

1 [Amending fees charged by the County Clerk for various services.]

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3 Ordinance amending the San Francisco Administrative Code by amending Sections  
4 8.33.1, 62.8, and 62.9, to adjust fees charged by the County Clerk for various services  
5 and to provide for annual adjustment of those fees to reflect changes in the Consumer  
6 Price Index.

7 Note: Additions are *single-underline italics Times New Roman*;  
8 deletions are *strikethrough italics Times New Roman*.  
9 Board amendment additions are double underlined.  
Board amendment deletions are ~~strikethrough normal~~.

10 Be it ordained by the People of the City and County of San Francisco:

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12 Section 1. The San Francisco Administrative Code is hereby amended by amending  
13 Sections 8.33.1, 62.8, and 62.9, to read as follows:

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15 **SEC. 8.33.1. COUNTY CLERK'S FEES.**

16 *(a)* Pursuant to Government Code Sections 54985 through 54987 and 26831 and  
17 Business and Professions Code Section 22352, the County Clerk is hereby authorized to  
18 charge fees to defray the actual cost of issuance of the following documents and the provision  
19 of the following services, notwithstanding the fees otherwise set or limited by State law. Any  
20 persons requesting the following documents or services shall pay the following fees:

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22 Public marriage license *(county clerk's portion of license fee only:*

23 *additional statutory surcharges apply)* \$ 50.00 ~~60.00~~

24 Confidential marriage license *(county clerk's portion of license fee*

25 *only; additional statutory surcharges apply)* 50.00 ~~70.00~~

1	Duplicate copy of marriage license	<u>16.00</u> <del>10.00</del>
2	<u>Amendment to marriage license</u>	<u>20.00</u>
3	Performance of marriage/domestic	
4	partnership ceremony in City Hall	<u>30.00</u>
5	<u>During regular business hours</u>	<u>60.00</u>
6	<u>On weekends or holidays</u>	<u>100.00</u>
7	Issuance of authority to <i>perform ceremony</i> <del>marry</del> and oath	<u>100.00</u> <del>50.00</del>
8	Filing fictitious business name statement	<u>37.00</u> <del>35.00</del>
9	Additional name or registrant on same statement	9.00
10	<u>Filing affidavit of publication</u>	<u>6.00</u>
11	Withdrawing partner or abandoning	
12	fictitious business statement	<u>30.00</u> <del>24.00</del>
13	Administration of oath and filing notary public bond	
14	<u>(does not include add'l state fees for recording)</u>	<u>30.00</u> <del>28.00</del>
15	<u>Surrender of notary journal</u>	<u>12.00</u>
16	Filing, revoking, cancelling or withdrawing	
17	power of attorney (surety insurer)	<u>27.00</u> <del>19.00</del>
18	Additional name	<u>7.00</u> <del>9.00</del>
19	Process server identification card	10.00
20	Processing of fingerprint cards	
21	(not including State Department of Justice fee)	<u>10.00</u> <del>7.00</del>
22	Authentication of public official/ notary public	10.00
23	<u>Search of County Clerk's files</u>	<u>7.50</u>
24	Copies of records on file	
25	(per page, pages 1 through 3)	<u>1.50</u> <del>3.00</del>

1	(each additional page)	0.10
2	Certifying/endorsing documents or copies of documents	<u>1.50</u> <del>1.00</del>
3	Fictitious business name index records	
4	Records for one day	9.50
5	Records for one week	9.50
6	Records for two weeks	20.00
7	Records for one month	20.00
8	Diskette	1.00
9	New client fee	15.00
10	Delivery handling fee	10.00
11	<u>Environmental impact report, administrative fee</u>	<u>30.00</u>

12 Such fees received by the County Clerk shall be deposited with the City and County  
13 Treasurer. Portions of the fees for marriage licenses shall be disbursed in accordance with  
14 Government Code Sections 26840, 26840.1, 26840.3, 26840.7, and 26840.8 and San  
15 Francisco Administrative Code Section 10.117-21.

16 (b) Beginning with fiscal year 2003-2004, fees set in this Section may be adjusted each year,  
17 without further action by the Board of Supervisors, to reflect changes in the relevant Consumer Price  
18 Index, as determined by the Controller.

19 No later than April 15th of each year, the County Clerk shall submit its current fee schedule to  
20 the Controller, who shall apply the price index adjustment to produce a new fee schedule for the  
21 following year.

22 No later than May 15th of each year, the Controller shall file a report with the Board of  
23 Supervisors reporting the fee new schedule and certifying that: (a) the fees produce sufficient revenue  
24 to support the costs of providing the services for which each fee is assessed, and (b) the fees do not

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1 produce revenue which is significantly more than the costs of providing the services for which each fee  
2 is assessed.

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4 **SEC. 62.8. FILING FEES.**

5 For each filing of a Declaration of Domestic Partnership and each Amendment to a  
6 Declaration of Domestic Partnership the County Clerk shall charge a fee of ~~\$40~~ \$5.

7  
8 **SEC. 62.9. CIVIL CEREMONY.**

9 (a) The County Clerk and any other person authorized by state law to perform  
10 marriage ceremonies are authorized to perform a civil ceremony solemnizing the formation of  
11 a Domestic Partnership established in accordance with this Chapter. Persons who either (1)  
12 present a signed Declaration of Domestic Partnership for filing to the County Clerk in  
13 accordance with Section 62.3(a)(1), or who (2) present a certificate issued by the County  
14 Clerk in accordance with Section 62.3(a)(1) showing that a signed Declaration of Domestic  
15 Partnership for these persons has been previously filed with the County Clerk, may request  
16 that the County Clerk or any other person authorized by state law to perform marriage  
17 ceremonies perform a ceremony solemnizing the formation of their Domestic Partnership.  
18 Each request for a Domestic Partnership ceremony by the County Clerk shall be made in  
19 writing on a form provided by the County Clerk, and shall be accompanied by payment of a  
20 fee of \$60.00, for a ceremony to be performed during regular business hours, and \$100, for a  
21 ceremony to be performed on a weekend or holiday ~~30~~.

22 (b) Upon completion of the ceremony authorized by Subsection (a), the County  
23 Clerk shall issue a souvenir certificate memorializing the performance of the ceremony. If the  
24 ceremony is performed by a person other than the County Clerk, the persons entering into  
25 Domestic Partnership shall obtain a Ceremony Request Form from the County Clerk prior to

1 the ceremony and shall return such Ceremony Request Form to the County Clerk within six  
2 months following the ceremony. The Ceremony Request Form shall be signed by the  
3 officiant. The County Clerk shall keep a record of all such ceremonies performed, filed with  
4 the Declaration of Domestic Partnership to which they apply. The County Clerk shall keep a  
5 record of Domestic Partnership ceremonies.

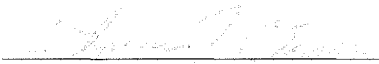
6 (c) The County Clerk is authorized to deputize persons to solemnize Domestic  
7 Partnership ceremonies. Any person 18 years of age or older may apply to be deputized for  
8 this purpose. Approval of applicants and the terms of any such authorization shall be solely  
9 within the discretion of the County Clerk. The County Clerk shall charge a fee, as set forth in  
10 Section 8.33.1, for issuing an authorization to perform the ceremony and oath.

11 (d) The ceremony authorized by this Section shall have no legal effect upon the  
12 status of a Domestic Partnership established pursuant to this Chapter.

13 ~~(e) This Section shall become effective 15 days after it is enacted.~~

14  
15 APPROVED AS TO FORM:  
16 DENNIS J. HERRERA, City Attorney

17  
18 By:

  
19 THOMAS J. OWEN  
20 Deputy City Attorney  
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# City and County of San Francisco

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

## Tails

## Ordinance

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**File Number:** 021079

**Date Passed:**

Ordinance amending the San Francisco Administrative Code by amending Sections 8.33.1, 62.8, and 62.9, to adjust fees charged by the County Clerk for various services and to provide for annual adjustment of those fees to reflect changes in the Consumer Price Index.

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July 1, 2002 Board of Supervisors — PASSED, ON FIRST READING

Ayes: 11 - Ammiano, Daly, Gonzalez, Hall, Leno, Maxwell, McGoldrick,  
Newsom, Peskin, Sandoval, Yee

July 8, 2002 Board of Supervisors — FINALLY PASSED

Ayes: 11 - Ammiano, Daly, Gonzalez, Hall, Leno, Maxwell, McGoldrick,  
Newsom, Peskin, Sandoval, Yee

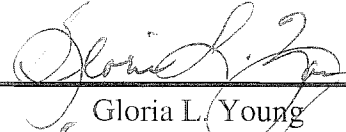
File No. 021079

I hereby certify that the foregoing Ordinance  
was FINALLY PASSED on July 8, 2002 by  
the Board of Supervisors of the City and  
County of San Francisco.

JUL 12 2002

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Date Approved



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Gloria L. Young  
Clerk of the Board



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Mayor Willie L. Brown Jr.