



**City and County of San Francisco**  
**Meeting Minutes**  
**Budget and Finance Sub-Committee**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Malia Cohen, Sandra Lee Fewer, Catherine Stefani*

*Clerk: Linda Wong (415) 554-7719*

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Thursday, April 5, 2018

10:00 AM

City Hall, Legislative Chamber, Room 250

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**Regular Meeting**

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*President London Breed appointed Supervisor Ahsha Safai, replacing Supervisor Catherine Stefani, to the Budget and Finance Sub-Committee meeting of April 5, 2018.*

**Present:** 3 - Malia Cohen, Sandra Lee Fewer, and Ahsha Safai

**Excused:** 1 - Catherine Stefani

*The Budget and Finance Sub-Committee met in regular session on Thursday, April 5, 2018, with Chair Malia Cohen presiding.*

## **ROLL CALL AND ANNOUNCEMENTS**

*Chair Cohen called the meeting to order at 10:11 a.m. On the call of the roll, Chair Cohen, Vice Chair Fewer, and Member Safai were noted present. Member Stefani was noted not present. There was a quorum.*

## **AGENDA CHANGES**

*There were no agenda changes.*

## **Supervisor Catherine Stefani Excused from Attendance**

**Chair Cohen moved that Supervisor Stefani be Excused from the Budget and Finance Committee meeting of April 5, 2018. The motion carried by the following vote:**

**Ayes:** 3 - Cohen, Fewer, Safai

**Excused:** 1 - Stefani

## REGULAR AGENDA

### 180135 [Revenue Agreement Amendment - JC Decaux San Francisco, LLC - Extending Term to October 12, 2018]

**Sponsor: Peskin**

Resolution approving the Fourth Amendment to the Revenue Agreement between Public Works and JC Decaux San Francisco, LLC, for the Automatic Public Toilet and Public Service Kiosk Program extending the contract term by 240 days, changing the termination date from February 14, 2018, to October 12, 2018.

02/06/18; RECEIVED AND ASSIGNED to Budget and Finance Committee.

03/28/18; TRANSFERRED to Budget and Finance Sub-Committee.

*Heard in Committee. Speakers: Julia Dawson and Beth Rubinstein (Public Works) provided an overview and responded to questions raised throughout the discussion.*

**Vice Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Cohen, Fewer, Safai

Excused: 1 - Stefani

*Chair Cohen requested File Nos. 180006, 180007, and 180008 be called together.*

### 180006 [Lease Agreement - SSP America, Inc. - International Terminal "A" Food Hall and Café Concession - \$495,000 Minimum Annual Guarantee]

Resolution approving the International Terminal "A" Food Hall and Café Concession Lease No. 17-0238 between SSP America, Inc., and the City and County of San Francisco, acting by and through its Airport Commission, for a term of ten years to commence with Board approval, with two one-year options to extend, and a minimum annual guarantee of \$495,000 for the first year of the Lease. (Airport Commission)

12/11/17; RECEIVED FROM DEPARTMENT.

01/09/18; RECEIVED AND ASSIGNED to Budget and Finance Committee.

03/28/18; TRANSFERRED to Budget and Finance Sub-Committee.

*Heard in Committee. Speakers: Cathy Widener (San Francisco International Airport); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Cohen, Fewer, Safai

Excused: 1 - Stefani

**180007 [Lease Agreement - Black Point Coffee SFO, LLC - International Terminal "A" Coffee Kiosk Concession - \$165,000 Minimum Annual Guarantee]**

Resolution approving the International Terminal "A" Coffee Kiosk Concession Lease No. 17-0254 between Black Point Coffee SFO, LLC, and the City and County of San Francisco, acting by and through its Airport Commission, for a term of eight years to commence upon approval by the Board of Supervisors, with two one-year options to extend, and a minimum annual guarantee of \$165,000 for the first year of the Lease. (Airport Commission)

12/11/17; RECEIVED FROM DEPARTMENT.

01/09/18; RECEIVED AND ASSIGNED to Budget and Finance Committee.

03/28/18; TRANSFERRED to Budget and Finance Sub-Committee.

*Heard in Committee. Speakers: Cathy Widener (San Francisco International Airport); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Cohen, Fewer, Safai

Excused: 1 - Stefani

**180008 [Lease Agreement - Andre-Boudin Bakeries, Inc. - International Terminal "A" Historic Restaurant Concession - \$330,000 Minimum Annual Guarantee]**

Resolution approving the International Terminal "A" Historic Restaurant Concession Lease No. 17-0239 between Andre-Boudin Bakeries, Inc., and the City and County of San Francisco, acting by and through its Airport Commission, for a term of ten years to commence upon approval by the Board of Supervisors, with two one-year options to extend, and a minimum annual guarantee of \$330,000 for the first year of the Lease. (Airport Commission)

12/11/17; RECEIVED FROM DEPARTMENT.

01/09/18; RECEIVED AND ASSIGNED to Budget and Finance Committee.

03/28/18; TRANSFERRED to Budget and Finance Sub-Committee.

*Heard in Committee. Speakers: Cathy Widener (San Francisco International Airport); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Cohen, Fewer, Safai

Excused: 1 - Stefani

**180091 [Adopting a Fixed Two-Year Budget - Various City Departments - FYs 2018-2019 and 2019-2020]****Sponsor: Breed**

Resolution adopting a fixed two-year budgetary cycle for the following various City departments: Airport, Child Support Services, Port, and Public Utilities Commission; defining terms, and setting deadlines.

01/23/18; RECEIVED AND ASSIGNED to Budget and Finance Committee.

02/12/18; REFERRED TO DEPARTMENT. Referred to San Francisco International Airport, Department of Child Support Services, Port of San Francisco, and Public Utilities Commission for informational purposes.

03/29/18; TRANSFERRED to Budget and Finance Sub-Committee.

*Heard in Committee. Speakers: Michelle Allersma (Office of the Controller); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Cohen moved that this Resolution be RECOMMENDED AS COMMITTEE REPORT. The motion carried by the following vote:**

Ayes: 3 - Cohen, Fewer, Safai

Excused: 1 - Stefani

## ADJOURNMENT

*There being no further business, the Budget and Finance Sub-Committee adjourned at the hour of 10:25 a.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Budget and Finance Sub-Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*