

1 [Webpage maintenance by individual members of the Board of Supervisors.]
2

3 **Motion amending the Rules of Order of the Board of Supervisors by amending Rule**
4 **6.22 to expressly permit individual members of the Board of Supervisors to maintain**
5 **and update Webpages hosted on the Website of the Board of Supervisors.**
6

7 WHEREAS, The Board of Supervisors, through the Clerk of the Board, currently
8 maintains a Website that provides information concerning the Supervisors and their official
9 City legislative activities; and,

10 WHEREAS, Rule 6.22 of the Rules of Order of the Board of Supervisors permits
11 individual Supervisors to link a privately maintained Webpage to be used in furtherance of the
12 conduct of City business to the Website maintained by the Clerk of the Board; and,

13 WHEREAS, Rule 6.22 is silent regarding the ability of an individual Supervisor, instead
14 of the Clerk of the Board, to maintain and update a Webpage hosted on the Website
15 maintained by the Clerk of the Board; and,

16 WHEREAS, All other City elected officers have a Website maintained and updated by
17 either the elected officer or the elected officer's staff; and,

18 WHEREAS, Individual Supervisors may wish to exercise their ability to update and
19 maintain a Website in the same manner as other elected officers; now, therefore, be it

20 MOVED, That Rule 6.22 of the Rules of Order is hereby amended, to read as follows:

21 **6.22 ~~Webpage~~ Website Design and Maintenance for the Board of Supervisors.**

22 The Board of Supervisors directs the Clerk of the Board to provide, ~~and~~ maintain, and
23 update a Website for the following enhancements to the Webpage of the Board of Supervisors.
24 Subject to the following exceptions, the Clerk of the Board shall have complete charge of such Website,
25 including its content, provided that the Clerk of the Board shall at a minimum post the following

1 information about each Supervisor on a separate Webpage dedicated to the Supervisor: the
2 Supervisor's name, picture, district number, contact information, and committee and board
3 assignments; the names of the Supervisor's aides; and the date on which the Supervisor's current term
4 expires.

5 (a) In addition to the minimum information described above, any Supervisor may elect to have
6 the Clerk of the Board maintain the following enhancements to the separate Webpage dedicated to the
7 Supervisor.

8 1. A "Greeting Page" shall be provided and maintained. It shall not exceed 100 words
9 in length. The Greeting Page shall be updated not more than once per year. The Greeting
10 Page shall contain a link providing information to members of the public about volunteering for
11 Citizen Advisory Commissions and other City advisory bodies.

12 2. The Greeting Page shall contain a link to a "Biographical Page" for each Supervisor.
13 Biographical Pages shall not exceed 100 words in length. The Biographical Pages shall be
14 updated not more than once per year.

15 3. The Greeting Page shall contain a link to a "Legislative Update Page" for each
16 Supervisor. The Legislative Update Pages shall not exceed 200 words in length. The
17 Legislative Update Pages shall be updated not more than four times per year.

18 4. The Greeting Page may contain a link to a Webpage for each Supervisor, at the
19 discretion of each Supervisor, which shall be privately maintained by each Supervisor. These
20 privately maintained Webpages shall be used solely in furtherance of the conduct of the
21 Supervisor's City legislative business, and shall not be used explicitly to urge support for or
22 opposition to candidates or ballot measures, regardless of whether the candidate or measure
23 has qualified for a ballot. These privately maintained Webpages shall not be used for any
24 purpose prohibited by State or local law.
25

1 5. Each of the Biographical Pages and each of the Legislative Update Pages shall be
2 allocated the same amount of City funding. Although the Clerk of the Board is not responsible
3 for updating the privately maintained pages, these pages may be updated at public expense,
4 and monies from the legislative funds provided to each Supervisor may be used for this
5 purpose.

6 (b) Any Supervisor may notify the Clerk of the Board in writing that the Supervisor will take
7 responsibility for maintaining and updating the separate Webpage dedicated to the Supervisor. Upon
8 the Clerk's receipt of such notification, the Supervisor shall have complete charge of the separate
9 Webpage. The Clerk of the Board shall have no responsibility to assist the Supervisor in maintaining
10 or updating the separate Webpage and shall not be responsible for the content of such Webpages.
11 Supervisors may use the available funds in their legislative accounts to maintain such webpages. Such
12 Webpages shall be used solely in furtherance of the Supervisor's City legislative business and must at
13 all times comply with applicable laws and policies, including but not limited to, the prohibitions on
14 using City resources for personal or political activities as well as the City's external linking,
15 accessibility and privacy policies.



City and County of San Francisco

City Hall
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Tails Motion

File Number: 051149

Date Passed: January 10, 2006

Motion amending the Rules of Order of the Board of Supervisors by amending Rule 6.22 to expressly permit individual members of the Board of Supervisors to maintain and update Webpages hosted on the Website of the Board of Supervisors.

January 10, 2006 Board of Supervisors — APPROVED

Ayes: 10 - Ammiano, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick,
Mirkarimi, Peskin, Sandoval
Excused: 1 - Alioto-Pier

File No. 051149

I hereby certify that the foregoing Motion
was APPROVED on January 10, 2006 by the
Board of Supervisors of the City and County
of San Francisco.

A handwritten signature in black ink, appearing to read "Gloria L. Young", written over a horizontal line.

Gloria L. Young
Clerk of the Board