	01/26/10	1.0000	FHLB 1 07 26 11 1.5NC1mo	07/26/11	72,300,000.00	72,300,000.00	.845			10,041.67
42365	01/18/10	1.0000	FIRST NATL PTD 01 18 11	01/18/11	10,000,000.00	10,000,000.00	1.014			3,888.89
SUBTOTAL (FUND) 100 POOLED FUNDS - ASSETS				722 DAYS	3379886000.00	3403555843.01			24,058,790.8423	479,483.59
SUBTOTAL (FUND) 100 POOLED FUNDS - NET					3379886000.00	3403555843.01			24,058,790.8423	479,483.59

FUND STATISTICS

ASSETS

LIABILITIES

AVERAGE DAILY INVESTMENT BALANCE	: 2,950,499,212.78	
EARNED INTEREST YIELD THIS PERIOD	: 1.351	.000
WEIGHTED AVG YIELD AT END OF PERIOD	: 1.353	.000
TOTAL INTEREST EARNED FOR FUTURE RECEIPT:	10,260,375.87	



CITY / COUNTY OF SAN FRANCISCO  
 MR. NEWLIN RANKIN 415-554-4487

(EIS / ERNEIS)

EARNED INCOME SUMMARY  
 07/01/09 THROUGH 01/31/10  
 SORT KEYS ARE FUND  
 FUND: 9703 SFUSD TRANS 08-09

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INV NO.	PURCHASE DATE	COUPON RATE	DESCRIPTION	TICKER / MATURITY DATE	SHARES / SCHEDULED PAR VALUE	SCHEDULED BOOK VALUE	YIELD/ 365	DATE SOLD/MAT	INCOME RECEIVED THIS PER	TOTAL/NET EARNINGS
42118	12/09/08	2.3200	US BANK COLLATERAL	11/23/09	35,000,000.00	35,000,000.00	2.352	MATURED	787,188.89	327,055.56
SUBTOTAL (FUND) 9703 SFUSD TRANS 08-09- ASSETS 0 DAYS					.00	.00			787,188.89	327,055.56
SUBTOTAL (FUND) 9703 SFUSD TRANS 08-09- NET					.00	.00			787,188.89	327,055.56

FUND STATISTICS		ASSETS	LIABILITIES
AVERAGE DAILY INVESTMENT BALANCE	:	23,604,651.16	
EARNED INTEREST YIELD THIS PERIOD	:	2.352	.000
WEIGHTED AVG YIELD AT END OF PERIOD	:	.000	.000
TOTAL INTEREST EARNED FOR FUTURE RECEIPT:			



CITY / COUNTY OF SAN FRANCISCO  
 MR. NEWLIN RANKIN 415-554-4487

(EIS / ERNEIS)

EARNED INCOME SUMMARY  
 07/01/09 THROUGH 01/31/10  
 SORT KEYS ARE FUND  
 FUND: 9704 SFUSD BONDS 2006B

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INV NO.	PURCHASE DATE	COUPON RATE	DESCRIPTION	TICKER / MATURITY DATE	SHARES / SCHEDULED PAR VALUE	SCHEDULED BOOK VALUE	YIELD/ 365	DATE SOLD/MAT	INCOME RECEIVED THIS PER	TOTAL/NET EARNINGS
42156	02/11/09	2.0000	FANNIE MAE	02/11/11	20,000,000.00	20,000,000.00	1.981		200,000.00	233,333.33
42159	02/06/09	2.8000	FEDERAL FARM CREDIT	01/28/14	18,225,000.00	18,152,100.00	2.864		498,960.00	306,301.03
42160	02/06/09	.5190	T BILL	01/14/10	50,000,000.00	49,757,750.00	.520	MATURED	242,250.00	139,541.67
42161	02/06/09	.5190	T BILL	01/14/10	20,000,000.00	19,903,100.00	2.818	09/09/09	87,727.78	107,561.12
42176	02/06/09	.9000	FREDDIE MAC DISCOUNT	01/08/10	20,000,000.00	19,832,000.00	.920	MATURED	168,000.00	95,500.00
42221	05/12/09	1.7500	FNMA 1.75 3 23 11	03/23/11	30,000,000.00	30,359,458.33	8.130	07/21/09	185,525.00	135,243.14
42264	07/21/09	1.1250	T 1.125 06.30.11	06/30/11	30,000,000.00	30,093,750.00	.954		149,490.49	153,540.18
42355	09/10/09	.8019	FHLMC 3incl float step-up	09/10/12	20,000,000.00	20,000,000.00	.796		40,094.00	62,813.93
42359	01/08/10	1.2500	T 1.25 11 30 10	11/30/10	20,000,000.00	20,183,035.71	.375			4,980.45
42360	01/14/10	5.7500	FHLMC 5.75 01 15 12	01/15/12	20,000,000.00	21,855,220.00	.799		3,194.44	8,622.98
42361	01/15/10	2.7500	RF 2.75 12 10 10	12/10/10	11,310,000.00	11,584,240.48	.225			1,215.33
42362	01/14/10	0.0000	B 01 13 11	01/13/11	18,000,000.00	17,938,484.00	.344			3,042.00
SUBTOTAL (FUND) 9704 SFUSD BONDS 2006B- ASSETS				626 DAYS	157,535,000.00	159,806,830.19			1,575,241.71	1,251,695.16
SUBTOTAL (FUND) 9704 SFUSD BONDS 2006B- NET					157,535,000.00	159,806,830.19			1,575,241.71	1,251,695.16

FUND STATISTICS	ASSETS	LIABILITIES
AVERAGE DAILY INVESTMENT BALANCE	: 157,875,379.39	
EARNED INTEREST YIELD THIS PERIOD	: 1.346	.000
WEIGHTED AVG YIELD AT END OF PERIOD	: 1.064	.000
TOTAL INTEREST EARNED FOR FUTURE RECEIPT:	366,961.84	

GRAND TOTAL 100.00%(C) 717 DAYS 3537421000.00 3563362673.20 1.358 26,421,221.4425,058,234.31



BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 544-5227

Date: February 23, 2010  
To: Members of the Board of Supervisors  
From: Angela Calvillo, Clerk of the Board *Ang Calvillo*  
Subject: Form 700

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2010 FEB 26 PM 11:08  
BY \_\_\_\_\_

This is to inform you that the following individual has submitted a Form 700 Statement

Alexander Randolph - Legislative Aide - Assuming

14

Handwritten scribble or signature.

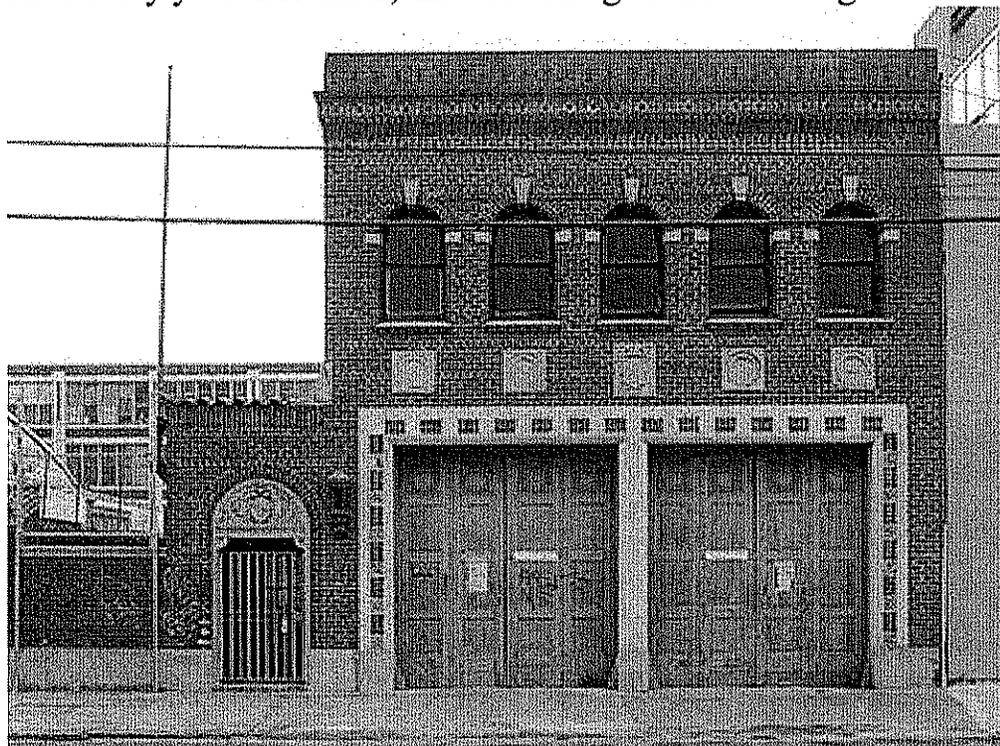


**JAMES CORRIGAN**  
 <marylouc@mac.com>  
 02/25/2010 11:16 AM

To board.of.supervisors@sfgov.org  
 cc Sean Elsbernd <Sean.Elsbernd@sfgov.org>, David.Campos@sfgov.org, Ross.Mirkarimi@sfgov.org  
 bcc  
 Subject Selling Real Estate to Balance the SFFD Budget, Is the parallel to throwing passengers overboard to lighten the load of a sinking liner.

Dear San Francisco Board of Supervisors:

If one less Battalion Chief reported to work each day in the SFFD, taxpayers could save every year thereafter, the one time gain from selling this firehouse.



**SFFD FIREHOUSE For Sale by SFFD to Balance budget.**

1 Battalion Chief's position requires 4.7 individuals to man that position 24/7. Eliminate **this one Battalion Chief's Position.**

**\$1,140,000** would be saved in this scenario: and it would be saved every year thereafter.

**2009 EARNINGS**

THOMAS SIRAGUSA BATTALION CHIEF, (FIRE DEPARTMENT) \$247,580  
 FRANK CARDINALE BATTALION CHIEF, (FIRE DEPARTMENT) \$233,595 JAMES BARDEN BATTALION CHIEF, (FIRE DEPARTMENT) \$241,081  
 ALSON LEE BATTALION CHIEF, (FIRE DEPARTMENT) \$239,198 MICHAEL MORRIS BATTALION CHIEF, \$255,884.26 X .7 = \$178,000

15



Board of  
Supervisors/BOS/SFGOV  
03/02/2010 04:51 PM

To BOS Constituent Mail Distribution,  
cc  
bcc  
Subject Should be a sea change awakening for the taxpayers of San Francisco.



JAMES CORRIGAN  
<marylouc@mac.com>  
02/27/2010 08:30 PM

To board.of.supervisors@sfgov.org  
cc  
Subject Should be a sea change awakening for the taxpayers of San Francisco.

**Dear San Francisco Board of Supervisors:  
Can we dump the present, business model of our fire department?**

**It's a fair question when one realizes that in 2009, in the San Francisco Fire Department, 327**

**firefighters earned more than the Department's full- time Physician who earned \$155,378.85.**

**The 327 earned between that \$155,378.85 and \$293,000.**

**<http://spreadsheets.google.com/ccc?key=0AopdvMvLhJfddExwNEtubnVuaDV0STlpOGpHeVEwYWc&hl=en>**

**Please, hurry! It's urgent,  
Jim Corrigan**



**COMMISSIONERS**  
Jim Kellogg, President  
Concord  
Richard Rogers, Member  
Carpinteria  
Michael Sutton, Member  
Monterey  
Daniel W. Richards, Member  
Upland  
Donald Benninghoven, Member  
Santa Barbara

ARNOLD SCHWARZENEGGER



Governor

STATE OF CALIFORNIA  
**Fish and Game Commission**

February 18, 2010

JOHN CARLSON, JR.  
EXECUTIVE DIRECTOR  
1416 Ninth Street  
Box 944209  
Sacramento, CA 94244-2090  
(916) 653-4899  
(916) 653-5040 Fax  
fgc@fgc.ca.gov

**Document is available  
at the Clerk's Office  
Room 244, City Hall**

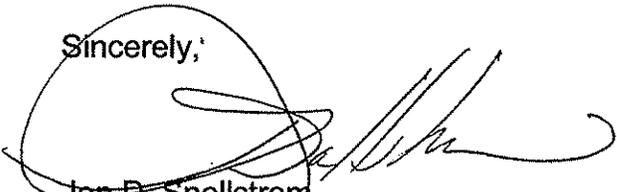
**TO ALL INTERESTED AND AFFECTED PARTIES**

This is to provide you with a copy of the notice of proposed regulatory actions relative to "Mammal Hunting Regulations," in the sections identified in Title 14, California Code of Regulations, which will appear in the California Regulatory Notice Register on February 19, 2010. These documents as well as supporting documents will also be made available on the Commission's website at <http://www.fgc.ca.gov/regulations/new/2010/proposedregs10.asp>.

Please note the dates of the public hearing related to this matter and associated deadlines for receipt of written and oral comments, beginning on page 13 of this notice.

Dr. Eric Loft, Department of Fish and Game, phone (916) 445-3555, has been designated to respond to questions on the substance of the proposed regulations; and inquiries concerning the regulatory process may be directed to me, at (916) 653-4899.

Sincerely,

  
Jon D. Snellstrom  
Associate Government Program Analyst

Attachment

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2010 FEB 23 PM 3:09  
BY JK

16





"Dave Parks"  
<barrelfever@yahoo.com>  
02/24/2010 09:24 PM

To <David.Chiu@sfgov.org>,  
<board.of.supervisors@sfgov.org>

cc

bcc

Subject Please support the Nob Hill Masonic Auditorium's request for  
a Conditional Use Permit

Dear President Chiu and Supervisors,

I've attended many events at the Masonic Center. It's one of my favorite venues in the city, and I'd like to continue attending performances there. I urge the Planning Commission to approve the pending conditional use application. Without the approval, the auditorium may possibly close, and that would be a huge loss to the cultural vibrancy of the city.

Sincerely,

Dave Parks  
333 9th Ave., Apt. 6  
San Francisco, CA 94118





Janet Gracyk  
<gracyk707@gmail.com>  
02/25/2010 01:55 PM

To board.of.supervisors@sfgov.org  
cc  
bcc  
Subject Fields at western end of Golden Gate Park

1 attachment



HALS comment letter\_Beach Chalet Soccer Fields\_2010-02-22.pdf

Dear Supervisors,

Attached is a copy of a letter sent to Mr. Mark Buell of the San Francisco Recreation and Parks Commission regarding the proposal to install new soccer fields at the western end of Golden Gate Park. I represent the the Historic American Landscape Survey (HALS) Northern California Chapter, which has 80+ members, including landscape architects, historians, persons interested in historic gardens, private practitioners, academics and government employees involved with historic and cultural resources. Our group is concerned that the proposed changes to the park have the potential to cause a significant adverse impact on a historic resource.

Yours truly,

Janet Gracyk, ASLA  
Chairperson, HALSncc

Terra Cognita Design and Consulting  
145 Keller Street  
Petaluma, CA 94952  
Cell 707-695-9360

18





## HALS

Historic American Landscape Survey  
Northern California Chapter  
444 17th Street, Oakland, CA 94612  
Telephone: 510/465-1284

February 21, 2010

Mr. Mark Buell, President  
San Francisco Recreation and Park Commission  
McLaren Lodge  
501 Stanyan Street  
San Francisco, CA 94117

### **Re: Proposed Beach Chalet Soccer Fields Renovation and need for an EIR**

Dear President Buell and Commissioners,

The Northern California Chapter of the Historic American Landscape Survey (HALS) would like the opportunity to comment on the proposed Beach Chalet Soccer Field Renovation. HALS is a national program, overseen by the National Park Service, with the mission to record historic landscapes in the United States and its territories through measured drawings and interpretive drawings, written histories, and large-format black and white photographs and color photographs. The Northern California Chapter of HALS has 80+ members including landscape architects, historians, persons interested in historic gardens, private practitioners, academics and government employees involved with historic and cultural resources. Our chapter is actively engaged in inventorying and documenting historic landscapes in northern California.

It is the opinion of our organization that the proposed Beach Chalet Soccer Field Renovation has the potential to cause a significant adverse impact on a historic resource under the California Environmental Quality Act (CEQA). Golden Gate Park is an important historic landscape; listed on the National Register of Historic places under Criterion C (Design) at the national level of significance in the area of landscape architecture, and under Criterion A (Event) at the regional level of significance in the area of recreation and social history. Our concern for Golden Gate Park, a historic resource with national and regional significance, is serious and as such, our chapter recently selected the western portion of Golden Gate Park as the subject of our 2010 HALS documentation initiative.

Golden Gate Park was designed by William Hammond Hall in 1871 as a natural oasis in which citizens could escape from the stresses of urban life, and has been preserved as such since its inception. Golden Gate Park was one of the pioneering large urban parks in the United States and the first in the West. The goal of its design was clearly articulated by William Hammond Hall, who reported in 1873, "a park therefore, though containing within itself the appurtenances necessary for the comfort and pleasure of great masses of people, as a whole, should be an agglomeration of hill and dale, meadow, lawn, wood and coppice presenting a series of sylvan and pastoral views, calculated to banish all thought



of urban objects, and lead the imagination to picture space beyond as a continued succession of rural scenes and incidents.”

The western half of the park was intended to be maintained as naturalistic meadows and woodland or forest, with recreation development concentrated in the eastern half of the park. The proposed Beach Chalet Soccer Field Renovation (specifically the introduction of up to seven and half acres of artificial turf, 60 foot light posts around the soccer fields, removal of a minimum of 65 trees and tall shrubs as well as other shrubs and trees not surveyed by the project arborist, the addition of sidewalks, paved pathways, and 20 foot tall fencing, and expansion of the existing parking lot) will introduce new elements into the western half of the park that are out of character with the historic design intent for this area and will mar the park’s scenic landscape. As such this proposed project has the potential to cause an adverse impact to the historic landscape. The introduction of these elements will conflict with the pastoral setting of this area of the park, will infringe upon the scenic views into the park from Ocean Beach, and will result in the removal of trees and the introduction of additional paving and lighting. These actions will not only change the existing soccer field landscape but will diminish the quality and quantity of landscape features in the broader park landscape around the soccer fields.

The large meadow in the western end of the park, now known as the Beach Chalet Soccer fields, has been used for athletics since 1935 and is listed in the National Register of Historic Places as a contributing site to Golden Gate Park. The site contains a restroom building, constructed in the 1930s, which is a contributing building to Golden Gate Park. As such, the soccer fields and restroom building are considered historic resources for the purposes of CEQA. The proposed project did not go through the typical environmental review process, and was granted a Categorical Exemption from CEQA several years ago on grounds that have not been made clear to the public. The proposed project site includes at least two contributing individual features of Golden Gate Park, and the potential to impact surrounding historic resources including the Beach Chalet (San Francisco City Landmark #179), Murphy’s Windmill and Millwright Cottage (San Francisco Landmark # 210), the Dutch Windmill (San Francisco City Landmark #147), and several landscape features associated with Golden Gate Park, including the tree windbreak at the western edge of the park. Therefore, the proposed project clearly has the potential to cause a significant adverse impact on a historic resource under the California Environmental Quality Act (CEQA) and should go through a comprehensive environmental review, including an Environmental Impact Report to assess project-specific and cumulative impacts.

Landscapes by definition change and evolve over time, and it is unrealistic to expect that a historic landscape should be frozen in time; however, if development is to occur, it must be planned and carried out in such a way that will not negatively impact those features of the landscape that contribute to its significance. Few changes have been introduced to Golden Gate Park since the end of the period of significance in 1943. Changes that have occurred (such as the addition of the National AIDS Memorial Grove, golf course, and De Young Museum and California Academy of Sciences buildings) were carefully planned to complement the parks themes and purpose.



We strongly urge you to consider our opinion on the historic significance of the Beach Chalet Soccer Fields as a contributing feature of Golden Gate Park, and encourage you to complete a full Environmental Impact Report that will address all potential adverse impacts to this important historic landscape. Thank you for the opportunity to comment.

Sincerely,



Janet Gracyk, ASLA  
Chair, Northern California Chapter of the Historic American Landscape Survey  
145 Keller Street, Petaluma, CA 94952  
gracyk707@gmail.com

Cc: Don Lewis, Major Environmental Analysis, SF Planning Department  
John Rahaim, Director of Planning, San Francisco Planning Department  
San Francisco Historic Preservation Commission  
San Francisco Board of Supervisors  
San Francisco Ocean Edge  
Golden Gate Park Preservation Alliance  
San Francisco Architectural Heritage  
National Trust for Historic Preservation  
The Cultural Landscape Foundation





Library Users Association  
<libraryusers2004@yahoo.com>

To board.of.supervisors@sfgov.org

cc

bcc

02/26/2010 04:40 PM

Please respond to  
libraryusers2004@yahoo.com

Subject Letter to Supervisors - Please stop Park Branch Library's  
Imminent and Unnecessary Closure 2-27-10 for lack of  
\$30,000 or less

History: This message has been forwarded.

1 attachment



pw-letter-to-Supervisors-re-Park-Branch-Closure-2-26-10.doc

Clerk -- Please forward to each Supervisor. Thank you!

Dear Supervisors:

Please see the attached letter regarding the unfortunate and unnecessary ending of full library service in the Park Branch library neighborhood after this Saturday, Feb. 27.

Should you have difficulty opening the letter, the text is attached below (with probable formatting errors).

Thank you.

Sincerely yours,

Peter Warfield  
Executive Director  
Library Users Association  
415/753-2180

\*\*\*\*\*

# Library Users Association

P.O. Box 170544, San Francisco, CA 94117-0544  
Tel./Fax (415) 753-2180  
February 26, 2010

Board of Supervisors  
c/o Clerk of the Board

19



1 Dr. Carlton B. Goodlett Pl.  
San Francisco, CA  
By email: Board.of.Supervisors @ sfgov.org

Clerk: Please forward a copy of this letter to each Supervisor.

**Subject: Please Stop Imminent -- and Unnecessary -- Closure of Park Branch Library Feb. 27 for lack of \$30,000 or less**

Dear Supervisors:

Despite saving millions of dollars in construction expenses recently, the library has added millions of dollars for construction of library branch scope expansions -- but continues to refuse to consider spending any money at all for rental of alternate library service while branches are closed for renovation.

And Park Branch is scheduled to close after Saturday's closing party, Feb. 27.

As one example, earlier this month, the Library Commission added \$8.4 MILLION to three library branch renovation projects, expanding their scope. This included some \$6 million for Bay View and \$1.4 million for Park Branch library -- but the library continues to refuse to pay a single penny for library service in a nearby location during closure for renovations at Park Branch. The branch was already closed once before, in the 1990s, for earthquake strengthening and ADA handicapped access.

The Library Commission also heard that the library income (revenue) situation is not as bad as had previously been stated; in fact, the Commission was told that the Controller said it is \$1.2 MILLION less bad. Still, nothing is planned for full library service during closures for anything other than a very minimal-service bookmobile.

The library decided several years ago that the Branch Library Improvement Program (BLIP) would not to provide full library alternate service (for example, in a storefront) when libraries are closed for renovation, presumably because the bond program was costing more than anticipated. ***Now that it is clearly costing less, the library should reconsider the earlier decision -- but is not doing so.***

Further, in budget discussions at the Library Commission and elsewhere, the library administration has repeatedly said its major priority is maintaining hours. Yet the Park Branch, which will be open for the last time before renovation on Feb. 27, has a bookmobile



scheduled to begin service the next week. *The bookmobile will be available for just 7.5 hours per week -- for a branch that is currently open 48 hours per week. No evenings or weekends are planned, while the branch currently is open two evenings until 9pm and Saturday 10-6.* (Bookmobile hours are scheduled for Tues. 3:30-7pm, Wed. 1-5pm.)

**The bookmobile will provide less than 1/6th the hours and 1/30th the space of the current Park Branch library service.**

**Please note that Library Users Association has identified at least two possible sites that are available for less than \$30,000 per year .**  
Salary savings alone could pay for that -- from needing a smaller staff to operate at a smaller location than the current one. \_

Will you let Park Branch library service die for a year, for lack of so small a sum?

Please also note -- the bookmobile service is no substitute for a full-service, full-time library, even one in a smaller space than the branch. It includes NO LIBRARIANS, using clerks instead. There is no toilet. There is no rear exit. The bookmobile has a tiny selection of books and other materials in its approximately 250 square feet of interior space. On a recent visit to a bookmobile stationed near a branch that is closed for renovations, I asked to see photography books and art books generally -- and was told there are none available. Computer searching for books was limited to what a library technician could do on his laptop. And a request for a routinely-available (in a regular library) printout of currently-due items was met with the response, sorry, we do not have a printer. Even the smallest spaces we have identified in the neighborhood have well over triple the space of a bookmobile, and include toilets, accessible entrances requiring no lifts, etc.

**It is important to note that the closure of Park Branch, and others, breaks a promise made to the voters.** The library has been keeping far fewer system-wide open hours than required by Proposition D (2007). This measure promised voters that it would “[r]equire the Library to continue to provide at least 1211 permanent system-wide service hours and existing permanent branch hours until 2013.” (Source: November,



2007 Voter pamphlet "Digest," p. 59.) The system currently has approximately six libraries closed, resulting in a reduction of hundreds of open hours per week from the required number. The closure of Park Branch would reduce system-wide service hours an additional 48 hours per week. Unfortunately, the library's interpretation of "permanent hours" appears to be hours on paper – not actual hours open to the public.

Please take steps to ensure that some alternate service is provided, at least to the few remaining library renovation projects -- including Park Branch.

Thank you.

Sincerely yours,

Peter Warfield  
Executive Director  
Library Users Association  
415/7 5 3 - 2 1 8 0





Library Users Association  
<libraryusers2004@yahoo.com>

02/22/2010 11:57 AM

Please respond to  
libraryusers2004@yahoo.com

To board.of.supervisors@sfgov.org

cc

bcc

Subject New Millions for Library Construction Projects, Zero for Library Service

Clerk: Please forward a copy of this letter to each Supervisor.

Dear Supervisors:

Despite saving millions of dollars in construction expenses recently, the library has added millions of dollars for construction of library branch scope expansions -- but not a penny to even consider rental of alternate library service while branches are closed for renovation.

As one example, earlier this month, the Library Commission added \$8.4 MILLION to three library branch renovation projects, expanding their scope. This included some \$6 million for Bay View and \$1.4 million for Park Branch library -- but the library continues to refuse to pay a single penny for library service in a nearby location during closure for renovations at Park Branch, which was already closed once before, in the 1990s for earthquake strengthening and ADA handicapped access.

The Commission also heard that the library income situation is not as bad as had previously been stated; in fact, the Commission was told that the Controller said it is \$1.2 MILLION less bad. Still, nothing is planned for full library service during closures for other than a very minimal-service bookmobile.

The library years ago decided not to provide full-time full library alternate service (for example in a storefront) presumably because the bond program was costing more than anticipated. **Now that it is clearly costing less, the library should reconsider the earlier decision -- but is not doing so.**

Further, in budget discussions at the Library Commission and elsewhere, the administration has repeatedly said its major priority is maintaining hours. Yet the Park Branch, which will be open for the last time before renovation on Feb. 27, has a bookmobile scheduled. It will be available for just 7.5 hours per week -- for a branch that is currently open 51 hours per week. No evenings or weekends are planned, while the branch currently is open two evenings until 9pm and Saturday 10-6. (Bookmobile hours are scheduled for Tues. 3:30-7pm, Wed. 1-5

The bookmobile will provide 1/6th the hours and 1/30th the space of the current library service.

Please note that Library Users Association has identified several possible sites that are available for less than \$36,000 per year. Will you let Park Branch library service die for a year, for lack of so small a sum?

Please note -- the bookmobile includes NO LIBRARIANS, and has a tiny selection. On a recent

20



visit to a bookmobile stationed near a branch that is closed for renovations, I asked to see photography books and art books generally -- and was told there are none available. Computer searching for books was limited to what a library technician could do on his laptop. And a request for a routinely-available (in a regular library) printout of currently-due items was met with the response, sorry, we do not have a printer.

Please take steps to ensure that some alternate service is provided at least to the remaining library renovation projects.

Thank you.

Peter Warfield  
Executive Director  
Library Users Association  
415/753-2180





Kyle Marsh  
<kjmarsh@baselinecadstudio  
.com>

02/22/2010 05:26 PM

To board.of.supervisors@sfgov.org

cc

bcc

Subject In Opposition to Public Power

I am writing to express opposition to the Public Power legislation. Monopolies are dangerous to our freedom and detrimental to our prosperity - that includes government monopolies. Instead of taking the arrogant position that you know how to run a Power company - you should be taking steps to foster REAL competition and entrepreneurship in this arena, such as easing red tape and barriers to entry in the market.

I know that my vote will ALWAYS go to the politician who wants LESS control over my life and my choices, and this is a strong and growing sentiment among my peers.

Take heed of the changing weather.

Sincerely,  
Kyle J Marsh  
1292 Green Street

21





Scott Brown  
<sbrown@trashmanage.com  
>

02/22/2010 05:29 PM

To board.of.supervisors@sfgov.org

cc

bcc

Subject Stop it with Community Choice Aggregation.

1 attachment



image001.jpg

Don't get the city involved in how I buy energy. Why don't you focus on the things you should be doing, like filling potholes and paving the streets. You guys can't even keep the commons safe or in repair. Why do you think that you can handle something else? This city is a mess and you guys are fiddling around with things that should be left untouched or better yet deregulated.

Here is an idea? Legalized freedom. Let me contract with anyone I choose. Any cable company, any electric company, any food provider, any educational institution. Do you know that you have only allowed one licensed waste hauler in this city and you don't even regulate their commercial rates? How can that be? An "regulated" monopoly that can charge whatever they want? What if the public knew that's how you "protect" them?

Any time you want to drive down Bush Street with me, give me a call. It is a disgrace even for a third world county.

Scott Brown  
American Trash Management, Inc.  
1388 Sutter Street, Suite 920  
San Francisco, CA 94109 USA  
800-488-7274 toll free  
415-292-5400 main  
415-292-5410 fax  
415-292-5401 direct  
415-377-0644 mobile  
www.trashmanage.com





Julia Wedekind  
<jwedek1000@aol.com>  
02/22/2010 11:52 PM

To board.of.supervisors@sfgov.org  
cc  
bcc  
Subject Public power

The City of San Francisco has no business in the Public Power business.

Julia Wedekind  
San Francisco





DrSonnySF@aol.com  
02/23/2010 05:31 AM

To board.of.supervisors@sfgov.org  
cc  
bcc  
Subject No Public Power Initiative

Dear Board of Supervisors,

Please do not pursue a public power initiative. It will inevitably result in more expensive and less reliable energy for all citizens. Just like Amtrak, the Post Office, the Motor Vehicle Department, and virtually everything the government takes out of private hands. We are so beleaguered and overtaxed and overregulated in this poor burdened city. Spare us at least this!

Sincerely,

Dr. Richard Sonnenshein  
(Richmond District)



Board of  
Supervisors/BOS/SFGOV  
02/24/2010 12:49 PM

To BOS Constituent Mail Distribution,  
cc  
bcc  
Subject Sit-Lie Issue Heads to Mirkarimi Committee



AEvans604@aol.com  
02/24/2010 06:38 AM

To board.of.supervisors@sfgov.org  
cc  
Subject Sit-Lie Issue Heads to Mirkarimi Committee

Dear Friends and Neighbors,

Supe Ross Mirkarimi, finally yielding to public pressure, will have the supes' Public Safety Committee hold a hearing on the proposed sit-lie law of Police Chief George Gascon.

The hearing will take place at 10:00 a.m., Monday morning, March 1, in the supes' chamber at City Hall. Mirkarimi is the vice chair and former chair of the Public Safety Committee.

Mirkarimi, who represents the Haight at the board, has resisted dealing with the matter. Until just recently, he avoided public meetings on the topic and refused to answer constituents' e-mails asking about his views. At a meeting in the Haight a few days ago, he finally responded by saying he had not yet made up his mind on the question.

At Monday's hearing, Santa Cruz Mayor Michael Rotkin will appear, speaking on behalf of the sit-lie law, according to Ted Loewenberg, prez of the Haight Ashbury Improvement Association (HAIA). Loewenberg is also trying to get SF Mayor Gavin Newsom to personally speak at the hearing, but it's not yet clear whether he will.

The regular monthly meeting at Park Police Station on Tuesday night was attended by 13 people, who came out in a driving rain.

Capt. Teresa Barrett said she expected that the proposed ordinance would not go anywhere at the board. Eventually, she said it would be submitted

22



as a referendum to the voters. However, she said the hearings at the committee would be an important part of the overall process.

For the first time since the law was proposed, opposition emerged at a public meeting in the Haight. Three individuals at Tuesday night's meeting said the law would unfairly target the homeless and hippies.

They seemed incredulous when Capt. Barrett pointed out that SF police cannot legally require people who are blocking sidewalks to move along, in the absence of a formal complaint from a civilian. The proposed sit-lie law would allow police to tell sidewalk squatters to move along, without first having a formal civilian complaint.

One of the sit-lie opponents at Tuesday's meeting is known for his love of the street people. He regularly invites young migratory male addicts, living on the street, back to his apartment, giving them money, drugs, and a place to stay for a few nights in exchange for sex.

The Public Safety Committee consist of David Chiu, who wants to be the next D.A., Ross Mirkarimi, who wants to be the next sheriff, and Bevan Dufty, who wants to be the next mayor.

These politicians will likely avoid taking any action on the measure after the hearing concludes. However, the voters will be watching.

Yours for rationality in politics,

Arthur Evans

\* \* \* \*



Board of  
Supervisors/BOS/SFGOV  
02/24/2010 12:53 PM

To BOS Constituent Mail Distribution,  
cc  
bcc  
Subject Muni



"Ann E. Haver"  
<AEHaver@sgh.com>  
02/24/2010 11:02 AM

To "board.of.supervisors@sfgov.org"  
<board.of.supervisors@sfgov.org>  
cc "Christie M. English" <smarteng@gmail.com>  
Subject Muni

I ask you all to focus your attention on SFMTA decision to raise fares for seniors and disabled, plus cut Muni services. For a long time San Francisco has been heading toward an exclusive city where seniors and working class have a difficult time living here. Please find another answer for Muni's problems. We all know cutting services will only lose riders and raising the cost on those most least able to afford it is unacceptable.

There are other answers to this problem. San Francisco could stop city employees from using city cars. City employees could get around just like the rest of us – our own cars and/or Muni, BART, etc at our own cost. San Francisco could stop paying for city employees parking and allow city employees to be like the rest of us – drive, take public transportation and if driving pay for our own parking.

I am sure there are many more ways to cut expenses without targeting seniors, disabled and working class.

Please do the right thing

Respectfully Yours

Ann Haver, Admin Asst (a native San Franciscan and a senior)

**Ann E. Haver**

Administrative Assistant

**SIMPSON GUMPERTZ & HEGER**

| Engineering of Structures and Building Enclosures

The Landmark @ One Market, Suite 600  
San Francisco, CA 94105  
(415) 495-3700 main  
(415) 343-3017 direct  
(415) 495-3550 fax

[AEHaver@sgh.com](mailto:AEHaver@sgh.com)  
[www.sgh.com](http://www.sgh.com)



*please don't print this e-mail unless you really need to*

23





"John Smith"  
<johndsmith@imapmail.org>  
02/27/2010 05:27 AM

To board.of.supervisors@sfgov.org  
cc  
bcc  
Subject 2010 Census

Hi, Regarding the 2010 Census, it is a huge waste of money and it makes the effects of climate change worse. It costs billions of dollars and there is a very easy way to calculate the population of the country and cities.

Most people probably have cellphones and wireless carriers can actually instantly check how many cellphones are connected to their network in a town, city, state, and even the entire country.

So instead of having the Census, which wastes alot of paper, the government could just ask the wireless carriers how many cellphones are connected to their network on any given day. In fact, wireless carriers could calculate the entire population every day if they wanted to.

This way to calculate the population is not 100% accurate because one person may have multiple cellphones, but the paper census is not 100% accurate too because people could just lie about their information.

Other information that the census collects can easily be found from school records, department of motor vehicles, etc.

For those without a cellphone, they could request a paper census form be delivered to them.

The Census should be done in a 21st century way now, that is good for the environment, so you should ask the government to do the census this way.

--

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Board of  
Supervisors/BOS/SFGOV  
02/25/2010 11:12 AM

To BOS Constituent Mail Distribution,  
cc  
bcc  
Subject EPA disavows Chronicle statements regarding dust  
exposure at HPS "Draft Technical Summary of EPA's  
Analysis of Hunters Point Air Monitoring Filters for Asbestos]



Ahimsa Sumchai MD  
<asumchai@live.com>  
02/25/2010 11:00 AM

To Mesha <communityfirstcoalition@yahoogroups.com>,  
Roland sheppard <rolandgarret@aol.com>, Parkside  
Listserve <home@prosf.org>, Mitch Katz  
<mitch.katz@sfdph.org>, Board Supervisors  
<board\_of\_supervisors@ci.sf.ca.us>, Chris Daly  
<chris.daly@sfgov.org>, Leland Yee  
<senator.yee@senate.ca.gov>, Assemblymember Tom  
Ammiano <assemblymember.ammiano@assembly.ca.gov>  
cc  
Subject EPA disavows Chronicle statements regarding dust  
exposure at HPS "Draft Technical Summary of EPA's  
Analysis of Hunters Point Air Monitoring Filters for Asbestos]

Read the technical document enclosed. The EPA publicly disavows the statements made in the premature release document cited by the Chronicle in its front page article. States clearly that the final report has not been released. Chronicle used the information for clear politically motivated purposes...possibly in violation of federal law and statute.

**AHIMSA PORTER SUMCHAI, M.D.**

To: editor@sfbayview.com; communityfirstcoalition@yahoogroups.com;  
enough\_bvhp@yahoogroups.com; rezurxn@hotmail.com  
From: asumchai@live.com  
Date: Wed, 24 Feb 2010 21:52:29 -0800  
Subject: [CommunityFirstCoalition] EPA disowns Chronicle statements regarding dust  
exposure at HPS "Draft Technical Summary of EPA's Analysis of Hunters Point Air Monitoring  
Filters for Asbestos]

**AHIMSA PORTER SUMCHAI, M.D.**

25



To: communityfirstcoalition@yahoogroups.com; ENOUGH\_BVHP@yahoogroups.com;  
rezurxn@hotmail.com; nyesej@yahoo.com  
From: editor@sfbayview.com  
Date: Tue, 23 Feb 2010 16:45:55 -0800  
Subject: [CommunityFirstCoalition] [Fwd: Meeting Announcement and Fact Sheet: "Draft  
Technical Summary of EPA's Analysis of Hunters Point Air Monitoring Filters for Asbestos] [1  
Attachment]

[Attachment(s) from SF Bay View included below]

----- Original Message -----

**Subject:** Meeting Announcement and Fact Sheet: "Draft Technical Summary of EPA's /  
**Date:** Tue, 23 Feb 2010 16:29:57 -0800  
**From:** [Lane.Jackie@epamail.epa.gov](mailto:Lane.Jackie@epamail.epa.gov)  
**To:** undisclosed-recipients;;

Dear Bayview Community Members:

Attached for your information is a fact sheet that invites you to an EPA community meeting on March 2, 2010 at 6 pm at the Southeast Community Center - Alex Pitcher Room, 1800 Oakdale Street, San Francisco, CA . The fact sheet summarizes the "Draft Technical Summary of EPA's Analysis of Hunters Point Air Monitoring Filters for Asbestos."

The purpose of the community meeting is to present EPA findings and to also have Dr. James Millette, an independent technical advisor from EPA's Technical Assistance Services for Communities (TASC) program, present comments he developed on behalf of the community on the technical summary. In addition, there will be time for questions and answers from the audience. Once EPA has reviewed comments from the community as well as those developed by Dr. Millette, the technical summary will be finalized.

Thanks,

Jackie Lane  
Community Involvement Specialist



091443

Board of  
Supervisors/BOS/SFGOV  
03/02/2010 04:43 PM

To BOS Constituent Mail Distribution,  
cc alsia somera, ,  
bcc  
Subject Amended Ordinance Prohibiting Smoking



Sue White  
<suewhite76@gmail.com>  
02/26/2010 01:40 PM

To board.of.supervisors@sfgov.org  
cc  
Subject Amended Ordinance Prohibiting Smoking

Dear Supervisors,

I recently wrote to the Land Use and Economic Development committee regarding the proposed ordinance "Prohibiting Smoking in Enclosed Areas, Certain Unenclosed Areas, and Sports Stadiums".

As an ardent nonsmoker, I was specifically worried that the ordinance would push smokers out of the numerous bars and into the streets and sidewalks in my neighborhood within the Mission District. I would prefer to walk my neighborhood without squeezing through groups of smokers congregating outside of every bar.

I urged the Land Use and Economic Development committee to continue to allow bars to keep patios and other outdoor areas for smokers, and was thrilled to see that the amended ordinance that came out of the committee allows bars to keep smokers in their outdoor patios and continues to exempt previously designed "semi enclosed" smoking rooms. This will definitely help keep our sidewalks safer and more walkable, and I am excited to see the other provisions of the ordinance go into effect!

My one strong suggestion is to remove the provision that only exempts "semi enclosed" smoking rooms created prior to December 31, 2009. In my opinion, we should actually be encouraging more businesses to adopt this practice, not preventing it in the future! What better way to protect our neighborhood streets and sidewalks while still exhibiting tolerance that our City is known for? Let smokers have their separated space while keeping the public right-of-ways clear for people like me.

Please take my suggestion into consideration as you debate this proposed ordinance at your next full Board of Supervisors meeting.

Thank you for listening.  
Susan White

26





Barbara Blong  
<barbara@sfsan.org>  
02/26/2010 01:38 PM

To board.of.supervisors@sfgov.org  
cc  
bcc  
Subject Resignation from LHCB

1 attachment



LHCB Resignation February 1, 2010.doc

Dear Clerk of the Board:  
Please distribute the attached letter to each Supervisor.  
Thank you.  
Barbara Blong

Barbara Blong  
Executive Director  
Senior Action Network  
965 Mission Street, suite 705  
San Francisco, CA 94103  
(415) 546-1336  
[www.sfsan.org](http://www.sfsan.org)  
[barbara@sfsan.org](mailto:barbara@sfsan.org)



## S. 7. Board of Supervisors

I am pleased with all your work on banning smoking in many places.

I do wish someone would do something about wood burning fireplaces.

I live by two heavy users of fireplaces and the smoke from these fireplaces is far worse than cigarette smoke.

I am grateful for sparse the air days, but they are far & few between.

The smoke comes in my house even though I try to block all vents, put towels & such under doors, even went to the expense of putting 2 new wood double glass windows in.

On weekends I cannot go out in my yard & garden because one of these firehops likes to have it going all day.

I know others are bothered by this unhealthy smoke also.

Cigarette smoke is so minor compared to these horrid smelling fireplaces (27)

I do hope there is a way to get  
our city really green and for  
wood burning fireplaces at all times

Thank you,  
Anne Murphy

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2010 FEB 23 PM 3:08

BY SK

I do hope there is a way to get  
our city really green and for  
wood burning fireplaces at all times

Thank you,  
Anne Murphy

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2010 FEB 23 PM 3:08

BY

SK

## S. F. Board of Supervisors

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Cigarette smoke is so minor compared to these horrid smelling fireplaces (27)



Brian Browne  
<brian@h2oecon.com>

03/02/2010 09:51 AM

To John Marvin <JMarvin@baaqmd.gov>, Jack Broadbent Head  
BAAQMD <jbroadbent@baaqmd.gov>  
cc Tina DiRienzo <TDiRienzo@thegateway.com>, David  
Burnett <ddburnett@yahoo.com>, Mike Farrah  
<mfarrah@sfgov.org>, "Honorable David.Chiu D3/Prews  
bcc

Subject Carcinogenic Second Hand Smoke from Kokkari Restaurant

The workers for Kokkari Restaurant (94111) arrive about 7AM. Seems like their job No. 1 is for them to light their immense oak-wood burning fireplace. This usually comes online about 730AM. Our apartments are above it. The second hand, carcinogenic oak wood smoke today is both visible and smellable in my apartment. It devastates my upper respiratory system. There is no fresh air to breathe. There are no patrons in the restaurant. They seem to arrive at 11+AM. Even with patrons they should not be able to inundate the neighborhood with this carcinogenic soot. Non-smokers are forced to smoke.

I hope you can get these folks to finally act as good and responsible neighbors. They could use an alternative, environmentally friendly, and less carcinogenic feedstock -- especially for this immense fireplace.

Brian Browne

28





Jay Sath  
<jay2004a@hotmail.com>  
02/25/2010 03:17 PM

To <director@cohsf.org>, <faim@cohsf.org>, <civilrights@cohsf.org>, <r2ar@cohsf.org>, <streetsheet@cohsf.org>, <development@cohsf.org>, cc Bevan Dufty <bevan.dufty@sfgov.org>, <board.of.supervisors@sfgov.org>, Eric Mar <eric.l.mar@sfgov.org>, Bill Barnes  
bcc

Subject SF Homeless issues

Dear Representatives,

The "Coalition on Homelessness" hasn't worked and it's time to disband it. Round up the homeless, get the ones that need mental health into the appropriate places, and make loitering and panhandling illegal city wide - and make SFPD actually enforce the laws.

This is what the hardworking citizens of SF want and deserve. We're tired of being harrassed by Street Sheet Panhandlers and regular panhandlers who make people feel unsafe downtown when shopping.

Jay Sath  
San Francisco, 94107

---

**EMAILING FOR THE GREATER GOOD**

[Join me](#)

29





Brad Johnson  
<fennario07@gmail.com>  
Sent by:  
brad.sfbaysc@gmail.com

02/23/2010 11:01 AM

To board.of.supervisors@sfgov.org

cc

bcc

Subject keep up the good work on clean power sf!

You're doing the right thing. Keep at it.

--Brad Johnson

30





Jacqueline Steager  
<jysteage@gmail.com>  
02/26/2010 11:52 AM

To board.of.supervisors@sfgov.org  
cc  
bcc  
Subject The ABC

Supervisors,

Please put a muzzle on the Alcoholic Beverage Commission. Their antics are nothing short of absurd.

I assume you're aware of their "warning" raid on Bourbon & Branch recently. That bar is in the Tenderloin, the nastiest, most crack-ridden area of the city--and the ABC had to have walked past a dozen drug deals on the sidewalk on their way into B&B. Really? We're paying these people to menace well-run bars and clubs (remember the DNA Lounge incident?) while our streets are laden with dealers of truly dangerous drugs?

We need to get our priorities straight.

Please help.

Jacqueline Steager  
Mission District

31





Peter Schurman  
<peter@peterschurman.com>

Sent by:  
pschurman@gmail.com

02/28/2010 06:33 PM

To Gavin Newsom <gavin\_newsom@ci.sf.ca.us>,  
"board.of.supervisors" <board.of.supervisors@sfgov.org>,  
"Eric.L.Mar" <Eric.L.Mar@sfgov.org>, "Michela.Alioto-Pier"

cc

bcc

Subject Proposed ordinance for major traffic arteries

Dear Supervisors and Mayor Newsom,

I would like to propose a new city traffic ordinance for your consideration.

Oak St., Fell St., and possibly others, are major arteries for city traffic that are all-too-frequently blocked by inconsiderately parked vehicles that occupy a traffic lane while making deliveries or picking up or dropping off passengers. Taxicabs and UPS trucks are the most frequent offenders in my experience, but other delivery vehicles and regular passenger cars do this too.

My suggestion is that on these major artery streets, parking in a traffic lane be prohibited and penalized by an immediate fine of \$100 or more. In most cases, there is a driveway available within a few feet of the vehicle parked in a traffic lane. A quick delivery or a pickup could easily be done in one of those instead of in a traffic lane. The driver almost always remains present, so in the rare event that the driveway is needed by its owner, s/he can move.

Exceptions should of course be made for repair crews and for moving vans that really can't be anywhere else.

In general, it would make far more sense to emphasize the flow of traffic that most of the city depends on for transit, over the convenience of a few delivery vehicles and taxicabs.

Thank you.

- Peter

Peter Schurman  
1330 6th Ave.  
San Francisco, CA 94122

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