Resolution authorizing the Municipal Transportation Agency to use funds, totaling approximately $6,835,709 previously designated by the Board of Supervisors for optional services under the two-year parking citation processing contract extension with PRWT Services, Inc., to be used instead for non-optional, required services.

WHEREAS, The Board of Supervisors' adopted Resolution No. 438-08 approving a five-year agreement for parking citation and processing with PRWT, Inc., for a not-to-exceed (NTE) amount of $53,475,441 with the option to extend the agreement for up to five additional years; and

WHEREAS, As a condition for approval of the contract, the Board of Supervisors placed a not-to-exceed amount for non-optional required services of $45,815,441 and a not-to-exceed amount for optional services of $7,660,000; and

WHEREAS, The existing contract was negotiated under the assumption that, on average, 1.8 million parking citations would be issued annually, and the costs were spread over this number of citations; however, due to the SFMTA's efforts to reduce the number of citations issued, citation amounts for the last five years have fallen to an average of 1.6 million annually, resulting in lower costs for processing fees; and

WHEREAS, In addition, allocated funds remain for optional services because the SFMTA has elected to defer the implementation of further optional services due to technological advancements that impact cost, and resource limitations; and

WHEREAS, The SFMTA has elected to extend the contract for two additional years in order to provide adequate time to develop a thorough scope of services for a new Request for Proposals (RFP); allow the SFMTA to consider alternative business models to address the
agency's changing service and technology needs, including possibly separating services (e.g. Citation Processing, Special Collections and Residential Permit Parking) to allow for more competition; provide appropriate time for a potentially complicated transition period to work through business flows and business process changes with a potential new contractor or contractors; preserve the favorable amount of the existing "per citation" fee, as the cost was agreed to by the contractor in anticipation of a higher volume of citations to be processed; and reevaluate optional services in light of emerging technology and public need and add addition services as appropriate to the upcoming RFP's scope of services; and

WHEREAS, The remaining allocated funds for optional services of approximately $6,835,709 when combined with the remaining allocated funds for non-optional services in the amount of approximately $9,396,421 should be sufficient to cover all contract costs for the two-year extension; now, therefore, be it

RESOLVED, That the Board of Supervisors authorizes the SFMTA to use funds previously designated for optional services, totaling approximately $6,835,709 for non-optional required services for the two-year parking citation processing contract extension with PRWT Services, Inc.
Resolution authorizing the Municipal Transportation Agency to use funds totaling approximately $6,835,709 previously designated by the Board of Supervisors for optional services under the two-year parking citation processing contract extension with PRWT Services, Inc., to be used instead for non-optional, required services.

October 09, 2013 Budget and Finance Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE

October 09, 2013 Budget and Finance Committee - RECOMMENDED AS AMENDED

October 22, 2013 Board of Supervisors - ADOPTED

Ayes: 9 - Avalos, Breed, Campos, Chiu, Cohen, Farrell, Mar, Tang and Yee
Excused: 2 - Kim and Wiener

I hereby certify that the foregoing Resolution was ADOPTED on 10/22/2013 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

Mayor

Date Approved