Date:        July 7, 2015
To:          Board of Supervisors
From:        Angela Calvillo, Clerk of the Board
Subject:     Gifts

Section 10.100-305(c) of the Administrative Code requires departments to furnish to the
Board of Supervisors annually within the first two weeks of July a report showing gifts
received, the nature or amount of said gifts, and the disposition thereof.

Additionally, Section 67.29-6 of the Administrative Code, the Sunshine Ordinance of
1999, requires disclosure of any money, goods, or services worth more than $100 for
the purpose of carrying out or assisting City functions.

The Office of the Clerk of the Board of Supervisors did not receive any gifts in Fiscal Year
2014/2015.