



City and County of San Francisco

Meeting Agenda

Budget and Finance Committee

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Members: Connie Chan, Matt Dorsey, Joel Engardio

Clerk: Brent Jalipa
(415) 554-7712 ~ brent.jalipa@sfgov.org

Wednesday, March 5, 2025

10:00 AM

City Hall, Legislative Chamber, Room 250

Regular Meeting

A quorum of the Board of Supervisors may be present at this committee meeting. If a quorum is present, the meeting will also constitute a Special Meeting of the Board of Supervisors. However, the meeting will be conducted in all respects as a committee meeting, and any substantive decision will constitute a recommendation of the committee rather than an action taken by the Board. The Clerk will make a note of the special meeting in the committee minutes, and discussion will be limited to items noticed on this agenda.

ROLL CALL AND ANNOUNCEMENTS

COMMUNICATIONS

AGENDA CHANGES

REGULAR AGENDA

- 250052** **[Hearing - Status of First Year Free Program]**
Sponsor: Sherrill
Hearing on the First Year Free program, including a report on the number of small businesses supported since the program's inception, remaining obstacles to full implementation, and necessary steps to make the benefits to new small businesses permanent; and requesting the Office of Small Business, Office of Economic and Workforce Development, and Office of the Treasurer and Tax Collector to report.

1/14/25; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

1/17/25; REFERRED TO DEPARTMENT.

2. [241150](#) **[Business and Tax Regulations Code - Voluntary Disclosure Program; Fee for Advance Determinations]**

Ordinance amending the Business and Tax Regulations Code to authorize the Tax Collector to waive taxes, penalties, and/or interest under a program ending December 31, 2027, that allows unregistered taxpayers to voluntarily disclose and pay back taxes; and to authorize the Tax Collector to collect fees through December 31, 2027, for reviewing applications for and providing advance determinations to taxpayers. (Treasurer-Tax Collector)

11/25/24; RECEIVED FROM DEPARTMENT.

12/3/24; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

1/14/25; SUBSTITUTED AND ASSIGNED to the Budget and Finance Committee.

2/23/25; NOTICED.

3/2/25; NOTICED.

3. [250001](#) **[Business and Tax Regulations Code - Empty Homes Tax Suspension Pending Litigation]**

Ordinance amending the Business and Tax Regulations Code to suspend the Empty Homes Tax pending a final decision in Eric Debbane, et al. v. City & County of San Francisco, et al., San Francisco Superior Court Case No. CGC-23-604600, retroactive to January 1, 2024, and to reinstate that tax so that the tax first applies in the tax year immediately following the calendar year of that final decision. (Treasurer-Tax Collector)

(In accordance with Section 2961 of Article 29A of the Business and Tax Regulations Code, passage of this ordinance by the Board of Supervisors requires an affirmative vote of two-thirds of the Board of Supervisors.)

(Fiscal Impact)

12/16/24; RECEIVED FROM DEPARTMENT.

1/14/25; ASSIGNED UNDER 30 DAY RULE to the Government Audit and Oversight Committee.

2/24/25; TRANSFERRED to the Budget and Finance Committee.

4. [250081](#) **[Airport Professional Services Agreement Modification - Consor PMCM, Inc. Project Management Support Services for the Cargo Building 626.1 Project - Further Modifications Not to Exceed \$13,000,000]**

Resolution approving Modification No. 2 to Airport Contract No. 11918.41, Project Management Support Services for the San Francisco International Airport, Cargo Building 626.1 Project with Consor PMCM, Inc., to increase the Contract amount by \$10,300,000 for a new total not to exceed the amount of \$13,000,000 and extend the Contract for services an additional four years from May 1, 2025, for a total term of May 2, 2024, through May 1, 2029, pursuant to Charter, Section 9.118(b); and making findings under the California Environmental Quality Act. (Airport Commission)

(Fiscal Impact)

1/17/25; RECEIVED FROM DEPARTMENT.

2/4/25; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

5. [250082](#) **[Airport Professional Services Agreement - West Field Consultants - Project Management Support Services - Further Modifications Not to Exceed \$13,000,000]**

Resolution approving Modification No. 2 to Airport Contract No. 11984.41, Project Management Support Services for the San Francisco International Airport, Cargo Building 720.1 and GSE Building 742 Project with West Field Consultants, a Joint Venture, a joint venture between WSP USA Inc. and AGS Inc., to increase the Contract amount by \$10,000,000 for a new total not to exceed the amount of \$13,000,000 and extend the Contract for services an additional four years pursuant to Charter, Section 9.118(b) from May 2, 2025, for a total term of May 2, 2024, through May 1, 2029; and making findings under the California Environmental Quality Act. (Airport Commission)

(Fiscal Impact)

1/17/25; RECEIVED FROM DEPARTMENT.

2/4/25; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

6. [250084](#) **[Real Property Lease Amendment - Communication and Control, Inc. - Communication Services Facilities in Alameda County - Monthly Base Rent \$9,080]**

Resolution 1) approving and authorizing the General Manager of the San Francisco Public Utilities Commission (SFPUC) to execute Amendment No. 1 (Amendment) to the Radio Communications Site Lease dated April 1, 2015, between the City and County of San Francisco, through the SFPUC, as the tenant, and Communication and Control, Inc., as the landlord, to allow the SFPUC to expand the leased premises on a portion of Assessor's Parcel No. 096-0090-005-07 in unincorporated Alameda County and operate additional radio communication equipment on the tower located on the premises for an initial monthly base rent of \$9,080 for the lease of the expanded premises; 2) affirming the Planning Department's determination under the California Environmental Quality Act, pursuant to Administrative Code, Section 31.04(h); and 3) authorizing the General Manager of the SFPUC and/or City's Director of Property to execute documents, make certain modifications, and take certain actions in furtherance of this Resolution, as defined herein; and to authorize the SFPUC General Manager and/or City Director of Property to enter into any amendments or modifications to the Amendment, including without limitation, the exhibits, that the General Manager determines, in consultation with the City Attorney, are in the best interests of the City, do not materially increase the obligations or liabilities of the City, and are necessary or advisable to effectuate the purposes and intent of the Amendment, or this Resolution, pursuant to Charter, Section 9.118. (Public Utilities Commission)

1/24/25; RECEIVED FROM DEPARTMENT.

2/4/25; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

7. [250085](#) **[Emergency Declaration - Restoration of Uninterruptible Standby Power Supply System for Tesla Treatment Facility - \$700,000]**
Resolution approving an emergency declaration of the San Francisco Public Utilities Commission, pursuant to Administrative Code, Section 6.60, to contract resources to restore the Tesla Treatment Facility's uninterruptible standby power supply system, which has become obsolete and was found to have failed on December 11, 2024, during routine maintenance, with a total estimated cost of \$700,000. (Public Utilities Commission)
- (Fiscal Impact)
- 1/24/25; RECEIVED FROM DEPARTMENT.
- 2/4/25; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
8. [250107](#) **[Contract Amendment - Hyland Software, Inc. - Software Facilitating Health Services System Member Documents - Not to Exceed \$574,000]**
Sponsor: Dorsey
Resolution approving the Third Amendment to the agreement between the City, acting by and through San Francisco Health Service System ("SFHSS"), and Hyland Software, Inc. ("Hyland") for software that facilitates capture, organization and storage of SFHSS member documents, to extend the term by five years from April 1, 2025, for a total term of January 4, 2016, through March 31, 2030, and to increase the amount by \$191,936 for a total not to exceed amount of \$574,000; and to authorize the Executive Director of SFHSS to enter into amendments or modifications to the contract amendment that do not materially increase the obligations or liabilities to the City and are necessary to effectuate the purposes of the contract amendment or this Resolution.
- 1/28/25; RECEIVED AND ASSIGNED to the Budget and Finance Committee.
9. [250108](#) **[Contract Amendment - P & A Administrative Services, Inc. - Administers COBRA, AB528 Programs, Flexible Spending and Health Spending Accounts - Not to Exceed \$4,667,457]**
Sponsor: Dorsey
Resolution approving the 10th Amendment to an agreement between the City, acting by and through San Francisco Health Service System ("SFHSS"), and P & A Administrative Services, Inc. ("P & A") to administer COBRA, AB 528 programs, health care spending accounts, and flexible spending accounts, to extend the term by 18 months for a total term of approximately 12 years from March 1, 2015, through December 31, 2026, and to increase the amount by \$555,000 for a total not to exceed amount of \$4,667,457; and to authorize the Executive Director of SFHSS enter into amendments or modifications to the contract amendment that do not materially increase the obligations or liabilities to the City and are necessary to effectuate the purposes of the contract amendment or this Resolution. (Health Service System)
- (Fiscal Impact)
- 1/28/25; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

10. [250086](#) **[Real Property Lease - FACES SF - 1099 Sunnydale Avenue - \$48,867.12 Initial Yearly Base Rent]**

Resolution approving and authorizing the Director of Property to enter into a real property lease with Family & Child Empowerment Services (FACES SF), a California nonprofit public benefit corporation, for approximately 3,039 square feet of The Village Community Facility located at 1099 Sunnydale Avenue, San Francisco, effective upon approval of this Resolution for an initial term of five years with two five-year options to extend, at an initial rent of \$48,867.12 per year (\$4,072.26 per month) with three percent annual increases thereafter; the initial rent includes approximately 822 square feet of office space in support of a temporary grant and programming collaboration with Family Connections Centers, a California non-profit, providing services to the community; should future grants for said collaboration not be funded after the first year of the lease or any subsequent year thereafter, during the initial five-year term, whereby the new adjusted rent will be \$2,970.78 per month, or \$35,649.36 per year, with a three percent annual increase; a finding that competitive bidding procedures required under San Francisco Administrative Code, Chapter 23, Section 23.33, are impractical or impossible; a finding that the Lease furthers a proper public purpose sufficient to meet Administrative Code, Section 23.30, market value requirements; and authorizing the Director of Property to enter into any additions, amendments, or other modifications to the Lease that do not materially increase the obligations or liabilities of the City to effectuate the purposes of this Resolution. (Real Estate Department)

1/27/25; RECEIVED FROM DEPARTMENT.

2/4/25; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

11. [250087](#) **[Real Property Lease - Felton Institute - 1099 Sunnydale Avenue - \$24,216.48 Initial Yearly Base Rent]**

Resolution approving and authorizing the Director of Property to enter into a real property lease with Felton Institute, a California nonprofit public benefit corporation, for approximately 1,506 square feet of The Village Community Facility located at 1099 Sunnydale Avenue, for an initial term of five years with two five-year options to extend, at an initial rent of \$24,216.48 per year (\$2,018.04 per month) with 3% annual increases thereafter effective upon approval of this Resolution; a finding that competitive bidding procedures required under Administrative Code, Chapter 23, Section 23.33, are impractical or impossible; a finding that the Lease furthers a proper public purpose sufficient to meet Administrative Code, Section 23.30, market value requirements; and authorizing the Director of Property to enter into any additions, amendments, or other modifications to the Lease that do not materially increase the obligations or liabilities of the City to effectuate the purposes of this Resolution. (Real Estate Department)

1/27/25; RECEIVED FROM DEPARTMENT.

2/4/25; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

ADJOURNMENT

LEGISLATION UNDER THE 30-DAY RULE

NOTE: The following legislation will not be considered at this meeting. Board Rule 3.22 provides that when an Ordinance or Resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the Committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.

250185 [De-Appropriation and Appropriation - Police Department and Sheriff's Department - \$92,050,000 - FY2024-2025]

Sponsor: Mayor

Ordinance appropriating \$5,428,603 from the General Reserve, de-appropriating \$86,621,397 from salaries, mandatory fringe benefits, equipment, and materials and supplies and appropriating \$61,000,000 to overtime in the Police Department and \$30,000,000 to overtime in the Sheriff's Department in order to support the Departments' projected increases in overtime as required per Administrative Code, Section 3.17, and \$1,050,000 to building maintenance services and building and structure improvement projects in the Sheriff's Department in Fiscal Year (FY) 2024-2025.

2/25/25; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

250189 [Port Park Lease and Loan, Management Agreement, and Utilities Licenses and Absolving Services Agreement - Mission Rock]

Sponsors: Mayor; Dorsey

Ordinance approving and waiving competitive solicitation obligations for a Port Commission Park Lease and Loan for China Basin Park and for a Management Agreement for adjacent public and open spaces between the Port and an affiliate of Seawall Lot 337 Associates, LLC, Developer of the Mission Rock Project bounded by China Basin Channel, Third Street, Mission Rock Street, and the San Francisco Bay ("Project"); approving a Port Commission License with Mission Rock Utilities, Inc., a private utility provider servicing the Project; and approving two Port Commission Licenses and an Absolving Services Agreement with Pacific Gas and Electric Company to facilitate gas service to private property in the Project area and electric power service to the Third Street Bridge Pilot House; and affirming the Planning Department's determination under the California Environmental Quality Act, and its findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1.

2/25/25; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

250192 [Administrative, Labor and Employment Codes - City Contract Processes and Requirements]**Sponsors: Mandelman; Dorsey and Mahmood**

Ordinance amending the Administrative Code to 1) create a procurement legislative analysis authority for the City Administrator; 2) revise or create threshold dollar amounts for application of various contract requirements tied to the statutory Minimum Competitive Amount or statutory federal Single Audit Standard; 3) reorganize, standardize, and narrow Chapter 12F (relating to the MacBride Principles concerning Northern Ireland; including sunset of ordinance in 2035); 4) repeal Chapter 12J (relating to City business with Burma); and 5) narrow coverage of, and reduce meeting requirements in, Chapter 12L (relating to certain non-profit organizations receiving funds from the City); and amending the Labor and Employment Code to 6) reorganize, standardize, revise exemptions and waivers narrowing coverage, create threshold dollar amount for application tied to the statutorily based Minimum Competitive Amount, and update Article 131 (relating to nondiscrimination under City contracts; including sunset of ordinance in 2035) and repeal Article 132 (relating to nondiscrimination under City property contracts), while incorporating some of its provisions under Article 131; 7) reorganize, standardize, revise exemptions and waivers narrowing coverage, create a threshold dollar amount for application tied to the statutorily based Minimum Competitive Amount and update Article 151 (relating to City procurement of sweatfree goods; including abolition of the Sweatfree Procurement Advisory Group and sunset of ordinance in 2035); and 8) repeal Article 141 (relating to salary history in the hiring process of City contractors), Article 142 (relating to criminal history in the hiring and employment process of City contractors), and Article 161 (relating to earned income credit forms for employees of City contractors).

2/25/25; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

The Levine Act

Pursuant to California Government Code, Section 84308, Members of the Board who have received campaign contributions totaling more than \$500 may be required to disclose that fact on the record of the proceeding. Parties and their paid agents may also be required to disclose on the record any campaign contributions made to a Member of the Board that meets the following qualifications for disclosure. A Member of the Board of Supervisors is disqualified and must recuse themselves on any agenda item involving business, professional, trade, and land use licenses or permits and all other entitlements for use, if they received more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant within the 12 months prior to the final decision; and for 12 months following the date of the final decision, a Member of the Board shall not accept, solicit, or direct a campaign contribution of \$500 or more from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant. The foregoing statements do not constitute legal advice. Parties, participants, and their agents are urged to consult their own legal counsel regarding the requirements of the law. For more information about these disclosures, visit www.sfethics.org.

Agenda Item Information

Each item on the Consent or Regular agenda may include the following 1) Legislation; 2) Budget and Legislative Analyst report; 3) Department or Agency cover letter and/or report; 4) Public correspondence. These items are available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244 or at www.sfbos.org/legislative-research-center-lrc.

Meeting Procedures

The Board of Supervisors is the legislative body of the City and County of San Francisco. The Board has several standing committees where legislation is the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) vocal or audible support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones or electronic devices; 3) bringing in or displaying signs in the meeting room; or 4) standing in the meeting room. Each member of the public will be allotted the same maximum number of minutes to speak as set by the President or Chair at the beginning of each item or public comment, excluding City representatives; except that public speakers using interpretation assistance will be allowed to testify for twice the amount of time. Members of the public who want to display a document should place it on the overhead during their public comment and remove the document when they want the screen to return to live coverage of the meeting.

IMPORTANT INFORMATION: The public is encouraged to testify at Board and Committee meetings. Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding agenda items for the official public record. Written communications should be submitted to the Clerk of the Board or the Clerk of the Committee: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102. Communications not received prior to the hearing may be delivered to the Clerk of the Board or the Clerk of the Committee and will be shared with the Members.

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LANGUAGE INTERPRETERS: Language services are available in Spanish, Chinese and Filipino for requests made at least two (2) business days in advance of the meeting, to help ensure availability. For more information or to request services, contact bos@sfgov.org or call (415) 554-5184.

傳譯服務：所有常規及特別市參事會會議和常務委員會會議將提供西班牙文，中文以及菲律賓文的傳譯服務，但必須在會議前最少兩（2）個工作日作出請求，以確保能獲取到傳譯服務。將因應請求提供交替傳譯服務，以便公眾向有關政府機構發表意見。如需更多資訊或請求有關服務，請發電郵至 bos@sfgov.org 或致電（415）554-5184 聯絡我們。

INTÉRPRETES DE IDIOMAS: Para asegurar la disponibilidad de los servicios de interpretación en chino, filipino y español, presente su petición por lo menos con dos (2) días hábiles de antelación previo a la reunión. Para más información o para solicitar los servicios, envíe su mensaje a bos@sfgov.org o llame al (415) 554-5184.

TAGA SALIN-WIKA: Ipaabot sa amin ang mga kahilingan sa pag salin-wika sa Kastila, Tsino at Pilipino ng hindi bababa sa dalawang araw bago ang pulong. Makakatulong ito upang tiyakin na ang mga serbisyo ay nakalaan at nakahanda. Para sa dagdag kaalaman o para humiling ng serbisyo, maki pagugnayan po sa bos@sfgov.org o tumawag sa (415) 554-5184.

Americans with Disabilities Act (ADA) and Reasonable Accommodations

Title II of the ADA requires that all programs offered through the state and local government such as the City and County of San Francisco be accessible and usable to people with disabilities. The ADA and City policy require that people with disabilities have equal access to all City services, activities, and benefits. If you believe your rights under the ADA are violated, contact the ADA Coordinator. Ordinance No. 90-10 added Section 2A.22.3 to the Administrative Code, which adopted a Citywide Americans with Disabilities Act Reasonable Modification Policy.

Meetings are real-time captioned and cablecast open-captioned on SFGovTV (www.sfgovtv.org) or Cable Channels 26, 28, 78 or 99 (depending on your provider). Board and Committee meeting agendas and minutes are available on the Board's website www.sfbos.org and adhere to web development Federal Access Board's Section 508 Guidelines. For reasonable accommodations, please contact (415) 554-5184 or (415) 554-5227 (TTY). Board of Supervisors' Rules of Order 1.3.3 does not permit remote public comment by members of the public at meetings of the Board and its committees, except as legally required to enable people with disabilities to participate in such meetings. If you require remote access as a means of reasonable accommodation under ADA, please contact the Clerk's Office to request remote access, including a description of the functional limitation(s) that precludes your ability to attend in person. Requests made at least two (2) business days in advance of the meeting will help to ensure availability. For further assistance, please call (415) 554-5184.

Know Your Rights Under The Sunshine Ordinance

Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67, on the Internet at www.sfbos.org/sunshine.

Ethics Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Campaign & Governmental Conduct Code, Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; (415) 252-3100; fax (415) 252-3112; website www.sfgov.org/ethics.

Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit www.sfethics.org.