



**City and County of San Francisco**  
**Meeting Minutes**  
**Rules Committee**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Ahsha Safai, Norman Yee, Catherine Stefani*

*Clerk: Victor Young (415) 554-7723*

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**Wednesday, December 5, 2018**

**1:00 PM**

**City Hall, Committee Room 263**

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**Regular Meeting**

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**Present:** 4 - Ahsha Safai, Norman Yee, Catherine Stefani, and Hillary Ronen

*The Rules Committee met in regular session on Wednesday, December 5, 2018, with Chair Ahsha Safai presiding.*

## **ROLL CALL AND ANNOUNCEMENTS**

*Chair Safai called the meeting to order at 1:23 p.m. On the call of the roll, Chair Safai, Vice Chair Yee, and Member Stefani were noted present. There was a quorum.*

## **AGENDA CHANGES**

*There were no agenda changes.*

## REGULAR AGENDA

### 180217 [Administrative Code - Dissolving Inactive Advisory Bodies - Reauthorizing and Extending Sunset Date of Workforce Community Advisory Committee and Committee on City Workforce Alignment]

Ordinance amending the Administrative Code to dissolve the Wage Theft Task Force and Surplus Property Citizens' Advisory Committee; and to reauthorize the Workforce Community Advisory Committee and the Committee on City Workforce Alignment, and extend their sunset dates to June 30, 2019. (Clerk of the Board)

03/06/18; ASSIGNED UNDER 30 DAY RULE to Rules Committee, expires on 4/5/2018.

03/15/18; REFERRED TO DEPARTMENT. Referred to Office of Labor Standards Enforcement, Mayor's Office of Housing and Community Development, and Office of Economic and Workforce Development for informational purposes.

10/16/18; SUBSTITUTED AND ASSIGNED to Rules Committee.

10/18/18; REFERRED TO DEPARTMENT. Referred (version 2) to the Office of Labor Standards Enforcement, Mayor's Office of Housing and Community Development; and Office of Economic and Workforce Development for informational purposes.

*Heard in Committee. Speaker: Angela Calvillo, Clerk of the Board (Board of Supervisors); provided an overview and responded to questions raised throughout the discussion.*

**Vice Chair Yee moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Safai, Yee, Stefani

### 181150 [Appointments, Metropolitan Transportation Commission - Jane Kim and Supervisor Hillary Ronen]

Motion appointing Supervisor Hillary Ronen, term ending February 10, 2023, to the Metropolitan Transportation Commission. (Clerk of the Board)

11/16/18; RECEIVED AND ASSIGNED to Rules Committee.

*Heard in Committee. Speakers: None.*

**Vice Chair Yee moved that this Motion be AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE, to appoint Jane Kim, for a term of January 8, 2019, through February 10, 2019, and Supervisor Hillary Ronen for the term of February 11, 2019, through February 10, 2023. The motion carried by the following vote:**

Ayes: 3 - Safai, Yee, Stefani

Motion appointing Jane Kim, for the term of January 8, 2019, through February 10, 2019, and Supervisor Hillary Ronen, for the term of February 11, 2019, through February 10, 2023, to the Metropolitan Transportation Commission. (Clerk of the Board)

**Vice Chair Yee moved that this Motion be RECOMMENDED AS AMENDED. The motion carried by the following vote:**

Ayes: 3 - Safai, Yee, Stefani

**181099 [Appointments, Food Security Task Force - Ave Lambert, Jennifer Siswandi, Kimberly Madsen, Meg Davidson, Raegan Sales, and Rita Mouton-Patterson]**

Hearing to consider appointing seven member, for an indefinite term, to the Food Security Task Force. (Rules Committee)

Vacant Seat 13, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Vacant Seat 14, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Vacant Seat 15, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Vacant Seat 16, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Vacant Seat 17, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Vacant Seat 18, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Vacant Seat 19, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

11/14/18; RECEIVED AND ASSIGNED to Rules Committee.

*Heard in Committee. Speakers: Ave Lambert; Jennifer Siswandi; Kimberly Madsen; Meg Davidson; Raegan Sales; Rita Mouton-Patterson; spoke on their qualifications and answered questions raised throughout the discussion. Paula Jones (Food Security Task Force); responded to questions raised throughout the discussion.*

*Appointment of Ave Lambert, seat 13, recommended.*

*Appointment of Jennifer Siswandi, seat 14, recommended.*

*Appointment of Kimberly Madsen (residency requirement waived), seat 15, recommended.*

*Appointment of Meg Davidson, seat 16, recommended.*

*Appointment of Raegan Sales, seat 17, recommended.*

*Appointment of Rita Mouton-Patterson seat 18, recommended.*

**PREPARED IN COMMITTEE AS A MOTION**

Motion appointing Ave Lambert, Jennifer Siswandi, Kimberly Madsen (residency requirement waived), Meg Davidson, Raegan Sales, and Rita Mouton-Patterson, for indefinite terms, to the Food Security Task Force. (Rules Committee)

Ave Lambert, seat 13, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Jennifer Siswandi, seat 14, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Kimberly Madsen; seat 15 (residency requirement waived), new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Meg Davidson, seat 16, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Raegan Sales, seat 17, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Rita Mouton-Patterson, seat 18, new appointment, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

**Chair Safai moved that this Motion be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Safai, Yee, Stefani

Chair Safai was noted absent at 1:58 p.m.

## **Supervisor Safai Excused from Attendance**

**Vice Chair Yee moved that Supervisor Safai be Excused from the Rules Committee meeting of December 5, 2018, beginning at 1:58 p.m. and for the remainder of the meeting. The motion carried by the following vote:**

Ayes: 2 - Yee, Stefani

Excused: 1 - Safai

*President Malia Cohen appointed Supervisor Hilliary Ronen, in place of Supervisor Ahsha Safai, to the Rules Committee for the meeting of December 5, 2018, for File Nos. 180735, 180546, and 181044.*

### **180735 [Administrative Code - Harassment of Tenants in Single-Family Units Through Rent Increases]**

#### **Sponsors: Ronen; Peskin and Fewer**

Ordinance amending the Administrative Code to prohibit landlords of single-family homes and condominiums covered by existing eviction controls from circumventing eviction controls through rent increases; and to clarify that a rent increase intended to defraud, intimidate, or coerce the tenant into vacating such a rental unit may qualify as tenant harassment.

07/10/18; ASSIGNED UNDER 30 DAY RULE PENDING APPROVAL AS TO FORM to Rules Committee.

07/24/18; SUBSTITUTED AND ASSIGNED UNDER 30 DAY RULE to Rules Committee. Supervisor Ronen introduced a substitute Ordinance bearing a new title

08/02/18; REFERRED TO DEPARTMENT. Referred to Rent Board, Mayor's Office of Housing and Community Development, Police Department, Sheriff's Department, Office of the District Attorney, and Office of the Public Defender for informational purposes.

*Heard in Committee. Speakers: Jon Givner (Office of the City Attorney); responded to questions raised throughout the discussion. Kyle Resnick; Orba Hedneck; Linda Kutner; spoke in support of the matter. Speaker; Victoria Wong; Speaker; Speaker; Wendy Wong; Speaker; Ms. Lee; Gin Chu; spoke in opposition of the matter. Sara Singer (Housing Rights); spoke neither in support nor opposition on the matter.*

**Member Stefani moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Yee, Stefani, Ronen

Excused: 1 - Safai

**180972 [Official Seal of the City and County of San Francisco - Use for an Artist Publication]**

Resolution approving the use of the official seal of the City and County of San Francisco for the purpose of an artist publication documenting their one month project in City Hall, The Unofficial Department of Handshakes. (Arts Commission)

10/04/18; RECEIVED FROM DEPARTMENT.

10/16/18; RECEIVED AND ASSIGNED to Rules Committee.

*Heard in Committee. Speakers: Maysoun Wazwaz and Kate Patterson-Murphy (Arts Commission); provided an overview and responded to questions raised throughout the discussion. Linda Kutner; spoke in support of the matter.*

**Vice Chair Yee moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Safai, Yee, Stefani

**181029 [Municipal Elections Code - Deadline for Filing Declaration of Candidacy]**  
**Sponsor: Peskin**

Ordinance amending the Municipal Elections Code to require that candidates for local elective office file their declaration of candidacy on the same date as they file their declaration of intention to accept or solicit campaign contributions.

10/23/18; ASSIGNED UNDER 30 DAY RULE to Rules Committee, expires on 11/22/2018.

11/13/18; REFERRED TO DEPARTMENT. Referred to Department of Elections, Ethics Commission, Office of the District Attorney, Office of the Treasurer and Tax Collector, Sheriff's Department, Office of the Assessor-Recorder, Office of the Public Defender, San Francisco Unified School District, and San Francisco Community College District for informational purposes.

*Heard in Committee. Speakers: None.*

**Member Stefani moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Safai, Yee, Stefani



**180546 [Administrative Code - Harassment Prevention Training for City Employees; Reporting Requirements for City Departments]****Sponsors: Cohen; Tang, Stefani, Ronen and Yee**

Ordinance amending the Administrative Code to require City employees to complete harassment prevention training annually; Department of Human Resources (DHR) to post harassment prevention training and complaint information on its website; City Attorney to report harassment settlements to Department on the Status of Women (DOSW); DOSW to post on its website reports from DHR and the City Attorney; and recommending that the Civil Service Commission adopt a rule requiring DHR to accept complaints of harassment, discrimination, or retaliation up to one year after the date of the alleged incident.

05/22/18; ASSIGNED UNDER 30 DAY RULE to Rules Committee, expires on 6/21/2018.

05/30/18; REFERRED TO DEPARTMENT. Referred to Department of Human Resources and Department on the Status of Women for informational purposes.

06/28/18; RESPONSE RECEIVED. 6/27/2018 - The Commission on the Status of Women voted unanimously to support the proposed legislation.

10/02/18; SUBSTITUTED AND ASSIGNED to Rules Committee. Supervisor Cohen introduced a substitute Ordinance bearing a new title.

10/03/18; REFERRED TO DEPARTMENT. Referred to Department of Human Resources and Department on the Status of Women for informational purposes.

*Heard in Committee. Speakers: Aliya Chisti (Office of President Malia Cohen); Linda Simons (Department of Human Resources); Commissioner Debbie Mesloh and Director Emily Murase (Department on the Status of Women); provided an overview and responded to questions raised throughout the discussion.*

*Supervisors Ronen and Yee requested to be added as co-sponsors.*

**Member Stefani moved that this Ordinance be AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE, to set April 15, 2019, as the date for the initial Department of Human Resources (DHR) annual report on employee harassment prevention training; to set April 15, 2019, as the initial date for DHR's quarterly and annual report on harassment complaints; and require the City Attorney to provide an initial report on April 15, 2019, and annually on January 15th thereafter regarding settlements of harassment cases. The motion carried by the following vote:**

Ayes: 3 - Yee, Stefani, Ronen

Excused: 1 - Safai

Ordinance amending the Administrative Code to require City employees to complete harassment prevention training annually; Department of Human Resources (DHR) to post harassment prevention training and complaint information on its website; City Attorney to report harassment settlements to the Department on the Status of Women (DOSW); DOSW to post on its website reports from DHR and the City Attorney; and recommending that the Civil Service Commission adopt a rule requiring DHR to accept complaints of harassment, discrimination, or retaliation up to one year after the date of the alleged incident.

**Member Stefani moved that this Ordinance be RECOMMENDED AS AMENDED. The motion carried by the following vote:**

Ayes: 3 - Yee, Stefani, Ronen

Excused: 1 - Safai

**181044 [Administrative Code - Increasing Compensation - Assessment Appeals Board Members]****Sponsor: Cohen**

Ordinance amending the Administrative Code to increase compensation received by members of the Assessment Appeals Board to \$125 for each hearing, or for each morning or afternoon of a hearing, not to exceed \$375 per day; except, when sitting individually as an assessment hearing officer, members receive \$125 for each morning or afternoon of service, not to exceed \$250 per day.

10/30/18; ASSIGNED UNDER 30 DAY RULE to Rules Committee, expires on 11/29/2018.

*Heard in Committee. Speakers: Aliya Chisti (Office of President Malia Cohen); Alistair Gibson (Assessment Appeals Board); provided an overview and responded to questions raised throughout the discussion.*

**Member Ronen moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Yee, Stefani, Ronen

Excused: 1 - Safai

**ADJOURNMENT**

*There being no further business, the Rules Committee adjourned at the hour of 3:16 p.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Rules Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*