



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES

Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor,
Yosemite Conference Room
San Francisco, CA 94102

November 17, 2014 - 9:00 AM

Regular Meeting

1. Call to Order and Roll Call

Seat 1 Holly Kaufman
Seat 2 Kevin Cheng, Chair (Holdover status)
Seat 3 Vacant
Seat 4 Marina Pelosi
Seat 5 Eric Sandler
Seat 6 Christina Tang
Seat 7 Chris Godwin

The meeting was called to order at 9:14 a.m. Members Cheng, Kaufman, and Godwin were noted absent. There was not a quorum. The meeting convened for informational purposes only, until there was a quorum. Member Cheng was noted present at 9:19 a.m., constituting a quorum of the Revenue Bond Oversight Committee. Member Kaufman was noted present at 9:44 a.m.

2. Agenda Changes

Member Sandler, seeing no members of the public in attendance, and in the absence of a quorum, requested that Item 5 be called first for informational purposes.

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee Contracting Working Group on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Public Comment: *Heard in Committee. Speakers: None.*

4. Draft Report of Contract CS-363, "Construction Management Services – RBOC Evaluation of Lessons Learned Water System Improvement Program."

Mark Blake (City Attorney's Office); presented information concerning the matter and responded to questions raised throughout the discussion.

Member Kaufman requested further follow up with RW Block to inquire about the incorporation of further edits to the draft report.

Public Comment: *Heard in Committee. Speakers: None.*

By unanimous consent, the Committee moved to CONTINUE the item to the December 8, 2014, RBOC meeting, by the following vote:

Ayes: 5 - Cheng, Kaufman, Pelosi, Sandler, Tang

Absent: 1 - Godwin

5. **San Francisco Public Utilities Commission (SFPUC) Staff Report: Summary of Sewer System Improvement Program (SSIP) Preconstruction and Key Milestones 2015**

Item 5 was called first.

Jeet Bajwa (SFPUC); provided a general update of the SSIP preconstruction and milestone overview for 2015. Mike Brown (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: *Heard in Committee. Speakers: None.*

6. **San Francisco Public Utilities Commission (SFPUC) Staff Report: Summary of Public Utilities Commission Planned Revenue Bond Issuance for 2015**

Richard Morales (SFPUC); provided a general summary of planned revenue bond issuance for 2015. Charles Perl, Deputy Chief Financial Officer, and Mike Brown (SFPUC); Mark Blake (City Attorney's Office); presented information concerning the matter and responded to questions raised throughout the discussion.

Committee members discussed having a follow-up presentation on bond issuances, with a focus on Green Bonds, in early 2015.

Public Comment: *Heard in Committee. Speakers: None.*

7. **Strategic Planning for RBOC 2015**

Committee members discussed a draft agenda (attached) for a facilitated strategic planning meeting to be held in January 2015, outreach to and procedures for securing potential facilitators, the RBOC sunset date, and the legislative history of the RBOC to be incorporated into a presentation by Mark Blake at the ~~next~~ RBOC strategic planning meeting.

Mike Brown (SFPUC); Mark Blake (City Attorney's Office); Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: *Heard in Committee. Speakers: None.*

8. RBOC 2013-2014 Annual Report

Member Cheng discussed his recent presentation of the final annual report to the Public Utilities Commission. A formal communication with the report will be sent to Board of Supervisors and Mayor's Office by SFPUC staff.

Mike Brown (SFPUC); Mark Blake (City Attorney's Office); Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: *Heard in Committee. Speakers: None.*

Items 9 through 11 were called together.

9. Approval of RBOC Minutes of September 8, 2014

Public Comment: *Heard in Committee. Speakers: None.*

Member Sandler, seconded by Member Kaufman, moved to APPROVE the September 8, 2014, RBOC Minutes, by the following vote:

Ayes: 5 - Cheng, Kaufman, Pelosi, Sandler, Tang

Absent: 1 - Godwin

10. Approval of RBOC Minutes of October 6, 2014

Public Comment: *Heard in Committee. Speakers: None.*

Member Sandler, seconded by Member Kaufman, moved to APPROVE the October 6, 2014, RBOC Minutes, by the following vote:

Ayes: 5 - Cheng, Kaufman, Pelosi, Sandler, Tang

Absent: 1 - Godwin

11. Approval of RBOC CWG Minutes of October 27, 2014

Public Comment: *Heard in Committee. Speakers: None.*

Member Sandler, seconded by Member Kaufman, moved to APPROVE the October 27, 2014, RBOC CWG Minutes, by the following vote:

Ayes: 5 - Cheng, Kaufman, Pelosi, Sandler, Tang

Absent: 1 - Godwin

12. Announcements, Comments, Questions, and Future Agenda Items

Member Cheng confirmed the upcoming regular meeting of the RBOC on December 8, 2014.

Mike Brown (SFPUC); discussed an upcoming presentation from Karen Kubik on a response to the RW Block CS-363 Contract report to be held in February 2015.

Charles Perl, Deputy Chief Financial Officer (SFPUC); reminded Committee members that Todd Rydstrom, Assistant General Manager and Chief Financial Officer (SFPUC), will be transitioning into his new role as San Francisco Deputy Controller, effective December 8, 2014.

Public Comment: Heard in Committee. Speakers: None.

13. **Adjournment**

There being no further business, the meeting adjourned at 11:32 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Public Utilities Revenue Bond Oversight Committee on the matters stated but not necessarily the chronological sequence in which the matters were taken up.

Approved by the Revenue Bond Oversight Committee on December 8, 2014.

Agenda Item Information

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Public Comment

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on the agenda.

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