[Accept and Expend Grant - Small Business Development Center Program - Amendment to the Annual Salary Ordinance - $150,000]

Ordinance retroactively authorizing the Office of Economic and Workforce Development to accept and expend a grant in the amount of $150,000 from the Humboldt State University Sponsored Programs Foundation to host the San Francisco Small Business Development Center for the period of February 1, 2014, through December 31, 2014; and amending Ordinance No. 160-13 (Annual Salary Ordinance, FY2013-14 and FY2014-2015) to reflect addition of one (1) Class 9775 Senior Community Development Specialist II grant-funded position (0.17 FTE) in the Office of Economic and Workforce Development.

NOTE: Additions are *single-underline italics* Times New Roman; deletions are *strikethrough italics* Times New Roman. Board amendment additions are *double underlined*. Board amendment deletions are *strikethrough normal*.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Findings

(a) The Small Business Development Center (SBDC) Program is authorized through Congress and partially funded by the U.S. Small Business Administration (SBA). The SBDC Program is the SBA's largest technical service delivery program providing business support and training to the small business community. Federal SBDC funding from SBA is apportioned for each state based on population. The SBA maintains cooperative agreements with 63 SBDC Lead Centers – including the one at Humboldt State University – and annually distributes SBDC funding through these contract relationships.
(b) The Norcal SBDC Network is the collaborative partnership organization of SBDC service providers in fourteen (14) counties that stretch from Monterey to Del Norte, including the San Francisco Bay Area. The Norcal SBDC Network provides technical services (consulting and training) to existing and emerging small businesses with a focus on growth industries in the area. Each host organization for a local service location becomes a partner in the Norcal SBDC Network via a contract with HSUSPF.

(c) OEWD’s mission is to support the ongoing economic vitality of San Francisco by strengthening its diverse neighborhoods and commercial corridors, assisting small businesses and major employers, creating a business climate where companies can grow and prosper, and ensuring a continually high quality of life for all San Franciscans.

(d) In November 2013, HSUSPF released RFP 2013-SF-01 to identify new host site for the San Francisco Small Business Development Center (SF SBDC). In February 2014, OEWD was awarded $150,000 to serve as the new host for the SF SBDC.

(e) The grant award requires $150,000 in matching funds. This requirement may be met with Community Development Block Grant (CDBG) funds from Housing and Urban Development and general funds.

Section 2. Authorization to accept and expend grant funds.

(a) The Board of Supervisors hereby authorizes the Office of Economic and Workforce Development to retroactively accept and expend, on behalf of the City and County of San Francisco, Small Business Development Center Funds in the amount of $150,000 from HSUSPF for the purpose of serving as the new host of the San Francisco Small Business Development Center.
(b) The grant includes a budget for indirect costs of $13,636.

Section 3. Grant funded positions; Amendment to FY 2013-14 and FY 2014-2015 Annual Salary Ordinance.

The hereinafter designated sections and items of Ordinance No. 160-13 (Annual Salary Ordinance, FY 2013-2014 and FY 2014-2015) are hereby amended to add one (0.17 FTE) position in the Office of Economic and Workforce Development, and shall read as follows:

<table>
<thead>
<tr>
<th>Department:</th>
<th>ECN Economic and Workforce Development (21)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program:</td>
<td>BK5 Economic Development</td>
</tr>
<tr>
<td>Subfund:</td>
<td>2S-CDB-GPC</td>
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<tr>
<td>Index Code:</td>
<td>ECNEDSBDC</td>
</tr>
<tr>
<td>Amendment: # of Pos. Class and Item No. Compensation Schedule</td>
<td></td>
</tr>
<tr>
<td>Add 0.17 FTE 9775 Senior Community Devl Specialist II $3,479 B $4,229</td>
<td></td>
</tr>
</tbody>
</table>
APPROVED AS TO FORM:

By: Virginia Dario Elizondo
Deputy City Attorney

APPROVED AS TO CLASSIFICATION
DEPARTMENT OF HUMAN RESOURCES

By: Micki Callahan, Director
Department of Human Resources

APPROVED: Edwin M. Lee
Mayor

APPROVED: Ben Rosenfield
Controller

Recommended:

Todd Rufo, Director
Office of Economic and Workforce Development
Ordinance retroactively authorizing the Office of Economic and Workforce Development to accept and expend a grant in the amount of $150,000 from the Humboldt State University Sponsored Programs Foundation to host the San Francisco Small Business Development Center for the period of February 1, 2014, through December 31, 2014; and amending Ordinance No. 160-13 (Annual Salary Ordinance, FY2013-14 and FY2014-2015) to reflect addition of one (1) Class 9775 Senior Community Development Specialist II grant-funded position (0.17 FTE) in the Office of Economic and Workforce Development.

May 07, 2014 Budget and Finance Sub-Committee - RECOMMENDED

May 13, 2014 Board of Supervisors - PASSED, ON FIRST READING
   Ayes: 11 - Avalos, Breed, Campos, Chiu, Cohen, Farrell, Kim, Mar, Tang, Wiener and Yee

May 20, 2014 Board of Supervisors - FINALLY PASSED
   Ayes: 11 - Avalos, Breed, Campos, Chiu, Cohen, Farrell, Kim, Mar, Tang, Wiener and Yee

File No. 140380

I hereby certify that the foregoing Ordinance was FINALLY PASSED on 5/20/2014 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

Mayor

Date Approved

05/28/2014