



# City and County of San Francisco

## Meeting Agenda

### Government Audit and Oversight Committee

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Aaron Peskin, Norman Yee, London Breed*

*Clerk: Erica Major (415) 554-4441*

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Thursday, September 15, 2016

9:30 AM

City Hall, Legislative Chamber, Room 250

**Regular Meeting**

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## ROLL CALL AND ANNOUNCEMENTS

## AGENDA CHANGES

## REGULAR AGENDA

1. [160613](#) **[Hearing - Civil Grand Jury - Maintenance Budgeting and Accounting Challenges for General Fund Departments: Maintenance Economics Versus Maintenance Politics: Pay Now or Pay More Later]**  
Hearing on the recently published 2015-2016 Civil Grand Jury report, entitled "Maintenance Budgeting and Accounting Challenges for General Fund Departments: Maintenance Economics Versus Maintenance Politics: Pay Now or Pay More Later."  
(Clerk of the Board)  
  
6/28/16; REFERRED TO DEPARTMENT.  
  
7/12/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.  
  
7/20/16; RESPONSE RECEIVED.  
  
8/19/16; RESPONSE RECEIVED.  
  
8/26/16; RESPONSE RECEIVED.  
  
8/26/16; RESPONSE RECEIVED.

2. [160614](#) **[Board Response - Civil Grand Jury - Maintenance Budgeting and Accounting Challenges for General Fund Departments: Maintenance Economics Versus Maintenance Politics: Pay Now or Pay More Later]**  
Resolution responding to the Presiding Judge of the Superior Court on the findings and recommendations contained in the 2015-2016 Civil Grand Jury Report, entitled "Maintenance Budgeting and Accounting Challenges for General Fund Departments: Maintenance Economics Versus Maintenance Politics: Pay Now or Pay More Later;" and urging the Mayor to cause the implementation of accepted findings and recommendations through his/her department heads and through the development of the annual budget. (Clerk of the Board)
- 6/28/16; REFERRED TO DEPARTMENT.
- 7/12/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
- 7/25/16; RESPONSE RECEIVED.
- 8/19/16; RESPONSE RECEIVED.
- 8/26/16; RESPONSE RECEIVED.
- 8/26/16; RESPONSE RECEIVED.
- The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on September 20, 2016.*

3. [160615](#) **[Hearing - Civil Grand Jury - Into the Open: Opportunities for More Timely and Transparent Investigation of Fatal San Francisco Police Department Officer-Involved Shootings]**  
Hearing on the recently published 2015-2016 Civil Grand Jury report, entitled "Into the Open: Opportunities for More Timely and Transparent Investigations of Fatal San Francisco Police Department Officer-Involved Shootings." (Clerk of the Board)
- 7/6/16; REFERRED TO DEPARTMENT.
- 7/19/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
- 8/25/16; RESPONSE RECEIVED.
- 9/6/16; RESPONSE RECEIVED.
- 9/6/16; RESPONSE RECEIVED.

4. [160616](#) **[Board Response - Civil Grand Jury - Into the Open: Opportunities for More Timely and Transparent Investigations of Fatal San Francisco Police Department Officer-Involved Shootings]**

Resolution responding to the Presiding Judge of the Superior Court on the findings and recommendations contained in the 2015-2016 Civil Grand Jury Report, entitled "Into the Open: Opportunities for More Timely and Transparent Investigations of Fatal San Francisco Police Department Officer-Involved Shootings;" and urging the Mayor to cause the implementation of accepted findings and recommendations through his/her department heads and through the development of the annual budget. (Clerk of the Board)

7/6/16; REFERRED TO DEPARTMENT.

7/19/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

8/25/16; RESPONSE RECEIVED.

9/6/16; RESPONSE RECEIVED.

9/6/16; RESPONSE RECEIVED.

5. [160617](#) **[Hearing - Civil Grand Jury - San Francisco Homeless Health and Housing: A Crisis Unfolding on Our Streets]**

Hearing on the recently published 2015-2016 Civil Grand Jury report, entitled "San Francisco Homeless Health and Housing: A Crisis Unfolding on Our Streets." (Clerk of the Board)

7/12/16; REFERRED TO DEPARTMENT.

7/19/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

6. [160618](#) **[Board Response - Civil Grand Jury - San Francisco Homeless Health and Housing: A Crisis Unfolding on Our Streets]**

Resolution responding to the Presiding Judge of the Superior Court on the findings and recommendations contained in the 2015-2016 Civil Grand Jury Report, entitled "San Francisco Homeless Health and Housing: A Crisis Unfolding on Our Streets;" and urging the Mayor to cause the implementation of accepted findings and recommendations through his/her department heads and through the development of the annual budget. (Clerk of the Board)

7/12/16; REFERRED TO DEPARTMENT.

7/19/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

## LITIGATION

### Conference with City Attorney

*[Convene in Closed Session - Existing Litigation - City as Plaintiff and/or Defendant]  
Motion that the Government Audit and Oversight Committee of the Board of Supervisors convene in closed session with the City Attorney for the purpose of conferring with, or receiving advice from, the City Attorney regarding the following existing lawsuits and claims in which proposed settlements are being considered by the Committee. Administrative Code Section 67.10(d) permit this closed session. Discussion in open session concerning these matters would likely and unavoidably prejudice the position of the City in the pending lawsuits and claims listed below.*

*After a closed session, if one occurs, the Committee shall adopt a motion either to disclose or not to disclose.*

7. [160661](#) **[Settlement of Lawsuit - Wayne Kappelman - \$176,275]**  
Ordinance authorizing settlement of the lawsuit filed by Wayne Kappelman against the City and County of San Francisco for \$176,275; the lawsuit was filed on September 2, 2014, in United States District Court, Northern District of California, Case No. 14-CV-04434 MEJ; entitled Wayne Kappelman v. City and County of San Francisco; the lawsuit involves an employment dispute. (City Attorney)  
  
5/31/16; RECEIVED FROM DEPARTMENT.  
  
6/14/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.  
  
7/21/16; CONTINUED TO CALL OF THE CHAIR.
8. [160739](#) **[Settlement of Lawsuit - Jack K. Frazier - \$4,990,000]**  
Ordinance authorizing settlement of the lawsuit filed by Jack K. Frazier against the City and County of San Francisco for \$4,990,000; the lawsuit was filed on October 28, 2013, in San Francisco Superior Court, Case No. CGC-13-535089; entitled Jack K. Frazier v. City and County of San Francisco, et al.; the lawsuit involves personal injury due to collision with fire truck; other material terms of the settlement are that defendant Michael Quinn pay plaintiff \$10,000. (City Attorney)  
  
6/23/16; RECEIVED FROM DEPARTMENT.  
  
7/12/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
9. [160784](#) **[Settlement of Lawsuit - Allied Insurance Company - \$60,000]**  
Ordinance authorizing settlement of the lawsuit filed by Allied Insurance Company against the City and County of San Francisco for \$60,000; the lawsuit was filed on January 22, 2015, in San Francisco Superior Court, Case No. CGC-15-543789; entitled Allied Insurance Company v. The City and County of San Francisco, et al.; the lawsuit involves alleged property damage arising from flooding. (City Attorney)  
  
7/7/16; RECEIVED FROM DEPARTMENT.  
  
7/19/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

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10. [160785](#) **[Settlement of Lawsuit - Raymond Kruse and Ashley Kruse - \$325,000]**  
Ordinance authorizing settlement of the lawsuit filed by Raymond Kruse and Ashley Kruse against the City and County of San Francisco for \$325,000; the lawsuit was filed on September 17, 2014, in San Francisco Superior Court, Case No. CGC-14-541704; entitled Raymond Kruse, et al. v. Precision Engineering, Inc., et al.; the lawsuit involves alleged property damage arising from flooding. (City Attorney)  
  
7/7/16; RECEIVED FROM DEPARTMENT.  
  
7/19/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
11. [160819](#) **[Settlement of Lawsuit - Travis Ian Hall - \$40,000]**  
Ordinance authorizing settlement of the lawsuit filed by Travis Ian Hall against the City and County of San Francisco for \$40,000; the lawsuit was filed on September 9, 2015, in United States District Court, Case No. 15-cv-4092; entitled Travis Ian Hall v. City and County of San Francisco, et al.; the lawsuit involves alleged civil rights violations. (City Attorney)  
  
7/14/16; RECEIVED FROM DEPARTMENT.  
  
7/26/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
12. [160822](#) **[Settlement of Unlitigated Claim - Capital One N.A. - \$33,145.03]**  
Resolution approving the settlement of the unlitigated payroll expense tax claim filed by Capital One N.A. against the City and County of San Francisco for \$33,145.03; claim was filed on July 27, 2015. (City Attorney)  
  
7/14/16; RECEIVED FROM DEPARTMENT.  
  
7/26/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
13. [160823](#) **[Settlement of Unlitigated Claim - Capital One Services II, LLC - \$108,301.61]**  
Resolution approving the settlement of the unlitigated claim for a payroll expense tax refund filed by Capital One Services II, LLC against the City and County of San Francisco for \$108,301.61; claim was filed on July 27, 2015. (City Attorney)  
  
7/14/16; RECEIVED FROM DEPARTMENT.  
  
7/26/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
14. [160922](#) **[Settlement of Lawsuit - Federal Insurance Company - \$273,853.76]**  
Ordinance authorizing settlement of the lawsuit filed by Federal Insurance Company against the City and County of San Francisco for \$273,853.76; the lawsuit was filed on December 11, 2014, in San Francisco Superior Court, Case No. CGC-14-543173; entitled Federal Insurance Company, et al. v. San Francisco Independent Taxi Association dba Yevgeniy Komarov, et al.; the lawsuit involves a motor vehicle accident causing damage to City and adjacent real property; co-defendant and cross-defendant San Francisco Independent Taxi doing, business as Yevgeniy Komarov, will pay \$500,000. (City Attorney)  
  
8/8/16; RECEIVED FROM DEPARTMENT.  
  
9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

15. [160923](#) **[Settlement of Lawsuit - 691 O'Farrell, LLC - City to Receive \$273,853.76]**  
Ordinance authorizing partial settlement of the cross-complaint filed by the City and County of San Francisco against 691 O'Farrell, LLC, for \$273,853.76; the cross-complaint was filed on March 20, 2015, in San Francisco Superior Court, Case No. CGC-14-543173; entitled City and County of San Francisco v. San Francisco Independent Taxi Association DBA Yevgeniy Komarov, et al.; the lawsuit involves a motor vehicle accident causing damage to City and adjacent real property. (City Attorney)  
  
8/8/16; RECEIVED FROM DEPARTMENT.  
  
9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
16. [160924](#) **[Dismissal of Lawsuit - Sunol Valley Golf and Recreation Company]**  
Ordinance authorizing dismissal of the lawsuit filed by the City and County of San Francisco against Sunol Valley Golf and Recreation; the lawsuit was filed on June 18, 2014, amended complaint filed June 2, 2016, in Alameda Superior Court, Case No. RG14729649; entitled City and County of San Francisco, through the Public Utilities Commission v. Sunol Valley Golf and Recreation Company, related to termination of lease agreement entered into in September 2003 between the Public Utilities Commission and Sunol Valley Golf and Recreation Company for Parcels 61 and 65, consisting of two 18-hole golf courses and a two-story building in Alameda County. (City Attorney)  
  
8/17/16; RECEIVED FROM DEPARTMENT.  
  
9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
17. [160931](#) **[Settlement of Lawsuit and Supplemental Appropriation - CSAA Insurance Exchange - \$700,000]**  
Ordinance authorizing settlement of the lawsuit filed by CSAA Insurance Exchange against the City and County of San Francisco for \$700,000; the lawsuit was filed on June 17, 2014, in San Francisco Superior Court, Case No. CGC-14-539993; entitled CSAA Insurance Exchange v. City and County of San Francisco, et al.; the lawsuit involves alleged property damage arising from the break of the Public Utilities Commission's water transmission pipeline on 15th Avenue between West Portal Avenue and Wawona Street in San Francisco; and appropriating \$700,000 from the Water Enterprise fund balance for such purpose. (City Attorney)  
  
8/26/16; RECEIVED FROM DEPARTMENT.  
  
9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
18. [160932](#) **[Settlement of Lawsuit and Supplemental Appropriation - Civil Service Employees Insurance Company - \$439,500]**  
Ordinance authorizing settlement of the lawsuit filed by Civil Service Employees Insurance Company against the City and County of San Francisco for \$439,500; the lawsuit was filed on April 2, 2014, in San Francisco Superior Court, Case No. CGC-14-538389; entitled Civil Service Employees Insurance Company v. City and County of San Francisco, et al.; the lawsuit involves alleged property damage arising from the break of the Public Utilities Commission's water transmission pipeline on 15th Avenue between West Portal Avenue and Wawona Street in San Francisco; and appropriating \$439,500 from the Water Enterprise fund balance for such purpose. (City Attorney)  
  
8/26/16; RECEIVED FROM DEPARTMENT.  
  
9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

- 19. [160933](#) [Settlement of Lawsuit and Supplemental Appropriation - Encompass Insurance Company - \$1,250,000]**  
Ordinance authorizing settlement of the lawsuit filed by Encompass Insurance Company against the City and County of San Francisco for \$1,250,000; the lawsuit was filed on April 2, 2014, in San Francisco Superior Court, Case No. CGC-14-538395; entitled Encompass Insurance Company v. City and County of San Francisco, et al.; the lawsuit involves alleged property damage arising from the break of the Public Utilities Commission's water transmission pipeline on 15th Avenue between West Portal Avenue and Wawona Street in San Francisco; and appropriating \$1,250,000 from the Water Enterprise fund balance for such purpose. (City Attorney)
- 8/26/16; RECEIVED FROM DEPARTMENT.
- 9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
- 20. [160934](#) [Settlement of Lawsuit and Supplemental Appropriation - Stacey A. Lawrence - \$224,000]**  
Ordinance authorizing settlement of the lawsuit filed by Stacey A. Lawrence against the City and County of San Francisco for \$224,000; the lawsuit was filed on May 8, 2015, in San Francisco Superior Court, Case No. CGC-14-542269; entitled Stacey A. Lawrence v. City and County of San Francisco, et al.; the lawsuit involves alleged property damage arising from the break of the Public Utilities Commission's water transmission pipeline on 15th Avenue between West Portal Avenue and Wawona Street in San Francisco; and appropriating \$224,000 from the Water Enterprise fund balance for such purpose. (City Attorney)
- 8/26/16; RECEIVED FROM DEPARTMENT.
- 9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
- 21. [160935](#) [Settlement of Unlitigated Claim and Supplemental Appropriation - California Department of Fish and Wildlife - \$300,263.26]**  
Ordinance authorizing settlement of the claim by the California Department of Fish and Wildlife, Office of Spill Prevention and Response against the City and County of San Francisco for \$300,263.26; regarding discharges of chlorinated water to San Mateo Creek, and appropriating \$300,263.26 from the Water Enterprise fund balance for such purpose. (City Attorney)
- 8/26/16; RECEIVED FROM DEPARTMENT.
- 9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
- 22. [160936](#) [Settlement of Lawsuit - Laudenia Pleitez - \$95,000]**  
Ordinance authorizing settlement of the lawsuit filed by Laudenia Pleitez against the City and County of San Francisco for \$95,000; the lawsuit was filed on June 17, 2013, in San Francisco Superior Court, Case No. CGC 13-532162; entitled Foo Soo Li and Laudenia Pleitez v. City and County of San Francisco; the lawsuit involves an employment dispute. (City Attorney)
- 8/26/16; RECEIVED FROM DEPARTMENT.
- 9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.



- 23. [160937](#) [Settlement of Lawsuit - Foo Soo Li - \$99,000]**  
Ordinance authorizing settlement of the lawsuit filed by Foo Soo Li against the City and County of San Francisco for \$99,000; the lawsuit was filed on June 17, 2013, in San Francisco Superior Court, Case No. CGC 13-532162; entitled Foo Soo Li and Laudenia Pleitez v. City and County of San Francisco; the lawsuit involves an employment dispute. (City Attorney)  
  
8/26/16; RECEIVED FROM DEPARTMENT.  
  
9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
- 24. [160938](#) [Settlement of Lawsuit and Supplemental Appropriation - Karen Caldwell - \$155,000]**  
Ordinance authorizing settlement of the lawsuit filed by Karen Caldwell against the City and County of San Francisco for \$155,000; the lawsuit was filed on April 10, 2014, in San Francisco Superior Court, Case No. CGC-14-538566; entitled Karen Caldwell v. City and County of San Francisco, et al.; the lawsuit involves alleged property damage arising from the break of the Public Utilities Commission's water transmission pipeline on 15th Avenue between West Portal Avenue and Wawona Avenue in San Francisco; and appropriating \$155,000 from the Water Enterprise fund balance for such purpose. (City Attorney)  
  
8/26/16; RECEIVED FROM DEPARTMENT.  
  
9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
- 25. [160939](#) [Settlement of Lawsuit - Beverley Shungu-Omba - \$30,000]**  
Ordinance authorizing settlement of the lawsuit filed by Beverley Shungu-Omba against the City and County of San Francisco for \$30,000; the lawsuit was filed on April 16, 2015, in San Francisco Superior Court, Case No. CGC-15-545348; entitled Beverley Shungu-Omba v. City and County of San Francisco, et al.; the lawsuit involves an alleged personal injury on a City street. (City Attorney)  
  
8/29/16; RECEIVED FROM DEPARTMENT.  
  
9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
- 26. [160940](#) [Settlement of Lawsuit - Kathleen Carroll - \$162,500]**  
Ordinance authorizing settlement of the lawsuit filed by Kathleen Carroll against the City and County of San Francisco for \$162,500; the lawsuit was filed on March 2, 2015, in San Francisco Superior Court, Case No. CGC-15-544452; entitled Kathleen Carroll v. The City and County of San Francisco, et al.; the lawsuit involves alleged personal injury on a City sidewalk. (City Attorney)  
  
8/29/16; RECEIVED FROM DEPARTMENT.  
  
9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.



27. [160941](#) **[Settlement of Administrative Civil Liability Complaint - California Regional Water Quality Control Board - \$27,000]**

Resolution approving settlement of an administrative civil liability complaint proposed by California Regional Water Quality Control Board against the City and County of San Francisco for \$27,000; the complaint is entitled Administrative Civil Liability Complaint for Assessment of Mandatory Minimum Penalties, San Francisco Public Utilities Commission, Lower Cherry Aqueduct Mobile Plant Project, Tuolumne County; the matter involves alleged violations of wastewater discharge permit limitations and the California Water Code. (City Attorney)

8/29/16; RECEIVED FROM DEPARTMENT.

9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

28. [160942](#) **[Settlement of Unlitigated Claim - San Mateo County Parks Department - \$54,688]**

Resolution approving the settlement of the unlitigated claim filed by San Mateo County Parks Department against the City and County of San Francisco for \$54,688; the claim was filed on May 3, 2016; the claim involves alleged property damages and lost revenues arising from flooding. (City Attorney)

8/26/16; RECEIVED FROM DEPARTMENT.

9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

29. [160943](#) **[Settlement of Unlitigated Claim - Melvin Galvez - \$35,339.44]**

Resolution approving the settlement of the unlitigated claim filed by Melvin Galvez against the City and County of San Francisco for \$35,339.44; the claim was filed on July 9, 2015; the claim involves an employment dispute. (City Attorney)

8/26/16; RECEIVED FROM DEPARTMENT.

9/6/16; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

*[Elect To Disclose]*

*Motion that the Board finds it is in the public interest to disclose information discussed in closed session, and directs the Chair immediately to disclose that information.*

*[Elect Not to Disclose]*

*Motion that the Committee finds that it is in the best interest of the public that the Committee elect at this time not to disclose its closed session deliberations listed above.*

**30. [160425](#) [Administrative Code - Ban on City-Funded Travel to and City Contracts Involving States With Anti-LGBT Laws]**

**Sponsors: Wiener; Campos and Farrell**

Ordinance amending the Administrative Code to prohibit City-funded travel to states that have enacted laws after June 26, 2015, reversing anti-discrimination protections for LGBT individuals or permitting discrimination against LGBT individuals, and to prohibit City contracting with companies headquartered in states that have enacted such laws, or where work on the contract would be performed in such states.

4/26/16; ASSIGNED UNDER 30 DAY RULE to the Government Audit and Oversight Committee.

5/3/16; REFERRED TO DEPARTMENT.

8/2/16; SUBSTITUTED AND ASSIGNED to the Government Audit and Oversight Committee.

8/11/16; REFERRED TO DEPARTMENT.

*The Chair intends to hear this matter after closed session.*

## **ADJOURNMENT**

### Agenda Item Information

Each item on the Consent or Regular agenda may include the following documents:

- 1) Legislation
- 2) Budget and Legislative Analyst report
- 3) Department or Agency cover letter and/or report
- 4) Public correspondence

These items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

### Meeting Procedures

The Board of Supervisors is the legislative body of the City and County of San Francisco. The Board has several standing committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the President or Chair at the beginning of each item or public comment, excluding City representatives, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance. Members of the public who want a document placed on the overhead for display should clearly state such and subsequently remove the document when they want the screen to return to live coverage of the meeting.

**IMPORTANT INFORMATION:** The public is encouraged to testify at Committee meetings. Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Written communications should be submitted to the Clerk of the Board or Clerk of a Committee: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102. Communications which are not received prior to the hearing may be delivered to the Clerk of the Board or Clerk of the Committee at the hearing and you are encouraged to bring enough copies for distribution to all of its members.

**LAPTOP COMPUTER FOR PRESENTATIONS:** Contact City Hall Media Services at (415) 554-7490 to coordinate the use of the laptop computer for presentations. Presenters should arrive 30 minutes prior to the meeting to test their presentations on the computer.

**AGENDA PACKET:** Available for review in the Office of the Clerk of the Board, City Hall, 1 Dr. Carlton B Goodlett Place, Room 244, or on the internet at <http://www.sfbos.org/meetings>. Meetings are cablecast on SFGovTV, the Government Channel 26. For DVD copies and scheduling call (415) 554-4188.

**LANGUAGE INTERPRETERS:** Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. **AVISO EN ESPAÑOL:** La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702. **Paunawa:** Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag ka sa (415) 554-5184.

**翻譯 必須在會議前最少四十八小時提出要求**  
**請電 (415) 554-7719**

### **Disability Access**

The Legislative Chamber (Room 250) and the Committee Room (Room 263) in City Hall are wheelchair accessible. Meetings are real-time captioned and are cablecast open-captioned on SFGovTV, the Government Channel 26. Assistive listening devices for the Legislative Chamber are available upon request at the Clerk of the Board's Office, Room 244. Assistive listening devices for the Committee Room are available upon request at the Clerk of the Board's Office, Room 244 or in the Committee Room. To request sign language interpreters, readers, large print agendas or other accommodations, please contact Wilson Ng at (415) 554-5184 or (415) 554-5227 (TTY). Requests made at least 48 hours in advance of the meeting will help to ensure availability.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help the City to accommodate these individuals.

### **Know Your Rights Under The Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67, on the Internet at <http://www.sfbos.org/sunshine>

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfgov.org/ethics>