Petitions and Communications received from June 19, 2012, through July 2, 2012, for reference by the President to Committee considering related matters, or to be ordered filed by the Clerk on July 10, 2012.

Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information will not be redacted.

From Shute, Mihaly & Weinberger LLP, regarding Transbay Joint Powers Authority's response to the Appeal of Planning Commission Certification of FEIR. File No. 120696. (1)

From Michael Nulty, regarding a request for Resolution of Public Convenience or Necessity for Target Corporation. Copy: Each Supervisor. File No. 120466. (2)

From Elections submitting a letter regarding the Certification of the June 5, 2012, Consolidated Presidential Primary Election Results. File No. 120634. (3)

From Rutan & Tucker, LLP submitting a letter regarding Children's Day School, 601 Dolores Street. File Nos. 120646 and 120495. Copy: Each Supervisor. (4)

From concerned citizens, regarding their strong support for reforming San Francisco's business tax system towards one based on taxing revenues, not jobs. File No. 120681. Copy: Each Supervisor. (5)

From concerned citizens, regarding the EIR on the Beach Chalet soccer field renovation. File No. 120691. Copy: Each Supervisor. (6)

From Miraloma Park Improvement Club, regarding the Mayor's 2012-2014 SFPD Budget. File No. 120591. 7 Letters. (7)

From concerned citizens, regarding the Bernal Heights Library Mural. 2 Letters. (8)

From Shannon Seaberg, submitting a letter regarding Ross Mirkarimi. (9)

From Christoph Sandoval, requesting funding for SF Crisis Care. (10)

From PG&E, submitting a notice of application for the 2012 energy resource recovery account and generation non-bypassable charges forecast. (11)

From the Controller, submitting the Government Barometer Report for April 2012. (12)

From Brenda Cabral, submitting a letter regarding Bay Area Air Quality Management District notice of preparation, draft CEQA EIR. (13)

From the Controller, submitting the follow-up of the 2009 Audit of Parson Water System Improvement Program Contract. (14) From the Children's Bill of Rights, submitting a letter urging San Francisco to pass a proclamation of children's rights. (15)

From James Chaffee, regarding disclosures of privatization in reference to the non-profit corporation known as The Friends of the Library. (16)

From Clerk of the Board, submitting a memo to the Mayor's Office regarding the Diversity Tracking System. (17)

From Clerk of the Board, submitting a memo to the Board of Supervisors regarding gifts received. (18)

From Martin T. Lyon, regarding fire potential in San Francisco's parks. Copy: Each Supervisor. (19)

From the Mayor's Office, submitting Notice of Appointment to the Board of Appeals: (20) Ann Lazarus Frank Fung Kevin Cheng

From the Mayor's Office, submitting Notice of Appointment to the Port Commission: (21) William Adams

From Morgana Watson, regarding the Sharp Park Wetlands. (22)

From Jim Meko, regarding the Western SOMA Task Force meeting. (23)

From John Mburu Njoroge, regarding a SFPD Incident Report. (24)

From SFPD, submitting a memo regarding a grant budget revision. (25)

From Jennifer Friedenbach, regarding funding for Emergency Homeless Programs. (26)

From City Attorney, regarding gift rules for tickets and passes. (27)

From the Clerk of the Board, departments that have submitted reports regarding Sole Source Contracts for FY2011-2012: (28)

Board of Supervisors Municipal Transportation Agency Public Utilities Commission Fine Arts Museum Planning Mayor's Office of Housing Human Services Agency Sheriff Building Inspection Rent Board Law Library Public Health International Airport

From the Police Commission, notifying of an adoption of a resolution regarding the election of president of the Police Commission. (29)

From Planning, submitting a Notice of Electronic Transmittal of multi-page documents. (30)

From the Controller, regarding an audit that was issued on the citywide Konica Minolta Business Solutions USA, Inc., contract. (31)

From David Kelly, regarding Rating Agency Chapter 12B waivers from PUC. (32)

From the Clerk of the Board, submitting memo regarding Notice of Transfer of Function under Charter Section 4.132. (33)

From Francisco Da Costa, regarding less funding apppropriated for Central Subway. (34)

From the Clerk of the Board, individuals who have submitted a Form 700 Statement: (35)

Louise Fisher, SOTF - Assuming Chris Hyland, SOTF - Assuming

From District Attorney, submitting Administrative Code Chapters 12B and 14B Waiver Request Form. (36)

From Police, submitting Administrative Code Chapters 12B and 14B Waiver Request Form. (37)

From the Clerk of the Board, agencies that have submitted a 2012 Local Agency Biennial Notice of Conflict of Interest Code Review Report: (38)

Ethics Commission

Sheriff

Civil Service Commission

From Sean McFadden, submitting HRC Sole Source Waiver Forms for FY2012-2013 for the Recreation and Park Department. 8 Forms. (39)

\*(An asterisked item represents the cover sheet to document that exceeds 25 pages. The complete document is available at the Clerk's Office Room 244, City Hall.)

File 120696



<u>To</u>:

Cc: Bcc: Angela Calvillo/BOS/SFGOV, Rick Caldeira/BOS/SFGOV, Joy Lamug/BOS/SFGOV,

#### Subject: TCDP-Response to Appeal

----- Forwarded by Board of Supervisors/BOS/SFGOV on 07/02/2012 12:14 PM -----

Cynthia Jawad <jawad@smwlaw.com></jawad@smwlaw.com>
"Board.of.Supervisors@sfgov.org" <board.of.supervisors@sfgov.org>,</board.of.supervisors@sfgov.org>
"MAyerdi-Kaplan@TransbayCenter.org" <mayerdi-kaplan@transbaycenter.org>,</mayerdi-kaplan@transbaycenter.org>
"john.rahaim@sfgov.org" <john.rahaim@sfgov.org>, "sarah.b.jones@sfgov.org"</john.rahaim@sfgov.org>
<sarah.b.jones@sfgov.org>, "Ellen J. Garber" <garber@smwlaw.com></garber@smwlaw.com></sarah.b.jones@sfgov.org>
07/02/2012 11:13 AM
TCDP-Response to Appeal

Ms. Calvillo,

Attached is the Transbay Joint Powers Authority's response to the Appeal of Planning Commission Certification of Final Environmental Impact Report (EIR) for the Transit Center District Plan and Transit Tower (State Clearinghouse No. 2008072073), Planning Department Case No. 2007.00558E and 2008.0789E. The original response will be hand delivered to you today.

If you have any questions, please contact Ellen J. Garber of Shute Mihaly & Weinberger.

Thank you.

Cynthia Jawad Assistant to Ellen J. Garber **Shute, Mihaly & Weinberger LLP** 396 Hayes Street San Francisco, CA 94102 Tel: (415) 552-7272, Ext. 234 Fax: (415) 552-5816 Email: jawad@smwlaw.com

Response to Appeal of TCDP EIR Certification.PDF

### SHUTE, MIHALY

396 HAYES STREET, SAN FRANCISCO, CA 94102 T: 415 552-7272 F: 415 552-5816 www.smwlaw.com ELLEN J. GARBER Attorney garber@smwlaw.com

#### July 2, 2012

#### Via Email and Hand Delivery

San Francisco Board of Supervisors Angela Calvillo, Clerk of the Board City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102 Email: Board.of.Supervisors@sfgov.org

> Re: Response to Appeal of Planning Commission Certification of Final Environmental Impact Report (EIR) for the Transit Center District Plan and Transit Tower (State Clearinghouse No. 2008072073), Planning Department Case No. 2007.00558E and 2008.0789E

Dear Supervisors:

The Transbay Joint Powers Authority (TJPA), project sponsor of the Transit Tower project, hereby responds to the June 13, 2012 letter filed by Sue C. Hestor appealing the Planning Commission's May 24, 2012 certification of the EIR for the Transit Center District Plan (TCDP) and Transit Tower. This appeal, which focuses primarily on the vague claim that the EIR inadequately analyzed shadow impacts, is entirely lacking in merit because this topic is extensively covered in Section IV.J (Shadow) of the EIR. As further explained below, additional allegations in the appeal letter, that the EIR inadequately explains "policies on shaping the City regarding City form, building heights and how the City is seen" and "housing needs," to the extent that these are comments on the EIR rather than on the proposed TCDP and Transit Tower, are similarly lacking in merit because these topics are fully covered in the sections of the EIR analyzing Aesthetics (Section IV.A) and Population and Housing, Business Activity and Employment (Section IV.C). The appeal presents no evidence to support its allegations, and should therefore be rejected.

The purpose of the TCDP is to increase the density of development in the southern Financial District, and thereby provide critical funding for the Transbay Transit Center/Downtown Rail Extension Project, which is the centerpiece of the Plan, and for other infrastructure in the Plan Area.<sup>1</sup> Accordingly, the TCDP calls for exemplary transit-oriented development. The TCDP will create a livable, pedestrian scale community that focuses growth in close proximity to the Transbay Transit Center, which is now under construction. The Transit Center will be a regional multi-modal transportation facility serving 11 different transportation systems at a single location.<sup>2</sup> Therefore, concentrating growth in the area around the Transit Center supports the strong State policies expressed in AB 32 (reduction of greenhouse gases) and SB 375 (creation of sustainable communities). The Transbay project will create, directly and indirectly, more than 125,000 jobs, and will increase the Gross Regional Product by more than a billion dollars. The Transit Center will also create 5.4 acres of new public open space in the heart of this walkable downtown district. Moreover, the TCDP overlaps the Transbay redevelopment area, in which 2,600 new housing units will be constructed. By state law, 35% of the housing units in the redevelopment area must be affordable.

The TCDP and the Transit Tower also will provide crucial funding to ensure that the full benefits of the Transit Center are realized, including the completion of the Phase 2 Downtown Rail Extension. The sale of the Transit Tower property for development, which depends on certification of the EIR, will contribute \$185 million to the Transit Center project. This is precisely the result envisioned by the State when the Transit Center project was conceived. In addition, the TCDP will establish a Mello-Roos district and new impact fees. These fees will largely be used to fund the Transit Center, but also will be used to augment existing fees for Muni, affordable housing, child care, and downtown open space.

<sup>1</sup> This letter incorporates by reference the CEQA Statement of Overriding Considerations adopted by the Planning Commission on May 24, 2012.

<sup>2</sup> Muni, AC Transit, SamTrans, WestCAT, Golden Gate Transit, Greyhound, BART, Caltrain, Amtrak, future high-speed rail, and paratransit.

The Transit Tower will also make a unique and enduring contribution to downtown urban form. The Transit Tower is designed to be the iconic center of the City skyline. The design will create a new, clear "crown" at the center of the skyline and provide balance to other tall features (hills and the Transamerica Pyramid). The Transit Tower will create access to the new Transit Center rooftop park from both the street level and from a public bridge between the Transit Center and the Transit Tower,<sup>3</sup> and also will create its own new, public ground level open space (Mission Square).

The EIR is extremely thorough in its analysis and disclosure of the environmental impacts that may be caused by the TCDP as a whole and by the Transit Tower. The EIR does not minimize the shadow impacts of either the Transit Tower or the TCDP. On the contrary, the analysis in the EIR is overly conservative, because it assumes maximum build-out of new buildings on all TCDP opportunity sites without any reduction due to architectural design features that would reduce potential shadows or diffusion due to distance and other factors. Approximately 80 pages, 46 figures, and detailed tables in the Draft EIR and the EIR Comments and Responses (C&R) volume illustrate, describe, and fully disclose the shadow impacts of the TCDP and Transit Tower on every affected Recreation and Park Department park. Shadow impacts on other Section 295 parks, open spaces not subject to Section 295, and sidewalks are analyzed as well (see Draft EIR, pp. 518-521). This analysis and these figures disclose the maximum possible extent of shadows (see, e.g., Draft EIR, p. 470), conservatively assume that shadows would have definite edges rather than diffuse edges (see C&R, pp. 96 to 98), and show the entire length of the shadows. As the EIR discloses, these impacts would be significant and unavoidable.

As indicated above, the EIR overstates the actual shadows from highrise structures proposed for the TCDP. For example, the total new shadow cast by the Transit Tower would be relatively small and would not result in major changes in use of the affected parks because the areas that would be newly shaded would be minimal at most times of the day and year. The Transit Tower would consist of a 920-foot tall building with a 150-foot tall sculptural element atop the roof. If the Transit Tower had a solid top instead of the planned sculptural structure, it would

<sup>3</sup> Pedestrian bridges to the Transit Center from other adjacent buildings will be developed as well.

result in an increase in shadow on eight affected open spaces of between 0.003% and 0.133% of the annual available sunlight. Because the proposed sculptural element would be a lattice-like structure rather than a solid structure, however, it would not cast a discernible shadow on the eight parks because the sun's rays pass around narrow objects. Therefore, the analysis in the EIR conservatively overestimates the shadow impact of the Tower by including shadow cast by the sculptural element as part of the total building shadow.

Moreover, most net new shadow from the Transit Tower would occur in the early morning hours before 9:15 a.m. The only park shaded in midday would be Justin Herman Plaza. This would occur on a small area of the Plaza between mid-November and late January, from about 1:00-1:40 p.m.

In the C&R document, the EIR notes that at Portsmouth Square, along with St. Mary's Square and Willie "Woo Woo" Wong Playground, observations indicate that many people engaging in early morning exercise in this parks currently do so in areas of the parks that are completely shaded and, therefore, the additional shadow from the Transit Tower is not expected to substantially affect this activity.

The visual impacts of the TCDP and Transit Tower are, similarly, extensively covered in the EIR. Proposed changes to urban form are described in the Project Description (see, e.g., Draft EIR, pp. 17-21, 38-47). More than 90 pages in the Draft EIR and C&R volume and 53 figures (most of which consist of multiple photographs taken from approximately 24 vantage points) fully document and disclose the visual effects on aesthetics and urban form of the TCDP and Transit Tower. As the EIR concludes, the change in the visual character of the project site and from public views would be less than significant because the Transit Tower would be located in an area that already contains a high concentration of tall buildings, and the new Transit Tower would improve the current skyline by enhancing the topographic form consistent with the General Plan (see Draft EIR, pp. 156-171).

Finally, the housing program is described and analyzed in full in the EIR. Housing needs, including market conditions and affordability, are discussed on pages 180 to 183 of the Draft EIR. The General Plan Housing Element, regional housing allocation, land supply available for housing, and the City's inclusionary housing program are discussed on Draft EIR pages 193 to 195. Over 1,200 new housing units can be accommodated on opportunity sites in the TCDP area (see

SHUTE, MIHALY

Draft EIR, pp. 197-198, Table 14, and pp. 204-205), which is an increase of 800 over what can be accommodated under current zoning. This new housing would be required to participate in the City's inclusionary affordable housing program.

For all of the foregoing reasons, the TJPA requests that the Board of Supervisors deny the appeal of the certification of the TCDP and Transit Tower EIR and approve the TCDP.

Very truly yours,

SHUTE, MIHALY & WEINBERGER LLP

Ellen Grander

Ellen J. Garber

cc: Maria Ayerdi-Kaplan, Executive Director, Transbay Joint Powers Authority John Rahaim, Director of Planning, San Françisco Planning Department Sarah Jones, Planner, San Francisco Planning Department

408303.2

SHUTE, MIHALY

### File 120466 page

#### RECEIVED BOARD OF SUPERVISORS SAN FRANCISCO

2012 JUN 28 PM 1:42

#### Alliance for a Better District 6

June 26, 2012

Clerk of the Board San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102

Re: Request for Resolution of Public Convenience or Necessity Target Corporation, dba City Target 101 4th Street, San Francisco, CA 94103

File No. 120466

Clerk of the Board and San Francisco Board of Supervisors Members:

On June 25, 2012 City Operations and Neighborhood Services Committee held a hearing on Target Corporation's request as follows:

[Liquor License Transfer - 101 4th Street]1204663. Hearing to consider that the transfer of an existing Type 20 off-sale beer and wine license from 566 Minnesota Street to 101-4th Street (District 6), to Beth Aboulafia for Target Corporation dba City Target, will serve the public convenience or necessity of the people of the City and County of San Francisco. 5/4/12; RECEIVED AND ASSIGNED to the City Operations and Neighborhood Services Committee.

The FIIe was compiled by Derek Evens with documents forwarded to the committee by ABC Liaison Unit of the San Francisco Police Department Inspector Julie Lazar who claims to have received all the documents pertaining to Target Corporation from California Alcoholic Beverage Control.

The file #120466 is incomplete with pages missing from each protestant (Protest Against Beverage License Application) and the number of protestants were actual greater than 3. More like 6 protests were submitted and received by the San Francisco Department of Alcoholic Beverage Control on June 7, 2011.

Now this item has been moved out of the Operations and Neighborhood Services Committee with no recommendation to the full board of Supervisors. It is imperative that a complete set of protests against Target Corporation Store at 101 4th Street's Beverage License Application with all of their attached pages be included in file #120466.

I hope these documents are reviewed by all the decision-makers before the Full Board meets.

Michael Nulty Executive Vice President / Co-Founder Alliance for a better District 6

**415 820 1520** • sf\_district6@yahoo.com PO Box 420782 • San Francisco, CA 94142

#### RECEIVED BOARD OF SUPERVISORS SAN FRANCISCO

2012 JUN 28 PM 1: 42

the activity of

•Please refer to Form ABC-510, Instructions for Protesting an Alcoholic Beverage License Application, before completing and submitting your protest. The ABC-510 can be found at www.abc.ca.gov.

Please print legibly or type. Incomplete and/or illegible information will cause the protest to be rejected. You will be notified by letter regarding a hearing on your protest. You will need to attend the hearing to testify and/or present evidence to support your protest.

(Name(s) of Applicant(s))

+A copy of this completed form, ABC-510-A, will be provided to the applicant

I hereby protest the issuance of a license under the Alcoholic Beverage Control Act to:

Target Corporation

For premises at:

101-4th Street, San Francisco, CH 9410-(Exact address of proposed premises)

on the grounds that:

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JUN 0.7 2011 Dept of Alcoholic Beverage Control San Francisco

Check here if additional sheets allached

A. B. Samer A. A.

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(Name of Prolestant)

, declare under penalty of perjury:

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Sec. 3

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(1) That I am the protestant herein; (2) That I have read the above protest and know the contents thereof; and (3) That the same is true of my own knowledge except as to those matters which are therein stated on information and belief, and as to those matters I believe to be true.

ROJESTANTS TELEPHONE NUMBER (Colona ATE SIGNED Francisco, CH June 2,20 ne, city, state, zip code) 17344510 CA 44147-22546 P.O. Box San

ABC-510-A (10/07)

#### Protest Against Alcoholic Beverage License Application (Page 2 of 4 pages)

Applicant: Target T2766 Store AKA Target Corporation Applicant Address: 191-4th Street, San Francisco, CA 94103 BOARD OF SUPER VISOR SALLER AND CO

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2012 JUN 28 PH 1: 62

Protestant: Michael Nulty, P.O. Box 420846, San Francisco, CA 94142-0846

After surveying the area around the new Target store and talking with both security; nearby residents and merchants about the effects a large chain store would have in retailing any forms of liquor to the public in the manner of a off-sale license.

Nearby merchants express the lower price point the a large retailer can sell their liquor at which would take away customers of already existing smaller established community serving stores. Local residents have the same concerns that a retailer such as Target can offer lower priced liquor which nearby already established licensed stored would have a hard time competing against. There is a strong support of local retailers to stay in business and to maintain their existing stores and customer base. We do want to see more smaller stores closing because of their lose of revenue.

The main concern residents and security have is enforcing and protecting the already established San Francisco Park Code for Yerba Buena Gardens (a copy of rules are attached as page 3). This code specially mentions smoking and alcoholic beverages which are intended to be sold by Target. Additional concerns by security is the drain on public resources in dealing with shoplifters. The San Francisco Police Department continues to shrink in the number of officers. And San Francisco continues to increase in population bringing more security tasks to perform with fewer police officers.

The next concern is Yerba Buena Gardens itself. Open Space with the following consideration points Ice Skating Center, Play Circle, Bowling Center, Child Development Center, and Carousel; several adjacent parking garages and facilities; and St. Patrick's Church. (a copy of map are attached as page 4)

Issuance of the license to the premises would add an undue concentration of licenses; licensing the premises aggravates an already existing police problems in a high-crime area; and the premises is within 500 feet of open space.

I do not know what the security plan for the new store is nor do I know which exists will be used by the public.

Because of the above concerns the following conditions must be applied.

Employees of the establishment shall walk a 100 feet radius from the premises sometime between 30 minutes after closing time and SAM the following morning and shall pick up and dispose of any discarded beverage containers and other trash left by patrons.

The establishment shall provide outside lighting in a manner sufficient to illuminate street and adjacent sidewalk areas and parking as appropriate to maintain security.

No alcoholic beverages shall be consumed on any outdoor property adjacent to the establishment.

No person under the age of 21 shall sell or package alcoholic beverages.

Employees of the establishment shall regularly police the area under the control of the establishment in an effort to prevent the loitering of persons about the premises.

The establishment shall promptly remove any graffiti from the exterior of the premises.

Proper signage at all exists informing patrons of the San Francisco Park Code for Yerba Buena Gardens.

Sales of Alcohol only permitted between the hours of 8AM to 10PM 7 days a week

No fortified wines can be sold.

No malt liquor bottles or cans.

Sell single containers of alcoholic beverage in clear plastic carry-out bags.

Beer & Wine must be sold in manufactured pre-packed multi-unit quantities only.

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JUN 07 2011

Dept of Alcoholic Beverage Control Sen Francisco

# Welcome to Yene Eulenciencence



Pages

# encerto keep the carciens anjoyable to everyone the following uses are not allowed:

Swimming, Wadis

Alcoholic Beverages

Animals (Except Service & Companion Animals Feeding of birds and anin Riding Bloycles **Flying Kites** 

No wheeled conveyances including: Skateboard, Roller Skates, Roller Blades **Team Sports** and Carts.

San Francisco Park Code is Enforced in the Gardens



#### RECEIVED

#### Department of Alcoholic Beverage Control **PROTEST AGAINST ALCOHOLIC BEVERAGE LICENSE APPLICATION**

#### JUN 07 2011

Dept of Alcoholic Beverage Control

Please refer to Form ABC-510, Instructions for Protesting an Alcoholic Beverage License Application, before completing and submitting your protest. The ABC-510 can be found at www.abc.ca.gov.

·Please print legibly or type. Incomplete and/or illegible information will cause the protest to be rejected.

.You will be notified by letter regarding a hearing on your protest. You will need to attend the hearing to testify and/or present evidence to support your protest.

A copy of this completed form, ABC-510-A, will be provided to the applicant.

I hereby protest the issuance of a license under the Alcoholic Beverage Control Act to:

#### T2766 STURE (Name(s) of Applicant(s)) TARGEI

For premises at:

101 414 ST JNO FLOOR SF (\$ 94103 (Exact address of proposed premises)

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CONSIDENTION POINTS UNDER 13+PCODE \$ 23785 WITHIN TODO · CHILDREN'S DEVELOPMENT CENTER - MOSCUNE ROOF 441 & FOLSON OCALLY RENJO CAROUSEL - MOSCUNE ROOF - 944 + 40000000

- · CHILVAENIS PLOY CIRCLE CENTUR MOSCOVE ROOF HOW OND
- ICE SKATING CENTER FULSUM ST-MOSCONE ROOF
- BOWLINS (ENTER MUSCONE ROOF 4147 + FOLSOM.
- \*SF. FORKCOUE FUR YERDA BUENAGALDENTO PROHIBRING ALCOLD

BEVERALES. · HISH CRIME UMBER BAFFORE \$ 23958.414

· OVER CONCENT NATION & 23955.4 BECAUSE OF THE ABOUE CONCERN IS THE FULL OW INS CONTO THOM MUNT BE APPLIEU, See P. 2

Oheck here if additional sheets attached

MARVIS J. Phillips, declare under penalty of perjury; PRINT (Name of Protestant) PHINTK SAFETY CLIDIN - PHILDING FUR BETTER. DIST 6.

(1) That I am the protestant herein; (2) That I have read the above protest and know the contents thereof, and (3) That the same is true of my own knowledge except as to those matters which are therein stated on information and belief, and as to those matters I believe to be true.

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PROTESTANT'S BIGNATURE	$\frac{1}{(4/5)} = 674 - 1935$
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SIGNED AT (City and state)	RIMAN 2011 1740 AR
SAIN FRANCISCO, CALIFORIUNA	31 MAY 2011 1740 AR
PROTESTANT'S ADDRESS (Street number and name, city, state, zp code)	and a second
230 EDDY ST # 1206, SON FRONCO	14, CA 94102-6524
ABC-510-A (10/07) CU: SFP3 - ALCOAUL	PERMIT SECTION
	TOTION - MACUNE PERMIT OFFICE
CONTRACTOR SOUTHERAL	

P. 7 TARGET T2766 STURE 101 Jun St 2ma Flain SF 60 94103 (UNDITION'S D NO SINALE CAN'S OR BOTTLES OF BEER (6 PACE'S UNUS (2) NO MOLT LIQUOR BOTTLE DE CAN B) NO PONY LAN'S OF BEER. -RECEIVED 4 NO FURTFIED WINE. JUN 07 2011 5) NO WINE COULER'S BY SINSLE BOTTLE POPLOT ALCONOME B erage Control (G) ONLY CORKED BUTTLES OF WINE, TOTOLOGICA STANS TO BE POSTED IN ALCONOL PREA WARNING OF NO FLOODUL ALLOWD IN YEREA BUCHA GORDERS, (B) HOURS OF SOLE 9 AM - NUPM DO 7 DOY'S DOWEEK. NO EYCEPTIONS. ( NO SMOKING PARAPHERNALIA SULD IN ON NEAR ALCOLUL SECTION. (D) NU PERSON UNDER 21 STOCKING PLEONOL PREA ) NO WINE SOLD LESS THAN 750 ML SIZE BOTTLE. 11 2) ALCOHOL - FREE BEER MUDT BE SOLD WITH NAME OF PROTESTONT & MARCIN J. PHILLINS Mars 7 PUBLIC SAFETY CHAINS )on thanking. "(A ACLIPTICE FUE O GETTUR DISTG 230 EDRY ST + 1206 SF (P 94102-6526 (415) 674-1935 31 may 2011 1740 Hiss CC! SEPD - PLOUHOL PERMUT SECTION CC: SFPD - SOUTHERN STATION - ALCONIA DERMIT OF FICER

\*Please refer to Form ABC-510, Instructions for Protesting an Alcoholic Beverage License Application, before completing and submitting your protest. The ABC-510 can be found at www.abc.ca.gov.

Please print legibly or type: Incomplete and/or illegible information will cause the protest to be rejected.
 You will be notified by letter regarding a hearing on your protest. You will need to attend the hearing to testify and/or

(Name(s) of Applicant(s))

present evidence to support your protest.

A copy of this completed form, ABC-510-A, will be provided to the applicant.

I hereby protest the issuance of a license under the Alcoholic Beverage Control Act to:

Target Corporation

For premises at:

101-4th Street San Francisco, CH94103

on the grounds that: San francisco invested thirdients of in lions of Pollans in Development of yesta Brena Partethe methem laten. My is Children mently and Tayet Solly Booge where the kids are is not in keeping-with the Wilffill Regulation of Du Sales & cheed Broge. Toljent to tanget selly any Alashol at them shore.

Check here if additional sheets attached

PAUL T. CURRIER

, declare under penalty of perjury:

(1) That I am the protestant herein; (2) That I have read the above protest and know the contents thereof, and (3) That the same is true of my own knowledge except as to those matters which are therein stated on information and belief, and as to those matters I believe to be true.

PROTESTANT'S SIGNATURE SIGNED AT (City and state) 94102 230 2011 PROTESTANT'S ADDRESS (Street number and name, city islate, zip co € 902 SF. CA, 94/15 2451 Sacaneto

ABC-510-A (10/07)

RECEIVED

JUN: 07-2011

Dept of Alcoholic Beverage Control San Francisco

 Please refer to Form ABC-510, Instructions for Protesting an Alcoholic Beverage License Application, before completing and submitting your protest. The ABC-510 can be found at www.abc.ca.gov.

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(Name(s) of Applicant(s))

A copy of this completed form, ABC-510-A, will be provided to the applicant.

I hereby protest the issuance of a license under the Alcoholic Beverage Control Act to:

Target Corporation

For premises at:

101-4th Street, San Francisco, CA 94103 (Exact address of proposed promises)

on the grounds that:

l. Tssuance of the license to the premises would tend to create a low enforcement problem or a<del>ggressive</del> aggrevate an existing police problem

Check here if additional sheets attached

20

declare under penalty of perjury.

(1) That I am the protestant herein; (2) That I have read the above protest and know the contents thereof, and (3) That the same is true of my own knowledge except as to those matters which are therein stated on information and belief, and as to those matters I believe to be true.

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ABG-510-A (10/07)

JUN () 7: 2011

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Dept of Alcoholic Beverage Control

•Please refer to Form ABC-510, Instructions for Protesting an Alcoholic Beverage License Application, before completing and submitting your protest. The ABC-510 can be found at www.abc.ca.gov.

Please print legibly or type. Incomplete and/or illegible information will cause the protest to be rejected

. You will be notified by letter regarding a hearing on your protest. You will need to attend the hearing to testify and/or present evidence to support your protest.

(Name(s) of Applicant(s))

A copy of this completed form, ABC-510-A, will be provided to the applicant.

I hereby protest the issuance of a license under the Alcoholic Beverage Control Act to:

Target Corporation

For premises at:

101-4th Street, San Francisco, CA 94103

on the grounds that:

I do not agree with Tauget setting any port of liquer, beer or mine this is not consistent with the purpose of bringing Parget into the neighborhood.

Check here if additional sheets attached

ROBERT MANSFIELD, declare under penalty of perjury:

(1) That I am the protestant herein; (2) That I have read the above protest and know the contents thereof; and (3) That the same is true of my own knowledge except as to those matters which are therein stated on information and belief, and as to those matters I believe to be true.

TESTANT'S TELEPHONE NUMBER (Optional PROTESTANTS SIGNATURE aut hansfield NED MI (Chyano diala) <u>San F Landis C</u> OTESTANTS ADORESS (Stime) number and harma Chy state 20 coold) 2 T M MALLING St Upt 1-408 G4107 **MELOIEINVIEID** 

ABC-510-A (10/07)

JUN 07 2011

Dept of Alcoholic Beverage Control San Francisco

Please refer to Form ABC-510, Instructions for Protesting an Alcoholic Beverage License Application, before completing and submitting your protest. The ABC-510 can be found at www.abc.ca.gov.

Please print legibly or type. Incomplete and/or illegible information will cause the protest to be rejected.

You will be notified by letter regarding a hearing on your protest. You will need to attend the hearing to testify and/or present evidence to support your protest.

A copy of this completed form, ABC-510-A, will be provided to the applicant.

I hereby protest the issuance of a license under the Alcoholic Beverage Control Act to:

Target Corporation

For premises at:

101-4th Street, San Francisco, CH 94103 (Franzisco, CH 94103

on the grounds that:

Licensing of the premisus would

(Name(s) of Applicani(s))

tend to preate a have enforcement problem organizate an existing police problem,

Check here if additional sheets attached

I, HAROLO CMI (IER VF) PRINT (Name of Prolestant) , declare under penalty of perjury:

(1) That I am the protestant herein; (2) That I have read the above protest and know the contents thereof; and (3) That the same is true of my own knowledge except as to those matters which are therein stated on information and belief, and as to those matters I believe to be true.

PROTESTANT'S SIGNATURE 415-81 1- D84 DATE SIGNED 11 ANCISCO.

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ABC-510-A (10/07)

JUN 0 7 2011

Dept of Alcoholic Beverage Control San Francisco

DEPARTMENT OF ELECTIONS City and County of San Francisco www.sfgov.org/election



John Arntz Director

File 120634

Orig: Joy C.COB, Leg Dep CDORNE

June 20, 2012

Honorable Board of Supervisors City and County of San Francisco 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102

#### June 5, 2012 Consolidated Presidential Primary Election Certification of Election Results with the City and County of San Francisco

I, John Arntz, Director of Elections of the City and County of San Francisco, certify that I have canvassed the votes cast at the Consolidated Presidential Primary Election held on Tuesday, June 5, 2012 within the City and County of San Francisco, in the manner required by Division 15 of the California Elections Code.

I certify that I began the canvass on Wednesday morning, June 6, 2012 and as a result of the tabulation of all votes recorded, present a complete record entitled "San Francisco Official Statement of Vote – Consolidated Presidential Primary Election – June 5, 2012." I also declare that the number of ballots in said election was 145,105.

On this day, June 20, 2012 at 10:05 a.m., I certify that the results of each of the races as shown in the following Final Summary Report of the Consolidated Presidential Primary Election of June 5, 2012 are true and correct.

#### **Ballot Measures**

Following are the vote counts for each of the statewide propositions.

I certify that on **Proposition 28**, Limits on Legislators' Terms in Office. Initiative Constitutional Amendment, the following votes were cast:

YES	97,215	70.93%
NO	39,835	29.07%

I certify that on **Proposition 29**, Imposes Additional Tax on Cigarettes for Cancer Research. Initiative Statue, the following votes were cast:

YES	104,156	73.70%
NO	37,170	26.30%

1 Dr. Carlton B. Goodlett Place, Room 48 San Francisco CA 94102-4634 Absentee Fax (415) 554-4372 TTY (415) 554-4386 Following are the vote counts for each of the **local ballot measures** for which the Board, as required by California Elections Code section 15400, declares the results.

#### Ordinances

I certify that **Proposition A**, Garbage Collection and Disposal, **failed** with an affirmative vote of only 32,697 (Yes: 32,697 and No: 106,848), less than the 50%+1 majority votes required.

#### **Declaration of Policy**

I certify that **Proposition B**, Coit Tower Policy, **passed** with an affirmative vote of 72,672 (Yes: 72,672 and No: 63,336), more than the 50%+1 majority votes required.

#### **Elective Offices**

The following are the vote counts for the contest of United States President.

I certify that in the **Democratic** Party primary contest the total number of votes cast for each candidate was:

BARACK OBAMA	47,033	97.76%
QUALIFIED WRITE-IN—DARCY RICHARDSON	10	0.00%
QUALIFIED WRITE-IN—MICHAEL W. R. MEYER, JR.	4	0.00%
QUALIFIED WRITE-IN—LUIS ALBERTO RAMOS, JR.	0	0.00%
UNOFFICIAL WRITE-IN	1,078	2.24%

I certify that in the **Republican** Party primary contest the total number of votes cast for each candidate was:

MITT ROMNEY	8,548	70.56%
RON PAUL	2,087	17.23%
RICK SANTORUM	550	4.54%
NEWT GINGRICH	480	3.96%
CHARLES E. "BUDDY" ROEMER, III	120	0.99%
FRED KARGER	104	0.86%
QUALIFIED WRITE-IN—DONALD JAMES GONZALES	1	0.00%
QUALIFIED WRITE-IN-JEREMY HANNON	0 `	0.00%
QUALIFIED WRITE-IN—SHELDON YEU HOWARD	0	0.00%
UNOFFICIAL WRITE-IN	225	1.86%

I certify that in the **American Independent** Party primary contest the total number of votes cast for each candidate was:

EDWARD C. NOONAN		243	27.40%
LAURIE ROTH		189	21.31%
MAD MAX RIEKSE	ч.,	147	16.57%

QUALIFIED WRITE-IN—RAYMOND DELMOND SMITH	0	0.00%
QUALIFIED WRITE-INANDREW ABE DIAZ	0	0.00%
UNOFFICIAL WRITE-IN	308	34.72%

I certify that in the **Libertarian** Party primary contest the total number of votes cast for each candidate was:

GARY JOHNSON	. 129	45.26%
BARBARA JOY WAYMIRE	35	5 12.28%
R. J. HARRIS	17	5.96%
ROGER GARY	14	5 5.26%
LEE WRIGHTS	12	2 4.21%
JAMES OGLE	11	3.86%
SCOTT KELLER	1.	l 3.86%
CARL PERSON		7 2.46%
BILL STILL	4	5 1.75%
UNOFFICIAL WRITE-IN	43	3 15.09%

I certify that in the **Green** Party primary contest the total number of votes cast for each candidate was:

JILL STEIN		597	47.49%
ROSEANNE BARR	×	496	39.46%
KENT MESPLAY		75	5.97%
UNOFFICIAL WRITE-IN	•	89	7.08%

I certify that in the **Peace and Freedom** Party primary contest the total number of votes cast for each candidate was:

STEPHEN DURHAM	73	35.44%
ROSS C. "ROCKY" ANDERSON	44	21.36%
STEWART ALEXANDER	43	20.87%
QUALIFIED WRITE-IN—RONALD CLINTON FORBES	0	0.00%
QUALIFIED WRITE-IN—LEON LEO RAY	0	0.00%
QUALIFIED WRITE-IN-SHELLEY UPCHURCH	0	0.00%
UNOFFICIAL WRITE-IN	46	22.33%

The following are the vote counts for each of the nonpartisan contests.

I certify that in the contest for **United States Senator**, the total number of votes cast for each candidate was:

DIANNE FEINSTEIN	•		-	106,780	78.85%	
DAVID ALEX LEVITT				2,952	2.18%	

DAN HUGHES		2,767	2.04%	
ELIZABETH EMKEN		2,473	1.83%	
MARSHA FEINLAND		2,266	1.67%	
MIKE STRIMLING		2,123	1.57%	
ORLY TAITZ		1,972	1.46%	
GREG CONLON		1,698	1.25%	
GAIL K. LIGHTFOOT		1,692	1.25%	
JOHN BORUFF		1,501	1.11%	
COLLEEN SHEA FERNALD		1,325	0.98%	
DENNIS JACKSON		1,091	0.81%	
DIANE STEWART		1,058	0.78%	
RICK WILLIAMS		986	0.73%	
OSCAR ALEJANDRO BRAUN		847	0.63%	
NAK SHAH		720	0.53%	
AL RAMIREZ		571	0.42%	
KABIRUDDIN KARIM ALI		553	0.41%	
ROBERT LAUTEN	с. 1911 г. –	441	0.33%	
DON J. GRUNDMANN		390	0.29%	
NACHUM SHIFREN		328	0.24%	
ROGELIO T. GLORIA		237	0.18%	
DIRK ALLEN KONOPIK	•	209	0.15%	
DONALD KRAMPE	. • · •	152	0.11%	
QUALIFIED WRITE-IN—LINDA R. PRICE		0	0.00%	
UNOFFICIAL WRITE-IN	· •	287	0.21%	

I certify that in the contest for United States Representative, District 12, the total number of votes cast for each candidate was:

NANCY PELOSI	89,446	74.78%
JOHN DENNIS	16,206	13.55%
BARRY HERMANSON	6,398	5.35%
DAVID PETERSON	3,756	3.14%
SUMMER JUSTICE SHIELDS	2,146	1.79%
AMÉRICO ARTURO DIAZ	1,499	1.25%
UNOFFICIAL WRITE-IN	166	0.14%

I certify that in the contest for **United States Representative**, **District 14**, the total number of votes cast for each candidate was:

JACKIE SPEIER	1.	12,234	75.22%
DEBORAH (DEBBIE) BACIGALUPI		2.865	17.61%
MICHAEL J. MOLONEY		1,113	6.84%
UNOFFICIAL WRITE-IN		53	0.33%

I certify that in the contest for **State Senate**, **District 11**, the total number of votes cast for each candidate was:

MARK LENO	108,688	82.20%
HARMEET K. DHILLON	23,145	17.51%
UNOFFICIAL WRITE-IN	385	0.29%

I certify that in the contest for **State Assembly**, **District 17**, the total number of votes cast for each candidate was:

TOM AMMIANO		63,454	83.86%
JASON P. CLARK		 11,933	15.77%
UNOFFICIAL WRITE-IN	•	283	0.37%

I certify that in the contest for **State Assembly**, **District 19**, the total number of votes cast for each candidate was:

PHIL TING	32,236	57.64%
MICHAEL BREYER	11,962	21.39%
MATTHEW DEL CARLO	9,096	16.27%
JAMES PAN	2,469	4.41%
UNOFFICIAL WRITE-IN	160	0.29%

. Following are the vote counts for each of the Democratic Party contests for which the Board, as required by California Election Code section 15400, declares the results.

I certify that in the **Democratic** Party contest for **County Central Committee**, Assembly **District** 17, the total number of votes cast for each candidate was:

DAVID CHIU	28,132	7.06%
JOHN AVALOS	27,779	6.97%
DAVID CAMPOS	24,439	6.13%
BEVAN DUFTY	23,702	5.95%
SCOTT WIENER	23,545	5.91%
CAROLE MIGDEN	21,482	5.39%
LESLIE RACHEL KATZ	19,751	4.96%
MATT DORSEY	19,246	4.83%
MALIA COHEN	17,475	4.38%
RAFAEL MANDELMAN	16,940	4.25%
PETRA DEJESUS	14,224	3.57%
ALIX AMELIA ROSENTHAL	13,909	3.49%
LEAH PIMENTEL	13,733	3.45%
ZOE DUNNING	13,657	3.43%
JUSTIN MORGAN	13,625	3.42%

HYDRA MENDOZA	11,794	2.96%
GABRIEL ROBERT HAALAND	11,338	2.84%
JOAQUIN TORRES	11,010	2.76%
JAMIE RAFAELA WOLFE	10,639	2.67%
CHRISTOPHER R. VASQUEZ	8,235	2.07%
MARIA MARILY MONDEJAR	7,044	1.77%
WARREN HINCKLE	6,662	1.67%
CHRIS GEMBINSKI	6,536	1.64%
CALVIN Y. LOUIE	5,477	1.37%
DAVID VILLA-LOBOS	5,424	1.36%
STUART M. (STU) SMITH	4,671	1.17%
VINCENT S. CALVARESE	4,380	1.10%
JO ELIAS-JACKSON	4,373	1.10%
DEAN CLARK	4,256	1.07%
RICK HAUPTMAN	4,142	1.04%
UNOFFICIAL WRITE-IN	921	0.23%

I certify that in the **Democratic** Party contest for **County Central Committee**, Assembly **District 19**, the total number of votes cast for each candidate was:

ARLO SMITH	14,252	8.06%
ERIC MAR	13,924	7.87%
BILL FAZIO	12,619	7.13%
TOM HSIEH	12,533	7.09%
MARY JUNG	11,394	6.44%
HENE KELLY	9,845	5.57%
TREVOR MCNEIL	9,685	5.48%
KELLY DWYER	9,531	5.39%
KAT ANDERSON	9,372	5.30%
MEAGAN LEVITAN	9,159	5.18%
PETER LAUTERBORN	8,651	4.89%
WENDY ARAGON	7,445	4.21%
JASON WONG	7,049	3.99%
KEVIN BARD	7,037	3.98%
MIKE ALONSO	6,976	3.94%
SUKI KOTT	6,509	3.68%
JIM WEIXEL	4,987	2.82%
SAMUEL KWONG	4,509	2.55%
CHUCK CHAN	4,399	2.49%
JOHN B. SHANLEY	3,478	1.97%
KARL HASZ	2,589	1.46%
UNOFFICIAL WRITE-IN	916	0.52%

Following are the vote counts for each of the Republican Party contests for which the Board, as required by California Election Code section 15400, declares the results.

I certify that in the **Republican** Party contest for **County Central Committee**, Assembly **District 17**, the total number of votes cast for each candidate was:

HARMEET K. DHILLON	3,031	10.42%	
JASON P. CLARK	2,744	9.43%	
DANA WALSH	2,678	9.20%	
GABRIELLA BARTONICO	2,524	8.68%	
DANIEL HIGA	2,500	8.59%	
LAURA A. PETER	2,454	8.44%	
SARAH M. VALLETTE	2,348	8.07%	
DAVID ROBERT KIACHKO	2,226	7.65%	
JOHNNY D. KNADLER	2,217	7.62%	
BROOKE CHAPPELL	2,212	7.60%	
ALISA FARENZENA	2,178	7.49%	
EVE DEL CASTELLO	1,757	6.04%	
UNOFFICIAL WRITE-IN	226	0.78%	

I certify that in the **Republican** Party contest for **County Central Committee**, Assembly **District 19**, the following persons shall be declared elected in lieu of holding an election, as provided by California Elections Code section 7423:

WILLIAM G. BOWEN DANIEL BROWN MATTHEW DEL CARLO JOHN DENNIS LEE DIAMOND HOWARD EPSTEIN TERENCE FAULKNER STEPHANIE JEONG KEITH LARKIN JOAN LEONE RODNEY YEE LEONG THOMAS MOYER TOMMY OWENS RICHARD A. WORNER Following are the vote counts for each of the Green Party contests for which the Board, as required by California Election Code section 15400, declares the results.

I certify that in the **Green** Party contest for **Green County Council**, the following persons shall be declared elected in lieu of holding an election:

JOHN MARC CHANDONIA BARRY HERMANSON ALICE Y. LINDSTROM RICHARD STONE

Following are the vote counts for the Peace & Freedom Party contests for which the Board, as required by California Elections Code section 15400, declares the results.

I certify that in the **Peace and Freedom** Party contest for **County Central Committee**, the total number of votes cast for each candidate was:

GLORIA LA RIVA	163	7.54%
TOM LACEY	161	7.45%
ROBERT PRICE	161	7.45%
NATHALIE HRIZI	152	7.03%
NANCY ELIZABETH KEILER	150	6.94%
MEGHANN ADAMS	143	6.62%
NANCY REIKO KATO	142	6.57%
TONI MENDICINO	138	6.39%
ANTOINETTE MÁRQUEZ	127	5.88%
RICHARD BECKER	122	5.65%
FORREST SCHMIDT *	118	5.46%
DAVID W. CAMPBELL *	118	5.46%
FRANK LARA	117	5.41%
RONALD HOLLADAY	94	4.35%
SAUL KANOWITZ	89	4.12%
TINA LANDIS	88	4.07%
ARTHUR COVINGTON	50	2.31%
UNOFFICIAL WRITE-IN	29	1.34%

\* Elected by drawing of lot

In witness whereof I hereby affix my hand and seal this 20th day of June 2012



#### Vote-by-Mail Write-In Votes Report

Contest	Candidate	Votes
DEM - County Central Committee D19	ARLO SMITH	1
DEM - President	BARACK OBAMA	. 3
DEM - County Central Committee D17	CAROLE MIGDEN	· 1
DEM - County Central Committee D19	CHUCK CHAN	1
REP - County Central Committee D17	DANIEL HIGA	1
DEM - President	DARCY RICHARDSON	6
PF - County Central Committee	DAVID W CAMPBELL	1
U.S. Senator	DIANNE FEINSTEIN	3
REP - President	DONALD JAMES GONZALES	1
U.S. Senator	GREG CONLON	1
DEM - County Central Committee D19	HENE KELLY	1
State Assembly, District 17	JASON P. CLARK	. 1
DEM - County Central Committee D19	JASON WONG	1
DEM - County Central Committee D19	JIM WEIXEL	· <b>1</b>
DEM - County Central Committee D17	JOAQUÍN TORRES	1
DEM - County Central Committee D19	KELLY DWYER	1
DEM - County Central Committee D19	KEVIN BARD	2
DEM - County Central Committee D17	LEAH PIMENTEL	1
DEM - County Central Committee D17	LESLIE RACHEL KATZ	1
DEM - County Central Committee D17	MALIA COHEN	2
DEM - County Central Committee D17	MARIA MARILY MONDEJAR	1
State Senate, District 11	MARK LENO	2
DEM - County Central Committee D19	MARY JUNG	1
DEM - County Central Committee D17	MATT DORSEY	4
DEM - President	MICHAEL W.R. MEYER, JR.	4

#### Election Day Write-In Votes Report

Contest	Candidate Votes
DEM - County Central Committee D17	ALIX AMELIA ROSENTHAL
DEM - President	BARACK OBAMA
DEM - County Central Committee D19	BILL FAZIO
DEM - President	DARCY RICHARDSON
U.S. Senator	DIANNE FEINSTEIN
REP - County Central Committee D17	HARMEET K. DHILLON
State Assembly, District 17	JASON P. CLARK
DEM - County Central Committee D19	TREVOR MCNEIL







Published by: Department of Elections City and County of San Francisco



## OFFICIAL STATEMENT OF VOTE Tuesday, June 5, 2012





Published by: Department of Elections City and County of San Francisco







Published by: Department of Elections City and County of San Francisco



B05-11 COB Elizabeth T. Erhardt Leg Direct Dial: (650) 798-5671 E-mail: eerhardt@rutan.com

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#### June 18, 2012

#### VIA E-MAIL AND U.S. MAIL

David Cincotta, Esq. Jeffer Mangels Butler & Mitchell, LLP Two Embarcadero Center, 5th Floor San Francisco, CA 94111

> Re: Children's Day School, 601 Dolores Street, San Francisco, CA

#### Dear Mr. Cincotta,

Per the agreement reached orally on June 14, 2012, between Children's Day School and our clients, appellants Anne Gates, Landon Gates, Lisa Nahmanson and Sandra Steele, this letter confirms that the parties wish to continue the Categorical Exemption Determination appeal hearing currently scheduled for June 19, 2012, and the Conditional Use Permit appeal hearing currently scheduled for June 26, 2012, both regarding property located at 601 Dolores Street, San Francisco, to July 26, 2012 or as soon thereafter as may be accommodated by the Board of Supervisors. The parties were informed by Supervisor Wiener on June 15, 2012, that the earlier proposed hearing date of July 10, 2012, is not available to the parties.

By signing this letter below, you confirm that your client Children's Day School agrees with the above described continuance.

**RUTAN & TUCKER, LLP** 

Elizabeth T. Erhardt

Lagree with the foregoing David Cincotta, Esq.

Rutan & Tucker, LLP | 3000 El Camino Real. Suite 200. Palo Alto, CA 94306 650-320-1500 | Fax 650-320-9905 Orange County | Palo Alto | www.rutan.com



3607478.1 a06/18/12

June 22, 2012

Board of Supervisors City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

Dear Board of Supervisors:

As a diverse coalition of San Francisco businesses and organizations, we write to express our strong support for reforming San Francisco's business tax system towards one based on taxing revenues, not jobs.

File 120681

San Francisco is currently the only city in California to levy a "payroll expense tax" on businesses, directly raising the cost of labor and creating a disincentive for companies to add jobs in our City. Moving towards a "gross receipts tax" – which taxes a business based on overall revenues and is used by a majority of other large cities in California – will end San Francisco's direct tax on jobs, provide more stable and growing revenue for City services and incentivize job creation in diverse industries and businesses large and small.

Earlier this month, Mayor Ed Lee and Board of Supervisors President David Chiu introduced a comprehensive business tax reform measure for the November 2012 ballot that phases in a gross receipts tax over a five-year period beginning in 2014. This measure is the product of extensive outreach to diverse business sectors and business owners over the last six months conducted by the Mayor's office, the Board President's office and the Office of the Controller. We greatly appreciate this transparent and inclusive effort to engage the business community and understand our concerns and the potential impacts of business tax reform on our industries and on the City's overall economy. As a result of this extensive stakeholder outreach and approach, we strongly believe that the measure proposed by Mayor Lee and Board President David Chiu is the appropriate starting point for the legislative discussion and debate that will occur at the Board of Supervisors in July.

Significantly, the Mayor and Board President's proposed measure includes a small business exemption for gross receipts of less than \$1 million. This will provide our local micro and small businesses a needed boost. It also preserves existing payroll tax exclusions until their expiration for Central Market, biotech and clean-tech industries and local enterprise zone areas. It is important that the City continue to honor commitments it has made to businesses that made longterm investment and other decisions based on these exemptions. We all believe that tax reform must be broad based, equitable and fair and not create undo winners and losers. In addition to protecting the smallest businesses, we must protect our largest employers who have been paying a significant share of taxes for many years.

1

There is still plenty of work to be done to further refine and finalize the legislation before it is heard at the Board of Supervisors next month and considered for placement on the November 2012 ballot. As business tax reform moves to consideration at the Board of Supervisors in July, we hope that the business community and diverse business owners will continue to be consulted and considered throughout the legislative process. A topic this complex and this important impacts every San Francisco business and resident in some manner, and will require building the widest consensus possible to succeed in November.

With more than 30,000 San Franciscans still out of work, 2012 is the year to reform our business tax system. We strongly urge the Mayor and the members of the Board of Supervisors to work together to place ONE consensus business tax reform measure on the ballot this November that will end San Francisco's direct tax on jobs for most businesses and build a strong and stable economic foundation for our City's future.

Sincerely,




Cc: Bcc: BOS Constituent Mail Distribution,

Subject: File 120691: Reject the EIR on the Beach Chalet soccer field renovation

From:	jan blum <1janblum@sbcglobal.net>
To:	<board.of.supervisors@sfgov.org>,</board.of.supervisors@sfgov.org>
Date:	06/29/2012 09:15 PM
Subject:	Reject the EIR on the Beach Chalet soccer field renovation

Dear President Chiu and Board of Supervisors:

I urge you to reject the EIR on Beach Chalet soccer field renovation and send it back to the Planning Department.

I fully support the hybrid solution proposed by "Save Golden Gate Park". The hybrid enables the soccer field and its amenities to exist in the Park, AND, more impotantly for the environment in a multitude of ways, enables this very important, non-urbanized edge, to retain its wildlife friendly values. By supporting the hybrid solution, you will enable a safer passage for migratory birds, retain the last of the important dark night sky areas in San Francisco, enable wildlife to use the existing habitat at the western end, provide a continuation of a quiet area to view the ocean and the sky, reduce congestion and impacts on nearby neighbors and better mesh with the goals and aspirations of the Ocean Beach Plan and our National Park.

The most important reason to reject this EIR and send it back to Planning is that it is the Right Thing To Do for the vast majority of citizens and the wildlife and because a vast majority of the citizens will be happy with the hybrid solution.

Thank you.. Jan Blum D-2



to:

Beach Chalet Soccer Fields -- please support the Win-win Alternative! Al Minvielle

File 1206 91

John.Avalos, David.Campos, David.Chiu, Carmen.Chu, Malia.Cohen, Board.of.Supervisors, Sean.Elsbernd, Mark.Farrell, Jane.Kim, Eric.L.Mar, Christina.Olague 06/18/2012 04:21 PM

Hide Details

From: Al Minvielle <alminvielle@gmail.com> Sort List...

To: John.Avalos@sfgov.org, David.Campos@sfgov.org, David.Chiu@sfgov.org, Carmen.Chu@sfgov.org, Malia.Cohen@sfgov.org, Board.of.Supervisors@sfgov.org, Sean.Elsbernd@sfgov.org, Mark.Farrell@sfgov.org, Jane.Kim@sfgov.org,

Eric.L.Mar@sfgov.org, Christina.Olague@sfgov.org,

This is NUTS. Our kids and our community need places to play and enjoy each other. Beach Chalet has always been a play area, all be it a poor one. Fix it up and provide folks a place to exercise, interact, learn and appreciate the diversity that sport fosters. Lets put our kids first for a change. We can't afford to loose any more families from this city. Please give this project your approval.

Page 1 of 2



Beach Chalet Soccer Fields -- Save Science Education Julie Burns to:

716120691 Eric.L.Mar@sfgov.org, Carmen.Chu@sfgov.org

Cc:

06/18/2012 01:12 PM

"hknight@sfchronicle.com", "rm@well.com", "Raymondsnf@aol.com", Thomas Kuhn, Dave Goggin, Julie Burns, "a7w2m@earthlink.net", "frank dean@nps.gov", Bennett Mike, "John.Avalos@sfgov.org", "David.Campos@sfgov.org", "David.Chiu@sfgov.org", "Malia.Cohen@sfgov.org", "Board.of.Supervisors@sfgov.org",

"Sean.Elsbernd@sfgov.org", "Mark.Farrell@sfgov.org", "Jane.Kim@sfgov.org" **Hide Details** 

From: Julie Burns <julieburns@sealrock.com> Sort List...

To: "Eric.L.Mar@sfgov.org" < Eric.L.Mar@sfgov.org>, "Carmen.Chu@sfgov.org" <Carmen.Chu@sfgov.org>,

Cc: "hknight@sfchronicle.com" <hknight@sfchronicle.com>, "rm@well.com" <rm@well.com>, "Raymondsnf@aol.com" <Raymondsnf@aol.com>, Thomas Kuhn <tom@tomkuhn.com>, Dave Goggin <dg2222@msn.com>, Julie Burns <julieburns@sealrock.com>, "a7w2m@earthlink.net" <a7w2m@earthlink.net>, "frank dean@nps.gov" <frank dean@nps.gov>, Bennett Mike <mbernett@astrosociety.org>, "John.Avalos@sfgov.org" <John.Avalos@sfgov.org>, "David.Campos@sfgov.org" <David.Campos@sfgov.org>, "David.Chiu@sfgov.org" <David.Chiu@sfgov.org>, "Malia.Cohen@sfgov.org" <Malia.Cohen@sfgov.org>, "Board.of.Supervisors@sfgov.org" <Board.of.Supervisors@sfgov.org>, "Sean.Elsbernd@sfgov.org" <Sean.Elsbernd@sfgov.org>, "Mark.Farrell@sfgov.org"

<Mark.Farrell@sfgov.org>, "Jane.Kim@sfgov.org" <Jane.Kim@sfgov.org>

Supervisors, especial Supervisors Mar and Chu:

Kids need soccer. But kids also need science. If you were part of the recent observations at Lands End during the annular eclipse and Transit of Venus, you saw how many kids were thrilled to see and learn about these astronomical events. And more events are planned.

Many have mentioned concerns about the night-time lighting on wildlife - and its deleterious effect on the quality of the adjacent residential neighborhoods. More importantly, the proposed lighting will degrade a unique urban resource, the dark Ocean Beach night sky.

Please see Heather Knight's Quote of the Week in the Sunday, 6/17 SF Chronicle http://www.sfgate.com/cgibin/article.cgi?f=/c/a/2012/06/17/BABN1P1EGB.DTL

"It is an issue having this site lit up like 'Star Wars' every night of the year." Isabel Wade, founder of Neighborhood Parks Council. of the plant add synthetic turf and lights to Beach **Chalet Soccer Fields.** 

The National Park Service and GGNRA have made a commitment to preserving night sky for education and enjoyment by all citizens. San Francisco has pledged to reduce nighttime lighting in the downtown core recognize that the night sky on our City's western edge is like nothing in any other urban area in the US.

Support the win-win alternative proposed by SF Oceans Edge and endorsed by the Audubon and Sierra Club. community groups like Friends of Sutro Heights, the Coalition to Save Ocean Beach, and Friends of Lands End, as well as many members of the Planning Association for the Richmond (PAR).

Save soccer. And save science.

Julie Burns Friends of Lands End

PS For more about astronomy education in San Francisco, consider these facts:

- SF is the headquarters for the Astronomical Society of the Pacific, a worldwide organization committed to astronomical education <u>http://www.astrosociety.org/</u>
- SF is home to the California Academy of Sciences in Golden Gate Park. The proposed lighting would ruin any observations set up by the Academy
- SF Sidewalk Astronomers promote informal astronomy observations for kids and adults <u>http://www.sfsidewalkastronomers.org/</u>
- SF Amateur Astronomers host telescope night sky viewing parties at Lands End night sky viewing that would be compromised by the proposed night-time lighting <u>http://www.sfaa-astronomy.org/</u>

Julie Burns, Ph.D. Seal Rock Research +1.415.666.3092 office +1.415.341.6060 mobile +1.415.666.0141 fax julieburns@sealrock.com

File 120691



<u>To</u>: Cc:

Bcc:

BOS Constituent Mail Distribution,

Subject: Fw: Beach Chalet Hybrid Alternative

From:	"SF Ocean Edge" <sfoceanedge@earthlink.net></sfoceanedge@earthlink.net>
To:	<board.of.supervisors@sfgov.org>,</board.of.supervisors@sfgov.org>
Date:	06/20/2012 07:02 PM
Subject:	Beach Chalet Hybrid Alternative

Attached please find our proposal for an alternative to the Beach Chalet project. Please distribute to the Board.

K. Howard



SFOE Bulletin #22 -win-win solution.pdf





SF Ocean Edge or

Where Golden Gate Park meets Ocean Beach.....

www.sfoceanedge.org

# BEACH CHALET RENOVATION: THE WIN-WIN SOLUTION - THE HYBRID ALTERNATIVE

There is a simple solution to both providing more hours of play for our children and preserving the beauty and habitat of Golden Gate Park and Ocean Beach for all San Franciscans.

The Hybrid Alternative proposes a simple swap -- renovate the fields at West Sunset with artificial turf that is made of a safe material and with appropriate lighting, and renovate the Beach Chalet Athletic Fields with real grass and no sports lights.

**Part 1:** Renovate the Beach Chalet Soccer Fields with living grass turf and no sports lighting. There is no question that the Beach Chalet fields are in need of repair. We fully support efforts to restore the Beach Chalet fields with new grading, drainage, irrigation, and sod. This will protect the habitat and the sylvan parkland at this end of the Park, as well as preserving the evening skies at Ocean Beach.

**Part 2:** Renovate the playing fields at West Sunset Playground with artificial turf and appropriate night lighting. At the same time, the City could restore West Sunset Playground – only 8 blocks to the south -- with artificial turf that is made of a safe material and with appropriate night lighting.

West Sunset Playground is an ideal location. Like Golden Gate Park, it is in the western part of San Francisco, one of the project requirements. It already has athletic fields, restrooms, bleachers and a children's playground. There is night lighting on the adjacent basketball courts. Neighboring schools could benefit from the longer hours of field use that a renovated playing field would provide at West Sunset.

**Results:** This would create 4 upgraded natural grass fields at Beach Chalet, and 6 soccer pitches at West Sunset (3 full sized pitches and 3 U10 pitches). This would result in almost as many play hours as the proposed Project, while restoring both playing field areas and achieving the project objectives for comparable cost.

**Maintenance:** This proposal swaps the location of the natural grass fields, so there should be no increase in maintenance costs over the current proposal.

**Funding**: Funding will be available for both projects. The Beach Chalet soccer complex is being funded partly by the 2008 Clean and Safe Neighborhood Parks Bond. The City is already planning to renovate the West Sunset Playground and facilities with \$13.2 million as part of the 2012 Clean and Safe Neighborhood Parks Bond.

**A Superior alternative**: The Hybrid Alternative is avoids the significant negative impacts on the natural, historic, and aesthetic resources of the western end of Golden Gate Park while providing increased hours of play for children. We look forward to working with the Department on this win-win solution.

Contact: Katherine Howard, Member, Steering Committee, SF Ocean Edge, 415-710-2402

### Our Mission Statement

SF Ocean Edge supports active recreation and parkland with a win-win solution:

Renovation of the existing Beach Chalet grass playing fields with natural grass, better field construction, and better maintenance;
Use of the remainder of the \$12 million funding for other playing fields and parks, providing recreation opportunities for youth all over San Francisco;

> Preserving Golden Gate Park's woodland and meadows as wildlife habitat and as a parkland heritage for future generations.

www.stoceanedge.org

SF Ocean Edge Facebook

sfoceanedge@earthlink.net

### Comparison of the two sites for the Win-win Hybrid Alternative

Beach Chalet Athletic Fields: Hybrid Alternative - renovate with real grass and no sports lighting. West Sunset Playground : Hybrid Alternative – renovate with an artificial turf surface that is safe and with appropriate night lighting.



(Not to scale)

Beach Chalet Athletic Fields (7.2 acres) – Prime parkland and habitat next to Ocean Beach. This is the wrong location for the artificial turf and 150,000 watts of sports lighting.



(Not to scale)

West Sunset Playground (9.2 acres) – A more urban location.



Beach Chalet Fields today – parkland, habitat, and athletic fields, next to Ocean Beach.



West Sunset today - playing fields in an urban setting.



BOS Constituent Mail Distribution,

Subject: File #120691 - Please vote to oppose the EIR certification for Beach Chalet

From:	Anmarie Mabbutt <tenniselement@yahoo.com></tenniselement@yahoo.com>
To:	"board.of.supervisors@sfgov.org" <board.of.supervisors@sfgov.org>,</board.of.supervisors@sfgov.org>
Cc:	"angela.calvillo@sfgov.org" <angela.calvillo@sfgov.org>, "derek.evans@sfgov.org" <derek.evans@sfgov.org></derek.evans@sfgov.org></angela.calvillo@sfgov.org>
Date:	06/29/2012 12:38 PM
Subject:	Fw: File #120691 - Please vote to oppose the EIR certification for Beach Chalet

Dear Clerk's Office Staff,

<u>To:</u>

Cc: Bcc:

This is a forward of a letter I sent to Supervisor Elsbernd earlier this morning regarding File #120691. Please include this letter as part of the official legislative packet for File #120691.

Thank you.

### Anmarie

----- Forwarded Message -----

From: Anmarie Mabbutt <tenniselement@yahoo.com>

To: "sean.elsbernd@sfgov.org" <sean.elsbernd@sfgov.org>

Cc: "edwin.lee@sfgov.org" <edwin.lee@sfgov.org>; "scott.wiener@sfgov.org" <scott.wiener@sfgov.org>; "david.campos@sfgov.org" <david.chiu@sfgov.org>; "david.chiu@sfgov.org" <david.chiu@sfgov.org>; "john.avalos@sfgov.org" <john.avalos@sfgov.org>

Sent: Friday, June 29, 2012 11:34 AM

Subject: File #120691 - Please vote to oppose the EIR certification for Beach Chalet

Dear Supervisor Elsbernd,

I am writing today to ask you to please vote to oppose certification of the EIR for the Beach Chalet Fields. The EIR fails to adequately consider alternative locations for the project. The EIR also fails to adequately address the permanent and irreversible damage to the Fields' aesthetic and historic character. A National Historic Landmark report on the Beach Chalet Fields notes its unique aesthetic – bordered by forest like shrubbery and trees, in its current state, it is not until someone walks up close that they are aware of the athletic fields. This will all be destroyed by the inclusion of 60 foot high stadium lights. Regardless of how the lights are angled to minimize disruption to the nighttime sky, the light poles and the urbanized use they symbolize will constantly be visible to the casual and distant public.

As for the permanent and irreversible damage to the Fields' historic character, the EIR's historical description of the Beach Chalet Fields is completely inadequate and misleading. The EIR's Historical Background and Cultural Resources Sections lack critical historical factual information regarding the WWII-era use of the Beach Chalet Fields as the site of a U.S. Army coastal signal defense station and the use of the Beach Chalet as housing

barracks for the troops. The 369 page EIR does not mention one word about this historic military use. This omission is a tremendous disservice to the individuals who served their country during WWII that were stationed at these fields. It took me just a few minutes to locate an October 1941 photograph of the troops of the 78th Coast Artillery pitching tents at the Beach Chalet Fields. Here is a link to the photo - http://sf.untappedcities.com/2012/04/20/architecture-spotlight-the-beach-chalet/

Various troops spent time at the Beach Chalet Fields during WWII including the 30th Infantry who camped on the field in March 1941. This historic WWII military use should have been included in the EIR's historical description of the Fields and its absence, whether negligent or intentional, is not acceptable. The use of the Beach Chalet and the Beach Chalet Fields as the U.S. Army's Coastal Defense Headquarters during WWII is of such historical and cultural significance it should preclude the conversion of these historic natural grass fields into a ten acre artificial turf soccer complex. This historic use is especially significant since the Beach Chalet and the Beach Chalet Fields appear to be the only two areas of Golden Gate Park that ever served as sites for active military duty.

Given its historic WWII-era use and its location in Golden Gate Park's pastoral Western End, the Recreation and Parks Commission has never approved the Beach Chalet Fields as a permitted athletic field. While acknowledging the Beach Chalet Fields' longstanding historic use as an athletic field for soccer and other ground sports, the Recreation and Parks Commission still chose not to approve the Beach Chalet Fields for permitted play. This is yet another reason to vote to reject the EIR certification.

Please take the time to review Park Code Appendix 7.6 . the RPD's list of permitted athletic fields. The list contains 41 locations. *Beach Chalet is not included on this list* . It is the sole and exclusive jurisdiction of the Recreation and Parks Commission, not the Recreation and Parks Department's Permits and Reservations Manager to determine which public fields are appropriate and available for permitted play. Yet, it appears under the RPD's current Permits and Reservations Manager Dana Ketcham, the RPD list of permitted athletic fields has now grown from 41 to 63. Many of the new unapproved, unauthorized areas are described on the 2012 SFRPD Field List as grass areas. including Kezar Triangle, Mission Dolores, Marina Green and West Portal to name just a few.

Ms. Ketcham, a former City Fields Foundation Steering Committee member, has absolutely no right or authority to expand the RPD's inventory of permitted athletic fields. Under City Charter Section 4.113, the Recreation and Park Commissioners retain exclusive control over these decisions. In the past, the Recreation and Park Commission took great care in determining which fields were appropriate for permitted play. The last time the Commission approved new permitted fields was back in 1999. In April1999, the Recreation and Park Commission approved four additional sites for permitted play. St. Mary's, Alice Chalmers, Cayuga and Sunset. At this same meeting, the Recreation and Park Commission specifically rejected the use of Speedway Meadow and Kezar Triangle for permitted athletic play. The entire notion of replacing more than seven acres of green open space at Golden Gate Park's Western Edge with millions of tons of pulverized tire crumbs just yards from the Pacific Ocean is an abomination. *Of all the members of the Board of Supervisors, you should feel particularly obligated to oppose the certification of the EIR for the Beach Chalet Fields.* You are the only sitting Supervisor who approved the initial City Fields' gift, the partnership MOU and the delegation of the Board's authority to approve all future City Fields gifts to the RPD General Manager. You should have never voted to approve File #060255. This legislation included an improper and arguably illegal delegation of the Board's duty under Administrative Code Section 10.100-305(b) to approve all gifts in excess of \$10,000. A series of multi-million dollar gifts that should have been publicly vetted twice, first by the Recreation and Park Commission and then by the Board of Supervisors had suddenly become a series of private secret decisions made behind the closed doors of McLaren Lodge.

The details of the City Fields gifts at Crocker Amazon, South Sunset, Kimball Field, Franklin Square, Mission Playground and Beach Chalet have never been released to the public. Both the City Fields Foundation and the RPD have refused to reveal the identity of the contractors and subcontractors working under City Fields' gifted contracts. General Manager Ginsburg has also failed to respond to a public records request placed last week for the additional insured and third party beneficiary designations for the City Fields' contracts at Mission Playground and Kimball Field. Even though the MOU specifically requires the RPD General Manager to receive these designations prior to the commencement of any work. by the City Fields' contractors, General Manager Ginsburg has thus far refused to turn over copies of the designations.

Although required by the MOU and File #060255, the RPD General Managers have repeatedly failed to file the quarterly reports to the Commission or the annual reports to the Board detailing the progress of the partnership. It also appears the City Fields donors have never filed the financial disclosure statements required by Sunshine Ordinance Section 67.29–6. Despite repeated requests for these disclosures from RPD, none have ever been provided. This apparent lack of disclosure and the repeated failure of General Managers Agunbiade, Blumenfeld and Ginsburg to disclose the amount and source of all City Fields gifts as a public record on the RPD website is a very serious violation of the Sunshine Ordinance and should serve as grounds for official misconduct charges. General Managers Yomi Agunbiade, Jared Blumenfeld and Phil Ginsburg have all signed the Sunshine Ordinance Declaration attesting that they have read and understand the requirements of the Sunshine Ordinance yet they all appear to have accepted millions of dollars from the City Fields Foundation in violation of Sunshine Ordinance Section 67.29-6.

As for the MOU that you approved as part of File #060255 back in April 2006, the MOU specifically limits the approval of the City Fields partnership to its "initial phase." The .initial phase. is described as preparation of conceptual plans for up to eight Turf fields, the preparation of construction documents for the first two sites selected and construction of artificial turf fields at the two sites. Once the first two projects at Garfield Square and

Silver Terrace were completed, any additional field conversion projects are .subject to amendment of this Agreement. The City Fields MOU has never been modified or amended. Yet the City has appropriated more than \$17 million (\$8.5 million in revenue bonds in FY 07-08, \$8.5 million from the 2008 Clean and Safe Neighborhood Parks Bond Fund) in public funds for the City Fields projects at South Sunset, Crocker Amazon, Kimball Field, Franklin Square, Beach Chalet and Minnie and Lovie Ward. Of this \$17 million, more than \$6.6 million has already been expended. This amounts to a major misappropriation of public resources.

For all of the above reasons and more, please vote to oppose certification of the EIR for the Beach Chalet Fields. The Beach Chalet Fields should be restored as an open and natural green space. Soccer players could continue to use the fields without destroying the historical, cultural and aesthetic integrity of the Beach Chalet Fields. Please vote to deny the certification of the EIR for this project.

Thank you for your time. Sincerely,

Anmarie Mabbutt

he 120 691



Proposed Beach Chalet soccer fields an awful mistake Ruthie Sakheim

mayoredwinlee, Eric.l.mar, John.avalos, Malia.cohen, David.campos, Sean.elsbernd, Jane.kim, Christina.Olague, Carmen.chu, David.chiu, Mark.farrell, Scott.wiener, Board.of.Supervisors, sfoceanedge

06/28/2012 11:04 PM Hide Details From: Ruthie Sakheim <ruthiesakheim@gmail.com> Sort List... To: mayoredwinlee@sfgov.org, Eric.l.mar@sfgov.org, John.avalos@sfgov.org, Malia.cohen@sfgov.org, David.campos@sfgov.org, Sean.elsbernd@sfgov.org, Jane.kim@sfgov.org, Christina.Olague@sfgov.org, Carmen.chu@sfgov.org, David.chiu@sfgov.org, Mark.farrell@sfgov.org, Scott.wiener@sfgov.org, Board.of.Supervisors@sfgov.org, sfoceanedge@earthlink.net,

To all decision makers:

### Following are some reasons I am against the proposed building of the Beach Chalet soccer fields:

• Considering the widespread contention about this project, it should be tabled until a better solution can be found.

Astroturf and rubber tire bedding is toxic, above and below ground.

• The plan to install klieg lights and a large stadium goes entirely against the GGP plan in spirit (and everyone knows it).

• Getting soccer-playing kids to "testify" about injuries is playing dirty, and not relevant; people have played soccer on grass for ages.

• If there must be soccer fields in these Golden Gate Park meadows, let them be real turf, watered from beneath, like at the parade ground at the Presidio. No big lights.

 I'm afraid I don't trust Parks and Rec to make good decisions for the majority of folks in the city. Who are the developers of this project, and what are their ties to Parks and Rec?

• I have lived in San Francisco for 35 years and love the wildness of the West end of Golden Gate Park: there are few places in the city one can stroll, see wildlife, and enjoy undeveloped land.

Thank you for your consideration.

Sincerely, Ruthie Sakheim 105 Palm Avenue San Francisco, California 94118



<u>To</u>: Cc: Bcc:

Subject: Beach Chalet, File no. 120691 - Please don't put artificial grass and lights in Golden Gate Park!

From: To:	nickkasimatis <nick@nickkasimatis.com> mayoredwinlee@sfgov.org, John.Avalos@sfgov.org, David.Campos@sfgov.org, sfoceanedge@earthlink.net,</nick@nickkasimatis.com>
	David.Chiu@sfgov.org, Carmen.Chu@sfgov.org, Malia.Cohen@sfgov.org, Board.of.Supervisors@sfgov.org,
	Sean.Elsbernd@sfgov.org, Mark.Farrell@sfgov.org, Jane.Kim@sfgov.org, Eric.L.Mar@sfgov.org, Christina.Olague@sfgov.org, Scott.Wiener@sfgov.org,
Date:	06/28/2012 07:02 PM
Subject:	Beach Chalet, File no. 120691 - Please don't put artificial grass and lights in Golden Gate Park!

Dear City Supervisors and the Mayor Edwin Lee,

I'm a longtime resident of San Francisco and love this city's respect for the environment.

I think that tearing up the beautiful natural grass and replacing it with an industrial product would be a tragedy.

I enjoy the natural open space with and all of the life - birds, insects, soccer players - that use it.

I love soccer and have often stopped and watched kids play on the fields.

Just as often, I've enjoyed it as a meadow.

Why ruin a beautiful section of the park?

I also enjoy evening bike rides through the park and don't want to see to see lights when I arrive at the beach. We need natural open space!

I fully support an alternative that would enable the soccer players to play on natural grass without lights.

Thank you in advance for stopping this project! Nick Kasimatis



### Golden Gate Park

Michael Fraley to: sfoceanedge, David.Chiu, Carmen.Chu, Malia.Cohen, Board.of.Supervisors, File 120691

06/28/2012 03:46 PM

### Hello,

Please keep artificial turf and stadium lighting out of Golden Gate Park. It is harmful to the animals in the park, and also harmful to the natural environment which so many local residents and tourists alike enjoy. Please vote in favor of a natural park environment on the July 10th appeal date.

Thank you, Michael

\_\_\_

Michael Fraley Manager, Applications Programming University of San Francisco (415) 422-2976 fraley@usfca.edu

BOS Constituent Mail Distribution,

Subject: File 120691: Beach Chalet Soccer Fields -- please support the Win-win Alternative!

From:	Tehmina Khan <teatime4pm@gmail.com></teatime4pm@gmail.com>
То:	John.Avalos@sfgov.org, David.Campos@sfgov.org, David.Chiu@sfgov.org,
	Carmen.Chu@sfgov.org, Malia.Cohen@sfgov.org, Board.of.Supervisors@sfgov.org,
	Sean.Elsbernd@sfgov.org, Mark.Farrell@sfgov.org, Jane.Kim@sfgov.org, Eric.L.Mar@sfgov.org,
÷	Christina.Olague@sfgov.org,
Date:	06/26/2012 10:40 PM
Subject:	Beach Chalet Soccer Fields please support the Win-win Alternative!

Dear San Francisco Supervisors,

<u>To</u>:

Cc: Bcc:

I am a San Francisco soccer mom who opposes the plan to pave over the Beach Chalet fields with artificial turf. My son's team recently played a series of games at Beach Chalet. Yes, the grass is uneven and needs improvement, but turf is not the answer. As a parent watching a game, it was much more comfortable and enjoyable to sit on real grass rather than plastic covered tire crumbs. I do not understand why soccer is now being equated with artificial turf. I am urging you to support the win-win alternative which would improve the existing grass fields without adding lights. I have many reasons for this:

- 1. Although we are a soccer-obsessed family, we also love Golden Gate Park, especially the less developed western end. We love to look at the night sky at Ocean Beach, and the proposed lighting would ruin this experience. Also, as a city family, we would be sad to lose seven acres of Golden Gate Park open space to an urbanized single-use development.
- 2. We are not big fans of artificial turf. After soccer practice and games, we come home with tire crumbs in our clothes and hair. It sometimes ends up in players' mouths and eyes and in the mouths of younger siblings. When the temperature exceeds a mere 70 degrees, the surface becomes too hot to touch and we can see the heat currents radiating off the surface. I have burned my feet running barefoot on artificial turf on an ordinary summer day. Some days the chemical smell is terrible and I worry about the kids breathing in these gases while exercising intensely.
- 3. According to SFUSD, most of the city's children live in the southern and eastern parts of the city. Therefore, wouldn't it make more sense to focus on renovating or creating new fields in the neighborhoods where most of the children are? Some seasons we have had to drive for an hour to get across town to soccer games. We have tried to recruit players who simply cannot make it to the fields to which we are assigned.
- 4. Why do we believe that our playing surface should be perfectly even and manicured? In most of the world, children play on less than perfect grass and even bare dirt. One former teammate recently moved to France and sent back video of himself and his new team in Paris playing on dirt. In France! A much more soccer obsessed society than ours.
- 5. If we can maintain grass on golf courses, why can't we maintain grass on soccer fields?
- We love that San Francisco prides itself on being a green city. If we destroy the open space at Beach Chalet, we take a step backwards.

Thank you for your attention to this matter,

Tehmina Khan

File 120591



BOS Constituent Mail Distribution,

Subject: Miraloma Park Improvement Club Letters Re\_Mayor's 2012-2014 SFPD Budget

From:Miraloma Park Improvement Club <miralomapark@gmail.com>To:Angela Calvillo <Board.of.Supervisors@sfgov.org>,Date:06/25/2012 11:39 AMSubject:Miraloma Park Improvement Club Letters Re\_Mayor's 2012-2014 SFPD Budget

Dear Ms. Calvillo,

<u>To</u>:

Cc: Bcc:

Please circulate at your earliest opportunity the attached three letters from the Miraloma Park Improvement Club to President Chiu and to each member of the Board of Supervisors.

Thank you for your help.

Sincerely,

in like these

Dan Liberthson Corresponding Secretary



Miraloma Park Improvement ClubMiraloma Park Improvement Club SFPD Budget Letter to BOS.pdf

Miraloma Park Improvement Club Letter Re\_ 2012-2014 SFPD Budget\_212.doc

Miraloma Park Improvement Club Letter Re\_ 2012-2014 SFPD Budget\_212-1.doc

350 O'Shaughnessy Boulevard • San Francisco, California 94127 Telephone: (415) 281-0892

Miraloma Park Improvement Club

June 25, 2012

President David Chiu and Members Board of Supervisors City Hall 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102-4689

Dear President Chiu and Members of the Board of Supervisors:

The Miraloma Park Improvement Club (MPIC), incorporated in 1935, serves a 2,200 home constituency on the slopes of Mt. Davidson and works collaboratively with City agencies, including the Police Department. Members of the MPIC Board of Directors Safety Committee have participated in the SFPD Efficiency Plan focus group process, the Fair and Impartial Policing Citizen Advisory Committee, and the Ingleside Station Community Police Advisory Board. We spend many hours each week working with Ingleside officers on community safety challenges.\* MPIC has worked to build healthy working relationships between our community members and police officers, knowing that consistent and reliable communication between officers and community is essential to a safe and thriving community.

We are deeply concerned that the basic components of effective community policing will deteriorate as a result of reduced Police Department staffing, once again, below City Charter mandated levels. With hundreds of experienced officers retiring this fiscal year and with no Academy classes currently scheduled, police will be increasingly unable to provide ongoing proactive service and will instead be restricted merely to responding to emergency calls: community policing will disappear and the reduction in the City's violent crime rate will be reversed.

To stem the erosion of police services and restore Police Department staffing, Mayor Lee has proposed a budget for the coming two fiscal years that will support at least three Police Academy classes per year during FYs 2012-2014. We strongly support this proposal. In addition, we urge the Board to find funding to maximize currently available SFPD personnel resources by implementing voter-mandated civilianization of SFPD positions not requiring staffing by sworn officers. Although hiring civilian staff would require additional designated funding, such funding would be a prudent long term investment in cost savings and Department sustainability, and we fully support it.

A safe, thriving community requires a Police Department budget sufficient to train and hire significantly increased numbers of urgently needed officers. For the sake of all of San Francisco's neighborhoods and on behalf of MPIC's more than 600 members, we urge you to support funding for police staffing increases as proposed by Mayor Lee's 2012-2014 Police Department Budget

### Miraloma Park Improvement Club 2012-2014 SFPD Budget Page 2

Thank you for your consideration.

Yours truly,

0 Hz President

\*Some MPIC Board of Directors Safety Committee Accomplishments:

- permanent closure of three drug houses;
- development and implementation of a multi-agency plan for abatement of youth-related problems at and near the Portola shopping strip;
- blocking packaged alcohol sales at the planned Portola Drive CVS Caremark store;
- development and implementation of the Miraloma School Traffic and Parking Congestion Survey and Mitigation Plan to abate serious traffic and parking congestion in the immediate vicinity of Miraloma School;
- abatement of illegal encampments in Mt. Davidson Park; July 4 fire prevention in the Park.
- follow-up on serious crimes in Miraloma Park including letters to the District Attorney requesting prosecution for serious crimes committed in Miraloma Park; circulation of neighbor alert flyers and informational prevention-oriented articles based on SFPD information in the Miraloma Life newsletter; formation of a Google Group to speed community safety-related updates to our community.



February 15, 2012

Mr. Thomas Mazzucco, President and Commissioners San Francisco Police Commission 850 Bryant Street, Room 505 San Francisco, California 94103-4603

Dear President Mazzucco and Commissioners:

The Miraloma Park Improvement Club (MPIC), incorporated in 1935, serves a 2,200 home constituency on the slopes of Mt. Davidson and works collaboratively with City agencies, including the Police Department. Members of the MPIC Board of Directors Safety Committee have participated in the SFPD Efficiency Plan focus group process, the Fair and Impartial Policing Citizen Advisory Committee, and the Ingleside Station Community Police Advisory Board. We spend many hours each week working with Ingleside officers on community safety challenges.\* The MPIC has worked to build healthy working relationships between our community members and police officers, knowing that consistent and reliable communication between officers and community is essential to a safe and thriving community.

But we are deeply concerned that these basic components of effective community policing are eroding as a result of reduced Police Department staffing, once again, below City Charter mandated levels. With hundreds of experienced officers retiring in June of this year and only approximately 30 new Academy graduates being sworn, police will be increasingly unable to provide ongoing proactive service and will instead be restricted merely to responding to emergency calls: community policing will disappear.

It is also our understanding that to stem the erosion of services and restore Police Department staffing, Chief Suhr's proposed budget for the coming two fiscal years will support at least 4 Academy classes per year during FYs 2012-2014. Chief Suhr has stated that many Academy applicants have already tested, yet the Academy currently remains empty due to funding constraints.

In addition, we are favorably impressed with the Chief's plan to maximize currently available SFPD personnel resources by implementing voter-mandated civilianization of SFPD positions not requiring staffing by sworn officers. Although hiring civilian staff would require additional designated funding, such funding would be a prudent long term investment in cost savings and Department sustainability, and we fully support it.

A safe, thriving community requires a Police Department budget sufficient to train and hire significantly increased numbers of urgently needed officers. For the sake of all of San Francisco's neighborhoods and on behalf of MPIC's more than 600 members, we strongly urge you as a Commission actively to support funding for police staffing increases as proposed in Chief Suhr's 2012-2014 Police Department Budget Thank you for your consideration.

Yours truly,

Van the mo-

Dan Liberthson, Corresponding Secretary

cc: Chief Suhr, Daniel. J. Mahoney, Sean Elsbernd

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### Miraloma Park Improvement Club P. 2

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liho, Yar (i)

Daniel Liberthson Corresponding Secretary

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File 120591 BOS-11 cpage Dear Bonro Would You "Not" Fund lease NAAP NATIVE AMERICAN AIDS NOTECT UNJI Treve is An Investigation With This protect to Where their finding is going 95 They are Not finding Their own People or Individuals That VequesTil Fleip From Them ! YOU PLOGSE THRESTIGGTE PV, Ject This AND 2012 JUN 21 PM 3: 41 BOARD OF SUPERVISORS

BOS-11, Cpage File 120591

EDWIN BRADLEY ATTORNEY AT LAW 785 MARKET STREET,15<sup>TH</sup> FLOOR SAN FRANCISCO, CA 94103 TEL: (415) 777 4445 edbradlawyer@yahoo.com

June 15, 2012

The Honorable Edwin M. Lee, Mayor The Honorable Members of the Board of Supervisors Ms. Naomi Kelly, City Administrator

Re: Call for Immediate Action for the San Francisco Law Library

Dear Mayor Lee, Honorable Supervisors, and Ms. Kelly:

It is very important to me and to other people that I know that the San Francisco Law Library remain open to the public during the refurbishment of its present location. It is an essential community resource.

The Law Library provides essential print and electronic resources and services to law firms, large and small and to the public. By increasing access to legal information, the Law Library is uniquely able to bring this community at least two irreplaceable benefits. First, no other institution in San Francisco aids legal representation and advocacy in the way the Law Library does. Individual attorneys like me depend on the Law Library for resources that I do not have, cannot obtain elsewhere, or are only available electronically and with great expense.

I rely on the Law Library for legal databases, for my practices. I rely on the expertise of Library reference librarians concerning unfamiliar legal topics and resources. Law Library services and resources not only help me answer legal questions and save my clients money. It is also true that no other institutions in San Francisco advances greater access to justice in the way that the Law Library does.

Please make every effort to keep the San Francisco Law Library open.

Sincerely yours,

Edwin Bradley

cc: S.F. Law Library



Cc: Bcc: BOS Constituent Mail Distribution, Victor Young/BOS/SFGOV, Alisa Miller/BOS/SFGOV,

Subject: Law Library, File 120591

From:	PEGGY HUFF <phuff@sbcglobal.net></phuff@sbcglobal.net>
To:	board.of.supervisors@sfgov.org,
Date:	06/18/2012 12:40 PM
Subject:	Law Library

### Dear Supervisors

I am writing to you as a long time resident of this city who is extremely concerned about the crisis facing the

San Francisco Law Library. I urge you, as a member of the Budget Committee, to make sure that adequate

funding is appropriated to make sure that a comprehensive public law library continues to be available to

serve all of the citizens of San Francisco. We are very lucky to have this institution, and  ${\rm I}$  want my

voice to be added to those who demand that Board ensures the continuation and vitality of the San

Francisco Law Library by funding and providing adequate space for all the Law Library resources and

collection.

Sincerely

Peggy Huff

<u>To:</u>

Cc: Bcc: Alisa Miller/BOS/SFGOV, Victor Young/BOS/SFGOV,

Subject: File 120591: SUPPORT Budget - + for Rec/Park

BVNA <BVNA@ix.netcom.com> Scott.Wiener@sfgov.org,

From: To: Cc:

Mark.Farrell@sfgov.org, Carmen.Chu@sfgov.org, Christina.Olague@sfgov.org, Jane.Kim@sfgov.org, Sean.Elsbernd@sfgov.org, David.Campos@sfgov.org,

Malia.Cohen@sfgov.org, Eric.L.Mar@SFGov.org, David.Chiu@SFGov.org, John.Avalos@SFGov.org, Board.of.Supervisors@sfgov.org, MayorEdwinLee@SFGov.org,

Joaquin.Torres@SFGov.org, feedback@sfparksalliance.org, Phil.Ginsburg@SFGov.org Date: 06/26/2012 05:58 PM Subject: SUPPORT Budget - + for Rec/Park

Supervisor Scott Wiener cc: Remaining Supervisors & Clerk of the Board, Mayor Lee, MONS, Phil Ginsburg-R/P, Matt O'Grady-SFPA

Thank you for your currently-proposed 2012-13 SF Budget modification, to fund additional Rec/Park gardening and Park Patrol positions.

Our 36+ acre Buena Vista Park currently is barely surviving on 1.5 assigned gardeners. Without supervising staff's creative management, we'd be in even worse shape than we are, and need additional staff resources just to prevent costly deterioration and unsafe conditions.

Additional Park Patrol staff is needed, not only to address recently-publicized graffiti, but to improve safety in Parks such as Buena Vista, where substance abuse, illegal camping and other offenses must be controlled, to avoid danger to perpetrators and their peers themselves, as well as to all Park users and neighbors, as proven by several serious incidents just in recent months.

Thank you for advocating this proposal, and for all of your wise and thoughtful leadership.

Richard Magary Steering Committee Chair Buena Vista Neighborhood Association (BVNA) 415/431-2359 BVNA@ix.netcom.com 6/26/2012 18:00pdt



<u>To</u>: Cc:

Bcc:

BOS Constituent Mail Distribution,

Subject: Please Keep the Bernal Hts Library Mural!

From:	"cooldude335@lycos.com" <cooldude335@lycos.com></cooldude335@lycos.com>
To:	MayorEdwinLee@sfgov.org, Juan.Torres@sfgov.org, Board.of.Supervisors@sfgov.org,
	David.Campos@sfgov.org, libraryusers2004@yahoo.com,
Date:	06/22/2012 05:04 PM
Subject:	Please Keep the Bernal Hts Library Mural!

Dear Mayor Lee, and Board of Supervisors,

Please keep the mural on Bernal Hts library, we love it and it's cool and historic and VictorJara is on it --

why do you want to get rid of it? A new mural could go on the empty wall that's on one side of the library.

Please keep it and refrersh it--

Thanks

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Cc: Bcc: BOS Constituent Mail Distribution,

Subject: Do Not Destroy Victor Jara Multicultural Mural Bernal Branch Library

From: To:	Adam Seller <pacificschool1@hotmail.com> <mayoredwinlee@sfgov.org>, <juan.torres@sfgov.org>, <tom.decaigny@sfgov.org>, <board.of.supervisors@sfgov.org>, <david.campos@sfgov.org>, <libraryusers2004@yahoo.com>,</libraryusers2004@yahoo.com></david.campos@sfgov.org></board.of.supervisors@sfgov.org></tom.decaigny@sfgov.org></juan.torres@sfgov.org></mayoredwinlee@sfgov.org></pacificschool1@hotmail.com>
Date:	06/20/2012 07:09 PM
Subject:	Do Not Destroy Victor Jara Multicultural Mural Bernal Branch Library

Please maintain the Victor Jara mural at the Bernal branch Library.

It is an important piece of history, a document of life here in the Bay area, a gift that many people worked on to inform us continually.

The content of the current mural is important to me. Having worked in interpretation, teaching history in popular formats, I find Jara mural serves as

a focus point for teaching and discussion of the history of this place, through its specificity. The mural depicts several out bisexuals, which is itself uncommon, the gestalt of representation of bisexuals of numerous ethnic/racial backrounds is a watershed.

I request a response from each recipient of this email. Please address the reasons why you believe a new mural would better seve than the current Jara mural.

Adam Seller

510.924.2045



Cc: Bcc: BOS Constituent Mail Distribution,

Subject: Mirkarimi Official Misconduct

From:	Shannon Seaberg <sseaberg@yahoo.com></sseaberg@yahoo.com>
To:	Board of Supervisors <board_of_supervisors@ci.sf.ca.us>,</board_of_supervisors@ci.sf.ca.us>
Date:	06/29/2012 12:53 PM
Subject:	Mirkarimi Official Misconduct

I firmly believe that the official misconduct case against Ross Mirkarimi should be dismissed. While his actions were not laudable, they do not rise to the level of official misconduct and the punishment thus far has been overly harsh in comparison with the incident.

Regards,

Shannon Seaberg 222 Theresa Street SF, CA 94112 (415) 596-7752



Cc: Bcc: BOS Constituent Mail Distribution,

Subject: SF Fire Paramedic Supervisor Captain John Cavanaugh Testimonial on SF Crisis Care

From:	"R. Christoph Sandoval" <rcs7777@comcast.net></rcs7777@comcast.net>
To:	Rcs7777@aol.com,
Date:	07/01/2012 11:44 PM
Subject:	SF Fire Paramedic Supervisor Captain John Cavanaugh Testimonial on SF Crisis Care

# Please support emergency seed funding for S.F. Crisis Care.

SF Fire Paramedic Supervisor Captain John Cavanaugh on SF Crisis Care offers a testimonial for funding and volunteer recruitment. Please click below to view his PSA. Click below.....

# http://www.youtube.com/watch?v=NEFexu8WD5M

S.F. Crisis Care is another tool in the toolbox for San Francisco Paramedics, Firemen, Police officers, the Medical Examiner's Office and the San Francisco Department of Public Health.

CHRISTOPH SANDOVAL S.F.CRISIS CARE www.crisiscare.us/sf Email: sf@crisiscare.us Phone: 415-691-SFCC (7322)

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June 12, 2012 TO: STATE, COUNTY AND CITY OFFICIALS

NOTICE OF APPLICATION OF PACIFIC GAS AND ELECTRIC COMPANY'S 2013 ENERGY RESOURCE RECOVERY ACCOUNT AND GENERATION NON-BYPASSABLE CHARGES FORECAST

On June 1, 2012, Pacific Gas and Electric Company (PG&E) filed an application with the California Public Utilities Commission (CPUC) seeking approval of a \$4.412 billion electric procurement forecast, which is a \$539.5 million increase compared to revenues at present rates. It is important to note that these costs represent less than half of the total costs that are reflected in customers' rates. Other costs include the day-to-day operations of the utility's business, among other things. It is also important to note that this application is simply a forecast and is likely to change before the end of 2012. PG&E will file an updated application in November 2012.

Each year, PG&E is required to file an application that forecasts how much it will cost in the following year to obtain enough electricity to serve its customers. The CPUC reviews this forecast and then PG&E includes any approved costs in the next year's electric rates. Throughout the year, PG&E tracks actual costs and revenues, which it reports to the CPUC on a monthly basis, and any difference is allocated to customers. PG&E does not profit from the costs of procuring energy on behalf of its customers.

Will rates increase as a result of this application? Based on the current forecast, rates would increase for most customers, although impacts for individual customers may vary. Bundled customers, who receive electric generation as well as transmission and distribution service from PG&E, will see rate increases. The magnitude of the increase depends upon the outcome of Rulemaking 11-03-012; approval of PG&E's proposal to return 100 percent of the forecast auction revenue for greenhouse gas allowances in the distribution rate would reduce proposed rate changes

PG&E will provide an illustrative allocation of the proposed rate changes among customer classes in a bill insert to be mailed to customers beginning in Mid-June.

If the CPUC approves this application, a typical bundled residential customer using 550 If the CPOC approves inis application, a typical buncled residential customer using soo kilowatt-hours (kWh) per month will see his or her average monthly bil change from \$89.73 to \$92.80, an increase of \$3.07 per month. A residential customer using 850 kWh per month, which is about twice the baseline allowance, will see his or her average monthly bill change from \$185.92 to \$198.12, an increase of \$12.20 per month. Individual customer bills may differ.

PG&E's electric procurement forecast includes the ERRA revenue requirement, which applies to bundled customers only, and revenue requirements for three non-bypassable charges (NBC), which apply to direct access (DA) and community choice aggregation (CAA) customers, who purchase here and the second sec component will decrease an average of 9% with the actual change varying by customer class. For departing load customers, the NBC rate component will increase for some customers and decrease for others, depending on customer class. The total NBC revenue change for DL customers is \$1,347,000, or an average 2.8% increase in the NBC rate component.

### FOR FURTHER INFORMATION

To request a copy of the application and exhibits or for more details, call PG&E at 1-800-743-5000.

For TDD/TTY (speech-hearing impaired), call 1-800-652-4712 Para más detalles llame al 1-800-660-6789

詳情請致電1-800-893-9555

Please specify that you are inquiring about A.12-06-002

You may request a copy of the application and exhibits by writing to: Pacific Gas and Electric Company

2013 ERRA Forecast P.O. Box 7442, San Francisco, CA 94120.

THE CPUC PROCESS

The CPUC's Division of Ratepayer Advocates (DRA) will review this application.

The DRA is an independent arm of the CPUC, created by the Legislature to represent the interests of all utility customers throughout the state and obtain the lowest possible rate for service consistent with reliable and safe service levels. The DRA has a multi-disciplinary staff with expertise in economics, finance, accounting and engineering. The DRA's views do not necessarily reflect those of the CPUC. Other parties of record will also participate.

### EVIDENTIARY HEARINGS

The CPUC <u>may</u> hold evidentiary hearings where parties of record present their proposals in testimony and are subject to cross-examination before an Administrative Law Judge (ALJ). These hearings are open to the public, but only those who are parties of record may present evidence or cross-examine witnesses during evidentiary hearings. Members of the public may attend, but not participate in, these hearings.

After considering all proposals and evidence presented during the hearing process, the ALJ will issue a draft decision. When the CPUC acts on this application, it may adopt all or part of PG&E's request, amend or modify it, or deny the application. The CPUC's final decision may be different from PG&E's application.

If you would like to learn how you can participate in this proceeding or if you have comments or questions, you may contact the CPUC's Public Advisor as follows:

Public Advisor's Office 505 Van Ness Avenue Room 2103 San Francisco, CA 94102 1-415-703-2074 or 1-866-849-8390 (toll free) TTY 1-415-703-5282 or 1-866-836-7825 (toll free) E-mail to public.advisor@cpuc.ca.gov

If you are writing a letter to the Public Advisor's Office, please include the name of the application to which you are referring. All comments will be circulated to the Commissioners, the assigned Administrative Law Judge and the Energy Division staff.

A copy of PG&E's 2013 ERRA Forecast application and exhibits is also available for review at the California Public Utilities Commission, 505 Van Ness Avenue, San Francisco, CA 94102, Monday-Friday, 8 a.m.-noon, and on the CPUC's website at http://www.cpuc.ca.gov/puc.



Issued: Government Barometer Report April 2012 Reports, Controller

Calvillo, Angela, Nevin, Peggy, BOS-Legislative Aides, BOS-Supervisors, Kawa, Steve, Howard, Kate, Falvey, Christine, Elliott, Jason, Campbell, Severin, Newman, Debra, sfdocs@sfpl.info, gmetcalf@spur.org, CON-Media Contact, ggiubbini@sftc.org, home@prosf.org, Con, Performance, CON-PERF DEPT CONTACTS, Robertson, Bruce, millsapsmel@yahoo.com, Rosenfield, Ben, Zmuda, Monique, Lane, Maura, CON-EVERYONE, CON-CCSF Dept Heads, CON-Finance Officers 06/20/2012 12:58 PM

Sent by:

to:

"Chapin-Rienzo, Shanda" <shanda.chapin-rienzo@sfgov.org> Hide Details

From: "Reports, Controller" <controller.reports@sfgov.org> Sort List... To: "Calvillo, Angela" <angela.calvillo@sfgov.org>, "Nevin, Peggy" <peggy.nevin@sfgov.org>, BOS-Legislative Aides <bos-</pre> legislativeaides.bp2ln@sfgov.microsoftonline.com>, BOS-Supervisors <bossupervisors.bp2ln@sfgov.microsoftonline.com>, "Kawa, Steve" <steve.kawa@sfgov.org>, "Howard, Kate" <kate.howard@sfgov.org>, "Falvey, Christine" <christine.falvey@sfgov.org>, "Elliott, Jason" <jason.elliott@sfgov.org>, "Campbell, Severin" <severin.campbell@sfgov.org>, "Newman, Debra" <debra.newman@sfgov.org>, "sfdocs@sfpl.info" <sfdocs@sfpl.info>, "gmetcalf@spur.org" <gmetcalf@spur.org>, CON-Media Contact <con-mediacontact.bp2ln@sfgov.microsoftonline.com>, "ggiubbini@sftc.org" <ggiubbini@sftc.org>, "home@prosf.org" <home@prosf.org>, "Con, Performance" <performance.con@sfgov.org>, CON-PERF DEPT CONTACTS <conperfdeptcontacts.bp2ln@sfgov.microsoftonline.com>, "Robertson, Bruce" <br/><br/>bruce.robertson@flysfo.com>, "millsapsmel@yahoo.com" <millsapsmel@yahoo.com>, "Rosenfield, Ben" <ben.rosenfield@sfgov.org>, "Zmuda, Monique" <monique.zmuda@sfgov.org>, "Lane, Maura" <maura.lane@sfgov.org>, CON-EVERYONE <con-everyone.bp2ln@sfgov.microsoftonline.com>, CON-CCSF Dept Heads <con-ccsfdeptheads.bp2ln@sfgov.microsoftonline.com>, CON-Finance Officers <confinanceofficers.bp2ln@sfgov.microsoftonline.com>, Sent by: "Chapin-Rienzo, Shanda" <shanda.chapin-rienzo@sfgov.org>

The Office of the Controller has issued the Government Barometer April 2012 to share key performance and activity information with the public in order to increase transparency, create dialog, and build the public's confidence regarding the City's management of public business. The report lists measures in major service areas, such as public safety, health and human services, streets and public works, public transit, recreation, environment, and customer service. Recent data and trend information are included. This is a recurring report - the June 2012 report is scheduled to be issued in late July 2012.

To view the full report, please visit our website at: http://co.sfgov.org/webreports/details.aspx?id=1437

You can also access the report on the Controller's website (<u>http://www.sfcontroller.org/</u>) under the News & Events section and on the Citywide Performance Measurement Program website (<u>www.sfgov.org/controller/performance</u>) under the Performance Reports section.

For more information please contact:

Office of the Controller City Services Auditor Division Phone: 415-554-7463

# Email: CSA.ProjectManager@sfgov.org

# This is a send-only email address.

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# y and County of San Francisco ÷

# Office of the Controller – City Services Auditor

# **GOVERNMENT BAROMETER**

April 2012



June 20, 2012

### CONTROLLER'S OFFICE CITY SERVICES AUDITOR

The City Services Auditor was created within the Controller's Office through an amendment to the City Charter that was approved by voters in November 2003. Under Appendix F to the City Charter, the City Services Auditor has broad authority for:

- Reporting on the level and effectiveness of San Francisco's public services and benchmarking the city to other public agencies and jurisdictions.
- Conducting financial and performance audits of city departments, contractors, and functions to assess efficiency and effectiveness of processes and services.
- Operating a whistleblower hotline and website and investigating reports of waste, fraud, and abuse of city resources.
- Ensuring the financial integrity and improving the overall performance and efficiency of city government.

### About the Government Barometer:

The purpose of the Government Barometer is to share key performance and activity information with the public in order to increase transparency, create dialog, and build the public's confidence regarding the City's management of public business. The report lists measures in major service areas, such as public safety, health and human services, streets and public works, public transit, recreation, environment, and customer service. This is a recurring report. The June 2012 report is scheduled to be issued in late July 2012.

For more information, please contact the Office of the Controller, City Services Auditor Division.

Phone: 415-554-7463

Email: <u>CSA.ProjectManager@sfgov.org</u> Internet: <u>www.sfgov.org/controller/performance</u>

### Program Team:

Peg Stevenson, Director Sherman Luk, Project Manager Kyle Burns, Performance Analyst Wylie Timmerman, City Hall Fellow Department Performance Measurement Staff

# Government Barometer – April 2012

### Summary

The Office of the Controller has issued the Government Barometer April 2012. Significant changes reported in April 2012 include the following:

- The average daily number of 311 contacts, across all contact channels decreased 7.4 percent from February 2012 to April 2012. The decreasing call volume is reported primarily due to a reduction in SFMTA transit calls as a result of better on line access to MTA data.
- Total number of park facility (picnic tables, sites, recreation facilities, fields, etc.) bookings increased by 101.7 percent from February 2012 to April 2012. The increase is due to a change in methodology for tracking the measure. The department previously tracked the number of permits and is now tracking the total number of bookings since permits can contain multiple park bookings. One example of this would be a little league purchasing a single permit which includes 20 park bookings, or one booking for each week of games.
- Percentage of graffiti requests on public property responded to within 48 hours increased to 98 percent for April, an increase of 27 percent since February. SFDPW reports that the increase is due to a combination of higher staffing levels and a lower number of service requests.
- The Planning Department will no longer be reporting the percentage of all applications for variance from the Planning Code decided within 120 days. According to the Planning Department, the measure fluctuates greatly from month to month, such that reporting the information in the Government Barometer does not represent a true measure of performance.
- Average daily residential per capita water usage (in gallons) reduced by 6.2 percent from February 2012 to April 2012. The 12-month-end rolling sales data for residential water usage projects a slight downward trend. This trend is consistent with declining water consumption across all customer classes.
- The total number of Healthy San Francisco participants decreased by 14.6 percent from April 2011 primarily due to a transition in July 2011 of over 10,000 Healthy San Francisco participants to San Francisco Provides Access to Healthcare (SF PATH), a federally-supported health access program that provides affordable health care services for some low income people living in San Francisco. Correcting for this transition, Healthy San Francisco enrollment is continuing to increase, but at a slower pace.

### Measure Highlight - Average daily number of 311 contacts, across all contact channels

The average daily number of 311 contacts, across all contact channels decreased 7.4 percent from February 2012 to April 2012. The measure has been on a decreasing trend over the past year. In the past for the purposes of this report the decreasing trend is noted as negative since it is a policy goal to maximize utilization of 311 services. However, recently 311 has been working with departments to more efficiently transfer information to the public. As an intended consequence this work has led to a decrease in the number of daily 311 contacts. As an example, 311 worked with MTA on educating the public on getting next Muni information through MTA automated systems. An increasing number of customers now get their Muni information from the automated system and no longer rely on 311. The measure is now being tracked as a neutral.


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### City and County of San Francisco Controller's Office Government Barometer (April 2012)



	Prior Year	Prior Period	Current Period	Period-to-Period		Year-	to-Year
Activity or Performance Measure	Apr-2011	Feb-2012	Apr-2012	% Change	Trend	% Change	Trend
PubliciSafety							
Total number of serious violent crimes reported (homicide, forcible rape, robbery, and aggravated assault, per 100,000 population)	65.9	59.1	65.3	10.5%	Negative	-0.9%	Neutral
Total number of serious property crimes reported (burglary, larceny-theft, motor vehicle theft, and arson, per 100,000 population)	319.0	320.3	360.1	12.4%	Negative	12.9%	Negative
Percentage of fire/medical emergency calls responded to within 5 minutes	92.1%	88.0%	86.8%	-1.4%	Negative	-5.8%	Negative
Average daily county jail population	1,668	1,659	1,575	-5.1%	Positive	-5.6%	Positive
Percentage of 9-1-1 calls answered within 10 seconds	91.0%	88.0%	87.0%	-1.1%	Negative	-4.4%	Negative
Average 9-1-1 daily call volume	1,329.0	1,482.0	1506.0	1.6%	Negative	13.3%	Negative
Health and Human Services							
Average daily population of San Francisco General Hospital	393	411	408	-0.7%	Neutral	3.8%	Negative
Average daily population of Laguna Honda Hospital	752	748	754	0.8%	Neutral	0.3%	Neutral
Total number of Healthy San Francisco participants	54,511	46,543	46,564	0.0%	Neutral	-14.6%	Negative
New patient wait time in days for an appointment at a DPH primary care clinic	40	26	27	3.8%	Negative	-32.5%	Positive
Current active CalWORKs caseload	5,049	4,648	4,594	-1.2%	Positive	-9.0%	Positive
Current active County Adult Assistance Program (CAAP) caseload	7,514	7,007	7,176	2.4%	Negative	-4.5%	Positive
Current active Non-Assistance Food Stamps (NAFS) caseload	26,742	27,651	27,698	0.2%	Neutral	3.6%	Neutral
Percentage of all available homeless shelter beds used	96.0%	90.0%	97.0%	7.8%	Positive	1.0%	Neutral
Average nightly homeless shelter bed use	1,030	1,025	1,096	6.9%	Negative	6.4%	Negative
Total number of children in foster care	1,237	1,074	1,081	0.7%	Neutral	-12.6%	Positive
Streets and Public Works				W.S.C.			
Average score of streets inspected using street maintenance litter standards (1 = acceptably clean to 3 = very dirty)	N/A	0.00	0.00	N/A	N/A	N/A	N/A
Percentage of street cleaning requests responded to within 48 hours	91.4%	95.0%	95.0%	0.0%	Neutrai	3.9%	Positive
Percentage of graffiti requests on public property responded to within 48 hours	69.6%	81.0%	98.0%	21.0%	Positive	40.8%	Positive
Percentage of pothole requests repaired within 72 hours	36.6%	94.0%	90.0%	-4.3%	Negative	145.9%	Positive

### City and County of San Francisco Controller's Office Government Barometer (April 2012)



	Prior Year	Prior Period	Current Period	Period-to-Period		Year-	to-Year
Activity or Performance Measure	Apr-2011	Feb-2012	Apr-2012	% Change	Trend	% Change	Trend
Public Transit		1. 					
Percentage of Muni buses and trains that adhere to posted schedules	73.1%	71.2%	71.8%	0.8%	Neutral	-1.8%	Neutral
Average daily number of Muni customer complaints regarding safety, negligence, discourtesy, and service delivery	37.8	40.6	43.5	7.1%	Negative	15.1%	Negative
Recreation, Arts, and Culture			<b>D</b> estroyed	n 1947 - Marian Dan Santar	为我的		
Average score of parks inspected using park maintenance standards	91.7%	91.3%	89.1%	-2.4%	Negative	-2.8%	Neutral
Total number of individuals currently registered in recreation courses	8,618	8,642	9,408	8.9%	Positive	9.2%	Positive
Total number of park facility (picnic tables, sites, recreation facilities, fields, etc.) bookings	7,545	4,236	8,543	101.7%	Positive	13.2%	Positive
Total number of visitors at public fine art museums (Asian Art Museum, Legion of Honor, and de Young)	165,245	115,330	151,562	31.4%	Positive	-8.3%	Negative
Total circulation of materials at main and branch libraries	900,293	875,783	900,437	2.8%	Positive	0.0%	Neutral
Environment, Energy, and Utilities	and a second						
Drinking water reservoirs storage as a percentage of normal for this month	116.7%	118.9%	118.4%	-0.5%	Neutral	1.4%	Neutral
Average monthly water use by City departments (in millions of gallons)	123.6	118.7	121.3	2.2%	Negative	-1.9%	Neutral
Average daily residential per capita water usage (in gallons)	50.0	50.8	47.7	-6.2%	Positive	-4.6%	Positive
Average monthly energy usage by City departments (in million kilowatt hours)	72.3	72.7	72.8	0.1%	Neutral	0.6%	Neutral
Average workday tons of trash going to primary landfill	1,337	1,340	1,394	4.0%	Negative	4.2%	Negative
Percentage of curbside refuse diverted from landfill	59.8%	58.9%	59.9%	1.7%	Positive	0.2%	Neutral
Permitting and inspection						Constant and	
Value (estimated cost, in millions) of construction projects for which new building permits were issued	\$156.2	\$105.8	N/A	N/A	N/A	N/A	N/A
Percentage of all building permits involving new construction and major alterations review that are approved or disapproved within 90 days	55.0%	64.0%	72.0%	12.5%	Positive	30.9%	Positive
Percentage of all applications for variance from the Planning Code decided within 120 days	50%	N/A	N/A	N/A	N/A	N/A	N/A
Percentage of life hazard or lack of heat complaints responded to within one business day	78.0%	84.0%	87.0%	3.6%	Positive	11.5%	Positive
Percentage of customer-requested construction permit inspections completed within two business days of requested date	98.0%	98.0%	98.0%	0.0%	Neutral	0.0%	Neutral

#### City and County of San Francisco Controller's Office Government Barometer (April 2012)



-	Prior Year	Prior Period	Current Period	Period-to-Period		Year-to-Year	
Activity or Performance Measure	Apr-2011	Feb-2012	Apr-2012	% Change	Trend	% Change	Trend
Customer Service			HUTER -				
Average daily number of 311 contacts, across all contact channels	8,586	7,255	6,720	-7.4%	Neutral	-21.7%	Neutral
Percentage of 311 calls answered by call takers within 60 seconds	79.1%	71.8%	73.8%	2.8%	Positive	-6.7%	Negative

#### Notes:

The Government Barometer is currently issued every other month, covering even months.

The period-to-period change reflects the change since the last even month (e.g., for April 2012, change since Feb 2012).

The year-to-year change reflects the change since the same month last year (e.g., for April 2012, change since April 2011).

A period-to-period change of less than or equal to +/-1% and a year-to-year change of less than or equal to +/-3% is considered "Neutral."

Data reported for the most recent month is either data for that month or the most recent data available, please see the attached Government Barometer Measure Details for more information.

For additional detail on measure definitions and department information, please see the attached Government Barometer Measure Details.

Values for prior periods (e.g. Februrary 2012 or April 2011) may be revised in this report relative to their original publication.

To prepare this report, the Citywide Performance Measurement Program has used performance data supplied by City Departments. The Departments are responsible for ensuring that such performance data is accurate and complete. Although the Citywide Performance Measurement Program has reviewed the data for overall reasonableness and consistency, the Program has not audited the data provided by the Departments.

	Cc: Bcc: Subject: BAAQMD Notice of Preparation, draft CEQA EIR on New Source Review rules
From:	Brenda Cabral <bcabral@baaqmd.gov></bcabral@baaqmd.gov>
To:	Brenda Cabral <bcabral@baaqmd.gov></bcabral@baaqmd.gov>
Cc:	"anochesone@gmail.com" <anochesone@gmail.com>, "brenda-kevin@sbcglobal.net" <brenda-kevin@sbcglobal.net>, "kjfi@chevron.com" <kjfi@chevron.com>, Brenda Cabral <bcabral@baaqmd.gov>, "fitzsnaggle@yahoo.com" <fitzsnaggle@yahoo.com></fitzsnaggle@yahoo.com></bcabral@baaqmd.gov></kjfi@chevron.com></brenda-kevin@sbcglobal.net></anochesone@gmail.com>
Date:	06/18/2012 01:18 PM
Subject:	BAAQMD Notice of Preparation, draft CEQA EIR on New Source Review rules

Interested Stakeholders of Proposed Amendments to BAAQMD Regulation 2 - Permits:

Notice is hereby given that the Bay Area Air Quality Management District (BAAQMD) will be the lead agency and will prepare an Environmental Impact Report (EIR) in connection with the project described in this notice. This Notice of Preparation is being prepared pursuant to California Public Resources Code Section 21080.4 and CEQA Guidelines Sections 15082 and 15083.

**Project Title:** Amendments to BAAQMD New Source Review (NSR) and Title V Permitting Requirements (BAAQMD Regulation 2, Rules 1, 2, 4 & 6).

The Notice of Preparation, an Environmental Checklist/Initial Study along with a draft of the proposed amendments to each of the rules, as well as a Background Discussion document and Response to Comments received on the first draft, are available on the District's Regulation 2 Update webpage:

http://www.baaqmd.gov/Divisions/Engineering/Proposed-Reg-2-Changes.aspx

This notice provides information on the above project, and provide you an opportunity to submit comments on potential environmental effects that should be considered in the EIR. Please send comments on the scope and content of the EIR that will be prepared for this project to Ms. Carol Lee at the address listed below. Comments on the Notice of Preparation and Initial Study must be received no later than **July 16**, **2012**.

Carol Lee, Senior Air Quality Engineer Bay Area Air Quality Management District 939 Ellis Street San Francisco, CA 94109 Phone: (415) 749-4689 Email:<u>clee@baagmd.gov</u>

**A CEQA scoping meeting** is scheduled for the EIR for the proposed amendments. All interested agencies, organizations and individuals are invited to attend this scoping

meeting to discuss the CEQA review process and the scope and content of the EIR. The scoping meeting will be held at the following time and place:

Tuesday, July 10, 2012, 9:30 - 11:30 a.m. Bay Area Air Quality Management District Second Floor Training Room 939 Ellis Street San Francisco, CA 94109 Please contact Ms. Lee for further information.



Follow-up of 2009 Audit of Parsons Water System Improvement Program Contract Reports, Controller to:

Calvillo, Angela, Nevin, Peggy, BOS-Supervisors, BOS-Legislative Aides, Kawa, Steve, Howard, Kate, Falvey, Christine, Elliott, Jason, Campbell, Severin, Newman, Debra, sfdocs@sfpl.info, gmetcalf@spur.org, CON-Media Contact, ggiubbini@sftc.org, CON-EVERYONE, CON-CCSF Dept Heads, CON-Finance Officers, Harrington, Ed, Hood, Donna, Kelly, Jr, Harlan, Hom, Nancy, Rydstrom, Todd 06/21/2012 09:47 AM

Sent by:

"Chapin-Rienzo, Shanda" <shanda.chapin-rienzo@sfgov.org> Hide Details

From: "Reports, Controller" <controller.reports@sfgov.org> Sort List...

To: "Calvillo, Angela" <angela.calvillo@sfgov.org>, "Nevin, Peggy"

<peggy.nevin@sfgov.org>, BOS-Supervisors <bos-</pre>

supervisors.bp2ln@sfgov.microsoftonline.com>, BOS-Legislative Aides <bos-

legislativeaides.bp2ln@sfgov.microsoftonline.com>, "Kawa, Steve"

<steve.kawa@sfgov.org>, "Howard, Kate" <kate.howard@sfgov.org>, "Falvey, Christine" <christine.falvey@sfgov.org>, "Elliott, Jason" <jason.elliott@sfgov.org>, "Campbell, Severin" <severin.campbell@sfgov.org>, "Newman, Debra" <debra.newman@sfgov.org>, "sfdocs@sfpl.info" <sfdocs@sfpl.info>, "gmetcalf@spur.org" <gmetcalf@spur.org>, CON-Media Contact <con-mediacontact.bp2ln@sfgov.microsoftonline.com>, "ggiubbini@sftc.org" <ggiubbini@sftc.org>, CON-EVERYONE <coneveryone.bp2ln@sfgov.microsoftonline.com>, CON-CCSF Dept Heads <conccsfdeptheads.bp2ln@sfgov.microsoftonline.com>, CON-Finance Officers <confinanceofficers.bp2ln@sfgov.microsoftonline.com>, "Harrington, Ed" <eharrington@sfwater.org>, "Hood, Donna" <dhood@sfwater.org>, "Kelly, Jr, Harlan" <hkelly@sfwater.org>, "Hom, Nancy" <nhom@sfwater.org>, "Rydstrom, Todd" <trydstrom@sfwater.org>,

Sent by: "Chapin-Rienzo, Shanda" <shanda.chapin-rienzo@sfgov.org>

The Office of the Controller City Services Auditor Division has issued a follow-up memorandum of a 2009 audit of the Parsons Water System Improvement Program contract on June 21, 2012. The follow-up found that of the 18 recommendations assessed, 17 were fully implemented and 1 was partially implemented.

To view the full report, please visit our website at: http://co.sfgov.org/webreports/details.aspx?id=1438

This is a send-only email address.

For questions regarding the report, please contact Director of City Audits Tonia Lediju at <u>Tonia.Lediju@sfgov.org</u> or 415-554-5393, or the Office of the Controller Audits unit at 415-554-7469.



#### CITY AND COUNTY OF SAN FRANCISCO

OFFICE OF THE CONTROLLER

Ben Rosenfield Controller

Monique Zmuda Deputy Controller

## AUDIT FOLLOW-UP MEMORANDUM

TO: President and Members, San Francisco Public Utilities Commission

> Ed Harrington, General Manager, San Francisco Public Utilities Commission

FROM: Tonia Lediju, Director of City Audits, City Services Auditor Division

DATE: June 21, 2012

SUBJECT: Follow-up of 2009 Audit of Parsons Water System Improvement Program Contract

#### **EXECUTIVE SUMMARY**

In March 2011 the San Francisco Public Utilities Commission (SFPUC) reported progress indicating that it had fully implemented 18 (69 percent) of the 26 recommendations in a 2009 audit report on the Parsons Water System Improvement Program contract. SFPUC is in the process of implementing the remaining 8 recommendations. This follow-up focused on the 18 recommendations that SFPUC reported are fully implemented, finding that 17 are fully implemented and 1 is partially implemented.

#### **BACKGROUND, OBJECTIVE & METHODOLOGY**

#### Background

The Office of the Controller's City Services Auditor Division (CSA) followed up on the recommendations in its February 2009 audit report, *Continue Improving Administration of the Parsons Water System Improvement Program Contract.* SFPUC manages a complex water supply system that includes reservoirs, pipelines, tunnels, and treatment systems stretching from the Sierra Nevada Mountains to the City and County of San Francisco (City). In November 2002 San Francisco voters approved a comprehensive plan for updating the system and authorized the \$4.6 billion Water System Improvement Program (WSIP) to repair, replace, and seismically upgrade components of the system. In May 2005 SFPUC established a \$38 million contract with Parsons Water & Infrastructure, Inc., (Parsons) for program, project, and preconstruction management services in support of WSIP.

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Audit Follow-up Memorandum: 2009 Audit of Parsons Water System Improvement Program Contract June 21, 2012

#### Objective

The objective of this follow-up is to verify whether SFPUC sufficiently implemented the recommendations in the February 2009 audit report. Consistent with Government Auditing Standards, Section 7.05, promulgated by the United States Government Accountability Office, the purposes of audit reports include facilitating follow-up to determine whether appropriate corrective actions have been taken. CSA follows up on its audits because their greatest benefit is not in the findings reported or the recommendations made, but in the implementation of actions to resolve audit findings.

#### Methodology

CSA discussed with key SFPUC and Parsons personnel the status of the corrective actions to date, obtained documentary evidence to support the implementation status, and verified the existence of procedures SFPUC has established to implement CSA's recommendations. Of the 26 recommendations in the February 2009 audit report, CSA followed up on the 18 recommendations that SFPUC reported in March 2011 as fully implemented. CSA did not follow up on the status of the remaining 8 recommendations related to performance measures, as corrective actions were still in progress.<sup>1</sup>

#### RESULTS

Of the 18 recommendations assessed in this follow-up, 17 (94 percent) were fully implemented and 1 was partially implemented, as presented below.

Recommendation 1: To accompany its authorized approver list, SFPUC should develop and maintain formal delegation of authority procedures, as part of a set of formal, written procedures governing administration of the Parsons contract.

CSA confirmed that SFPUC has developed formal delegation of authority procedures governing the administration of the contract.

Conclusion: Recommendation 1 was implemented.

Recommendation 2: SFPUC should develop and implement written procedures and guidelines for the database that:

- a) Fully document the technical specifications of the database.
- b) Specifically outline the duties and authorities of SFPUC and Parsons staff and subcontractors who work with the database, including defining the limitations of authority for the database administrator, who is a Parsons subcontractor.
- c) Outline requirements for the proper uploading of data, including documentation required to establish a proper audit trail.

<sup>&</sup>lt;sup>1</sup> CSA's City Performance Unit will work with SFPUC to improve performance measures related to the February 2009 audit findings.

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Audit Follow-up Memorandum: 2009 Audit of Parsons Water System Improvement Program Contract June 21, 2012

#### d) Require that critical information input into the database, and any changes made to the database structure or functionality, be reviewed and approved by SFPUC.

CSA confirmed that SFPUC has developed written procedures and guidelines for the database as specified in the recommendation.

Conclusion: Recommendation 2 was implemented.

Recommendation 3: Move to a unified timekeeping system for the contract. If SFPUC does not want to incur the costs to develop and implement electronic timekeeping across all service orders, consider reverting to the paper-based system for all service orders.

CSA confirmed that SFPUC has moved to a unified manual system of timekeeping for the contract. SFPUC determined that it would be more efficient and cost-effective to have Contract Administration Bureau staff enter timesheet data directly into the database.

Conclusion: Recommendation 3 was implemented.

Recommendation 4: For the service orders using paper-based timekeeping, route the individual timesheets, rather than only weekly timesheet summaries, for review and approval by all required task order and service order managers.

CSA confirmed that SFPUC's current procedures require routing individual timesheets, rather than only the weekly timesheet summaries, for review and approval.

Conclusion: Recommendation 4 was implemented

Recommendation 5: Develop and publish procedures that describe the timekeeping system and detail the responsibilities of SFPUC and contractor personnel.

CSA confirmed that SFPUC has developed written procedures that describe the timekeeping system and detail the responsibility of both SFPUC and contractor personnel.

Conclusion: Recommendation 5 was implemented.

# **Recommendation 6: SFPUC and Parsons should document the justification for all subcontracts procured without soliciting multiple proposals.**

CSA confirmed by testing a sample of subcontractor agreements that justification was documented for subcontracts procured without soliciting multiple proposals.

**Conclusion:** Recommendation 6 was implemented.

Recommendation 7: Professional services should be provided using subcontracts rather than purchase orders.

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Audit Follow-up Memorandum: 2009 Audit of Parsons Water System Improvement Program Contract June 21, 2012

CSA confirmed by testing a sample of procured professional services that SFPUC obtained the professional services using a subcontract where appropriate.

**Conclusion**: Recommendation 7 was implemented.

Recommendation 8: Costs of future subcontracts that involve the provision of services should be billed separately as labor hours and expenses, rather than in lump sum as other direct costs.

CSA confirmed by testing invoices for a month in fiscal year 2010-11 that labor hours and expenses were billed separately, rather than in lump sum as other direct costs.

Conclusion: Recommendation 8 was implemented.

Recommendation 9: Work with the Controller's accounting systems staff to streamline the process of reconciling contract payments to the Financial Accounting and Management Information System (FAMIS), if feasible.

CSA confirmed that SFPUC developed procedures to annually reconcile the Parsons Management Database to FAMIS in an effort to streamline the reconciliation process.

Conclusion: Recommendation 9 was implemented.

Recommendation 10: Properly document reconciliations to the Financial Accounting and Management Information System by having employees sign and date their preparation, review, and approval.

CSA confirmed that SFPUC developed procedures for properly documenting reconciliations through a routing checklist that details the order of review and signature of the reconciliation. This checklist also notes the revision instructions and documents the signature for revision approval.

Conclusion: Recommendation 10 was implemented.

**Recommendation 11: Amend the contract to:** 

- a) Eliminate the limitation in the audit clause.
- b) Address the error regarding payment timing in the compensation section.
- c) Clarify the precise period to use when setting the allowable annual Consumer Price Index (CPI) increase in the annual billing rate adjustment process.

CSA confirmed that SFPUC amended the contract to eliminate the limitation in the audit clause and to address the payment timing error in the compensation section. However, SFPUC did not amend the contract to clarify the precise period to use when setting the allowable annual CPI increase. SFPUC indicated in its response to the audit report that it would continue to use its methodology of calculating the allowable annual CPI increase by using the previous calendar Page 5 of 7

Audit Follow-up Memorandum: 2009 Audit of Parsons Water System Improvement Program Contract June 21, 2012

year when adjusting the annual pay rates on July 1 of each year. CSA agrees with SFPUC that this methodology sufficiently addresses this recommendation.

Conclusion: Recommendation 11 was implemented.

Recommendation 13: Recoup \$16,333 from Parsons for amounts paid for administrative markup on other direct costs for the audit period, along with any such amounts billed and paid after the audit period.

SFPUC determined that the amount to recoup from Parsons was \$23,073. CSA confirmed that SFPUC recovered this amount from Parsons for administrative markup on other direct costs in April 2008, before the audit report was issued.

Conclusion: Recommendation 13 was implemented.

Recommendation 14: Require Parsons to justify the 5 percent markup for subcontractor administration by substantiating its actual additional costs. Recoup any amounts paid to date that exceed Parsons' actual costs.

SFPUC revised the language for all its professional service agreements to allow a standard administrative markup of 5 percent without actual cost documentation. CSA agrees with SFPUC that this revision sufficiently addresses this recommendation.

Conclusion: Recommendation 14 was implemented.

Recommendation 15: More closely scrutinize proposed billing rates above the contract maximum, and document the justification for approving the rates.

CSA's test of a sample of records for employees paid above the maximum hourly rate in fiscal year 2010-2011 found that SFPUC documented the justification for approving the rates above the contract maximum.

Conclusion: Recommendation 15 was implemented.

Recommendation 16: Calculate and document an adjusted maximum billing rate for contract year three and subsequent contract years.

CSA confirmed that SFPUC has calculated and documented an adjusted maximum billing rate for contract year three and for subsequent years. SFPUC has submitted the documents for years 3 through 7 showing calculation and billing rates for employees.

Conclusion: Recommendation 16 was implemented.

Recommendation 17: Develop and implement detailed procedures to govern the administration of annual billing rate increases under the contract. The procedures should:

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Audit Follow-up Memorandum: 2009 Audit of Parsons Water System Improvement Program Contract June 21, 2012

- a) Ensure that all contractors use consistent, contract-compliant, and agreed-upon methods to prepare and submit billing rate increase requests.
- b) Provide a detailed form and instructions to Parsons to ensure compliance with these methods.
- c) Include details such as the exact period for which "base year" costs are to be calculated, the correct Consumer Price Index, and any special circumstances.
- d) Require Parsons and subcontractors to use SFPUC-approved billed hours and billing rates for calculating billing rate increases.
- e) Require a more detailed review of billing rate increase calculations performed by Parsons and subcontractors, including reconciling hours and rates in submitted calculations to those in the SFPUC billing database.

CSA confirmed that SFPUC developed and implemented detailed procedures for the administration of annual billing rate increases, as specified in the recommendation. Although SFPUC did not provide Parsons with a detailed form, CSA concludes that the procedures SFPUC developed sufficiently address this recommendation.

**Conclusion:** Recommendation 17 was implemented.

Recommendation 18: Recoup \$3,943 in overcharges caused by Parsons using incorrect billing rates in calculating allowable billing rate adjustments.

SFPUC determined that the total amount to recoup from Parsons was \$4,151. CSA confirmed that SFPUC recovered this amount from Parsons due to overcharges in December 2007.

Conclusion: Recommendation 18 was implemented.

Recommendation 19: More closely scrutinize billed other direct costs to ensure that:
 a) Expenses are properly documented with expense reports, receipts, third-party invoices, and similar documentation.

- b) Contractor and subcontractor expense reports have signature approval of both the submitter and an appropriate supervisor before SFPUC approves the costs.
- c) Travel expenses are billed at appropriate rates outlined in the contract.
- d) Subcontractor invoices are signed as approved by a Parsons manager.

CSA confirmed by testing a sample of invoices and supporting documentation that SFPUC improved its review of billed other direct costs to ensure that expenses are properly documented, that travel expenses are billed appropriately, and that subcontractor invoices are signed by a Parsons manager. However, CSA found that the expense reports did not contain the signatures of the submitter and the supervisor, as recommended in the audit report. SFPUC should, therefore, require the contractor and subcontractor expense reports to have signature approval of both the submitter and an appropriate supervisor before SFPUC approves the costs.

Conclusion: Recommendation 19 was partially implemented.

Audit Follow-up Memorandum: 2009 Audit of Parsons Water System Improvement Program Contract June 21, 2012

CSA extends its appreciation to you and your staff who assisted with this review. If you have any questions or concerns, please call me at (415) 554-5393 or email me at tonia.lediju@sfgov.org.

**SFPUC** cc:

Harlan Kelly Nancy Hom Controller **Ben Rosenfield** Mark de la Rosa Donna Crume

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Page A-1 Audit Follow-up Memorandum: 2009 Audit of Parsons Water System Improvement Program Contract June 21, 2012

# ATTACHMENT A: FINDING AND RECOMMENDATIONS

Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
1. To accompany its authorized approver list, SFPUC should develop and maintain formal delegation of authority procedures, as part of a set of formal, written procedures governing administration of the Parsons contract.	A formal delegation of authority procedures governing the administration of the contract has been developed and approved by the Assistant General Manager (AGM) of Infrastructure.	Completed. No further update.	CSA confirmed that SFPUC has developed formal delegation of authority procedures governing the administration of the contract.	Implemented.
<ul> <li>2. SFPUC should develop and implement written procedures and guidelines for the database that:</li> <li>a) Fully document the technical specifications of the database.</li> <li>b) Specifically outline the duties and authorities of SFPUC and Parsons staff and subcontractors who work with the database, including defining the limitations of authority for the database administrator, who is a Parsons subcontractor.</li> <li>c) Outline requirements for the proper uploading of data,</li> </ul>	A technical specification of the database containing the outlined duties and authorities of SFPUC and Parsons staff and subcontractors working with the database has been developed. This specification includes the requirements for the proper uploading of data and the requirements for documenting this process to establish a proper audit trail. Responsibilities are defined between SFPUC and non- PUC staff for each step of the data preparation and upload process. There is an established oversight by SFPUC staff for all data that is	SFPUC is in the process of implementing the i-Contract system, an Oracle Primavera based product, which is going to replace the current database being used to store the pertinent contract and invoice information. This database configuration will have the documentation on the technical specifications, database relationship description and roles and responsibilities consistent with the department's process and procedures	CSA confirmed that SFPUC has developed written procedures and guidelines for the database as specified in the recommendation.	Implemented.

Page A-2 Audit Follow-up Memorandum: 2009 Audit of Parsons Water System Improvement Program Contract June 21, 2012

	Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
	required to establish a proper	The database administrator	compliance.	<u>– Andria III (Brands, and and Brands, ag</u>	anter an anna a Anna an Anna an
	audit trail.	only uploads approved data			
d)	Require that critical	and the integrity of this data is			
	information input into the	reviewed during the monthly			
	database, and any changes made to the database	reporting and invoice compliance process.			
	structure or functionality, be	Regular uploads of timesheet			
	reviewed and approved by	data are tracked in a data			
	SFPUC.	upload log that is updated			
		monthly for each billing cycle.			
		It includes the time/date of			
		each file uploaded and			
		identifies any problems			
		encountered during the data			<i>,</i>
		upload process. This record is			
		maintained by the database			
		administrator and reviewed			
		monthly by SFPUC staff. Any		-	
		adjustment to uploaded data			
		during the monthly invoice			
		compliance process is performed by SFPUC staff and			
		is documented in a monthly			
		reconciliation summary table.			
		PUC also implemented an			
	х.	approval process for other			
		critical data uploads (ex:			
		staffing additions and budget			
		table revisions) or any other			
		information that needs to be			
		entered into the database. The			
		data and/or files are prepared			
		and reviewed by SFPUC staff	8.4		
		before they are entered into			

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Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
	the database. This serves as a record of the approval by SFPUC staff for these submissions. For any changes to the database structure or functionality, SFPUC staff will draft the specifications and will review and implement the changes.			
3. Move to a unified timekeeping system for the contract. If SFPUC does not want to incur the costs to develop and implement electronic timekeeping across all service orders, it should consider reverting to the paper-based system for all service orders.	SFPUC is currently exploring a few different options to implement the electronic timekeeping system for multiple contracts. In the meantime, in order to ensure that consultant staff do not erroneously submit duplicate time, an extra step is added at each data upload in which SFPUC will generate a report sorted by person to check the total hours worked for each employee.	SFPUC has developed a new process. Currently, approved manual (paper) timesheets are uploaded via excel interface to Access by City staff. A procedure delineating this process is on file.	CSA confirmed that SFPUC has moved to a unified manual system of timekeeping for the contract. SFPUC determined that it would be more efficient and cost-effective to have Contract Administration Bureau staff enter timesheet data directly into the database.	Implemented.
4. For the service orders using paper-based timekeeping, route the individual timesheets, rather than only weekly timesheet summaries, for review and approval by all required task order and service order managers.	SFPUC has implemented a procedure to attach individual timesheets to the timesheet summaries for SFPUC review and approval.	PUC recognize that handling paper individual timesheets require significant resources. Therefore, SFPUC is implementing an electronic timekeeping system for its consultants to enter time.	CSA confirmed that SFPUC's current procedures require routing individual timesheets, rather than only the weekly timesheet summaries, for review and approval. CSA confirmed by review that current procedures require routing the individual timesheets, rather than only the	Implemented.

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Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
			weekly timesheet summaries for review and approval.	
5. Develop and publish procedures that describe the timekeeping system and detail the responsibilities of SFPUC and contractor personnel.	Upon completion of testing the electronic timekeeping system, SFPUC will create written procedures describing the timekeeping system, including detailing the responsibilities of SFPUC and consultant staff. Written procedures detailing the responsibilities of SFPUC and consultant staff using paper-based timekeeping has already been developed.	As described on the response to recommendation #4, SFPUC has established a written procedure describing the electronic timekeeping system which includes detail responsibilities of SFPUC and consultant staff.	CSA confirmed that SFPUC has developed written procedures that describe the timekeeping system and detail the responsibility of both SFPUC and contractor personnel.	Implemented.
<ol> <li>SFPUC and Parsons should document the justification for all subcontracts procured without soliciting multiple proposals.</li> </ol>	SFPUC will enforce a process that will require all new subcontractors to be approved by SFPUC managers. The request must have an acknowledgement from the consultant that a subcontracting agreement is on file. Supporting documentation will have to accompany any procurement of services and should include justification when obtained without solicitation of multiple proposals.	Completed. No further update.	CSA confirmed by testing a sample of subcontractor agreements that justification was documented for subcontracts procured without soliciting multiple proposals.	Implemented.

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	Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
7.	Professional services should be provided using subcontracts rather than purchase orders.	SFPUC will scrutinize approving any future Other Direct Charges (ODC) when a subcontracting agreement should be used instead.	Completed. No further update.	CSA confirmed by testing a sample of procured professional services that SFPUC obtained the professional services using a subcontract where appropriate.	Implemented.
8.	Costs of future subcontracts that involve the provision of services should be billed separately as labor hours and expenses, rather than in lump sum as other direct costs.	Any future ODC charges will be scrutinized when submitted as a lump sum. SFPUC will always require a breakdown of labor and expenses.	Completed. No further update.	CSA confirmed by testing invoices for a month in fiscal year 2010-11 that labor hours and expenses were billed separately, rather than in lump sum as other direct costs.	Implemented.
9.	Work with the Controller's accounting systems staff to streamline the process of reconciling contract payments to Financial Accounting & Management Information System (FAMIS), if feasible.	SFPUC will work with SFPUC Finance and ITS internally to obtain regular data extracts from FAMIS to streamline the reconciliation process.	SFPUC has rolled out SOLIS, an electronic invoicing system, that is directly connected to FAMIS via a Hotbridge connection.	CSA confirmed that SFPUC developed procedures to annually reconcile the Parsons Management Database to FAMIS in an effort to streamline the reconciliation process.	Implemented.
10	Properly document reconciliations to Financial Accounting & Management Information System by having employees sign and date their preparation, review, and approval.	SFPUC has added a process of having staff sign and date the preparation, review and approval of data reconciliation to FAMIS, upon completion.	This effort is no longer necessary as the online invoicing system is directly connected to FAMIS.	CSA confirmed that SFPUC developed procedures for properly documenting reconciliations through a routing checklist that details the order of review and sign-off of the reconciliation. This checklist also notes the revision instructions and documents the signature for revision approval.	Implemented.

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Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
11. Amend the contract to: a) Eliminate the limitation in the	SFPUC will refer these matters to SFPUC Contracts	1. Completed.	CSA confirmed that SFPUC amended the contract to eliminate the limitation in the	Implemented.
audit clause. b) Address the error regarding payment timing in the	for their review and recommendation.		audit clause and to address the payment timing error in the compensation section.	
compensation section.		3. SFPUC will remain consistent with the	SFPUC did not amend the contract to clarify the precise	
<ul> <li>Clarify the precise time period to reference when setting the allowable annual CPI increase to be used in the annual billing rate</li> </ul>		current methodology of calculating the allowable annual CPI increase.	period to use when setting the allowable annual CPI increase. SFPUC indicated in its response to the audit report	
adjustment process.			that it would continue to use its methodology of calculating the allowable annual CPI increase	
			by using the previous calendar year when adjusting the annual pay rates on July 1 of each	
			year. CSA agrees with SFPUC that this methodology sufficiently addresses this recommendation.	
13. Recoup \$16,333 from Parsons for amounts paid for administrative markup on ODCs for the audit period, along with any such amounts billed and	SFPUC recovered the ODC administrative markup in April 2008. After analyzing detailed billing records, SFPUC determined the total amount of	Completed.	SFPUC determined that the amount to recoup from Parsons was \$23,073. CSA confirmed that SFPUC recovered this amount from Parsons for	Implemented.
paid subsequent to the end of the audit period.	charges to be \$23,073.21. This was the final amount recouped by PUC.		administrative markup on other direct costs in April 2008.	

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Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
14. Require Parsons to justify the five percent markup for subcontractor administration by substantiating its actual additional costs. Recoup any amounts paid to date that exceed Parsons' actual costs.	Pursuant to Appendix B section 6c of the Agreement, subcontractor's administration markup is limited to actual cost not to exceed 5%. The 5% markup language is consistent with SFPUC practice and many Citywide contracts. We will meet with the City Service Auditor group to evaluate whether there is a cost- effective way to require Parsons to substantiate its actual additional costs. If we determine that this is not possible, we will refer this matter to SFPUC Contracts and The City Attorney's Office, along with the issues addressed in Recommendation #11.	Completed. SFPUC has the same language on all its Professional Service Agreements allowing the 5% administrative markup.	SFPUC revised the language for all its professional service agreements to allow a standard administrative markup of 5 percent without actual cost documentation. CSA agrees with SFPUC that this revision sufficiently addresses this recommendation.	Implemented.
15. More closely scrutinize proposed billing rates above the contract maximum, and document the justification for approving the rates.	SFPUC feels that all the proposed billing rates exceeding the contract maximum have been properly justified and documented. SFPUC currently has multiple levels to approve billing rates exceeding the contract maximum in order to ensure that one single Task Manager will not unilaterally approve rates.	Completed. No further update.	CSA tested records for a sample of employees that were paid above the maximum hourly rate in fiscal year 2010- 2011 and found that SFPUC documented the justification for approving the rates above the contract maximum.	Implemented.

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Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
16. Calculate and document an adjusted maximum billing rate for contract year three and subsequent contract years.	SFPUC has calculated and documented an adjusted billing rate for contract year three and will calculate and document the adjusted billing rate for all subsequent years.	Completed. No further update.	CSA confirmed that SFPUC has calculated and documented an adjusted maximum billing rate for contract year three and for subsequent years. PUC has submitted the documents for years 3 through 7 showing calculation and billing rates for employees. CSA reviewed these adjustments for existence.	Implemented.
<ul> <li>17. Develop and implement detailed procedures to govern the administration of annual billing rate increases under the contract. The procedures should:</li> <li>a) Ensure that all contractors use consistent, contract-compliant,</li> </ul>	SFPUC Contracts is leading the effort to clarify the annual billing rate increases for all contracts. SFPUC will incorporate the City Service Auditor group's recommendation.	PUC has established written policies and procedures to govern the administration of annual billing rate increases that include the following: • Ensure that all	CSA confirmed that SFPUC developed and implemented detailed procedures for the administration of annual billing rate increases, as specified in the recommendation. Although SFPUC did not provide Parsons with a detailed form,	Implemented.
and agreed-upon methods to prepare and submit billing rate increase requests.		contractors use consistent, contract compliant and agreed-	CSA concludes that the procedures SFPUC developed sufficiently address this recommendation.	. /
<ul> <li>b) Provide a detailed form and instructions to Parsons to ensure compliance with these methods.</li> </ul>		upon methods for preparing and submitting billing rate increase requests.		
C) Include details such as the exact period for which "base year" costs are to be calculated, the correct Consumer Price Index, and any special circumstances.		<ul> <li>Provide a detailed form and instructions to contractors to ensure compliance with these methods.</li> </ul>		
d) Require Parsons and subcontractors to use SFPUC-		<ul> <li>Include details such as exact period for</li> </ul>		

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Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
<ul> <li>approved billed hours and billing rates for calculating billing rate increases.</li> <li>e) Require a more detailed review of billing rate increase</li> </ul>		which "base year" costs are to be calculated, the correct CPI, and any special circumstances.		
calculations performed by Parsons and subcontractors, including reconciling hours and rates in submitted calculations to those in the SFPUC's billing database.		<ul> <li>Require contractors and subcontractors to use SFPUC approved billing hours and billing rates for calculating billing rate increases.</li> </ul>		
UQIADASC.		<ul> <li>Require a detail review of billing rate increase calculations.</li> </ul>		
18. Recoup \$3,943 in overcharges caused by Parsons using incorrect billing rates in calculating allowable billing rate adjustments.	SFPUC recovered the overcharges in December 2007. After analyzing detailed billing records, SFPUC determined the total amount of overcharges to be \$4,151.19. This was the final amount recouped by PUC.	Completed. No further update.	CSA confirmed by analysis of records that SFPUC recovered the overcharges in December 2007. After analyzing detailed billing records, SFPUC determined the total amount of charges to be \$4,151.19 which was the final amount recouped by SFPUC.	Implemented.
<ul> <li>19. More closely scrutinize billed Other Direct Costs to ensure that:</li> <li>a) Expenses are properly documented with expense reports, receipts, third-party invoices, and similar documentation.</li> </ul>	SFPUC will scrutinize all ODCs and will make sure that all ODC charges contain the proper documentation as detailed by the recommendation.	Completed. No further update.	CSA confirmed by testing a sample of invoices and supporting documentation that SFPUC improved its review of billed other direct costs to ensure that expenses are properly documented, that travel expenses are billed appropriately, and that	Partially implemented.
b) Contractor and subcontractor			subcontractor invoices are	

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Recommendation	Department's Response to Original Report	Report Status as of This Follow-up	Auditor's Follow-up Work	Results
expense reports have signature approval of both the submitter and an appropriate supervisor before SFPUC approve the costs.			signed by a Parsons manager. However, CSA found that the expense reports did not contain the signatures of the submitter and the supervisor, as	
<ul> <li>C) Travel expenses are billed at appropriate rates outlined in the contract.</li> </ul>			recommended in the audit report. SFPUC should, therefore, require the contractor and subcontractor expense	
d) Subcontractor invoices are signed as approved by a Parsons manager.			and subcontractor expense reports to have signature approval of both the submitter and an appropriate supervisor before SFPUC approves the costs.	

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Audit Follow-up Memorandum: 2009 Audit of Parsons Water System Improvement Program Contract June 21, 2012

# ATTACHMENT B: DEPARTMENT RESPONSE

San Francisco Water Power Sewer Services of the San Francisco Public Utilities Commission 1155 Market Street, 11th Floor San Francisco, CA 94103 T 415.554.3165 F 415.554.3161 TTY 418.554.3488

May 29, 2012

Tonia Lediju, Audit Director Office of the Controller, City Services Auditor Division City Hall, Room 476 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

Subject: Management's Responses to Follow-up of 2009 Audit of Parsons Water System Improvement Program Contract.

Dear Ms. Lediju,

Thank you for providing us the opportunity to review the follow-up memorandum to the 2009 Audit of Parsons Water System Improvement Program Contract, prepared by the Controller's Office, City Services Auditor.

Attached for your review and consideration are SFPUC Management's responses to the follow-up memorandum.

If you have any questions or need additional information, please do not hesitate to contact me at (415) 554-1600.

Sincerely Dila

ED HARRINGTON General Manager

cc:

Michael Carlin, Deputy General Manager Todd L. Rydstrom, AGM Business Services & Chief Financial Officer Harlan Kelly, Jr., AGM Infrastructure Nancy L. Hom, Director, Assurance & Internal Controls Edwin M. Lon Mayor Anson Muran President Art Yorros Vice President

Aan Moller Caen Commissioner

Francesca Vietor Commissioner

Vince Courtery Committeener

Ed Hærrington General Managar



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#### San Francisco County Leads the Nation

June 25, 2012

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BOS-11 cpage

San Francisco Board of Supervisors, David Chiu, Eric Mar, Mark Ferrell, Carmen-Chu, Ross Mirkarami, Jane Kim, Sean Elsbernd, Scott Wiener, David Campos, Milia Cohen, John Avalos Clerk: Angela Calvillo 1 Dr. Carleton B Goodlett Place Rm 244 Ph# (415) 554-7450 San Francisco, CA 94102 Fax (415) 554-5163 Let's Join Forces www.uskidsroc.org + www.ci.sf.ca.us + www.sfgov.org

Dear Honorable Supervisors of San Francisco County, Clerk of San Francisco County: Cities across the state are abolishing child abuse by

giving them a bill of rights. On May 25th, 2012, we received the first Proclamation from Mayor Hines and the City Council of Rancho Mirage declaring that Children have a Bill of Rights. Rancho Mirage leads the State of California in child welfare. We want the Cities of San Francisco County to lead the nation by Proclamation of Children's Rights. Make the children in your cities feel the liberation and protection of your office by resolution of proclamation granting by rule of law that these rights afford. Make history for San Francisco County that declares the safety of children a priority by giving them a Bill of Rights.

Members of our organization may schedule a photo opportunity with your office/or your office may hold a press release on your own to announce the Proclamation. Contact Cheri Lynn Preuitt, Director of Educational Products at (909) 338-2401 or via our website. Please give us the best time and date for your office. At that time we will be announcing our first annual national campaign for The Children's Bill of Rights and the availability of our educational products, free to teachers across the nation.

Your support means everything to us. Thank you! Thank You! Thank you on behalf of our entire Board of Directors. Did you know that the Children's Bill of Rights was born in the California and we live in San Francisco County? Your endorsement would mean the most to the kids in our community.

After spending my weekend reading <u>Child Maltreatment 2010</u>\*, I'm preparing for the summer 2012 campaign. It is hard to look at. The summer is an especially difficult time for abused and neglected children left alone with predators, out of the view of teachers who are the primary reporters of child abuse and neglect.

1) Every 40 seconds a substantiated case of child neglect or abuse occurs in America.\*

2) Every 5 hours a child is killed at the hand of their caregiver, a rate that has remained consistent for the last five years.\*

**3)** 92% of the children killed in America by their caregiver were not on the radar of the Child Protective Services.\*

4) 7% of the victims report the abuse, 6 % of the purpetrators report the abuse. 87% of the reports of child neglect and abuse come from the community, mostly from teachers, medical professionals and law enforcement making up 60% of the reporting class.\*

5) 80% of abuse happens in the home, by the primary caregiver.\*

Child neglect and abuse is the most under reported crime in America and children 5 and under are the most likely to be killed by their caregiver.

Minimum definition of child abuse and neglect..."Any recent act or failure to act on the part of a parent or caretaker which results in death, serious physical harm

1

or emotional harm, sexual abuse or exploitation; or an act or failure to act, which presents an imminent risk of serious harm." \* john.gaudiosi@acf.hhs.gov Visit the Domain <u>http://TheChildrensBillofRights.org</u> to discover how you can support our national campaign. Let's make child abuse history, let's make it a thing of the past.

Children now have a Bill of Rights, by Proclamation of San Francisco County. Please use these rights, give them to the citizens under your charge. Thank you for supporting children's rights. I'm happy to know that your on the team. A message to the adults that abuse or neglect children... ... Presenting:

# San Francisco County **The Children's Bill of Rights** San Francisco County

<u>Article 1</u>-All children are equal without distinction of any kind; such as race, color, sex, language, religion, nationality or social history, wealth, birth right or any other status. Children shall treat one another with equality and the way they want to be treated.

<u>Article 2</u>- All children have a right to a scholastic education and to be educated about these rights. That education shall be free and it shall promote understanding, tolerance and friendship between all children.

<u>Article 3</u>- All children have the right to feel safe and be safe at home, school or at play, in every activity. They shall not be abandoned or left alone.

<u>Article 4</u>- No child shall be subjected to torture or to cruel, inhumane or degrading treatment or punishments by anyone at anytime or anyplace.

<u>Article 5-</u> No child shall be held in slavery or servitude; Slavery and the slave trade shall be prohibited in all their forms, at anytime, by anyone or anyplace.

<u>Article 6</u>- No child shall be subjected to emotional, physical or mental harassment or ridicule by anyone at anytime or anyplace.

<u>Article 7</u>-No child shall be subjected to sexual relations, or solicited for the purpose of sex. Touching of children's genitalia is universally prohibited except in the course of medical treatment by a licensed medical practitioner. Any touching of children for personal gratification is always prohibited without exception, by anyone, at anytime or anyplace.

<u>Article 8</u>- Every child has a right to be free from the harms listed above and are entitled to equal protection under the law. No child is an exception. Every child has equal right of access to the law.

<u>Article 9</u>- No child shall be without food, clothes or shelter. Upon discovery of a violation of this or any article of this declaration, an immediate remedy shall be sought by all means available.

<u>Article 10</u>- No child shall be without health care, or necessary social services. Children in childhood have the right to special care and assistance; care that includes their mother and father in the event of unemployment, sickness, disability, widowhood, old age or other unfortunate circumstances beyond their control.

<u>Article 11</u>- Every child has the right to rest and leisure including reasonable limitation of school hours, chores; with an expectation of compensation or allowance.

We believe that children should have a bill of rights that speaks to them. In 2005 we drafted a Bill of Rights and posted it on the internet at: <u>http://TheChildrensBillofRights.org</u>. We started receiving feedback, questions and inquiries from children, parents and teachers.

One mother writes, "Thank you for creating guidelines for me to have an honest, meaningful discussion with my children". A young boy contacts me to ask if I could find help for him and his mother who were living in a car in San Francisco.

One man expressed gratitude for giving him the courage to cope with the violence that he witnessed by his father toward his mother; he himself had become an abusive spouse.

One young girl claimed to be currently suffering sexual abuse on a regular basis asking, "Is this a violation of my rights?" Consequentially we realized that we can't responsibly initiate a Children's Bill of Rights without offering resources to cope with the fallout of such abuse and neglect. We supplemented our website with National Resources. Many more resources

with the fallout of such abuse and neglect. We supplemented our website with National Resources. Many more resources need to be available by local, regional, area code or zip code. Teachers excited by the Bill of Rights wanted to create curriculum that could be used in age appropriate civic lesson plans. We believe that universal standards for the treatment of children will reduce incidents of abuse and neglect. From the news we are able to determine that boundaries of care and treatment are necessary to stop epidemics of bullying and sexual abuse of children. The foundation of freedom, justice and peace in the world is advanced by fundamental protections of children's rights. Children are the basic component of the human family with inalienable rights. The people of the United States of America understand that the existence of children's rights helps secure peaceful neighborhoods and communities, deter gangs and related aggression, promote the rule of law, combat crime, prevent cultural shame and strengthen the democracy. A pattern of negligence for children's rights has resulted in crimes that outrage the conscience of the citizens of America. It is essential that children have rights protected by a rule of law, rights that speak to them on their level, to promote a standard of treatment and care.

standard of treatment and care. The people of the United States have faith in fundamental children's rights and the equal worth of all children. We have determined by granting rights to all children will cause social progress and improve standards of living in freedom. All states and territories pledge to achieve respect and observance for fundamental children's rights, with a common understanding of these rights being the greatest importance for the full realization of this pledge. A guarantee for every individual of our society that keeps this resolution in mind is that our democracy will become attractive to other world nations. We shall advance our democracy by teaching and education that promotes respect for these rights being the greatest importance for their universal recompilion and observance both among the people of the

these rights by progressive means, to secure their universal recognition and observance, both among the people of the United States of America and all territories under our control, now comes The Children's Bill of Rights. We have realized the need for professional assistance in this endeavor and we want your assistance and endorsement in

this initiative.

Epidemics of bullying, sexual abuse, child neglect and abuse require a comprehensive program that addresses the issues from multiple levels of outreach.

trom multiple levels of outreach. The Children's Bill of Rights critically needs support in order to achieve our goal of launching our organization nationwide. Our goal to develop programs and software available for free to teachers, parents and children via our website is underway and requires a substantial commitment from your corporation/foundation. In an era of corporate responsibility, you are able to provide this initiative with the ability to make a great difference in the celebration of children's rights. As long as no actions are taken to publicize children's rights, the news will continue to be filled with unconscionable has a partner.

crimes against children. Our organization is ready to work with you. If, for what ever reason, you are unable to be a partner and help our project, we would greatly appreciate your assistance in opening the door and dialogue for our organization with other potential supporters.

I am writing on behalf of our board of directors to introduce you to The Children's Bill of Rights, a 501(c)(3) nonprofit public charity that was officially organized in 2012 for the purpose of abolishing child abuse and neglect by creating a Bill of Rights that speaks to children. Please publish any part of this in honor of The Children's Bill of Rights and child abuse awareness

month. Want to help?

Teach the children in San Francisco County they have rights, abolish child abuse and neglect, using the bill of rights.

Sincerely,

George Huffman J#// Co-Føunder info@TheChildrensBillofRiahts.ora

<u>e Lynne Ann De Voe</u> Lynne Ann De Voe, Research Development Community Relations, Co-Founder (760) 564-4641

e Robert Walcott Robert Walcott, Information Technology Domain Manager, Co-Founder (760) 799-5365

Cheri Lynn Preuitt, Director of Educational Products Co-Founder, C.O.O. (909) 338-2401

# A Generation of Proposed Plans



#### James Chaffee

to:

board.of.supervisors, Carmen.Chu, Christina Olague, David Campos, David Chiu, Eric L. Mar, Jane Kim, John.Avalos, Malia Cohen, Mark Farrell, Scott Wiener, Sean.Elsbernd 06/22/2012 04:42 PM

Hide Details

From: "James Chaffee" <chaffeej@pacbell.net> Sort List...

To: <board.of.supervisors@sfgov.org>, <Carmen.Chu@sfgov.org>, "Christina Olague" <Christina.Olague@sfgov.org>, "David Campos" <David.Campos@sfgov.org>, "David Chiu" <David.Chiu@sfgov.org>, "Eric L. Mar" <Eric.L.Mar@sfgov.org>, "Jane Kim" <Jane.Kim@sfgov.org>, <John.Avalos@sfgov.org>, "Malia Cohen"

<Malia.Cohen@sfgov.org>, "Mark Farrell" <Mark.Farrell@sfgov.org>, "Scott Wiener" <Scott.Wiener@sfgov.org>, <Sean.Elsbernd@sfgov.org>,

1 Attachment



SUPES 08 06-20-12-ElevenYearsAcct-03-wExh.pdf

Dear Friends,

Earlier today I delivered the attached letter to the Board of Supervisors. The pdf includes the exhibits.

This letter poses the rhetorical question of whether the record of the Friends of the Library constitutes fraud or just broken promises. I would not have relied on a rhetorical question if the answer were no so obvious.

James Chaffee

Member, Board of Supervisors City Hall San Francisco, CA 94102

Re: Friends of the Library -- New Disclosures of Privatization

Dear Supervisor:

A basic factor of any accountability is timeliness. To be meaningful, openness and disclosure must be available when the information can have an effect.

A private nonprofit corporation known as The Friends of the Library (the actual name of the group is the Friends & Foundation of the San Francisco Public Library) like other nonprofit organizations, is required to file financial statements with the California State Attorney General. The disclosure for the period ending June 30, 2011, is finally available. Under California Government Code §§12586 and 12587, it must be filed within 4 months and 15 days of the close of the reporting period, in this case it was due on November 15, 2011. It was actually filed with Attorney General's Office on March 22, 2012, and not available to the public until June 12, 2012, exhibit A, attached.

Page 2 of 3

While it would have been more satisfactory to have the data at the end of the reporting period, the virtue is that all but two branches have been completed in the Branch Library Improvement Program. That program, known as BLIP, began in 2000, and was intended to be completed in January of 2010, so there has been an additional two and one-half years of fund-raising. With 11 years of reports, it is time to draw some conclusions about this "public-private partnership," and whether it shows fraud or just broken promises. I have reviewed that information and created a table which is attached as exhibit B. The information is readily available for those who wish to verify the figures.

One factors that we have not considered in the past is the relationship of income to expenditures. We have always demonstrated the meagerness of the Friend's benefit to the public library by comparing it to the Friend's income. In fact, a comparison to its expenditures is the more apt comparison. In three of the past eleven years, the Friends took in more than they spent, and for eight years, the Friends expended more than their income. If we add up those figures for income and expenditures, we now know that the Friends of the Library had income totaling \$40,038,542. During that same period, the Friends of the Library expended \$48,179,251. In 2011 alone the expenditures exceeded income by \$2,131,640, (Income: \$4,311,050, Expenses: \$6,442,690).

If we look at assets, at the height of its wealth in 2000, Friends had assets of \$20.3 Million. By the end of 2011, its assets were \$10.3 Million. This would be good news if they were spending that money on the Library.

No such luck. Not only is the non-profit required to make disclosures to the Attorney General, but the Library Department is required to make disclosures of, not just donations, but private money to assist any city department or function under Admin Code Sec. 67.29-6, which states: "No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed." This means that all funds whether spent directly or indirectly to assist the library is reportable. The most recent report is attached as exhibit C, and the eleven years of disclosures total \$4,909,771.

It is reasonable to assume that the Library Department and the Friends noticed how bad this looks because 35% of the support to the library has taken place in the last two years. The only other year above average was the election year of 2006-7 reflecting support of the Proposition E campaign.

This means that of the \$48.1 million expended by the Friends, only 10.2% (\$4,909,771) was "for the purpose of carrying out or assisting" the public library. By comparison, the Friends' executive level employees earned \$6,642,803 in the same period.

The Board of Supervisors allows the Friends of the Library to present themselves as the benefactors of the City, but the Board provides no oversight whatsoever. If the supervisors were responsible, this "public-private partnership" would be investigated for defrauding their donors, never mind the fact that the public library is a civic institution. The real damage is to our faith in public institutions and democracy

Very truly yours,

James Chaffee cc: Interested citizens & media THE PVBLIC LIBRARY OF THE CITY AND COVNTY OF SAN FRANCISCO Founded a.d. ndfccclaxuii entite act nd ad ndfccclaxui May this structure throned on imperishable books be maintained and cherished from generation to generation for the improvement and delight of mankind



June 21, 2012 The Original Library Movement James Chaffee 63 Stoneybrook Avenue San Francisco, CA 94112

Member, Board of Supervisors City Hall San Francisco, CA 94102

Re: Friends of the Library -- New Disclosures of Privatization

Dear Supervisor:

A basic factor of any accountability is timeliness. To be meaningful, openness and disclosure must be available when the information can have an effect.

A private nonprofit corporation known as The Friends of the Library (the actual name of the group is the Friends & Foundation of the San Francisco Public Library) like other nonprofit organizations, is required to file financial statements with the California State Attorney General. The disclosure for the period ending June 30, 2011, is finally available. Under California Government Code §§12586 and 12587, it must be filed within 4 months and 15 days of the close of the reporting period, in this case it was due on November 15, 2011. It was actually filed with Attorney General's Office on March 22, 2012, and not available to the public until June 12, 2012, exhibit A, attached.

While it would have been more satisfactory to have the data at the end of the reporting period, the virtue is that all but two branches have been completed in the Branch Library Improvement Program. That program, known as BLIP, began in 2000, and was intended to be completed in January of 2010, so there has been an additional two and one-half years of fund-raising. With 11 years of reports, it is time to draw some conclusions about this "public-private partnership," and whether it shows fraud or just broken promises. I have reviewed that information and created a table which is attached as exhibit B. The information is readily available for those who wish to verify the figures.

Board of Supervisors June 21, 2012 Page 2

One factors that we have not considered in the past is the relationship of income to expenditures. We have always demonstrated the meagemess of the Friend's benefit to the public library by comparing it to the Friend's income. In fact, a comparison to its expenditures is the more apt comparison. In three of the past eleven years, the Friends took in more than they spent, and for eight years, the Friends expended more than their income. If we add up those figures for income and expenditures, we now know that the Friends of the Library had income totaling \$40,038,542. During that same period, the Friends of the Library expended \$48,179,251. In 2011 alone the expenditures exceeded income by \$2,131,640, (Income: \$4,311,050, Expenses: \$6,442,690).

If we look at assets, at the height of its wealth in 2000, Friends had assets of \$20.3 Million. By the end of 2011, its assets were \$10.3 Million. This would be good news if they were spending that money on the Library.

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Very truly yours,

James Chaffee cc: Interested citizens & media

All TO; egistry of Charitable Trusts .O. Box 903447 acramento, CA@4203-4470	TY Of Charitable Trusts REGISTRATION RENEWAL FEE REPORT JO 102 803447 TO ATTORNEY GENERAL OF CALIFORNIA 71 (17				2.2.2.2012	AAK 2.2 Registry Fediation	
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### Friends & Foundation -- 990 Forms

Year	F&F Income	F&F Expense	Library Donation	Director	Top Seven Employees
00-01	\$2,914,532.00	\$3,081,462.00	\$491,968.00	\$ 100,000.00	\$222,000.00
01-02	\$3,097,785.00	\$2,595,704.00	\$278,928.00	\$ 204,278.00	\$511,209.00
02-03	\$3,274,385.00	\$2,853,252.00	\$120,390.00	\$ 150,000.00	\$560,066.00
03-04	\$3,437,032.00	\$2,713,162.00	\$90,748.00	\$ 162,314.00	\$605,455.00
04-05	\$2,956,935.00	\$3,108,695.00	\$182,867.00	\$ 138,821.00	\$633,827.00
05-06	\$3,578,252.00	\$3,854,069.00	\$225,914.00	\$ 167,241.00	\$710,663.00
06-07	\$4,052,502.00	\$5,191,841.00	\$929,664.00	\$ 178,839.00	\$739,859.00
07-08	\$5,001,719.00	\$6,364,142.00	\$498,121.00	\$ 179,928.00	\$889,738.00
08-09	\$3,391,558.00	\$5,738,276.00	\$373,332.00	\$ 212,163.00	\$653,343.00*
09-10	\$4,022,792.00	\$6,255,958.00	\$940,819.00	\$ 190,095.00	\$588,939.00*
10-11	\$4,311,050.00	\$6,422,690.00	\$777,020.00	\$ 159,324.00	\$527,704.00*
Total	\$40,038,542.00	\$48,179,251.00	\$4,909,771.00	\$ 1,843,003.00	\$6,642,803.00
Average	\$3,639,867.45	\$4,379,931.91	\$446,342.82		

\*Top four

Exhibit B
San Francisco Public Library							Se	
Home	Books & Materials	eLibrary	Services	Kids	Teens	Calendar	Libraries	

Home whold Library -dministration Gifts and Conations Fiscal Year 2010-2011

# Gifts/Donor Disclosure Form: Fiscal Year 2010-2011

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Donor Name	Date	Gift	Value	Financial Interest
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Friends of	July 2010-	Cash	\$777 020	None
	-	Cuon		Tione .
				· ·
H W Wilson	July 2010	Cash	S5 000	None
Foundation Inc				
		_ ·		
Jenine Jensen	August 2010	Cash	S200	Info Not Available
Barbara S Phillips Trust	December 2010	Cash	S250	info Not Avaliable
State of California	February 2011	Cash	S100	None
	ан сайта (1997) Стала стала стала Стала стала ста			
Carolyn Killefer	February 2011	Cash	S100	Info Not Available
Elizabeth Singleton	May 2011	Cash	S125	info Not Available
	Friends of SFPL H W Wilson Foundation Inc Jenine Jensen Barbara S Phillips Trust State of California Carolyn Killefer Elizabeth	Friends of SFPLJuly 2010- June 2011H W Wilson Foundation IncJuly 2010Jenine Jensen Jenine JensenAugust 2010Barbara S Phillips TrustDecember 2010State of CaliforniaFebruary 2011Carolyn Killefer ElizabethFebruary 2011	Friends of SFPLJuly 2010- June 2011CashH W Wilson Foundation IncJuly 2010CashJenine JensenAugust 2010CashBarbara S Phillips TrustDecember 2010CashState of CaliforniaFebruary 2011CashCarolyn KilleferFebruary 2011CashElizabethMay 2011Cash	Friends of SFPLJuly 2010- June 2011CashS777 020H W Wilson Foundation IncJuly 2010CashS5 000Jenine JensenAugust 2010CashS200Barbara S Phillips TrustDecember 2010CashS250State of CaliforniaFebruary 2011CashS100Carolyn KilleferFebruary 2011CashS100ElizabethMay 2011CashS125



Contact | FAQ | Ask A Librarian | Job Openings | Take Our Survey | Branch Library Map | Mobile Site Copyright © 2002-2011 San Francisco Public Library All rights reserved. | Privady Policy | Internet & Computer | Help / Rules Exhibit C

W/3

BOS-11, COB, 3 Dep, Cty Atty, Comm\_Clarks. To the clerk of the Board, Chage During the had use hearing on Jure 25, 2012, if Supervisor Wiener needs to leave, 1 here by appoint Supervisor Campor in his stead. Vacial Clas 4125112

**BOARD of SUPERVISORS** 



City Hall Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689 Tel. No. 554-5184 Fax No. 554-5163 TDD/TTY No. 544-5227

# MEMORANDUM

Date: June 29, 2012

To: Mayor's Office

From:

Angela Calvillo, Clerk of the Board

Subject: Diversity Tracking System

Pursuant to Administrative Code, Section 12D.A.18(D) all City departments shall report annually to the Mayor on their progress in the preceding fiscal year toward the achievement of the MBE and WBE participation goals.

The Board of Supervisors entered into an agreement for Budget & Legislative Analyst services effective January 1, 2010 with Harvey M. Rose Associates, LLC, Debra A. Newman and Louie & Wong, LLP, A Joint Venture.

The term of the agreement is from January 1, 2010 to December 31, 2011 with an option exercised to renew for an additional two year term ending December 31, 2013.

Contractor	Budget Amount	Compliance	Responsible Person
Harvey M. Roses Associates, LLC, Debra A. Newman and Louie & Wong, LLP, A Joint Venture	\$2,000,000	MBE/WBE	Angela Calvillo, Clerk of the Board of Supervisors

- c: Human Rights Commission
- c: Board of Supervisors

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BOARD of SUPERVISORS



City Hall Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689 Tel. No. 554-5184 Fax No. 554-5163 TDD/TTY No. 544-5227

# **MEMORANDUM**

Date: June 25, 2012 To: Board of Supervisors From: Angela Calvillo, Clerk of the Board Subject: Gifts

Section 10.100-305(c) of the Administrative Code requires departments to furnish to the Board of Supervisors annually within the first two weeks of July a report showing gifts received, the nature or amount of said gifts, and the disposition thereof.

The Office of the Clerk of the Board of Supervisors did not receive any gifts in Fiscal Year 2011-2012.

BOS-11

360 BUCKINGHAM WAY #103 SAN FRANCISCO, CALIFORNIA 94132

23 June 2012

Honorable Edwin Lee Mayor of San Francisco City Hall, Room 200 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

Dear Mayor Lee:

Enclosed is an observation for FIRE POTENTIAL IN SAN FRANCISCO'S PARKS which left unattended may lead to disaster.

Sincerely,

Martin T. Lyon Observer

 $\mathcal{A}_{p}^{(\ell)}$ 

Encl:

cc. Bound of Supervisores



# FIRE POTENTIAL IN SAN FRANCISCO'S PARKS

Densely wooded areas in San Francisco's Parks especially with massive underbrush are fuels for intense, widespread, and long lasting forest fires. Such is the case in Lincoln Park near Clement Street and 38th through 42nd Avenues; in Golden Gate Park along Park Presidio Bypass and and other parts of Golden Gate Park; and other Parks throughout The City.

Although dry weather may be beyond human control, removal and disposal of vegetative underbrush ability is within human control. Failure, neglect, or outright refusal to remove and dispose of this underbrush is a total dereliction of duty and responsibility for protection of the Parks.

Recommend citizen walk-through to clear and clean the Parks same as has been done at the beaches.

Orig: Joy, BOS-11, COI3, Leg I City Alfmy, Rules clerk, cpa EDWIN M. LEE MAYOR

# Notice of Appointment

June 25, 2012

OFFICE OF THE MAYOR

SAN FRANCISCO

San Francisco Board of Supervisors City Hall, Room 244 1 Carlton B. Goodlett Place •San Francisco, California 94102

Honorable Board of Supervisors:

I am pleased to advise you of the following appointments to the San Francisco Board of Appeals pursuant to Charter §4.106:

Ann Lazarus, assuming the seat formerly held by Michael Garcia, for a term ending July 1, 2014,

Frank Fung, for a term ending July 1, 2016,

Kevin Cheng, assuming the seat formerly held by Richard Hillis, for a term ending July 1, 2016.

I am confident that Ms. Lazarus, Mr. Fung, and Mr. Cheng, all CCSF electors, will serve our community well. Attached are their qualifications to serve, which demonstrate how these appointments represent the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

I encourage your support and am pleased to advise you of these appointments.

Sincerely Edwin M. Lee Mayor

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200 SAN FRANCISCO, CALIFORNIA 94102-4681 TELEPHONE: (415) 554-6141 OFFICE OF THE MAYOR SAN FRANCISCO



EDWIN M. LEE MAYOR

June 25, 2012

Angela Calvillo Clerk of the Board, Board of Supervisors San Francisco City Hall 1 Carlton B. Goodlett Place San Francisco, CA 94102

Dear Ms. Calvillo,

I am pleased to advise you of the following appointments to the San Francisco Board of Appeals pursuant to Charter §4.106:

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Sincerely,

Edwin M. Lee

Mayor

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200 SAN FRANCISCO, CALIFORNIA 94102-4681 TELEPHONE: (415) 554-6141

# ANN BLUMLEIN LAZARUS

# PROFESSIONAL EXPERIENCE

2012-	Saint Francis Foundation, San Francisco
	Interim Executive Director
2008-2011	Fort Mason Center, San Francisco
	<b>Executive Director.</b> Chief executive officer for managing entity for Fort Mason
	Center; \$6 million budget and 30 employees; strategic planning; fundraising; development of
	initiatives in conjunction with National Park Service.
2007-2008	Enterprise for High School Students, San Francisco
	Interim Executive Director Overall management response it it's for the
•	Interim Executive Director. Overall management responsibility for 12 employees, \$1.2 million budget, including public and private funding; staff to Board search committee.
2006-2007	Coro Center for Civic Leadership, San Francisco
	Interim Executive Director Managed stoff of 8 Indext ( 01.1. 11)
-	Interim Executive Director. Managed staff of 8, budget of \$1.1 million; worked with Board to establish program priorities; assisted staff with placement opportunities for Fellows; developed
	numerous policies and procedures, participated in search process.
2005-2006	San Francisco School Volunteers
	Interim Executive Director. Overall responsibility for management of 16 employees, \$1.1 million dollar budget; directed strategic assessment and organizational realignment, assisted with
	search process.
1991 -2004	Mount Zion Health Fund, San Francisco
	Chief Executive Officer. Directed operation of grantmaking public charity supporting health-
	related programs, including administration of \$50 million endowment, and trusteeship of \$450 million multi-
	million multi-employer retirement plan. Led Board through strategic planning process to redefine
	mission, develop philanthropic direction, and devise community collaborations.
1989 - 1991	Morse, Richard, Weisenmiller & Associates, Inc., Oakland, CA
	Senior Policy Associate. Provided policy assessments and strategic studies in the area of energy
	and environmental regulations.
1988 - 1989	Planetree, San Francisco
	Director, Health Resource Center. Supervised daily operations of consumer health library,
	bookstore, and information-by-mail service,
1983 - 1987	Pacific Gas & Electric Company, San Francisco
	Director of Investor Relations, Finance Department
	Managed a staff of three with responsibility for multiple financial publications and presentations
1000	one new to professional investors worldwide.
1980 - 1983	Corporate Planning Coordinator, Corporate Planning Department
	Formulated a public policy issues management program and participated in various task former to
10.70	address corporate strategic and long-term issues.
1979	Dean Witter Reynolds, San Francisco and New York
	Summer Associate, Public Finance Department.
1976 - 1978	Office of the Mayor, San Francisco
	<b>Program Consultant.</b> Served as state and local legislative liaison, recommending positions on
10.50	registration and performing general constituent relations on a wide variety of issues
1973 - 1976	ronucal Campaign Consultant, San Francisco
۰.	Responsible for overall campaign direction and liaison with other campaign offices for local and
	statewide campaigns.

# ANN BLUMLEIN LAZARUS Page 2

EDUCATION	
1978 - 1980	Stanford University Graduate School of Business, Stanford, CA, MBA
•	Participant in Public Management Program.
1973	Occidental College, Los Angeles, CA, MA Urban Studies
	In association with Coro Foundation Fellowship, 1972-1973, San Francisco.
1967-1971	Stanford University, BA, Political Science.

# VOLUNTEER EXPERIENCE.

Extensive leadership, development, and financial activity with community public service organizations, including:

- Member, San Francisco Port Commission (President, 2006-08)
- Chair, Investment Committee, SPUR
- Member, Board of Directors, Clinic by the Bay
- Former Member, Board of Directors, Stanford Graduate School of Business Alumni Association
- Former Board member, Congregation Emanu-El, San Francisco (President, 2001-04)
- Former Board member, Stanford Graduate School of Business Alumni Consulting Teams
- Former member, Advisory Board, Institute for Nonprofit Organization Management, USF
- Former trustee, Katherine Delmar Burke School, San Francisco

03/12/2010 14:30 FAX 4154749110

# ED2 INTERNATIONAL

🕼 001/001



#### PERSONAL

Born, Qingdao, China Naturalized Citizen, United States U.S. Army Veteran Married, with two children

# EDUCATION

Primary and Secondary Schools San Francisco and Hayward, California **Bachelor of Architecture** University of California, Berkeley Master of Architecture Study University of California, Berkeley

## BUSINESS

#### ED2 International

President and founder of professional services firm providingplanning, architectural and interior design services. Firm headquartered in San Francisco with a branch office in Oakland and staff of forty plus professionals,

#### PROFESSIONAL

#### Licensing

NCARB certified and licensed in the states of California, Nevada, Oregon, Arizona, Illinois and Louisiana.

#### Asian American Architects Engineers

Founding member and first president of non-profit professional organization that addresses the challenges and issues facing Asian American design firms as minority small businesses.

#### **Board of Architectural Examiners**

Appointed commissioner administering design and oral examinations for State of California architectural licensing candidates.

## University of California

Guest lecturer at the School of Environmental Design on professional practice. Jury critic for design studios.

# San Francisco PM-CM Selection Panels

Appointed civilian panelist for selection of program and construction managers for Community College District and School District in the City and County of San Francisco,

# San Francisco Architect Selection Panels

Appointed civilian panelist for selection of architects for major commissions in the City and County of San Francisco, Participated on selection of architects for Palace of Legion of Honor, Ferry Building and Moscone Convention Center.

#### CIVIC

# San Francisco Board of Appeals

Appointed commissioner and previous President and Vice President of San Francisco City and County Commission addressing appeals to the decisions of City Commissions and Departments,

# Chinese American International School

Board member and President for private acedemic institution teaching Mandarin Chinese and English in a bilingual and bicultural immersion program.

# Bay Area Sports Organizing Committee

Board member for non-profit organization leading the effort to bring the Olympics to the San Francisco Bay Area in 2012.

#### Northern California Export Council

Appointed board member by US Department of Commerce to advisory commission to Federal agencies on policies to encourage exports from California small businesses.

## San Francisco Planning Commission

Appointed commissioner and previous Vice-President of San Francisco City and County commission addressing all planning and land use issues for the City.

#### Fort Mason Foundation

Board member for non-profit organization administering the Fort Mason complex as a city wide cultural resource. Served on facilities and planning committee and capital development committee.

## White House Conference on Small Business

Elected delegate representing Northern California small businesses for first two national conferences.

#### California State Conference on Small Business

Appointed delegate representing City and County of San Francisco small businesses for first two statewide conferences.

# Council of Asian American Business Associations

Founding member and first Chairperson of non-profit business development organization founded in 1979 that functions as a steering committee for Aslan American trade associations comprised of Asian American Architects and Engineers, Asian American Contractors Association, Asian American CPA's and Attomeys, Asian Business Association of Silicon Valley and East Bay Asian Design Professionals.

#### Asian, Inc.

Board member and Chairperson for non-profit community based organization advocating and promoting economic and community development in the Asian American communities,

#### Asian Neighborhood Design

Founding member and first president of non-profit community based organization providing volunteer planning and design services in Asian American communities.

# Kevin W. Cheng PO Box 460171 San Francisco, CA 94146 (415) 307-4376 cell kwcheng@princeton.alumni.edu

# BACKGROUND

#### NATIVE SAN FRANCISCAN

- Attended Presidio Middle School and Lowell High School
- Born and Raised in Chinatown and Currently Residing in Noe Valley
- Son of First Generation Immigrant Parents
  - o Father Bussed Tables in a Chinese Restaurant and Mother Sewed in a Garment Factory

#### PUBLIC SERVICE

- PUBLIC UTILITIES COMMISSION, Revenue Bond Oversight Committee / Rate Fairness Board, Vice Chair
- ALICE B. TOKLAS LGBT DEMOCRATIC CLUB, Political Action Committee Co-Chair
- CHINATOWN COMMUNITY DEVELOPMENT CORPORATION, Fundraising Member
- CHINESE HISTORICAL SOCIETY OF AMERICA, Advisory Member
- HUMAN RIGHTS CAMPAIGN, Board of Governors Member
- OPEN HOUSE, LGBT Senior Housing, Advisory Member

# WORK EXPERIENCE

MANAGEMENT CONSULTANT to Fortune 500 Companies, 1993 to 2003

- Specializing in Developing and Executing Comprehensive Value-Creation Solutions to Address a Broad Spectrum of Business Problems Around Growth and Cost Management Issues
- Employed at ATKearney, Booz Allen & Hamilton, and Sapient from 1993 to 2003, ultimately at Director Level Responsibilities

GENERAL PARTNER of Liberty Properties Group LLC, 2003 to Present

- Specializing in Development, Construction, Management and Marketing of Residential Properties
- Completed over 30 projects from 2004 to present for Private Equity Portfolio

#### SKILLS AND EXPERIENCE

Management Consulting

- Developed new growth strategies and business development opportunities for client companies
- Helped create new jobs and expanded employee skill base for client companies
- Managed multiple projects with team size ranging over 50 members
- Engaged in international projects in North America, Europe, Asia and Australia

#### Property Development / Management

- Co-founded a mid-sized, privately held real estate development / management company with focus on moderate to high-end residential properties in the San Francisco Bay Area
- Created over 800 job opportunities in construction and marketing
- Offered capabilities in development advisory, construction / property management and marketing
- Focused on investing, minority hiring, and buying locally in San Francisco for all construction projects

# EDUCATION

PRINCETON UNIVERSITY, AB in Comparative Literature, 1993, Certificate in East Asian / European Studies HONORS - Woodrow Wilson Foundation Fellow - John F. Kennedy Public Affairs Fellow

Orig: Joy, BOS-11, COB, Leg Ap City Attny, Rules Clerk, cpage EDWIN M. LEE Exfile MAYOR

Notice of Appointment

June 25, 2012

OFFICE OF THE MAYOR

SAN FRANCISCO

San Francisco Board of Supervisors City Hall, Room 244 1 Carlton B. Goodlett Place San Francisco, California 94102

Honorable Board of Supervisors:

I am pleased to advise you of the following appointment to the San Francisco Port Commission pursuant to Charter §4.114:

William Adams, assuming the seat formerly held by F.X. Crowley, for a term ending March 1, 2014, and

I am confident that Mr. Adams, a CCSF elector, will serve our community well. Attached are his qualifications to serve, which demonstrates how this appointments represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

I encourage your support and am pleased to advise you of this appointment.

Sincerely,

Edwin M. Lee

OFFICE OF THE MAYOR SAN FRANCISCO



EDWIN M. LEE MAYOR

# **Notice of Appointment**

June 25, 2012

Angela Calvillo Clerk of the Board, Board of Supervisors San Francisco City Hall 1 Carlton B. Goodlett Place San Francisco, CA 94102

Dear Ms. Calvillo,

I am pleased to advise you of the following appointment to the San Francisco Port Commission pursuant to Charter §4.114:

William Adams, assuming the seat formerly held by F.X. Crowley, for a term ending March 1, 2014, and

I am confident that Mr. Adams, a CCSF elector, will serve our community well. Attached are his qualifications to serve, which demonstrates how this appointments represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

Sincerely,

00 Edwin M. Lee

Mayor

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200 SAN FRANCISCO, CALIFORNIA 94102-4681 TELEPHONE: (415) 554-6141

# Biography of William E. Adams, ILWU International Secretary-Treasurer

A native of Kansas City, Missouri, William E. Adams moved to Tacoma, Washington in 1978 where he worked on the docks as a longshoreman for 24 years.

In 1998, Adams was elected by co-workers to serve on their local union Executive Board, then chosen in 2000 to serve on the union's International Executive Board. Adams was also elected to serve as one of three Trustees who oversee the ILWU's finances.

In addition to his financial and legislative responsibilities, Adams has been a passionate cultural advocate. He produced the "Celebrations of Black History and Labor" programs in Tacoma in 1991, 1992 and 1993, and again in 2001, 2002, 2003 and 2005. The events featured leading cultural and political figures including Danny Glover, Paul Robeson, Jr., Yolanda King (Martin Luther King Jr.'s daughter), hip hop icon Chuck D, and Betty Shabazz (daughter of Malcolm X). The programs received national attention and critical acclaim.

Adams is also executive producer of several documentary films, including one exploring the life of African American writer Langston Hughes, "Hughes' Dream Harlem," and "The Black Composers," which tells the story of African American film score composers. Adams is currently involved with a full-length dramatic film exploring the life of labor leader Harry Bridges.

Adams' cultural work has been recognized by the cities of Los Angeles and Tacoma which have issued proclamations and awards honoring his cultural contributions.

In 2003, ILWU members elected Adams to serve as their International Secretary-Treasurer at the union headquarters in San Francisco, where he has responsibility for the organization's finances, oversees the union's political action work, and represents the union at international functions. Adams has represented the ILWU during visits with workers in South Africa, Australia, Spain, Cuba, Vietnam and China. In addition to his union duties, Adams serves on the Board of *TransAfrica*, where he works closely with Board Chairman Danny Glover and Board member Harry Belafonte.

In 2009, Adams was appointed by Mayor Gavin Newsom to a position on the San Francisco Film Commission which he still holds today. Adams has resided in San Francisco since 2003.



Please Save The Sharp Park Wetlands morgana watson to: Board.of.Supervisors Please respond to lilacgloves

06/24/2012 03:08 PM

Dear Board of Supervisors

I am writing to urge the City of San Francisco to turn the Sharp Park Golf Course over to its next door neighbor, the National Park Service. The Sharp Park Wetlands provide critical habitat for the endangered California Red-Legged Frog and a variety of other wildlife. Both frogs and wetlands are rapidly disappearing in California and worldwide, so it is disconcerting that the City of San Francisco is currently using taxpayer dollars to pump the Sharp Park Wetlands dry, killing endangered frogs in the process, and violating state and federal laws.

The Sharp Park Golf Course has a long history of environmental and economic troubles, and the time has clearly come for the City of San Francisco to change course. By closing the golf course and handing the land over to the National Park Service, the City of San Francisco would relieve itself of its current financial, legal and environmental burden, and it would also clearly mark itself as a world leader in environmental protection efforts.

The restored Sharp Park Wetlands would be a safe haven for threatened wildlife and would provide valuable recreational opportunities to San Francisco residents and tourists alike. This would not only improve the quality of life for San Francisco's residents, it would increase the long-term economic value of the property.

On behalf of all those who enjoy nature and wildlife, thanks for your consideration.

morgana watson

las vegas 89156



WSoMa planning (this week) ... please forward Jim Meko

David Chiu, Jane Kim, Scott Wiener, Carmen Chu, Malia.Cohen, Mark.Farrell, John Avalos, David Campos, Sean Elsbernd, Eric Mar, christina.olague, Board of Supervisors 06/25/2012 03:37 PM

Hide Details

to:

From: Jim Meko <Jim.Meko@comcast.net> Sort List...

To: David Chiu </br>

Chiu@sfgov.org>, Jane Kim 
Jane.Kim@sfgov.org>, Scott Wiener

<Scott.Wiener@sfgov.org>, Carmen Chu 
Carmen.Chu@sfgov.org>,

Malia.Cohen@sfgov.org, Mark.Farrell@sfgov.org, John Avalos <John.Avalos@sfgov.org>, David Campos <David.Campos@sfgov.org>, Sean Elsbernd <Sean.Elsbernd@sfgov.org>, Eric Mar <Eric.L.Mar@sfgov.org>, christina.olague@sfgov.org, Board of Supervisors <Board.of.Supervisors@sfgov.org>,

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#### Western SoMa Task Force meeting (click here for agenda) Wednesday, June 27, 2012

6:00 p.m. in Room 421, City Hall

The Environmental Impact Report for the Western SoMa Community Plan Plan has been released. While the traffic consultants were critical of our recommendation to post "truck route" signs on Ninth, 10th, Harrison, and Bryant Streets (in order to make the community-serving streets more pedestrian-friendly), they did conclude that "new development within the Draft Plan Area, specifically, would exhibit greater consistency in land use and building types, and would include more clearly defined residential neighborhoods, commercial corridors, and high-tech/light industrial/PDR areas." Corey Teague, the Planning Department's newly appointed representative to the Task Force, will give us his overview of the document (<u>http://sfmea.sfplanning.org/2008.0877E\_DEIR.pdf</u>). CDs and paper copies are available at the Planning Information Center at 1660 Mission Street, 1st Floor.

Central Corridor planners will attend this week's Task Force meeting. The four WSoMa blocks, between 4th and 6th Streets from Townsend to Bryant Street that the Planning Department would like to rezone, represent nearly half of our proposed SALI district. The focus of the Central Corridor Plan has been the expansion of high tech office space and more residential development. This puts the Tennis Club, Flower Mart and the former Chronicle printing plant buildings back into play and would benefit other large property owners in the area, in particular the Academy of Art University.

This would reverse the Planning Department's own policies to support the preservation of good working class jobs. According to the Eastern Neighborhoods EIR, "These locations for PDR business activity are critical to the City's ability to offer entry level jobs with upward mobility to those current and future members of the City's workforce who lack higher education and training in specialized job skills." Planning Director John Rahaim took credit for the changes at last week's Planning Commission meeting.

Senior Planner Paul Lord leaves us this month. Paul's first assignment when he joined the Planning Department was to work with Susana Montana on the original South of Market Plan. He concludes his career with the Western SoMa Plan nearing adoption. This community owes him a great deal of gratitude for his commitment to respecting the vision and values we brought to this community-based planning process.

The Western SoMa Task Force is enabled by Board of Supervisors Resolution 731-04. Visit our website for more information.

#### http://www.sfgov.org/westernsoma

To be removed from this list, send an email to jim.meko@comcast.net with the word "remove" in the subject line.

DATE: UNE 26, 2012

1305-11

24

RE: SAN FRANCISCO POLICE DEPARTMENT; INCIDENT REPORT. : 110-153-149 FROM: JUHN MBURN NJURDGE, UC CANFOMDIA. 7 26 PH TO: ALL THE BOARD OF SUPERVISORS. 1:2 I made the a speech earlier today concerning Tropuss and Board of Undylism @ 1 Dr, Cartlon. B. Goodleff Place. to the Supervisors today - entitled: In what ways does the covenant of cincumcision on the 8th Day have on home ownership for the individual, many and waman, family or even the birth of a nation? Please reflect on my other comments to the Board of supervisors concerning the name of Jean Christ, the security agreements behind the birth of the notion of Israel- including The deteste with Japan, Germany and other axis powers.

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BOARD SAN 2012 JUN 27 AM 10: 08 ORS

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# Memo

DATE:	June 25, 2012
TO:	Clerk of the Board of Supervisors
CC:	Steven Lucich, Controller's Office
FROM:	Dana Lang, Grants Unit Manager, SFPD
RE:	Grant Budget Revision
	Solving Cold Cases with DNA – San Francisco (PCSCCD-11PC)

In accordance with Administrative Code Section 10.170-1(F), this memo serves to notify the Board of Supervisors of a Federal grant line item budget revision in excess of 15% requiring funding agency approval.

Attached is a copy of budget revision documentation submitted to the funding agency for your record.

		Modify Budget	GAN			
<u>All Active</u>			S DEPARTMENT OF			•
Change Requested	Y		FICE OF JUSTICE PR			
Approved		Grante	ee Informa	tion		
<u>Denied</u>	Grantee Name:	City And County of San Francisco Police Department	Project Period:	10/01/2010 - 03/31/2013	GAN Number:	007
<u>Draft</u>	Grantee Address:	850 BRYANT STREET ROOM 511 SAN FRANCISCO, 94103	Program Office:	NIJ	Date:	06/08/2012
<u>Create Grant</u> Adjustment	Grantee DUNS Number:	12-080-2983	Grant Manager:	Michael Dillon	• •	
Help/Frequently Asked	Grantee EIN:	94-6000417	Application Number(s):	2010-90769-CA- DN		
Questions	Vendor #:	946000417	Award Number:	2010-DN-BX-K015		
	Project Title:	Solving Cold Cases with DNA - San Francisco	Award Amount:	\$424,107.00		

Budget Modification
\* All editable Budget fields must contain a numeric value.

Categories	Approved Budget	Requested Changes to Budget	Revised Budget
A. Personnel	\$ <mark>235412</mark>	\$ 103108	\$338520
B. Fringe Benefits	\$ <mark>14701</mark>	\$ 9892	\$ <mark>24593</mark>
C. Travel	\$ 19994	\$ 1000	\$ <mark>20994</mark>
D. Equipment	\$ <mark>0</mark>	\$ <mark>0</mark>	\$ <mark>0</mark>
E. Supplies	\$ 4000	\$-4000	\$ <mark>0</mark>
F. Construction	\$ <mark>0</mark>	\$ <mark>0</mark>	\$ <mark>0</mark>
G. Contractual	\$ 150000	\$-110000	\$40000
H. Other	\$ <mark>0</mark>	\$ <mark>0</mark>	\$0
TOTAL DIRECT COST	\$424107	\$0	\$424107
Total Direct Costs = (Su	m of lines A-H)		<u> </u>
INDIRECT COST	\$ <mark>0</mark>	\$0	\$ <mark>0</mark>
		······································	······································
TOTAL PROJECT COST	\$ 424107	\$0	\$424107
Total Project Costs = To Total Project Costs = Fe	tal Direct Costs + Indirec deral Funds Approved +	ct Cost Non-Federal Funds + Proc	aram Income
FEDERAL FUNDS APPROVED	\$424107	- ' ''	\$424107
NON-FEDERAL FUNDS APPROVED	\$0	\$0	\$ <mark>0</mark>
			and the second

Funds not used	funds are used most effect due to the delay in the ntract can be moved to fun				
Attachments:					
	Filename:	User:	Timestamp:	A	Action:
REVISED PROJECT SFPD, June. 5, 201	BUDGET - DNA Cold Case Grant - 2 - Budget Detail Worksheet.pdf	SFPDNIJ	06/05/2012 7:27 PM	Delete	Attachment
Revised Budget Na	rrative, 6-4-12.docx	SFPDNIJ	06/05/2012 7:27 PM	Delete	Attachment
Close Printer Friendl	y Version			· · · · · · · · · · · · · · · · · · ·	
Audit Trail:			HERES TEAL IN		ne fan series
Description:	Role:	User:	Times	tamp:	Note:
Approved-Final	OCFMD - Financial Analyst	obrienr	06/08/2012 8:	46 AM	View Note
Submitted	PO - Grant Manager	SFPDNIJ	06/05/2012 7:	32 PM	View Note
Draft	EXTERNAL - External User	SFPDNIJ	06/05/2012 7:	31 PM	View Note
Draft	EXTERNAL - External User	SFPDNIJ	06/05/2012 6:	02 PM	View Note

# Budget Detail Worksheet

**Purpose:** The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

**A. Personnel** - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Investigator 1 (Part-time)	(\$44.21/hour) x 85 hours/month x 24 months	\$90,189.00
Investigator 2 (Part-time)	(\$44.21/hour) x 85 hours/month x 24 months	\$90,189.00
Investigator 3 (Part-time)	(\$44.21/hour) x 85 hours/month x 24 months	\$90,189.00
Overtime for Investigators	(\$97.076/hour) x 700 hours	\$67,953.00
	SUB-	TOTAL \$338,520.00

**B.** Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
Fringe for PT Investigators 1, 2, 3 (Soc.Sec. & Med)	\$270,567 x 7.65%	\$20,698.00
Fringe for PT Investigators 1, 2, 3 (HLTH, 1.0%)	\$270,567 x 1.0%	\$2,706.00
Fringe on OT (Medicare, 1.45%)	\$67,953 x 1.45%	\$985.00
Fringe on OT (UN-E, 0.3%)	\$67,953 x 0.3%	\$204.00
	SUB	-TOTAL \$24,593.00
	Total Personnel & Fringe	Benefits \$363,113.00

OJP FORM 7150/1 (5-95)

**C. Travel** - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
Ea. of 7 Investigators takes 4 trips to interview witnesses	Within Calif - Los Angeles	Hotel (\$154 * 2 nights) x 28	154 x 2 x 28	\$8,624.00
Staff to Cold Case Training - 4 persons x 2 courses	Within Calif - Los Angeles	Air Fare \$300 * 8	\$300 x 8	\$2,400.00
Field Interviews - within CA, overnight stays	Outside of Calif.	Air Fare \$800	\$800 x 6	\$4,800.00
Travel to Interview witnesses	GSA M&I rate, most CA citi	Per diem - Food & Incidenta +	\$71 x 73 work days	\$5,170.00
1	• • • •		ТОТА	L

**D. Equipment** - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost
		TOTAL \$0.00

**E.** Supplies - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less that \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
		· · · · · · · · · · · · · · · · · · ·
	с	<b>TOTAL</b> <sup>\$0.00</sup>

**F. Construction** - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

Purpose	·	Description of Work	Cost
			TOTAL <sup>\$0.00</sup>

**G.** Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

*Consultant Fees*: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
		Subtotal	\$0.00

*Consultant Expenses*: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost

Subtotal\_\$0.00

*Contracts*: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Outsource DNA cases	to an accredited lab. cases.	A contract is	in place. The est	mated cost is \$3,0	00 per case. We w	cost
			· · · · ·			\$40,000.00
	•					i i
	•				Su	btotal \$40,000.00
			•		TC	DTAL \$40,000.00

**H. Other Costs** - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	<b>Computation</b> Cost
	TOTAL

**I. Indirect Costs** - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
· · · · · · · · · · · · · · · · · · ·		
	۲. ۱	TOTAL \$0.00

**Budget Summary**- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

\$338,520.00		
\$24,593.00		
\$20,994.00		
\$0.00		
\$0.00		
\$0.00		<u> </u>
\$40,000.00		
\$0.00		
\$424,107.00		
\$0.00		
\$424,107.00		
	\$20,994.00 \$0.00 \$0.00 \$0.00 \$40,000.00 \$0.00 \$424,107.00 \$0.00	\$20,994.00 \$0.00 \$0.00 \$0.00 \$40,000.00 \$40,000.00 \$424,107.00 \$0.00 \$0.00

Federal Request

\$424,107.00

**Non-Federal Amount** 

# **BUDGET NARRATIVE**

# A. PERSONNEL:

A1- THREE PART-TIME INVESTIGATORS (\$270,567) – The budget includes funds to hire three part-time, retired investigators. These investigators have many years of service investigating homicide cases. When retired officers are brought back on a project they are paid at the lowest step for a starting classification. The starting classification currently receives \$44.21 per hour.

The investigators will review and screen inactive homicide and sex crimes cases to determine if there is potential DNA that is probative to the furtherance of the investigation. Their investigations will include but are not limited to meetings with Crime Lab personnel, handling of evidence, procuring search and arrest warrants, locating of witnesses, suspects and the follow-up interviews and interrogation. The investigators will also review cases with the District Attorney's Office and see each case to its investigative limits or judicial resolution. Each investigator will track their activity to ensure that project goals and objectives are met. These investigators will not be eligible for overtime.

A2 - OVERTIME FOR INVESTIGATIONS (\$67,953) – The overtime rate for top step Inspector is \$97.076 per hour. This will allow approximately 700 hours for overtime. The Cold Case Unit will be staffed with five full time Inspectors who will be paid from the SFPD general fund. They will review inactive cases, view evidence to determine the presence of possible probative DNA, examine crime scene photographs, coordinate with Crime Lab personnel, meet with members of the District Attorney's Office, interview witnesses and interrogate suspects. The inspectors will investigate a case to its natural conclusion or a judicial resolution. Most investigations will be conducted during on-duty hours (police department funded). However, there may be instances that arise that require the investigators to conduct a portion of

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an investigation after the on-duty hours have been exhausted. These hours will be worked on an overtime basis and be funded by the grant. The unit's Lieutenant will monitor the need for working overtime and make that determination on a case by case basis. The Lieutenant will have the responsibility to ensure the overtime expenditure is kept within budget.

# **B. FRINGE BENEFITS:**

B1- FRINGE ON PART-TIME INVESTIGATORS' SALARIES (\$23,404) – Fringe benefits for part-time salaries include Social Security & Medicare (7.65%) and Health insurance (1%).
B2 – FRINGE ON OVERTIME (\$1,189) – Fringe benefits on overtime includes Medicare (1.45%) and Unemployment (0.3%).

C. TRAVEL (\$20,994): On occasion, victims, witnesses and family members of victims in these cases have relocated to other parts of the state and even the country. Suspects have also relocated or are incarcerated on another case and serving prison terms in other states. In order to conduct thorough investigations, these individuals have to be re-interviewed and in some cases interrogated, and travel will be required to conduct field interviews as well as to travel to cold case training.

Each investigator will attend the Post certified Cold Case Investigation Course. This course is designed for the experienced peace officer who investigates homicide and violent crimes and who are willing to take on unsolved cases. Upon completion of the course students will be able to decide on possible courses of action which may move a case from an inactive status to an active investigation and possible resolution. The course outline includes investigative procedures, methodology in cold case homicides, behavioral aspects of homicide investigations, crime scene interpretation, forensic pathology, forensic prosecution preparation, forensic sciences and optional resources. The course is a POST Plan IV course. Under this plan only the

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cost for the lodging is reimbursed by POST. The cost of tuition, travel and a per-diem for food is non-reimbursable.

# G. CONSULTANTS/ CONTRACTS:

**OUTSOURCE DNA CASES (\$40,000)** – The processing and typing of DNA in cases is labor intensive and costly. The San Francisco Police Department's Crime Lab has the capabilities to process a limited number of cases per year. Keeping up with the needs of current investigations along with the increasing expectations and demands of juries the lab is challenged to keep up. This budget will allow investigators to outsource 13 cases at approximately \$3,077 per case to an accredited laboratory.

To:

Cc: Bcc: BOS Constituent Mail Distribution, Alisa Miller/BOS/SFGOV, Victor Young/BOS/SFGOV,

Subject: File 120591: Funding For Emergency Homeless Programs

From:	Jennifer Friedenbach <jfriedenbach@cohsf.org></jfriedenbach@cohsf.org>
To:	Board Sups,
Cc:	srcsagroup@googlegroups.com
Date:	06/26/2012 04:33 PM
Subject:	Funding For Emergency Homeless Programs

#### Dear Supervisor,

Attached is our proposal on behalf the Shelter and Resource Center Services Association, a coalition of San Francisco's emergency homeless service providers. As you know, the attached proposal requests a General Fund allocation of \$5,031,520 to help ensure a safe and dignified system of care for San Francisco's homeless population. We are hoping this proposal gets attention in the add-back process you are

# in the middle of deliberating, SRCSA Homeless Funding Proposal.pdf

The attached proposal outlines the challenges our agencies face due to funding and service cuts, the increased acuity of our homeless clients, and meeting the City's Standards of Care. A supplemental General Fund allocation will cover the gap that has grown due to reduced funding and increased Standards of Care costs, including minimum staffing levels, adequate staff training, safe facilities, and basic necessities like food and hygiene supplies as well as continuing the funding of HPRP (Homeless Prevention and Rapid Re-Housing from the stimulus package). We are not requesting a COLA or CODB increase, but only the minimum funding we need to provide essential emergency services to this high-risk and vulnerable population. However, we also want to acknowledge the need for a CODB increase, and we appreciate your efforts to address this need on a citywide level.

We look forward to meeting with you to find a solution to the current crisis in our homeless emergency services system of care.

Shelter and Resource Center Services Association Members:

Larkin

Mission

Episcopal Community Services Providence

St. Vincent

Foundation Compass Family Services de Paul Society, San Francisco Dolores Street Community Services Council of Human Services Hamilton Family Center

Chemical Awareness and Treatment Services

Central City Hospitality House

Neighborhood Resource Center

Coalition on Homelessness

United

Jennifer Friedenbach

Catholic Charities CYO

Street Youth Services

Executive Director Coalition on Homelessness, San Francisco 468 Turk Street San Francisco, CA 94102 (415) 346-3740 x 306 fax: 775-5639

To learn more about our work, and to get the latest scoop on the politics of poverty in SF, go to the Street Sheet blog: www.cohsf.org/streetsheet

# Homeless Funding Proposal

Presented to the Mayor by the Shelter and Resource Center Services Association San Francisco, May 2012

## Role of Emergency Homeless Services in San Francisco

Emergency homeless services in San Francisco provide a critical safety net, saving both lives and valuable health care resources. Human beings are not meant to live on the streets, where they are at risk for poor health because of exposure to infection, the elements, and to violence. The lack of control over nutrition, personal hygiene, and sleep demeans and debilitates on its own, and the psychological toll is as dire as the physical. Living outside complicates efforts to treat illnesses and injuries, and the outcomes

Homeless people suffer preventable illnesses at three to six times the rates experienced by others.

are disastrous: homeless people suffer preventable illnesses at three to six times the rates experienced by others, have higher death rates, and have dramatically lower life expectancy by an average of 30 years.<sup>1</sup>

Emergency homeless services decrease Psychiatric Emergency Services (PES) admittance at San Francisco General Hospital by engaging homeless individuals in community-based crisis intervention and psychiatric services. Each psychiatric crisis at PES costs \$3,325, as opposed to de-escalation at a resource center, which costs \$603 per person for a full year. Furthermore, the provision of such basic necessities as water and hygiene services decreases ER admittance and hospital treatments of preventable infections.<sup>2</sup>

In San Francisco, homeless people are vulnerable. According to the city's last count, 53% of homeless people were experiencing homelessness for the first time, more than half (55%) reported a disabling condition, and 17% were veterans. The impact of homelessness on children is particularly magnified. Homeless children have a higher rate of serious and chronic health issues, developmental delays, mental health problems, academic failures, behavioral problems, hunger, and poor nutrition. Moreover, unaccompanied minors and transitional age youth (ages 18 - 24)—who are overrepresented in San Francisco's homeless community—are at an extreme risk of long-term disconnection and entering into the ranks of the city's chronically homeless adult population.

Homelessness in San Francisco is a visible issue that impacts the entire community and carries an enormous price tag in health care costs. People living on the street are caught in a vicious

Homeless Funding Proposal/SRCSA May 2012

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<sup>&</sup>lt;sup>1</sup> See Murphy, op. cit., for a thorough exploration of these topics / Institute of Medicine Homelessness, Health and Human Needs, National Academy Press Washington, DC / 1988 O'Connell J; Premature mortality in homeless populations: a review of the literature.

 $<sup>^2</sup>$  1/2 of the world's hospital beds are occupied by patients suffering from diseases associated with lack of access to water, adequate sanitation and poor hygiene – 2006 United Nation Human Development Report.

cycle wherein their housing status prevents them from securing living wage employment, which in turn keeps them from stable housing. The visibility, entrenchment, and challenge of homelessness in San Francisco means that it plays a central role in public discourse. According to a recent public opinion poll conducted by the Chamber of Commerce, the top issue San Franciscans cited was homelessness.

# Current Crisis in San Francisco's Publicly Funded Emergency Homeless System

San Francisco's emergency homeless system is in trouble. Severe under-funding and a number of co-factors have created a citywide crisis where safety and dignity inside shelters and resource centers are at risk.

# Increased need, fewer beds and drop-in centers

Safety net providers have experienced a steady increase in requests for shelter and support services over time. Meanwhile, the acuity of the mental and physical health issues among shelter and resource center clients has increased. Shelters and resource centers see higher levels of disability, including mental illness, anxiety, physical health needs, and an increasingly aged population. Meanwhile, since 2004, San Francisco has lost one-third of its shelter bed capacity, while one-half of drop-in centers serving homeless people have closed their doors.

#### Losses in federal, state, and private funds

Shelters in San Francisco lost \$539,501 last year alone, from a combination of sources including federal, state, local, and private funding; homeless safety net providers as a whole project another \$800,000 in cuts in the year ahead. Drop-In Centers this year will lose \$122,000 in California MHSA support. Meanwhile, many private foundations have moved away from funding emergency services. In 2009, San Francisco lost \$65,000 in Emergency Housing

San Francisco's emergency homeless system projects more than \$800,000 in lost funds next fiscal year.

Assistance Program (EHAP) funding from the State of California by governor veto, and San Francisco shelters lost another \$321,785 in FEMA funds, while facing a 12% cut in federal Emergency Solutions Grant funding next year. Furthermore, federal funding from the American Recovery and Reinvestment Act (ARRA) for Homelessness Prevention and Rapid Re-Housing (HPRP) will end in June 2012. The HPRP program provided \$8.75M over 32 months, preventing homelessness among 2,301 households who were at imminent risk. To date, 106 households have been rapidly re-housed through this program, which will end this fiscal year. Even as the economy recovers, San Francisco's safety net service providers continue to feel deeply the impacts of public and private funding cuts.

# • Flat City funding and increased shelter and resource center costs

Except for a small Standards of Care adjustment given in 2009, there has not been any increase in funding from the City for these services since 2006; in some cases, the City's per bed reimbursement has actually decreased for shelter providers. At the same time, shelters and resource centers have experienced significant increases in the cost of doing business. Health care premiums, for instance, increased an average of 10% for shelter and resource center

Homeless Funding Proposal/SRCSA May 2012 2

providers during the past year, and at greater levels in prior years. One provider experienced a 76% increase in Kaiser premium costs between FY2006 and FY2012. Workers Compensation expenses have more than doubled in the same period. (Please note: we are only pointing out the impact, but we are not requesting a CODB/COLA as part of this proposal).

As shelters and resource centers have worked to meet the challenges of increased occupancy as well as Standards of Care demands, we have also seen food and janitorial supply costs go up dramatically. One provider spent \$182,000 on food product in FY2007 compared to the anticipated expenditure of \$383,000 in the current fiscal year. During the same period, that provider's janitorial and hygiene supply costs went from \$48,000 to \$150,000.

In the face of rising costs and flat or decreased City funding, emergency homeless providers have been forced to cut personnel, leaving fewer line staff and managers to work with increased numbers of clients with higher levels of acuity and need. Notably, behavioral health professionals were among positions substantially reduced by the City's cuts, severely limiting the support available to front line staff.

#### Impact of Funding Crisis on Emergency Homeless Service Providers

The impact of the funding crisis has affected every area of shelter and resource center operations and their ability to meet the basic needs of clients. San Francisco's emergency homeless service system is stretched to its limit. The safety net cannot absorb further cuts, but instead needs additional funding to meet minimum staffing levels and the Standards of Care.

#### Increased safety problems

The lack of adequate staffing leads to safety issues in San Francisco's emergency homeless services. Since 2010, there has been a marked increase in violence inside city shelters and resource centers that correlates with decreased staffing, increased acuity, and decreased services. Based on data from denial of services due to violence/threats of violence, the numbers have increased every six months over the last three time periods by a total of 27%.<sup>3</sup> Staffing ratios are now so low that staff are often unable to de-escalate crisis situations in time to avoid violence. Some providers can offer only one staff member per 50 or more clients.

# • Inability to follow Standards of Care

San Francisco shelters and resource centers support the City's Standards of Care, which legislate basic hygiene, health, and human rights regulations for City-funded homeless services. As City funding has been cut, however, shelters and resource centers are hard-pressed to maintain the Standards of Care. Despite the commitment to these standards, shelters and resource centers lack the funding to keep up fully with the demand for such basic items as toilet paper, clean sheets, and adequate food for clients. Moreover, as staff deal with higher needs

<sup>&</sup>lt;sup>3</sup> Denial of service raw data for threats of violence and violence include 147 incidents occurring between July and December of 2010, 181 incidents between January and June of 2011, and 201 incidents between July and December of 2011.
clients, shelters and resource centers have few resources to train staff on clients' behavioral and physical needs.

#### • Facility problems

Shelters and resource centers struggle with the impact of deferred maintenance. Due to heavy use by a high-needs population, shelters and resource centers require proactive work to maintain facilities. Common issues among San Francisco's shelters and resource centers include elevator breakages, unhealthy or unsafe conditions, plumbing problems, HVAC issues, decrepit flooring, and more. Deferred maintenance leads to higher costs down the line. This reality is exacerbated by the loss of Redevelopment funds, CDBG, and other capital funding options upon which shelters and resource centers once relied. While we applaud recent efforts by the Human Services Agency to address this issue, deferred maintenance and capital expenses continue to pose a significant challenge to San Francisco's emergency homeless service providers.

#### Staff turnover

Over 14,000 individuals enter our emergency homeless system each year. The high volume of clientele with increasingly complex problems is compounded by low staff wages and understaffing. It is unsurprising that our agencies suffer from high staff turnover. Turnover is disruptive to clients, while presenting substantial institutional challenges. Staff turnover is time-consuming and costly for providers struggling with reduced resources for relief staff and training.<sup>4</sup>

#### Loss of services citywide and inside emergency homeless services

Citywide budget cuts impact San Francisco's entire social services network. As noted, cuts to the shelter and resource centers system have reduced the availability of primary health care, mental health, and substance abuse services inside and outside shelters and resource centers. Meanwhile, partner agencies upon which shelters and resource centers would otherwise rely for these services are absorbing the same cuts. The shelter and resource system feels the pressure of meeting greater client needs as citywide resources diminish.

### The Proposed Solution

San Francisco's shelters and resource centers request of the Mayor and the Board of Supervisors a supplemental General Fund allocation to help meet the City's Standards of Care, cover increased costs, and ensure minimum staffing levels. **We request a total investment of \$5,031,520 to ensure a safe and dignified system of care** (\$911,149 for the city's resource centers, and \$4,120,371 for shelters to offset the city's loss of HPRP funds and other co-factors). This investment will ensure that San Francisco can provide a safety net for families and individuals to prevent homelessness for those at imminent risk, provide safe and dignified shelter and resource centers for those experiencing homelessness, and support stabilization in permanent housing as quickly as possible.

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<sup>4</sup> Staff turnover data is currently being gathered by Human Services Agency staff.
Homeless Funding Proposal/SRCSA
May 2012

# Summary Data on Funding Cuts and Request for Supplemental Funding

Provider	Projected Funding Gap
Shelters	
Hamilton Family Residences and Emergency Center	364,769
Episcopal Community Services - Sanctuary and Next Door	746,702
Episcopal Community Services - SF START	269,302
Central City Hospitality House	129,592
Compass Family Shelter	55,709
Catholic Charities CYO	77,862
CATS - A Woman's Place	15,031
Larkin Street Youth Services	266,573
Dolores Street Community Services	76,788
Providence Shelter	118,044
Subtotal: Shelters	2,120,371
Resource Centers	· · · · · · · · · · · · · · · · · · ·
Central City Hospitality House - Self-Help Centers*	214,337
CATS - A Woman's Place/Drop In*	79,358
Mission Neighborhood Resource Center	102,880
St. Vincent de Paul Society - MSC South	330,100
United Council of Human Services	184,474
Subtotal: Resource Centers	911,149
Subtotal: HPRP Offset (see below)	2,000,000
TOTAL:	\$5,031,520

\*Funding gap does not include potential DPH cuts

Breakdown of Supplemental Funding Request	Amount	Percent of Total
Loss of HPRP funding offset:	2,000,000	40%
Loss of other funding offset:	821,772	16%
Minimum staffing levels and staff training coverage:	1,847,817	37%
Staff training:	14,334	<1%
Standards of Care/facility maintenance:	68,000	1%
Standards of Care/client supplies & food:	86,696	2%
Indirect:	192,900	4%
TOTAL REQUEST:	5,031,520	100%

Target Population	Amount
Families	\$2,983,519
General	\$2,122,540
Families	\$1,546,089
Families	\$624,000
Youth	\$151,762
Single Adults	\$1,027,626
	\$8,410,536
Families/limited Single Adults	\$2,000,000**
	Families General Families Families Youth Single Adults Families/limited

\*\*This funding is not meant to replace already promised private Benioff match for F12/13

Homeless Funding Proposal/SRCSA May 2012

<u>To</u>:

Cc: Bcc: BOS Constituent Mail Distribution,

Subject: Gift Rules for Tickets and Passes - From the City Attorney

From:	Tara Collins/CTYATT@CTYATT
To:	Board of Supervisors/BOS/SFGOV@SFGOV, Angela Calvillo/BOS/SFGOV@SFGOV, Mayor
	Edwin Lee/MAYOR/SFGOV@SFGOV, George Gascon/DA/SFGOV@SFGOV, Jeff
	Adachi/PUBDEF/SFGOV@SFGOV, Jose.Cisneros@sfgov.microsoftonline.com, Phil
	Ting/ASRREC/SFGOV@SFGOV, Vicki Hennessy/SFSD/SFGOV@SFGOV,
Date:	06/22/2012 03:47 PM
Subject:	Gift Rules for Tickets and Passes

Please review the attached memo pertaining to Gift Rules Regarding the City's Distribution of Tickets and Passes. A copy of this memo can also be found on the City Attorney's website.

Best,

Tara Collins Confidential Assistant to the City Attorney

OFFICE OF CITY ATTORNEY DENNIS HERRERA San Francisco City Hall, Room 234 1 Dr. Carlton B. Goodlett Place San Francisco, California 94102-4682

(415) 554-4748 Direct (415) 554-4700 Reception (415) 554-4715 Facsimile





Dennis J. Herrera City Attorney

# OFFICE OF THE CITY ATTORNEY

ANDREW SHEN Deputy City Attorney

DIRECT DIAL: (415) 554-4780 E-MAIL: andrew.shen@sfgov.org

## MEMORANDUM

TO:	ALL CITY ELECTED OFFICERS
FROM:	Jon Givner () Andrew Shen AS Deputy City Attorneys
DATE:	June 22, 2012
RE:	Gift Rules Regarding the City's Distribution of Tickets and Passes

In, this memorandum we reiterate and expand upon our prior advice about the rules that apply when City departments distribute tickets and passes for events to City employees and officials. Over the past several years, we have often advised City departments and many of your offices about the application of these rules. Also, this Office's Good Government Guide – publicly available through the "Resources" page on www.sfcityattorney.org – summarizes the applicable rules in this area.

This memorandum incorporates that past advice and includes information about amended rules recently adopted by the Fair Political Practices Commission ("FPPC").

#### **Summary**

Generally, a ticket that you receive from a City department – even to an event held on City property, or that the City acquires under a lease – is a gift to you. You should always *presume* that such tickets are gifts subject to limits and reporting requirements, *unless* a specific exception applies. If you are using the ticket under an exception, you ultimately bear the burden of demonstrating that the exception properly applies and that the department and you follow the requirements for that exception.

There are four important exceptions most relevant here:

• <u>Public Purpose Exception</u>. Tickets from a City department are not gifts if: (a) the department has adopted a written ticket distribution policy, (b) the official responsible for distributing the tickets has determined that the distribution serves one of the "public purposes" listed in the department's policy, (c) the department timely reports the names of all ticket recipients (including the public purpose served by each ticket distributed) to the FPPC for its review, and (d) you use the tickets only for yourself and your immediate family (namely, your spouse or domestic partner and dependent children) or one accompanying guest who is not an immediate family member, if permitted by the department's policy.

If you accept and use a ticket under this exception, you should ensure that an appropriate public purpose applies in *every* instance in which it is invoked, *e.g.*, each game, if you are offered tickets to a series of games. If you delegate another City employee, official or agency to make that determination on your behalf, and the

CITY HALL · 1 DR. CARLTON B. GOODLETT PLACE, ROOM 234 · SAN FRANCISCO, CALIFORNIA 94102 RECEPTION: (415) 554-4700 FACSIMILE: (415) 554-4745

OFFICE OF THE CITY ATTORNEY

### Memorandum

TO:	ALL CITY ELECTED OFFICERS
DATE:	June 22, 2012
PAGE:	2
RE:	Gift Rules Regarding the City's Distribution of Tickets and Passes

FPPC later deems the public purpose to be invalid, you alone would be subject to penalties for violating any gift limits or reporting requirements.

- <u>Report as Income Exception</u>. A ticket from a City department would not be a gift if you inform the department that you will report the ticket as income on your tax returns, and the department reports that ticket distribution to the FPPC.
- <u>Ceremonial Role Exception</u>. A ticket from a City department would not be a gift if you are playing a ceremonial role such as throwing out the first pitch at a baseball game at the event for which you received the ticket. The department still must report the ticket distribution to the FPPC.
- <u>Return, Pay or Donate Exception</u>. A ticket from a City department is not a gift if, before the event and within 30 days after receiving the ticket, you return it unused, pay for it or donate it to a 501(c)(3) nonprofit organization or government agency without taking a tax deduction.

Finally, none of these exceptions allow you to give away tickets to friends, coworkers or family members for their personal use, without treating the tickets as gifts. If you receive a ticket and give it away (except to a 501(c)(3) nonprofit organization or government agency without taking a tax deduction as mentioned above), then the ticket is a gift subject to applicable gift limits and reporting requirements.

#### DISCUSSION

The FPPC defines a "ticket or pass" as "admission to a facility, event, show, or performance for an entertainment, amusement, recreational, or similar purpose." 2 C.C.R. § 18944.1. For example, tickets and passes to a professional football or baseball game, golf tournament, concert, ballet performance or music festival would fall within the scope of this regulation, but a luncheon or dinner would not. Scott Adv. Ltr., CA FPPC Adv. I-09-104, 2009 WL 1395619 at \*4 (May 11, 2009).

Apart from the exceptions discussed below, you may be able to accept a ticket from a City department as a gift to you, subject to the limits, prohibitions, and Form 700 reporting requirements that normally apply to an individual's acceptance of gifts. Those rules are further explained in the City Attorney's Good Government Guide.

### *1. Public Purpose Exception*

A ticket received from an outside source, including a ticket obtained by a City department under the terms of a contract for use of public property, is not a gift to you if each of the following applies:

- The department determines, in its sole discretion, who uses the ticket or pass, and the outside source does not earmark it for any particular official;
- The distribution of the ticket or pass complies with a written ticket distribution policy adopted by the department's governing body. Importantly, under all such policies, each ticket must fulfill a "public purpose," rather than personal entertainment. The ticket distribution policy must, at a minimum:

(i) list the public purposes for which tickets or passes may be distributed;

# OFFICE OF THE CITY ATTORNEY

### Memorandum

TO:	ALL CITY ELECTED OFFICERS
DATE:	June 22, 2012
PAGE:	3
RE:	Gift Rules Regarding the City's Distribution of Tickets and Passes

(ii) require that the distribution of any ticket or pass accomplish a stated public purpose; and

(iii) prohibit the transfer of any ticket or pass, distributed under the policy, to any other person, except to members of the recipient's immediate family or no more than one guest.

• The department reports the use of those tickets to the FPPC, using FPPC Form 802, within 45 days of the ticket's distribution. The Form 802 requires the disclosure of the name of the recipient of the ticket, a description of the event, the date of the event, the value of the ticket, the number of tickets provided to each person, and the public purpose that the distribution of the ticket or pass fulfills.

2 C.C.R. § 18944.1(b)-(d). As stated above, to qualify for this exception, each ticket you receive must serve one of the public purposes listed in the applicable ticket distribution policy. Departments *cannot* distribute tickets to elected officials for the purpose of supporting morale or rewarding public service. *Id.* § 18944.1(a)(2).

We are currently aware of ticket distribution policies adopted by the Arts Commission, Asian Art Museum, Fine Arts Museums, Port Commission, Recreation and Park Commission, War Memorial Board of Trustees, and Treasure Island Development Authority. If you choose to use this exception, you should confirm with representatives of those departments that these policies are still in effect and comply with the requirements listed above.

#### 2. *Report as Income Exception*

A ticket or pass is not a gift if you treat the ticket or pass as income on your federal and state tax returns, and the department reports the ticket or pass on the FPPC Form 802 as income to you. *Id.* § 18944.1(a)(1). If you elect to accept tickets or passes as income, we recommend that you consult your own legal counsel to address any resulting tax reporting obligations.

#### *3. Ceremonial Role Exception*

A ticket may not constitute a gift under a narrow exception for events at which an elected official performs a ceremonial role or function on behalf of the City. *Id.* § 18942(a)(12).

A "ceremonial role" is an act performed at an event by the official as a representative of the official's agency at the request of the holder of the event or function where, for a period of time, the focus of the event is on the act performed by the official. *Id.* § 18942.3. Examples of a ceremonial role include: throwing out the first pitch at a baseball game; cutting a ribbon at an opening; making a presentation of a certificate, proclamation, award, or other item, such as the key to the city. *Id.* Tickets distributed for this purpose must be disclosed on the Form 802. *Id.* § 18942(a)(12). In addition to the official performing the ceremonial role, any other City employee assisting that official in performing the ceremonial role may receive a ticket – without considering the ticket as either a gift or income, although that employee's receipt and use of the ticket does not have to be separately reported on the Form 802. *Id.* 

#### 4. Return, Pay or Donate Exception

The limits and prohibitions on receipt of gifts do not apply if you take any of the following three steps within 30 days of receiving the tickets or passes:

• Return the tickets or passes unused before the event;

OFFICE OF THE CITY ATTORNEY

### Memorandum

TO:	ALL CITY ELECTED OFFICERS	
DATE:	June 22, 2012	
PAGE:	4	
RE:	Gift Rules Regarding the City's Distribution of Tickets a	nd Passes

- Pay fair market value for the tickets or passes; or
- Donate the tickets or passes to a 501(c)(3) nonprofit organization or a government agency and do not take a tax deduction for the donation.

Id. § 18941(c); Givner Adv. Ltr. CA FPPC Adv. I-09-223, 2009 WL 5453038 (Nov. 5, 2009). If you take the third option and donate the tickets to a 501(c)(3) nonprofit organization, you should ensure that the department that provided the tickets reports the donation on the Form 802 within 45 days of when you received them. See 2 C.C.R. § 18944.1(d)(2). In any event, if you choose any of the three options under this exception, you should appropriate document your actions.

#### **Additional Information**

The FPPC has revised its Form 802 to reflect the recent changes to its policy. The current form is available at: www.fppc.ca.gov/forms/802.pdf. The FPPC also continues to issue guidance on the application of its regulations to the distribution of tickets and passes. We will review the FPPC's guidance and inform you of any changes in the law as appropriate.

# July 10, 2012 – Communications Page

From Clerk of the Board, the following departments have submitted their reports regarding Sole Source Contracts for FY 2011-2012:

Board of Supervisors SF Municipal Transportation Agency (SFMTA) SF Public Utilities Commission Fine Arts Museum Planning Dept. Mayor's Office of Housing Human Services Agency Office of the Sheriff Dept. of Bldg. Inspection Rent Board Law Library Dept. of Public Health SF Int'l. Airport

#### **BOARD of SUPERVISORS**



City Hall Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689 Tel. No. 554-5184 Fax No. 554-5163 TDD/TTY No. 544-5227

# MEMORANDUM

Date:June 25, 2012To:Board of SupervisorsFrom:Angela Calvillo, Clerk of the BoardSubject:Sole Source Contracts for Fiscal Year 2011-2012

Pursuant to Administrative Code Section 67.24(e)(3)(iii) [Sunshine Ordinance] City departments are required to provide the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year.

The Board of Supervisors/Clerk of the Board's Office did not enter into any sole source contracts during Fiscal Year 2011-2012.

C: Office of Contract Administration

V:\Admin\Finance\Accounting\Annual, Quarterly Memos\Sole Source Contracts.doc

E.	-MTA	Municipal Transportation Agency	
			Edwin M. Lee   Mayor
			Tom Nolan   Chairman Cheryl Brinkman   Vice-Chairman Leona Bridges   Director Malcolm Heinicke   Director Jerry Lee   Director Joél Ramos   Director Cristina Rubke   Director
			Edward D. Reiskin   Director of Transportation
	MEMORA	NDUM	
	Date:	June 14, 2012	
	To:	Angela Calvillo	
		Clerk of the Board of Supervisors	
	From:	Edward D. Reiskin	
	19.2 <sup>4</sup>	• •	
	Re:	San Francisco Municipal Transportation Agency Source Contract List	(SFMTA) Annual Sole

Pursuant to Sunshine Ordinance Section 67.24(e), the SFMTA submits its list of sole source contracts entered into during fiscal year 2011-2012. If you have any questions, please do not hesitate to contact me directly at 415.701.4720.

Attachment



San Francisco Municipal Transportation Agency One South Van Ness Avenue, Seventh FI. San Francisco, CA 94103 Tel: 415.701.4500 | Fax: 415.701.4430 | www.sfmta.com

# San Francisco Municipal Transportation Agency (SFMTA) Sole Source Contracts 2011-2012

	Term		Term			
	From	То	Vendor	Amou	Amount Reason	
1	7/8/2011	6/30/2016	Business Cents	\$ 13	2,000	Proprietary software or software support services not available from another vendor.
2	7/18/2011	N/A	Aon Risk Insurance Services West, Inc.	\$ 2	5,000	Service not available from another firm or vendor.
3	8/10/2011	8/31/2012	Corey, Canapary & Galanis	\$ 4	9,000	or vendor.
4	10/1/2011	9/30/2014	San Francisco Bicycle Coalition	\$ 16	8,201	Service not available from another firm or vendor.
5	12/1/2011	6/30/2012	Urban Economics	\$ 4	9,000	Service not available from another firm or vendor.
6	3/2/2012	3/1/2020	Aon Risk Insurance Services West, Inc.	\$ 9,80	8,750	Service not available from another firm or vendor.
7	4/1/2012	10/31/2012	Sedgwick Claims Mgmt Svcs (TN)	\$ 3,90	0,000	Service not available from another firm or vendor.

Page 1



SFMTA Annual Sole Source Contract List Harmon, Virginia to: Board of Supervisors

06/19/2012 05:05 PM Hide Details From: "Harmon, Virginia" <Virginia.Harmon@sfmta.com> To: Board of Supervisors <Board.of.Supervisors@sfgov.org>,

1 Attachment



BOS Memo - AST - 12-0614 - V Harmon - Annual Sole Source Contract List.pdf

Attached please find the SFMTA Annual Sole Source Contract List. Please let us know if there is anything further required.

Thank you.

Virginia Harmon SFMTA Agency Oversight Manager 415.701.4404 Virginia.harmon@sfmta.com



# San Francisco Water Power Sewer Services of the San Francisco Public Utilities Commission

1155 Market Street, 11th Floor San Francisco, CA 94103 T 415.554.3155 F 415.554.3161 TTY 415.554.3488

June 14, 2012

Ms. Angela Calvillo Clerk of the Board of Supervisors City and County of San Francisco 1 Dr. Carlton B. Goodlett Place Room 244 San Francisco, CA 94102

Dear Ms. Calvillo:

Sunshine Ordinance § 67.24(e) requires that at the end of each fiscal year City departments shall provide the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year. In response to this reporting requirement, enclosed please find the sole source contracts that the San Francisco Public Utilities Commission (SFPUC) executed during FY 2011-2012.

The enclosed spreadsheet includes all professional service and construction contracts and details the relevant information for each contract and/or amendment, including: term, vendor, amount, and sole source justification.

If you require additional information, please do not hesitate to contact me at 415-934-5761.

Sincerely.

Ivy V. Fine Manager, Contracts Administration Bureau

Enclosure: List of Sole Source Contracts

Edwin M. Lee Mayor

Francesca Vietor President

> Anson Moran Vice President

Ann Moller Caen Commissioner

> Art Torres Commissioner

Vince Courtney Commissioner

Ed Harrington General Manager



# SFPUC Sole Source Contracts - FY 11/12

A MARKET AND A CONTRACT OF A MARKET OF A	al Services			
Contract	Title	Vendor	Amount	Reason
CS-171	Waste Water Enterprise Scada System Services	Invensys Systems, Inc.	\$ 3,100,000	Proprietary Software. Renewal of a contract for Distributed Control Systems (DCS) sofware that allows the Wastewater Enterprise to manage their processes/systems and maintain compliance with State issued regulatory permits.
CS-197	Thornmint Planting	Creekside Center For Earth Observation	\$ 96,000	San Mateo Thornmint is an extremely rare and fragile plant that is considered endangered by the USFWS (United States Fish and Wildlife Service (USFWS)) and CDFG (the California Department of Fish and Game (CDFG)). SFPUC staff has determined that no other vendor possesses the necessary permits from CDFG for handling/possessing San Mateo Thornmint.
CS-192.A	Calaveras Dam Technical Advisory	Eric Kollgaard	\$ 100,000	Extension of pre-existing contract(s) with the Calaveras Dam Technical Advisory Panel (CTAP)
CS-192.B	Calaveras Dam Technical Advisory	I.M Idriss	\$ 100,000	members. The CTAP provides SFPUC with independent advice on implementation of design,
CS-192.C	Calaveras Dam Technical Advisory	Alan O'Neill	\$ 100,000	variable site conditions, and dam construction issues that will be encountered during construction
CS-192.D	Calaveras Dam Technical Advisory	John Cassidy	\$ 100,000	of the dam.
CS-218	FOG Biodiesel Equipment Operation	Philadelphia Fry-O-Diesel, Inc. dba Black Gold Biofuels	\$ 960,000	Proprietary Software. The vendor utilizes proprietary equipment and processes for the Fats, Oils, and Grease (FOG)-to- biofuel conversion.
CS-220	Regulatory Training for HHWP Operators	Quality Training Systems	\$ 350,000	Council Inc. (WECC) requirements. SFPUC staff has determined that the selected vendor is only firm available to meet all of the SPFUC's training and regulatory requirements.
CS-222	Mass Market Washer Rebate Program	Pacific Gas & Electric Company	\$ 950,000	PG&E is the vendor equipped to administer and pay for such a large and complex program and accept and process rebate applications from multiple agencies.
CS-237	Naturally Occuring Asbestos Consultant	Aeolus, Inc.	\$ 250,000	The SFPUC Calaveras Dam Replacement Project (CDRP) is a highly specialized project and the vendor, Dr. Wayne Berman, is uniquely qualified to provide the specialized asbestos-related technical support needed for the construction phase of the CDRP.

Construction Services		
Contract	Amount	Reason
	-	-



Subject: 6-14-2012 Letter to Board of Supervisors

---- Forwarded by Angela Calvillo/BOS/SFGOV on 06/20/2012 08:00 PM ----

From:	"Fine, Ivy" <ifine@sfwater.org></ifine@sfwater.org>
То:	"Calvillo, Angela" < Angela.Calvillo@sfgov.org>
Cc:	"Harrington, Ed" < EHarrington@sfwater.org>
Date:	06/20/2012 04:49 PM
Subject:	FW: 6-14-2012 Letter to Board of Supervisors

### **Greetings Angela**

Here is the list of sole source contracts entered into during the past fiscal year by the SFPUC. Please feel free to contact me if you have any questions.

Ivy Vanessa Fine Contract Administration Bureau San Francisco Public Utilities Commission 1155 Market Street, 9th Floor San Francisco, California 94103 Telephone (415) 934-5761

Effective July 16, 2012, the SFPUC Contract Administration Bureau will be moving to our new headquarters. Please send all future mail correspondence to our new address:

SFPUC Contract Administration Bureau 525 Golden Gate Avenue,  $8^{th}$  Floor

# J.



San Francisco, CA 94102 6\_14\_2012 Board of Supervisors Letter.pdf Sole Source (FY 11-12).xlsx



RE: Sole Source Contracts and Annual Reports - Response Required Michele Gutierrez to: 'Board.of.Supervisors@sfgov.org'

06/19/2012 12:15 PM Hide Details From: Michele Gutierrez <mgutierrez@famsf.org> To: "'Board.of.Supervisors@sfgov.org'' <Board.of.Supervisors@sfgov.org>,

Dear Board of Supervisors. The Fine Arts Museums of San Francisco did not enter into any sole source contracts.

# Michele Gutierrez-Canepa

Chief Administrative Officer Chief Financial Officer deYoung Museum ~ Fine Arts Museum 50 Hagiwara Tea Garden Dr. San Francisco, CA 94118 Phone: 415-750-3682 Fax: 415-750-2652 Cell: 650-224-7762

From: Board.of.Supervisors@sfgov.org [mailto:Board.of.Supervisors@sfgov.org] Sent: Wednesday, June 13, 2012 9:54 AM To: mgutierrez@ Subject: Fw: Sole Source Contracts and Annual Reports - Response Required

Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102 (415) 554-5184 (415) 554-5163 fax Board of Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking <a href="http://www.sfbos.org/index.aspx?page=104">http://www.sfbos.org/index.aspx?page=104</a>

#### From: Board of Supervisors/BOS/SFGOV

Angela Calvillo/BOS/SFGOV@SFGOV, Anita Sanchez@sfgov.microsoftonline.com, Anne.Kronenberg@sfgov.microsoftonline.com, Barbara Garcia/DPH/SFGOV@SFGOV, Ben Rosenfield/CON/SFGOV@SFGOV, Carla Johnson/ADMSVC/SFGOV@SFGOV, Catherine.Dodd@sfgov.microsoftonline.com, Chief Suhr/SFPD/SFGOV@SFGOV, Cynthia.Goldstein@sfgov.microsoftonline.com, Detene.Wolf@sfgov.microsoftonline.com, District Attorney/DA/SFGOV@SFGOV, ed.reiskin@sfmta.com, eharrington@sfwater.org, Elizabeth Murray/WMPAC/SFGOV@SFGOV, Emily.Murrase@sfgov.microsoftonline.com, john.martin@flysfo.com, jxu@asianart.org, Jay.Huish@sfgov.microsoftonline.com, Jeff Adachi/PUBDEF/SFGOV@SFGOV, Jennifer Entine Matz/MAYOR/SFGOV@SFGOV, Joanne.Hayes-White@sfgov.microsoftonline.com, John Arntz/ELECTIONS/SFGOV@SFGOV, John Rahaim/CTYPLN/SFGOV@SFGOV, John St.Croix/ETHICS/SFGOV@SFGOV, Jon.Walton@sfgov.microsoftonline.com, Jose Cisneros/TTX/SFGOV@SFGOV, Joyce
Hicks/OCC/SFGOV@SFGOV, Iherrera@sfpl.info, mgutierrez@famsf.org, mohammed.nuru@sfgbw.org, Marcia.Bell@sfgov.microsoftonline.com, Maria.Su@sfGoV, microsoftonline.com, Micrisoftonline.com, Melanie.Nutter@sfgov.microsoftonline.com, Micki.Callahan@sfgov.microsoftonline.com, Monique
Moyer/SFPORT/SFGOV@SFGOV, Susannah Greason Robbins/MAYOR/SFGOV@SFGOV, Jara Collins/CTYATT@CTYATT, Theresa.Sparks@sfgov.microsoftonline.com, Trent Rhorer/DHS/CCSF@CCSF, Vicki
Hennessy/SFSD/SFGOV@SFGOV, <u>Vivian.Day@sfgov.microsoftonline.com</u>, Wendy Still/ADPROB/SFGOV@SFGOV, William
Siffermann/JUV/SFGOV@SFGOV, <u>Vivian.Day@sfgov.microsoftonline.com</u>, Wendy Still/ADPROB/SFGOV, William

Subject: Sole Source Contracts and Annual Reports - Response Required

Page 2 of 2

Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102 (415) 554-5184 (415) 554-5163 fax Board.of.Supervisors@sfgov.org

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#### Sole Source Contracts and Annual Reports Keith DeMartini to: Board of Supervisors Cc: John Rahaim, Thomas DiSanto, Lisa Chau

#### Hello,

The Planning Department did not enter into any Sole Source contracts in FY11-12. Please let me know if you have any questions. Thank you!

#### Keith DeMartini

Finance Manager, Planning Department, City and County of San Francisco 1650 Mission Street, Suite 400, San Francisco, CA 94103-2479 <u>Phone</u>: 415.575.9118, <u>Fax</u>: 415.558.6409 <u>Email</u>: Keith.DeMartini@sfgov.org <u>Web</u>: www.sfplanning.org



Supervisors/BOS/SFGOV 06/06/2012 03:19 PM

Board of

To Angela Calvillo/BOS/SFGOV@SFGOV, Anita.Sanchez@sfgov.microsoftonline.com, Anne.Kronenberg@sfgov.microsoftonline.com, Barbara Garcia/DPH/SFGOV@SFGOV, Ben Rosenfield/CON/SFGOV@SFGOV, Carla Johnson/ADMSVC/SFGOV@SFGOV, Catherine.Dodd@sfgov.microsoftonline.com, Chief Suhr/SFPD/SFGOV@SFGOV, Cynthia.Goldstein@sfgov.microsoftonline.com, Delene.Wolf@sfgov.microsoftonline.com, District Attorney/DA/SFGOV@SFGOV, ed.reiskin@sfmta.com, eharrington@sfwater.org, Elizabeth Murray/WMPAC/SFGOV@SFGOV, Emily.Murase@sfgov.microsoftonline.com, john.martin@flysfo.com, jxu@asianart.org, Jay.Huish@sfgov.microsoftonline.com, Jeff Adachi/PUBDEF/SFGOV@SFGOV, Jennifer Entine Matz/MAYOR/SFGOV@SFGOV, Joanne.Hayes-White@sfgov.microsoftonline.com, John Arntz/ELECTIONS/SFGOV@SFGOV, John Rahaim/CTYPLN/SFGOV@SFGOV, John St.Croix/ETHICS/SFGOV@SFGOV, Jon.Walton@sfgov.microsoftonline.com, Jose Cisneros/TTX/SFGOV@SFGOV, Joyce Hicks/OCC/SFGOV@SFGOV, Iherrera@sfpl.info, mgutierrez@famsf.org, mohammed.nuru@sfdpw.org, Marcia.Bell@sfgov.microsoftonline.com, Maria.Su@sfgov.microsoftonline.com, Melanie.Nutter@sfgov.microsoftonline.com, Micki.Callahan@sfgov.microsoftonline.com, Monique Moyer/SFPORT/SFGOV@SFGOV, Naomi Kelly/ADMSVC/SFGOV@SFGOV, Olga Ryerson/MAYOR/SFGOV@SFGOV, Olson M Lee/MAYOR/SFGOV@SFGOV, Phil.Ginsburg@sfgov.microsoftonline.com, Phil Ting/ASRREC/SFGOV@SFGOV, Regina Dick-Endrizzi/MAYOR/SFGOV@SFGOV, Susannah Greason Robbins/MAYOR/SFGOV@SFGOV, Tara Collins/CTYATT@CTYATT, Theresa.Sparks@sfgov.microsoftonline.com, Tom.DeCaigny@sfgov.microsoftonline.com, Trent Rhorer/DHS/CCSF@CCSF, Vicki

#### 06/22/2012 11:22 AM



Sole Source Contracts for Fiscal Year 2011-2012 Gloria Woo to: board.of.supervisors 06/25/2012 11:13 AM Cc: Gigi Whitley, Brian Cheu Hide Details From: Gloria Woo/OCDHH/MAYOR/SFGOV To: board.of.supervisors@sfgov.org, Cc: Gigi Whitley/OCDHH/MAYOR/SFGOV@SFGOV, Brian Cheu/OCDHH/MAYOR/SFGOV@SFGOV

To Clerk of the Board:

This is in response to your June 6, 2012 memorandum regarding reporting requirements for sole source contracts.

The Mayor's Office of Housing did not enter into any sole source contracts during Fiscal Year 2011-2012.

If you have questions or need further information, please contact me.

Gloria Woo Director of Compliance and Data Analysis Mayor's Office of Housing Community Development Division 1 South Van Ness Avenue, 5th Floor San Francisco, CA 94103 415-701-5586 (phone), 415-701-5501 (fax) gloria.woo@sfgov.org

# City and County of San Francisco



Edwin M. Lee, Mayor

# Human Services Agency

Department of Human Services Department of Aging and Adult Services

Trent Rhorer, Executive Director

### MEMORANDUM

TO: Angela Calvillo, Clerk Board of Supervisors

FROM: Trent Rhorer June Executive Director

DATE: June 25, 2012

RE: Submission of Sole Source Contract Activity

Enclosed please find the listing of sole source contract activity for the fiscal year ending June 30, 2012. This submission is in accordance with the Sunshine Ordinance Section 67.24(e)(3)(i). Please note, the list includes new contracts entered into during this period and renewal of existing contracts.

If you have any questions about this information, please contact David Curto, Director of Contracts Management, at 557-5581.

Enclosure: Sole Source Activity Spreadsheet.

Contractor	Description	Effective Date	Exp Date	Contract Amount	Procurement #. If Sole Source give reason
CALIFORNIA STATE UNIVERSITY-	CCTA-BAA Child Welfare Staff			· · · ·	
FRESNO FOUNDATION	Training	10/01/2011	06/30/2014	\$1,638,133.00	Sole Source/Public Agency
CALIFORNIA STATE UNIVERSITY-				·····	
FRESNO FOUNDATION	CCTA-BAA Gomez & PQCR	10/01/2011	06/30/2014	\$103,869.00	Sole Source/Public Agency
CALIFORNIA STATE UNIVERSITY-	CCTA-BAA Parenting for		· · · · · · · · · · · · · · · · · · ·		
FRESNO FOUNDATION	Permanency College	10/01/2011	06/30/2014	\$1,158,109.00	Sole Source/Public Agency
CAREACCESS OF THE SILICON	······································				
VALLEY	REVA	05/01/2012	06/30/2014	\$61,400.00	Sole Source-Software License Agreement
CAREACCESS OF THE SILICON					
VALLEY	Web Access Portal for AACTS	02/01/2011	09/30/2014	\$112,225.00	Sole Source-Software License Agreement
CITYSPAN	Database Development	04/01/2011	06/30/2013	\$252,250.00	Sole Source-Software License Agreement
COMPASS FAMILY SERVICES	Clara House	07/01/2010	06/30/2013	\$785,799.00	Sole Source-facility driven
CSAC	Maintenance of CalWIN system-IT	07/01/2010	06/30/2013	\$362,550.00	Sole Source-Software License Agreement
EPISCOPAL COMMUNITY SERVICES					
OF S F INC	Rose-Canon Kip SKILLS Center	07/01/2011	06/30/2012	\$74,612.00	Sole Source, match to HUD grant
FISCAL EXPERTS	Time study buddy	07/01/2011	06/30/2012	\$80,000.00	sole source- unique technology
FISCAL EXPERTS	Time study buddy	07/01/2012	07/31/2015	\$270,000.00	sole source- unique technology
FRIENDS OUTSIDE	Incarcerated Parent Services	07/01/2009	06/30/2012	\$482,248.00	Sole Source-only provider
	•				Sole Source-expertise working with State
HANSINE FISHER	TCM consulting	07/01/2009	06/30/2012	\$74,775.00	and Counties on TCM and MAA
HEWLETT PACKARD ENTERPRISE	CalWIN Statewide Information				· · ·
SERVICES	System-IT	07/01/2010	06/30/2012	\$4,623,186.00	Sole Source-Software License Agreement
	CalWORKs/Medi-Cal Call Center	· .			· ·
INTELEGY	Consulting	04/01/2011	06/30/2015	\$681,910.00	Sole Source-Software License Agreement
					Sole source -Named as provider in Federal
LEAH'S PANTRY	SNAP-Ed Innovative Pilot Project	03/01/2012	09/30/2013	\$462,678.00	Grant Award
MCWILLIAMS MAILLIARD					
TECHNOLOGY GROUP	AACTS	02/01/2011	09/30/2014	\$290,944.00	Sole Source-Software License Agreement
NATIONAL COUNCIL ON CRIME &	FCS SafeMeasures Database				
DELINQUENCY	Subscription & Ad Hoc Reporting	07/01/2010	06/30/2013	\$300,603.00	Sole Source-Software License Agreement
NWN CORPORATION	Software Development- IT	05/01/2009	02/29/2012	\$911,770.00	Sole Source-Software License Agreement
PANORAMIC SOFTWARE INC	Liscensing Agreement- IT	07/01/2004	06/30/2014	\$2,325,840.00	Sole Source-Software License Agreement
REGENTS UNIV OF CALIF / UNIV				•	
CALIF S F	Infant Parent Program	07/01/2008	06/30/2013	\$293,025.00	Sole Source/Public Agency
SAN FRANCISCO CHILD ABUSE	Mandatory Reporting/Support				Sole Source-Designated as Child Abuse
PREVENTION CENTER	Center and CAC	07/01/2009	06/30/2014	\$1,230,696.00	Council

SF Human Services Agency Sole Source Contract Acitivity

As of: June 25, 2012

SAN FRANCISCO COMMUNITY	IV- E Training for Foster Family			r		· · · · · · · · · · · · · · · · · · ·
COLLEGE DISTRICT	Agencies	07/01/2009	06/30/2012	\$5,558,	000.00	Sole Source/Public Agency
SAN FRANCISCO COMMUNITY				<i>40,000,</i>		Sole Source/Table Agency
COLLEGE DISTRICT	Work Study Program- CalWORKS	07/01/2011	06/30/2014	\$2,199,	,915.00	Sole Source/Public Agency
SAN FRANCISCO FOOD BANK	Emergency Food Box	07/01/2009	06/30/2012	\$146,4		Sole source - only provider in SF
SAN FRANCISCO FOOD BANK	Emergency Food Box Renewal	07/01/2012	06/30/2017	\$0.		Sole source - only provider in SF
SAN FRANCISCO FOOD BANK	Groceries for Seniors	07/01/2009	06/30/2012	\$150,0		Sole source - only provider in SF
SAN FRANCISCO FOOD BANK	Groceries for Seniors Renewal	07/01/2012	06/30/2017	\$0.		Sole source - only provider in SF
•						
SAN FRANCISCO FOOD BANK	Home Delivery Groceries- Arendt	07/01/2010	06/30/2012	\$166,5	562.00	Sole source - only provider in SF
	Home Delivery Groceries-			•		
SAN FRANCISCO FOOD BANK	Renewal	07/01/2012	06/30/2017	\$0.	.00	Sole source - only provider in SF
SAN FRANCISCO FOOD BANK	Housing First Food Pantry	07/01/2009	06/30/2012	\$375,0	00.00	Sole source - only provider in SF
	Housing First Food Pantry					· · · · ·
SAN FRANCISCO FOOD BANK	Renewal	07/01/2012	06/30/2017	\$0.	.00	Sole source - only provider in SF
SAN FRANCISCO FOOD BANK	Immigrant Food Assistance	07/01/2009	06/30/2012	\$1,155,	,051.00	Sole source - only provider in SF
	Immigrant Food Assistance					· · · · · · · · · · · · · · · · · · ·
SAN FRANCISCO FOOD BANK	Renewal	07/01/2012	06/30/2017	\$0.	.00	Sole source - only provider in SF
SAN FRANCISCO FOOD BANK	OMI Groceries	11/01/2009	06/30/2012	\$64,13	34.00	Sole source - only provider in SF
SAN FRANCISCO FOOD BANK	Senior Brown Bag	07/01/2009	06/30/2012	\$156,0	039.00	Sole source - only provider in SF
SAN FRANCISCO FOOD BANK	Senior Brown Bag Renewal	07/01/2012	06/30/2017	\$0.	.00	Sole source - only provider in SF
	·					Sole source -Named as provider in Federal
SAN FRANCISCO FOOD BANK	SNAP-Ed Innovative Pilot Program			\$0.0	.00	Grant Award
SAN FRANCISCO FOOD BANK	SRO Food Outreach	07/01/2009	06/30/2012	\$159,8	331.00	Sole source - only provider in SF
SAN FRANCISCO FOOD BANK	SRO Food Outreach Renewal	07/01/2012	06/30/2017	\$0.	.00	Sole source - only provider in SF
SAN FRANCISCO NETWORK						
MINISTRIES	Safe House	07/01/2009	06/30/2012	\$350,0	)14.00	Sole source - only provider in SF
SAN FRANCISCO NETWORK						· · · · · · · · · · · · · · · · · · ·
MINISTRIES	Safe House	07/01/2012	06/30/2015	\$290,9	016.00	Sole source - only provider in SF
SF IN-HOME SPPRTIV SVCS (IHSS)						
PUBLIC AUTH	Emergency On-Call IHSS	03/01/2011	06/30/2012	\$115,9	43.00	Sole Source/Public Agency/BOS Action
SF IN-HOME SPPRTIV SVCS (IHSS)	IHSS IP Mode PA Admin, Health,					
PUBLIC AUTH	Dental	07/01/2006	06/30/2012	\$187,676	5,192.00	Sole Source/Public Agency/ BOS Action
SF IN-HOME SPPRTIV SVCS (IHSS)	IHSS IP Mode PA Admin, Health,					
PUBLIC AUTH	Dental	07/01/2012	06/30/2013	\$0.0	00	Sole Source/Public Agency/ BOS Action
STATE OF CALIFORNIA / DEPT OF					-	
REHABILITATION	Vocational Rehabilitation Services	07/01/2010	06/30/2013	\$273,9	96.00	Sole Source/Public Agency

SF Human Services Agency Sole Source Contract Acitivity

As of: June 25, 2012

### Page 1 of 1



Human Services Agency Sole Source Contracts f/y 2011-2012 Pamela Tebo to: board.of.supervisors 06/25/2012 03:47 PM Cc: David Curto, Trent Rhorer, Phil Arnold Hide Details From: Pamela Tebo/DHS/CCSF@CCSF To: board.of.supervisors@sfgov.org, Cc: David Curto/DHS/CCSF@CCSF, Trent Rhorer/DHS/CCSF@CCSF, Phil Arnold/DHS/CCSF@CCSF

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2 Attachments

FOF C



BOS Sole Source Memo.pdf BOS Sole Source Report.pdf

In response to your memo dated 6/6/12, you will find Human Services Agency's report listing sole source contacts for fy 2011-2012.

Cover Memo

Sole Source Report

Pamela Tebo Office of the Executive Director SF Human Services Agency P.O. Box 7988 San Francisco, CA 94120 (415) 557-6540 - Phone (415) 431-9270 - Fax

# **City and County of San Francisco**

# **OFFICE OF THE SHERIFF**





Vicki Hennessy Interim Sheriff

(415) 554-7225

June 19, 2012 Reference: 2012-063

Angela Calvillo, Clerk of the Board Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102-4689

Dear Ms. Calvillo,

In response to the Sunshine Ordinance Section 67.24(e) requirement to report all sole source contracts yearly to the Clerk of the Board, Board of Supervisors, the San Francisco Sheriff's Department is forwarding the information for your review

If there are further questions or inquiries regarding this submission, please contact Undersheriff Ellen Brin at (415) 554-7294.

Sincerely,

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Vicki Hennessy Interim Sheriff

ROOM 456, CITY HALL • 1 DR. CARLTON B. GOODLETT PLACE • SAN FRANCISCO, CA. 94102 EMAIL: sheriff@ci.sf.ca.us • FAX: (415) 554-7050

# San Francisco Sheriff's Department List of Sole Source Contracts in Fiscal Year 2011-12

Term	Vendor	Amount	Reason
7/1/11-6/30/12	Rapid Notify, Inc.	\$12,075	This is an annual database subscription fee to allow access for proprietary telecommunication
			systems for as needed automated telephone alerts to communities in San Mateo County
			regarding any emergencies arising from San
			Francisco County Jails located in San Bruno. This is annual fee.
2/1/11-1-31/13	Chevron USA, Inc.	\$15,000	Sheriff's Department employees use City Vehicles to travel distances outside the
			City, requiring a convenient purchasing
			mechanism, such as a gasoline credit card, to refuel their vehicles such as transport
			prisoners to Atascadero State Hospital and
			other remote locations, trips to Sacramento for mandated meetings, and out-of-county
			witness interviews and/or other
			investigations into alleged wrongdoing by department staff and/or prisoners in
			custody.
2/6/12-6/30/12	Janet M. Dempsey	\$30,000	Consultant will complete the required
			assessment of all impacts of AB109 on the Sheriff's Department operations including, but
			not limited to, changes in jail population, jail
			program expansion, data collection, court operations, sentencing practices, alternatives to
			incarceration expansion, release criteria for alternatives to incarceration, housing of state
			parolees now sentenced to the county jail, and
			an updated impact plan to address the impacts of AB109.
7/1/11-6/30/12	Sirron Software	\$10,452	Sirron supports and maintain the Civil
	Corporation		Administration System Software. This is annual fee.
7/1/11-6/30/12	Recology Peninsula Services/San Bruno	\$120,000	San Bruno Garbage is the sole source garbage collector for all San Bruno addresses under the
	Garbage Co. Inc.		terms of the San Bruno Municipal Code. The
			San Francisco County Jails located in San Bruno fall under this requirement.
11/1/11-10/2-12	VirTra Systems	\$98,106	VirTra Systems develops and produces a proprietary firearm simulation system using
			multiple screen and real video for small arms
			and use of force training. The Threat Fire Device has been patented and the vendor is the
			only source for the system.
7/1/11-6/30/12	Training Innovations, Inc	\$600	The vendor provides support for proprietary software for training records. This is an annual
			fee.

SFSD Finance

City and County of San Francisco Department of Building Inspection



Edwin M, Lee, Mayor Vivian L. Day, C.B.O., Director

de an

DATE: June 22, 2012

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Vivian L. Day, C.B.O. and Director, Department of Building Inspection

RE: Sole Source Contracts for Fiscal Year 2011-2012

In accordance with Sunshine Ordinance, Administrative Code Section 67.24(e), the Department of Building Inspection is submitting the following information.

The department entered into one sole source professional services contract during FY 2011-12

Term	Vendor	Contract Amount	Services	Justification
03/01/2011 -	Oracle USA, Inc	189,028.45	Non Professional	To provide a technical
07/31/2013				support to Oracle's
				various software.

Please contact Pamela Levin, Deputy Director Administrative Services, at 558-6239 if you have any questions.

1660 Mission Street – San Francisco CA 94103 Office (415) 558-6323 – Fax (415) 558-6207 – www.sfdbi.org



Sole Source Contracts for Fiscal Year 2011-12 Levin, Pamela to: Board of Supervisors 06/22/2012 02:36 PM Hide Details From: "Levin, Pamela" <pamela.levin@sfgov.org> To: Board of Supervisors <board.of.supervisors@sfgov.org>,

### 1 Attachment



Sole Source memo to BOS 2011-12.docx

The Department of Building Inspection respectfully submits the attached document concerning the sole source contract for FY 2011-12

Thank you

Pamela Levin Deputy Director, Administative Services San Francisco Department of Building Inspection 1660 Mission, 6th Floor San Francisco, CA 94103 Office - 415-558-6239 Fax - 415-558-6225





Sole Source Contracts for Fiscal Year 2011-2012 Collins, Robert to: Board of Supervisors 06/27/2012 11:01 AM Cc: "Wolf, Delene" Hide Details From: "Collins, Robert" <robert.collins@sfgov.org> To: Board of Supervisors <board.of.supervisors@sfgov.org>,

Cc: "Wolf, Delene" <delene.wolf@sfgov.org>

1 Attachment



Sole Source Contracts FY11-12 RNT.pdf

Pursuant to Sunshine Ordinance Section 67.24(e), the department is providing the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year.

This information is also available on our web site [<u>http://www.sfrb.org/index.aspx?page=217</u>]. Please contact us if you have any questions.

Thank you, Robert

robert collins / deputy director / san francisco rent board / 415.252.4628 / sfrb.org

### RESIDENTIAL RENT STABILIZATION AND ARBITRATION BOARD



EDWIN M. LEE MAYOR

DELENE WOLF EXECUTIVE DIRECTOR

DATE: June 27, 2012

TO: Clerk of the Board

FROM: Delene Wolf, Executive Director

SUBJECT: Sole Source Contracts for Fiscal Year 2011-2012

Pursuant to Sunshine Ordinance Section 67.24(e), the department is providing the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year.

Term	Vendor	Amount	Reason
FY11-12	UC-CEB	\$1,000.00	Contract for the
			acquisition or use of
			periodicals, trade
			journals, newspapers,
			online research
4			services that are
			unavailable from
			another source.
FY11-12	Titan Outdoor LLC	\$16,531.95	PER BOS
			RESOLUTION 284-09
			(FILE NO. 090633)
			DATED 5/1 9/2009,
			Provided Titan
1			Outdoor LLC
			exclusive transit
			advertising services
			on SFMTA properties
			from July 1, 2009 to
	l		June 30, 2014.



RE: Sole Source Contracts and Annual Reports - Response Required Bell, Marcia to: Board of Supervisors

06/28/2012 10:48 AM Hide Details From: "Bell, Marcia" <marcia.bell@sfgov.org> To: Board of Supervisors <board.of.supervisors@sfgov.org>,

The Law Library does not have any sole source contracts.

And by the way, I found your email in my Junk Mail folder where it had gone automatically.

Marcia

Marcia R. Bell, Director San Francisco Law Library 415-554-6824 (direct) marcia.bell@sfgov.org www.sflawlibrary@sfgov.org

From: Board.of.Supervisors@sfgov.org [mailto:Board.of.Supervisors@sfgov.org]

Sent: Wednesday, June 06, 2012 3:20 PM

**To:** Calvillo, Angela; Sanchez, Anita; Kronenberg, Anne; Barbara.Garcia@sfdph.org; Rosenfield, Ben; Johnson, Carla; Dodd, Catherine; Suhr, Chief; Goldstein, Cynthia; Wolf, Delene; District Attorney; ed.reiskin@sfmta.com; Harrington, Ed; Murray, Elizabeth; Murase, Emily; Martin, John; jxu@asianart.org; Huish, Jay; Adachi, Jeff; Matz, Jennifer; Hayes-White, Joanne; Arntz, John; Rahaim, John; St.Croix, John; Walton, Jon; Cisneros, Jose; Hicks, Joyce; Iherrera@sfpl.info; mgutierrez@famsf.org; Nuru, Mohammed; Bell, Marcia; Su, Maria; Nutter, Melanie; Callahan, Micki; Moyer, Monique; Kelly, Naomi; Ryerson, Olga; Lee, Olson; Ginsburg, Phil; Ting, Phil; Dick-Endrizzi, Regina; Robbins, Susannah; Collins, Tara; Sparks, Theresa; DeCaigny, Tom; Rhorer, Trent; Hennessy, Vicki; Day, Vivian; Still, Wendy; Siffermann, William

**Subject:** Sole Source Contracts and Annual Reports - Response Required **Importance:** High

Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102 (415) 554-5184 (415) 554-5163 fax Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking <a href="http://www.sfbos.org/index.aspx?page=104">http://www.sfbos.org/index.aspx?page=104</a>



San Francisco Department of Public Health

Barbara A. Garcia, MPA Director of Health

City and County of San Francisco

### MEMORANDUM

DATE: June 29, 2011

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Jacquie Hale, Director, Office of Contracts Management and Compliance

RE: <u>Sole Source Contracts for Fiscal Year 2011-12</u>

Please find enclosed our annual list of sole source contracts during the 2011-12 fiscal year.

If you have any questions on this report, please do contact me at 554-2609.

Thank you.

cc:

Greg Wagner, Chief Financial Officer, DPH Anne Okubo, Deputy Chief Financial Officer, DPH

The mission of the San Francisco Department of Public Health is to protect and promote the health of all San Franciscans. We shall ~ Assess and research the health of the community ~ Develop and enforce health policy ~ Prevent disease and injury ~ ~ Educate the public and train health care providers ~ Provide quality, comprehensive, culturally-proficient health services ~ Ensure equal access to all ~ Jacquie.hale@sfdph.org - office 415-554-2609 fax 415 554-2555 101 Grove Street, Room 307, San Francisco, CA 94102

Start Date	End Date	Vendor Name	Amount	Service Type
Medical and	Related Serv	vicas;		
07/01/09	06/30/12	Automed Technologies, Inc.	\$ 22,000	Automed machine for LHH
07/01/09	06/30/12	Automed Technologies, inc.		Proprietary autotransfusion equipment
11/21/11	12/31/13			Proprietary products used for nerve grafts
	+	Axogen .		
12/20/10	12/31/13	Bioness, Inc.		Functional Electrical Stimulation Equipment
01/01/12	12/31/14	Blood Centers Of The Pacific		Blood and blood-related products
07/01/11	06/30/16	Compumed, Inc.		Remote EKG reading and services for Jail Health Services
01/01/12	12/31/15	Getigne USA, Inc		Purchase of a new Autoclave ror the Public Health Lab
08/15/11	12/31/12	Guerbet LLC		Purchase of Lipiodol
10/01/11	12/31/13	Ino Therapeutics, LLC		Purchase of INOtherapy, inhaled nitric oxide
07/01/10	06/30/15	KCI USA Inc.		Negative pressure wound (bedsores) therapy devices
11/21/11	12/31/14	Moria Inc.		Reinothopy Of Prematurity (ROP) exam kits
05/20/11	12/31/11	Neurologica Corporation		Portable CT scanner
07/01/11	06/30/12	Roche Diagnostics Corp	\$ 250,000	DNA amplification testing platform at Public Health Lab
08/04/11	06/30/15	Roche Diagnostics Corp		Lightcycler maintenance, consumables for Public Health Lab
07/01/11	12/31/12	Sourcecorp Deliverex	\$ 305,000	Medical records storage and retrival
07/01/11	12/31/11	Sourcecorp Deliverex	\$ 305,000	Medical records storage and management
12/20/11	12/31/14	Vidacare Corporation	\$ 75,000	Bone shot system
Immunizatio	n and Relate	d Services:		
02/01/11	12/31/13	Abbott Laboratories	\$ 300,000	HIV assay tests
07/01/12	06/30/13	Abbott Laboratories	\$ 1,300,000	HIV Viral Load test reagent kits
07/01/11	06/30/13	Becton Dickinson		Proprietary assay test and consumables
11/01/11	12/31/16	Becton Dickinson		Surpath (tripath) tests and associated supplies
07/01/11	06/30/13	Bio-Rad Laboratories		Rapid HIV tests and consumables
09/01/11	06/30/15	Bio-Rad Laboratories		Western blot test kits
05/01/11	12/13/14	Cellestis,Inc		TB exposure tests
09/01/11	06/30/15	Cepheid		Proprietary assay cartridges
09/12/11	12/31/11	Cepheid		TB and medication resistant gene tests
03/05/10	12/31/11	Focus Technologies Inc.		Herpes test kits
05/01/12	06/30/13	Focus Technologies Inc.		Herpes test kits
12/01/09	06/30/13	Fujirebio Diagnostics Inc.		Test Kits for the PH Lab
07/15/11	06/30/16	Gen-Probe		Culture identification kits
07/01/12	06/30/13	Gen-Probe		Reagent Kits and associated materials
01/01/10	12/31/12	Orasure Technologies Inc.		Proprietary test and control kits
11/21/11	06/30/16	Sanochemia Corp / US		Immunofluorescent Antibody HIV/IFA test kits
			+ 200,000	
Healthy San	Francisco			
· · · · · · · · ·				
07/01/11	06/30/14	San Francisco Community Health Authority	\$ 48,000,000	Healthy San Francisco private provider payments
07/01/11	06/30/14	San Francisco Community Health Authority		Healthy San Francisco administration
06/01/07	06/30/12	The Center To Promote Healthcare Access		Healthy San Francisco One-E-App eligibility system

Start Date	End Date	Vendor Name	Amount	Service Type
<b>City College</b>	of San Franc	cisco:		
01/01/10	12/31/11	City College Of San Francisco	\$ 500,000	Substance abuse counselor certification
City of San I	Francisco:			
11/01/07	12/31/11	San Francisco Superior Court	\$ 2,518,125	
07/01/11	12/31/15	San Francisco Superior Court	\$ 3,908,318	Community Justice Court
10/01/09	08/31/11	San Francisco Unified School District	\$ 109,256	Safe Routes to School program
09/01/11	08/31/13	San Francisco Unified School District	\$ 98,722	Safe Routes to School program
State of Cali	fornia:			· · · · · · · · · · · · · · · · · · ·
10/01/11	06/30/13	State of California / Dept of Health Services	\$ 312,000	AB2968 pilot project for community-living support benefits
Regents of t	he Universit	y of California (UCSF):		
03/01/09	06/30/13	Regents of The University of California	\$ 225,000	HIV Return to Work legal services
07/01/09	06/30/12	Regents of The University of California	\$ 150,000	Antimicrobial resistant pathogens reserarch re: syphilis
07/01/10	06/30/13	Regents of The University of California	\$ 134,300	Vocational rehabilitation services / long-term housing mntc.
11/01/11	12/31/12	Regents of The University of California		Comprehensive maternity care services
11/01/11	12/31/12	Regents of The University of California	\$ 15,000	Prenatal and Neonatal consultation and transportation services
01/01/12	12/31/12	Regents of The University of California	\$ 2,352,000	Teriary care services
07/01/09	12/31/11	Regents of UC on Behalf of UCSF Med Ctr/Grp	\$ 5,100,000	Tertiary care services
Non-profit C	) Irganizations	:		
07/01/11	06/30/16	44 Mcallister Associates LP	\$ 1,588,440	Property mgmt and onsite supportive housing services
07/01/10	12/31/11	Brothers Against Guns Inc.		Court-ordered intensive home-based supervision for youth
07/01/09	06/30/14	Children'sHealth Council	\$ 336,000	Mental Health Services for One Child
02/01/11	06/30/15	Devereux Foundation	\$ 604,800	Placement and services for a single client with special needs
10/01/10	07/31/15	Mercy Housing California XI	\$ 3,500,000	Housing at Arlington Residence
07/01/10	06/30/15	Providence Foundation of San Francisco	\$ 544,480	Supportive housing services at 3500 Third Street
07/01/11	12/31/12	Realizing Youth As Leaders, Inc (ROYAL)		Mental health services in Tagalog, Visayan, and English
07/01/07	06/30/15	S F Mental Health Educational Funds	\$ 2,424,750	San Francisco Mental Health Board staffing
03/01/12	08/31/12	San Francisco Public Health Foundation	\$ 126,941	Health Impact Assesement forSustainable Development
06/01/12	08/31/12	San Francisco Public Health Foundation	\$ 25,168	Research support for PH Capacity/Adapt / Climate Change
09/01/11	09/29/12	San Francisco Public Health Foundation	\$ 407,679	Community Transformation Grant
06/01/12	08/31/12	San Francisco Public Health Foundation		Access to parks and open space
		· · ·		

Start Date	End Date	Vendor Name	Amount	Service	Туре
S.F. Adminis	strative Code	Chapter 21.30: Software Licenses, Support, Escrow, Fina	ance, and Equi	pment M	aintenance Agreements
01/01/09	12/31/12	A D L Data Systems Inc.	\$ 450,000	Softwar	e mntc./spt. for LHH patient care system
07/01/08	06/30/12	Andrew J Wong Inc.	\$ 461,216	Web-ba	sed app. for multi-dept. Children's System of Care
07/01/08	12/31/13	Bat Technologies LLC			e lic./mntc. LabBilSys system for Public Health Lab
10/01/09	09/30/11	Catalyst Systems LLC	\$ 33,000	System	s support for Patient Classification System at SFGH
10/01/09	09/30/12	Catalyst Systems, LLC			s support for Patient Classification System at SFGH
05/01/10	04/30/15	Cerner Corporation	\$ 200,000	Softwar	e maintenance for patient database at SFGH
05/01/07	04/30/12	Cerner DHT Inc.	\$ 150,000	Softwar	e maintenance for pathology workflow at SFGH
05/01/10	04/30/15	Cerner DHT Inc.	\$ 200,000	Softwar	e maintenance for pathology workflow at SFGH
07/01/09	12/31/12	Clarion Data Inc.	\$ 120,000	Softwar	e maintenance for LHH
01/01/10	12/31/12	Common Cents Systems Inc.	\$ 104,000	Softwar	e maintenance for Apollo LEMS system for PH Lab
07/01/11	06/30/12	Dataway	\$ 1,380,831	DPH ne	twork security
07/01/12	06/30/13	Dataway	\$ 1,358,123	Security	infrastructure Integrated Enterprise Network System
01/01/09	12/31/13	Delta Health Technologies LLC	\$ 522,710	Softwar	e mntc/spt/remote svr for Health At Home field staff
01/01/09	12/31/18	Delta Health Technologies, LLC	\$ 1,292,213	Upgrade	e to hosted system for Health At Home field staff
11/21/11	06/30/14	E M C Corp	\$ 130,000	Softwar	e mntc/spt/installation for EMC Documentum System
07/01/09	06/30/13	Echo Consulting Services of California, Inc.	\$ 1,164,401	Softwar	e support for INSYST system
12/01/08	12/31/12	Emsystem LLC	\$ 122,396	Softwar	e mntc/spt for inventory/resource mgt. for EMSA
08/23/08	08/31/11	First Watch Solutions, Inc.	\$ 24,678	Softwar	e mntc for First Watch app. at EMSA
08/23/08	08/22/11	Firstwatch	\$ 108,728	Softwar	e mntc for First Watch app. at EMSA
08/01/07	07/31/12	Four Rivers Software Systems Inc.	\$ 40,000	Softwar	e mntc for SFGH
05/01/12	06/30/14	Four Rivers Software Systems Inc.	\$ 77,427	Softwar	e mntc for SFGH
07/01/09	06/30/14	Genisys Decision Corp	\$ 268,800	Softwar	e mntc for CHN Budget Office
09/01/09	08/31/11	Healthstream	\$ 400,000	Access	to the online web-based training system
08/17/09	08/16/12	Hill Rom			e mntc for Watchchild system at SFGH
07/01/10	08/31/11	Huge Media	\$ 35,000	Webiste	mntc/spt/updates Communicable Disease Control
07/01/08	06/30/15	Legacy Systems Solutions Inc.	\$ 470,000	Softwar	e mntc
02/01/10	06/30/15	Mckesson	\$ 405,000	Softwar	e lic/mntc CarEnhance / Healthy SF Nurse Advice line
07/01/12	06/30/16	Mckesson	\$ 575,000	System	mntc/upgrade for Pathways materials mgt. system
12/01/11	12/31/18	Mckesson Technologies, Inc	\$ 679,088	Softwar	e addition of Timecard to OneStaff payroll interface
12/12/11	09/30/17	Nuance Communications, Inc	\$ 540,000	Software	e mntc for Powerscribe medical dictation system
12/01/10	11/30/12	Oracle USA	\$ 250,000	Software	e mntc for Oracle apps.
08/01/10	07/31/13	Performance Logic, Inc.	\$ 93,408	Access	to the Health Commander quality mgt. app. at SFGH
01/01/09	12/31/14	Philips Healthcare	\$ 318,300	Sofware	mntc/spt for critical care system SFGH for legal doctn
01/01/09	12/31/14	Philips Healthcare			mntc/spt for critical care system SFGH for legal doctn
07/01/10	06/30/15	Quadramed	\$ 455,920	Softwas	re lic/mntc for SFGH and LHH
07/01/09	06/30/13	R T Z Associates Inc.	\$ 2,427,456	Access	to SF Get Care
01/01/09	12/31/15	Searchamerica Inc.			to database for patient financial services at CHN
07/01/10	06/30/17	Siemens Medical Solutions USA			RCO contracts consolidation
07/01/07	06/30/12	Siemens Medical Solutions USA Inc.	\$ 8,768,815	PPS ser	vices
07/01/07	06/30/12	Siemens Medical Solutions USA Inc.			Computing Option
07/01/07	06/30/12	Siemens Medical Solutions USA Inc.			s and Professional Services
06/01/07		Social Interest Solutions			pp for Healthy San Francisco

Start Date	End Date	Vendor Name	Amount	Service Type
S.F. Adminis	strative Code	Chapter 21.42: Professional Services Contracts for Heal	th and Behavio	oral Health Services and Support
07/01/10	12/31/11	Adolescent Treatment Center DBA Thunder Road		Residential treatment services for youth
03/01/07	02/28/13	AIDS Community Research Consortium		Client advocacy, treatment adherence for people of color
03/01/09	06/30/13	AIDS Emergency Fund		HIV emergency assistance services
07/01/10	06/30/12	Asian American Recovery Servcies	\$ 9,900,000	Fiscal intermediary services for Drug Court, Access, etc.
01/01/11	06/30/12	Asian American Recovery Servcies	\$ 340,000	Substance Abusers (COPPASA) program
07/01/11	06/30/16	Asian and Pacific Islander Wellness Center	\$ 1,260,000	Outreach and pretreatment for gender variant individuals
09/01/11	06/30/13	Asthma Resource Center of San Francisco	\$ 151,400	Implementation assistance for Asthma Task Force
07/01/10	06/30/13	Bayview Hunters Point Foundation	\$ 6,998,000	Fiscal Intermediary services for Family Mosaic Program
10/01/11	06/30/13	Bayview Hunters Point HERC	\$ 949,760	Disease reduction in Bayview Hunter's Point African-Am. cmty.
03/01/10	06/01/13	Black Coalition on AIDS	1,633,90	2 Brandy Moore Transitional Housing, Rafiki House case mgt.
01/01/11	12/31/12	Boys and Girls Club of San Francisco	\$ 100,000	Access and coordination of mental health services for youth
01/01/11	12/31/15	California Family Health Council	60,00	0 Chlamydia infertility prevention
12/01/09	06/30/13	California Pacific Medical Center		In-homeHIV/AIDS case mgt, medical, mental health services
03/01/08	06/30/13	Catholic Charities CYO	\$ 1,254,000	Attendant care at Leland House and Peter Claver Community
07/01/10	06/30/14	Catholic Charities CYO		2 On-site supportive services to Edith Witt Senior Community
07/01/10	06/30/12	Catholic Charities CYO		Residential day treatment for youth
07/01/10	06/30/13	Catholic Charities CYO		Support housing services in permanent housing
07/01/11	06/30/16	Catholic Charities CYO		Supportive housing services for Peter Claver Community
07/01/07	06/30/13	Catholic Healthcare West DBA St. Mary's Medical Center		Integrated Case Mgt., primary care for people with HIV/AIDS
07/01/08	08/31/11	Chinatown Community Development Corporation		Direct Access to Housing (DAH) at William Penn Hotel
07/01/11	07/31/16	Chinatown Community Development Corporation		Housing units at William Penn and Cambridge Hotels
07/01/09	06/30/12	Chinese Hospital		) Immunization services
07/01/08	08/31/11	Community Awareness & Treatment Services	······································	B Direct Access to Housing (DAH) at the Eddy Street Apartments
07/01/11	07/31/16	Community Awareness & Treatment Services	\$ 1,193,920	Supportive housing services at the Eddy Street Apartments
07/01/11	06/30/14	Community Awareness & Treatment Services		Medical Respite, SF Homeless Outreach, and MAP
06/01/12	04/30/13	Community Initiatives		) Healthy Schools and Healthy Restaurant Meals programs
03/01/07	06/30/13	Dolores Street Community Services		2 Nurse case mgt. services at the Richard Cohen residence
07/01/09	06/30/15	Eldergivers		Art Therapy at LHH
07/01/10	12/31/11	Familiesfirst Inc.		Day treatment/day rehabilitation services
07/01/10	12/31/12	Family Services Agency of San Francisco		) On-site mental health administrative services
05/01/12	12/31/12	Family Services Agency of San Francisco		) Mental health outpatient services for deaf and hard-of-hearing
07/01/10	12/31/11	Fred Finch Youth Center		) Mental health residential and day treatment services for youth
01/01/10	06/30/15	Glide Community Housing Inc.		) On-site client support and property management services
03/01/07	12/30/11	Glide Foundation		HIV Counseling, Testing and Linkages (CTL) services
07/01/08	08/31/11	GP-TODCO	\$ 588,517	Direct Access to Housing (DAH) at Bayanihan, Knox, and Isabel
07/01/11	07/31/11	GP-TODCO	\$ 1,461,37 <sup>-</sup>	
01/01/10	06/30/13	Haight Ashbury Free Clinic - Walden House		B Rep. Payee and other services
07/01/10	12/31/11	Haight Ashbury Free Clinic - Walden House		3 Counseling services for homeless women and their families
01/01/11	12/31/13	Haight Ashbury Free Clinic - Walden House		0 Mental health services
01/01/09	12/31/12	Harm Reduction Coalition		D Drug Overdose Prevention and Education (DOPE) Project
07/01/11	06/30/13	Hearing and Speech Center of Northern California		Audiology services at LHH
ntod 6/29/20		Interning and opedent center of Northern California		Page

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Start Date	End Date	Vendor Name	Amount	Service	
07/01/10	12/31/12	Jewish Family and Childrens Services	\$ 860,048	Mental h	ealth services for children and youth
07/01/08	06/30/12	Lutheran Social Services	1,528,603	Third pa	rty rent payment and money management services
07/01/10	06/30/13	Lutheran Social Services	\$ 883,623	Support	services and rental subsidies at Folsom Dore
07/01/11	06/30/16	Lutheran Social Services	\$ 2,849,530	Rep. Pa	yee services for people living with HIV/AIDS
01/01/12	12/31/12	Mission Council On Alcohol Abuse / Spanish	\$ 650,000	Substan	ce abuse services for Spanish-speaking
07/01/10	06/30/13	Mission Creek Senior Community	\$ 1,272,231	Residen	tial subsidies at Mission Creek Senior Community
07/01/06	07/31/13	Mission Neighborhood Health Center	\$ 1,013,809	HIV Out	each, Testing, and Referral Services
07/01/09	06/30/12	Mission Neighborhood Health Center	\$ 90,000	Immuniz	ation services
07/01/10	06/30/14	Mission Neighborhood Health Center	\$ 2,688,000	HIV Earl	y Intervention services
03/01/09	06/30/13	Native American Health Center	\$ 680,000	HIV Hea	Ith Services - Centers of Excellence
07/01/10	06/30/13	North & South Market Adult Day Hith Corp	\$ 856,535	Adult da	y and supportive housing services at Mission Creek
07/01/09	06/30/12	North East Medical Services	\$ 150,000	Immuniz	ation services
07/01/10	12/31/12	North of Market Senior Svc DBA Curry Sen	\$ 2,580,995	Substan	ce abuse and mental health services
01/01/09	05/31/14	P H F E Management Solutions	\$ 6,000,000	Fiscal in	term. services to support HIV prevention programs
11/01/05	06/30/14	Plaza Apartments Associates Lp	\$ 5,998,314	Direct A	ccess to Housing (DAH) for Plaza Hotel Plaza Apts.
03/01/09	06/30/13	Positive Resource Center	\$ 620,000	HIV Ret	urn to Work
03/01/07	06/30/13	Project Open Hand	\$ 7,142,177	Delivere	d Meals Grocery Center
01/01/09	12/31/11	Public Health Foundation Enterprises	\$ 2,400,000	Fiscal in	termediary services for STD services
07/01/11	06/30/15	S F Community Clinic Consortium	\$ 350,000	provision	of Americorp and VISTA interns
10/01/10	03/31/14	Saint Francis Memorial Hospital	\$ 555,017	Rally Fa	mily Visitation Services
07/01/09	06/30/12	San Francisco AIDS Foundation			nt Advocacy & Benefits Counseling Services
01/01/10	12/31/12	San Francisco AIDS Foundation	\$ 360,000	STD ser	vices for MSM - Magnet Clinic
07/01/11	06/30/16	San Francisco AIDS Foundation	\$ 1,288,745	Non Me	dical case management services
09/01/09	08/31/11	San Francisco Bicycle Coalition	\$ 151,806	Safe Ro	ute to Schools Project activities
09/01/11	08/31/13	San Francisco Bicycle Coalition	\$ 138,053	Safe Ro	ute to Schools Project classes
07/01/11	06/30/16	San Francisco Food Bank	\$ 521,276	Food se	rvices to non-profits
07/01/07	06/30/15	San Francisco Mental Health and Education Fund			ncisco Mental Health Board staffing
07/01/10	06/30/13	San Francisco Network Ministries	\$ 180,500	Housing	support svcs. /homeless women leaving prostitution
03/01/09	06/30/13	San Francisco Suicide Prevention	\$ 520,000	Nightline	phone crisis services
04/01/11	09/30/12	Seneca Center	\$ 268,800	Mental h	ealth services for children and adolsecents
07/01/08	08/31/11	St. VIncent De Paul Society of San Francisco	\$ 466,502		
07/01/10	12/31/12	St. VIncent De Paul Society of San Francisco			ealth and substance abuse residential services
04/01/09	12/31/11	Stop AIDS Project			nent of internet structural and network interventions
03/01/09	06/30/13	Tenderloin Health			of Excellence for people with HIV/AIDS
07/01/10	06/30/13	Tenderloin Health			stabilization
12/13/10	06/30/12	Tenderloin Health			lomeless Connect info/referral, navigation
07/01/08	08/31/11	Tenderloin Neighborhood Development Corp.			Dalt Hotels
07/01/11	06/30/16	Tenderloin Neighborhood Development Corp.			housing units at various sites (scattered housing)
07/01/11	12/31/12	The Tides Center			hity-based primary care for women
03/01/09	06/30/12	Tides Center			Exchange for youth
07/01/10	12/31/11	Victor Treatment Centers Inc			ealth residential day tx. svcs. for children/adolescents
07/01/10	06/30/13	Walden House			in a co-op setting for adults with disabling HIV/AIDS
03/01/09	06/30/13	Westside Community Mental Health Center			of Excellence for people with HIV/AIDS
09/01/11	08/31/13	Y M C A of San Francisco	\$ 84,250	Safe Ro	utes to School Project collaboration


Sole Source Contracts for Fiscal Year 2011-2012 Cynthia Avakian to: Board of Supervisors 06/29/2012 05:21 PM

Hide Details From: Cynthia Avakian <Cynthia.Avakian@flysfo.com> To: Board of Supervisors <Board.of.Supervisors@sfgov.org>,

1 Attachment



\_Dept 27-Airport Sole Source Contracts Annual Report 11-12.pdf

Ms. Calvillo,

Attached please find a copy of SFO's report on sole source contracts for fiscal year 2011-2012. If you have any questions about the report, please let me know. Thanks,

Cynthia Avakian Contracts Administration Unit San Francisco International Airport P. O. Box 8097, San Francisco, CA 94128 E-mail: <u>cynthia.avakian@flysfo.com</u> Phone: (650) 821-2014, Fax: (650) 821-2011



San Francisco International Airport

June 28, 2012

Ms. Angela Calvillo Clerk of the Board of Supervisors City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Pursuant to San Francisco Administrative Code Section 67.24(e), attached is the Airport's annual report on sole source contracts for Fiscal Year 2011-2012. This list is composed of contracts and agreements that needed sole source waivers from the City's Human Rights Commission (HRC) and/or the Office of Contracts Administration (OCA).

If you have any questions, please contact Cynthia Avakian of the Airport's Contracts Administration Unit at (650) 821-2014.

Very truly yours, John L. Martin

Airport Director

Attachment

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

EDWIN M. LEE LARRY MAZZOLA LINDA S. CRAYTON ELEANOR JOHNS RICHARD J. GUGGENHIME PETER A. STERN MAYOR PRESIDENT VICE PRESIDENT

JOHN L. MARTIN AIRPORT DIRECTOR

Post Office Box 8097 San Francisco, California 94128 Tel 650.821.5000 Fax 650.821.5005 www.Bysfo.com

Airport Commission Summary of Sole Source Contracts FY 11-12

	TERM START	TERM END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
1	FY I	en un were contenueză	AAAE Aviation Security Clearinghouse	\$210,000	Fingerprint processing
2	······	1-12	ACGIH	\$195	Membership
3	FY 1		ACI Online Learning Center	\$25,020	Training Course
4			Action Targets	\$5,000	Targets & Parts for action target system for police firing range unavailable from another source
5	11/01/11	12/31/13	Airport Council International (ACI)	\$175,000	Airport Service Quality Survey
6	FY[1	1-12	Airports Council IntlAirport Mgmt. Professional Accreditation Program (AMPAP)	\$799	Membership Dues
7	FY 1	· · · · · · · · · · · · · · · · · · ·	Airports Council IntlAirport Mgmt. Professional Accreditation Program (AMPAP)	\$32,184	Training unavailable from another source
8	FY 1		Airport Revenue News	\$190	Subscriptions
9	FY 1	1-12	Alameda County Sheriff Dept.	\$400	Training Course
10	FY 1		Alpha Explosives	\$5,000	Explosives used for training unavailable from another source
11	FY 1	· · ·	American Board of Industrial Hygiene	\$115	Membership
12	04/01/12	the state of the s	American Planning Association	\$483	Membership Renewal
13	FY 1	1-12	American Public Works Association	\$255	Membership, Conference
14	FYI	1-12	American Society of Civil Engineers (ASCE)	\$255	Membership Dues
15	FY I	warmawer we see to a set	American Society for Training & Development (ASTD)	\$199	Membership
16	FY I	1-12	American Society of Safety Engineers	\$1,475	Conference
17	FY 1	and the second sec	American Society of Testing & Materials (ASTM)	\$2,897	Annual Book of Standards
18	FY 1		Anderson Audio Visual	\$20,000	Maintenance Repair
19	FY 1		Arconas Corporation	\$4,500,000	Public multiple seating in SFO terminals
20	FY 1	يك أن الشيحا ومسيستمور السائدة	Argent Communications Group	\$595	Subscription Renewal
21	and a second	1-12	Association of Certified Fraud Examiners	\$4,679	Training unavailable from another source
22	FY 1	and the second second second	Aviation Week	\$79	Subscriptions
23	12/01/10		Aviation Week & Space Tech.	\$139	Subscriptions
24	03/01/12	02/28/13	Aviation Week Group (Aviation Daily)	\$1,785	Subscription
25	02/15/07	02/15/17	Bank of New York Trust Company NA	\$1,700.000	On-going Bond Trustee and Payce agent services
26	FY I	1-12	BART	\$69,940	Maintenance & Repair Agreement, Transportation Services
27	and the second sec	1-12	Bay Area Air Quality Management District (BAAQMD)	\$81.681	Fees
28		1-12	Bay Area Clean Water Agencies	\$7,000	Utility fees
29	FY I	1-12	Bay Area Council	\$45,000	Membership, Conference, Sponsorship
30	FY 1	1-12	Bay Conservation & Development Commission (BCDC)	\$224,200	Permit Fees

	TERM START	TERM END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
31	07/01/10	09/30/13	Burton's Fire (\$50,000/yr)	\$150,000	Oshkosh Fire Truck parts
32	FY 1	1-12	CA CPA Education Foundation	\$4,960	Training Classes
33	FY 1	1-12	California CLETS User Group	\$475	Annual Training Seminar
34	FY 1	1-12	California Department of Public Health	\$1,748	Radioactive Materials License Fee
35	FY ]	1-12	California Department of Transportation	\$24,000	Maintenance of Roadway Lighting & Traffic Signals
36	FY 1	1-12	California-Nevada Section American Water Works Association (AWWA)	\$555	Conference
37	FY 1	1-12	CALPERLA	\$3,912	Conference
38	FY 1	1-12	Calstart .	\$3,500	Membership
39			Carrier Corp.	\$900,000	Chiller Parts & Repair unavailable from another source
40	FY 1	1-12	CCH, Inc.	\$9,742	Subscription renewals
41	FY 1	1-12	CEECO	\$15,000	Maintenance & Repair of Armored Telephones unavailable from another source
42	<b>FY</b> 1	1-12	Center for Creative Leadership	\$8,400	Training unavailable from another source
43	FY 1	1-12	Cision US Inc.	\$9,999	Media monitoring services
44	FY 1	1-12	City of Millbrae	\$5,000	Water fee
45	FY 1	1-12	City of South San Francisco	\$85,000	NBSU Agreement
46	10/01/11	09/30/12	City of South San Francisco	\$1,800,000	Parking Taxes
47	FY 1	1-12	City/County Assoc. of Governments of San Mateo County (CCAG)	\$100,000	CLUP update
48	FY 1	1-12	COEH-Continuing Ed Program	\$150	Training Class
49	FY 1	1-12	Continuing Education of the Bar (CEB)	\$3,500	Publications
50	FY 1		Contra Costa County Law Enforcement Training Center	\$171	Training unavailable from another source
51	FY 1	1-12	CoSign Inc.	\$33,000	Provider of digital signature solution
52	04/05/11	06/30/14	County of San Mateo Community Roundtable	\$500,000	Membership
53		1-12	County of San Mateo Information Services	\$11,106	Online Subscription (CLETS)
54	05/01/12	commences and the second second	County of Ventura	\$7,200	Gartner Subscription Agreement
55	FY I	1-12	Dade County Regional Airport	\$150	Conference
56	FY 1		Digital Recorders, Inc.	\$194,279	Bus monitoring equipment for Next Bus System
57	FY 1	1-12	DIIO	\$18,000	Design and Performance features
58	FY I	زه جويدستمندستين ويعقدهم من	Div. of State Architect, Dept. General Services	\$250	Training unavailable from another source
59	FY I		Diversified Communications Group	\$29,974	Base Station/Mobile Aircraft Radio
60	FY I	1-12	DLT Solutions	\$69,701	Software License Renewal (AutoCAD)
61	and the second sec	1-12	DOT-FAA National Aeronautical Charting Dist.	\$19	Subscription Renewal
62	FY 1	1-12	DTSC	\$318	Waste Manifest Fee

## Airport Commission Summary of Sole Source Contracts FY 11-12

	TERM START	TERM END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
63	FY I	1-12	Dun & Bradstreet	\$3,500	Subscription
64	06/20/11				
65	C. Martin M. Switterfin Williams Methods.	All contractive strations and the second state	Federal Aviation Administration (FAA)	\$3,669,575	Reimbursable Agreement-Runway Safety Area
66	FY 1	1-12	Fred Pryor Seminars/Career Track	\$697	Training Seminars
67	03/01/12	02/28/13	GCR	\$50,000	Annual software maintenance renewal for Airport's Property Management & Billing System
68	·	1-12	Hach Company	\$11,722	Equipment, parts and repair unavailable from another source
69	FY 1	1-12	Haines Company Inc.	\$929	Subscription
				-	Parts & Repair unavailable from another
70		I-12	HSQ Technology	\$50,000	source
71		1-12	Insight Media Ltd	\$1,025	Conference
72		1-12	Insurance Educational Assn.	\$469	Training unavailable from another source
73	FY 1	1-12	Intergraph Corp.	\$3,196	Conference
74	FY 1	1-12	Intergraph Corp.	\$336,947	Software Maintenance Agreement, Proprietary Software Program Upgrade
75	FY 1	1-12	International Assoc. of Chiefs of Police	\$120	Membership renewal
76	FY 1	1-12	International Association of Plumbing & Mechanical Officials (IAPMO)	\$217	Memberships, subscription
77	FY 1	1-12	International Risk Management Institute (IRMI)	\$4,380	Subscription
78	FY 1	1-12	Jatco Inc.	\$2,500	Parts & Repair unavailable from another source
79	FY 1	1-12	Local Government Publications	\$130	Publication
80	FY 1	1-12	Marin Consulting Associates	\$1,100	Training classes not available from another source
81	FY 1	1-12	McGraw-Hill/Aviation Week	\$103	Subscription Renewal
82	FY I	1-12	Momberger Airport Information	\$690	Subscription Renewal
83	FY 1	1-12	Motorola	\$400,000	Equipment upgrade
84	FY 1	1-12	Munsys Inc.	\$100,000	Products & Services related to lifecycle mgmt of engineering design, reports, etc.
85	FY 1	1-12	National Fire Protection Assoc (NFPA)	\$1,951	Subscriptions, Publications
86	FY 1	1-12	National Fire Protection Assoc (NFPA)	\$35,990	On-site group training seminars
87	FY 1	1-12	National Seminars Group	\$199	Seminar
88	FY	1-12	Nixalite of America	\$1,220	Parts unavailable from another source
89	07/01/10	06/30/13	Nixon-Egli (50,000/yr)	\$150,000	Parts & Repair for specialized equipment unavailable from another source
90	FY 1	1-12	Office of State Fire Marshall	\$5,000	License Renewal
91	02/28/12	02/27/13	Oracle America Inc.	\$265,820	Software Maintenance renewal
92	07/01/11	06/30/14	PASSUR Aerospace Inc.	\$348,604	Flight Database Subscription
93	FY I	1-12	Pips Technology Inc.	\$350	LPR Camera repair

Airport Commission Summary of Sole Source Contracts FY 11-12

	TERM START	TERM END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
94	FY 1	1-12	Port of Oakland	\$300	Training unavailable from another source
95	04/01/12	04/01/20	Presidio Trust	\$7,500,000	Funding agreement for Presidio Wetlands Mitigation Project
96	FY 1		Public Safety Training Consultants	\$1,400	Training classes not available from another source
97	the summer and the second s	L	Quantum Secure	\$640,000	Software development & modules
98	FY 1	1-12	Quantum Workplace	\$2,195	Online survey service
.99	FY I		Radiation Detection Co.	\$1,500	Parts & Repair for specialized equipment unavailable from another source
100	FY I	1-12	Remote Satellite Systems Int'l.	\$13,157	Satellite phones
101	FY 1	1-12	Risk & Insurance Management Society (RIMS)	\$895	Conference
102	FY 1	1-12	Routes World Development Group	\$6,745	Conference
103	<b>FY</b> 1	1-12	SAI	\$30,000	Software support (Call Detail Reporting System) unavailable from another source
104	FY 1		SAMCEDA	\$12,000	Annual Membership, Annual Meeting and Awards Luncheon Sponsorships
105		-	San Bruno Park School District	\$10,000	Bus Transportation
106	05/01/12	04/30/13	San Francisco Business Times	\$78	Subscription
107	FY 1		San Francisco Business Times	\$6,947	Subscription renewals, advertisement, award events
108	FY 1		San Francisco State University	\$110	Job Fair Registration
109	FY 1	- management of the second second second	San Francisco State University	\$1,410	Staff workshops
110	FY 1	1-12	San Francisco State University	\$6,000	Training
111	FY 1	1-12	San Jose Business Journal	\$950	Bay Area Healthiest Employers Awards Breakfast table
112			San Mateo County - Palcare	\$1,540,000	Childcare facility unavailable from another source
113	12/15/10		San Mateo County - Palcare	\$450,000	Childcare facilities expansion
114	11/01/08	1	San Mateo County Behavioral Health & Recovery Program (First Chance)	\$40,000	Alcohol Rehabilitation Program unavailable from another source
115	FY 1	1-12	San Mateo County Clerk	\$200	NOD filings with the SMC Clerks Office.
116	FY I		San Mateo County Dept. of Public Works	\$5,000	Maintenance of Roadway Lighting & Traffic Signals
117	FY 1	1-12	San Mateo County Environmental Health	\$61,585	Fees
118	FY 1		San Mateo County Mosquito Abatement District	\$55,000	Abatement services
119	FY I		San Mateo Daily Journal	\$388	Spring Job Fair Advertising
120	FY 1		Santa Rosa Jr. College	\$194	Training unavailable from another source
121	FY I	aaaa ah is Ciri ah Shiri	Scheidt & Bachmann	\$200,000	Software Upgrade Support (PARCS)
122	FY 1		Schneider Electric	\$2,750	Training unavailable from another source
123	FY I	Section and an experimental sectors and the se	SF Estuary Institute	\$7,000	Regional Monitoring Annual Fee
124	FY1	1-12	Skillpath	\$134	Training unavailable from another source

Airport Commission Summary of Sole Source Contracts FY 11-12

	TERM START	TERM END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
				<ul> <li>Contract of the second s</li></ul>	Live Fire Burn Training not available from
125		1-12	SLC Airport, ARFF Training Center	\$78,840	another source
126		1-12	SourceMedia	\$190	Training unavailable from another source
127	FY I	1-12	SourceMedia	\$2,395	Subscription Renewal
128	FY I	1-12	South Bay Regional Public Safety Training Consortium (SBRPSTC)	\$600	Training Course
129	FY 1	1-12	State Board of Equalization State of California Department of Public	\$5,000	Underground Storage Tank Maintenance Fee
130	FY 1	1.10	Health	610 360	
131	FY 1	the second second second second	State Water Resources Control Board	\$10,359	Water System fees
131	FY	·		\$83,476	Site Cleanup Fees
132	F4 FY 1	ورابيا المتحديد ومتعقق والمتحدة	The Bond Buyer Online The Institutes	\$2,245	Subscription renewal
133			The New York Times	\$430	Training unavailable from another source
134			\$770	Subscription renewal	
135			The Wall Street Journal	\$399	Subscription renewal
130	FY 1	a new process program	Thompson Publishing Group Inc.	\$1,411	Subscription Renewals
121		1-12	Thompson rubishing Group inc.	\$894	Subscription Renewals
138	FY 1	1-12	Tradewind Scientific Ltd.	\$159,380	Parts & Equipment unavailable from another source
139	FY 1	1-12	Training for Safety Inc.	\$5,617	Training not available from another source
140	09/01/06	10/31/13	Transportation Corridor Agencies (TCA)	\$88,000	License to use FasTrak trademark
141	07/01/11	06/30/14	UBM Aviation WorldWide	\$107,800	Online Database Research Access
142	FY 1	1-12	UC Regents, UC Berkeley	\$48,025	Training unavailable from another source
143	FY 1	1-12	UC Regents, UC Davis	\$885	Training unavailable from another source
144	FY 1	1-12	UC Regents, UCB Haas School of Business	\$101,300	Training unavailable from another source
145	10/01/10	09/10/15	US Drug Enforcement Administration (\$341,075/yr)	\$1,705,375	DEA task force office space lease
146	FY 1	1-12	US Government Printing Office	\$3,468	Publications not available from another source
147	FY 1		US Postal Service	\$2,290	Post Office Box Fee, Lockbox rental
148	04/04/12	03/30/20	VII Pac Shores Holdings, LLC	\$3,550,000	Wetland Credit Purchase Agreement
			Total FY 2011-2012		
	l		Sole Source Contracts	\$33,526,193	

Dep. cpage COBILES FIVED BOARD OF SUPERVISO SAN FRANCISCO

THOMAS MAZZUCCO President

DR. JOE MARSHALL Vice President

PETRA DEJESUS Commissioner ANGELA CHAN Commissioner

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Commissioner

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The Police Commission 2012 JUN 27 AM 10: 09

**CITY AND COUNTY OF SAN FRANCISCO** 

June 27, 2012

Honorable Mayor Edwin M. Lee Mayor, City and County of San Francisco #1 Dr. Carlton B. Goodlett Place, Room 200 San Francisco, CA 94102

Honorable Board of Supervisors #1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102

Dear Mayor Lee and Supervisors:

At the meeting of the Police Commission on Wednesday, June 20, 2012, the following resolution was adopted:

### **RESOLUTION NO. 12-33**

### **ELECTION OF PRESIDENT OF THE POLICE COMMISSION**

RESOLVED, that Commissioner Thomas P. Mazzucco shall serve as President of the San Francisco Police Commission.

AYES: Commissioners Marshall, DeJesus, Chan, Kingsley, Turman, Loftus, Mazzucco

### ELECTION OF VICE PRESIDENT OF THE POLICE COMMISSION

RESOLVED, that Commissioner Joe Marshall shall serve as Vice President of the San Francisco Police Commission.

AYES: Commissioners Kingsley, Loftus, Marshall, Mazzucco NAYS: Commissioners DeJesus, Chan, Turman

Very truly yours,

John Monroe

Secretary San Francisco Police Commission

1345/rct



SAN FRANCISCO

Alisa M

MEMO

1650 Mission St. Suite 400

San Francisco, CA 94103-2479

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Information: 415.558.6377

## **Notice of Electronic Transmittal**

PLANNING DEPARTMENT

## Notice of Availability of an Environmental Impact Report and Draft Environmental Impact Report

CASE NO. 2008.1084E, 706 MISSION STREET – THE MEXICAN MUSEUM AND RESIDENTIAL TOWER PROJECT

DAT	E:	June 27, 2012
TO:		Angela Calvillo, Clerk of the Board of Supervisors
FRO	M:	Bill Wycko, Environmental Review Officer – (415) 558-9048
		Debra Dwyer, Case Planner – Planning Department (415) 575-9031
RE:		Planning Department Case File No. 2008.1084E

In compliance with San Francisco's Administrative Code Section 8.12.5 "Electronic Distribution of Multi-Page Documents", the Planning Department has submitted a multi-page Notice of Availability of a Draft Environmental Impact Report (NOA) and the Draft Environmental Impact Report (DEIR) for the proposed project, 706 Mission Street - The Mexican Museum and Residential Tower Project in digital format. This notice and document are provided to the Board of Supervisors pursuant to the San Francisco Administrative Code Chapter 31, Section 31.13(d). Public comment on the DEIR will be accepted in writing at the Planning Department until August 13, 2012 as specified in the enclosed notice. A public hearing to accept comments on the DEIR will be held before the San Francisco Planning Commission on August 2, 2012. One hard copy of the NOA and DEIR and 15 CDs have been provided to the Clerk of the Board for distribution to the Supervisors. Additional hard copies may be requested by contacting Debra Dwyer of the Planning Department at 415-575-9031. These documents are also available online from the Planning Department Web site at http://tinyurl.comsfcegadocs under Case number 2008.1084E.





Issued: Audit of the \$6 Million Citywide Konica Minolta Business Solutions USA, Inc. Contract

Reports, Controller to:

Calvillo, Angela, Nevin, Peggy, BOS-Legislative Aides, BOS-Supervisors, Kawa, Steve, Howard, Kate, Falvey, Christine, Elliott, Jason, Campbell, Severin, Newman, Debra, sfdocs@sfpl.info, gmetcalf@spur.org, CON-Media Contact, ggiubbini@sftc.org, CON-EVERYONE, CON-CCSF Dept Heads, CON-Finance Officers, Garcia, Barbara, Fong, Jaci, Morewitz, Mark, Jones, Bill, Browne, Jennifer, Boongaling, Myrna, Okubo, Anne 06/28/2012 01:52 PM

Sent by:

"Chapin-Rienzo, Shanda" <shanda.chapin-rienzo@sfgov.org> Hide Details

From: "Reports, Controller" <controller.reports@sfgov.org> Sort List... To: "Calvillo, Angela" <angela.calvillo@sfgov.org>, "Nevin, Peggy"

<peggy.nevin@sfgov.org>, BOS-Legislative Aides <bos-</pre>

legislativeaides.bp2ln@sfgov.microsoftonline.com>, BOS-Supervisors <bos-

supervisors.bp2ln@sfgov.microsoftonline.com>, "Kawa, Steve" <steve.kawa@sfgov.org>, "Howard, Kate" <kate.howard@sfgov.org>, "Falvey, Christine"

Howard, Kate" <kate.noward@stgov.org>, "Falvey, Christine"
<christine.falvey@sfgov.org>, "Elliott, Jason" <jason.elliott@sfgov.org>, "Campbell, Severin" <severin.campbell@sfgov.org>, "Newman, Debra" <debra.newman@sfgov.org>, "sfdocs@sfpl.info" <sfdocs@sfpl.info>, "gmetcalf@spur.org" <gmetcalf@spur.org>, CON-Media Contact <con-mediacontact.bp2ln@sfgov.microsoftonline.com>, "ggiubbini@sftc.org" <ggiubbini@sftc.org>, CON-EVERYONE <coneveryone.bp2ln@sfgov.microsoftonline.com>, CON-CCSF Dept Heads <conccsfdeptheads.bp2ln@sfgov.microsoftonline.com>, CON-Finance Officers <confinanceofficers.bp2ln@sfgov.microsoftonline.com>, "Garcia, Barbara"
<barbara.garcia@sfgov.microsoftonline.com>, "Fong, Jaci" <jaci.fong@sfgov.org>, "Morewitz, Mark" <mark.morewitz@sfgov.microsoftonline.com>, "Jones, Bill"
<bill.jones@sfgov.org>, "Browne, Jennifer" <jennifer.browne@sfgov.org>, "Boongaling, Myrna" <myrna.boongaling@sfgov.microsoftonline.com>, "Okubo, Anne"

<anne.okubo@sfgov.microsoftonline.com>,

Sent by: "Chapin-Rienzo, Shanda" <shanda.chapin-rienzo@sfgov.org>

The Office of the Controller's City Services Auditor Division (CSA) today issued a memorandum on the audit of the \$6 Million Konica Minolta Business Solutions USA, Inc., (Konica) contract. The audit found that the Community Health Programs Division of the Department of Public Health (DPH) needs to improve its procedures to ensure that it effectively administers and monitors its contract with Konica.

Community Health Programs did not always maintain support for usage amounts reported to the vendor, which are then used to verify the usage amounts invoiced, and does not consistently ensure that rates and usage amounts agree with approved and reported amounts. Additionally, DPH and the Office of Contract Administration should improve their oversight and monitoring of the contract.

To view the full memorandum, please visit our website at: http://co.sfgov.org/webreports/details.aspx?id=1439

This is a send-only email address.

For questions about the memorandum, please contact Director of City Audits Tonia Lediju at Tonia.Lediju@sfgov.org or 415-554-5393, or the CSA Audits unit at 415-554-7469.



CITY AND COUNTY OF SAN FRANCISCO

OFFICE OF THE CONTROLLER

Ben Rosenfield Controller

Monique Zmuda Deputy Controller

## MEMORANDUM

- TO: Barbara A. Garcia, Director of Health, Department of Public Health
- FROM: Tonia Lediju, Director of City Audits
- DATE: June 28, 2012
- SUBJECT: Audit of the \$6 Million Citywide Konica Minolta Business Solutions USA, Inc. Contract

## EXECUTIVE SUMMARY

The Community Health Programs Division of the Department of Public Health (DPH) needs to improve its procedures to ensure that it effectively administers and monitors its contract with Konica Minolta Business Solutions USA, Inc. (Konica). The Community Health Programs Division did not always maintain support for usage amounts reported to the vendor, which are then used to verify the usage amounts invoiced, and does not consistently ensure that rates and usage amounts agree with approved and reported amounts. Additionally, DPH and the Office of Contract Administration (OCA) should improve their oversight and monitoring of the contract.

This audit made eight recommendations, four directed to DPH and four directed to OCA. DPH and OCA concur with and agree to implement three of the four recommendations directed to each department.

## BACKGROUND, OBJECTIVE & METHODOLOGY

### Background

The City and County of San Francisco (City) spends more than \$2 billion annually on the procurement of goods and services from vendors, much of it through contracts. To identify vulnerabilities in existing contracts, the Office of the Controller's City Services Auditor Division (CSA) implemented a contract compliance monitoring program (program) to track contract adherence and accuracy. Under its audit plan for fiscal year 2011-12, CSA systematically audits city contracts. The program consists of an ongoing, comprehensive audit process that allows CSA to select and audit up to eight contracts each year using a risk-based approach. CSA selected the Konica contract to include in this year's process.

FAX 415-554-7466

Page 2 of 8 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

On July 1, 2006, OCA entered into a not-to-exceed \$6,000,000 contract with Konica for the lease of multifunction printing, copying, faxing, and scanning machines, and the support and maintenance of the leased equipment. The contract was subsequently amended three times and the third amendment extended the term of the contract to six years, or June 30, 2012. This contract is a citywide term contract under which departments have the authority to make purchases up to the approved blanket amount. The blanket amount is the maximum the department can spend under the contract, as approved by OCA. Konica equipment is used by three of DPH's divisions: Community Health Programs, San Francisco General Hospital, and Laguna Honda Hospital and Rehabilitation Center, which have their own accounts payable units that are responsible for reviewing Konica invoices before payment. This audit focused on Konica invoices processed by the Community Health Programs' accounting unit (the accounting unit). Exhibit 1 shows the payments made to Konica by various departments or board during the audit period.

EXHIBIT 1	Payments to Konica from July 1, 2010, Through June 30, 2011				
	Department/Board	Amount			
	Public Health	\$695,528			
	Human Services	92,529			
	Juvenile Probation	43,964			
	Board of Appeals	2,318			
	Total	\$834,339			

Source: City's accounting system and DPH.

Konica bills DPH a fixed monthly rental fee and a cost per page charge based on a rate for and the usage of each piece of equipment leased. Although the accounting unit is responsible for reviewing Konica invoices to ensure that duplicate invoices are not paid, it relies on the individual program offices to review the invoice detail to ensure that the rates and usage amounts are complete and accurate. The accounting unit ensures that the invoice was signed by an authorized approver before processing the invoice for payment. In fiscal year 2011-12 the accounting unit began tracking all invoices from and payments to Konica in a master file log because Konica had not consistently billed the department in a timely manner and had submitted duplicate invoices for payment on multiple occasions. The accounting unit uses the log to ensure that DPH does not make duplicate payments to Konica. An accounting clerk verifies that each invoice has not already been paid by ensuring that the billing period, equipment serial number, and billed usage do not appear on the master file log.

#### **Objectives**

The purpose of this audit was to determine whether:

 DPH has adequate policies and procedures and internal controls in place to correctly pay Konica for services allowed by the contract. Page 3 of 8 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

DPH and OCA effectively administered and monitored the Konica contract.

## Methodology

The audit focused on payments to Konica by the accounting unit of DPH's Community Health Programs Division during July 1, 2010, through June 30, 2011. To conduct this audit, CSA:

- Reviewed and gained an understanding of the contract terms and conditions.
- Interviewed OCA and DPH personnel to understand billing, payment, and contract monitoring procedures.
- Extracted payment information from the City's Financial Accounting and Management Information System (FAMIS) to identify a sample for testing.
- Selected 12 payments made for various programs and locations throughout DPH's Community Health Program offices for testing.
- Traced the billing data on the sample invoices to approved contract rates, recalculated the invoices, and ensured that the correct amount was paid.

During the audit period, Community Health Programs authorized 912 payments totaling \$211,923 remitted to Konica, which ranged from \$5 to \$952. The 12 payments analyzed, which totaled \$7,874, consisted of 18 invoices related to nine departmental programs within DPH's Community Health Programs. Exhibit 2 shows the number and value of the audited invoices by program.

EXHIBIT 2	-	ts to Konica for Community He ough June 30, 2011	alth Programs
DPH Program		Number of Invoices	Amount
Mental Health S	ervices	4	\$1,931
Children's Servi	ces	2	952
Tuberculosis Cli	nic	2	905
Contracts Depai	rtment	1	789
Emergency Med	lical Services	2	742
Medical Therapy	y Unit	2	609
Health Commiss	sion	1	587
Occupational Safety & Health		2	570
Environmental H	lealth	2	789
Total	·····	18	\$7,874

Source: City's accounting system and DPH.

This performance audit was conducted in accordance with generally accepted government auditing standards. These standards require planning and performing the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for the findings and conclusions based on the audit objectives. We believe that the evidence obtained provides a reasonable basis for the findings and conclusions based on the audit objectives. Page 4 of 8 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

### RESULTS

### Finding 1 – DPH programs do not always document the usage reported to Konica.

Of the five DPH programs interviewed, two (40 percent) do not document the number of pages copied or printed that they report to Konica and, consequently, cannot verify the billed usage before approving invoices for payment. Konica bills DPH for a fixed monthly lease fee and a cost per page charge based on usage for each piece of equipment leased. While the page counts for many of the machines are electronically read by Konica, the counts for a small number of machines are manually read and reported to Konica by DPH personnel.

Further, Konica did not always invoice DPH in a timely manner or consistently. Not all invoices include the equipment's monthly rental fee and the usage charge. In some instances Konica submitted invoices for equipment's monthly rental fee timely and then included the equipment's usage charges from that period on a subsequent rental invoice and as a result, programs could not always verify that Konica's long-delayed rates and usage charges on invoices were correct. Konica submitted invoices for equipment usage that occurred months and sometimes years, earlier. Of the 12 payments analyzed:

- Five were for usage charges billed within five months of the service period.
- Five were for usage charges billed five or more months after the service period.
- Two were for usage charges billed more than two years after the service period.

Two invoices did not include charges for the page counts noted on the bill, and the department is still awaiting a corrected invoice for this usage, which was incurred in 2010. Programs cannot verify usage invoiced multiple years after it occurred because they did not always keep records for prior periods. Programs maintain supporting documentation for current rates on their machines; however, they do not maintain support for rates that have been superseded.

The City's *Payment Processing Guidelines*, (payment process guidelines) issued by the Office of the Controller as Departmental Guideline No. 008-11, require that city departments systematically file invoices and supporting documents for later audits. According to DPH staff interviewed at two program sites, support for the usage reported to Konica is not retained. Therefore, when the programs receive the invoices for review, staff is unable to verify whether the number of pages billed agrees to the number of pages reported to Konica. As a result, DPH cannot be assured that it has been charged correctly.

#### Recommendations

 The Department of Public Health should require its program offices to document the equipment usage that they report to Konica and retain the documentation long enough — three years is suggested — so that it can be used to verify amounts Konica may invoice long after the usage occurred. Page 5 of 8 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

2. The Office of Contract Administration should require Konica in the next contract to invoice monthly or quarterly and to invoice both the fixed monthly rental fee and the cost per copy charge for the same service period on its invoice.

# Finding 2 – DPH does not always review rental and usage amounts for completeness and accuracy before remitting payment.

DPH program staff does not always thoroughly review invoices before approving them for payment and at times, did not appear to understand the required levels of review. In some instances a program's authorized approver signed and submitted invoices to the accounting unit for payment processing before verifying the rates and usage amounts for completeness and accuracy. In another instance, an authorized approver did not review the rates because the approver believed the accounting unit reviewed the rates. Although the City's prompt payment guidelines state that vendors must be paid within 30 days of the date on which the City receives an invoice for work performed and accepted by the City, it is more important that the City remit the correct amount due and not overpay its vendors. If there is an invoice dispute, notification must be made to the vendor and this stops the prompt payment clock until the dispute is resolved. Not thoroughly reviewing invoices prior to approving them for payment can result in the City paying for services it did not receive or overpaying its vendors.

The City's payment process guidelines require that invoices are reviewed for completeness and accuracy and that the invoice and supporting documents are filed systematically for later audits. To ensure that the amounts billed are correct, it is necessary to compare all rates and usage amounts invoiced against the purchase order and usage amounts reported to Konica. Although in the samples selected for testwork, the invoiced rates matched the purchase order rates; there could be potential errors in the future if a thorough review is not conducted.

### Recommendation

3. The Department of Public Health should require its program offices to thoroughly review Konica invoices by verifying as correct the rates and usage amounts billed for the rental period before submitting the invoices to the accounting unit for payment.

# Finding 3 – DPH has not formally documented the department's current invoice review and monitoring procedures.

Although DPH has a Procurement and Accounts Payable Process Manual (manual) stating the procurement and payable processes, the manual does not define the division of review responsibilities between the accounting units and programs. Additionally, the manual does not reflect the current review and monitoring procedures that are performed by the department. For example, there are no written procedures stating how the accounting unit should track invoices from vendors to ensure that duplicate charges are not paid. Such procedures may be helpful to staff, especially in light of employees of some units not understanding the roles and

Page 6 of 8 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

responsibilities of the accounting unit and their program regarding invoice review and approval, as detailed in Finding 2.

The City's payment process guidelines require that departmental procedures incorporate internal controls that are appropriate to the department's operations, organizational structure, and risks. Written policies and procedures in a form easily used by the staff assigned, such as a manual, enhance both accountability and consistency. Failure to adhere to the City's payment processing guidance may result in overpayments to the vendor if employees approve invoices without verifying the accuracy of charges.

## Recommendation

4. The Department of Public Health should update the Procurement and Accounts Payable Process Manual to reflect the current procedures performed by the department and should clearly define the roles and responsibilities of the accounting unit and the programs regarding invoice review. The updates should be communicated to its staff and the revised manual should be made available to staff.

### Finding 4 – OCA and DPH insufficiently monitor and oversee the Konica contract.

While one of DPH's accounting units now employs basic contract monitoring procedures, such as tracking contract payments remitted to Konica by equipment model and serial number, DPH needs to do more to ensure effective oversight of the contract. For example, by analyzing trends quarterly and annually for all three divisions, such as the amounts paid by each division and for each type of charge under the contract, that is, fixed monthly lease fee and a cost per copy fee, DPH could assess payments for reasonableness. It could also better estimate the department's usage and help avoid any excess usage fees for the remainder of the contract term to ensure that the contract amount is sufficient.

In addition, OCA did not ensure that Konica complied with a contract provision. The contract requires Konica to provide the City with a quarterly machine uptime report, indicating the using department, model number, serial number and description of each machine at that location, the installation date, total number of service calls, response time for each service call, total time a machine is not in working condition, and the total percent uptime of each installed machine. According to an OCA manager, Konica has not provided uptime reports to OCA but he believed the departments should request those reports as needed. However, since the Konica contract is a city-wide contract and multiple departments can use Konica's services, it is beneficial for OCA to review the overall performance of Konica's machines and to use this information to inform future contract negotiations. The contract states that failure to keep machines in working condition 98 percent of the available work time will be grounds for requiring Konica to replace the machines at their own expense with a like or better model and provide a credit to the City of 1/30 of the monthly lease or rental for that piece of equipment for each 24 business hours that the equipment is not in service.

Page 7 of 8 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

OCA does not monitor the performance of its vendors through a systematic feedback mechanism. To be most effective, the feedback process must be part of the monitoring system. Monitoring is the function of control and takes two forms: monitoring during the performance of a contract and evaluating the vendor after the contract expires. Currently, OCA handles vendor complaints reactively; however, waiting for complaints does not build a process for continuous improvement. Although OCA was unaware of any complaints against Konica, DPH has been experiencing billing problems with Konica that require a significant amount of staff time to monitor and process.

A contract monitoring system consists of the structure, policies, and procedures used to ensure that the objectives of a contract are accomplished, payment is made only for goods and services allowed by the contract, and vendors meet their responsibilities. An effective contract monitoring system mitigates risk.<sup>1</sup> An effective contract monitoring system may have numerous components, such as training, contingency plans, communication of clear expectations, and a contract administration plan. However, OCA and DPH need to assess the complexity of the contracted service, the contract amount, and the risk if the work is not performed adequately when deciding which components are necessary.

Inadequate contract monitoring can cause financial and programmatic consequences. For example, a vendor may be overpaid for work performed or paid for work not performed. A well-written contract may have limited value if the City does not adequately review invoices before payment and monitor usage trends to ensure that amounts billed are appropriate.

#### Recommendations

- The Department of Public Health should implement overall contract monitoring procedures, such as quarterly and annual trend analyses, and formally document its contract monitoring system to ensure consistency in its application.
- 6. The Office of Contract Administration should ensure that Konica, as required by the contract, provides quarterly machine uptime reports.
- 7. The Office of Contract Administration should review the quarterly machine uptime reports to ensure that machines are in working condition as required by the contract and should take the appropriate action, as prescribed by the contract, for any machines not meeting the requirement.
- The Office of Contract Administration should formally establish policies and procedures that require it to seek feedback from department users of the Konica contract regarding Konica's performance, and the Office of Contract Administration should help to resolve any issue noted.

In this context, risk is defined as the probability of an event or action having an adverse effect on the department or City.

Page 8 of 8 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

CSA extends its appreciation to you and your staff who assisted with this audit. For questions about this memorandum, please contact Tonia Lediju at (415) 554-5393 or tonia.lediju@sfgov.org, or CSA at (415) 554-7469.

cc: Ben Rosenfield, Controller Irella Blackwood, Controller Elisa Sullivan, Controller Nicole Doran, Controller Anne Okubo, DPH Jaci Fong, OCA Page A-1 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

## ATTACHMENT A: DEPARTMENT OF PUBLIC HEALTH RESPONSE



San Francisco Department of Public Health Barbara A. Garcia, MPA

Director of Health

City and County of San Francisco

Date: June 21, 2012

Greg Wagner, CFO

Tonia Lediju, Controller's Office, Director of City Audits

From:

RE:

To:

Controller's Audit of Konica Minolta Contract

Thank you for your draft audit report on the Konica Minolta contract. Attached are DPH's responses to findings.

If you have any questions, please contact Anne Okubo at 554-2825.

cc: Barbara Garcia

The mission of the Sain Francisco Department of Public Health is to protect and promote the health of all San Franciscans. We shall "Assess and research the health of the community" Develop and enforce health policy "Prevent disease and injury" "Educate the public and train health care providers "Provide quality, comprehensive, cuturally-proficient health services "Ensure equal access to all " barbara.garcia@stdpl.org ~ office 415-554-2526 fax 415 554-2710 101 Grove Street, Room 308, San Francisco, CA 94102 Page A-2 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

## **ATTACHMENT B: OFFICE OF CONTRACT ADMINISTRATION RESPONSE**

City and County of San Francisco

## Office of Contract Administration

Edwin M. Lee Mayor

**Jaci Fong Purchaser and Director** Purchasing

June 21, 2012

To:

Tonia Lediju, Director of City Audits Controllers Office City Hall, Room 476 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

From:

Jaci Fong CIT Purchaser and Director Office of Contract Administration 1 Dr. Carlton B. Goodlett Place San Francisco, CA.94102

Subject: Audit of Konica Minolta Contract

Thank you for your review of the City's CopySmart Contract with Konica Minolta. We appreciate your efforts to identify areas of improvement. Our responses as they pertain to the recommendations addressed to OCA are included in the attached,

Again we appreciate your suggestions.

City Hall, Room 430 1 Dr. Carlton B. Goodlett Place Tel. (415) 554-6743 Fax (415) 554-4337 San Francisco CA 94102-4685 Home Page: www.sfgov.org/oca

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E-mail: purchasing@sfgov.org

Page A-3 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

# AUDIT RECOMMENDATIONS AND RESPONSES

-	· · · · · · · · · · · · · · · · · · ·	1	· · · · · · · · · · · · · · · · · · ·
	Recommendation	Responsible Agency	Response
1.	The Department of Public Health should require its program offices to document the equipment usage that they report to Konica and retain the documentation long enough — three years is suggested — so that it can be used to verify amounts Konica may invoice long after the usage occurred.	The Department of Public Health	DPH concurs. DPH will inform programs to document equipment usage and retain this documentation for at least three years. DPH programs will be notified of these procedures by no later than July 31, 2012.
2.	The Office of Contract Administration should require Konica in the next contract to invoice monthly or quarterly and to invoice both the fixed monthly rental fee and the cost per copy charge for the same service period on its invoice.	The Office of Contract Administration	OCA agrees that in our next contract we will require vendors to invoice either monthly or quarterly. However, it is industry practice to bill fixed costs near the beginning of the period (whether it is monthly or quarterly). Cost per copy charges are based on actual usage, and customarily billed in arrears.
3.	The Department of Public Health should require its program offices to thoroughly review Konica invoices by verifying as correct the rates and usage amounts billed for the rental period before submitting the invoices to the accounting unit for payment.	The Department of Public Health	DPH concurs. DPH will inform programs to review invoices by verifying rates and usage amounts before submitting invoices to the accounting unit for payment. DPH programs will be notified of these procedures no later than July 31, 2012.

Page A-4 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

	Recommendation	Responsible Agency	Response
4.	The Department of Public Health should update the Procurement and Accounts Payable Process Manual to reflect the current procedures performed by the department and should clearly define the roles and responsibilities of the accounting unit and the programs regarding invoice review. The updates should be communicated to its staff and the revised manual should be made available to staff.	The Department of Public Health	DPH concurs. DPH will update the Procurement and Accounts Payable Process Manual to reflect general guidelines on how to review invoices. The Manual will be updated by September 30, 2012.
5.	The Department of Public Health should implement overall contract monitoring procedures, such as quarterly and annual trend analyses, and formally document its contract monitoring system to ensure consistency in its application.	The Department of Public Health	DPH does not concur. DPH agrees that better monitoring is warranted. However, DPH does not have the resources to establish a centralized office to monitor the large number of commodity vendors that are used by the hospitals, clinics and many public health programs. Monitoring is best done by DPH programs at this time. To establish a new office of this nature would be costly and resources are not available.
6.	The Office of Contract Administration should ensure that Konica, as required by the contract, provides quarterly machine uptime reports.	The Office of Contract Administration	OCA will require vendors to provide reports as specified in the contract.

Page A-5 Memorandum Regarding the Audit of the Konica Contract June 28, 2012

	Recommendation	Responsible Agency	Response
7.	The Office of Contract Administration should review the quarterly machine uptime reports to ensure that machines are in working condition as required by the contract and should take the appropriate action, as prescribed by the contract, for any machines not meeting the requirement.	The Office of Contract Administration	Due to the number of copiers deployed throughout the City, OCA disagrees with this recommendation. This responsibility should lie with the user department. We will make this clear in the next contract. OCA will make sure that vendors provide the report periodically as specified. In addition, OCA will post the report on the internet to facilitate the review of the report by departments. We have, and will continue to assist departments in resolving any issue that arise.
8.	The Office of Contract Administration should formally establish policies and procedures that require it to seek feedback from department users of the Konica contract regarding Konica's performance, and the Office of Contract Administration should help to resolve any issue noted.	The Office of Contract Administration	OCA will periodically survey user departments and respond accordingly.

differences	

<u>To</u>: Cc: Bcc:

Subject: Rating Agency Chapter 12B Waivers from PUC

From:	"Kelly, David" <dkelly@sfwater.org></dkelly@sfwater.org>
To:	"Calvillo, Angela" < Angela.Calvillo@sfgov.org>
Cc:	"Winchester, Tamra" < Tamra.Winchester@SFGOV.ORG>
Date:	06/27/2012 04:14 PM
Subject:	Rating Agency Chapter 12B Waivers from PUC

Dear Angela Calvillo,

Pursuant to HRC instruction, attached are scanned copies of the chapter 12B waiver request forms for the PUC to contract with our bond rating agencies – Standard & Poor's and Moody's. These waivers will cover the 2012-2013 fiscal year. Along with each form is a letter of justification.

The original forms have been sent to HRC. Please let me know if you have any questions.

Thank you, David

--

David V. Kelly Debt Administration Analyst Tel: (415) 487-5269 DKelly@sfwater.org

POF 🔍



San Francisco Water, Power and Sewer | Services of the San Francisco Public Utilities Commission

FDF

HRC 12B Waiver - SandP 120627.pdf HRC 12B Waiver - Moody's 120627.pdf

	S.F. ADMI	VISTRATIVE CODE CHAPTERS 12B and 14 WAIVER REQUEST FORM	4B
<b>D</b> 41	$\sum_{i=1}^{n}$	(HRC Form 201)	FOR HRC USE ONLY Request Number:
	on 1. Department Information	Le	
	e of Department: SFPUC	ан таанаа калан	
Dep;	artment Address: 525 Golden Gate	Ave., 4 <sup>th</sup> Floor	
Coni	tact Person: David Kelly		
Pho	ne Number: 415-487-5269	Fax Number: 415-487-5258	
Section	on 2. Contractor Information		
Cont	tractor Name: Moody's	Contact Person: Carol Picou	
Conl	tractor Address: 7WTC at 250 Gree	enwich St., New York, NY 10007	
Vend	dor Number (if known): 12770	Contact Phone No.:212-553-79	66
Sectio	on 3. Transaction Information		
Date	Waiver Request Submitted: 6/27/2	2012 Type of Contract: Non-Complia	nt
Cont \$75,9	ract Start Date: 7/1/2012 000	End Date: 6/30/2013 Dollar An	nount of Contract:
Sectio	n 4. Administrative Code Chapt	er to be Waived (please check all that appl	y)
$\boxtimes$	Chapter 12B		
	Chapter 14B Note: Employment 14B waiver (type A or B) is gran	and LBE subcontracting requirements may s ted.	till be in force even when a
<sup>,</sup> Sectio	on 5. Waiver Type (Letter of Just	tification <i>must</i> be attached, see Check List	t on back of page.)
	A. Sole Source		
	B. Emergency (pursuant to Adm	inistrative Code §6.60 or 21.15)	
	C. Public Entity		
		nply – Copy of waiver request sent to Board o	
		Arrangement – Copy of waiver request sent	•
		waiver request sent to Board of Supervisors of	
		BE) (for contracts in excess of \$5 million; see	Admin. Code §14B.7.1.3)
	H. Subcontracting Goals		
	12B Waiver Granted:	HRC ACTION 14B Waiver Grant	ed:
	12B Waiver Denied:	14B Waiver Grant	
	n for Action:		·····
Reaso	- <u></u>		
			Dater
HRC S	itaff:		

CITY AND COUNTY OF HUMAN RIG	F SAN FRANCISCO HTS COMMISSION
S.F. ADMINISTRATIVE CODE CHAPTERS 12B and 14E	3
(HIRC Form 201)	FOR HRC USE ONLY
Section 1. Department Information Department Head Signature:	Request Number:
Name of Department: SFPUC	
Department Address: 525 Golden Gate Ave., 4 <sup>th</sup> Floor	
Contact Person: David Kelly	
Phone Number: 415-487-5269 Fax Number: 415-487-5258	
Section 2. Contractor Information	
Contractor Name: Standard & Poor's Contact Person: Randye	Gilliam
Contractor Address: 2542 Collection Center Drive, Chicago, IL 60693	
Vendor Number (if known): 17565-05 Contact Phone No.:800-	767-1896 Ext #4
Section 3. Transaction Information	
Date Waiver Request Submitted: 6/27/2012 Type of Contract: Non-Compliant	L
Contract Start Date: 7/1/2012 End Date: 6/30/2013 Dollar Amc \$75,000	ount of Contract:
Section 4. Administrative Code Chapter to be Waived (please check all that apply)	)
Chapter 12B	
Chapter 14B Note: Employment and LBE subcontracting requirements may stil 14B waiver (type A or B) is granted.	be in force even when a
Section 5. Waiver Type (Letter of Justification must be attached, see Check List of	on back of page.)
A. Sole Source	
B. Emergency (pursuant to Administrative Code §6.60 or 21.15)	
C. Public Entity	
D. No Potential Contractors Comply – Copy of waiver request sent to Board of	
E. Government Bulk Purchasing Arrangement – Copy of waiver request sent to	
F. Sham/Shell Entity – Copy of waiver request sent to Board of Supervisors on	
<ul> <li>G. Local Business Enterprise (LBE) (for contracts in excess of \$5 million; see A</li> <li>H. Subcontracting Goals</li> </ul>	dmin. Code §14B.7.I.3)
12B Waiver Granted: 14B Waiver Granted	4.
12B Waiver Denied:   14B Waiver Granied:     12B Waiver Denied:   14B Waiver Denied:	
Reason for Action:	
HRC Staff:	Date:
HRC Staff:	Date:
HRC Director:	Date:
DEPARTMENT ACTION - This section must be completed and returned to HRC to Date Waiver Granted: Contract Dollar Amount:	or waiver types D, E & F.

## Waiver Approval Request

### Summary

The Deputy Chief Finance Officer ("Deputy CFO") of the San Francisco Public Utilities Commission ("SFPUC") is submitting this Waiver Request to obtain approval for the SFPUC to contract with Standard & Poor's, a municipal bond rating agency. The rating is in connection with the SFPUC's Water Enterprise and Wastewater Enterprise Commercial Paper programs and is a requirement to issue debt.

### Background

There are three firms that offer ratings for municipal bonds, Standard & Poor's, Moody's, and Fitch, and none of these firms are compliant under Chapter 12B. We have been advised by our financial advisors that obtaining ratings from at least two of the three rating agencies is an essential component to market the debt. We have encouraged Standard & Poor's to adopt a benefits plan which complies with the City's requirements, but such a policy has not yet been pursued.

### Justification for Waiver

The Deputy CFO is therefore requesting this waiver to obtain municipal bond ratings and continued surveillance from a non-compliant entity, Standard & Poor's, because there are no alternative providers that comply with Chapter 12B.

## **BOARD of SUPERVISORS**



City Hall 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689 Tel. No. 554-5184 Fax No. 554-5163 TDD/TTY No. 544-5227

## MEMORANDUM

Date: June 29, 2012

To: Honorable Members, Board of Supervisors

From: Angela Calvillo, Clerk of the Board

Subject: Notice of Transfer of Function Under Charter Section 4.132

Pursuant to Charter Section 4.132, Mayor Edwin Lee has issued a notice to the Board of Supervisors, dated June 27, 2012, and received by the Office of the Clerk of the Board today, June 29, 2012, announcing additional plans to reorganize duties and functions between departments and other units of government within the executive branch. The notice attached describes the specific positions being transferred.

Such reorganization shall become effective 30 days after its issuance unless disapproved by the Board of Supervisors during that time. If you would like to hold a hearing on any of these transfer of function items, please let me know by July 11, 2012.

## OFFICE OF THE MAYOR SAN FRANCISCO



June 27, 2012

Ms. Angela Calvillo Clerk of the Board of Supervisors San Francisco Board of Supervisors City Hall, 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

Re: Notice of Transfer of Function under Charter Section 4.132

Dear Ms. Calvillo:

Under Charter Section 4.132, the Mayor may reorganize duties and functions between departments and other units of government within the executive branch. This letter is in addition to my earlier letter of June 1, which outlined the positions and classifications that would be transferred. By this letter, I am providing additional notice of the duties and functions associated with the positions and classifications at the Human Rights Commission to be transferred:

1. Local Business Enterprise Program, San Francisco Administrative Code Chapter 14B

First, I am transferring to the City Administrator, effective July 28, 2012, all of the duties and functions of the Human Rights Commission and the Director of the Human Rights Commission under the City's race and gender neutral Local Business Enterprise and Non-Discrimination in Contracting Ordinance, SF Administrative Code Chapter 14B ("LBE Ordinance"), with the exception of the authority of the Director of the Human Rights Commission, set forth in Section 14B.9(D) and 14B.17(F), to investigate and issue findings concerning possible unlawful discrimination by a bidder or City contractor in selecting subcontractors for City contracts.

Except for authority with respect to alleged discrimination in the selection of subcontractors specifically described above, the City Administrator will be responsible for implementing and enforcing all aspects of the LBE Ordinance in accordance with applicable law and duly adopted regulations. Such duties include accepting, investigating, and deciding applications for certification or re-certification as an LBE, advising City departments on LBE Ordinance compliance issues, setting LBE participation goals, granting waivers, monitoring contractor compliance, conducting random audits in coordination with the Controller, implementing the surety bond program and issuing all required reports. The City Administrator will also be responsible (with the exception of alleged discrimination in subcontractor selection described above) for investigating all potential violations of the LBE Ordinance including, as necessary, imposing sanctions against certified LBEs, bidders and contractors, acting as a charging official in debarment proceedings, hearing and deciding appeals of LBE certification decisions, and exercising all other powers and authority provided by applicable law and regulations to implement and enforce Chapter 14B.

Until such time as the LBE Ordinance is amended to reflect this transfer, all references to the Director in the LBE Ordinance and duly adopted regulations shall be read as referring to the Deputy City Administrator designated by the City Administrator to oversee the transferred LBE Ordinance - based

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200 SAN FRANCISCO, CALIFORNIA 94102-4681 TELEPHONE: (415) 554-6141 functions and duties, and all references to the Human Rights Commission shall be read as referring to the City Administrator.

2. Equal Benefits Ordinance Administration

I am also transferring to the City Administrator the ministerial (non-discretionary) tasks associated with documenting the compensation, including benefits, offered by an entity that seeks to establish its compliance with the requirements of the Equal Benefits Ordinance, San Francisco Administrative Code Section 12B.2(b) ("EBO"). These tasks currently are performed by staff reporting directly to the Director of the Human Rights Commission. The Director of the Human Rights Commission shall retain sole authority to determine whether the compensation complies with the Equal Benefits Ordinance and sole discretion over the issuance of waivers under Section 12B.5-1. Furthermore, except for the transfer of administrative tasks described above, the Human Rights Commission and the Director of the Human Rights Commission, as applicable, shall continue to have the power to do all acts and exercise all powers set forth in San Francisco Administrative Code Chapters 12B and 12C, the City's nondiscrimination in contracting ordinances.

3. Transfer of Employees and Funds

Pursuant to Section 4.132, I am requesting the Department of Human Resources to transfer as required all civil service employees affected by the realignment of functions and duties from the Human Rights Commission to the City Administrator described above. A list of the positions is attached. Such transfers shall not adversely affect the Civil Service status, position, compensation or pension or retirement rights and privileges of any affected employee. I am further requesting the Controller to transfer from the Human Rights Commission to the City Administrator any unexpended funds previously appropriated for the specified duties and functions being transferred.

Please feel free to contact Kate Howard in my office at 554-6515 if you have any questions about this matter.

Sincerely,

Edwin M. Lee Mayor

cc:

Members of the Budget and Finance Committee Harvey Rose Controller City Administrator Director, Human Rights Commission

## **Positions Included in Transfer of Function**

A total of 29.13 FTE are included in the transfer of function from the Human Rights Commission to the City Administrator. The positions that will be transferred are:

- 1.0 FTE 0931
- 1.0 FTE 0932
- 1.0 FTE 1404
- 1.0 FTE 1426
- 1.0 FTE 1824
- 5.0 FTE 2978
- 14.13 FTE 299
- 4.0 FTE 2996
- 1.0 FTE 2996 (off budget position)



to:

Less funding appropriated for Central Subway. We need full transparency. Francisco Da Costa

\David Campos\, Carmen Chu, David Chiu, Malia Cohen, Scott Wiener, John Avalos, info, Christina R. Olague, Mark Farrell, Maria.Lombardi, Jose.Moscovich, Sean Elsbernd, Eric Mar, Steve Kawa, Tony Winnicker, Ben Rosenfield, Ed Reiskin, Ed Harrington, Harlan Kelly, Naomi Kelly, Edwin Lee, Vince.Harris, Mohammed Nuru, Fuad Sweiss, BOS BOS, SFBOS BOS, Angela Calvillo, Christine Falvey, Dan Bernal, Greg Suhr 06/30/2012 06:54 AM

Hide Details

From: Francisco Da Costa <fdc1947@gmail.com> Sort List...

To: "\"David Campos\"" <David.Campos@sfgov.org>, Carmen Chu <Carmen.Chu@sfgov.org>, David Chiu <David.Chiu@sfgov.org>, Malia Cohen <Malia.Cohen@sfgov.org>, Scott Wiener <Scott.Wiener@sfgov.org>, John Avalos <John.Avalos@sfgov.org>, info@sfcta.org, "Christina R. Olague" <christina.olague@sfgov.org>, Mark Farrell <Mark.Farrell@sfgov.org>, Maria.Lombardi@sfcta.org, "Jose.Moscovich" <jose.moscovich@sfcta.org>, Sean Elsbernd <Sean.Elsbernd@sfgov.org>, Eric Mar <Eric.Mar@sfgov.org>, Steve Kawa <steve.kawa@sfgov.org>, Tony Winnicker <twinnicker@sfgov.org>, Ben Rosenfield <Ben.Rosenfield@sfgov.org>, Ed Reiskin <Ed.Reiskin@sfmta.com>, Ed Harrington <ed.harrington@sfgov.org>, Harlan Kelly <hkelly@sfwater.org>, Naomi Kelly <naomi.kelly@sfgov.org>, Edwin Lee <Edwin.Lee@sfgov.org>, Vince.Harris@sfmta.com, Mohammed Nuru <Mohammed.Nuru@sfdpw.org>, Fuad Sweiss <Fuad.Sweiss@sfdpw.org>, BOS BOS <supervisors@sfgov.org>, SFBOS BOS <board.of.supervisors@sfgov.org>, Angela Calvillo <Calvillo.Angela@sfgov.org>, Christine Falvey <christine.falvey@sfgov.org>, Dan Bernal <Dan.Bernal@mail.house.gov>, Greg Suhr <greg.suhr@sfgov.org>,

The Democrats once in Congress brought in millions to San Francisco as part of Pork Barrel Projects. No more - right now there seems to be a trend to foster some transparency and accountability. Even as Nancy Pelosi has her wings are clipped as she perks on dry, rotten twig and crows in vain.

The Third Street Light Rail is one of them - starts at 4th and King and ends in the middle of no where - Visitation Valley. No one feels ashamed of such a sordid job. Over \$700 million was spent - with thugs having a field day paid under the table by entities like BDI from the Bayview.

Lack of seats on the various hubs, concrete cracking, filthy Light Rail cars that are not washed; and more all sorts of passengers permitted to enter stinking to high heaven. These dirty passengers seat on the seats and leave a stench that is unbearable. No one seems to care about - hygiene. Why?

The Central Subway started as Phase II of the Third Street Light Rail. From the inception clouded with deception - started as a \$600 million project and now has grown to \$1.6 Billion - plus.

The Prime chosen for this project - corrupt to the core. Time will tell.

When the Third Street Light Rail was built - over 85% of the businesses suffered - none were compensated. When the rails were upgraded on Market Street all the business were compensated. You figure out the



blatant discrimination - considering that over 85% of the business lost their business on the Third Street corridor. Of course the present District 10 Supervisor Malia Cohen - would not know that. Pandering and seeking funds to fill her own pockets - living a good life with the LGBT community on Potrero Hill after playing hide and seek - for the longest time ever. Pathetic.

Recently the businesses in North Beach were furious that they were not informed about heavy construction - and holding heavy equipment in places that would impede the customers who frequent their business. Of course the Project Managers - failed to take these businesses into account - no focued outreach and of course when they were caught with their hand in the cookie jar - tons of excuses.

Millions of dollars have been spent - more wasted so far - on the Central Subway Project with no accountability and less transparency.

All tax payers' money.

If MTA delves into its own funds to float this projects - MTA will suffer and with that adverse some good people like Ed Reiskin who is doing his best - and has to deal with such - shenanigans.

Congress recently looked down on this project - and did not approve the necessary funding:

http://appropriations.house.gov/uploadedfiles/06 29 12 thud floor adopted amendments.pdf

I am requesting Chair David Campos and those of you that purport to be the Commissioners of the San Francisco County Transportation Authority to post the news on the SFCTA web site. Also provide the Public with facts linked to this project. Complete with email contacts where some of us can be provided factual information - so far hidden from the public at large.

And while we are on that subject the emails of the key folks that manage that entity - the SFCTA. Foremost the email of Jose Moscovich who purports to know - everything.

Francisco Da Costa

Director Environmental Justice Advocacy 4909 Third Street San Francisco - CA 94124



City Hall 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689 Tel. No. 554-5184 Fax No. 554-5163 TDD/TTY No. 544-5227

**BOARD of SUPERVISORS** 

Date: June 25, 2012

To: Honorable Members, Board of Supervisors

From: Angela Calvillo, Clerk of the Board

Subject: Form 700

This is to inform you that the following individuals have submitted a Form 700 Statement:

Louise Fischer – Sunshine Ordinance Task Force – Assuming Chris Hyland - Sunshine Ordinance Task Force – Assuming

RECEIVED BOARD OF SUPERVISORS	RATIVE CODE CHAPTERS 12B and 1	GHTS COMMISSION
SAN FRANCISSE ADMINIST	VAIVE CODE CHAPTERS 12B and 1 VAIVER REQUEST FORM	4B FOR HRC USE ONLY
Section 1. Department Information	(HRC Form 201)	Request Number:
Department Head Signature	Qua	· · · · · · · · · · · · · · · · · · ·
	<u> </u>	
Name of Department: District Attorney's Offic		
Department Address: 850 Bryant St, Rm 322	, San Francisco, CA 94103	
Contact Person: Samir Sakkal		
Phone Number: 415 - 553 - 1020	Fax Number: 415-553-9700	
Section 2. Contractor Information		L
Contractor Name: Chevron USA Inc	Contact Person: Cecilia-Station	ı 41
Contractor Address: P.O.Box 2001, Concord,	, CA 94529	
Vendor Number (if known): 04876	Contact Phone No.:800-554-13	76
Section 3. Transaction Information		
Date Waiver Request Submitted: 05/18/2012	Type of Contract: Fuel	Credit Card
Contract Start Date: 07/01/12 [ \$10000.	End Date: 06/30/2013 Dollar Am	nount of Contract:
Section 4. Administrative Code Chapter to b	be Waived (please check all that appl	y)
Chapter 12B		
Chapter 14B <i>Note</i> : Employment and L 14B waiver (type A or B) is granted.	BE subcontracting requirements may s	till be in force even when a
Section 5. Waiver Type (Letter of Justificati	on <i>must</i> be attached, see Check List	on back of page.)
A. Sole Source		
B. Emergency (pursuant to Administra	tive Code §6.60 or 21.15)	
C. Public Entity		
D. No Potential Contractors Comply –		
E. Government Bulk Purchasing Arran		•
F. Sham/Shell Entity – Copy of waiver	•	
G. Local Business Enterprise (LBE) (fo	r contracts in excess of \$5 million; see	Admin. Code §14B.7.I.3)
H. Subcontracting Goals		and a second
12B Waiver Granted:	HRC ACTION 14B Waiver Grante	.d.
12B Waiver Denied:	14B Waiver Oranie	
leason for Action:		
·		
IRC Staff:		Date:
RC Staff:		Date:

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## CITY AND COUNTY OF SAN FRANCISCO HUMAN RIGHTS COMMISSION

	R REQUEST FORM (HRC Form 201)		FOR HRC USE ONLY
Section 1. Department Information			Request Numbers
Department Head Signature: Maurel	Jannin		ARD SA 12 JU
Name of Department: Police			
Department Address: 850 Bryant Street, Account,	S.F., CA 94103		SUPI A
Contact Person: Wendy Chan		S	AM IO:
Phone Number: 415-553-1683	Fax Number: 415-	553-1114	SOS SOS
Section 2. Contractor Information	•	. L	1
Contractor Name: FLEETCOR TECHNOLOGIES	DBA CHEVRON	Ċ	Contact Person:
Contractor Address: P.O. Box 70887, Charlotte, No	28272		
Vendor Number (if known): 76065	Contact Phone No.	:866-432-3201	
Section 3. Transaction Information			
Date Waiver Request Submitted: 6/19/2012	Type of Contract: F	uel purchase	
Contract Start Date: 7/1/12 End D	ate: 6/30/12	Dollar Amou	Int of Contract: \$25000
ection 4 Administrative Code Charter to be Ma			
ection 4. Administrative Code Chapter to be wa	ived (please check	all that apply)	· ·
Chapter 12B	ived (please check	all that apply)	
<ul> <li>Chapter 12B</li> <li>Chapter 14B Note: Employment and LBE su 14B waiver (type A or B) is granted.</li> </ul>	bcontracting requirer	nents may still	be in force even when a
<ul> <li>Chapter 12B</li> <li>Chapter 14B Note: Employment and LBE su 14B waiver (type A or B) is granted.</li> </ul>	bcontracting requirer	nents may still	be in force even when a
<ul> <li>Chapter 12B</li> <li>Chapter 14B Note: Employment and LBE su 14B waiver (type A or B) is granted.</li> <li>Chapter Type (Letter of Justification m</li> </ul>	bcontracting requirer ust be attached, see	nents may still	be in force even when a
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<ul> <li>Chapter 12B</li> <li>Chapter 14B Note: Employment and LBE su 14B waiver (type A or B) is granted.</li> <li>Section 5. Waiver Type (Letter of Justification m</li> <li>A. Sole Source</li> <li>B. Emergency (pursuant to Administrative C</li> <li>C. Public Entity</li> <li>D. No Potential Contractors Comply – Copy</li> <li>E. Government Bulk Purchasing Arrangeme</li> <li>F. Sham/Shell Entity – Copy of waiver reque</li> <li>G. Local Business Enterprise (LBE) (for cont</li> <li>H. Subcontracting Goals</li> </ul>	bcontracting requirer <b>ust be attached, see</b> ode §6.60 or 21.15) of waiver request ser nt – Copy of waiver re st sent to Board of S racts in excess of \$5 <u>RC ACTION</u> 14B W 14B W	nents may still <b>Check List or</b> <b>Check List or</b> at to Board of S equest sent to b upervisors on: million; see Ad vaiver Granted: vaiver Denied:	be in force even when a <b>n back of page.)</b> Supervisors on: 6/20/2012 Board of Supervisors on: min. Code §14B.7.I.3)
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HRC-201.wd (8-06)

Copies of this form are available at: http://intranet/.

BOARDOF	EIVED
2012 Local Agency Biennial Notice	EIVED SUPERVISORS ANCISCO
Conflict of Interest Code Review Report	PM 3: 52
Name of Agency: San Francisco Sherifs Department	A company and a company
Mailing Address: 1 Pr. Curlton B. goodlett Place, Sin Francesco	», CA 94902
Contact Person: Frence Horne Office Phone No: 554-433	4
E-mail: Freye. Horne @ SFGov. org Fax No: (415) 5524-70	50
This agency has reviewed its conflict-of-interest code and has determined that:	
An amendment is required. The following amendments are necessary: (Check all that apply.)	
<ul> <li>Include new positions (including consultants) that must be designated.</li> <li>Delete positions that manage public investments from the list of designated positic</li> <li>Revise disclosure categories</li> </ul>	ons.

- Revise the titles of existing positions.
- ö
- Delete titles of positions that have been abolished.
- Other (describe) 0

## Code is currently under review by the code-reviewing body.

## X No amendment is required.

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.

<u>Junc 2012</u> Signature of Chief Executive Officer Ďate

Complete this notice regardless of how recently your code was approved or amended.

Please return this notice no later than Aug. 1, 2012, via e-mail (PDF), inter-office mail, or fax to:

Clerk of the Board Board of Supervisors ATTN: Peggy Nevin 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102 Fax: 554-5163 E-mail: peggy.nevin@sfgov.org

## 2012 Local Agency Biennial Notice

RECEIVED BOARD OF SUPERVISORS SAN FRANCISCO

## **Conflict of Interest Code Review Report**

			2012 JUN 26 AM 10: 22
Name of Agency:	CIVIL SERVICE COMM	IISSION	<u>pn</u>
Mailing Address:	25 VAN NESS AVENUE	E, SUITE 720, SAN FI	RANCISCO, CA 94012
Contact Person:	SANDRA ENG	Office Phone No:	(415) 252-3254
E-mail: sandra.eng@	esfgov.org	Fax No:	(415) 252-3260

This agency has reviewed its conflict-of-interest code and has determined that:

An amendment is required. The following amendments are necessary: (Check all that apply.)

- Include new positions (including consultants) that must be designated.
- Delete positions that manage public investments from the list of designated positions.
- Revise disclosure categories.
- Revise the titles of existing positions.
- Delete titles of positions that have been abolished.
- Other (describe)\_
- Code is currently under review by the code-reviewing body.

### No amendment is required.

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

June 12, 2012 Date

apoye

Complete this notice regardless of how recently your code was approved or amended.

Please return this notice no later than Aug. 1, 2012, via e-mail (PDF), inter-office mail, or fax to:

Clerk of the Board Board of Supervisors ATTN: Peggy Nevin 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102 Fax: 554-5163 E-mail: peggy.nevin@sfgov.org

_+688	<u>To</u> :	
with the second second	Cc:	
	Bcc:	
	Subject:	HRC Sole Source Waivers for FY12-1

From:	"McFadden, Sean" <sean.mcfadden@sfgov.org></sean.mcfadden@sfgov.org>
То:	"Calvillo, Angela" <angela.calvillo@sfgov.org></angela.calvillo@sfgov.org>
Date:	06/28/2012 01:45 PM
Subject:	HRC Sole Source Waivers for FY12-13

Hi Angela:

Attached are a set of HRC Sole Source Waivers for the Recreation and Park Department for FY12-13 sent per HRC Form 201 instructions. Feel free to contact me if you have any questions regarding these services.

3

Thanks.

Sean

## Sean McFadden

Manager, Purchasing and Contract Administration

San Francisco Recreation and Park Department | City & County of San Francisco McLaren Lodge in Golden Gate Park | 501 Stanyan Street | San Francisco, CA | 94117

(415) 831-2779 | sean.mcfadden@sfgov.org



Visit us at <u>sfrecpark.org</u> Like us on <u>Facebook</u> Follow us on <u>Twitter</u> Watch us on <u>sfRecParkTV</u> Sign up for our <u>e-News</u>



		OF SAN FRANCISCO
S.F. ADMIN	ISTRATIVE CODE CHAPTERS 12B and 1 WAIVER REQUEST FORM	
Section 1. Department Information	(HRC Form 201)	FOR HRC USE ONLY Request Number:
Department Head Signature:	AL	
Name of Department; Recreation and Pa	set Deportment	
	•	
Department Address: 501 Stanyan Stree	a, S.F., Ca 94117	
Contact Person: Sean McFadden		
Phone Number: 415-831-2779	Fax Number: 415-668-3330	
Section 2. Contractor Information		
Contractor Name: Water World USA	Contact Person: Barbara Ham	liton
Contractor Address: 1950 Waterworld Pl	kwy, Concord, Ca 94520	
Vendor Number (if known): 38336	Contact Phone No.:510-809-1424	
Section 3. Transaction Information		
Date Waiver Request Submitted: 06/14/2	2012 Type of Contract: Serv	ica
Contract Start Date: 07/01/2012		nount of Contract: \$15000
	to be Waived (please check all that app	
Chapter 12B	· · · · · · · · · · · · · · · · · · ·	
Chapter 14B Note: Employment a	ind LBE subcontracting requirements may s	till be in force even when a
14B waiver (type A or B) is grante		
Section 5. Waiver Type (Letter of Justif	lication <i>must</i> be attached, see Check Lis	t on back of page.)
A. Sole Source     B. Emergency (pursuant to Admin	victrativa Cada 86 60 at 21 15)	
C. Public Entity	instative Code 30.00 of 21.15)	
	bly - Copy of waiver request sent to Board o	of Supervisors on: 6-25-10
_	Arrangement - Copy of waiver request sent	
F. Sham/Shell Entity - Copy of wa	alver request sent to Board of Supervisors o	on:
	E) (for contracts in excess of \$5 million; see	Admin. Code §14B.7.I.3)
H. Subcontracting Goals		
12B Waiver Granted:	HRC ACTION 14B Walver Grant	ed V
12B Waiver Denied:	14B Walver Grant 14B Walver Denie	
Reason for Action: <u>No complian</u>	t source available for	amusment park
access for youth prov		
HRC Staff: Tamra Win	chester	Date:7-12
HRC Staff:		Date:7/2-1/12
HRC Director:		Date;

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CITY AND COUNTY C	
	GHTS COMMISSION
S.F. ADMINISTRATIVE CODE CHAPTERS 12B and 14 WAIVER REQUEST FORM	······································
(HRC Form 201)	FOR HRC USE ONLY Request Number: 64
Department Head Signature:	100 000 110 100 100 - 6 - 6 - 6 - 6 - 6 - 6 - 6 - 6 - 6 -
Name of Department: Recreation and Park Department	
Department Address: 501 Stanyan Street, S.F., Ca 94117	un de la
Contact Person: Sean McFadden	
Phone Number: 415-831-2779 Fax Number: 415-668-3330	E S
Section 2. Contractor Information	<u> </u>
Contractor Name: Paramount's Great America Contact Person	: Rick Belgrade
Contractor Address: PO Box 1776, Santa clara, Ca 95057	- <b>-</b>
Vendor Number (if known): 08629 Contact Phone No.:405-986-58	15
Section 3. Transaction Information	
Date Waiver Request Submitted: 06/14/2012 Type of Contract: Service	ze · · ·
	ount of Contract: \$15000
ection 4. Administrative Code Chapter to be Walved (please check all that apply	;
Chapter 12B	()
<ul> <li>Chapter 14B Note: Employment and LBE subcontracting requirements may st 14B waiver (type A or B) is granted.</li> </ul>	ill be in force even when a
	an back of some )
Section 5. Waiver Type (Letter of Justification <i>must</i> be attached, see Check List A. Sole Source	on back of page.)
B Emergency (pursuant to Administrative Code 88.60 or 21.15)	
C. Public Entity	l l l l l l l l l l l l l l l l l l l
<ul> <li>D. No Potential Contractors Comply – Copy of waiver request sent to Board of</li> </ul>	f Supervisors on: L-3a and
E. Government Bulk Purchasing Arrangement Copy of walver request sent t	
F. Sham/Shell Entity - Copy of walver request sent to Board of Supervisors or	n:
G. Local Business Enterprise (LBE) (for contracts in excess of \$5 million; see /	Admin. Code §14B.7.I.3)
H. Subcontracting Goals	· . :
HRC ACTION	
12B Walver Granted:   14B Walver Granted:     12B Walver Denied:   14B Walver Denied:	l:
eason for Action: <u>no complicant saure available for a</u>	umusenent park
access for valith troorant.	
	Date:77132
RC Staff: Tamra Winchester	t India
	Date: <u>6/27//2</u>

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		CITY AN	D COUNTY OF HUMAN RIGH	SAN FRANCIS	
	S.F. ADMIN	VISTRATIVE CODE CHAP WAIVER REQUEST F		FOR HRC USE C	
Section 1: De	partment information	(HRC Form 201)		Request Number:	1/-2
	lead Signature:	XL		(·	<u>757</u>
	artment: Recreation and P	Park Department		200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 - 200 	
	Address: 501 Stanyan Stre	,			
		er, 0, 1., 0a 84117		0	
	on: Sean McFadden				
	er: 415-831-2779	Fax Number	415-668-3330		5
	ntractor Information	On when the party		·	
	ame: Raging Waters		oπ: Phyllis Olín		•
	ldress: 2333 S. White Roa	d, San Jose, Ca 95148			
Vendor Num	per (if known): 15300	Contact Phone No.:4	08-986-5812		
Section 3. Tra	insaction Information				
Date Waiver	Request Submitted: 06/14/	2012 Type	of Contract: Service	•	
Contract Star	t Date: 07/01/2012	End Date: 06/30/2013	B Dollar Amour	nt of Contract: \$15000	)
Section 4. Adu	ninistrative Code Chapte	er to be Waived (please c	heck all that apply)	•	
🛛 Chapt	er 12B				•
	er 14B Note: Employment aiver (type A or B) is grant		quirements may still b	e in force even when	а
Section 5. Wa	liver Type (Letter of Just	ification <i>mu</i> st be attache	d, see Check List on	back of page.)	•
🗌 🛛 A. Sol	e Source			•	
	ergency (pursuant to Admi	inistrative Code §6.60 or 2	1.15)		
	olic Entity Determined Constructions Corre				
	Potential Contractors Com /ernment Bulk Purchasing				
	am/Shell Entity - Copy of w		· · ·		28 J.
	al Business Enterprise (LE			nin. Code §14B.7.I.3)	ļ
🔲 H, Sut	contracting Goals	•	•		
	,,,,_,_,_,_,_,_,_,_,_,_,	HRC ACTION			
	12B Waiver Granted:	4	14B Walver Granted: 14B Walver Denled:	X ,	
Reason for Acti			<u>ilette for a</u>	musement pr	ink
	for youth pro				
HRC Staff:	Zamra Wir	chester	· · · · · · · · · · · · · · · · · · ·	Date: 6-07-1	1/2
HRC Stall:	MAR	2		Date: 6121	15
		**************************************			
DEPARTMEN	TACTION - This section	must he completed and	returned to UDC for	Walvortunga D C 0	

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•	S.F. ADMINISTRATIVE CODE CHAPTERS 12B and 1 WAIVER REQUEST FORM	· · · · · · · · · · · · · · · · · · ·	
× .	(HRC Form 201)	FOR HRC USE ONLY Request Number: 6458	
	ection 1. Department Information	1000000 Namber 643 8	
· ,	Department Head Signature:	2012	
	Name of Department: Recreation and Park Department		
	Department Address: 501 Stanyan Street, S.F., Ca 94117		
	Contact Person: Sean McFadden		
	Phone Number: 415-831-2779 Fax Number: 415-668-3330		
≻s	ection 2. Contractor Information		
	Contractor Name: Santa Cruz Seaside Co. Contact Person: Kim F	L_1 "	
	Contractor Address: 400 Beach St. Santa Cruz, CA 95060	•	
	Vendor Number (if known): 16461		
-	Contact Phone No.:831-460-3342		
. <b>≻</b> s	ection 3. Transaction Information	-	
	Date Waiver Request Submitted: 06/14/2012 Type of Contract: Serv	/ice	
	Contract Start Date: 07/01/2012 End Date: 06/30/2013 Dollar Ar	mount of Contract: \$15000	
	ction 4. Administrative Code Chapter to be Walved (please check all that app		·
	Chapter 12B		
	<ul> <li>Chapter 14B Note: Employment and LBE subcontracting requirements may s 14B waiver (type A or B) is granted.</li> </ul>	still be in force even when a	
≻s	ection 5. Walver Type (Letter of Justification <i>must</i> be attached, see Check Lis	st on back of page.)	
	A. Sole Source		й 1
	B. Emergency (pursuant to Administrative Code §6.60 or 21.15)		
	C. Public Entity		
- ,	D. No Potential Contractors Comply - Copy of waiver request sent to Board of	of Supervisors on: 6 - 25 - 1 2	
	E. Government Bulk Purchasing Arrangement - Copy of waiver request sent		
	F. Sham/Shell Entity - Copy of walver request sent to Board of Supervisors of		÷ ľ
	<ul> <li>G. Local Business Enterprise (LBE) (for contracts in excess of \$5 million; see</li> <li>H. Bubbarturation Goals</li> </ul>	e Admin. Code §14B.7.I.3)	
· .	H. Subcontracting Goals	9 Martin	ľ
	12B Waiver Granted: <u>HRC ACTION</u> 14B Walver Grant	ted: V	
	12B Walver Denled: 14B Walver Denle	ed:	
Re	ason for Action: no compliant saurce available.	for amulament	*
4	and access for youth program.		÷
	C Staff: Tarning Windrester	Date: 6~37-12	
HF	C Staff: SIG	Date:	
HF	C Director:	Date:D2112	
	DEPARTMENT ACTION - This section must be completed and returned to HRC	C for walver types D, E & F.	
. L	Bate Waiver Granted: Contract Dollar Amount:	·····	

	OUNTY OF SAN FRANCISCO
S.F. ADMINISTRATIVE CODE CHAPTER	
WAIVER REQUEST FORM (HRC Form 201)	FOR TRE USE ONLY
Section 1. Department Information	Request Number: 6459
Department Head Signature:	
Name of Department: Recreation and Park Department	
Department Address: 501 Stanyan Street, S.F., Ca 94117	
Contact Person: Sean McFadden	on zie
Phone Number: 415-831-2779 Fax Number: 415-	-668-3330
► Section 2. Contractor Information	· · · · · · · · · · · · · · · · · · ·
	Person: Ken Gonzales
Contractor Address: 2001 Marine World Parkway, Vallejo, Ca 94589	· · · · · · · · · · · · · · · · · · ·
	•
Vendor Number (if known): 11787 Contact Phone No.:707-58	56-5231
Section 3. Transaction Information	
Date Waiver Request Submitted: 06/14/2012 Type of C	contract: Service
Contract Start Date: 07/01/2012 End Date: 06/30/2013	Dollar Amount of Contract: \$15000
Section 4. Administrative Code Chapter to be Waived (please check	
Chapter 12B	
Chapter 14B Note: Employment and LBE subcontracting require 14B waiver (type A or B) is granted.	ements may still be in force even when a
Section 5. Waiver Type (Letter of Justification must be attached, se	e Check List on back of page.)
A. Sole Source	
B. Emergency (pursuant to Administrative Code §6.60 or 21.15)	)
C. Public Entity	
D. No Potential Contractors Comply – Copy of walver request se	ent to Board of Supervisors on: 6-28-12
E. Government Bulk Purchasing Arrangement - Copy of waiver	
F. Sham/Shell Entity - Copy of waiver request sent to Board of	
G. Local Business Enterprise (LBE) (for contracts in excess of \$	5 million; see Admin. Code §14B.7.1.3)
H. Subcontracting Goals	
12B Walver Granted: HRC ACTION	Walver Granted:
	Waiver Denied:
Reason for Action: The complicant source avail	Lable for annoment
mank access for youth program.	·
HRC staff:	Date: 10-37-13
HRC Staff:	Date: 6/27/12

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	GHTS COMMISSION
S.F. ADMINISTRATIVE CODE CHAPTERS 12B and 14	
WAIVER REQUEST FORM (HRC Form 201)	FOR HRCIUSE ONLY
Section 1. Department Information	Request Number: 6460
Department Head Signature:	10 茶花
Name of Department: Recreation and Park Department	Show Show
Department Address: 501 Stanyan Street, S.F., Ca 94117	r. 77
Contact Person: Sean McFadden	03
Phone Number: 415-831-2779 Fax Number: 415-668-3330	
Section 2. Contractor Information	
Contractor Name: JS West & Co Contact Person: Roger West	
Contractor Address: 730 south Washington St, Sonora, Ca 95370	
Vendor Number (if known): 19747	
Contact Phone No.:2009-532-7444	• •
Section 3. Transaction Information	
Date Waiver Request Submitted: 0614/2012 Type-of Contract: Service	
Contract Start Date: 07/01/2012 End Date: 06/30/2012- Dollar Am	ount of Contract: \$25000
Section 4. Administrative Code Chapter to be Waived (please check all that apply	y)
Chapter 12B	
Chapter 14B Note: Employment and LBE subcontracting requirements may st 14B waiver (type A or B) is granted.	ill be in force even when a
Section 5. Waiver Type (Letter of Justification <i>must</i> be attached, see Check List	on back of page.)
A. Sole Source	
B. Emergency (pursuant to Administrative Code §6.60 or 21.15)	•
C. Public Entity	
D. No Potential Contractors Comply – Copy of waiver request sent to Board of	
E. Government Bulk Purchasing Arrangement – Copy of waiver request sent to	
<ul> <li>F. Sham/Shell Entity – Copy of waiver request sent to Board of Supervisors of</li> <li>G. Local Business Enterprise (LBE) (for contracts in excess of \$5 million; see .</li> </ul>	
G. Local Business Enterprise (LBE) (for contracts in excess of \$5 million, see .     H. Subcontracting Goals	Mariini, Oode 3140.7.1.0)
HRC ACTION	
12B Waiver Granted:    14B Waiver Granted:      12B Waiver Denied:    14B Waiver Denied:	
Reason for Action: Sola salace for propane at Eamp The	asther due the
ownership a existing tanks and conner readations.	· · · · · · · · · · · · · · · · · · ·
senere war the the reast with the train with contract the reast	man i ser You
HRC Staff: Tourney a line heater	Date: <u>6-37-13</u>
	Date: $\frac{6}{27/12}$

CITY AND COUNTY O HUMAN RIC	OF SAN FRANCISCO GHTS COMMISSION
S.F. ADMINISTRATIVE CODE CHAPTERS 12B and 14	B
WAIVER REQUEST FORM (HRC Form 201)	FOR HRC USE ONLY
Section 1. Department Information     Department Head Signature:	Request Number: 36461
Name of Department: Recreation and Park Department	
Department Address: 501 Stanyan Street, S.F., Ca 94117	5 B
Contact Person: Sean McFadden	
Phone Number: 415-831-2779 Fax Number: 415-668-3330	
Section 2. Contractor Information	
Contractor Name: Cal-Slerra Tranfer Contact Person: Sheri Barnett	
Contractor Address: PO Box, Stzandard, Ca 95373	
Vendor Number (if known): 40024 Contact Phone No.:209-532-1413	
Section 3. Transaction Information	
Date Waiver Request Submitted: 06/14/2012 Type of Contract: Servic	3ê
Contract Start Date: 07/01/2012 End Date: 06/30/2013 Dollar Am	ount of Contract: \$10000
>Section 4. Administrative Code Chapter to be Waived (please check all that apply	
Chapter 12B	•
Chapter 14B Note: Employment and LBE subcontracting requirements may sti 14B waiver (type A or B) is granted.	III be in force even when a
Section 5. Waiver Type (Letter of Justification must be attached, see Check List	on back of page.)
A. Sole Source	
B. Emergency (pursuant to Administrative Code §6.60 or 21.15)	
C. Public Entity	
<ul> <li>D. No Potential Contractors Comply – Copy of waiver request sent to Board of</li> <li>E. Government Bulk Purchasing Arrangement – Copy of waiver request sent to</li> </ul>	•
<ul> <li>F. Sham/Shell Entity – Copy of waiver request sent to Board of Supervisors or</li> </ul>	
<ul> <li>G. Local Business Enterprise (LBE) (for contracts in excess of \$5 million; see A</li> </ul>	
H. Subcontracting Goals	
HRC ACTION	
12B Waiver Granted:       14B Waiver Grante         12B Waiver Denied:       14B Waiver Denied         14B Waiver Denied:       14B Waiver Denied	
Reason for Action: <u>Sole source bolds contract with</u>	Tuolumbe County
for solid waste transfor sonpices.	· · · · · · · · · · · · · · · · · · ·
HRC Staff: Tame a Win chester Win chester	Date:
	Date:
HRC Director:	Date:
DEPARTMENTACTION - This section must be completed and returned to HRC Date Walver Granted: Contract Dollar Amount:	for waiver types D, E & F.

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Constant Connection 201

AD COUNTY	CITY AND COUNTY C	E SAN EDANCISCO
		GHTS COMMISSION
	IVE CODE CHAPTERS 12B and 14 /ER REQUEST FORM	FOR HRC USE ONLY
Section 1. Department Information Department Head Signature:	(HRC Form 201)	Request Number: 646;
Name of Department: Recreation and Park Depa	artment	
Department Address: 501 Stanyan Street, S.F., (	_	
Contact Person: Sean McFadden		
Phone Number: 415-831-2779	Fax Number: 415-668-3330	0 22
Section 2. Contractor Information		
Contractor Name: ADT Security Service	Contact Person: Sherida	an Trailer
Contractor Address: PO Box 371956, Pittsburg,P	Pa 15250	
Vendor Number (if known): 01380	Contact Phone No.:888-723-836	39 .
Section 3. Transaction Information		
Date Waiver Request Submitted: 06/14/2012	Type of Contract: Servic	20
Contract Start Date: 07/01/2012 End	Date: 06/30/2013 Dollar Am	ount of Contract: \$10000
➤Section 4. Administrative Code Chapter to be W	Vaived (please check all that apply	/)
Chapter 12B		
Chapter 14B <i>Note</i> ; Employment and LBE 14B waiver (type A or B) is granted.	subcontracting requirements may st	ill be in force even when a
Section 5. Walver Type (Letter of Justification	<i>must</i> be attached, see Check List	on back of page.)
A. Sole Source	•	• • •
B. Emergency (pursuant to Administrative	Code §6.60 or 21.15)	· .
C. Public Entity	· · · · · · · · · · · · · · · · · · ·	·
D. No Potential Contractors Comply - Cop		
E. Government Bulk Purchasing Arranger     F. Sham/Shell Entity – Copy of walver reg		•
<ul> <li>F. Sham/Shell Entity – Copy of walver req</li> <li>G. Local Business Enterprise (LBE) (for or</li> </ul>	-	
H. Subcontracting Goals		Nation, Oode 8140,13,3)
	HRC ACTION	
12B Waiver Granted:	14B Walver Grante	
12B Waiver Denied;	14B Waiver Denied	
	is manitaring and n	a aintenance of
existing alarm systems	· · · · · · · · · · · · · · · · · · ·	
HRC Staff: 1 Town on Whiches	tec	Date: 4-27-12
HRC Staff:	· · · · · · · · · · · · · · · · · · ·	Date: 6/27//2
HRC Director:		Date:2/2/2
DEPARTMENT ACTION - This section must be bate Waiver Granted:	e completed and returned to HRC Contract Dollar Amount:	for waiver types D, E & F.
HRC-201,wd (8-06)		ies of this form are available at: <u>http://intra</u>