



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

REMOTE MEETING

May 10, 2021 - 9:00 AM

Regular Meeting

Remote Access to Information and Participation

In accordance with Governor Newsom's Executive Order No. N-33-20 declaring a State of Emergency regarding the COVID-19 outbreak and Mayor London N. Breed's Proclamation declaring a Local Emergency issued on February 25, 2020, including the guidance for gatherings issued by the San Francisco Department of Public Health Officer, aggressive directives were issued to reduce the spread of COVID-19. On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference.

Members of the public may participate by phone or may submit their comments by email to: brent.jalipa@sfgov.org; all comments received will be made a part of the official record. Revenue Bond Oversight Committee agendas and their associated documents are available at: <https://www.sfwater.org/index.aspx?page=121>

As the COVID-19 disease progresses, please visit the Board's website (www.sfbos.org) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Brent Jalipa at (415) 554-7712.

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. **Call to Order, Roll Call, and Agenda Changes**

Members:

Seat 1 Ettore Leale, Chair
Seat 2 Lars Kamp
Seat 3 Vacant
Seat 4 Vacant
Seat 5 Vacant
Seat 6 Christina Tang
Seat 7 Reuben Holober

Chair Leale called the meeting to order at 9:09 a.m. On the call of the roll, Chair Leale and Members Kamp, Tang, and Holober were noted present. A quorum was present.

There were no agenda changes.

2. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Public Comment:

None

3. **RBOC: Audit Update**

Massanda Djohns and Hunter Wang (Office of the Controller); Dan Dawson and Paul Pocalyko (HKA); provided a status update on the audit and responded to questions throughout the discussion.

Public Comment:

None

No action taken.

4. **RBOC: Amending Bylaws - Definition of “Reporting Period” for the Annual Report**

Mike Brown (San Francisco Public Utilities Commission); Mark Blake, Deputy City Attorney (Office of the City Attorney); Eugene Yano (Yano Accountancy Corporation); provided an overview and answered questions throughout the discussion.

Member Kamp, seconded by Member Holober, moved that the bylaws be AMENDED by defining the annual report be delivered no later than 180-days following the end of the preceding fiscal year. Before the vote was taken, without objection, this motion was withdrawn.

Public Comment:

David Pilpel spoke on various concerns regarding the proposed amendment and noticing requirements.

Chair Leale, seconded by Member Holober, moved that the item be CONTINUED to the RBOC Regular Meeting of June 7, 2021.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober

Noes: None

5. **Approval of Minutes: April 12, 2021, Meeting Minutes.**

Member Holober, seconded by Member Tang, moved that April 12, 2021, Meeting Minutes be APPROVED.

Public Comment:

None

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober

Noes: None

6. Announcements, Comments, Questions, and Future Agenda Items.

Upcoming Meeting Dates: June 7, 2021, and July 13, 2021

The RBOC requested the following items be scheduled for the next RBOC meeting:

RBOC: Audit Update

RBOC: Amending Bylaws - Definition of "Reporting Period" for the Annual Report
(*Discussion and possible action*)

The RBOC requested a hearing on the following:

SFPUC: Wastewater System Improvement Program Update (*Discussion and possible action*)

RBOC: Discussion on the coordination of PUC Site Tours

Pending Issues:

- A. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase
- B. RBOC: Acquiring consultant to examine expected performance of complete projects.
- C. SFPUC: Staff Report: Environmental Justice
- D. SFPUC: Power Enterprise and Clean Power SF Update (*Discussion and possible action*)
- E. SFPUC: Mountain Tunnel Site Tour
- F. SFPUC: State Federal Loan Updates
- G. SFPUC: Oceanside Wastewater Plant Tour
- H. RBOC: Discussion on the 2015 report, entitled "Evaluation of Lessons Learned from the WSIP Program," procedures and reporting processes taken from WSIP applied to SSIP
- I. SFPUC: Wastewater System Improvement Program Update (*Discussion and possible action*)
- J. RBOC: Discussion on the coordination of PUC Site Tours
- K. RBOC: 2020 Annual Report (*Discussion and possible action*) (October)
- L. SFPUC: Planning for next RFP's for contracts (October)

Public Comment:

David Pilpel spoke on various concerns regarding the committees reporting, noticing requirements, and reconciliation of website information.

No action taken.

7. Adjournment

The meeting adjourned at 10:26 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Approved by the RBOC: June 7, 2021