

1 [Waiving, for 2004, the May 1 deadline for enterprise department budget submittal.]

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3 **Ordinance amending Section 3.3 of the San Francisco Administrative Code to waive,**  
4 **for 2004, the May 1 deadline for the Mayor to submit to the Board of Supervisors the**  
5 **proposed budgets for the enterprise departments of the City and County of San**  
6 **Francisco.**

7 Note: Additions are *single-underline italics Times New Roman*;  
8 deletions are *strikethrough italics Times New Roman*.  
9 Board amendment additions are double underlined.  
10 Board amendment deletions are ~~strikethrough-normal~~.

11 Be it ordained by the People of the City and County of San Francisco:

12 Section 1. The San Francisco Administrative Code is hereby amended by amending  
13 Section 3.3, to read as follows:

14 Sec. 3.3. BUDGET TIMETABLE.

15 (a) Each elected and appointing officer, agency, board or commission, shall, not later  
16 than the twenty-first day of February of each year, file with the Controller, for check as to form  
17 and completeness, copies of his, her or its budget estimate approved in accordance with the  
18 provisions of the Charter.

19 (b) The Controller shall, not later than the first working day of March of each year,  
20 consolidate such budget estimates and transmit the same to the Mayor, together with such  
21 other material as is required.

22 (c) The Mayor shall, not later than the first working day of May of each year, transmit to  
23 the Board of Supervisors proposed budgets for selected departments, as determined by the  
24 Controller, in consultation with the President of the Board of Supervisors and the Mayor's  
25 Budget Director. The criteria used by the Controller to determine which budgets will be

1 submitted to the Board of Supervisors by the first working day of May should include:  
2 departments that are not supported by the City's general fund or departments that do not rely  
3 on the State's budget submission in May for their revenue sources. The May 1 deadline shall  
4 not apply in 2004. The Mayor shall, not later than the first working day of June of each year,  
5 transmit to the Board of Supervisors the complete City budget, including the remaining  
6 departments' budgets and estimates of amounts required to meet bond interest and fixed  
7 charges, together with his or her budget message and a draft of the annual appropriation  
8 ordinance, prepared by the Controller.

9 (d) The Controller shall, as provided in Section 9.102 of the Charter, review the  
10 estimated revenues and assumptions contained in the Mayor's submission of the budget and  
11 provide an opinion regarding the accuracy and reasonableness of the economic assumptions  
12 and revenue estimates on or before the fifth working day following submission of the Mayor's  
13 budget to the Board. In addition, the Controller may also recommend to the Board such  
14 reserves as he or she considers prudent given the proposed resources and expenditures  
15 contained in the Mayor's budget.

16 (e) The Committee of the Board of Supervisors then having jurisdiction over the budget  
17 according to the Rules of the Board shall review the budget and recommend an Interim  
18 Appropriation and Salary Ordinance which shall reflect the budget transmitted by the Mayor;  
19 provided, however, that any funds for equipment, capital improvements, new positions of  
20 employment, or any other proposed expenditures may be placed in reserve until released by  
21 the Board of Supervisors; and provided, further, that said ordinances shall reflect the rates of  
22 compensation established pursuant to Charter Sections A8.403, A8.404, A8.409 and A8.590-  
23 1 through A8.590-5.

24 (f) The Board of Supervisors shall not later than the thirtieth day of June, finally pass  
25 the interim appropriation and salary ordinances.

1 (g) The Board of Supervisors shall not later than the last working day of July, adopt the  
2 budget as proposed by the Mayor, or as amended by the Board of Supervisors.

3 (h) Not later than the last working day of September, the Board of Supervisors shall  
4 adopt by ordinance the tax rate for the City and County including amounts required for debt  
5 service.

6 If any date shown falls on a nonbusiness day, the due date shall be the next  
7 succeeding business day. (Added by Ord. 223-97, App. 6/6/97; amended by Ord. 236-01,  
8 File No. 011848, App. 12/7/2001; Ord. 240-02, File No. 021502, App. 12/20/2002)

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10  
11 APPROVED AS TO FORM:

12 DENNIS J. HERRERA, City Attorney

13  
14  
15 By



16 Theodore R. Lakey

17 Deputy City Attorney



# City and County of San Francisco

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

## Tails Ordinance

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**File Number:** 040411

**Date Passed:**

Ordinance amending Section 3.3 of the San Francisco Administrative Code to waive, for 2004, the May 1 deadline for the Mayor to submit to the Board of Supervisors the proposed budgets for the enterprise departments of the City and County of San Francisco.

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April 20, 2004 Board of Supervisors — PASSED ON FIRST READING

Ayes: 9 - Alioto-Pier, Ammiano, Dufty, Hall, Ma, Maxwell, McGoldrick, Peskin, Sandoval

Noes: 2 - Daly, Gonzalez

April 27, 2004 Board of Supervisors — FINALLY PASSED

Ayes: 8 - Alioto-Pier, Dufty, Hall, Ma, Maxwell, McGoldrick, Peskin, Sandoval

Noes: 3 - Ammiano, Daly, Gonzalez

File No. 040411

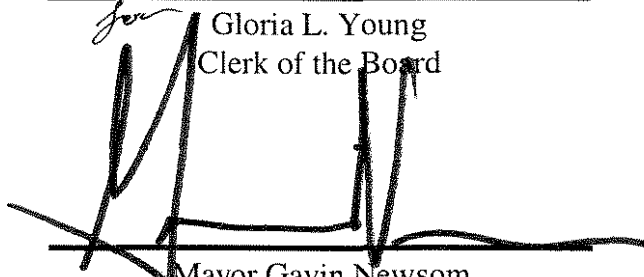
I hereby certify that the foregoing Ordinance was FINALLY PASSED on April 27, 2004 by the Board of Supervisors of the City and County of San Francisco.

MAY 06 2004

\_\_\_\_\_  
Date Approved

*Adile Bertis*

*for* Gloria L. Young  
Clerk of the Board

  
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Mayor Gavin Newsom