



City and County of San Francisco

Meeting Minutes - Final

Budget and Finance Committee

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Members: Connie Chan, Matt Dorsey

Clerk: Brent Jalipa
(415) 554-7712 ~ brent.jalipa@sfgov.org

Wednesday, October 29, 2025

10:00 AM

City Hall, Legislative Chamber, Room 250

Regular Meeting

President Rafael Mandelman appointed Supervisor Chyanne Chen to the Budget and Finance Committee for the regular meeting of October 29, 2025.

Present: 3 - Connie Chan, Matt Dorsey, and Chyanne Chen

The Budget and Finance Committee met in regular session on October 29, 2025, with Chair Connie Chan presiding. Chair Chan called the meeting to order at 10:00 am.

ROLL CALL AND ANNOUNCEMENTS

On the call of the roll, Chair Chan, Vice Chair Dorsey, and Member Chen were noted present.

COMMUNICATIONS

Brent Jalipa, Budget and Finance Committee Clerk, instructed members of the public that public comment is taken on each item on the agenda. Alternatively, written comments may be submitted through email (brent.jalipa@sfgov.org) or the U.S. Postal Service at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

AGENDA CHANGES

There were no agenda changes.

REGULAR AGENDA

250782 [Administrative, Business and Tax Regulations Codes - Small Business Rezoning Construction Relief Fund]

Sponsors: Melgar; Sherrill, Sauter and Chen

Ordinance amending the Administrative Code to create the Small Business Rezoning Construction Relief Program ("Program") to provide financial support, including grants and loans, to businesses impacted by construction relating to the City residential rezoning program adopted in 2025-2026; establishing the Small Business Rezoning Construction Relief Fund ("Fund") to receive monies for the Program; designating the Office of Small Business and Office of Economic and Workforce Development to administer the Fund and the Program and promulgate rules and regulations in furtherance of the Program; and amending the Business and Tax Regulations Code to allow taxpayers to designate a portion of their gross receipts taxes for deposit in the Fund.

07/22/25; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Committee, expires on 8/21/2025.

07/25/25; REFERRED TO DEPARTMENT. Referred to the Offices of Small Business, Economic and Workforce Development, and Treasurer and Tax Collector for informational purposes.

10/15/25; RESPONSE RECEIVED. The Small Business Commission held a duly-noticed meeting on September 23, 2025, and voted to support the proposed legislation.

Heard in Committee. Speaker(s): Supervisor Myrna Melgar (Board of Supervisors); provided an overview and responded to questions raised throughout the discussion. Christin Evans (Small Business Forward); spoke on various concerns relating to the ordinance matter. Laurie Thomas (Golden Gate Restaurant Association); spoke in support of the ordinance matter.

Supervisor Chen requested to be added as a co-sponsor.

Chair Chan moved that this Ordinance be AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE, on Page 2, Line 16, through Page 3, Line 4, and on Page 4, Lines 4-17, to read '1. A business or nonprofit organization with 100 or fewer full-time employees and an annual gross revenue of \$5 million or less for the 2025 calendar year, and adjusted annually each year thereafter in accordance with the increase in the Consumer Price Index: All Urban Consumers for the San Francisco/Oakland/Hayward Area for All Items as reported by the United States Bureau of Labor Statistics, or any successor to that index, as of December 31 of the year two years prior to the calendar year, beginning with calendar year 2026, and rounded to the nearest \$10,000; or 2. If the business is an Eating and Drinking Use establishment as defined in Section 102 of the Planning Code with 100 or fewer full-time employees or with an annual gross revenue of \$7 million or less for the 2025 calendar year, and adjusted annually each year thereafter in accordance with the increase in the Consumer Price Index: All Urban Consumers for the San Francisco/Oakland/Hayward Area for All Items as reported by the United States Bureau of Labor Statistics, or any successor to that index, as of December 31 of the year two years prior to the calendar year, beginning with calendar year 2026, and rounded to the nearest \$10,000.'; on Page 6, Lines 5-6, by inserting 'prioritization of assistance to impacted Small Businesses having only one location' after 'grants', and by making other clarifying and conforming changes throughout the legislation text. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Chen

Chair Chan moved that this Ordinance be CONTINUED TO CALL OF THE CHAIR AS AMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Chen

251020 [Hearing - Release of Reserved Funds - Department of Emergency Management - Implementation of the Community Safety Ambassador Program - \$9,900,000]

Hearing to consider the release of reserved funds to the Department of Emergency Management placed on Budget and Finance Committee reserve by the Ordinance No. 119-25 in the amount of \$9,900,000 to fund the implementation of the Community Safety Ambassador Program. (Department of Emergency Management)

10/07/25; RECEIVED FROM DEPARTMENT.

10/07/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Adrienne Bechelli (Department of Emergency Management); Nicolas Menard (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion. Eric Rozell and Robert Singer (Tenderloin Community Benefit District); shared various concerns relating to the hearing matter.

Chair Chan moved to release reserved funds to the Department of Emergency Management in the amount of \$9,900,000 and that the Hearing be HEARD AND FILED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Chen

251017 [Lease Agreement Extension - SkyStar Wheel, LLC - Observation Wheel - \$11,000 Monthly Base Rent with Annual Increases Plus a Percentage Rent of 8% - Estimated Revenue \$1,800,000]

Sponsor: Sauter

Resolution exempting from the competitive bidding policy set forth in Administrative Code, Sections 2.6-1 and 23.33, approving Port Lease 17322 for the continued operation of an observation wheel at SeaWall Lot (SWL) 301 between the Port of San Francisco and SkyStar Wheel, LLC for a period of 18 months with one 18-month extension option, to commence on November 1, 2025, through April 30, 2027, for a monthly base rent of \$11,000 with annual increases plus a percentage rent of 8%, for an estimated revenue of \$1,800,000; and adopting environmental findings under the California Environmental Quality Act.

10/07/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Tita Bell (Office of Supervisor Danny Sauter); Scott Landsittel (Port Department); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Chen

251005 [Agreement - Complete Coach Works - Perform Mid-Life Overhaul Services for 221 Coaches - Not to Exceed \$95,443,127.86]**Sponsors: Mayor; Mandelman**

Resolution approving an agreement with Complete Coach Works to perform Mid-Life Overhaul services to replace and rehabilitate systems for up to 152 standard (40ft) Hybrid Electric New Flyer Coaches and 69 articulated (60ft) Hybrid Electric New Flyer Coaches, in an amount not to exceed \$95,443,127.86, for a contract term not to exceed five years from the date of Notice to Proceed. (Fiscal Impact)

10/07/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Gary Chang (Municipal Transportation Agency); Nicolas Menard (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE, by adding that the agreement has two one-year options to extend throughout the legislation. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Chen

Resolution approving an agreement with Complete Coach Works to perform Mid-Life Overhaul services to replace and rehabilitate systems for up to 152 standard (40ft) Hybrid Electric New Flyer Coaches and 69 articulated (60ft) Hybrid Electric New Flyer Coaches, in an amount not to exceed \$95,443,127.86, for an initial term of five years to commence from the date of Notice to Proceed with two one-year options to extend. (Fiscal Impact)

Chair Chan moved that this Resolution be RECOMMENDED AS AMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Chen

250976 [Lease Amendment - DFS Group, L.P. - The International Terminal Duty Free and Luxury Lease - Temporarily Reducing Percentage Rent and Minimum Annual Guarantee Rent for 2026 through 2029]

Resolution approving Amendment No. 6 to the International Terminal Duty Free and Luxury Store Lease No. 17-0303 between DFS Group, L.P. and the City and County of San Francisco, acting by and through its Airport Commission, temporarily reducing Percentage Rent to 28% of Gross Revenues up to \$100,000,000 and 32% for Gross Revenues above \$100,000,000 for Lease Years 7, 8, 9, and 10 (Lease Years 2026 through 2029), and a temporary reduction in the Minimum Annual Guarantee (MAG) for the same period by establishing the MAG at \$25,000,000 for 2026 (Lease Year 7), with annual adjustments as provided in the Lease, effective upon approval by the Board of Supervisors. (Airport Commission) (Fiscal Impact)

09/24/25; RECEIVED FROM DEPARTMENT.

10/07/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Daniel Tsang and Cheryl Brennan (Airport Department); Nicolas Menard (Office of the Budget and Legislative Analyst); Devin Macaulay (Office of the Controller); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Chen

250972 [Apply for Grant and Accept Funds Allocation - California Department of Housing and Community Development - Transitional Housing Programs - Up to \$4,741,224 - Housing Navigation and Maintenance Program - Up to \$617,870]

Resolution authorizing the Human Services Agency, on behalf of the City and County of San Francisco, to apply for and accept the county allocation award under the California Department of Housing and Community Development Transitional Housing Program for an amount up to \$4,741,224 and Housing Navigation and Maintenance Program for an amount up to \$617,870 which provide funding to help young adults secure and maintain housing. (Human Services Agency)

09/22/25; RECEIVED FROM DEPARTMENT.

09/30/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): David McCahon (Homan Services Agency); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Chen

ADJOURNMENT

There being no further business, the Budget and Finance Committee adjourned at the hour of 11:37 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Budget and Finance Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.