April 10, 2020

President Norman Yee  
San Francisco Board of Supervisors  
1 Carlton B. Goodlett Place, Room 244  
San Francisco, CA  94102

Dear President Yee,

Pursuant to the Eighth Supplement to the Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020, as the Mayor’s designee, I authorize the Small Business Commission (the “Commission”) to hold a public meeting on Monday, April 13, 2020, at 11:00am. At this meeting, the Commission will contemplate recommendations for the fourth and subsequent Federal Economic Stimulus Packages which would be responsive to the economic crisis incited by the COVID-19 Pandemic. The Commission will submit recommendations to the Mayor and the Board of Supervisors for their review in the form of a resolution. These actions are necessary for the facilitation of essential government operations.

This meeting is authorized on the following conditions:

- The meeting must occur by teleconference or other electronic means without providing a physical meeting place, and the Commission must comply with all rules governing public meetings during the emergency, including allowing public observation and participation;
- The Commission may consider other items but must prioritize the urgent action items pertaining to recommendations on the Federal Economic Stimulus Packages; and
- The Commission shall not require the time of staff who are otherwise deployed or participating in the City’s response to the COVID-19 pandemic.

Sincerely,

Andres Power  
Policy Director

cc. Members of the Board of Supervisors  
Clerk of the Board  
Executive Director of the Office of Small Business  
Small Business Commission Secretary