

PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO AGENDA

Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor
Yosemite Conference Room
San Francisco, CA 94102

May 20, 2019 - 9:00 AM

Regular Meeting

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. Call to Order and Roll Call

Members:

Seat 1	Vacant
Seat 2	Kevin Cheng
Seat 3	Vacant
Seat 4	Tim Cronin
Seat 5	Travis George, Chair
Seat 6	Christina Tang, Vice Chair
Seat 7	Ashley Clark

2. Agenda Changes (*Discussion and possible action*)

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

4. RBOC: Request for Proposal and Audit Update (*Discussion and possible action*)

5. SFPUC: Water System Update (*Discussion and possible action*)

6. **Approval of Minutes:** April 15, 2019, Meeting Minutes. (*Discussion and possible action*) (*attachment*)

7. **Announcements, Comments, Questions, and Future Agenda Items.**
(Discussion and possible action)

June 17, 2019 9:00 a.m.

1. RBOC: City Service Auditor Request for Proposal and Audit Update
2. Comparison of similar Boards and Commissions duties and reports

July 15, 2019 9:00 a.m.

1. RBOC: Review and possible amendments to RBOC Bylaws
2. RBOC: City Service Auditor Request for Proposal and Audit Update
3. SFPUC Sewer System Capital Update

Pending Issues:

1. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
2. Request that the SFPUC provide updates on all water projects that may not be part of SSIP or WSIP.
3. RBOC: Acquiring consultant to examine expected performance of complete projects.
4. SFPUC Staff Report: Environmental Justice
5. SFPUC: Annual Clean Power SF Update (December)
6. Southeast Plant Tour (Sept/Oct)

8. **Adjournment**

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at: http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning San Francisco Public Utilities Commission please contact by e-mail RBOC@sfgov.org or by calling (415) 554-5184.

Meeting Procedures

Public Comment will be taken before or during the Committee’s consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on the agenda.

Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Commissioners by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-5184. PAUNAWA: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay sa (415) 554-5184.

Disability Access

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翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719

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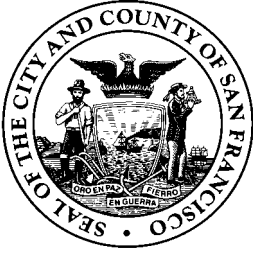
Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at soff@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing San Francisco Administrative Code, Chapter 67, at <http://www.sfbos.org/sunshine>.

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**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINUTES – DRAFT**

**Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor
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San Francisco, CA 94102**

April 15, 2019 – 9:00 AM

Regular Meeting

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC’s water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC’s goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. Call to Order and Roll Call

Members:

Seat 1	Vacant
Seat 2	Kevin Cheng
Seat 3	Vacant
Seat 4	Tim Cronin
Seat 5	Travis George, Chair
Seat 6	Christina Tang, Vice Chair
Seat 7	Ashley Clark

Chair George called the meeting to order at 9:12 a.m. On the call of the roll, Chair George, vice Chair Tang, and Members Cheng, Cronin and Clark were noted present. A quorum was present.

2. Agenda Changes

There were no agenda changes.

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC’s jurisdiction but are not on today’s agenda.

Speakers: None

4. **RBOC:** Draft Request for Proposal for Audit and Technical Services.

Chief Audit Executive Tonia Lediju and Winnie Woo (City Services Auditor Division – Office of the Controller); Mike Brown (SFPUC); provided information/advice regarding proposed Request for Proposal (RFP) for the RBOC audit objective and contracting process and responded to questions from the Committee.

The RBOC proposed changes to the RFP for clarity and timelines.

Member Cronin, seconded by Member Tang, moved to authorize Chair George to approved the Request for Proposal or schedule it for additional review by the RBOC.

Public Comment. None.

The motion passed without objection.

5. **Approval of Minutes:** March 11, 2019, Meeting Minutes.

Member Cronin provided amendment/corrections to the March 11, 2019, Meeting Minutes.

Chair George, seconded by Member Tang, moved to approve the March 11, 2019, Meeting Minutes as amended.

Public Comment:
None.

The motion passed by the following vote:

Ayes: 5 - Cheng, Tang, Cronin, Clark, George
Noes: 0 - None

6. **Announcements, Comments, Questions, and Future Agenda Items.**

Mike Brown (SFPUC); provided information regarding the hearing matter and responded to questions from the Committee.

May 20, 2019 9:00 a.m.

1. RBOC: Report by the City Service Auditor - City Bond Oversight Audit
2. SFPUC: Water System Update (Dan Wade, SFPUC)

June 17, 2019 9:00 a.m.

1. RBOC: City Service Auditor Request for Proposal and Audit Update
2. Comparison of similar Boards and Commissions duties and reports (Mark Blake, DCA)

July 15, 2019 9:00 a.m.

1. RBOC: Review and possible amendments to RBOC Bylaws
2. RBOC: City Service Auditor Request for Proposal and Audit Update
3. SFPUC: Sewer System Capital Update

Pending Issues:

1. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
2. Request that the SFPUC provide updates on all water projects that may not be part of SSIP or WSIP.
3. RBOC: Acquiring consultant to examine expected performance of complete projects.
4. SFPUC Staff Report: Environmental Justice
5. SFPUC: Annual Clean Power SF Update (December)
6. Southeast Plant Tour (Sept/Oct)

7. **Adjournment**

There being no further business, the meeting adjourned at 11:20 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Approved by the RBOC: Draft