



**City and County of San Francisco**  
**Meeting Minutes**  
**Budget and Finance Committee**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Malia Cohen, Norman Yee, Katy Tang*

*Clerk: Linda Wong (415) 554-7719*

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Thursday, October 5, 2017

10:00 AM

City Hall, Legislative Chamber, Room 250

**Regular Meeting**

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**Present:** 2 - Malia Cohen, and Katy Tang

**Excused:** 1 - Norman Yee

*The Budget and Finance Committee met in regular session on Thursday, October 5, 2017, with Chair Malia Cohen presiding.*

## **ROLL CALL AND ANNOUNCEMENTS**

*Chair Cohen called the meeting to order at 10:14 a.m. On the call of the roll, Chair Cohen and Member Tang were noted present. Vice Chair Yee was noted not present. There was a quorum.*

### **Supervisor Yee Excused from Attendance**

**Chair Cohen moved that Supervisor Yee be Excused from the Budget and Finance Committee meeting of October 5, 2017. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

## **AGENDA CHANGES**

*There were no agenda changes.*

## **REGULAR AGENDA**

**170921 [Administrative Code - Establish a Trial Local Business Enterprise Joint Venture and Core Discipline Incentive Program]**

Ordinance amending the Administrative Code to establish a trial Local Business Enterprise (LBE) incentive program that would allow an LBE joint venture rating bonus on professional services and design-build contracts over \$20 million, and allow departments to use the amount of LBE subcontractor participation in core disciplines as selection criteria in professional services contract procurements. (Public Utilities Commission)

07/19/17; RECEIVED FROM DEPARTMENT.

09/05/17; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Committee, expires on 10/5/2017.

09/20/17; REFERRED TO DEPARTMENT. Referred to the Office of City Administrator, Contract Monitoring Division, and Office of Contract Administration for informational purposes; and to the Small Business Commission to respond within 12 days.

*Heard in Committee. Speakers: Ivy Fine (Public Utilities Commission); Jeff Numeyer (San Francisco International Airport); provided an overview and responded to questions raised throughout the discussion.*

**Member Tang moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**171009 [Hearing - Release of Reserved Funds - San Francisco Public Utilities Commission - Pacific Rod & Gun Club Remediation Project - \$2,400,000]**

Hearing to consider the release of reserved funds to the San Francisco Public Utilities Commission, placed on Budget and Finance Committee reserve by Ordinance No. 25-15, in the amount of \$2,400,000 for the Pacific Rod & Gun Club Remediation Project.

09/15/17; RECEIVED FROM DEPARTMENT.

09/18/17; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Obi Nzewi (Public Utilities Commission); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Member Tang moved that \$2,295,000 of the \$2,400,000 requested release of funds on reserve be APPROVED, remaining funds of \$3,994,011 be RETURNED to the Water Enterprise fund balance, and that the Hearing be HEARD AND FILED. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170668 [Lease Agreement - Alliance Ground International, LLC - Airport Building 648 - Estimated Rent of \$3,820,253]**

Resolution approving Lease Agreement No. 17-0112 between Alliance Ground International, LLC and the City and County of San Francisco, acting by and through its Airport Commission, for exclusive use of approximately 40,778 square feet of space in Airport Building 648, for an estimated total minimum rent of \$4,219,299.66 and a projected term of three years and nine months. (Airport Commission)

07/21/17; RECEIVED FROM DEPARTMENT.

09/05/17; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Cathy Widener (San Francisco International Airport); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Member Tang moved that the Resolution be AMENDED to state that the total estimated rent is \$3,820,253 and that the projected term is three years and seven months. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

Resolution approving Lease Agreement No. 17-0112 between Alliance Ground International, LLC and the City and County of San Francisco, acting by and through its Airport Commission, for exclusive use of approximately 40,778 square feet of space in Airport Building 648, for an estimated total minimum rent of \$3,820,253 and a projected term of three years and seven months. (Airport Commission)

**RECOMMENDED AS AMENDED by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170944 [Waiver of Banner Fee - Office of Economic and Workforce Development - Shop and Dine in the 49 Campaign]**

**Sponsor: Tang**

Ordinance waiving the banner fees under Public Works Code, Section 184.78, for up to 300 banners to be placed by the Office of Economic and Workforce Development to publicize the City's "Shop and Dine in the 49" campaign.

09/05/17; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Committee, expires on 10/5/2017.

09/20/17; REFERRED TO DEPARTMENT. Referred to the Office of Economic and Workforce Development, Public Works, and Office of Small Business for informational purposes.

*Heard in Committee. Speakers: None.*

**Member Tang moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170739 [Waiver of Banner Fee - APA Family Support Services]****Sponsor: Cohen**

Ordinance authorizing the installation of up to six banners on City-owned utility poles by APA Family Support Services under Public Works Code, Section 184.78, at 1652 Sunnydale Avenue between August 1, 2017, and January 31, 2018; and waiving the fees for those banners.

06/13/17; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Sub-Committee, expires on 7/13/2017.

08/02/17; REFERRED TO DEPARTMENT. Referred to the Public Works for informational purposes.

09/26/17; TRANSFERRED to Budget and Finance Committee.

*Heard in Committee. Speaker: Amour Santiago, Executive Director (APA Family Support Services); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

*Chair Cohen requested File Nos. 170951, 170952, 170953, and 170954 be called together.*

**170951 [Teeter Plan Extension - School Parcel Tax]****Sponsor: Peskin**

Resolution extending the Teeter Plan to special taxes levied for the San Francisco Unified School District under the School Parcel Tax.

(Fiscal Impact)

09/05/17; RECEIVED AND ASSIGNED to Budget and Finance Committee.

09/26/17; REFERRED TO DEPARTMENT. Referred to the Controller's Office, Office of the Treasurer & Tax Collector, Office of Public Finance, San Francisco Unified School District for informational purposes.

*Heard in Committee. Speakers: Jamie Whitaker (Office of the Controller); Supervisor Aaron Peskin (Board of Supervisors); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Supervisor Cohen moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170952 [Teeter Plan Extension - City College Parcel Tax]****Sponsor: Peskin**

Resolution extending the Teeter Plan to the parcel tax levied for the San Francisco Community College District under the City College Parcel Tax.

(Fiscal Impact)

09/05/17; RECEIVED AND ASSIGNED to Budget and Finance Committee.

09/26/17; REFERRED TO DEPARTMENT. Referred to the Controller's Office, Office of the Treasurer & Tax Collector, Office of Public Finance, and City College of San Francisco for informational purposes.

*Heard in Committee. Speakers: Jamie Whitaker (Office of the Controller); Supervisor Aaron Peskin (Board of Supervisors); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170953 [Teeter Plan Extension - Bay Restoration Authority Parcel Tax]****Sponsor: Peskin**

Resolution extending the Teeter Plan to parcel taxes levied for the San Francisco Bay Restoration Authority under the San Francisco Bay Clean Water, Pollution Prevention and Habitat Restoration Program.

(Fiscal Impact)

09/05/17; RECEIVED AND ASSIGNED to Budget and Finance Committee.

09/26/17; REFERRED TO DEPARTMENT. Referred to the Controller's Office, Office of the Treasurer & Tax Collector, Office of Public Finance, and Public Utilities Commission for information purposes.

*Heard in Committee. Speakers: Jamie Whitaker (Office of the Controller); Supervisor Aaron Peskin (Board of Supervisors); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170954 [Teeter Plan Extension - School Facilities Special Tax]****Sponsor: Peskin**

Resolution extending the Teeter Plan to special taxes levied for the San Francisco Unified School District under the School Facilities Special Tax.

(Fiscal Impact)

09/05/17; RECEIVED AND ASSIGNED to Budget and Finance Committee.

09/26/17; REFERRED TO DEPARTMENT. Referred to the Controller's Office, Office of the Treasurer & Tax Collector, Office of Public Finance, and San Francisco Unified School District for informational purposes.

*Heard in Committee. Speakers: Jamie Whitaker (Office of the Controller); Supervisor Aaron Peskin (Board of Supervisors); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170994 [Revenue Agreement Amendment - JC Decaux San Francisco, Inc. - Extending Term to January 15, 2018]****Sponsor: Peskin**

Resolution approving the Third Amendment to the Revenue Agreement between San Francisco Public Works and JC Decaux San Francisco, LLC, for the Automatic Public Toilet and Public Service Kiosk Program extending the contract term by 60 days, changing the termination date from October 17, 2017, to December 16, 2017.

09/12/17; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Supervisor Aaron Peskin (Board of Supervisors); Julia Dawson (Public Works); Severin Campbell (Office of the Budget and Legislative Analyst); Jon Givner (Office of the City Attorney); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Resolution AMENDED to extend the contract term from 60 days to 90 days. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

Resolution approving the Third Amendment to the Revenue Agreement between San Francisco Public Works and JC Decaux San Francisco, LLC, for the Automatic Public Toilet and Public Service Kiosk Program extending the contract term by 90 days, changing the termination date from October 17, 2017, to January 15, 2018.

**CONTINUED AS AMENDED to the Budget and Finance Committee meeting of October 19, 2017. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170764 [Administrative Code - Mid-Year Reports on Department Overtime Expenditures]****Sponsor: Yee**

Ordinance amending the Administrative Code to require the Controller to include in mid-year financial reports to the Board of Supervisors and Mayor information regarding the overtime expenditures of the Airport, Department of Emergency Management, Fire Department, Police Department, Department of Public Health, Public Utilities Commission, Public Works, Recreation and Park Department, and Sheriff's Department.

06/20/17; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Sub-Committee, expires on 7/20/2017.

08/02/17; REFERRED TO DEPARTMENT. Referred to the Office of the Controller for informational purposes.

09/28/17; TRANSFERRED to Budget and Finance Committee.

*Heard in Committee. Speakers: None.*

**Chair Cohen moved that this Ordinance be CONTINUED to the Budget and Finance Committee meeting of October 19, 2017. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170861 [Project Partnership Agreement - Army Corps of Engineers - Dredging of Central Basin by Pier 70 - Not to Exceed \$4,500,650]****Sponsor: Mayor**

Ordinance amending Ordinance No. 244-16, regarding a Project Partnership between the U.S. Army Corps of Engineers and the Port to allow federal dredging of the Central Basin adjacent to Pier 70, to: 1) change the project dredging depth from 32 feet to 35 feet; 2) increase the estimated initial project cost from \$8,971,000 to \$11,690,000; 3) increase the Port's 25% project contribution from \$2,242,740 to \$2,922,500; 4) change the frequency of maintenance dredging from every four years to every two years, and at an estimated cost of \$2,080,000 instead of \$1,026,000 for each maintenance dredge episode; 5) increase the Port's additional 10% matching contribution from \$897,100 to \$1,169,000; 6) increase the estimated total cost of dredging during the first 30 years from \$12,195,000, to \$31,300,00; and 7) authorize the Port Executive Director to reserve a contingency fund of \$409,150 (equivalent to 10% of the Port's total estimated cost contributions of \$4,091,500), to expend in case of future unanticipated increases in project costs, for a total expenditure authorization not to exceed \$4,500,650.

(Fiscal Impact)

07/25/17; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Committee, expires on 8/24/2017.

*Heard in Committee. Speakers: None.*

**Chair Cohen moved that this Ordinance be CONTINUED TO CALL OF THE CHAIR. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

**170956 [Accept and Expend Grant - California Department of Parks and Recreation - Twin Peaks Trail System Improvements - \$121,131]****Sponsor: Sheehy**

Resolution retroactively authorizing the Recreation and Park Department to accept and expend a Habitat Conservation Fund Grant from the California Department of Parks and Recreation in the amount of \$121,131 for the Twin Peaks Trail System Improvements; authorizing the Director of Real Estate to file a Declaration of Restriction with the Assessor-Recorder against the property designated as Assessor's Parcel Block No. 2643, Lot No. 021, providing that the use restrictions contained in the Grant Agreement will be covenants, conditions, and restrictions on the use of the property until June 30, 2036; and authorizing the Director of Real Estate to take actions necessary to annul the deed restriction recorded against the property designated as Assessor's Parcel Block No. 2643, Lot No. 003. (Recreation and Park Department)

09/05/17; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker: Toni Moran (Recreation and Park Department); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 2 - Cohen, Tang

Excused: 1 - Yee

## ADJOURNMENT

*There being no further business, the Budget and Finance Committee adjourned at the hour of 10:59 a.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Budget and Finance Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*