



City and County of San Francisco

Meeting Minutes - Final

Budget and Finance Committee

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Members: Connie Chan, Matt Dorsey, Joel Engardio

Clerk: Brent Jalipa
(415) 554-7712 ~ brent.jalipa@sfgov.org

Wednesday, May 7, 2025

10:00 AM

City Hall, Legislative Chamber, Room 250

Regular Meeting

Present: 3 - Connie Chan, Matt Dorsey, and Joel Engardio

The Budget and Finance Committee met in regular session on Wednesday, May 7, 2025, with Chair Connie Chan presiding. Chair Chan called the meeting to order at 10:00 a.m.

ROLL CALL AND ANNOUNCEMENTS

On the call of the roll, Chair Chan, Vice Chair Dorsey, and Member Engardio were noted present.

COMMUNICATIONS

Brent Jalipa, Budget and Finance Committee Clerk, instructed members of the public that public comment is taken on each item on the agenda. Alternatively, written comments may be submitted through email (brent.jalipa@sfgov.org) or the U.S. Postal Service at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

AGENDA CHANGES

There were no agenda changes.

REGULAR AGENDA

250338 [Airport Contract Modification - Hallmark Aviation Services, L.P. - Airport Information and Guest Assistance Services - Not to Exceed \$20,001,419]

Resolution approving Modification No. 2 to Contract No. 50365 with Hallmark Aviation Services, L.P. for Airport Information and Guest Assistance Services to extend the term for one year for a total term of July 1, 2024, through June 30, 2026, and increase the contract amount by \$10,701,990 for a new contract amount not to exceed \$20,001,419 pursuant to Charter, Section 9.118(b). (Airport Commission)
(Fiscal Impact)

04/04/25; RECEIVED FROM DEPARTMENT.

04/15/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Dyanna Volek (Airport Department); Christina Malamut (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250322 [Real Estate Sale Agreement - Bayview McKinnon LLC - APN 8855A, Lot No. 004 - \$375,000]

Resolution approving an agreement for the sale of a 5,449 square foot vacant lot of City property Assessor's Parcel Block No. 5588A (APN), Lot No. 004, to the adjacent property owner, Bayview McKinnon LLC for \$375,000; finding City's property to be exempt surplus land under California Government Code, Sections 54221(f)(1)(B), 54221(f)(1)(E), and 54221(f)(2); and to authorize the Director of Property to enter into amendments or modifications to the agreement that do not materially increase the obligations or liabilities to the City and are necessary to effectuate the purposes of the agreement or this Resolution. (Real Estate Department)

03/24/25; RECEIVED FROM DEPARTMENT.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Andrico Penick, Director (City Administrator's Real Estate Division); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

Chair Chan requested File Nos. 250323 and 250324 be called together.

250323 [Real Property Lease - Bayview Plaza, LLC - 3801 Third Street, Suites 200, 205, 210, 230, 235, 240, 220 and 250 - \$526,251 Initial Base Year Rent]

Resolution approving and authorizing the Director of Property, on behalf of the Human Services Agency, to execute a Lease Agreement for a term of three years with one five-year option with Bayview Plaza, LLC for approximately 15,947 square feet of space located at 3801 Third Street, Suites 200, 205, 210, 220, 230, 235, 240 and 250 at an annual base rent of \$526,251 with no annual rent increases commencing upon approval of this Resolution; and authorizing the Director of Property to execute any amendments or modifications to the Lease including exercising options to extend the agreement term, make certain modifications and take certain actions that do not materially increase the obligations or liabilities to the City, do not materially decrease the benefits to the City and are necessary to effectuate the purposes of the Lease or this Resolution. (Real Estate Department) (Fiscal Impact)

03/28/25; RECEIVED FROM DEPARTMENT.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Andrico Penick, Director (City Administrator's Real Estate Division); Christina Malamut (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250324 [Real Property Lease - Bayview Plaza, LLC - 3801 Third Street, Suite 400 - \$489,225 Initial Base Year Rent]

Resolution approving and authorizing the Director of Property, on behalf of the Department of Public Health, to execute a Lease Agreement for the term of five years, to commence upon approval of this Resolution through November 30, 2029, with two five-year options with Bayview Plaza, LLC located at 3801 Third Street, Suite 400, at a base rent of \$489,225 per year (approximately \$33.00 per square foot) with no annual rent increases; and authorizing the Director of Property to execute any amendments or modifications to the Lease including exercising options to extend the agreement term, make certain modifications and take certain actions that do not materially increase the obligations or liabilities to the City, do not materially decrease the benefits to the City and are necessary to effectuate the purposes of the Lease or this Resolution. (Real Estate Department) (Fiscal Impact)

03/28/25; RECEIVED FROM DEPARTMENT.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Andrico Penick, Director (City Administrator's Real Estate Division); Christina Malamut (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250260 [Accept and Expend Grant - Retroactive - Metropolitan Transportation Commission - State Transportation Development Act, Article 3 - Pedestrian and Bicycle Projects - \$1,362,816]

Sponsor: Mayor

Resolution retroactively authorizing the acceptance and expenditure of State Transportation Development Act, Article 3, Pedestrian and Bicycle Project funding, by the San Francisco Public Works from the Metropolitan Transportation Commission, for Fiscal Years 2021-2022, 2022-2023, and 2023-2024 in the amount of \$1,362,816 for the term of July 1, 2023, through June 30, 2026. (Public Works)

03/18/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Ian Schneider (Public Works); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE, by replacing the term of 'July 1, 2023, through June 30, 2026' with 'July 1, 2024, through June 30, 2027' throughout the legislation; and on Page 3, Line 24, through Page 4, Line 3, to read 'FURTHER RESOLVED, That SFPW shall forward a certified copy of this Resolution and its attachments, and any accompanying supporting materials to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of San Francisco for submission to MTC as part of the countywide coordinated Transportation Development Act, Article 3 claim'. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

Resolution retroactively authorizing the acceptance and expenditure of State Transportation Development Act, Article 3, Pedestrian and Bicycle Project funding, by the San Francisco Public Works from the Metropolitan Transportation Commission, for Fiscal Years 2021-2022, 2022-2023, and 2023-2024 in the amount of \$1,362,816 for the term of July 1, 2024, through June 30, 2027. (Public Works)

Chair Chan moved that this Resolution be RECOMMENDED AS AMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250395 [Grant Agreement Amendment - Homeless Prenatal Program - Supportive Housing Assistance Readiness Efforts - Not to Exceed \$22,627,326]**Sponsors: Mayor; Walton**

Resolution approving the second amendment to the grant agreement between Homeless Prenatal Program and the Department of Homelessness and Supportive Housing ("HSH"), to provide Rapid Rehousing for families through the Supportive Housing Assistance and Readiness Efforts program, extending the term by four years from June 30, 2025, for a total term of July 1, 2021, through June 30, 2029, and increasing the agreement amount by \$13,826,617 for a new total amount not to exceed \$22,627,326; and authorizing HSH to enter into any amendments or other modifications to the amendment that do not materially increase the obligations or liabilities, or materially decrease the benefits to the City and are necessary or advisable to effectuate the purposes of the agreement. (Department of Homelessness and Supportive Housing)
(Fiscal Impact)

04/15/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Emily Cohen (Department of Homeless and Supportive Housing); Christina Malamut (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion. Speaker; spoke in support of the resolution matter.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

Chair Chan requested File Nos. 250359 and 250360 be called together.

250359 [Accept and Expend Gift - Retroactive - Epic Systems Corporation - 2021 Epic for Federally Qualified Health Centers - \$204,250]**Sponsor: Mayor**

Resolution retroactively authorizing the Department of Public Health to accept and expend a monetary gift, entitled "2021 Epic for Federally Qualified Health Centers," in the amount of \$204,250 from the Epic Systems Corporation to help support Federally Qualified Health Centers and their underserved patient populations, for the period of July 1, 2023, through June 30, 2025. (Public Health Department)

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Jeff Scarafia (Department of Public Health); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250360 [Accept and Expend Gift - Retroactive - Epic Systems Corporation - 2022 Safety Net Gift - \$115,000]**Sponsor: Mayor**

Resolution retroactively authorizing the Department of Public Health to accept and expend a monetary gift, entitled "2022 Safety Net Gift," in the amount of \$115,000 from the Epic Systems Corporation to help low income and at-risk populations for the period of July 1, 2023, through June 30, 2025. (Public Health Department)

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Jeff Scarafia (Department of Public Health); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

ADJOURNMENT

There being no further business, the Budget and Finance Committee adjourned at the hour of 10:41 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Budget and Finance Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.