



**City and County of San Francisco**  
**Meeting Minutes**  
**Budget and Finance Committee**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Sandra Lee Fewer, Shamann Walton, Rafael Mandelman*

*Clerk: Linda Wong (415) 554-7719*

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**Wednesday, September 2, 2020**

**10:30 AM**

**Regular Meeting**

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**Present:** 3 - Sandra Lee Fewer, Shamann Walton, and Rafael Mandelman

*The Budget and Finance Committee met in regular session through videoconferencing, and provided public comment through teleconferencing, on Wednesday, September 2, 2020, with Chair Sandra Lee Fewer presiding. Chair Fewer called the meeting to order at 10:32 a.m.*

**Remote Access to Information and Participation**

*In accordance with Governor Newsom's Executive Order No. N-33-20 declaring a State of Emergency regarding the COVID-19 outbreak and Mayor London N. Breed's Proclamation declaring a Local Emergency issued on February 25, 2020, including the guidance for gatherings issued by the San Francisco Department of Public Health Officer, aggressive directives were issued to reduce the spread of COVID-19. On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference. Visit the SFGovTV website at ([www.sfgovtv.org](http://www.sfgovtv.org)) to stream the live meetings, or to watch meetings on demand. Members of the public are encouraged to participate remotely via detailed instructions on participating via teleconference available at: <https://sfbos.org/remote-meeting-call>.*

*Members of the public may participate by phone or may submit their comments by email to: [linda.wong@sfgov.org](mailto:linda.wong@sfgov.org); all comments received will be made a part of the official record. Regularly-scheduled Budget and Appropriations Committee Meetings begin at 1:00 p.m. every Wednesday of each month. Committee agendas and their associated documents are available at <https://sfbos.org/committees>.*

**ROLL CALL AND ANNOUNCEMENTS**

*On the call of the roll, Chair Fewer, Vice Chair Walton, and Member Mandelman were noted present. A quorum was present.*

**AGENDA CHANGES**

*There were no agenda changes.*

**REGULAR AGENDA**

**200839 [Administrative Code - Medical Examiner Fees]****Sponsor: Mayor**

Ordinance amending the Administrative Code to adjust fees of the Office of the Chief Medical Examiner to include post-mortem investigation services, remove references to obsolete services, and update fee amounts; and affirming the Planning Department's determination under the California Environmental Quality Act.

07/31/20; RECEIVED FROM DEPARTMENT.

08/04/20; ASSIGNED UNDER 30 DAY RULE PENDING APPROVAL AS TO FORM to Budget and Appropriations Committee.

08/09/20; NOTICED. 10-day fee ad was published in the San Francisco Examiner.

08/11/20; SUBSTITUTED AND ASSIGNED to Budget and Appropriations Committee. Mayor Breed introduced a substitute Ordinance bearing a new title.

8/13/20 - President Yee waived the 30-day rule pursuant to Board Rule No. 3.22.

08/14/20; NOTICED. A second 10-day fee ad was published in the San Francisco Examiner.

08/19/20; AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE. Heard in Committee. Speakers: Kenneth Bukowski, Deputy City Administrator (Office of the City Administrator); Severin Campbell (Office of the Budget and Legislative Analyst); Patrick Mulligan (Office of Labor Standards Enforcement); provided an overview and responded to questions raised throughout the discussion.

08/19/20; REFERRED AS AMENDED to Budget and Finance Committee.

08/19/20; REFERRED TO DEPARTMENT. Referred to the Planning Department for environmental review.

08/23/20; NOTICED.

08/26/20; RESPONSE RECEIVED. Response received from the Planning Department stating that the matter is not defined as a project under CEQA Guidelines Sections 15378 and 15060(c)(2) because it would not result in a direct or indirect physical change in the environment.

08/28/20; NOTICED. A second 10-day fee ad was published in the San Francisco Examiner.

*Heard in Committee. Speaker: Kenneth Bukowski, Deputy City Administrator (Office of the City Administrator); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

**200766 [Loan Documents - 270 Turk Street - Acquisition and Preservation Programs - Up to \$31,870,000]****Sponsor: Mayor**

Resolution approving and authorizing the Director of the Mayor's Office of Housing and Community Development ("MOHCD") to execute documents relating to loans for the acquisition, rehabilitation, or permanent financing of at-risk housing located at 270 Turk Street ("Project") pursuant to MOHCD's acquisition and preservation programs, including the Preservation and Seismic Safety Program, the Downtown Neighborhoods Preservation Fund, and the Educational Revenue Augmentation Fund for a total loan amount not to exceed \$31,870,000; confirming the Planning Department's determination under the California Environmental Quality Act; and finding that the Project loans are consistent with the General Plan, and the eight priority policies of Planning Code, Section 101.1.

(Fiscal Impact)

07/14/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

07/29/20; AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE. Heard in Committee. Speakers: Caroline McCormack (Mayor's Office of Housing and Community Development); Severin Campbell (Office of the Budget and Legislative Analyst); Amy Chan (Mayor's Office of Housing and Community Development); provided an overview and responded to questions raised throughout the discussion.

07/29/20; AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

07/29/20; CONTINUED AS AMENDED.

*Heard in Committee. Speakers: Amy Chan (Mayor's Office of Housing and Community Development); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

**200767 [Contract - Next Generation Customer Information System - New Real-Time Vehicle Arrival and Service Update System - Not to Exceed \$88,980,877]****Sponsor: Mayor**

Resolution approving Municipal Transportation Agency Contract No. 2019-01: Next Generation Customer Information System, with Cubic Transportation Systems, Inc. to develop, implement, and maintain a new real-time vehicle arrival and service update system for Muni in an amount not to exceed \$88,980,877 for an initial term of six years with two optional five-year terms to cover software subscriptions and equipment lifecycle maintenance, to commence following Board approval.

(Municipal Transportation Agency)

(Fiscal Impact)

07/14/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Jason Lee (Municipal Transportation Agency); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion. Kat Carter; spoke in support of the hearing matter.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

**200818 [Accept and Expend Grant - Retroactive - Health Resources and Services Administration - Ryan White HIV/AIDS Program Part A COVID-19 Response - \$488,185]**

**Sponsors: Mayor; Mandelman**

Resolution retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$488,185 from the Health Resources and Services Administration for participation in a program, entitled "Ryan White HIV/AIDS Program Part A Coronavirus Disease (COVID-19) Response," for the period of April 1, 2020, through March 31, 2021. (Public Health Department)

07/28/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker: Dean Goodwin (Department of Public Health); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

**200876 [Home Detention Electronic Monitoring Program Rules and Regulations and Program Administrator's Evidence of Financial Responsibility - FY2020-2021]**

Resolution approving the Sheriff Office's home detention and electronic monitoring program rules and regulations; and approving evidence of financial responsibility demonstrated by program administrator, Sentinel Offender Services, LLC, for FY2020-2021. (Sheriff)

07/28/20; RECEIVED FROM DEPARTMENT.

08/11/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Crispin Hollings and Jonathan Kuhns (Sheriff's Department); provided an overview and responded to questions raised throughout the discussion. Carolyn Goossen (Public Defender's Office); Zack Goldman; spoke neither in support nor opposition to the hearing matter. Molly Hernandez; Nick Dransie; Edward Hernandez; Izzy Almud; Jeffrey Straut; spoke in opposition to the hearing matter.*

**Chair Fewer moved that this Resolution be CONTINUED to the Budget and Finance Committee meeting on September 16, 2020. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

**200916 [Accept and Expend Grant - Retroactive - California Complete Count Census 2020 Grant Supplemental - \$259,232]**

**Sponsor: Mayor**

Resolution retroactively authorizing the Office of Civic Engagement and Immigrant Affairs to accept and expend a supplemental grant in the amount of \$259,232 from the California Complete Count Census 2020 to support San Francisco's Census 2020 outreach, education and motivation campaign, focusing on Hard to Count communities and populations for the period of March 1, 2019, through December 31, 2020.

08/11/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker: Adrienne Pon, Director (Office of Civic Engagement and Immigrant Affairs); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

**200952 [Amend Expenditure Schedule - Retroactive - U.S. Department of Housing and Urban Development - Housing Opportunities for Persons with AIDS Program - HOPWA-CV - \$118,179]**

**Sponsor: Mayor**

Resolution retroactively amending the CARES Act Housing Opportunities for Persons with AIDS Coronavirus (HOPWA-CV) Program Expenditure Plan from the United States Department of Housing and Urban Development to expend the amount of \$118,179 for the period of March 15, 2020, through June 30, 2023.

08/18/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker: Brian Cheu (Mayor's Office of Housing and Community Development); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

*Chair Fewer requested File Nos. 200897 and 200898 be called together.*

**200897 [Grant Agreement Amendment - Retroactive - Self-Help for the Elderly - Nutrition Programs Services - Not to Exceed \$11,318,142]**

Resolution retroactively approving an expedited grant amendment between the City and County of San Francisco and Self-Help for the Elderly, for the administration of nutrition programs, to extend the grant agreement to December 31, 2020, and to increase the grant amount by \$1,872,168 for a total not to exceed amount of \$11,564,733 to commence on July 1, 2020. (Human Services Agency) (Fiscal Impact)

08/10/20; RECEIVED FROM DEPARTMENT.

08/18/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Tiffany Kearney (Human Services Agency); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE to reduce the not-to-exceed amount by \$246,591, from \$11,564,733 to \$11,318,142. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

Resolution retroactively approving an expedited grant amendment between the City and County of San Francisco and Self-Help for the Elderly, for the administration of nutrition programs, to extend the grant agreement to December 31, 2020, and to increase the grant amount by \$1,625,577 for a total not to exceed amount of \$11,318,142 to commence on July 1, 2020. (Human Services Agency) (Fiscal Impact)

**Chair Fewer moved that this Resolution be RECOMMENDED AS AMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

**200898 [Grant Agreement Amendment - Retroactive - Meals on Wheels of San Francisco - Nutrition Programs Services - Not to Exceed \$28,675,035]**

Resolution retroactively approving an expedited grant amendment between the City and County of San Francisco and Meals on Wheels of San Francisco for the administration of nutrition programs, to extend the grant agreement to December 31, 2020, and to increase the grant amount by \$2,946,695 for a total not to exceed amount of \$29,174,263 to commence on July 1, 2020. (Human Services Agency)  
(Fiscal Impact)

08/10/20; RECEIVED FROM DEPARTMENT.

08/18/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Tiffany Kearney (Human Services Agency); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE to reduce the requested not-to-exceed amount by \$499,228, from \$2,946,695 to \$2,447,467. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

Resolution retroactively approving an expedited grant amendment between the City and County of San Francisco and Meals on Wheels of San Francisco, for the administration of nutrition programs, to extend the grant agreement to December 31, 2020, and to increase the grant amount by \$2,447,467 for a total not to exceed amount of \$28,675,035 to commence on July 1, 2020. (Human Services Agency)  
(Fiscal Impact)

**Chair Fewer moved that this Resolution be RECOMMENDED AS AMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

**200921 [Issuance and Sale of Revenue Obligations - California Enterprise Development Authority - San Francisco Friends School - Not to Exceed \$25,000,000]**

**Sponsor: Mandelman**

Resolution approving for purposes of Internal Revenue Code, Section 147(f), the Issuance and Sale of Revenue Obligations by the California Enterprise Development Authority in an aggregate principal amount not to exceed \$25,000,000 to finance or refinance the acquisition, construction, renovation, rehabilitation, improvement and/or equipping of educational and related facilities to be owned and operated by San Francisco Friends School, a California nonprofit public benefit corporation.

08/11/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Kim Plough (San Francisco Friends School); Vishal Trivedi (Office of the Controller); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

**200781 [Lease of Real Property - Speyer and Schwartz - 1663 Mission Street - \$208,551 Per Year in Base Rent]**

Resolution approving and authorizing the Director of Property, on behalf of the City's Department of Emergency Management, to lease real property located at 1663 Mission Street from Speyer and Schwartz, at a rent of \$208,551 per year with 3% annual increases for an initial term of ten years, with an anticipated commencement date of November 1, 2020, and two five-year options to extend; authorizing the Director of Property to execute documents, make certain modifications and take certain actions in furtherance of the Lease and this Resolution; finding the proposed transaction is in conformance with the General Plan, and the eight priority policies of Planning Code, Section 101.1; and adopting findings under the California Environmental Quality Act. (Real Estate Department) (Fiscal Impact)

07/20/20; RECEIVED FROM DEPARTMENT.

07/28/20; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Andrico Penick, Director of Property (Real Estate Division); Severin Campbell (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.*

**Chair Fewer moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Fewer, Walton, Mandelman

## ADJOURNMENT

*There being no further business, the Budget and Finance Committee adjourned at the hour of 12:23 p.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Budget and Finance Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*