



# PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES - DRAFT

Public Utilities Commission Building  
525 Golden Gate Ave., 2<sup>nd</sup> Floor  
Yosemite Conference Room  
San Francisco, CA 94102

August 19, 2019 - 9:00 AM

## Regular Meeting

**Mission:** The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

### 1. Call to Order and Roll Call

Members:

Seat 1	Vacant
Seat 2	Kevin Cheng
Seat 3	Vacant
Seat 4	Tim Cronin
Seat 5	Travis George, Chair
Seat 6	Christina Tang, Vice Chair
Seat 7	Jennifer Millman-Tell

Chair George called the meeting to order at 9:10 a.m. On the call of the roll, Chair George, Vice Chair Tang, and Members Cheng and Cronin were noted present. Member Millman-Tell was noted absent. A quorum was present.

### 2. Agenda Changes

There were no agenda changes.

### 3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Speakers:

None.

4. **RBOC: Request for Proposal and Selection Process Update**

Vice-Chair Tang provided an update of the Request for Proposal process and evaluation of the potential contractors. It was noted that the notice to proceed has been issued and the contract is currently being negotiated.

The RBOC request that the City Service Auditor attend the next meeting of the RBOC to provide an update.

Speakers:  
None.

The matter was continued to the next meeting without objection.

5. **SFPUC: Wastewater System Capital Update**

Howard Fung and Rich Morales (SFPUC) provided an updated of the Wastewater System Capital and responded to questions. Mr. Fung noted that the presentation regarding headwater facilities and biosolids was last updated in March 2019. Mr. Morales noted that the SFPUC was recently awarded \$120,000,000 in loans for headwater and other construction projects. The RBOC requested additional information regarding the Apprenticeship Program.

Public Comment:  
None.

There were no actions.

6. **RBOC: Comparison of similar Boards and Commissions duties and reports**

Mark Blake (Office of the City Attorney) provided a summary of the comparison report and responded to questions from the RBOC.

Upon discussion the RBOC agreed to review the comparison report to determine if the RBOC should adopt any of the listed practices.

Public Comment:  
None.

The matter was continued to the next meeting without objection.

7. **RBOC: Review and possible amendments to RBOC Bylaws**

Upon discussion the RBOC agreed to review the RBOC Bylaws and propose revision at the next RBOC meeting.

The matter was continued to the next meeting without objection.

8. **Approval of Minutes: May 20, 2019, Meeting Minutes.**

Member Cronin provided amendment/corrections to the May 20, 2019, Meeting Minutes.

**Chair George, seconded by Vice-Chair Tang, moved to approve the May 20, 2019, Meeting Minutes as amended.**

Public Comment:

None.

**The motion passed by the following vote:**

Ayes: 5 - Cheng, Tang, Cronin, George

Noes: 0 - None

Absent: - Millman-Tell

**9. Announcements, Comments, Questions, and Future Agenda Items.**

The RBOC proposed September 23<sup>rd</sup> or September 30<sup>th</sup> as the next RBOC meeting date.

September 23<sup>rd</sup> or 30<sup>th</sup>

1. SFPUC Staff Report: Expanded Bond Expenditure Report
2. SFPUC Staff Report: Water System Update
3. RBOC: Status of Vacant Seats on the RBOC

Pending Issues:

1. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
2. Request that the SFPUC provide updates on all water projects that may not be part of SSIP or WSIP.
3. RBOC: Acquiring consultant to examine expected performance of complete projects.
4. SFPUC Staff Report: Environmental Justice
5. SFPUC: Annual Clean Power SF Update (December)
6. Future meeting dates

**10. Adjournment**

There being no further business, the meeting adjourned at 10:02 a.m.

*N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.*

Approved by the RBOC: Draft