



**City and County of San Francisco**  
**Meeting Minutes**  
**Land Use and Transportation Committee**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Myrna Melgar, Chyanne Chen, Bilal Mahmood*

*Clerk: John Carroll*  
*(415) 554-4445 ~ [john.carroll@sfgov.org](mailto:john.carroll@sfgov.org)*

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**Monday, May 5, 2025**

**1:30 PM**

**City Hall, Legislative Chamber, Room 250**

**Regular Meeting**

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**Present:** 3 - Myrna Melgar, Chyanne Chen, and Bilal Mahmood

*The Land Use and Transportation Committee met in regular session on Monday, May 5, 2025, with Chair Myrna Melgar presiding. Chair Melgar called the meeting to order at 1:30 p.m.*

## **ROLL CALL AND ANNOUNCEMENTS**

*On the call of the roll, Chair Melgar, Vice Chair Chen, and Member Mahmood were noted present. A quorum was present.*

## **COMMUNICATIONS**

*John Carroll, Land Use and Transportation Committee Clerk, instructed members of the public that public comment is taken on each item on the agenda. Alternatively, written comments may be submitted through email ([john.carroll@sfgov.org](mailto:john.carroll@sfgov.org)) or the U.S. Postal Service at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.*

## **AGENDA CHANGES**

*There were no agenda changes.*

## REGULAR AGENDA

### **250425 [Public Works Code, Administrative Code - Fee Waiver - Detroit Street Steps Archway]**

**Sponsors: Melgar; Mandelman**

Ordinance amending the Public Works Code to waive the Tier 3 Love Our Neighborhoods major encroachment permit fee for a project to install the Detroit Street Steps Archway in the Sunnyside neighborhood that will create a gateway for the Detroit Street Steps Project; amending the Administrative Code to waive the Board of Appeals surcharge for this permit; and affirming the Planning Department's determination under the California Environmental Quality Act.

04/22/25; ASSIGNED to Land Use and Transportation Committee. April 29, 2025 - President Mandelman waived the 30-Day hold pursuant to Board Rule 3.22.

04/25/25; REFERRED TO DEPARTMENT. Referred to the Planning Department for environmental review.

04/29/25; RESPONSE RECEIVED. Not defined as a project under CEQA Guidelines Sections 15378 and 15060(c)(2) because it would not result in a direct or indirect physical change in the environment.

*Heard in Committee. Speaker(s): None.*

**Chair Melgar moved that this Ordinance be RECOMMENDED AS COMMITTEE REPORT. The motion carried by the following vote:**

Ayes: 3 - Melgar, Chen, Mahmood

## ADJOURNMENT

*There being no further business, the Land Use and Transportation Committee adjourned at the hour of 1:34 p.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Land Use and Transportation Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*