

PUBLIC COMMENT DAY ON THE ANNUAL BUDGET

Budget and Appropriations Committee
Friday, June 24, 2022 @ 10:00 a.m.

Legislative Chamber, Room 250
(Remote Access Provided via Teleconference)

The Chair of the Budget and Appropriations Committee has scheduled Public Comment Day on the Annual Budget for **Friday, June 24, 2022, at 10:00 a.m.** This will be the public's opportunity to provide their testimony on the Proposed Appropriation and Annual Salary Ordinances for the Fiscal Years ending June 30, 2023, and June 30, 2024 (File Nos. 220669 and 220670). Please visit the Budget Information webpage at www.sfbos.org/budgetinformation for the most current information on the Annual Budget process. Public Comment concerning the City's budget may also be submitted at any time by clicking the [Provide Budget Comment \(brent.jalipa@sfgov.org\)](mailto:brent.jalipa@sfgov.org) link on the Budget Information webpage.

Time Allotted for Each Speaker: One (1) Minute

Public Comment will be taken from those attending **in-person first**. Remote telephone call-in speakers will be taken after all in-person attendees have spoken.

Interpretation services will be available in Chinese, Spanish, and Filipino until 7:00 p.m.

In-Person Attendance/Public Comment

Those wishing to provide Public Comment **must line up to speak within the stanchions** that will be posted outside the Legislative Chamber, Room 250, and running the length of the hallways throughout the 2nd Floor. The Sheriffs/staff will be allowing 10-20 speakers in at a time. When entering the Chamber from the hallway line, please continue to the inside-Chamber line that will be wrapping the perimeter of the room. Staff will be on hand to guide the line and answer any questions.

The doors to the Legislative Chamber may be opened at least 15 minutes prior to the start of the meeting; however, **Chamber seats will be for observation only** and those with special needs. You may not have a seat in the Chamber and cut the line to speak. If you wish to speak you must enter the line via the hallway and wait for the Sheriffs to grant you access to the inside-Chamber line.

Vacant seats will be filled on a first-come first-serve order. **Observation and overflow** seating will be available in Committee Room 263 (2nd Floor) and the South Light Court (1st Floor).

Masking is recommended, but not required. There are no social distancing requirements at this time.

Priority will be given to those in-person who require **special accommodations**, such as those with a disability, the elderly, or persons with young children (under age 5). Those with special needs are encouraged to arrive between 9:45 a.m. and 12:00 noon. A separate line will be formed outside the Chamber for those requiring special accommodations.

Videos/Documents to be shown during an individual's comment time must be submitted 48 hours in advance (no later than Wednesday, June 22, 2022), in order to be tested and vetted beforehand. The A/V system in the Chamber does not work with the hybrid system; any documents brought on the day of will not be displayed. Email Videos/Documents to: bos.legislation@sfgov.org with the name of the individual who will be requesting it to be displayed when it is their turn in line. Videos should be no longer than one (1) minute and will be played in-lieu of the Remote Callers verbal comments.

Individuals should stand in line to speak and not gather in a group at the podium; only one person is allowed at the podium at any given time to speak, unless during interpretation or if an individual is speaking on behalf of an entire group (see below for more direction on Group Presentations).

Board procedures prohibit saving seats or standing idly (not in line) in the Chamber.

Group Public Comment (In-Person):

- One individual attendee may speak on behalf of an entire group
- Groups are required to stay together in line; and
- When the allotted speaking time is over, the entire group must exit the Chamber.

After providing Public Comment, speakers attending in-person will be required to exit the Chamber. After exiting the Chamber, individuals are welcome to view the remainder of the proceedings from the designated overflow areas.

Remote Access/Public Comment (via Telephone)
(see [Remote Meeting Call-In](#) webpage ~ <https://sfbos.org/remote-meeting-call>)

The Public Comment telephone line will be opened when the meeting is convened. In-Person Public Comment will be taken first, which means Remote Public Commenters may be waiting a significant amount of time before they go to the remote system.

Please see the Budget and Appropriations Committee Agenda for the telephone number and Meeting ID or visit the [Remote Meeting Call-In](#) webpage. When you have entered the remote system, you will need to press *3 to enter the line to speak. A system prompt will indicate *"you have raised your hand,"* please wait for the system to indicate *"you have been unmuted"* and that will be your queue to begin your comments.

Remote access will be provided for individual Public Commenters and each caller will be provided the same one (1) minute provided to those attending in-person. Group public comment will not be provided through the remote system (please see Group Public Comment (In-Person) above for more information on groups).

Videos/Documents to be shown during an individual's comment time must be submitted 48 hours in advance (no later than Wednesday, June 22, 2022), in order to be tested and vetted beforehand. Email Videos/Documents to: bos.legislation@sfgov.org with the name of the individual who will be requesting it to be displayed during. When the remote line is unmuted, the Remote Caller should state that they have a video/document to be played and provide their name. Videos should be no longer than one (1) minute and will be played in-lieu of the Remote Callers verbal comments.

When your comments are concluded you may either hang up or press *3 to go back into listening mode only.

Interpretation Services

Interpretation services will be available in Chinese, Spanish, and Filipino until 7:00 p.m.

Non-English speakers are encouraged to attend and line up to speak early in the day. They will be allotted one (1) minute - the same as all Public Commenters - to provide comment in their language; after which the interpreter will restate that testimony in English.

If you require interpretation in any other language, please call (415) 554-5184 and submit your request at least 48 hours in advance.