

## IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

The below listed summary of seats, term expirations and membership information shall serve as notice of **vacancies, upcoming term expirations** and information on currently held seats, appointed by the Board of Supervisors. Appointments by other bodies are listed, if available. Seat numbers listed in **bold** are open for immediate appointment. However, you are able to submit applications for all seats and your application will be maintained for one year, in the event that an unexpected vacancy or opening occurs.

### Membership and Seat Qualifications

Seat #	Appointing Authority	Seat Holder	Term Ending	Qualification
<b>1</b>	<b>BOS</b>	<b>Mike Boyd</b>	<b>3/1/20</b>	Must be a consumer over the age of 55 years, authorized to represent organizations that advocate for aging people with disabilities, for a three-year term
<b>2</b>	<b>BOS</b>	<b>Patricia Webb</b>	<b>3/1/22</b>	Must be a consumer between the ages of 18 and 60, authorized to represent organizations that advocate for younger people with disabilities, for a three-year term
<b>3</b>	<b>BOS</b>	<b>VACANT</b>	<b>3/1/23</b>	Must be a consumer at-large over the age of 55, for a three-year term
4	BOS	Haydee Hernandez (residency waived)	3/1/25	Must be a worker who provides personal assistance services to a consumer
5	BOS	Jesse Nichols	3/1/24	Must be a consumer at-large between the ages of 18 and 60, for a three-year term
6	BOS	Rita Semel	3/1/25	Must be a member of the Human Services Commission, recommended to the Board by the Commission, for a three-year term
<b>7</b>	<b>BOS</b>	<b>Michael Papas</b>	<b>3/1/21</b>	Must be a member of the Commission on the Aging, recommended to the Board by the Commission, for a three-year term
<b>8</b>	<b>BOS</b>	<b>VACANT</b>	<b>3/1/23</b>	Must be a member of the Health Commission, recommended to the Board by the Commission, for a three-year term

9	BOS	Alexander Madrid	3/1/25	Must be a member of the Mayor's Disability Council, recommended to the Board by the Council, for a three-year term
10	BOS	Melvin Beetle	3/1/22	Must be a consumer over the age of 55, authorized to represent organizations that advocate for aging people with disabilities, for a three-year term
11	BOS	Sascha Bittner	3/1/24	Must be a consumer between the ages of 18 and 60, authorized to represent organizations that advocate for younger people with disabilities, for a three-year term
12	BOS	Daisy McArthur	3/1/23	Must be a member representing the bargaining unit of the union that represents In-Home Supportive Services independent providers, for a three-year term
13	BOS	Robin Wilson-Beattle	3/1/23	Must be a consumer between the ages of 18 and 60, authorized to represent organizations that advocate for younger people with disabilities, for a three-year term

**BOARD OF SUPERVISORS (BOS) APPLICATION FORMS AVAILABLE HERE**

- English - [https://sfbos.org/sites/default/files/vacancy\\_application.pdf](https://sfbos.org/sites/default/files/vacancy_application.pdf)
- 中文 - [https://sfbos.org/sites/default/files/vacancy\\_application\\_CHI.pdf](https://sfbos.org/sites/default/files/vacancy_application_CHI.pdf)
- Español - [https://sfbos.org/sites/default/files/vacancy\\_application\\_SPA.pdf](https://sfbos.org/sites/default/files/vacancy_application_SPA.pdf)
- Filipino - [https://sfbos.org/sites/default/files/vacancy\\_application\\_FIL.pdf](https://sfbos.org/sites/default/files/vacancy_application_FIL.pdf)

(For seats appointed by other Authorities please contact the Board / Commission / Committee / Task Force (see below) or the appointing authority directly.)

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Commission is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.*

Applications and other documents may be submitted to [BOS-Appointments@sfgov.org](mailto:BOS-Appointments@sfgov.org)

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the

meeting and applicant(s) may be asked to state their qualifications. The appointment of the individual(s) who is recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

---

The governing body of the In-Home Supportive Services (IHSS) Public Authority shall be composed of thirteen (13) members appointed by the Board of Supervisors. The Board of Supervisors shall solicit recommendations for appointment of qualified members through a fair and open process, including reasonable written notice to, and affording reasonable response time from, the IHSS Authority, members of the general public, and other interested persons and organizations. No fewer than 50 percent (50%) of the membership shall be individuals who are current or past users of personal assistance services paid for through public or private funds or who are recipients of IHSS.

Membership categories on the governing body shall be as follows:

- Two (2) consumers over the age of 55 years, each authorized to represent organizations that advocate for aging people with disabilities;
- Two (2) consumers between the ages of 18 and 60 years, each authorized to represent organizations that advocate for younger people with disabilities;
- One (1) consumer at-large over the age of 55 years;
- One (1) consumer at-large between the ages of 18 and 60 years;
- One (1) worker who provides personal assistance services to a consumer;
- One (1) Commissioner from the Human Services Commission, recommended to the Board by the Commission;
- One (1) Commissioner from the Commission on the Aging, recommended to the Board by the Commission;
- One (1) Commissioner from the Public Health Commission, recommended to the Board by the Commission;
- One (1) member of the Mayor's Disability Council, recommended to the Board by the Council;
- One (1) member representing the bargaining unit of the union that represents IHSS independent providers; and
- One (1) consumer at-large who is 18 years of age or older.

The IHSS Public Authority shall provide assistance in finding personnel for the IHSS Programs through the establishment of a central registry and related functions, and to perform any other functions, as may be necessary for the operation of the Authority, or related to the delivery of IHSS in San Francisco.

Initial appointments of both the consumer and worker members shall be made from a list of recommendations based on applications designed by, and submitted to, the IHSS Task Force of Planning for Elders in the Central City. The governing body of the Authority may make

recommendations to the Board of Supervisors for establishing procedures for consumer and worker member appointments. Every attempt shall be made to assure that each appointee will be able to serve the full term to which he/she has been appointed, in order to ensure continuity in the work of the Authority.

After the terms of the initial period are complete, each appointment to the governing body shall thereafter be for a three-year term. A member may be reappointed, but may not serve more than a total of nine consecutive years on the governing body. The initial appointment periods shall be staggered as follows: Three (3) one-year terms; Four (4) two-year terms; and Four (4) three-year terms. Upon appointment, members shall draw lots to determine the length of each member's initial term.

Qualified applicants must reside in San Francisco and have: familiarity with, or knowledge of, personal assistance services; the capacity to understand their role to aid and assist the Authority in the administration of its duties; and the ability to attend regularly scheduled meetings, which shall occur only in facilities which meet disability access requirements.

Report: The Authority shall submit an annual report to the Board of Supervisors detailing its functions and evaluating its operation for that year. In addition, such report shall present the Authority's specific goals and objectives for the coming year and its plan for meeting those goals and objectives.

Authority: Administrative Code, Chapter 70, and California Welfare and Institutions Code, Section 12301.6 (Ordinance Nos. 185-95; 67-00, 55-05, and 213-08).

Sunset Date: None

Contact: Caitlin Wilson and Eileen Norman  
IHSS Public Authority  
832 Folsom Street, 9th Floor  
San Francisco, CA 94107  
(415) 593-8140  
enorman@sfihsdpa.org

Updated: September 21, 2022