



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
AGENDA**

REMOTE MEETING

**Listen/Public Call-In Phone Number
(415) 906-4659
Conference ID: 912826854#**

November 17, 2020 - 9:00 AM

Regular Meeting

Remote Access to Information and Participation

In accordance with Governor Newsom's Executive Order No. N-33-20 declaring a State of Emergency regarding the COVID-19 outbreak and Mayor London N. Breed's Proclamation declaring a Local Emergency issued on February 25, 2020, including the guidance for gatherings issued by the San Francisco Department of Public Health Officer, aggressive directives were issued to reduce the spread of COVID-19. On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference.

Members of the public may participate by phone or may submit their comments by email to: victor.young@sfgov.org; all comments received will be made a part of the official record. Revenue Bond Oversight Committee agendas and their associated documents are available at: <https://www.sfwater.org/index.aspx?page=121>

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As the COVID-19 disease progresses, please visit the Board's website (www.sfbos.org) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Victor Young at (415) 554-7723.

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. **Call to Order, Roll Call, and Agenda Changes**

Members:

Seat 1	Ettore Leale, Co-Chair
Seat 2	Tim Cronin
Seat 3	Vacant
Seat 4	Vacant
Seat 5	Vacant
Seat 6	Christina Tang, Co-Chair
Seat 7	Rueben Holober

2. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.
3. **RBOC:** Audit Update (*Discussion and possible action*)
4. **SFPUC:** Water Capital Update (*Discussion and possible action*)
5. **RBOC:** Annual Report 2019 (*Discussion and possible action*)
6. **RBOC:** Recruitment RBOC Members (*Discussion and possible action*)
7. **Approval of Minutes:** October 27, 2020, Meeting Minutes. (*Discussion and possible action*) (*attachment*)
8. **Announcements, Comments, Questions, and Future Agenda Items.** (*Discussion and possible action*)

Upcoming Meeting Dates: December 14, 2020

Pending Issues:

1. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
 2. Request that the SFPUC provide updates on all water projects that may not be part of SSIP or WSIP.
 3. RBOC: Acquiring consultant to examine expected performance of complete projects.
 4. SFPUC: Staff Report: Environmental Justice
 5. SFPUC: Power Enterprise and Clean Power SF Update (*Discussion and possible action*)
 6. SFPUC: Mountain Tunnel Site Tour
 7. SFPUC: State Federal Loan Updates
 8. SFPUC: Oceanside Wastewater Plant Tour
9. **Adjournment**

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at: http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning San Francisco Public Utilities Commission please contact by e-mail RBOC@sfgov.org or by calling (415) 554-5184.

Meeting Procedures

Public Comment will be taken before or during the Committee’s consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on the agenda.

Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Commissioners by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-5184. PAUNAWA: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay sa (415) 554-5184.

Disability Access

Revenue Bond Oversight Committee meetings are held at the Public Utilities Commission, 525 Golden Gate Avenue, San Francisco, CA. The hearing rooms at the Public Utilities Commission are specified on the agenda and are wheelchair accessible. To request sign language interpreters, readers, large print agendas or other accommodations, please call (415) 554-5184. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at soff@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing San Francisco Administrative Code, Chapter 67, at <http://www.sfbos.org/sunshine>.

Ethics Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfgov.org/ethics>.

Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit sfethics.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100, et. seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; website www.sfgov.org/ethics.



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

REMOTE MEETING

**Listen/Public Call-In Phone Number
(415) 906-4659
Conference ID: 494 195 800#**

October 27, 2020 - 9:00 AM

Special Meeting

Remote Access to Information and Participation

Due to the COVID 19 health emergency and to protect members of the Committee, City employees and the public the RBOC will be held via video conference and members will participate in the meeting to the same extent as if they were physically present.

Members of the public may participate by phone or may submit their comments by email to: victor.young@sfgov.org; all comments received will be made a part of the official record.

As the COVID-19 disease progresses, please visit the Board's website (www.sfbos.org) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Victor Young at (415) 554-7723.

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1. Call to Order, Roll Call, and Agenda Changes

Members:

Seat 1 Ettore Leale
Seat 2 Tim Cronin
Seat 3 Vacant
Seat 4 Vacant
Seat 5 Vacant
Seat 6 Christina Tang, Vice Chair
Seat 7 Reuben Holofer

Vice Chair Tang called the meeting to order at 9:02 a.m. On the call of the roll, Vice Chair Tang and Members Leale, Cronin and Holober were noted present. A quorum was present.

There were no agenda changes.

2. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Speakers: None.

3. **SFPUC:** Wastewater and Sewer System Improvement Program (SSIP) Capital Improvement Update.

Steven Robinson (SF Public Utilities Commission); presented information on the matter and responded to questions from the Committee. Mr. Robinson provide an update on the construction at the Southeast Plant.

Public Comment:
None.

No actions taken.

4. **RBOC:** Audit Entrance Conference and Scope Update.

Massanda Djohs (City Services Auditor (Controller's Office)); Paul Pocalyko and Dan Dawson (HKA Global); Mike Brown (SF Public Utilities Commission); presented information on the matter and responded to questions from the Committee. Mr. Pocalyko provide a summary of the timeline and the Audit/Risk Assessment Methodology.

Vice Chair Tang summarized the RBOC consensus to move forward with the six audits to be completed by the end of Fiscal Year 2021 defer the remaining audit decisions.

Member Holober, seconded by Member Leale, moved to authorize the Chair of the RBOC to review and take any action responded to inquires regarding the audit prior to the next RBOC meeting.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: Cronin, Holober, Leale, Tang
Noes: None

5. **RBOC:** Annual Report 2019

Mike Brown and Richard Morales (SF Public Utilities Commission) presented information on the matter and responded to questions from the Committee. Mr. Morales stated that the next available SFPUC meeting is on December 8th and provided the deadline of November 19th to be placed onto the agenda.

Members of the RBOC proposed various corrections and amendments to the Annual Report.

Member Cronin, seconded by Member Leale, move to authorize the RBOC Chair to review and finalize the 2019 Annual Report and present it to the SFPUC.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: Cronin, Holober, Leale, Tang
Noes: None

6. **SFPUC:** Presentation of Water Bond Sales Result.

Richard Morales and Mike Brown (SF Public Utilities Commission); presented information on the matter and responded to questions from the Committee.

Public Comment:
None.

No actions taken.

7. **SFPUC:** Water Infrastructure Finance and Innovation Act (WIFIA) Loan Update

Richard Morales and Mike Brown (SF Public Utilities Commission); presented information on the matter and responded to questions from the Committee.

Public Comment:
None.

No actions taken.

8. **RBOC:** Election of Officers, Recruitment and Roles of Members

Member Cronin noted that the end of his term in November 2020, and request that a replacement who live in San Francisco would be preferable.

Public Comment:

Lars Kamp expressed interest in serving as a member of the RBOC.

Member Leale, seconded by Member Tang, moved to appoint themselves as Co-Chairs of the RBOC.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: Cronin, Holober, Leale, Tang

Noes: None

9. **Approval of Minutes:** July 7, 2020, Meeting Minutes.

Member Tang, seconded by Member Holober, moved to approve the minutes as amended.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: Cronin, Holober, Leale, Tang

Noes: None

10. **Announcements, Comments, Questions, and Future Agenda Items.**

Upcoming Meeting Dates:

November 17th

December 14th am.

Items for the next RBOC Meeting:

Audit Update

SFPUC Report - Water Capital

RBOC Recruitment

Pending Issues:

1. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
2. Request that the SFPUC provide updates on all water projects that may not be part of SSIP or WSIP.
3. RBOC: Acquiring consultant to examine expected performance of complete projects.
4. SFPUC: Staff Report: Environmental Justice

5. SFPUC: Power Enterprise and Clean Power SF Update (*Discussion and possible action*)
6. SFPUC: Mountain Tunnel Site Tour
7. SFPUC: State Federal Loan Updates
8. SFPUC: Oceanside Wastewater Plant Tour

Public Comment:
None.

11. **Adjournment**

The meeting adjourned at 11:20 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Approved by the RBOC: DRAFT

