



Even though COVID-19 case rates have come down significantly from their peak in the third surge and more people are vaccinated, there remains a risk that people who you may come into contact with when you are outside your residence may have COVID-19. Most COVID-19 infections are caused by people who have no symptoms of illness. There are many people you may come into contact with in San Francisco who are not yet fully vaccinated. We have also seen surges in other parts of the country and the world, increasingly impacting younger adults.

The opening or expansion of sectors does not necessarily signify that these activities are “safe.” The purpose of the required safety protocols contained in San Francisco’s Stay-Safer-At-Home Order and companion health directives is to make these activities and sectors safer for workers and the public. But reopening and expansion requires that all individuals and businesses use particular care and do their part to make these activities as safe as possible by strictly and consistently wearing face coverings indoors and outdoors in large crowds and following social distancing requirements and all other safety protocols.

Everyone who is eligible, including people at risk for severe illness with COVID-19 – such as unvaccinated older adults and unvaccinated individuals with health risks – and members of their households, are urged to get vaccinated as soon as they can if they have not already done so.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-24d

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR SWIMMING POOLS**

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: May 6, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues industry-specific direction for the use and operation of all swimming pools, whether outdoors or indoors. This Directive constitutes industry-specific guidance as provided under Sections 4 and 11 of Health Officer Order No. C19-07 (the “Stay-Safer-At-Home Order”), including as the Stay-Safer-At-Home Order is updated in the future, and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately on issuance, revises and replaces Directive No. 2020-24c (issued April 6, 2021), and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.



Health Officer Directive No. 2020-24d

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

1. This Directive applies to:
 - a) All people engaged in outdoor or indoor swimming (“Swimmers”) at swimming facilities in the City and County of San Francisco (the “City”); and
 - b) All owners, operators, managers, and supervisors of any public or private outdoor or indoor swimming facility in the City (each a “Facility”) that is allowed to be open to the public (or is a “public pool” as defined in Section 3.2 of Exhibit A to this Directive) under Section 7 of Appendix C-2 to the Stay-Safer-At-Home Order.
2. Attached as **Exhibit A** to this Directive is a list of best practices that apply to Swimmers and Facilities (the “Best Practices”). Each Swimmer and Facility must comply with all of the relevant requirements listed in the Best Practices.
3. Before beginning to offer outdoor and/or indoor swimming services, each Facility must create, adopt, update (as appropriate), and implement a written health and safety plan (a “Health and Safety Plan”). The Health and Safety Plan must be substantially in the form attached to this Directive as **Exhibit B**.
4. If an aspect, service, act or operation of a Facility or activity of a Swimmer is also covered by another Health Officer directive (all of which are available online at www.sfdph.org/directives), then the Facility or Swimmer must comply with all applicable directives, and each Facility must complete all relevant Health and Safety Plan forms from any other applicable directive. By way of example and without limiting the directives that apply, a Facility may have an associated restaurant that must comply with Directive No. 2020-16, may have an associated gym that must comply with Directive Nos. 2020-27 and/or 2020-31, and may be allowed to have sporting activities that must comply with Directive No. 2021-01 (with special rules that apply to different types of sports, such as a prohibition on indoor water polo, a testing requirement for outdoor water polo, and allowance of diving—consult the directive for more details), including as each of those directives is updated in the future.
5. Each Facility must (a) make the Health and Safety Plan available upon request to all Personnel working on site and to the Swimmers, patrons, customers or members it serves, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan online and at the entrance to any other physical location that the Facility operates within the City. Also, each Facility must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive or the Stay-Safer-At-Home Order upon demand.
6. Each Facility subject to this Directive may be required to provide items such as Face Coverings (as provided in Health Officer Order No. C19-12, including as that order is revised in the future), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to Personnel, all as required by the Best Practices as well Appendix A of the Stay-Safer-At-Home Order. If any such Facility is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant Facility, any such



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Facility is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.

7. For purposes of this Directive, “Personnel” includes all of the following people who provide goods or services associated with the Facility in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers’ markets); volunteers; and other individuals who regularly provide services onsite at the request of the Facility. “Personnel” includes “gig workers” who perform work via the business’s app or other online interface, if any.
8. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Facility must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/healthorders and www.sfdph.org/directives) regularly.
9. Implementation of this Directive augments—but does not limit—the obligations of each Facility under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Facility must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Susan Philip, MD, MPH,
Health Officer of the
City and County of San Francisco

Date: May 6, 2021



Exhibit A to Health Officer Directive No. 2020-24d (issued 5/6/21)

Best Practices for Outdoor Swimming Facilities

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 4.d of the Stay-Safer-At-Home Order as well as Appendix A and Section 7 of Appendix C-2 of that order, each Facility that operates in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of **Exhibit B**, attached to this Order. Each Swimmer and Facility must also comply with each of the applicable requirements listed below.

Requirements:

1. Section 1 – General Facility Operations:

- 1.1.** The Facility must ensure that the following aspects of Facility premises, unless specifically allowed to be used under the Stay-Safer-At-Home Order and any directives or guidance issued by the Health Officer, are shut down and not accessible by Swimmers or the public: clubhouses, restaurants, bars, dining areas, seating or lounge areas, common areas not required to reach facilities or indoor bathrooms, fitness facilities, and retail space.
- 1.2.** If an aspect of Facility premises is allowed to operate under another Health Officer order or directive (for example, an exercise space may or may not currently qualify as an Indoor Gym or Fitness Center subject to Directive No. 2020-31), then the Facility must comply with all applicable orders and directives, and it must have a Health and Safety Plan that addresses all applicable components from those directives. Copies of other orders and directives are available online at www.sfdph.org/healthorders and www.sfdph.org/directives.

2. Section 2 – Sanitation, Personnel Training, and the Social Distancing Protocol:

- 2.1.** Each Facility is responsible for implementing and enforcing all applicable aspects of the Social Distancing Protocol, including but not limited to measures for enhanced sanitation of the Facility, high touch surfaces, high use areas, and restrooms. The Facility must train Personnel in all applicable requirements of the Social Distancing Protocol.

3. Section 3 – Requirements for Outdoor and Indoor Swimming Pool Facilities:

- 3.1.** A swimming pool, whether indoor or outdoor (excluding saunas, steam rooms and similar amenities), is allowed to operate in accordance with the requirements of this Directive. These pools include, but are not limited to, swimming pools that are part of community centers, athletic clubs/gyms, spas, multi-unit residential complexes, membership organizations, businesses, and schools.
- 3.2.** All saunas, steam rooms, and similar amenities are allowed subject to a strict capacity limit listed in Section 5 below due to the inability to wear a face covering in those settings. Indoor water parks are not allowed to operate at this time. Enclosed slides must remain closed. Smaller or specialty pools, such as hot tubs, cold tubs, shallow pools, child pools, and hot tubs are allowed outdoors and indoors consistent with the capacity limits and other rules for outdoor and indoor pools, respectively. This Directive applies only to “public pools” as defined by local or State of California building codes (including pools located at any commercial building, hotel, motel, resort, recreational vehicle or mobile home park, campground, apartment house, condominium, townhouse, homeowner association, club, community building or area, public or private school, health club or establishment, water



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park, swim school, medical facility, bed and breakfast, licensed day-care facility, or recreation and park district, and any municipal pool).

- 3.3. All people at a Facility covered by this Directive (including Swimmers, Personnel, and others) must practice all social distancing requirements in accordance with the Stay-Safer-At-Home Order and applicable directives, all Face Covering requirements as set forth in Health Officer Order No. C19-12, and any future amendment to those orders or directives. For clarity, Face Coverings are not required while swimming or showering, but must be worn at all other times when otherwise required, including at all times indoors, unless a person is exempt.
- 3.4. A Facility must designate Personnel who are responsible for monitoring and enforcing compliance with all applicable physical distancing, Face Covering, and sanitation requirements as well as other requirements of this Directive. Personnel who are actively lifeguarding must not be required to monitor compliance with this Directive or other Health Orders. The Facility must assign this monitoring responsibility to Personnel who are not actively lifeguarding. For residential pools that are not routinely staffed, signs must be posted listing the requirements but a monitor is not required.
- 3.5. A Facility is encouraged to conduct all business and transactions involving Swimmers and members of the public in outdoor spaces when feasible.
- 3.6. A Facility should create a sign-up/reservation system to stagger use by individual Swimmers or separate Households to ensure that capacity limits and physical distancing requirements are maintained at all times as required by this Directive.
- 3.7. Capacity Restrictions. The Facility must enforce capacity limits for pools in order to meet the restrictions listed in Section 4 below, including general capacity limits for each pool overall as well as limits on each specific activity that occurs in the pool. As outlined in Section 4, the requirements vary by pool location (indoor or outdoor) as well as by activity. In order to comply with capacity requirements, the Facility must use the following rules:
 - 3.7.1. The Facility must calculate the capacity for each pool in use that is allowed under this directive in the current tier assigned by the State of California. The allowed capacity is a percentage of the pool's "Permitted Pool Capacity," which is the pool's stated capacity submitted to the Department of Public Health associated with the pool's permit. For each pool, the Facility must use the percentage listed in the table in Section 4 below based on the location of the pool (indoors or outdoors) and modify the Permitted Pool Capacity by that listed percentage. This provides the maximum number of Swimmers allowed.
 - 3.7.2. The Facility must then also apply the activity-based limits listed in Section 4. The more restrictive limit must be used for that activity or portion of the pool in use.
 - 3.7.3. If everyone in the pool is from the same Household, then the limits do not apply, but for any mixing of Households, each person is treated separately.
 - 3.7.4. For lane swimming, a fixed limit applies to each lane as listed in Section 4 below based on whether the pool is indoors or outdoors. The length of the pool does not change this limit. This limit maintains distance between Swimmers, although it temporarily allows lane swimmers to be closer than six feet while swimming. Lanes used for lane swimming must be separated by floating rope or other physical dividers.



- 3.7.5.** Swimmers must remain at least six feet apart at all times from anyone who is not part of their Household (except for emergencies, when lane swimming, which is subject to a per-lane limit, or when allowed by another directive). The Facility may need to alter pool or deck/surrounding space – such as closing every other lap swimming lane – in order to facilitate physical distancing and meet the pool’s allowed capacity. The Facility should also consider using visual cues such as signage or tape on floors to assist people in moving around the Facility while maintaining appropriate physical distance from others.
- 3.7.6.** Any small pool, including hot tubs, small cold plunges, and small wading pools, are allowed consistent with the capacity limits and other requirements for larger pools. For smaller pools, use the Permitted Pool Capacity for the smaller pool to determine the capacity for that smaller pool.
- 3.7.7.** Example: If an indoor swimming pool has a Permitted Pool Capacity of 40 people in the pool permit application normally submitted to the Department of Public Health, then the baseline capacity allowed under this Directive is 50% of that number (for indoor pools) or $40 \times 1/2 = 20$ Swimmers. 20 Swimmers is the maximum number of people allowed in the pool regardless of activity (unless everyone is from the same Household). If the pool is entirely designated with swim lanes, for indoor pools the limit is two people per lane, and so only 10 lanes with 2 people each may be used at any one time. Or if the pool is mixed between 50% lanes and 50% for drowning prevention classes or open swimming, 10 people could be lane swimming and 10 engaged in other activities (while maintaining distance for the other activities). If there are 21 swimmers in the pool all from the same Household, no limit applies. But if 5 members of one Household are in the open activity pool space, the normal space limits still apply, and so only 15 additional swimmers are allowed in the swimming lanes under this example.
- 3.8.** All gatherings of people from different Households outside the pool (such as on pool decks) are prohibited unless those gathering take place outdoors and strictly comply with all Gathering requirements under Health Officer Directive No. 2020-19.
- 3.9.** Group swim lessons or clinics (without contact) are allowed at outdoor Facilities to the extent they operate as Fitness Classes under Section 9 of Appendix C-1 to the Stay-Safer-At-Home Order. Programs for children specifically authorized under the Stay-Safer-At-Home Order (including but not limited to Indoor Drowning Prevention Classes under Section 26 of Appendix C-1 of the Stay-Safer-At-Home Order) are allowed outdoors or indoors subject to the restrictions of this Directive. Swimmers and others must not engage in any such activities and Facilities must not allow them if they cannot be carried out with full compliance with water safety principles.

Outdoor tournament style events or competitions are prohibited to the extent they require, encourage, or result in groups of people from different Households congregating or lingering at the Facility at the same time except as allowed by Directive No. 2021-01 (including as that directive is updated). For clarity, a competition that staggers start times so that physical distancing is maintained at all times both in and out of the water is allowed. Swim lessons outdoors are allowed consistent with capacity restrictions and so long as they do not involve physical contact. Tournaments or other competitions are not allowed at indoor Facilities at this time unless otherwise specifically authorized under the Stay-Safer-At-Home-Order.



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- 3.10.** The Facility must ensure that all high-touch or regularly used surfaces, as well as commonly-used areas like break rooms, bathrooms, and other common areas, are cleaned in line with current guidance from the United States Centers for Disease Control and Prevention at least once daily, or more frequently if required by industry standards. This includes items touched by Swimmers or Personnel. Unless otherwise required by another Health Officer order or directive (or elsewhere in this Directive), cleaning does not have to occur after each individual patron touches a surface unless patron appears symptomatic or there is visible contamination from nasal or oral secretions. No sharing of unlaundered towels or un-cleaned pool equipment is allowed between pool users from different Households.
- 3.11.** The Facility may offer equipment rental or use of shared swimming equipment such as kickboards or pool noodles in compliance with all requirements of Section 5 of Appendix C-1 of the Stay-Safer-At-Home Order, including the requirement to properly clean equipment between uses.
- 3.12.** The Facility must conspicuously post signage clearly stating the square footage of any pools or discrete rooms (such as locker rooms) on the premises and the maximum number of Swimmers allowed in each pool under this Directive.
- 3.13.** The Facility must comply with the ventilation requirements of Sections 4.i.i and 4.i.ii of the Stay-Safer-At-Home Order, including the requirement for posted signage at all primary public entrances to indoor areas of the Facility. In addition, the Facility must conspicuously post signage, including at all public entrances to each indoor locker room, indoor shower area, and pool at the Facility, indicating which of the following ventilation systems are used in that area: All available windows and doors accessible to fresh outdoor air are kept open; Fully Operational HVAC systems; Appropriately sized portable air cleaners in each room; or None of the above. The City is making templates for the signage available online at: sf.gov/outreach-toolkit-coronavirus-covid-19. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.
- 3.14.** Public pools and spas must comply with state disinfectant guidelines described in Section 65529 of Title 22 of the California Code of Regulations (Public Pool Disinfection).
- 3.15.** In addition to the requirements of this Directive, pool Facilities must implement and enforce any additional or more restrictive guidance regarding pools or aquatic venues provided by (1) the United States Centers for Disease Control and Prevention (found online at <https://www.cdc.gov/coronavirus/2019-ncov/community/parks-rec/aquatic-venues.html>) or (2) the State of California (found online at <https://files.covid19.ca.gov/pdf/guidance-fitness--en.pdf>). Nothing in this paragraph allows a Swimmer or Facility to replace, supplement, or change any restriction in the Stay-Safer-At-Home Order, this Directive, or any local, state, or federal health order or guidance related to COVID-19 with a less restrictive measure. For clarity, all Swimmers and Facilities must strictly implement every measure in this Directive and should only supplement new or different safety measures to the extent they are more restrictive (*i.e.*, more protective of public health) than any local, state, or federal health order or guidance related to COVID-19.

4. Section 4 – Location- and Activity-Based Capacity and Other Restrictions

Each Facility must comply with the following restrictions, listed in table format, for each individual pool it operates under this Directive using the rules listed in Section 3.7 above. The overall capacity limit for the pool as well as any separate capacity limitations based on activity



must be met, limiting the number of people in each location to the lower number described by the table. For capacity limits for saunas, steam rooms, and similar facilities, see Section 5 below.

<u>Topic</u>	<u>Outdoor Pool Restrictions</u>	<u>Indoor Pool Restrictions</u>	<u>Notes</u>
Overall pool capacity	<p>100% of the Permitted Pool Capacity (as outlined in Section 3.7.1 above), subject to:</p> <ol style="list-style-type: none"> For lane swimming, 4 people max per lane, regardless of pool length For classes, require 6 feet distance between people (and limited to 100% of the Permitted Pool Capacity for that section of the pool, excluding lanes) For open areas, require 6 feet distance between all different Households (and limited to 100% of the Permitted Pool Capacity for that section of the pool, excluding lanes) 	<p>50% of the Permitted Pool Capacity (as outlined in Section 3.7.1 above), subject to:</p> <ol style="list-style-type: none"> For lane swimming, 2 person max per lane, regardless of pool length No indoor classes allowed except as allowed by the Stay-Safer-At-Home Order (Indoor Drowning Prevention Classes) For open areas, require 6 feet distance between all different Households (and limited to 50% of the Permitted Pool Capacity for that section of the pool, excluding lanes) 	<p>Saunas and steam rooms are allowed using the capacity limits in Section 5 below. Hot tubs and smaller pools are allowed consistent with the capacity limits for larger pools.</p> <p>Many pool-based sports activities are subject to restrictions or prohibitions as outlined in Health Officer Directive No. 2021-01, including as that directive is updated in the future. Please consult that directive for details by going to www.sfdph.org/directives. Such sports must still comply with the capacity restrictions listed here, although 6 feet distance between participants who are in the pool is not mandatory during sporting activities allowed by that directive.</p> <p>Outside the pool the usual 6-foot distance between people from different Households still applies.</p>
For classes	<p>No heavy breathing/exertion (no strenuous aerobics due to the inability to wear a Face Covering during the class)</p>	<p>No classes allowed</p>	<p>Use of fabric Face Coverings is allowed for classes if tolerated, but should be done safely, and Face Covering use does not change class-related capacity.</p>



5. Section 5 – Indoor Locker Rooms, Showers, Saunas, and Steam Rooms

Locker rooms, showers, changing areas, saunas, and steam rooms (collectively, “Amenities”) may open subject to all of the following requirements

- 5.1. Amenities are allowed to open subject to the applicable restrictions in this Section 5. People are strongly encouraged to shower and change at home rather than using indoor showers and locker rooms or changing areas.
- 5.2. Fixtures or appliances such as hairdryers, blowing hand dryers, and swimsuit dryers are prohibited and must be removed or disabled. Exercise equipment, including for stretching, must be removed from the locker room. Personal services, such as facials or massage therapy, must be done in a separate room from the locker room and must comply with the separate Health Officer directive on personal services.
- 5.3. The Facility must reduce capacity of Amenities to the lesser of: (1) **25%** of the maximum capacity for each area or (2) the number of people who can consistently maintain at least six feet of physical distance at all times. Capacity limits must be strictly enforced. Group or team meetings are prohibited in locker rooms.
- 5.4. Amenities may only open if proper distancing is possible and partitions are in place or signs have been posted to specify physical distancing requirements. The Facility must ensure the layout of the Amenities will allow for appropriate physical distancing at all times.
- 5.5. The Facility must make physical modifications to the Amenities to ensure patrons can maintain at least six-feet of physical distance at all times. As required by the State guidelines, stagger available lockers, sinks, and showers, such as by using signage, physical barriers, or disabling certain lockers or showerheads.
- 5.6. Also, indoor locker rooms and shower facilities may only open if they use at least one of the following ventilation measures in such areas (separate from the overall requirements for the overall Facility): (1) opening windows or doors (or preferably both); (2) using an HVAC system that brings in outdoor air and/or recirculates filtered air with an appropriate filter; or (3) using air purifiers with an appropriate filter. The Facility must post signage outside the entrance to the locker room or shower facility showing which ventilation measures are being used. It is the Facility’s responsibility to determine whether any ventilation measure can be safely implemented. If due to safety hazards, smoke, or other conditions the Facility cannot implement any of these measures in relation to the indoor locker room or shower area, then the Facility must temporarily close the indoor locker room or shower area for the period the Facility cannot implement any of those measures.
- 5.7. Face Coverings (as defined by Health Officer Order No. C19-12 (the “Face Covering Order”), including as it may be amended in the future) must be worn while in locker rooms and to and from other Amenity areas, but are not recommended while using showers, saunas, or steam rooms. Anyone using the shower, sauna, or steam room must put their Face Covering back on as soon as possible upon exiting the shower stall, sauna, or steam room. The Facility must encourage patrons who plan to use Amenities to bring an extra, clean Face Covering for use afterwards.
- 5.8. Provide hand sanitizer for Personnel and others at all entrances and exits to locker rooms and shower facilities. Ensure that the socially-distanced allowable number of sinks stay operational and are continuously stocked with hand cleaning supplies at all times.



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- 5.9. High-touch surfaces in locker rooms and showers, such as faucets, toilets, counters, door handles, and light switches must be frequently cleaned in accordance with industry standards and the Social Distancing Protocol using EPA-registered disinfectants approved for use on SARS-CoV-2 (COVID-19) virus.
- 5.10. Implement strategies for reducing the amount of time patrons spend in Amenities. Prohibit patrons from engaging in unnecessary personal hygiene activities in locker rooms and shower areas, such as shaving, brushing teeth, or applying makeup. To help prevent lingering and congregating in locker rooms, no televisions or similar programming are allowed to be used in locker rooms or shower facilities at this time.
- 5.11. Post the following required signage: (1) a poster discouraging locker room usage, reminding patrons to minimize their time in locker rooms and shower facilities, requiring mask-wearing except when showering, and strictly limiting capacity and (2) a ventilation checklist demonstrating ventilation compliance. A sample locker room poster can be found at <https://sf.gov/file/locker-room-poster> and the ventilation checklist can be found at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.



Health Officer Directive No. 2020-24d (Exhibit B)
Health and Safety Plan (issued 5/6/21)

Each Facility must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

Business/Entity name:

Contact name:

Facility Address:

Contact telephone:

(You may contact the person listed above with any questions or comments about this plan.)

- Facility is familiar with and complies with all requirements set forth in Health Officer Directive No. 2020-24d, available online at www.sfdph.org/directives.
- Prepare, post, and implement a Social Distancing Protocol, including all applicable sanitation, screening, and Personnel training requirements. The Social Distancing Protocol is available online at www.sfdph.org/dph/alerts/files/C19-07-Appendix-A.pdf.
- Shut down clubhouses, restaurants, bars, dining areas, seating or lounge areas, common areas not required to reach facilities, fitness facilities, and retail space unless operating in accordance with applicable Health Officer orders and directives and industry guidance. Ensure that hot tubs/small pools as well as saunas, steam rooms, and other similar amenities are operated consistent with the rules on pool capacity and sauna/steam room capacity, respectively.
- Prohibit sharing equipment outside of the household unless laundered or cleaned between uses. No equipment rental is permitted unless the Facility meets all the requirements for equipment rental under the Stay-Safer-At-Home Order.
- Conduct all interactions in outdoor spaces when feasible.
- Where possible, clearly mark designated paths of travel within the Facility to help everyone maintain social distance.
- No indoor tournament style events, competitions, group instruction, or clinics are allowed at this time unless allowed by Health Officer Directive No. 2021-01 (including as that directive is updated in the future), available online at www.sfdph.org/directives.
- If possible, have at least one person (separate from lifeguards) on duty to ensure that social distancing requirements and this Health and Safety Plan are followed.
- Maintain all capacity limits outlined in this directive (which vary depending on indoor or outdoor pool and the type of activity). The lowest allowed capacity for a pool based on location and activity type applies. Swimmers from different households must remain at least six feet apart except during lane swimming.
- Unless otherwise allowed, prohibit all gathering outside the pool.
- Post signage informing swimmers of these requirements. Signage must include the square footage of any pools on the premises as well as the maximum number of swimmers allowed in each pool based on activity type.
- Ensure that all high-touch or regularly used surfaces, as well as commonly-used areas like break rooms, bathrooms, and other common areas, are cleaned in line with current guidance from the United States Centers for Disease Control and Prevention

Health Officer Directive No. 2020-24d (Exhibit B)
Health and Safety Plan (issued 5/6/21)

at least once daily, or more frequently if required by industry standards. Unless otherwise required by this or another Health Officer order or directive, cleaning does not have to occur after each individual patron touches a surface unless patron appears symptomatic or there is visible contamination from nasal or oral secretions.

- Follow all requirements for shower and locker room areas listed in this Directive.
- Locker rooms and other indoor parts of the pool Facility must comply with ventilation requirements in Sections 4.i.i and 4.i.ii of the Stay-Safer-at-Home Order as well as all requirements of this Directive.