

1 [Administrative Code - Public Guardian/Public Administrator Gift Fund]

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3 **Ordinance amending the San Francisco Administrative Code by adding**  
4 **Section 10.100-190, to create a Public Guardian/Public Administrator Gift Fund to**  
5 **support the operations of the Public Guardian's Office, including needs assessment**  
6 **and conservatorship services for vulnerable persons who are unable to manage their**  
7 **basic personal or financial needs.**

8 Note: Additions are *single-underline italics Times New Roman*;  
9 deletions are *strikethrough italics Times New Roman*.  
10 Board amendment additions are double underlined.  
11 Board amendment deletions are ~~strikethrough-normal~~.

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. The San Francisco Administrative Code is hereby amended by adding  
14 Section 10-100-190, to read as follows:

15 **SEC. 10-100-190. PUBLIC GUARDIAN/PUBLIC ADMINISTRATOR GIFT FUND.**


16 (a) Establishment of Fund. The Public Guardian/Public Administrator Fund is established as  
17 a category eight special fund, meaning that funds are automatically appropriated, interest shall be  
18 accumulated and that any fund balance shall carry forward year to year. The Public Guardian/Public  
19 Administrator Fund shall contain all monies collected or appropriated by the Public Guardian's Office  
20 for the uses described in subsection (b). The fund shall also be used as a gift fund to receive all  
21 donations of money that may be offered to the Public Guardian's Office.

22 (b) Use of Fund. The S. F. Public Guardian is the official under the California Probate Code  
23 to serve as the conservator where there is no one else who is qualified and willing to act and where the  
24 Public Guardian's appointment would be in the best interest of the individual as determined by the San  
25 Francisco Probate Court. Monies deposited in the fund shall be expended for the purposes designated  
by the Public Guardian and the Director of the Department of Aging and Adult Services. The fund

1 shall be used primarily to increase and enhance conservatorship services for individuals who are  
2 unable to meet basic personal needs for health, food, clothing, and shelter or who are substantially  
3 unable to manage their financial resources. The fund may be used to increase staffing and other  
4 resources to better provide services including, but not limited to the following: investigating and  
5 processing conservatorships; assessing physical, mental, and financial needs; ensuring appropriate  
6 medical care, social work services, and budgeting for conservatees; securing housing or shelter for  
7 conservatees; locating and managing the assets and income of conservatees; developing plans for both  
8 immediate and long-term care of conservatees; and advocating on behalf of conservatees to  
9 government agencies, private parties, relatives, and other individuals.

10 (c) Administration of the Fund. The Public Guardian and the Director of the Department of  
11 Aging and Adult Services, shall jointly administer the fund.

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13 APPROVED AS TO FORM:  
14 DENNIS J. HERRERA, City Attorney

15 By:   
16 ALEETA M. VAN RUNKLE  
17 Deputy City Attorney  
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**City and County of San Francisco**  
**Tails**  
**Ordinance**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 111208

**Date Passed:** January 31, 2012

Ordinance amending the San Francisco Administrative Code by adding Section 10.100-190 to create a Public Guardian/Public Administrator Gift Fund to support the operations of the Public Guardian's Office, including needs assessment and conservatorship services for vulnerable persons who are unable to manage their basic personal or financial needs.

January 11, 2012 Budget and Finance Committee - RECOMMENDED

January 24, 2012 Board of Supervisors - PASSED, ON FIRST READING

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

January 31, 2012 Board of Supervisors - FINALLY PASSED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 111208

**I hereby certify that the foregoing Ordinance was FINALLY PASSED on 1/31/2012 by the Board of Supervisors of the City and County of San Francisco.**

Angela Calvillo  
Clerk of the Board

Mayor

Date Approved