

## COMMITTEE ON CITY WORKFORCE ALIGNMENT

The below listed summary of seats, term expirations and membership information shall serve as notice of **vacancies, upcoming term expirations** and information on currently held seats, appointed by the Board of Supervisors. Appointments by other bodies are listed, if available. Seat numbers listed in **bold** are open for immediate appointment. However, you are able to submit applications for all seats and your application will be maintained for one year, in the event that an unexpected vacancy or opening occurs.

### Membership and Seat Qualifications

Seat #	Appointing Authority	Seat Holder	Term Ending	Qualification
<b>1</b>	<b>BOS</b>	<b>VACANT</b>	Indefinite	Member of the Board of Supervisors or a City employee designated by the Board.
2	Office of Economic and Workforce Development		Indefinite	Shall be the Director of the Office or their designee.
3	Human Rights Commission		Indefinite	Shall be the Executive Director or their designee.
4	Human Services Agency		Indefinite	Shall be the Executive Director or their designee.
5	Dept. of Children, Youth and Their Families		Indefinite	Shall be the Director or their designee.
6	Public Utilities Commission		Indefinite	Shall be the General Manager or their designee.
7	Department of Human Resources		Indefinite	Shall be the Director or their designee.
8	Department of Public Health		Indefinite	Shall be the Director or their designee.
9	Public Works		Indefinite	Shall be the Director or their designee.
10	Dept. of Homelessness and		Indefinite	Shall be the Director or their designee.

	Supportive Housing			
11	Adult Probation		Indefinite	Shall be the Chief adult Probation Officer or their designee.
12	Mayor	VACANT	11/6/2025	Appointed by the Mayor – shall be public representatives who, at the time of their appointments, are employed by Nonprofit Corp that provide Workforce Dev. Services to low-income SF residents and those with barriers to employment (three-year term).
13	Mayor	VACANT	11/6/2025	
14	Mayor	VACANT	11/6/2025	Appointed by the Mayor - shall be a public representative who is affiliated with a labor organization and has leadership experience and demonstrated expertise in workforce development systems, policies, and programs, including registered apprenticeship programs (three-year term).
15	BOS	VACANT	11/6/2025	Appointed by the Board of Supervisors - shall be held by <i>public representatives</i> who, at the time of their appointments, are employed by Nonprofit Corporations that provide Workforce Development Services to low-income SF residents and those with barriers to employment (three-year term).
16	BOS	VACANT	11/6/2025	
17	BOS	VACANT	11/6/2025	Appointed by the Board of Supervisors - shall be held by a public representative who is affiliated with a labor organization and has leadership experience and demonstrated expertise in workforce development systems, policies, and programs, including registered apprenticeship programs (three-year term).

**BOARD OF SUPERVISORS (BOS) APPLICATION FORMS AVAILABLE HERE**

- English - [https://sfbos.org/sites/default/files/vacancy\\_application.pdf](https://sfbos.org/sites/default/files/vacancy_application.pdf)
- 中文 - [https://sfbos.org/sites/default/files/vacancy\\_application\\_CHI.pdf](https://sfbos.org/sites/default/files/vacancy_application_CHI.pdf)
- Español - [https://sfbos.org/sites/default/files/vacancy\\_application\\_SPA.pdf](https://sfbos.org/sites/default/files/vacancy_application_SPA.pdf)
- Filipino - [https://sfbos.org/sites/default/files/vacancy\\_application\\_FIL.pdf](https://sfbos.org/sites/default/files/vacancy_application_FIL.pdf)

(For seats appointed by other Authorities please contact the Board / Commission / Committee / Task Force (see below) or the appointing authority directly.)

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Commission is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.*

Applications and other documents may be submitted to [BOS-Appointments@sfgov.org](mailto:BOS-Appointments@sfgov.org)

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment of the individual(s) who is recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

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The Alignment Committee shall coordinate Workforce Development Services across City departments in order to increase their effectiveness through methods such as program evaluation and deduplication of client data. The Alignment Committee also shall establish a definition of the term “workforce development” that shall be uniformly adopted across City departments, as well as a shared approach to Workforce Development Services that leads to measurable system success.

The Alignment Committee shall be comprised of 17 members:

- Seat 1 shall be held by a member of the Board of Supervisors or a City employee designated by the Board (with department head’s approval).
- Seat 2 shall be held by the Director of the Office of Economic and Workforce Development or the Director’s designee.
- Seat 3 shall be held by the Executive Director of the Human Rights Commission or their designee.
- Seat 4 shall be held by the executive director of the Human Services Agency or their designee.
- Seat 5 shall be held by the Director of the of the Children, Youth and Their Families or their designee.
- Seat 6 shall be held by the General Manager of the Public Utilities Commission or their designee.
- Seat 7 shall be held by the Director of the Department of Human Resources or their designee.
- Seat 8 shall be held by the Director of the Department of Public Health or their designee.

- Seat 9 shall be held by the Director of Public Works or their designee.
- Seat 10 shall be held by the Director of the Department of Homelessness and Supportive Housing or their designee.
- Seat 11 shall be held by the Chief Adult Probation Officer or their designee.
- Seats 12 and 13 shall be held by public representatives who at the time of their appointments, are employed by Nonprofit Corporation that provide Workforce Development Services to low-income San Francisco residents and those with barriers to employment, appoint by the Mayor to serve for a three-year term.
- Seat 14 shall be held by a public representative who is affiliated with a labor organization and has leadership experience and demonstrated expertise in workforce development systems, policies, and programs, including registered apprenticeship programs, appointed by the Mayor to serve a three-year term.
- Seats 15 and 16 shall be held by public representatives who, at the time of their appointments are employed by Nonprofit Corporations that provide Workforce Development Services to low-income San Francisco residents and those with barriers to employment, appointed by the Board of Supervisors to serve for a three-year term.
- Seat 17 shall be held by a public representative who is affiliated with a labor organization and has leadership experience and demonstrated expertise in workforce development systems, policies, and programs, including registered apprenticeship programs, appointed by the Board of Supervisors to serve a three-year term.

The appointment of public representatives is intended to ensure adequate representation of the priority sectors of the local economy as designated in the Local Plan, and of persons with expertise in racial equity and in serving transitional age youth, homeless individuals, and re-entry populations.

**Reports:** The Alignment Committee, by March 15, 2024, and every five years thereafter, shall submit to the WISF for its review and comment a Citywide Workforce Development Plan, which shall include an assessment of existing workforce development services, the City’s anticipated workforce development needs from the Office of Economic Analysis, benchmarks for system efficacy, documentation of partnerships and mission alignment across the entire workforce development system, and measurable progress towards identified benchmarks. The Citywide Workforce Development Plan shall include goals and strategies for all Workforce Development Services in San Francisco and a projection of the funding needed to achieve the goals, consistent with the October 2020 COVID-19 Economic Recovery Task Force Report, the San Francisco Racial Equity Framework developed by the Office of Racial Equity, and the current Local Plan approved by WISF.

The Alignment Committee, by March 15, 2025, and every two years thereafter, shall submit to the WISF for review and comment updates to the Citywide Workforce Development Plan that include (A) a summary of the City's implementation of the plan, including data detailing departmental performance metrics solicited through the annual Citywide Workforce Services Inventory due

in December of each year, (B) a summary of changes to federal and state funding, (C) a summary of current fiscal year programs and expenditures for Workforce Development Services, (D) recommended funding levels for new and existing collaborative programs and initiatives in furtherance of workforce system alignment for the next fiscal year, (E) a statement of priorities to guide the allocation of unanticipated funding that becomes available for Citywide Workforce Development Services during the annual budget process or during the fiscal year, and (F) progress towards benchmarks identified in the Five-Year Plan.

The Director of Workforce Development shall submit the five-year Citywide Workforce Development Plan, and each plan update, to the Board of Supervisors.

The Alignment Committee may provide guidance to City departments on the meaning of the terms used in the definition of Workforce Development Services in this Chapter 30, either in the Citywide Workforce Development Plan or through other policy guidance.

Authority: Administrative Code, Chapter 30, Article I, Sections 30.5 (Ordinance No. 209-22)

Sunset Date: None

Supporting Department: Office of Economic and Workforce Development

Contact: To be determined.

Updated: October 26, 2022