April 17, 2020

President Norman Yee
San Francisco Board of Supervisors
1 Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

Dear President Yee,

Pursuant to the Eighth Supplement to the Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020, as the Mayor’s designee, I authorize the Retirement Board (the “Board”) to hold a public meeting on Wednesday, April 22, 2020, at 1:30 p.m.

At this meeting, the Board will consider time-sensitive investment and administrative items required to fulfill its fiduciary responsibility to the Retirement System’s members and their beneficiaries. These actions are urgent and necessary to ensure essential government operations. This meeting is authorized on the following conditions:

• The meeting must occur by teleconference or other electronic means without providing a physical meeting place, and the Board must comply with all rules governing public meetings during the emergency, including allowing public observation and participation;
• If technological issues prevent commission members from discussing business, or prevent or limit the public from giving adequate public comment, such items should be continued later in the meeting, or continued to a meeting on a different date;
• The Board may consider other items but must prioritize the aforementioned urgent action items necessary for public health, safety, and essential government function; and
• The Board shall not unreasonably require the time of staff who are otherwise deployed or participating in the City’s response to the COVID-19 pandemic.

Sincerely,

Andres Power
Policy Director

cc. Members of the Board of Supervisors
    Clerk of the Board
    Executive Director of the San Francisco Employees’ Retirement System
    San Francisco Retirement Board Secretary