1. **Call to Order and Roll Call**

   Seat 1  Holly Kaufman
   Seat 2  Kevin Cheng, Chair (Holdover status)
   Seat 3  Vacant
   Seat 4  Marina Pelosi
   Seat 5  Eric Sandler
   Seat 6  Christina Tang
   Seat 7  Chris Godwin

   The meeting was called to order at 9:14 a.m. Members Cheng, Kaufman, and Godwin were noted absent. There was not a quorum. The meeting convened for informational purposes only, until there was a quorum. Member Cheng was noted present at 9:19 a.m., constituting a quorum of the Revenue Bond Oversight Committee. Member Kaufman was noted present at 9:44 a.m.

2. **Agenda Changes**

   Member Sandler, seeing no members of the public in attendance, and in the absence of a quorum, requested that Item 5 be called first for informational purposes.

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee Contracting Working Group on matters that are within the RBOC’s jurisdiction but are not on today’s agenda.

   Public Comment: *Heard in Committee.* Speakers: None.


   Mark Blake (City Attorney’s Office); presented information concerning the matter and responded to questions raised throughout the discussion.
Member Kaufman requested further follow up with RW Block to inquire about the incorporation of further edits to the draft report.

Public Comment: Heard in Committee. Speakers: None.

By unanimous consent, the Committee moved to CONTINUE the item to the December 8, 2014, RBOC meeting, by the following vote:

Ayes: 5 - Cheng, Kaufman, Pelosi, Sandler, Tang
Absent: 1 - Godwin

5. San Francisco Public Utilities Commission (SFPUC) Staff Report: Summary of Sewer System Improvement Program (SSIP) Preconstruction and Key Milestones 2015

Item 5 was called first.

Jeet Bajwa (SFPUC); provided a general update of the SSIP preconstruction and milestone overview for 2015. Mike Brown (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: Heard in Committee. Speakers: None.


Richard Morales (SFPUC); provided a general summary of planned revenue bond issuance for 2015. Charles Perl, Deputy Chief Financial Officer, and Mike Brown (SFPUC); Mark Blake (City Attorney’s Office); presented information concerning the matter and responded to questions raised throughout the discussion.

Committee members discussed having a follow-up presentation on bond issuances, with a focus on Green Bonds, in early 2015.

Public Comment: Heard in Committee. Speakers: None.

7. Strategic Planning for RBOC 2015

Committee members discussed a draft agenda (attached) for a facilitated strategic planning meeting to be held in January 2015, outreach to and procedures for securing potential facilitators, the RBOC sunset date, and the legislative history of the RBOC to be incorporated into a presentation by Mark Blake at the next RBOC strategic planning meeting.

Mike Brown (SFPUC); Mark Blake (City Attorney’s Office); Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: Heard in Committee. Speakers: None.

   Member Cheng discussed his recent presentation of the final annual report to the Public Utilities Commission. A formal communication with the report will be sent to Board of Supervisors and Mayor’s Office by SFPUC staff.

   Mike Brown (SFPUC); Mark Blake (City Attorney’s Office); Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

   Public Comment: *Heard in Committee.*  Speakers: None.

   Items 9 through 11 were called together.

9. **Approval of RBOC Minutes of September 8, 2014**

   Public Comment: *Heard in Committee.*  Speakers: None.

   Member Sandler, seconded by Member Kaufman, moved to APPROVE the September 8, 2014, RBOC Minutes, by the following vote:
   
   **Ayes:** 5 - Cheng, Kaufman, Pelosi, Sandler, Tang
   **Absent:** 1 - Godwin

10. **Approval of RBOC Minutes of October 6, 2014**

    Public Comment: *Heard in Committee.*  Speakers: None.

    Member Sandler, seconded by Member Kaufman, moved to APPROVE the October 6, 2014, RBOC Minutes, by the following vote:
    
    **Ayes:** 5 - Cheng, Kaufman, Pelosi, Sandler, Tang
    **Absent:** 1 - Godwin

11. **Approval of RBOC CWG Minutes of October 27, 2014**

    Public Comment: *Heard in Committee.*  Speakers: None.

    Member Sandler, seconded by Member Kaufman, moved to APPROVE the October 27, 2014, RBOC CWG Minutes, by the following vote:
    
    **Ayes:** 5 - Cheng, Kaufman, Pelosi, Sandler, Tang
    **Absent:** 1 - Godwin

12. **Announcements, Comments, Questions, and Future Agenda Items**

    Member Cheng confirmed the upcoming regular meeting of the RBOC on December 8, 2014.

    Mike Brown (SFPUC); discussed an upcoming presentation from Karen Kubik on a response to the RW Block CS-363 Contract report to be held in February 2015.
Charles Perl, Deputy Chief Financial Officer (SFPUC); reminded Committee members that Todd Rydstrom, Assistant General Manager and Chief Financial Officer (SFPUC), will be transitioning into his new role as San Francisco Deputy Controller, effective December 8, 2014.

Public Comment: Heard in Committee. Speakers: None.

13. **Adjournment**

There being no further business, the meeting adjourned at 11:32 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Public Utilities Revenue Bond Oversight Committee on the matters stated but not necessarily the chronological sequence in which the matters were taken up.

Approved by the Revenue Bond Oversight Committee on December 8, 2014.
Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these document, please contact RBOC Committee Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

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Public Comment

Public Comment will be taken before or during the Committee’s consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on the agenda.

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