



**City and County of San Francisco**  
**Meeting Minutes**  
**Budget and Finance Committee**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Sandra Lee Fewer, Catherine Stefani, Rafael Mandelman*

*Clerk: Linda Wong (415) 554-7719*

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**Wednesday, October 23, 2019**

**10:00 AM**

**City Hall, Legislative Chamber, Room 250**

**Regular Meeting**

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**Present:** 3 - Sandra Lee Fewer, Catherine Stefani, and Rafael Mandelman

*The Budget and Finance Committee met in regular session on Wednesday, October 23, 2019, with Chair Sandra Lee Fewer presiding.*

**ROLL CALL AND ANNOUNCEMENTS**

*Chair Fewer called the meeting to order at 10:04 a.m. On the call of the roll, Chair Fewer, Vice Chair Stefani, and Member Mandelman were noted present. A quorum was present.*

**AGENDA CHANGES**

*There were no agenda changes.*

## REGULAR AGENDA

### **190808 [Emergency Declaration - Heating, Ventilation, and Air Conditioning System Failure - 1235 Mission Street - Estimated Cost of Repairs \$775,000]**

Resolution approving the Director of Public Work's declaration of an emergency for the heating, ventilation, and air conditioning system failure of all existing chillers on the rooftop of 1235 Mission Street, a property that is operated by the Human Services Agency, estimated to cost \$775,000 to repair, pursuant to Administrative Code, Section 21.15(c). (Public Works)  
(Fiscal Impact)

07/22/19; RECEIVED FROM DEPARTMENT.

07/30/19; RECEIVED AND ASSIGNED to Budget and Finance Sub-Committee.

08/27/19; RECEIVED FROM DEPARTMENT.

09/10/19; SUBSTITUTED AND ASSIGNED to Budget and Finance Committee. 9/10/19 - Public Works introduced a substitute Resolution bearing a new title

*Heard in Committee. Speakers: Jeremy Spitz (Public Works); Robert Walsh (Human Services Agency); Fred Brousseau (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be AMENDED, on Page 2, Lines 8-15, by adding 'FURTHER RESOLVED, That the Board of Supervisors requests a report from the Human Services Agency no later than January 2, 2020, on (a) upgrades to building systems performed at 1235 Mission Street under the terms of the 2014 lease, including City and SFUSD costs for these upgrades, (b) other potentially necessary upgrades and associated costs for the electrical, plumbing, and other systems during the term of the lease, (c) building inspection protocols and building inspections made prior to entering into the 2014 lease including anticipated costs, and (d) an itemized account \$6,000,000 spent on tenant improvements under the 2014 lease.'** The motion carried by the following vote:

Ayes: 3 - Fewer, Stefani, Mandelman  
(Fiscal Impact)

**Chair Fewer moved that this Resolution be RECOMMENDED AS AMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Stefani, Mandelman

### **191020 [Accept and Expend Grant - Retroactive - Department of Homeland Security - 2018 Port Security Grant Program - Alternate Disaster Operations Center - \$105,000] Sponsor: Mayor**

Resolution retroactively authorizing the Port of San Francisco to accept and expend a grant award in the amount of \$105,000 from the Department of Homeland Security's 2018 Port Security Grant Program to fund the buildout of an alternative Disaster Operations Center (DOC) at Pier 50 as a backup to the Port's primary DOC at Pier 1 for the period of September 1, 2018, through August 31, 2021. (Port)

10/08/19; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker: Katharine Petrucione (Port); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Stefani, Mandelman

**190981 [Contract Amendment - Tiburon, Inc. - Computer Aided Dispatch System Software Maintenance - Not to Exceed \$7,153,056]****Sponsor: Mayor**

Resolution approving an amendment to the Agreement between the City and County of San Francisco and Tiburon Inc., to increase the amount by \$1,905,904 for a total amount not to exceed \$7,153,056 and extending the term by five years for a total contract term of June 29, 2012, through November 30, 2024.

(Fiscal Impact)

09/24/19; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Mitch Sutton (Department of Emergency Management); Fred Brousseau (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Stefani, Mandelman

**191003 [Apply for Grants - Retroactive - 2019 Emergency Preparedness Grants]****Sponsor: Mayor**

Resolution retroactively authorizing designated City and County officials to execute and file, on behalf of the City and County of San Francisco, any actions necessary for the purpose of obtaining State and Federal financial assistance under various grant programs, including: the Federal Fiscal Year 2019 Urban Areas Security Initiative Grant, the Federal Fiscal Year 2019 State Homeland Security Grant Program, the 2019 Emergency Management Performance Grant, the 2019 Local Government Oil Spill Contingency Plan Grant, and the 2019 Hazard Mitigation Grant Program.

10/01/19; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker: Mary Ellen Carroll, Executive Director (Department of Emergency Management); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Stefani, Mandelman

**190855 [Waiver of Base Rent - Volunteers in Medicine, DBA Clinic By the Bay and ArtSpan - 35 and 45 Onondaga Avenue - Up to Six Months for \$49,224]****Sponsor: Safai**

Resolution authorizing the Director of Property to waive up to six months base rent in a total of \$49,224 for existing leases between City and County of San Francisco, as landlord, and Volunteers in Medicine, DBA Clinic By the Bay and ArtSpan, as tenants, for the City-owned properties located at 35 and 45 Onondaga Avenue.

07/30/19; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker: Monica Chinchilla (Office of Supervisor Ahsha Safai); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Stefani, Mandelman

**191022 [Contract Agreement - ConvergeOne, Inc. - Cisco Products and Services - Not to Exceed \$70,000,000]****Sponsor: Fewer**

Resolution authorizing the Department of Technology to enter into an Agreement between the City and County of San Francisco and ConvergeOne, Inc., for the purchase of Cisco products and services, with a not to exceed amount of \$70,000,000 for the term ending November 1, 2022, to commence following Board approval, with two two-year options to extend at the sole and absolute discretion of the City. (Department of Technology)  
(Fiscal Impact)

10/08/19; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: None.*

**Chair Fewer moved that this Resolution be CONTINUED to the Budget and Finance Committee meeting of October 30, 2019. The motion carried by the following vote:**

Ayes: 3 - Fewer, Stefani, Mandelman

## ADJOURNMENT

*There being no further business, the Budget and Finance Committee adjourned at the hour of 10:33 a.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Budget and Finance Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*