

PUBLIC COMMENT DAY FAQ

Budget and Appropriations Committee

Monday, June 24, 2024, starting at 10:00a.m.

Legislative Chamber, Room 250

When/What is Public Comment Day?

Public comment day will be on Monday, June 24, 2024 beginning at 10:00 a.m. This will be the public's opportunity to provide their testimony on the Proposed Appropriation and Annual Salary Ordinances for the Fiscal Years 2024-2025 and 2025-2026 (File Nos. [240595](#) and [240596](#)).

For more information, visit:

https://sfbos.org/sites/default/files/2024_Public_Comment_Day_Details.pdf

For current information on the Annual Budget process, also visit the Budget Information page: <https://sfbos.org/supervisor-chan-budget-information>

How will Chamber entry and public comment be prioritized for those with special needs?

General public access into the chamber is first come first served, with open observational seating upon entry into the Chamber via the rear Chamber doors.

Those with Americans with Disabilities Act (ADA) needs will be prioritized entry and seating in the designated ADA seating areas via the center Chamber doors.

Those who are elderly (65 and up) and/or persons with young children (under 5) will be prioritized entry via the center Chamber doors contingent that observational seating is available inside the Board Chamber. Entry will not be permitted if the Chamber reaches its maximum capacity (253 occupancy limit, per Fire Code), and individuals will need to enter the general queue.

Limited English Proficient (LEP) individuals are encouraged to attend and line up in the general queue to speak early in the day.

Note that upon entry into the Chamber, the order of public comment will be taken in the order that members of the public line up along the western side of the Board Chamber, regardless of special needs status.

Updated 6/18/24

Will there be language interpreters?

Yes. Chinese, Spanish, and Filipino interpreters will be available on public comment day from 10:00am – 6:00pm to provide consecutive interpretation of any public comment made in-language at the lectern in the Board Chamber. In the event that an interpreter is not available when public comment is made, the Office of the Clerk of the Board may provide post-meeting transcription and translation of any public comments made in-language for the record.

For more expansive language needs on public comment day, we advise that LEP coordinate with community organizations and community interpreters.

LEP individuals are encouraged to attend and line up in the general queue to speak early in the day.

Can the general public participate remotely?

No. The Board of Supervisors Rules of Order 1.3.3 does not permit remote public comment by general members of the public at meetings of the Board and its committees.

If you are not able to attend in-person, members of the public may alternatively provide their comments via email to Brent Jalipa, Budget and Appropriations Committee Clerk, at Brent.Jalipa@sfgov.org, or provide their comments in writing via postal mail or hand delivery to:

Office of the Clerk of the Board
Attn: Budget and Appropriations Committee
San Francisco City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Reference File Nos. 240595 and/or 240596 on the subject line of your communication to ensure proper filing.

For disclaimer, personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees.

What if I am disabled?

Those with ADA needs will be prioritized entry and seating in the designated ADA seating areas via the center Chamber doors.

San Francisco City Hall and the Board Chamber are accessible to persons using wheelchairs and others with disabilities under Title II of the ADA. Assistive listening devices, materials in other alternative formats, American Sign Language (ASL) interpreters and other accommodations will be made available upon request. Requests made at least two (2) business days in advance of the meeting will help to ensure availability. If further assistance is needed, please contact Wilson Ng, ADA Coordinator, at Wilson.L.Ng@sfgov.org.

Board of Supervisors Rules of Order 1.3.3 provides a narrow exception to in-person participation to enable people with disabilities to participate in proceedings based on ADA need. Note that a disability in and of itself does not preclude an individual from in-person attendance. Written/email communications, interpreters, architectural ADA access/pathways, etc. are available means of accommodation(s) that would not preclude an individual from in-person attendance, depending on the functional limitation(s).

If you require remote access as a means of reasonable accommodation under ADA, please contact the Office of the Clerk of the Board and provide a description of the functional limitation(s) that precludes your ability to attend in person.

Can I make a request on behalf of the ADA community?

As specific accommodation needs vary with each individual and is not one-size-fits-all, ADA requests may not be made on another's behalf, and must be made by the individual(s) who will be utilizing the accommodation to ensure a reasonable fit. The Office of the Clerk of the Board does not provide blanket accommodations to groups or organizations.

What if I am elderly or have children?

We encourage the elderly (65 and up) and those with children (under 5) to arrive early to attend and line up to speak early in the day.

Those who are elderly and/or persons with young children will be prioritized entry via the center Chamber doors contingent that observational seating is available inside the Board Chamber. Entry will not be permitted if the Chamber reaches its maximum capacity (253 occupancy limit), and individuals will need to enter the general queue.

There are no exemptions to in-person participation based on age or parental status.

If you are not able to attend in-person, members of the public may alternatively provide their comments via email to Brent Jalipa, Budget and Appropriations Committee Clerk, at Brent.Jalipa@sfgov.org, or provide their comments in writing via postal mail or hand delivery to:

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Can I still watch/follow along with the meeting if I am not in the Chamber?

Yes. The meeting will be livestreamed on SFGovTV at www.sfgovtv.org, and cablecasted on Cable Channels 26, 28, 78, or 79, depending on your provider.

For our in-person attendees and visitors, City Hall room 263 and the North Light Court will be set up as overflow with a live feed to the proceedings for observation. We encourage those who have provided their public comment to proceed to the overflow areas to allow Chamber capacity for those who have not yet provided public comment.