[Accept and Expend FY 09 Regional Catastrophic Preparedness Grant Program and Amend Annual Salary Ordinance, FY 2009-2010]

Ordinance authorizing the Department of Emergency Management, on behalf of the City and County San Francisco, serving as the primary grantee for the RCPGP Bay Area Site and as fiscal agent for the UASI Approval Authority, to retroactively accept and expend a Regional Catastrophic Preparedness Grant Program (RCPGP) grant in the amount of $4,822,667 from the United States Department of Homeland Security, through the California Emergency Management Agency, and to provide $167,188 in matching funds; amending Ordinance No. 183-09 (Annual Salary Ordinance, FY 2009-2010) to reflect the addition of two (2) grant-funded positions (.50 FTE total) in Class 5291 Planner III in the Department of Emergency Management.

Note: Additions are single-underline italics Times New Roman; deletions are strikethrough italics Times New Roman. Board amendment additions are double underlined. Board amendment deletions are strikethrough normal.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Findings.

(a) Regional Catastrophic Preparedness Grant Program (RCPGP). The United States Department of Homeland Security (DHS) has several Homeland Security Grant Programs, including the RCPGP. The RCPGP is a component of a coordinated federal effort to enhance emergency planning and strengthen the Nation’s overall level of preparedness. It is designed to support Tier I and designated Tier II Urban Areas Security Initiative (UASI) Urban Areas (designated by DHS) as they address all threats and hazards in collaboration with federal, state, and local partners. DHS distributes RCPGP grant funds to recipient jurisdictions in

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California through the California Emergency Management Agency (CalEMA), which administers the RCPGP within the State.

(b) Bay Area Site. The Bay Area UASI Urban Area is comprised of the City and County of San Francisco, the Cities of Oakland and San Jose, and the Counties of Alameda, Contra Costa, Marin, Napa, San Mateo, Santa Clara, Santa Cruz, Solano, and Sonoma. For purposes of the RCPGP, the Bay Area UASI Urban Area jurisdictions, together with the Counties of Monterey and San Benito, collectively comprise the "Bay Area Site."

(c) Methodology for allocating funds; San Francisco as primary grantee and fiscal agent. A Memorandum of Understanding (MOU) entered between the City and County of San Francisco, the Cities of Oakland and San Jose, and the Counties of Alameda and Santa Clara, established the UASI Approval Authority as the regional body responsible for decisions related to application, allocation and distribution of UASI grant funds. Under that MOU, San Francisco serves as the primary grantee and fiscal agent for the UASI Approval Authority, and receives and distributes UASI grant funds for the Bay Area UASI Urban Area, per decisions of the Approval Authority. Based on action by the Approval Authority, that UASI governance structure was extended to the RCPGP. Therefore, San Francisco also serves as the primary grantee and fiscal agent for purposes of receiving and distributing RCPGP funds, per direction of the Approval Authority.

(d) Regional Catastrophic Planning Team Requirement. For the RCPGP, DHS requires each Site receiving funds to establish a Regional Catastrophic Planning Team (RCPT) to act as an executive steering committee, provide overall governance and coordinate development and implementation of all RCPGP initiatives within the Site, and ensure compliance with RCPGP program requirements. The RCPT is comprised of representatives from various local governmental agencies within the RCPGP Bay Area Site. The UASI

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Approval Authority receives recommendations from the RCPT in making its decisions regarding allocation and distribution of RCPGP grant funds within the Bay Area Site.

(e) Use of RCPGP funds. RCPGP grant funds from this award will be used to fund:
(1) development of a Donations Management Plan; and (2) Plan Validation Workshops to test completed plans.

(f) Performance Period. The performance period for the RCPGP grant is from September 24, 2009 to April 29, 2011.

(g) The City and County of San Francisco has participated in federal and state homeland security grant programs since their inception, and deems participation in those programs as vital to the continued well-being of its citizens.

(h) The City and County of San Francisco intends to use its share of the RCPGP funds to fund positions within the City and County. For the current Fiscal Year, San Francisco will use its RCPGP funds to add two (2) .25 FTE Class 5291 Planner III positions in the Department of Emergency Management, thereby continuing funding for existing positions in that Classification, currently funded through March 31, 2010, through the end of the Fiscal Year. The remaining grant funds will be used to fund these positions in Fiscal Year 2010-2011. A spreadsheet reflecting the Department, Program, Index Code, Classifications, Job Titles, and Compensation Schedules for these positions is on file with the Clerk of the Board of Supervisors in File No. 091376, which is hereby declared to be a part of this ordinance as if set forth fully herein.

(i) Grant Match. The RCPGP requires a 25 percent match from recipient jurisdictions, either in non-federal funds or in kind services. The total required matching amount for the FY09 RCPGP award is $1,205,667. Each recipient must provide a portion of the match, based on its share of the total grant allocation. San Francisco must provide a match of
$167,188, which represents its portion of the required match based on its allocation of the total grant award. The Department of Emergency Management's Fiscal Year 2009-2010 budget includes funds to fulfill the RCPGP match requirement.

Section 2. Authorization to Accept and Expend Grant Funds.

(a) The Board of Supervisors hereby authorizes the Department of Emergency Management to retroactively accept and expend, on behalf of the City and County of San Francisco as the primary RCPGP grantee of the Bay Area Site and as the fiscal agent for the UASI Approval Authority, $4,822,667 in RCPGP grant funds from the DHS, through the CalEMA; and to provide $167,188 in matching funds, which represents San Francisco's share of the $1,205,667 required grant match.

(b) The grant does not include any provisions for indirect costs, and indirect costs are hereby waived.

(c) The Executive Director of the Department of Emergency Management, or designee, is authorized to furnish whatever additional information or assurances the DHS or CalEMA may request in connection with this grant, to execute any and all agreements or other documents, and to take any other steps necessary to accept, distribute and expend the grant funds.

Section 3. Grant Funded Positions; Amendment to FY 2009-2010 Annual Salary Ordinance. The hereinafter designated section and items of Ordinance No. 183-09 (Annual Salary Ordinance, FY 2009-2010) are hereby amended to add two positions at the Department of Emergency Management (DEM) as follows:
<table>
<thead>
<tr>
<th>Amendment</th>
<th># of Pos.</th>
<th>Class and Item No.</th>
<th>Compensation Schedule</th>
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<tr>
<td>Add</td>
<td>0.25 FTE</td>
<td>5291 Planner III</td>
<td>$3,093B/$3,760</td>
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</tr>
</tbody>
</table>

APPROVED AS TO FORM: DENNIS J. HERRERA, City Attorney

By: KATHARINE HOBIN PORTER
Deputy City Attorney

APPROVED AS TO CLASSIFICATION DEPARTMENT OF HUMAN RESOURCES

By: MICKI CALLAHAN, Director
Department of Human Resources

RECOMMENDED:

VICKI HENNESSY, Acting Exec. Director
Department of Emergency Management

GAVIN NEWSOM
Mayor

BEN ROSENFIELD
Controller
Ordinance authorizing the Department of Emergency Management, on behalf of the City and County of San Francisco, serving as the primary grantee for the Regional Catastrophic Preparedness Grant Program ("RCPGP") Bay Area Site and as fiscal agent for the UASI Approval Authority, to retroactively accept and expend a RCPGP grant in the amount of $4,822,667 from the United States Department of Homeland Security, through the California Emergency Management Agency, and to provide $167,188 in matching funds; amending Ordinance No. 183-09 (Annual Salary Ordinance, FY 2009-2010) to reflect the addition of two (2) grant-funded positions (.50 FTE total) in Class 5291 Planner III in the Department of Emergency Management.

December 08, 2009 Board of Supervisors - PASSED, ON FIRST READING
   Ayes: 11 - Alioto-Pier, Avalos, Campos, Chiu, Chu, Daly, Dufty, Elsbernd, Mar, Maxwell and Mirkarimi

December 15, 2009 Board of Supervisors - FINALLY PASSED
   Ayes: 11 - Alioto-Pier, Avalos, Campos, Chiu, Chu, Daly, Dufty, Elsbernd, Mar, Maxwell and Mirkarimi

I hereby certify that the foregoing Ordinance was FINALLY PASSED on 12/15/2009 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

Mayor Gavin Newsom

18 December 2009
Date Approved