

BOARD of SUPERVISORS



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MEMORANDUM

Date: July 14, 2017
To: Board of Supervisors
From: *ACC* Angela Calvillo, Clerk of the Board
Subject: Gifts

Section 10.100-305(c) of the Administrative Code requires departments to furnish to the Board of Supervisors annually within the first two weeks of July a report showing gifts received, the nature or amount of said gifts, and the disposition thereof.

Additionally, Section 67.29-6 of the Administrative Code, the Sunshine Ordinance of 1999, requires disclosure of any money, goods, or services worth more than \$100 for the purpose of carrying out or assisting City functions.

The Office of the Clerk of the Board of Supervisors did not receive any gifts in Fiscal Year 2016-17.