

# **PUBLIC COMMENT DAY ON THE ANNUAL BUDGET**

*Budget and Appropriations Committee*

Monday, June 26, 2023, starting at 10:00 a.m.

Legislative Chamber, Room 250

*(Remote Access Provided via Teleconference)*

The Chair of the Budget and Appropriations Committee has scheduled Public Comment Day on the Annual Budget for **Monday, June 26, 2023, at 10:00 a.m.** This will be the public's opportunity to provide their testimony on the Proposed Appropriation and Annual Salary Ordinances for the Fiscal Years 2023-2024 and 2024-2025 (File Nos. [230644](#) and [230645](#)). Please visit the Budget Information [webpage](https://sfbos.org/supervisor-chan-budget-information) (<https://sfbos.org/supervisor-chan-budget-information>) for the most current information on the Annual Budget process. Public Comment concerning the City's budget may also be submitted at any time by clicking the "Provide Public Comment on the Budget" link on the Budget Information webpage

## **Time Allotted for Each Speaker: One (1) Minute**

Public Comment will be taken from those attending **in-person first**. Remote telephone call-in speakers will be taken after all in-person attendees have spoken.

***Interpretation services will be available in Chinese, Spanish, and Filipino from 10:00 a.m. through 6:00 p.m.***

## In-Person Attendance/Public Comment

Those wishing to provide in-person Public Comment **must either line up inside the Chamber, or outside the rear Chamber doors, within the stanchions** posted outside the Legislative Chamber, Room 250, and running the length of the hallways throughout the 2nd Floor. The Sheriffs/staff will be allowing 10-20 speakers in at a time. When entering the Chamber from the hallway line, please continue to the inside-Chamber line that will be wrapping the perimeter of the room. Staff will be on hand to guide the line and answer any questions.

The doors to the Legislative Chamber will be opened at least 15 minutes prior to the start of the meeting. Chamber seating will be prioritized for observation and those with special needs. Members of the public with special needs may enter through the middle Chamber doors. We encourage those who require special accommodations - such as those with a disability, the elderly, or persons with young children (under age 5) - to arrive between 9:45 a.m. and 12:00 p.m. for prioritization if they wish to provide public comment. If you wish to speak, but the Chamber is at capacity, you must enter the line via the hallway and wait for the Sheriffs to grant you access to the inside-Chamber line.

Vacant seats will be filled on a first-come first-served order, and may not be reserved. Members of the public are requested to exit the chamber after their public comment is made. Observation and overflow seating will be available in Committee Room 263 (2nd Floor) and the North Light

Court (1st Floor). **Masking is recommended**, but not required. There are no social distancing requirements at this time.

Only one person is allowed at the podium at any given time to speak, unless they require interpretation or if an individual is speaking on behalf of an entire group (see below for more direction on Group Public Comment). Board procedures prohibit saving seats or standing idly (not in line) in the Chamber.

Presentations (i.e. slides, videos, documents) may be shown during an individual's comment time, but it must abide by the one(1) minute limit and the individual displaying the video may not make an additional personal comment.

#### **Group Public Comment (In-Person):**

- One individual attendee may speak on behalf of an entire group
- Groups are required to stay together in line
- When the allotted speaking time is over, the entire group must exit the Chamber.

After providing Public Comment, speakers attending in-person will be required to exit the Chamber. After exiting the Chamber, individuals are welcome to view the remainder of the proceedings from the designated observation areas.

#### Remote Access/Public Comment (via Telephone)

(see [Remote Meeting Call-In webpage](https://sfbos.org/remote-meeting-call) (<https://sfbos.org/remote-meeting-call>))

The Public Comment telephone line will be opened when the meeting is convened. In-Person Public Comment will be taken first, which means Remote Public Commenters may be waiting a significant amount of time before they go to the remote system.

Please see the Budget and Appropriations Committee Agenda for the telephone number and Meeting ID or visit the Remote Meeting Call-In webpage. Remote access will be provided for individual Public Commenters and each caller will be provided the same one (1) minute provided to those attending in-person. Group public comment is not possible through the remote system.

#### Interpretation Services

Interpretation services will be available in Chinese, Spanish, and Filipino from **10:00 a.m. to 6:00 p.m.** Limited English Proficient individuals are encouraged to attend and line up to speak early in the day. They will be allotted one (1) minute - the same as all Public Commenters - to provide comment in their language; after which the interpreter will restate that testimony in English.

If you require interpretation in any other language, please call (415) 554-5184 and submit your request at least 48 hours in advance.