



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES

**Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor
Yosemite Conference Room
San Francisco, CA 94102**

April 11, 2023 - 9:00 AM

Regular Meeting

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. Call to Order, Roll Call, and Agenda Changes

Chair Leale called the meeting to order at 9:17 a.m. On the call of the roll, Chair Leale and Members Kamp, Tang, and Holober were noted present. Member Veuthey was noted absent.

There were no agenda changes.

2. Public Comment

David Pilpel shared various concerns and observations with RBOC.

3. RBOC: Audit Update

Massandra D'Johns (City Services Auditor, Office of the Controller); Eugene Yano (HKA Associates); provided updates on the audit status and responded to questions from the committee.

Public Comment: David Pilpel expressed anticipation for release of the upcoming audit.

Vice Chair Kamp, seconded by Member Holober, moved to continue the agenda matter to the May 9, 2023, RBOC meeting. The motion PASSED by the following vote:

**Ayes: 4 - Leale, Kamp, Tang, Holober
Absent: 1 - Veuthey**

4. RBOC: Planning for Future Audits

Massandra D'Johns (City Services Auditor, Office of the Controller); provided updates and responded to questions from the committee. Member Tang requested that RBOC members continue to share their concerns in preparation for initiating a new request for proposals on future audit.

Public Comment: None.

Chair Leale, seconded by Member Kamp, moved to continue the agenda matter to the May 9, 2023, RBOC meeting. The motion PASSED by the following vote:

Ayes: 4 - Leale, Kamp, Tang, Holober

Absent: 1 - Veuthey

5. SFPUC: Future Site Visits

Chair Leale reiterated that RBOC members expressed a preference for scheduling an overnight site visit Tuesday through Wednesday, May 30-31, 2023. Chair Leale highlighted the logistical challenges of conducting RBOC business during an overnight site visit. Nikolai Sklaroff; responded to questions raised throughout the discussion.

Public Comment: David Pilpel shared a desire to attend a future site visit.

Chair Leale, seconded by Member Kamp, moved to continue the agenda matter to the May 9, 2023, RBOC meeting. The motion PASSED by the following vote:

Ayes: 4 - Leale, Kamp, Tang, Holober

Absent: 1 - Veuthey

6. Approval of March 14, 2023 RBOC Meeting Minutes

Stephanie Cabrera, Clerk, indicated she would make a clerical correction to the March 14, 2023 meeting Minutes.

Public Comment: David Pilpel provided suggestions regarding the form of meeting minutes.

Member Holober, seconded by Member Tang, moved to approve the March 14, 2023, meeting minutes with clerical changes. The motion PASSED by the following vote:

Ayes: 4 - Leale, Kamp, Tang, Holober

Absent: 1 - Veuthey

7. Announcements, Comments, Questions, and Future Agenda Items

RBOC will meet on the following dates:

- *May 9, 2023;*
- *June 13, 2023; and*
- *July 11, 2023.*

Vice Chair Kamp indicated that he would be unavailable to attend the July 2023 meeting. Nikolai Sklaroff (SFPUC); indicated SFPUC availability to present on the fiscal year 2023 Annual Capital Financing Plan and the upcoming sale of wastewater bonds, and responded to questions from the Committee. Chair Leale reiterated that the RBOC Performance Audit Quality Assurance Program and Fiscal Year 2023 Annual Capital Financing Plan items will be heard on May 9, 2023.

Public Comment: John Carroll (Office of the Clerk of the Board) asked for clarity about the scheduling of two future agenda items.

RBOC is tracking the following topics and issues as potential Future Agenda Items:

- A. A Request that Sewer System Improvement Program (SSIP) Quarterly reports include information on the Stormwater Management System, and details on the bidding climate and possible cost increases;*
- B. SFPUC: Water System Improvement Program Update;*
- C. SFPUC: Power Enterprise and Clean Power SF Update;*
- D. SFPUC: State Federal Loan Updates;*
- E. SFPUC: Staff Report: Environmental Justice;*
- F. RBOC: Acquiring consultant to examine expected performance of complete projects;*
- G. RBOC: Discussion on the 2015 report, entitled "[Evaluation of Lessons Learned from the WSIP Program](#)," to identify procedures and reporting processes from the Water System Improvement Program which may be applied to SSIP;*
- H. SFPUC: Discussion of Finding 2 of the [SFPUC Performance Audit of Select Revenue Bond Expenditures dated December 23, 2021](#)
Finding 2: "The Quality Assurance Audit Function Was Not Operational From June 2017 Through November 2020"
(Stephen Robinson, AGM of Infrastructure)*
- I. SFPUC: Update on the Fiscal Year 2023 Annual Capital Financing Plan and the results of the sale of wastewater bonds;
(May be scheduled for a regular meeting in May 2023)*

8. Adjournment

There being no further business, the meeting adjourned at 9:55 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Approved: May 9, 2023
Public Utilities Revenue Bond Oversight Committee