

**Japantown Task Force Board of Directors Meeting
Agenda**

Wednesday, September 21, 2022

6:00 pm – via Zoom Meeting

<https://us02web.zoom.us/j/81642631023>

Meeting ID: 816 4263 1023

I. Call to Order - Interim President Glynis Nakahara

Recognition of a Quorum and Agenda Approval*

II. Approval of Minutes - Interim President Glynis Nakahara

Minutes of the JTF Board meeting of July 16, 2022*

III. Update from the Executive Director Emily Murase, PhD

A. Report by Director Emily Murase

1. Report by Consultant Steve Nakajo on Connecting Nikkei Farms to Japantown

B. Report by Cultural District Program Manager Susie Kagami

IV. Consent Calendar

Any board member may sever an item for the consent calendar for discussion.

*ACTION: To approve all items on the consent calendar without discussion.

A. Approval of Contracts

1. \$25,000 for 2023 KOHO Night Market from Office of Economic & Workforce Development

2. \$20,000 for 2023 API Outdoor Film Festival from Office of Economic & Workforce Development

Supporting Document: Contract Approval Request

V. Committee Reports - Committee Chairs

A. Finance Committee

1. Committee Updates from August 29, 2022 Meeting

ACTION ITEM: To approve the FY22-23 Budget Update*

Supporting Document: FY22-23 [Updated Income](#) (no change from August version) and [Updated Expenses](#) (one change: moved \$6,332.65 from Japantenna consultant to KOHO Programs)

2. Next meeting: TBA

B. Land Use/Transportation Committee (Co-chairs Glynis Nakahara/Jeremy Chan)

1. Committee Updates from September 8, 2022 Meeting

2. ACTION ITEM: The JTF Board supports the Japantown History Mural Project.*

Supporting Document: [Japantown Mural Overview](#)

3. ACTION ITEM: The JTF Board supports the half-cent sales tax to fund transportation (Proposition L) on the November ballot measure*

Supporting Document: [JTF LUT - Half Cent Sales Tax 2022 - Overview](#)

4. Next meeting: October 13, 2022

- C. Cultural Heritage Sustainability Committee (Co-Chairs Lucy Fisher/Gary Barbaree)
 - 1. Committee Update from August 1, 2022 Meeting
Next meeting: October 3, 2022

- D. Peace Plaza Committee (Co-chairs Jon Osaki/Richard Hashimoto)
 - 1. Update on September 20 press conference with Assemblymember Phil Ting
 - 2. Update on September 20 Peace Plaza Renovation Community Briefing
 - 3. Next meeting: October 25, 2022

- E. Ad hoc Japan Center Malls Technical Committee (Chair Lori Yamauchi)
 - 1. Committee Updates from September 12, 2022 Meeting
 - 2. Next meeting: TBA

- F. Nominations Committee (Chair Benh Nakajo)
 - 1. Final Call for Nominations
 - 2. Next Steps
 - 3. Next meeting: TBA

VI. Update from the Interim President/Executive Committee

- A. Board Retreat: Sunday, October 29, 1-5 pm (12:30 pm arrivals, COVID rapid testing; 5:30 pm optional social)
- B. Executive Director Performance Evaluation
- C. December Board Activity Survey Results

VII. General Public Comment

Members of the public may address the Board for up to two minutes with respect to each item on the agenda and may speak for up to two minutes regarding matters not on the agenda during general public comment.

VIII. Announcements

IX. Adjournment

*May require board action.

Meeting materials distributed to the JTF Board members are available for inspection and copying during regular office hours at the Japanese American Citizens League Building, 1765 Sutter Street, 3rd Floor, prior to the meetings.

Zoom Invitation:

<https://us02web.zoom.us/j/81642631023> Meeting ID: 816 4263 1023

One tap mobile: +16699009128,,81642631023# US (San Jose)

NEXT MEETINGS: All meetings are 6 pm.

- Wednesday, November 16, 2022
- Wednesday, December 21, 2022
- Wednesday, January 18, 2023
- Wednesday, February 15, 2023
- Wednesday, March 15, 2023
- Wednesday, April 19, 2023
- Wednesday, May 17, 2023

Wednesday, June 21, 2023

From: [Lauren Nosaka](#)
To: [Lauren Nosaka](#)
Subject: [Japantown Task Force, Inc.] Next Board Meeting - 9/21/22
Date: Friday, September 16, 2022 5:22:29 PM
Attachments: [22.9.21 JTF Board Agenda.pdf](#)
[22.8.17 JTF Board Meeting Minutes_DRAFT.docx.pdf](#)
[B2 EXPENSES JTF FY22-23 Budget Revised v2.pdf](#)
[B2 JTF LUT - Half-Cent Sales Tax 2022 - Overview and Recommendation.docx.pdf](#)
[B1 INCOME JTF FY22-23 Budget Revised v2.pdf](#)
[C1 Japantown Mural Overview.pdf](#)
[A1 22.9.21 CONSENT CALENDAR Contract Approval Request.pdf](#)
[E11 22.9.21 CONSENT CALENDAR Contract Approval Request.pdf](#)
[ED2 Bon Pop Final Report 2022.pdf](#)
[ED3 22.8.24 JTF Support Letter re Japanese Tea Garden signed.pdf](#)
[ED5 INCOME JTF FY22-23 Budget Revised v2.pdf](#)
[ED6 EXPENSES JTF FY22-23 Budget Revised v2.pdf](#)
[ED10 22.9.16 JTF Management Assistant v2.pdf](#)
[ED7 RCP NOFO FY22.pdf](#)
[ED8 22.9.1 JTF Interns Team 1 Final Presentation.pdf](#)
[ED9 22.9.12 JTF Interns Team 2 Final Presentation.pdf](#)

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Hi everyone,

The Japantown Task Force, Inc.'s monthly board meeting will be held next Wednesday at 6pm via zoom.

The Attachment to the Minutes file is too large to send by email so I've attached it as a google drive link. [Click here](#) and it will redirect to the pdf document.

Executive Director Emily Murase has kindly provided all of the attachments to go with her Executive Director report. Please see the attached board materials below.

Have a great weekend!

Zoom Invitation:

Japantown Task Force is inviting you to a scheduled Zoom meeting.

Topic: JTF Board Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/81642631023>

Meeting ID: 816 4263 1023

One tap mobile

+16699009128,,81642631023# US (San Jose)

+13462487799,,81642631023# US (Houston)

Sincerely,
Lauren

Lauren Nosaka

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Administrative Manager

Japantown Task Force, Inc.

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